

**MATANUSKA-SUSITNA BOROUGH**

RECEIVED  
DEC 17 2021  
CLERKS OFFICE

Vern Halter, Mayor

Michael Brown, Borough Manager

Jim Kelley  
*Land Development Community*  
David Palmer  
*Pilots, Airport Owners, Private Airports*  
Randy Durham  
*Pilots, Airport Owners, Private Airports*  
Roger Anderson  
*Pilots, Airport Owners, Private Airports*  
Bernie Willis  
*Resident within One Mile of Airport*



PLANNING & LAND USE  
DEPARTMENT  
Alex Strawn  
*Planning & Land Use Director*  
Kim Sollien  
*Planning Services Manager*  
Jason Ortiz,  
*Development Services Manager*  
Fred Wagner  
*Planning Officer*

Kelsey Anderson – Staff  
Kim Sollien – Staff

**Aviation Advisory Board MINUTES**  
**Regular meeting**  
**September 16, 2021**  
**3:00 p.m. – 5:00 p.m.**  
**Microsoft Teams Meeting**

Ways to participate in Aviation Advisory Board meetings:

**TELEPHONIC TESTIMONY:**

- TEAMS LINK HERE: [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_N2Y1YWw1ZjktNGE1Ni00ZGVlTgzYmltMDI1MGMwYTl4ZmRj%40thre-ad.v2/0?context=%7b%22id%22%3a%22870c68b8-580c-4b1b-a27e-a44623e37916%22%2c%22oid%22%3a%2285e1364c-e305-469a-94dc-29b34ddf25c5%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_N2Y1YWw1ZjktNGE1Ni00ZGVlTgzYmltMDI1MGMwYTl4ZmRj%40thre-ad.v2/0?context=%7b%22id%22%3a%22870c68b8-580c-4b1b-a27e-a44623e37916%22%2c%22oid%22%3a%2285e1364c-e305-469a-94dc-29b34ddf25c5%22%7d)
- Dial 1-907-290-7880; Conference ID: 166 274 671#
- State your name for the record, spell your last name, and provide your testimony.

**I. CALL TO ORDER:**

- A. Chairperson Palmer called the meeting to order at 3:04.

**II. ROLL CALL – DETERMINATION OF QUORUM**

- A. Members present: David Palmer, Roger Anderson, Jim Kelley, Bernie Willis, Randy Durhamn
- B. Staff present: Kelsey Anderson

**III. APPROVAL OF AGENDA**

- A. Motion to approve by Mr. Palmer. Mr. Kelley seconded. All in favor.

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES

- A. May 20, 2021, Regular Meeting Minutes  
Motion to approve by Mr. Anderson. Mr. Kelley seconded. All in favor.

VI. AUDIENCE PARTICIPATION (*three minutes per person, for items not scheduled for public hearing*)

- A. Beverly Cutler – came to talk about the MEA project update, maps do not adequately show the airstrips that are in the vicinity and she would like more opportunity to provide public input.
- B. Kelly Hoylman – active airstrip on her land, worried that the MEA project will make it so no one will be able to take off or land on her airstrip.
- C. Ben Raezsky – owner elk ranch air strip, power line approx. 80 ft. running on east side, would impact landing. He has plans to put in hanger and is worried about not being able to do so. Also does not feel like they had the proper amount of public input opportunities.

VII. STAFF/AGENCY REPORTS & PRESENTATIONS

- A. Kelsey Anderson on MSB planning and land use map  
Ms. Anderson gave a brief update regarding a new mapping application the planning division is working on. This map would be a tool for the public to use and will include layers such as the FAA registered airports, special use districts, lake management plans, and separated pathways. This map is meant to serve a broader purpose of giving borough residents a better view of the way that land is being used around them. It will also act as a substitute for the Aviation Overlay District code in the event that MSB code 17.10 is repealed.
- B. Introduction of the new member of the board, Randy Durham

VIII. UNFINISHED BUSINESS

- A. The Mat-Su Borough and the city of Palmer are now working together to jointly review the Palmer Airport aviation easement and jointly develop a solution to the issue of the trees in the Matanuska River Park identified as obstructions. It is anticipated that this will ultimately result in an update to the aviation easement.
  - i. Recommended the board continue this item for next meeting.

IX. NEW BUSINESS

- A. Introduction of Aviation Advisory Board Resolution Serial No. AAB21-01 to recommend the MSB Assembly repeal MSB Code 17.10, *Overly District*
  - i. Discussion: Barb Doty of Wolf Lake – Does not recommend passing the resolution until the map described in Ms. Anderson's staff report goes

forward. Overlay district was recommended by staff initially and a lot of work went into developing the legislation. Ms. Doty does not want to see the legislation repealed without a substitution that helps borough residents know where registered airports and airstrips are located.

- ii. Board member Kelley spoke about the current process being burdensome and potentially open to legal liability. Mr. Kelley mentioned that the wolf lake overlay doesn't actually notice anyone unless they know to look in code. Mr. Kelley disagrees with Ms. Doty because he believes the legislation does not serve the intended purpose.
- iii. Board Chair, Mr. Palmer presented an option to present the resolution in support of repealing Title 17.10 at the same time showing the Assembly the new planning mapping application as a substitute. Discussion around timing ensued and Ms. Anderson talked through the timeline of the map.
- iv. Motion to approve the resolution as written by Mr. Palmer. Seconded by Mr. Anderson. All in favor.

B. Matanuska Electric Association, Fishhook to Pittman project update from the Chair or MEA staff (TBD)

- i. There will be another public meeting held on the 29<sup>th</sup> of September at 6pm

X. MEMBER COMMENTS

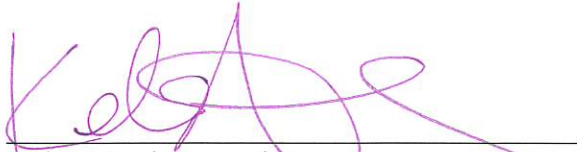
- i. Board Chair, Mr. Palmer: If the open house in September provides information or generates new information, Mr. Palmer will talk with the program manager to set up a work session for the board if there is something of sufficient magnitude. The project itself isn't intended to begin until spring 2022.
- ii. Jim Kelley: Mr. Kelley's last meeting is in December. We will need a new board member beginning 2022.

XI. NEXT MEETING DATE

- A. Proposed meeting on December 9<sup>th</sup>.

XII. ADJOURNMENT

- A. Move to adjourn by Mr. Palmer. Seconded by Mr. Kelley. All in favor.



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Kelsey Anderson, Planner II



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David Palmer, Chairperson

Disabled persons needing reasonable accommodation in order to participate at a Planning Commission Meeting should contact the borough ADA Coordinator at 861-8432 at least one week in advance of the meeting.



BE LAKE

RSA21 Road Service Meeting  
Wednesday April 10, 2021  
21

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DEC 14 2021  
CLERKS OFFICE

**Call to Order:** 6:37pm

**Pledge of Allegiance**

**Board Members Present:** Bill Haller, Bill Heairiet, Greg Quinton present. Quorum.

**Acknowledged Staff:** Thanked Mike Shields for his gracious time and contribution to the Matrix development and implementation. Also, MSB Superintendent Mike Lachelt was in attendance. Thanks!

**Approved Agenda:** Bill Haller moved to approve, unanimous consent.

**Approval March 10, 2021 Meetings Minutes:** Bill Haller moved to approve, Bill Heairiet 2d, unanimous.

**Staff Report:** Mike Lachelt: Lots of water on Cherrywood. South Lodge Drive lots of water. Tolfson is mud and may need mats as does Twin Papoose. Mike and Bill Haller both identified Jolly Creek as having flooded the previous night. It is a perennial problem without a simple solution. The Klutina and Hollywood junction needs drainage badly. MSB is working with the State to improve drainage. The culvert across Hollywood needs an upgrade.

**Special Guest:** Mike Shields from the Butte RSA 26, in conjunction with the Butte RSA, progenitor of the Matrix system, provided a hard copy of the process and explained it in laypersons terms. He noted the Matrix procedure is simply an objective scoring system to determine a priority for road upgrades, the CIP list. It does not document nor is it a measure of road maintenance. It was designed to work with the MSB Subdivision Construction Manual (SCM).

**Persons To Be Heard:** Ken Walsch raised the issue of drainage and supposed it was 75% of the problem. He noted three pieces of legislation address how individuals may approach draining private property. Ken wondered if there was a road standard less than the MSB std. Assemblyman Tew will check and report back.

Bill Haller and Bill Heairiet noted that the change of RSA21 Secretary from Bill Heairiet to Greg Quinton was not included in the March minutes. These minutes correct that omission.

