

CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

Central Mat-Su PSB – Station 61
101 W. Swanson Avenue
Wasilla, AK 99645

RECEIVED
JAN 28 2019
CLERKS OFFICE

Chairman: D. Eller
Vice Chairman: K. Slauson

Board Members: B. Davis
D. Tucker
J. Jameson

November 5, 2018– 7:00 p.m.

REGULAR MEETING MINUTES

I. CALL TO ORDER

The meeting of the Central Mat-Su Fire Service Area Board of Supervisors was called to order at 7:00 p.m. at the Central Mat-Su Public Safety Building (CMSPSB) at 101 West Swanson Avenue, Wasilla, Alaska by Vice Chairman Ken Slauson on Monday, November 5, 2018.

II. ROLL CALL & DETERMINATION OF QUORUM

Board members present and establishing a quorum for the Central Mat-Su FSA:

Ken Slauson, Vice Chairman, Brian Davis, and Dan Tucker. Chairman Dave Eller and Jim Jameson were excused.

Also present were: James Steele, Chief, Central Mat-Su Fire Department (CMSFD), Amy Bohmbach, Admin. Assistant, CMSFD, Ken Barkley, Deputy Fire Director, Department of Emergency Services (DES), Benny Cottle, Technical Advisor, CMSFD, and Pete Pevan, Engineer, CMSFD.

III. PLEDGE OF ALLEGIANCE

Vice Chairman Ken Slauson led the "Pledge of Allegiance."

IV. APPROVAL OF AGENDA

November 5, 2018

MOTION: Mr. Tucker moved, and Mr. Davis seconded, to approve the meeting agenda as presented.

VOTE: The motion passed unanimously.

V. APPROVAL OF PRECEDING MEETING MINUTES

MOTION: Mr. Davis moved, and Mr. Tucker seconded, to approve the August 13, 2018 Joint Meeting minutes as presented.

VOTE: The motion passed unanimously.

VI. BOARD REPORTS/CORRESPONDENCE

The Board did not have any Board Reports/Correspondence.

VII. UNFINISHED BUSINESS

Mr. Slauson asked if the training tower is functional at this point. Chief Steele stated that it is not as of right now.

VIII. AGENDA TRACKING REPORT

Station 52 Status Report

There has been no change. The conversation with the State dropped and also the project is not on the Matanuska-Susitna Borough Project Priority list.

Station 62 Status Report – Training Tower Facility

The paving is complete. All the bay doors have been installed and the facility has been dried-in and they will be working inside all winter. The project is moving along very nicely.

The final issue that we have with the training tower was with the insurance. FE (contractor) was trying to work with us and speed up the delivery of the new panels. As part of the project we are getting new panels and getting them certified, they were working with the vendor to expedite the panels but that entire site is under FE's insurance besides the old station. The Borough turned it over to FE when the contract was awarded, so they cover anything that happens in the construction zone. FE was trying to get the section that the training tower is on turned back over to the Borough but they would have to get a waiver and between the insurance companies, they could not come to terms. We adjusted the training schedule and worked with Chief Fairchild to use Station 82.

Mr. Slauson asked how it would affect the new hires with the Physical Ability Testing. Chief Steele stated that we are hiring under conditional terms. We will do the Physical Ability Test later when the tower is certified. We do have a Basic Firefighter academy starting. We have now been able to adapt and move forward. We are going to revalidate the test so we can do it inside so if the weather does not permit. As long as we keep the same dimensions and same skill sets, we will just have to write up the changes and they will re-issue the certification.

Mr. Slauson asked if there was a liability to fight live fire for the new hired under conditional terms. Mr. Barkley stated there is no liability because the other departments in the Borough are not using it when they hire new responders.

Central – Service Responses and Calls

We are moving to a software called, Emergency Reporting (ER). The software is where our data management, NFIRS, runs, and so forth.

The month of October, we had 153 runs and as of right now, we cannot get the breakdown of the different categories.

Fire and Life Safety Division

October was a very busy month for the Fire and Life Safety Division because October is Fire Prevention Month.

Fire Code Office

In the month of October, they completed:

- Building Inspections: 19
- Fire and Life Safety Plan Reviews: 27
- Intakes for New Plan Reviews: 34
- Platting Requests (reviewed and comments made): 24

During the month of October, the Fire Code Office entered into a Letter of Agreement with the State of Alaska to help them catch up on their plan reviews. In the Letter of Agreement, we asked the State to prioritize any other Borough project so we can move projects faster. We get 80% of the full fee; the State of Alaska will be doing the follow-up on each project. The State will issue the Certificate of Occupancy and final approval from our recommendation.