Bill Haller again mentioned The Jolly Creek drainage issue, that Echo Lake upgrades are generally good. Burma Road, Stephan Lake and Carpenter Lake roads need work, Knapp is better.

**Old Business:** Bill Heairiet made a motion to request that Mike Lachelt obtain and communicate to the "Board" a bid to purchase and place cacl<sub>2</sub>; Greg Quinton seconds, unanimous approval. Bill Heairiet questioned priority of CaCl<sub>2</sub> in light of a \$35,000 budget.

We reaffirmed the annual ride around to happen on 5/19/21.

**Board Comments:** Greg Quinton questioned whether the Open Meetings Act prohibits communication between RSA board members outside a scheduled meeting. It remained an open question. Ken Walsch

noted that a technical expert (Lachelt) be coordinated with the Boards observations on a potential CIP list. Bill Heairiet is looking forward to the ride around in light of the Matrix discussion tonight. He proposed each Board member select a single road and use the Matrix analysis and compare results.

**Adjournment:** Bill Haller moved to adjourn, Bill Heariet seconded, unanimous.

## Ride Around

From: greg quinton (clinchnot@yahoo.com)

To: fishlessbill@yahoo.com

Date: Wednesday, October 13, 2021, 12:08 PM AKDT

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BIG LAKE

RSA 21 Supervisory Board Annual "Ride Around."

Date of: 5/17/2021

Time: 11:00am-4:20pm

Participants: MSB Road Superintendent Mike Lachelt, Assemblyman Moki Tew, RSA 21 Supervisors Bill Haller, Bill Heariet, Greg Quinton.

Roads identified as priority ROW acquisition, upgrades to drainage, ditches, road bed/surface:

- Tolefson: Establish ROW (Survey), grub brush to ROW dimensions, create drainage flow (pull ditches or build ditches within easement).

- Jolly Creek i.e. "Animal Streets": Fox, Mink, Wolverine et.al.. This is an annual flood zone. Drainage design required. Road work as well.

- Hibbert: Resolve annual flooding issue. Saw cut pavement, raise grade, establish drainage, pave.


- Twin Papoose: Establish ROW, create ditches, excavate organic material from roadbed, upgrade road, excavate new drainage areas to drain ditches, line of sight issues.

- Wolf: No culverts in flooded portion. We suggested roughly 6 culverts were needed.

- Melozzi: Much basic road work here.

- End of West Lakes BLVD: Drainage to Big Lake. Engineering/Survey required to establish grade issues.

Bill Haller



Bill Heariaet

\_\_\_\_\_

Greg Quinton

\_\_\_\_\_



Big Lake

## RSA 21 10/13/2021 Meeting Minutes

From: greg quinton (clinchnot@yahoo.com)

To: fishlessbill@yahoo.com

Date: Wednesday, November 10, 2021, 12:02 PM AKST

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### RSA 21 October 13, 2021 Meeting Minutes

Call to Order: 6:30pm

Pledge:

Roll Call: Bill Haller, Bill Heariet, Greg Quinton = Quorum

Acknowledge Staff and Guests

Approval of Agenda: Greg Quinton moves to accept, Bill Heariet seconds, unanimous.

Approval of minutes from last meeting: Matrix WkShp 04/10/21, Greg Quinton moves to accept, Bill Heariet seconds, unanimous. Ride around minutes of 05/17/21 Bill Heariet moves to approve, Greg Quinton seconds, unanimous. 9/15/2021 meeting Greg Quinton moves to accept, Bill Haller seconds, unanimous. Minutes from 6/19 not written yet.

Staff Report Mike Lachelt: Sand and chips for winter ordered and expect delivery next week. Culverts are being cleaned, T Post and flagging. Blades are cleaning up roads before freeze up. Summer projects done: Twin Papoose upgrade, Tommy Circle snow storage and turn around addressed, Hibbard upgrade and paved. Wolf-culverts in and drainage established. One more residence needs attention.

Persons to be Heard:

Terry Gorlich: CaCl<sub>2</sub> \$35K projected, actual \$51,500 plus application costs. Asserts money better spent elsewhere. Are RIP projects determined by ADT (avg daily traffic) or generally known road conditions? Bill Haller was not certain of pathway forward. A topic for future discussion. TG has info.

Billy Magee: Tolfson ditches are gone and freeze up is coming. Will need ditches. Bill Haller informed the only work done was tree clearing before work was challenged by a neighbor. BM Alleges our survey destroyed ditches. Borough Manager and Superintendent shut the job down. Future unknown at this time. Mike Lachelt would do his best to get the contractor to cut ditches this year. BM claims his property will be flooded if no ditches and will rent equipment to repair. ML reaffirmed effort to ditch before winter.

Ken Walsh: Drainage is severe problem. Grading and ditches is the cure. Animal streets project is at issue. Drawings don't reveal what drainage needs work. A 2007 drainage study was done from Cherrywood to Big Lake. Culverts too small affects 40(?) properties. Bill Haller doesn't know why it was omitted from current project. Project pulled. Cherrywood continues to be flooded. Ten + years. Plan was submitted 8 years ago and should have been part of current project. MSB engineers did not include and we don't know why.

Assemblyman Tew: CaCl<sub>2</sub> costs, \$50,753 +/- \$100. A list of roads 7.09 miles worth was given to the board and approved at a cost of \$23,730 plus Kluane at \$6500. Somehow, Echo Lake, Lakeview and Millers Reach were added to the list. Cost \$20,517 for 4.1 miles.

Terry Gorlich: Poor application will result in a short benefit.

Old Business: Matrix update. Bill Haller: Priority one list projects may be 40 something strong. Drainage and substandard road bed. Five roads need mud mats every year: Tolfson, Twin Papoose/Pond Lilly, Melozzie Hot Springs, Artic Tern. Request signs for "local traffic only". ML agrees and will try. First mile of TP needs ROW acquisition for easement. MSB and private parties have been in contact with owner. No resolution yet.

Horseshoe Lake RAP has deteriorated significantly since spring. Much of the damage was done with the contractors blades. Bill Heariet asserts the RSA shouldn't have to pay twice. Mike Lachelt says McKenna is supposed to repair. Not yet. PO was issued month and a half ago. Not sure how liability for payment will transpire. Bill Haller queried whether or not we could oil RAP surfaces as Anchorage does to extend life.

Ryan's Creek: RSA 21 sold the property for \$91,000. Money goes back to RSA 21 fund.

New Business: 2022 RIP List. \$600,000 roughly is available. Small jobs (\$25,000 or less) a better use of RSA funds. Engineering from MSB is expensive. Animal streets and Ryan Creek projects probably on hold. Some discussion of the matrix and its prioritization factors. Flooding is the biggest issue. For RSA 21 purposes, Cherrywood is the source of downstream drainage problems for all practical purposes. To solve, begin engineering at Big Lake and move upstream. Jill Parsons raised the issue of drainage ditches either not there or inadequate in the Melozzie Hot Springs. McKenna is engaged in pro bono remedial blade work. Many scenarios were offered as solutions, but the consensus appeared to embrace a comprehensive (perhaps a three phase progression) drainage project from Cherrywood to Big Lake. Assemblyman Tew will consult with MSB Manager Mike Brown to see if that's a possibility. Ryan Creek and Animal Streets project funds redirected that towards that end.(?) Ken Walsh reminds us drainage must be the primary concern and can be done in phases. Bill Heariet is wary of spending all RSA funds on this project. We need money to repair West Lakes BLVD before it is unusable. Some question as to whether or not a bond package will be available for that project. Bill Heariet moved to table RIP list decisions until November 10, 6:30pm. Greg Quinton seconded, unanimous. Non passable roads and drainage project are determined as priority. We will take up the list next meeting. CaCl<sub>2</sub> purchase was discussed. Buy it now before inflation.

Board Comments: Bill Heariet thanks those in attendance and wishes more people including contractors would attend. Their expertise would be valuable. Greg Quinton expressed concern that RSA 21 funds are moved around and spent before the "Board" has notice. Was wondering if others shared the concern.

Meeting Adjourned: 8:16pm.

BIG LAKE

RSA 21

Board of Supervisors

Resolution

21-0601

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DATE: June 9, 2021

SUBJECT: Upgrade/Replace West Lakes Blvd

PRESENTED BY: William Haller

AUTHOR: William Haller

**Whereas,** the condition of West Lakes Blvd has deteriorated to such an extent that an Upgrade/Replacement should take priority over the Burma Road Reconstruction project on the Mat-Su Borough Transportation Infrastructure Projects list for consideration of potential bonding.

**Whereas,** West Lakes Blvd is the primary and only transportation route servicing all residents and businesses located on the north side of Big Lake, including Big Lake, West Beaver Lake, Horseshoe Lake, Beaver House Lake, as well as many other smaller lakes.

**Whereas,** West Lakes Blvd is the only emergency and evacuation route in and out of the north area of the Big Lake community and surrounding lakes.

**Whereas,** a significant percentage of the surface of West Lakes Blvd has been repaired so many times crack seal is the predominant surface cover.

**Whereas,** there are several large irregular depressions that span the road width and have created potential safety hazards for vehicles using West Lakes Blvd, especially school buses, large commercial vehicles, and anyone not familiar with West Lakes Blvd, potentially causing loss of vehicle control and/or damage to vehicles. These depressions become especially dangerous during winter weather road conditions.



**Whereas**, due to the deteriorated condition along large sections of West Lakes Blvd, vehicles are unable to maintain the 35-mph speed limit and must continually slow down then resume normal travel speeds once they are clear of the hazardous road conditions.

**Whereas**, currently there is not a shoulder on either side or bike path, only an abrupt pavement edge that is crumbling and sluffing-off along many sections of West Lakes Blvd.

**Whereas**, due to the lack of shoulder or bike path, bike riders and pedestrians rarely use West Lakes Blvd because of the high safety risk when using the narrow road that has several blind corners and hills.

**Resolved**, The RSA 21, Board of Supervisors request the Mat-Su Borough Assembly and Administration remove the "Burma Road Reconstruction" and replace it with "Upgrade/Replace West Lakes Blvd" on the list of Transportation Infrastructure Projects for consideration for potential bonding.

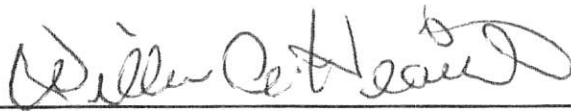
William Haller



Primary, RSA 21, BOS

6/9/2021

William Heairet



Alternate #1, RSA 21, BOS

6/9/2021

# Joint Central Mat-Su & West Lakes Board of Supervisors Meeting

Central Mat-Su Training Complex – Station 62/TEAMS  
4568 S. Knik Goose Bay Rd.  
Wasilla, AK 99654

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Chairman: D. Eller  
Vice Chairman: J. Jameson

Board Members: B. Davis  
L. Szipszky  
J. Steele

November 8, 2021 – 6 P.M.

## MEETING MINUTES

### I. CALL TO ORDER

The meeting of the Central Mat-Su Fire Service and West Lakes Fire Service Area Board of Supervisors was called to order at 6 p.m. at the Central Mat-Su Training Complex at 4568 S. Knik Goose Bay Rd., Wasilla, Alaska by Chairman Dave Eller on November 8, 2021.

### II. ROLL CALL & DETERMINATION OF QUORUM

Board Members present and establishing a quorum for the Central Mat-Su FSA:

Chairman Dave Eller, Brian Davis, James Steele, and Luke Szipsky

Board Members present and establishing a quorum for the West Lakes FSA:

Chairman Cathi Kramer, Randy Newcomb, and Steve Simpson

Also present were: Michael Keenan, Chief, Central Mat-Su Fire Department (CMSFD); Shari Lamz, Admin. Assistant, CMSFD; Tawnya Hightower, Chief, West Lakes Fire Department; Ken Barkley, Director, Department of Emergency Services (DES); Brian Davis, Deputy Director - Fire, DES; and Tam Boeve, Assembly Member.

### III. PLEDGE OF ALLEGIANCE

Chief Hightower led the "Pledge of Allegiance."

### IV. APPROVAL OF AGENDA

MOTION: Mr. Steele moved, and Mr. Davis seconded, to approve the meeting agenda as presented.

VOTE: The motion passed unanimously.

## V. APPROVAL OF PRECEDING MEETING MINUTES

### WEST LAKES

MOTION: Mr. Newcomb moved, and Mr. Simpson seconded, to approve the September 13, 2021, regular meeting minutes as presented

VOTE: The motion passed unanimously.

### CENTRAL

MOTION: Mr. Steele moved, and Mr. Davis seconded, to approve the October 11, 2021, regular minutes as presented.

VOTE: The motion passed unanimously.

- VI. BOARD REPORTS/CORRESPONDENCE
- VII. UNFINISHED BUSINESS
- VIII. NEW BUSINESS

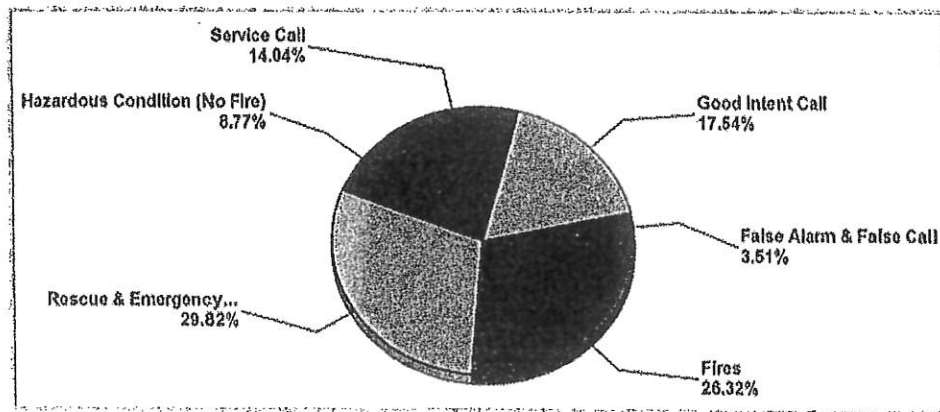
### Chiefs Report West Lakes – Chief Hightower Community Risk Reduction

- Fire Prevention Education & Fire Prevention Week -Learn the Sounds of Fire Safety
- Personnel presented to over 700 students and teachers at six schools
- Installed: 24 Smoke Alarms, 7 CO Alarms and 2 Driveway Address Signs

### Training

- Firefighter Safety and Survival
- Rapid Intervention Crew
- Chimney Fires
- AMKUS rescue tool familiarization
- After Action Review of significant emergency response

### Emergency Response



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	15	26.32%
Rescue & Emergency Medical Service	17	29.82%
Hazardous Condition (No Fire)	5	8.77%
Service Call	8	14.04%
Good Intent Call	10	17.54%
False Alarm & False Call	2	3.51%
<b>TOTAL</b>	<b>57</b>	<b>100%</b>

Chief Hightower stated that there was a vehicle fatality in the construction corridor on the Parks Hwy one day before it opened up into divided lanes.

#### Employee Recognition

- Captain Andy Raiha – Leadership
  - Fleet Mechanic Bill Henderson – Dedication
- Highlights

- Firefighters assisted a citizen by transferring groceries from a damaged vehicle to an on-scene relative's vehicle

#### Capital Improvement Projects FY 2023

- Training Complex Station 82 - Paving and grounds improvements \$125,000
- 21417 W. Susitna Parkway Purinton Parkway BLK1 Lot 1 - Land, well and utility development; level, gravel fill and well drilling for future fire station – Water fill station \$300,000

#### Chiefs Report Central – Chief Keenan

- 7 – Structure Fires
- 5 – Vehicle fires
- 114 – Rescue calls (90 medic assists) (EMS reporting 70% of all EMS calls are COVID related)
- 15 – Power line incidents
- Total: 234 Calls for October

#### Stand out calls:

- October 12, 2021 – Commercial building Fire in the parts cleaning areas of an auto-parts business. Crews arrived quickly to suppress a working fire in the back of this two story mixed commercial with an apartment on the second floor. This was the first day of our new hire academy and they responded to the call from station 6-2 on Truck 5-1 and Pumper-Tender 6-2 and were used to vertically ventilate and search the building.
- October 19, 2021, structure fire on Heather Way, West Lakes area, with reports of people trapped. A-Shift, staffing Rescue-Engine 5-1 with Captain Adam Schou, Captain Dustin Croft, FDO Dillon Cook and Firefighter Robert Brown, arrived first in and found a large two story multi-family building with heavy fire from the rear of the building. The crew split up with FDO Cook and Firefighter Brown stretching an attack hose line to hold the fire while Captains Schou and Croft entered the building to search for two reported trapped occupants. Schou and Croft encountered smoke conditions that impeded vision in the stairwell, as they got to the second floor they encountered heavy fire in a room off to the left, which they isolated by closing a door. They then searched down a hallway where they found the two occupants disorientated in the living room

and removed them from the building. The crew then deployed a second line, prior to the arrival of any other fire suppression units and held the fire till reinforcements arrived saving most of the structure. Incredible team effort resulting in the saving of two lives and a very large building.