Fire Prevention/ Public Education

In the month of October, 5,250 kids and/or adults participated in fire and life safety education, including 13-fire prevention presentations in the elementary schools.

We also presented to an additional 410 kids and adults from the charter schools.

We served a total of 5,885 kids and/or adults in the month of October.

Central - Specialty Training

During the month of October, we had six responders pass the State of Alaska Firefighter 1 Academy, one pass the State of Alaska Firefighter 2 Academy, one Explorer that is now a Basic Firefighter, and have eight new responders in the Basic Firefighter Trainee Academy.

We have also had three more inquiries regarding acquired structures. We are currently working with one and had to deny one because they were too close to the roadway. We will continue to utilize live burns because they allow for reality-based training.

Other Completed Projects

Station 62 clearing around the fence line.

Station 64 fencing is complete. We were also looking at connecting natural gas because we have a 20-inch line that runs through the property. We are not moving forward with the connection due to cost.

Mr. Slauson asked if Borough Administration knew what was going on in the Fire Department and how they feel about the deferment. Mr. Barkley stated that they do know what is going on and they are okay with it but not expanding.

IX. NEW BUSINESS

A - Board Members Term Due to Expire – 12/18

Chief Steele stated that Mr. Jameson has already submitted his paperwork.

Mr. Slauson stated he is not going to be re-applying. He stated that he has done it for 33 years. As of right now he doesn't have a replacement, but there is one individual that has shown interest so he will be talking to him.

B - Preliminary FY20 Budget Review

Chief Steele passed out copies of draft budgets to the Board members and explained six different budgets and the Capital Improvement Projects. There is very little change in the budget this year.

Mr. Slauson asked if the board needs to speak with the two new Assembly Members. Mr. Barkley stated that he has already spoke with them.

X. OTHER BUSINESS (other items of discussion not listed on agenda)

The Board did not have any Other Business.

XI. AUDIENCE PARTICIPATION & BOARD COMMENTS

Mr. Cottle stated that on Halloween night at Station 65, they had 150 kids and 90 adults came through the station.

Mr. Cottle also stated that the building next door to Station 61 is up for sale for \$1.2 million.

XII. ADJORNMENT

MOTION: Mr. Tucker moved, and Mr. Davis seconded to adjourn the board meeting.

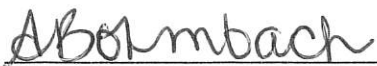
VOTE: The motion passed unanimously.

The meeting adjourned at approximately 8:15 p.m.



DAVE ELLER, Chairman, Central Mat-Su FSA B.O.S.

ATTEST:



AMY BOHMBACH, Admin. Assistant, Central Mat-Su FSA B.O.S.

minutes approved on - 12.10.18

CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

Central Mat-Su PSB – Station 61
101 W. Swanson Avenue
Wasilla, AK 99645

RECEIVED
JAN 28 2019
CLERKS OFFICE

Chairman: D. Eller
Vice Chairman: K. Slauson

Board Members: B. Davis
D. Tucker
J. Jameson

December 10, 2018 – 7:00 p.m.

REGULAR MEETING MINUTES

I. CALL TO ORDER

The meeting of the Central Mat-Su Fire Service Area Board of Supervisors was called to order at 7:03 p.m. at the Central Mat-Su Public Safety Building (CMSPSB) at 101 West Swanson Avenue, Wasilla, Alaska by Chairman Dave Eller on Monday, December 10, 2018.

II. ROLL CALL & DETERMINATION OF QUORUM

Board members present and establishing a quorum for the Central Mat-Su FSA:

Dave Eller, Chairman, Ken Slauson, Vice Chairman, Brian Davis, Dan Tucker and Jim Jameson.

Also present were: James Steele, Chief, Central Mat-Su Fire Department (CMSFD), Amy Bohmbach, Admin. Assistant, CMSFD, Ken Barkley, Deputy Fire Director, Department of Emergency Services (DES), Tawnya Hightower, Captain, CMSFD, and Caroline Henn, member of the public.

III. PLEDGE OF ALLEGIANCE

Mr. Slauson led the "Pledge of Allegiance."

IV. APPROVAL OF AGENDA

December 10, 2018

MOTION: Mr. Jameson moved, and Mr. Tucker seconded, to approve the meeting agenda as presented.