- October 29-31 – wind event – 51 total calls

#### Staffing

- New FT FDOs start shift this week, waiting on the crews to get more experience before we staff Station 51. Two FDO positions not filled – we will advertise these once we complete a driver/operator class

#### Projects

- Logistics building - waiting to connect the fire suppression system to the monitoring company
- Hall-crawler – Framing complete and floors going in
- Shaw fill site – Capital projects working on getting that project advertised
- Station 61 – Roof Repairs will start in 1 -2 weeks
- Tactical Tender and Brush 66 Chassis - Completion March/April 2022
- Aerial – Completion Nov 2022

#### Budget

- Watching fuel and utility cost
- CIP's have been submitted
- Currently working on FY 2023 (request 6 FT firefighter positions)

#### COVID

- Increase in COVID related calls

#### Training

- 11 students completed the FFI Class
- 12 student currently in the BFF Class
- We will start annual mandatory training

#### Fire Prevention

- We weren't able to go in the schools due to COVID
- Created some fire prevention videos, outside visits and fire truck drive-bys
- Halloween drive-thru -Station 51, 62 and 65, over 1000 people came by

#### Employee Recognition

- Deputy Fire Marshal, Jeff Anderson – Commitment

#### **IX. OTHER BUSINESS (other items of discussion not listed on agenda)**

#### **X. AUDIENCE PARTICIPATION & BOARD COMMENTS**

Director Barley stated that we are better than most departments across the country with COVID.

Mr. Eller would like to hold elections for the chairman and vice chairmen next month. Jim Jameson's term ends in December.

Assembly member Boeve wanted to mention that November 16, will be Mayor Halter's last meeting on the assembly. There will be an opportunity for people to thank him.

Chief Hightower, Ms. Kramer and Mr. Steele thanked Assembly member Tam Boeve for all her time and support to the West Lakes and Central Mat-Su Fire departments.

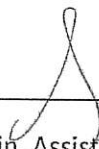
#### **XI. ADJOURNMENT**

Mr. Eller adjourned the meeting at approximately 6:40 p.m.



DAVE ELLER, Chairman, Central Mat-Su FSA B.O.S.

ATTEST:



Shari Lamz, Admin. Assistant, Central Mat-Su FSA B.O.S.

Minutes approved on: 12/14/21

**Next Meeting: December 13, 2021**





Greater Willow

RSA 20 Advisory Board Meeting  
September 22,,2021  
Virtually Microsoft Teams

RECEIVED

DEC 13 2021

CLERKS OFFICE

**I. CALL TO ORDER:**

Meeting Called to order at 7:03 PM by Tom Phillips

**II. Pledge OF ALLEGIENCE**

None

**III. DETERMINATION OF QUORUM—**

A. Tom Phillips, Bill Dale, Todd Smolden , Dawn and Cole Branan

**IV. APPROVAL OF AGENDA— Motion by Bill . 2nd Todd ,Motion approved.**

**V. APPROVAL OF MINUTES— Meeting minutes of July 14, 2021 , motion to approve by Bill 2nd Todd, Minutes approved.**

**VI. AGENCY REPORTS None**

**VII. STAFF REPORTS:** Mr. Lachelt reported Completed brushing, Sand and chips on order, grading to continue. D&S and borough crews clearing trees dropped from wind event.

Project reports Michelle drive completed.

Michigan-Lake shore construction under way.

Alaska Rail Road to improve Ardaw Road crossing done.

Shirley town Bridge open .

**VIII. Contractor - D & S Road Service overlays done on Crystal shores rd.,Lynn Lane, Amy Dr., Bullion and Snowbird. Residents happy with work done. August brushing done, now grading until freeze up.**

**IX. BOARD MEMBER REPORTS:** Tom Phillips has attended meetings virtually for the RSA . Visited many projects Michelle, Michigan-Lake shore, RR Crossings, Amy Dr., Lynn Lane and others. Also Erica and Kime Lane. I received at least 3 calls and one e-mail regarding Erica paving

**X. OLD BUSINESS:** Tom provided updates for Michelle final inspection, Michigan-Lake Shore Mr. Branan and Mr. Link dealt with a material disposal issue.

Kime Rd. Ms Boeve and I contacted Mr. Dean regarding R of W and fencing etc.. Mr. Dean to contact Mr. Keller, does not appear the borough will relinquish the property in question.

**XI. NEW BUSINESS:** Lynx Lake Bridge funding for bridge study. Forward to Mr. Dean to share specifications for borough acceptance.

**XIII. CORRESPONDENCE.** none

**XIV.** Next meeting is scheduled for December 8 6:30 pm.

**XV.** Motioned to adjourn, by Tom, the meeting adjourned at 8:02 pm.

  
\_\_\_\_\_  
RSA Supervisor

12-8-2021  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
RSA Supervisor

12-8-21  
\_\_\_\_\_  
Date

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CLERKS OFFICE

Reso # 21-01

*Greater*

A RESOLUTION OF ROAD SERVICE AREA #20, WILLOW SUBMITTING AN  
APPROVED 2022 ROAD SERVICE AREA IMPROVEMENT PLAN FOR ROAD  
IMPROVEMENT PROJECTS TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

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WHEREAS, the Annual Road Improvement Project List is  
developed for road improvement projects in each road service area;  
and

WHEREAS, the Road Improvement Project List has been presented  
to area residents by this Road Service Area Board of Supervisors;  
and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and  
approves the Road Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #20,  
Willow Supervisors concur with this Road Improvement Project List  
and request the Matanuska-Susitna Borough Assembly approve it as  
submitted.

ADOPTED by Road Service Area #20, Willow Board of Supervisors:

  
\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Supervisor Signature

  
\_\_\_\_\_  
Supervisor Signature

Date: 12/8/21

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MATANUSKA-SUSITNA BOROUGH PUBLIC WORKS DEPARTMENT  
2022 ROAD SERVICE AREA ROAD IMPROVEMENT PROJECT LIST  
ACCOUNT # 30042

ROAD SERVICE AREA #20  
GREATER WILLOW

DRAFT

Approx. RSA Funding Available:      \$500,000

ASSEMBLY: Dist 7, Tamara Boeve  
RSA SUPERINTENDENT: Mike Lachelt  
RSA PRIMARY: Tom Phillips  
RSA ALT: Tod Smoldon  
RSA ALT: William Dale

PRIORITY STATUS	ROADS / LOCATION	DESCRIPTION OF WORK	TOTAL EST. COST	RSA	GRANTS	FUNDED: YES/NO
1	RSA WIDE	ROAD RECONDITIONING	\$50,000	\$40,000		YES
2	RSA WIDE	PAVEMENT MAINTENANCE	\$40,000	\$40,000		YES
3	Sand Pile Storage Development	Develop a Sand Storage Area	\$10,000	\$10,000		YES
4	Michigan St (.27) Lakeshore Cir (.80)	~ Funded, Under Contract ~	\$550,000	\$0		YES
5	Emswiler Dr Sunday Dr (.63)	Design / Utility Relocate / ROW Acquisition / Construct improvements / Paving	\$350,000	\$350,000		YES
TOTAL FUNDED			\$1,000,000	\$440,000	\$0	
6	HoneyBee Lake Dr (1.0)	Design / Utility Relocate / ROW Acquisition / Construct improvements / Paving	\$650,000	FUNDING CURRENTLY UNAVAILABLE		NO
7	Erica Drive (.40)	Design / Utility Relocate / ROW Acquisition / Construct improvements / Paving	\$250,000	FUNDING CURRENTLY UNAVAILABLE		NO
8	Crystal Shores Rd Clover Dr (1.2)	Design / Utility Relocate / ROW Acquisition / Construct improvements / Paving	\$780,000	FUNDING CURRENTLY UNAVAILABLE		NO
9	Lynx Lake Rd	Replace Railroad Crossing	\$150,000	FUNDING CURRENTLY UNAVAILABLE		NO
TOTAL UNFUNDED			\$1,830,000			

thp@mtaonline.net

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**From:** "Larry NOrene" <larrynorene.alaska@gmail.com>  
**Date:** Sunday, November 21, 2021 10:07 AM  
**To:** <thp@mtaonline.net>  
**Subject:** Erica Dr., Nancy Lake

Thomas

As I understand, the Borough will get infrastructure money. As an owner on N Erica DR., I would hope the portion of N Erica left unsaved could be considered for paving. It is just under 1/4 mile from where the pavement ended to the termination in a culdesac. Paul Light (Northern Construction) is very familiar with the roadbed, as I learned talking to him about a possible road improvement district for the last several years. Having been there for 39 years, I am particularly familiar with each improvement and conditions. The portion of N Erica in question has a very good base, but a 2 in. Topping that always turns to slop. Northern did the Erica paving project and has base course prepared in their nearby pit. Their advice was to go for paving rather than a better topping for the sake of maintenance, and that the ROW and underlying conditions are solved.

The 1/4 mile in question has 33 properties (compact), currently 5 year round residents with more planned for the near future, several full time summer residents, with most of the rest all season weekend users. Last years assessed value totaled \$10 million, which collects app. \$33,000/yr. for maintenance. Both nearby Linda dr. And Amy lp. were improved last summer, both of which don't come close to the number of properties, residents, or assessed value of N Erica.

Myself and the other owners on Erica respectfully request your attention and help. Would it be helpful or a hindrance to attend your next board meeting, and is that scheduled? And I'm always up for a call if you have questions re survey, recent realignment and improvements, etc.

as an aside, we thought your snowplow contractor did a good job last winter.

Larry Norene 907-229-1737

11/21/2021



MSB FISH AND WILDLIFE COMMISSION Regular Meeting: Nov. 18, 2021 – Minutes

MSB Lower Level Conference Room //TEAMS Remote Participation Option

Minutes prepared by Ted Eischeid, Planner II

**REGULAR MEETING** **4:00 PM**

I. CALL TO ORDER; ROLL CALL; ESTABLISH QUORUM

Meeting called to order at 4:05 PM by Chair Mike Wood.

II. ROLL CALL – DETERMINATION OF QUORUM /LAND ACKNOWLEDGEMENT

Roll Call:

Present:

Mike Wood (MW)

Howard Delo (HD)

Pete Probasco (PP)

Jesse Sumner (JS)

Kendra Zamzow (KZ)

Andy Couch (AC)

Larry Engel (LE)

Tim Hale (TH)

Absent:

Quorum (5+) established.

MW read the Land Acknowledgement.

III. APPROVAL OF AGENDA

- Motion: Moved to approve by LE
- Second: TH
- Discussion: None
- Action: Passed unanimously without objection.

IV. PLEDGE OF ALLEGIANCE – Led by PP



V. APPROVAL OF MINUTES

a. Meeting Date: October 21, 2021

- Motion: Moved to approve by LE
- Second: PP
- Discussion: KZ made minor corrections.
- Action: Passed unanimously without objection as corrected.

VI. AUDIENCE INTRODUCTIONS & PARTICIPATION (3 min./person, chair's discretion)

1. Bill Stoltze, MSB lobbyist:
2. Neil Dewitt,
3. Melissa Heuer, SRC
4. Stephen Braund, NDSNA
5. Tam Boeve, MSB Assembly

VII. STAFF/AGENCY REPORTS & PRESENTATIONS

a. Ted Eischeid – staff report

VIII. UNFINISHED BUSINESS

WSAR

- Will be on 12/7/21 MSB Assembly agenda.

IX. NEW BUSINESS

A. ADF&G 2021 Fishing Summary Meeting Planning (Staff)

Motion: AC moved to use q. 2 and delete q. 16; second by TH.

Approved unanimously.

Motion: TH moved to remove question 11 and replace with question 20; second by PP.

Approved with HD opposed.

Motion by PP to insert into Q. 5 after “priorities”, for 2022 and for future years and the rest,, and delete q. 17; HD second.

Passed unanimously

Motion by PP to remove first part of Q. 4 (introductory paragraph) and remove “coho” in the second bullet); Seconded AC;

Motion passed unanimously.

Motion by PP on Q. 3; to delete that portion of the first sentence after August; on the second question delete that portion after the work “fishery” and add to it “and provide fishing opportunities for East Side Set Netters using reduced gear to address later run timing.”; seconded MW.

Motion passed unanimously with HD abstaining because he couldn’t hear the discussion.

Moved by AC that we replace q. 15 with the revised language from Member 2 in the packet; Seconded PP.

Motion passed unanimously.

Motion by PP to strike Q. 9; seconded by LE.

Motion passed unanimously.

Motion by LE: Q. 19 rephrase to “What was the salmon harvest in UCI, Area 1, in the past 10 years (including 2021)?”; and renumber as Q. 2; seconded by MW .

Motion passed unanimously.

- B. Kodiak Salmon Workgroup RC regarding Proposal 37 (MW)  
Delay until further details are available.
- C. Moose Management in the MSB (AC & KZ)  
Delay until ADFG presenter can reschedule their presentation on moose management.
- D. North Pacific Fisheries Management Council – Bycatch Issues (MW)  
MW gave some background- see supplement handout.  
PP shared his background; needs a lot of research.
- E. Governor’s Conservationist of the Year call for nominees (HD)  
HD gave some background.

#### X. MEMBER COMMENTS

Howard Delo – Vice Chair – FWC should sing a happy birthday song for MW.

Andy Couch – Would request Moose Item be added to agenda for Dec. 16 FWC Meeting.

Larry Engel- wants to thank Tam Boeve for her service as an Assembly representative to the FWC.

Tim Hale-

Peter Probasco- Happy Thanksgiving.

Jesse Sumner- thank you for everything we do; Governor issued order to create a bycatch review task force that might be of interest to the FWC.

Kendra Zamzow- Agenda item of MSB Sitka Deer transplant issue with ADFG background piece; Federal comment period for gas leasing in CI in the federal EEZ that could impact salmon.

Bill Stoltze – heard some great things in Montana about our BOF consultant Mac Minard.

Ted Eischeid – Staff

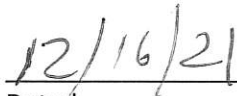
Mike Wood –add elodea/pike update for alexander lake from ADFG/DNR as a future agenda item. Would like to thank Tam and Ted; over the years this commission has paid off for the MSB, and this new Assembly/Mayor will need to be reached out to so we can better explain how we work, what we do, and why it matters.; I have learned so much from my time on the FWC.

XI. ADJOURNMENT

- i. Motion: LE
- ii. Second: PP
- iii. Action: Passed unanimously without objection.


- Meeting stands adjourned at 6:21 PM.

  
\_\_\_\_\_  
Mike Wood, Chair

  
\_\_\_\_\_  
Dated

ATTEST:

  
\_\_\_\_\_  
Ted Eischeid, Planner II Staff

  
\_\_\_\_\_  
Dated

**MATANUSKA-SUSITNA BOROUGH  
FISH & WILDLIFE COMMISSION RESOLUTION SERIAL NO. FWC 21-04**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH FISH AND WILDLIFE COMMISSION RECOMMENDING ACTIONS RELATING TO MATANUSKA-SUSITNA ASSEMBLY RESOLUTION 21-134 ON PHASE THREE OF THE WEST SUSITNA ACCESS ROAD FEASIBILITY STUDY.

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WHEREAS, the Matanuska-Susitna Borough Fish and Wildlife Commission was created in 2007 to represent the interests of the borough in the conservation and allocation of fish, wildlife, and habitat; and

WHEREAS, the Fish and Wildlife Commission has been effective in representing these interests to political leaders, government regulators, and boards of fish and game; and

WHEREAS, the Matanuska-Susitna Borough has a vested interest in utilizing science-based standards and forward looking policies to help ensure a balance between the critical fish and wildlife resources of the region with other needs of the population, including responsible resource development; and

WHEREAS, the Matanuska-Susitna Borough Fish and Wildlife Commission believes it is important that our citizens have accurate and robust information and opportunities to comment on major projects that could impact fish and wildlife resources that includes the benefits and costs of such projects; and

WHEREAS, the Matanuska-Susitna Borough has spent over \$20 million on fish habitat restoration in the borough, replacing more

than 100 culverts that have restored over 67 streams miles and 6,224 lake acres of anadromous fish habitat; and

WHEREAS, healthy habitat not only supports our fish and wildlife, but ensures clean water for our communities and key economic opportunities for Alaskans, including several businesses that depend on the area that the West Susitna Access Road project would impact; and

WHEREAS, economic studies in our region in 2007 and 2017 show the significant positive economic impact returning salmon have on the economy of the Matanuska-Susitna Borough, that included \$56 million in direct spending benefits to the Matanuska-Susitna Borough, and there are additional economic benefits from healthy wildlife populations, both of which require adequate and quality habitat locally; and

WHEREAS, during the special MSB Fish and Wildlife Commission meeting on May 7, 2020, and again during the MSB Assembly meeting on December 7, 2021, there was extensive public testimony indicating concerns and unanswered questions about the West Susitna Access Road project, and the MSB Fish and Wildlife Commission has asked for monthly updates with minimal information being shared on the specific costs and benefits of the project.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Fish and Wildlife Commission supports and recommends that the Matanuska-Susitna Assembly adopt the following actions at their



December 21, 2021 meeting regarding Resolution 21-134:

1. That AIDEA and the MSB develop a supplemental public engagement plan that includes a cost/benefit/risk analysis to be submitted for public comment and Assembly Action by the February 15, 2022 Assembly meeting.