VOTE: The motion passed unanimously.

V. APPROVAL OF PRECEDING MEETING MINUTES

MOTION: Mr. Tucker moved, and Mr. Jameson seconded, to approve the November 5, 2018 Regular Meeting minutes as presented.

VOTE: The motion passed unanimously.

VI. BOARD REPORTS/CORRESPONDENCE

Mr. Slauson stated that he is still getting mail from the Planning Department and has told them to send everything to Mr. Eller.

VII. UNFINSHIED BUSINESS

The Board did not have any Unfinished Business.

VIII. AGENDA TRACKING REPORT

Station 52 Status Report

Chief Steele stated that he had a meeting with Scott Thomas, Coordinator for the Borough Safety Corridor Projects, State of Alaska Department of Transportation (DOT), Chief Steele has a meeting with Mr. Thomas every quarter but annually he does an update to Statewide Safety Corridor Projects. Mr. Thomas asked Chief Steele an interesting question about the roundabout at Station 52. That project does not seem to be on the Borough list of road projects but is still a hot topic at the State level. Mr. Thomas also asked Chief Steele if the Fire Department would be interested and would support the project if the State included the cost of a new fire station in the project. Chief Steele told them we would be interested. Their proposed project would be \$8 million for the roundabout and \$3.5 million for the new station.

Mr. Slauson stated that he has talked with the State Legislators about this project a couple days ago and told them we were interested. In a month or so, there will be a request from the Governor's office.

Station 62 Status Report – Training Tower Facility

The paving is complete. All the bay doors have been installed and the facility has been dried-in and the interior work is moving forward. The drywall and typing is being installed in many areas.

The building held up very well from the Earthquake.

Central – Service Responses and Calls

In the month of November, we had 181 runs. In the first six hours of the Earthquake, we had between 30-40 calls.

Fire and Life Safety Division

Fire Code Office

In the month of November, they completed:

- Building Inspections: 50
- Fire and Life Safety Plan Reviews: 9
- Intakes for New Plan Reviews: 12
- Platting Requests (reviewed and comments made): 13

The Fire Code Office is working directly with the School District to inspect the schools that are in our fire service area and allowing them to open back up if they have a fire watch while the kids are in session.

The Fire Code Office has been very busy since the Earthquake on November 30.

Houston High is getting 20 portables for Houston Middle so they can open up the school to the students. However, each portable has to be inspected before the students can go in.

Fire Prevention/ Public Education

In the month of November, 450 students participated in fire and life safety, including one fire prevention presentation.

Central - Specialty Training

We held our badge swearing in for the new Firefighter 1s that received their State and National level certifications. We had over 98 people attend the ceremony.

IX. NEW BUSINESS

PROPOSED FY20 BUDGET – STATION 61 (250.160.350. / 55%)

Chief Steele said that there is an overall decrease to the Station 61 Operating Budget of \$792 from the FY19 Assembly Approved Budget. The total proposed budget is \$146,491.

The CIP for Station 61 is paid off and we have no debt for this building.

424.100	Electricity	Increase	\$858
429.900	Other Contractual	Decrease	\$1,650

Mr. Eller asked, if further inspection maintenance from the earthquake and it needs to be repaired, where that money would come from. Chief Steele stated that the maintenance budget for this building is a split cost. 55% Fire Service Area and 45% Area wide funds. We would first look at dividing the funds up but we have sufficient funds from our Operating Budget that we can cover the repairs. Now, we then have to see if the board would agree to the Fire Service paying the full cost to get it done and then reimbursed.

PROPOSED FY20 BUDGET – STATION 51 (250.160.351. / 46%)

Chief Steele said that there is an overall increase to the Station 51 Operating Budget of \$690 from the FY19 Assembly Approved Budget. The total proposed budget is \$440,528.

431.200	Building Maintenance	Increase	\$690
---------	----------------------	----------	-------

PROPOSED FY20 BUDGET – FIRE CODE (250.160.320.)

Chief Steele said there is an overall increase of \$29,896 from the FY19 Assembly Approved Budget. The total proposed budget is \$697,614.10.

Revenue:

341.971	Fire Plan Reviews	Increase	\$15,000
---------	-------------------	----------	----------

Expenses:

411.100-411.400	Salaries/Wages	Increase	\$16,841
421.100-421.800	Benefits	Increase	\$13,255
421.200	Postage	Decrease	\$200

CAPITAL IMPROVEMENT PROJECTS (CIPS's)

The overall total for FY20 is \$5,865,000 and increase of \$3,415,000 from the FY19 Assembly Approved Budget.