2. That an Assembly-approved supplemental public engagement plan be implemented by AIDEA and the MSB and include a summary of the public engagement results be forwarded to the Assembly.

3. That the Assembly schedule a special meeting workshop with independent public governmental and private subject matter experts to further address concerns raised in the public engagement process.

ADOPTED by the Matanuska-Susitna Fish and Wildlife Commission  
this 16<sup>th</sup> day of December, 2021.



Mike Wood, Chair

ATTEST:



TED EISCHEID, Staff

(SEAL)

YEAS: Wood, DeLo, Couch, Engel, Probasco, Zamzow. (6)

RECUSAL: SUMNER (1)

NAYS: None Registered. (0)

**MATANUSKA-SUSITNA BOROUGH  
PLATTING BOARD MINUTES**

RECEIVED  
DEC 20 2021  
CLERKS OFFICE  
REGULAR MEETING  
OCTOBER 7, 2021

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on October 7, 2021, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by Chair LaMarr Anderson.

**1. CALL TO ORDER**

**A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)**

Platting Board members present and establishing a quorum:

Mr. Pio Cottini, District Seat #1  
Mr. LaMarr Anderson, District Seat #2, Chair  
Mr. Dan Bush, District Seat #4  
Mr. Dennis Vau Dell, District Seat #5  
Mr. Wilfred Fernandez, District Seat #6, Vice Chair  
Mr. Alan Leonard, District Seat #7  
Ms. Amanda Salmon, Alternate

Platting Board members absent and excused were:

Mr. John Shadrach, District Seat #3  
Ms. Barbara Doty, Alternate

Staff in attendance:

Mr. Fred Wagner, Platting Officer  
Ms. Sloan Von Gunten, Platting Administrative Specialist  
Ms. Amy Otto-Buchanan, Platting Technician

**B. THE PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Ms. Amanda Salmon.

**C. APPROVAL OF THE AGENDA**

Chair Anderson inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

**2. APPROVAL OF MINUTES**

Chair Anderson inquired if there were any changes to the minutes for August 19, 2021.

- Correction to names on Page 7.

GENERAL CONSENT: The minutes for August 19, 2021 were approved with corrections without objections.

Chair Anderson inquired if there were any changes to the minutes for September 2, 2021.

GENERAL CONSENT: The minutes for September 2, 2021 were approved without objections.

**3. AUDIENCE PARTICIPATION & PRESENTATIONS** *(Three minutes per person, for items not scheduled for public hearing)*

**A. Persons to Be Heard**

- Telephonic members asked about when to speak on their concerns. The chairman answered their questions.

**4. UNFINISHED BUSINESS: Quasi-Judicial Matters**

*Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.*

- A. CHILLIGAN NORTH:** The request is to create 10 lots from Tract A, Hand Subdivision, Plat No. 2004-38, to be known as Chilligan North, containing 17.06 acres +/- . Petitioner will be extending S. Chilligan Drive for access to the new lots. The plat is located north of E. Fairview Loop and south of S. Bay View Drive, within the city limits of Wasilla (Tax ID #5510000T00A); located within the NE ¼ Section 15, Township 17 North, Range 01 West, Seward Meridian, Alaska. In Assembly District #4. (*Owner/Petitioner: Andrei Prokoshev; Surveyor: Hanson; Staff: Amy Otto-Buchanan*)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 87 public hearing notices were mailed out on September 15, 2021.

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2021-105.
- Staff recommends approval of the case with findings of fact and conditions.
- Answered questions from the platting board.

Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. Craig Hanson, the petitioner's representative, passed on giving an overview.

Chair Anderson:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Craig Hanson, the petitioner's representative, gave an update on the plat design and answered questions from the Platting Board.

Chair Anderson moved to the Platting Board for a motion.

**MOTION:** Platting Member Cottini moved to approve the preliminary plat for Chilligan North with 9 recommendations. The motion was seconded by Platting Member Vau Dell.

**VOTE:** The motion passed with all in favor. There are 7 findings of fact.

**TIME: 1:13 P.M.**

**CD: 0:13:47**

## **5. RECONSIDERATIONS/APPEALS**

### **A. Reconsideration Request for Meadow Lake Estates.**

Mr. Fred Wagner, the Platting Officer, and Ms. Amy Otto-Buchanan gave a brief summary of the request.

Mr. John Aschenbrenner, the Assistant Borough Attorney, gave a brief explanation on policy and procedures for voting regarding a reconsideration request.

Ms. Salmon requested to be recused from the Meadow Lake Estates Reconsideration Request. There were no objections from the Platting Board.

Ms. Lindsey Vaughan, the petitioner's representative presented their request for reconsideration

**MOTION:** Platting Member Fernandez moved to approve the reconsideration request for Meadow Lake Estates. The motion was seconded by Platting Member Leonard.

Discussion ensued on the request for reconsideration and MSB 43.35.005, if it was done correctly or incorrectly for this case.

**VOTE:** The motion failed with 6 voting against and 1 abstaining (means no in board votes).

**TIME: 2:05 P.M.**

**CD: 01:05:30**

**BREAK**

**TIME: 2:12 P.M.**

**CD: 01:12:17**

Ms. Salmon returned to her seat.

## **6. PUBLIC HEARINGS: Quasi-Judicial Matters**

*Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.*

- A. LATITUDE NORTH ESTATES MSP:** The request is to create 24 lots, by three phases, from Tax Parcel D3, to be known as Latitude North Estates Master Plan, containing 41.587 acres +/- . The plat is located south of the intersection of W. Big Lake Road and W. Parks Highway (Tax ID # 217N03W12D003); within the E ½ SE ¼ Section 12, Township 17 North, Range 03 West, Seward Meridian, Alaska. In the City of Houston and Assembly District #7. (*Owner/Petitioner: Latitude North Construction LLC; Surveyor: Farmer Surveying; Staff: Amy Otto-Buchanan*)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 41 public hearing notices were mailed out on June 23, 2021 and continued from the July 15, 2021 and the August 19, 2021 platting board hearings.

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2021-084.
- Staff recommends approval of the case with findings of fact and conditions.
- Answered questions from the platting board.

Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

Ms. Joy Cypra, the petitioner's representative, passed on giving an overview.

Chair Anderson:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Ms. Joy Cypra, the petitioner's representative, explained the changes being made to the plat design and answered questions from the Platting Board.

Chair Anderson moved to the Platting Board for a motion.

**MOTION:** Platting Member Fernandez moved to approve the preliminary plat for Latitude North Estates Master Plan with 10 recommendations. The motion was seconded by Platting Member Leonard.



Amended

MOTION: Platting Member Vau Dell moved to add a finding on the well radius.

- No second was made. The motion failed.

Discussion ensued by the board on the well radius.

VOTE: The motion passed with all in favor. There are 8 findings of fact.

**TIME: 2:31 P.M.**

**CD: 1:30:42**

**B. US SURVEY 3504 LOT 4-2 PATENT RESERVATION VACATION:** The request is to vacate a 50' wide Patent Reservation on the north side of Lot 4-2, US Survey 3504, created by Patent 50-65-0205. Lot 4-2, US Survey 3504 is located on the west side of Lake Louise (Tax ID # 4U03504000L04-2); within the NW ¼ NW ¼ Section 07, Township 06 North, Range 07 West, Copper Meridian, Alaska. In Louise, Susitna and Tyone Community Council and Assembly District #1. (*Owner/Petitioner: Travis J. Shiell; Surveyor: Farmer Surveying; Staff: Amy Otto-Buchanan*)

Chair Anderson:

- Read the statement regarding Ex-Parte & Interest on quasi-judicial actions into the record; there was no objection noted by the platting board.

Ms. Von Gunten provided the mailing report:

- Stating that 18 public hearing notices were mailed out on September 15, 2021.

Ms. Amy Otto-Buchanan:

- Gave an overview of the case, #2021-139.
- Staff recommends approval of the case with findings of fact and conditions.
- Answered questions from the platting board.

Chair Anderson invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. Travis Shiell, the petitioner's representative, passed on giving an overview.

Chair Anderson:

- Opened the public hearing for public testimony.
- There being no one to be heard, the chair closed the public hearing.
- Invited the petitioner or their representative to provide their comments.

Mr. Travis Shiell, the petitioner's representative, agrees with all the recommendations and answered questions from the board.

Chair Anderson moved to the Platting Board for a motion.

MOTION: Platting Member Salmon moved to approve the vacation for US Survey 3504 Lot 4-2 50' wide patent reservation with 6 recommendations. The motion was seconded by Platting Member Vau Dell.

VOTE: The motion passed with all in favor. There are 5 findings of fact.

**TIME: 2:38 P.M.**

**CD: 01:38:27**

## **7. ITEMS OF BUSINESS & MISCELLANEOUS**

*(There are no Items of Business & Miscellaneous)*

## **8. PLATTING STAFF & OFFICER COMMENTS**

- A. Adjudicatory *(if needed)*
- B. Upcoming Platting Board Agenda Items

Mr. Wagner provided a brief update on the Platting Board schedule. The next meeting will be November 18, 2021. (There is no meeting for October 21, 2021 and November 4, 2021 as there are no cases to be heard.) Will be writing up a resolution for the completed white board list items that the platting board has worked on, so we can pass the corrections through the assembly and have them in place in Title 43.

Ms. Von Gunten updated the board members on what will be heard on the November 18<sup>th</sup> meeting. (2022 Platting Schedule and the white board list resolution)

## **9. BOARD COMMENTS**


- Platting Member Vau Dell asked the chair to add the platting policy & procedure item #9 in the book on the agenda for review.
- Platting Member Leonard had no comments.
- Platting Member Salmon had no comments.
- Platting Member Cottini had no comments.
- Platting Member Fernandez had no comments.
- Platting Member Bush had no comments.
- Platting Member Anderson thanked staff and the board for their work.

**10. ADJOURNMENT**

With no further business to come before the Platting Board, Chair Anderson adjourned the meeting at 2:47 p.m. (CD: 01:46:58)

  
\_\_\_\_\_  
LAMARR ANDERSON,  
Platting Board Chair

ATTEST:

  
\_\_\_\_\_  
SLOAN VON GUNTEN,  
Platting Board Clerk

*Minutes approved: November 18, 2021*

**South Knik River Community Council  
Regular Meeting Minutes, Thursday, 20 May 2021**

Location: SKRCC Building  
17958 E Knik River Rd  
Palmer, AK 99645

1. Quorum met with 6 board members and 9 others present, of whom at least 6 were residents.
  2. Paul Houser, SKRCC President, called the meeting to order at 7:04 pm. Those present recited the Pledge of Allegiance.
  3. The agenda was approved, with the addition of an update on Manmade Lake from Travis Jensen.
  4. Meeting minutes from 15 Apr 2021 were approved.
  5. Reports/Guests:
    - a. Legislative Report: Web link provided via email
    - b. Heather Johnson, rep for the American Lung Association, addressed the group regarding the fund raiser bike event being held on Saturday, 22 May 2021 where two legs of the event will be traveling the length of Knik River Rd and back. Event will have extra folks monitoring roads. Safety first.
    - c. Assembly Report: Tim Hale stated that MSB operating costs were reduced by 1.2%. State hasn't passed the budget yet and the school bond debt isn't resolved. Need to see what the Governor will do. He will follow up on with borough personnel on the Pioneer Peak parking lot expansion issue. We need to determine who actually owns the land around the current parking area. Janet Read said she would contact someone she knows from Eklutna while Tim checks with the borough. Dennis Sayer mentioned the website [grantwatch.com](http://grantwatch.com) has grants for Alaska. One may prove viable to expand the parking lot at Pioneer Peak. Heather Johnson mentioned she is a member of the Mountaineering Club in Alaska, and they may be interested in the issue as well.
    - d. Secretary/Treasurer Report:
      - Savings acct: \$1639.04
      - Available CAP Funds: \$27,512.27
- Biennial report is due to the State of Alaska this summer. This is a requirement to remain in good standing with the a State. Historically, there is a \$25 fee associated with filing the update.

- e. Anne read the RSA report from Mike Shields.
6. Unfinished Business: Emergency Response Plan and Bylaws review remain tabled and will not be on the agenda until such time action is taken.
7. New Business
- a. Mark Simpson stated the Old Glenn Hwy construction project begins mid-June. They are widening the road 2 feet on each side for a shoulder. Paving should be done by September. Project is from overpass to Republican Way. Anticipate delays with commutes.
- b. The following residents were elected to the SKRCC Board:
- President: Merak Viens  
Vice Pres: Dennis Sayer  
Secretary: Anne Houseal  
Treasurer: Joe Plummer  
Director: Dick Roberts  
Director: Kathleen Shoop  
Director: Marietta Plummer
- c. Paul Houser and Diane Phillips will be removed from the MVCU account. Lori Hobbs will remain on the account until the IRS situation is resolved. Merak Viens and Joe Plummer need to visit the MVCU to complete paperwork for authorized access to the account and sign signature cards.
- d. Spring Cleanup now through Sunday. Council property open at 9 am on Saturday. Cookout for volunteers Saturday at 1 pm.
- e. We may need volunteers for various projects. Major projects include clean up, installing a ground wire, painting the inside/outside of the building, handicap ramp, purchasing a 300 gallon fuel tank, and building a pavilion. Construction supplies are very expensive and in some cases, difficult to acquire. We will do our best to expend the CAP Funds before December 31st.
- f. MSB is combining lots in the Windsong subdivision off the old Glenn Hwy near S River Rd. Platting and info made available to those at the meeting.
- g. Travis Jensen, KRPUA manager provided updates via email since our last meeting. He revised the enforcement expectation document that lines out DNRs guidance on trooper overtime with int the KRPUA. The Kenny and Patti Barber Shooting Range and Manmade Lake areas are the priorities for the the summer.
- Erosion by ATVs on Knik River Rd east of Man-made Lake entrance falls under AKDOT Maintenance. They will monitor and repair as funds and resources are allowed.



- The 20 yard dumpster placed at Manmade Lake on 6 May was full by that evening with residential trash, including grow lights and an entire shed. He and staff cleaned up last Tuesday bagging 37 bags of trash along the wooded area. After its scheduled emptying on Thursday, he returned Friday the 14th to place bags in the dumpster and found it once again full of residential trash. It was emptied the next day, and by Monday was full of household trash again. If this continues, he will have to look at other options for trash disposal.

8. Announcements:

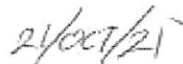
Volunteer Recognition: Thanks to Janet Read for all her work as the Community Clean up coordinator.

9. Meeting adjourned at 8:24pm.

Approved.

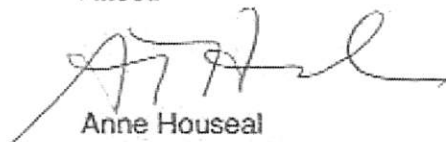


Merak Viens  
SKRCC President



Date

Attest.



Anne Houseal  
SKRCC Secretary



Date

**South Knik River Community Council  
Regular Meeting Minutes, Thursday, 19 Aug 2021**

Location: SKRCC Building  
17958 E Knik River Rd  
Palmer, AK 99645

RECEIVED  
DEC 20 2021  
CLERKS OFFICE

1. Quorum met with 4 board members and 9 others present, of whom at least 8 were residents.
2. Merak Viens, SKRCC President, called the meeting to order at 7:05pm. Those present recited the Pledge of Allegiance.
3. The agenda was approved.
4. Reports/Guests:
  - a. Legislative Report: Lisa Hart provided an email update for Sen Hughes office.
  - b. Assembly Report: Tim Hale was not in attendance and did not provide an update via email.
  - c. Secretary Report: Biennial Report filed with State of Alaska. We remain in good standing as an organization
  - d. Treasurer Report:

Lori Hobbs provided an update regarding the IRS. She met with Fosselman and Associates to seek advice. We filed a Form 8940 to change the way we file. Our goal is to file an e-postcard. We also filed an extension to file, and submitted on time, but now the IRS is charging us a late filing penalty fee. We are challenging the late filing fee. More to come next month.
  - e. Anne read the RSA report from Mike Shields.

5. New Business:

- a. Austin Helmers Trailhead Parking. Tim Hale and Janet Read were not available to provide updates on their findings regarding land ownership near the parking area of the trailhead.
- b. Trash dumpster at Manmade lake seems to have been used a bit more reasonably as the summer went on.
- c. Marietta spoke about the possibilities of using the SKRCC building to host health fairs or blood mobiles. Given the ongoing COVID spread, neither were available

as options at the moment. The topic generated more possibilities for use of the facility, for example, Scouts, Hunter Education, base camp for Troopers during emergency/ Search and Rescue. Discussion continued regarding donation vs facility change, release of liability, use at own risk, etc.

6. Announcements: Paul announced the dates for hunting season and asked everyone to be extra vigilant and safe.

7. Meeting adjourned at 7:59 pm.

Approved.



Merak Viens  
SKRCC President

21 OCT / 21

Date

Attest.