PROPOSED FY20 BUDGET – CENTRAL FSA (250.000.000)

Revenue:

311.100	Real Property	Increase	\$196,934
341.971	Fire Plan Review Fees	Increase	\$15,000

Chief Steele said he was informed by Finance that the best way to project real property revenue is to take the previous years and add 2% increase, which is what he said he did for FY19 and left the mill rate at the current 2.15.

Expenses:

411.100	Permanent Wages	Increase	\$413,251
411.200	Temp Wages	Decrease	\$15,166
412.100-421.800	Benefits	Increase	\$363,460
421.200	Postage	Decrease	\$600
424.400	Lp-Propane	Decrease	\$800
424.600	Heating Fuel-Oil	Increase	\$1,000
426.900	Other Professional	Decrease	\$20,500

	Charges		
429.200	Training Reim/Conf Fees	Decrease	\$10,800
429.710	Testing	Decrease	\$2,500
432.100	Oil & Lubricants	Increase	\$3,000
433.300	Books/Subscriptions	Decrease	\$2,400

Capital Improvement Projects:

446.400	Transfer to fund 405/420	Increase	\$3,415,000
---------	--------------------------	----------	-------------

FY20 Proposed Central Mat-Su Fire Service Area budget included an increase of \$4,172,739.10 about the FY19 Central Mat-Su Fire Service Area Assembly Approved Budget.

The \$4,172,739.10 increase includes \$3,415,000 in increased CIP costs and includes the six additional positions; three Fire Captains and three Firefighter/Driver Operators.

MOTION: Mr. Slauson moved, and Mr. Tucker seconded, to approve the FY20 Proposed Operating Budget for Central Mat-Su FSA #130, of \$14,432,635.10 including CIP's. They also unanimously approved six new full-time positions: three Fire Captains and three Firefighter/Driver Operators. The Board also unanimously recommends for the Assembly to maintain the current mil rate of 2.15.

VOTE: The motion passed unanimously.

X. OTHER BUSINESS (other items of discussion not listed on agenda)

The Board did not have any Other Business.

XI. AUDIENCE PARTICIPATION & BOARD COMMENTS

Mr. Eller presented Mr. Slauson an award for his years of service of the board, 27 years.

Mr. Slauson stated that he does not have a concern with the board moving forward and he will miss being on the board. He also stated that the board needs to remember that we are the eyes and ears on the Borough Assembly.

Chief Steele wanted to thank the whole board, but also stated Mr. Slauson has also been there for the Board and supported the Fire Department.

Mr. Barkley also wanted to thank Mr. Slauson for his years on the board.

XII. ADJORNMENT

MOTION: Mr. Slauson moved, and Mr. Jameson seconded to adjourn the board meeting.

VOTE: The motion passed unanimously.

The meeting adjourned at approximately 8:25 p.m.



DAVE ELLER, Chairman, Central Mat-Su FSA B.O.S.

ATTEST:



AMY BOHMBACH, Admin. Assistant, Central Mat-Su FSA B.O.S.

Minutes approved on: 1.14.19



MATANUSKA-SUSITNA BOROUGH
Department of Emergency Services, District 1
Central Mat-Su Fire Department

101 West Swanson Avenue * Wasilla, AK 99654
Phone (907) 861-8383 * Fax (907) 376-9252



MEMORANDUM

DATE: December 11, 2018

TO: All Mat-Su Borough Assembly Members

THROUGH: Lonnie McKechnie, Borough Clerk

FROM: Dave Eller, Chairman, Central Mat-Su FSA Board of Supervisors

SUBJECT: Fiscal Year 2020 Proposed Budget and Mill Rate for FSA 130

The Central Mat-Su Fire Service Area Board of Supervisors at our December 10, 2018 Special Budget Public Meeting reviewed the proposed Fiscal Year 2020 budgets and the Capital Improvement Projects (CIP's). The board unanimously approved the proposed FY2020 budget of **\$14,432,635.10**, including capital projects (**\$5,865,000**). This budget included costs of six new full-time positions: three Fire Captains and three Firefighter/Driver Operators.

This year, we unanimously recommend that we hold our mill rate steady at **2.15**.

Once again, our recommendation is based on an extrapolation from last year's assessed property valuation. We do appreciate the cooperation from the Borough staff this year, from the Manager on down, with special thanks for Cheyenne Heindel.