Anne Houseal  
SKRCC Secretary

21 OCT 21

Date

**South Knik River Community Council  
Regular Meeting Minutes, Thursday, 16 Sep 2021**

Location: SKRCC Building  
17958 E Knik River Rd  
Palmer, AK 99645

1. Quorum was not met. Four board members were present, but not enough residents showed to meet quorum, so an informational meeting was held.
2. SKRCC Vice President, Dennis Sayer, ran the meeting. Those present recited the Pledge of Allegiance.
3. Reports/Guests:

a. Legislative Report: Lisa Hart provided an email update from Sen Hughes office which was read. Tim Hale helped explain some of the issues in the report.

b. Assembly Report: Tim Hale addressed specific ballot issues coming up on the borough elections, 2 Nov 2021. School board members and a Mat Su Borough Mayor will be elected. Additionally, there is a road bond package projected at \$63M. (Interesting highlight regarding this issue is that the sales tax for a road bond package was a turned down and we are currently not included in any of the Federal Infrastructure package.)

Also, Tim explained the current redistricting map proposal and encouraged everyone to email or provide public testimony regarding the new layout. It would be in our best interest to be included within the district that represents the Mat-Su Borough and not within the Anchorage district. Tim provided contact information.

c. Treasurer Report: The IRS waived the late filing fee (which was erroneous to begin with).

Savings acct: \$1,684.57  
CAP Funds: \$22,771.63

d. Marietta read the RSA report from Mike Shields and offered hard copies to anyone who wanted one. No projects were designated in our area.

4. Old Business:

b. Purchased and installed new fuel tank for toyo stove, hoping to prevent freeze up this winter. Special thanks for Bob Hicks and Paul Houser for getting this done.

5. New Business:

a. Mat Su Borough needs election officials. Applications can be found on line.

b. Austin Helmers Trailhead Parking. Tim Hale provided an update on the Austin Helmers Trailhead Parking. The parking area sits in a DOT Right of way, so he will pursue attaining a management agreement.

c. Marietta provided new information regarding the possibility of hosting a Health Fair and Blood Mobile on site at our Community Council building. In order for the Blood Mobile to come out we would need a minimum of 30 people willing to donate. She will further research if they would be willing to come out even if we had less than 30 individuals, and also see if Alaska Health Fair, Inc would participate. This may need to be a joint effort with Butte Community Council to get the numbers we need for a successful Health Fair.

d. Sinkhole near the bridge on Snowball Circle was addressed by MSB roads and Maintenance after a hotline call less than two hours after the call was made.

6. Meeting adjourned at 8 pm.

Approved.

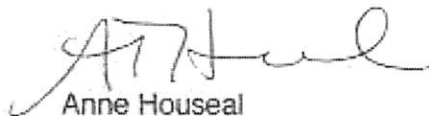


Merak Viens  
SKRCC President

21/OCT/21

Date

Attest.



Anne Houseal  
SKRCC Secretary

21 OCT 21

Date



**South Knik River Community Council  
Regular Meeting Minutes, Thursday, 21 Oct 2021**

Location: SKRCC Building  
17958 E Knik River Rd  
Palmer, AK 99645

1. Quorum met with 6 board members and 21 others present of whom at least 6 were residents.
2. SKRCC President, Merak Viens, ran the meeting. Those present recited the Pledge of Allegiance.
3. Agenda approved with the addition of blue chairs disposition and a YMCA update.
4. Reports/Guests:
  - a. Legislative Report: Lisa Hart, from Sen Hughes office, provided an email update whose focus was on the redistricting. Heath Hilyard, from Rep Tilton's office, was present and explained in detail the redistricting proposals and fielded questions. He followed up with emails and links with information and notices of public testimony opportunities.
  - b. Assembly Report: Not available
  - c. Treasurer Report:  
  
Savings acct: \$ 1,687.18  
CAP Funds: \$22,733.92
  - d. RSA report will be made available at the next meeting or via email.
  - e. Two of the MSB Mayoral candidate, Edna DeVries and Matthew Beck, were present. Each introduced themselves then fielded questions.
5. Old Business: Reviewed pending projects and discussed delays due to size of projects and lack of availability of contractors willing to do the work. Looks like spring/summer 2022 to complete the bigger outdoor projects.
6. New Business:
  - a. No update provided on the Austin Helmers Trailhead Parking issue.
  - b. Merak asked for suggestions for disposition of the 16 blue chairs stacked along the wall of the building. While still usable, they are worn and torn. After

discussion, everyone agreed to try and sell them. If no takers, then donate them to Bishops Attic in Palmer. Marietta agreed to list them.

c. Marietta is still pursuing options regarding the Blood Mobile/Health Fair at the building. Really need a minimum of 30 people. She may pursue seeking students from MatSu College and Providence College. A suggestion was made to attend the Butte CC meeting and let them know to see if there is interest to generate more numbers.

d. Merak asked Paul Houser, Bob Hicks and Dick Roberts to get together and develop a schedule/duties list for the building/property manager volunteers.

7. Announcements: Kathleen Shoop provided an update on the YMCA, specifically that the Butte is going to have a summer camp at the Community Council building this summer.

8. Meeting adjourned at 8:58 pm.

Approved.



Merak Viens  
SKRCC President

18/NOV/21

Date

Attest.



Anne Houseal  
SKRCC Secretary

18 NOV 21

Date

**MATANUSKA-SUSITNA BOROUGH  
TRANSPORTATION ADVISORY  
RESOLUTION SERIAL NO. 21-02**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH TRANSPORTATION ADVISORY BOARD REQUESTING THE ASSEMBLY DIRECT BOROUGH STAFF TO DEVELOP, PUBLISH, AND MAINTAIN A DESIGN CRITERIA MANUAL. THE MANUAL WILL DEFINE STANDARDS, GUIDELINES, AND RECOMMENDED PRACTICES FOR THE DESIGN AND DEVELOPMENT OF TRANSPORTATION RELATED INFRASTRUCTURE.

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WHEREAS, the Matanuska-Susitna Borough is the fastest growing borough in the state; and

WHEREAS, with the ever increasing population, there is a need for additional roads, trails, transit and pedestrian facilities within the Borough; and

WHEREAS, the Matanuska-Susitna Borough adopted the January 1, 2021, Subdivision Construction Manual (SCM) to guide road, drainage, and utility construction within the borough's residential and commercial subdivisions.

WHEREAS, the transportation improvements identified in the Long Range Transportation Plan (LRTP), as well as the Official Streets and Highways Plan (OS&HP), Capital Improvement Plan (CIP), and Safe Routes to School Plan are not directly related to the construction of subdivision and commercial developments; and

WHEREAS, the SCM provides limited guidance and criteria for transportation infrastructure identified in the LRTP, OS&HP, and the CIP; and

WHEREAS, the transportation improvements identified in the LRTP, OS&HP, and CIP must be designed and constructed to uniform, consistent criteria; and

WHEREAS, Title 11, Chapter 04, Section 020 of Borough Code authorizes the Public Works Department to establish standards for the design and construction of roads in the borough; and

WHEREAS, the Borough has no published standards, guidance, and recommended practices for the design, development, and construction of transportation improvements not described in the SCM; and

WHEREAS, it is in the best interest of Borough to provide standardized design criteria and guidance to ensure transportation improvements are uniform and consistent.

NOW, THEREFORE, BE IT RESOLVED the Matanuska-Susitna Borough Transportation Advisory Board (TAB) recommends the Borough Assembly direct Borough staff to develop, publish, and maintain a manual that identifies, describes, and establishes the technical requirements, standards, and guidance for borough transportation and infrastructure improvement projects.

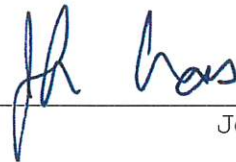
BE IT FURTHER RESOLVED the TAB recommends the manual specifically include criteria for following topics:

1. Roads and streets
2. Drainage and hydrology
3. Traffic control

4. Non-motorized transportation facilities
5. Transit
6. Public parking areas
7. Bridges
8. Illumination
9. Intelligent Transportation Systems (ITS) and  
autonomous vehicle infrastructure

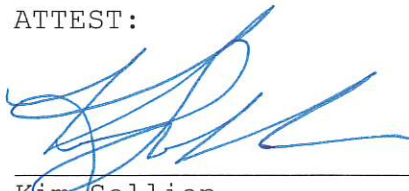
BE IT FURTHER RESOLVED the TAB recommends the manual be updated regularly to stay abreast of current design practices, standards, and procedures.

ADOPTED by the Matanuska-Susitna Borough Transportation Advisory Board this 20 day of September, 2021.



Joshua Cross, Chair

ATTEST:



Kim Sollien  
Transportation Advisory Board Clerk