Dave Eller, Chairman, Central Mat-Su FSA Board of Supervisors

CC: Otto Feather, Director, Emergency Services
John Moosey, Borough Manager

FEB 01 2019

MATANUSKA-SUSITNA BOROUGH
HISTORICAL PRESERVATION COMMISSION

CLERKS OFFICE

REGULAR MEETING MINUTES
Thursday, December 13, 2018

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.

The regular meeting of the Matanuska-Susitna Borough Historical Preservation Commission was called to order at 6:30 PM on Thursday, December 13, 2018, in the Matanuska-Susitna Borough DSJ Building, Lower Level Conference Room.

Historical Preservation Commission members present and establishing a quorum were:

Eileen Haines	Andrew Schweisthal
Deborah Burlinski	Fran Seager-Boss
Jake Anders	

Staff and Agency Representatives in attendance were:

Ted Eischeid, Planner II
Brianne Blackburn, Environmental Planner III
Summer Louthan, Alaska OHA Architectural Historian.

Members of the Public in attendance were:

Talon Boeve

II. APPROVAL OF AGENDA

MOTION: Ms. Haines made a motion to approve the agenda; Ms. Burlinski seconded. Motion passed unanimously.

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

MOTION: Ms. Burlinski made a motion to approve the 10/18/18 Minutes; Ms. Haines seconded. Motion passed unanimously.

V. AUDIENCE PARTICIPATION (*three minutes per person*)

- a. Talon Boeve, Willow Historical and Wildlife Foundation (WHWF) - discussed a land parcel with possible cultural resources in danger of development and asked for assistance in surveying it. This was a reiteration of her request at the October 18, 2018 HPC meeting, and she hopes someone from the HPC can look at the parcel in the coming spring. Ms. Seager-Boss recommended she send location information for the parcel to staff.

VI. GUEST SPEAKERS/ HISTORICAL SOCIETY & MUSEUM UPDATES

- a. Ms. Louthan did a presentation on historic preservation planning.

VII. REPORTS: STAFF/CORRESPONDENCE

- a. Mr. Eischeid made a staff report.

VIII. ITEMS OF BUSINESS

i. OLD BUSINESS

1. Review and discuss edits to proposed changes to HPC chapter 4.46 code language.

MOTION: Ms. Haines moved to discuss drafts 1 and 2. Ms. Burlinski seconded. Motion passed unanimously.

MOTION: Mr. Anders moved to table consideration of these code revisions until the next regularly scheduled HPC meeting. Ms. Seager-Boss seconded. Motion passed unanimously.

2. Resolution 18-04. Support for initiating a Historic Preservation Plan process for the Matanuska-Susitna Borough.

MOTION: Mr. Anders made a motion to approve Resolution 18-04 as written. Mr. Schweisthal seconded. Motion passed unanimously.

Mr. Schwisthal had to immediately leave for another engagement. Meeting ended at 8:06 PM due to lack of quorum.


_____, Chair

Dated: January 31, 2019

ATTEST:



Ted Eischeid, MSB Planner II

**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD**

RECEIVED

JAN 25 2019

CLERKS OFFICE

Chair – Ann Yadon – Trapper Creek
Vice Chair – Diane Holl-Rambo - Talkeetna
Secretary – Paige Moore – Big Lake
VACANT - Sutton

VACANT - Palmer
VACANT - At Large 2
Carol Goltz - Willow

Ruth Strong - At-Large 1
Deena Carlson - Wasilla

MINUTES

**REGULAR MEETING
OWL Meeting**

**November 17, 2018
10:00 A.M.**

I. CALL TO ORDER

Meeting was called to order at 10:06 am

II. ROLL CALL-DETERMINATION OF QUORUM

A. Members present and establishing a quorum were: Ann Yadon, Diane Holl-Rambo, Carol Goltz, Deena Carlson, Paige Moore, Ruth Strong

Staff present: Hugh Leslie: Recreation and Library Services Manager

Juli Buzby: Sutton Librarian

Julie Mitchell: Willow Librarian

Cassidy Owen: Talkeetna Assistant Librarian

Guest Present: Joseph Davis, candidate for Sutton Library position

III. APPROVAL OF AGENDA

MOTION: Ms. Holl-Rambo moved, Ms. Goltz 2nd

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETING

A. October 20, 2018

- Ms. Moore stated that Ruth Strong was listed as both present and absent, suggested to remove her from absent as she was indeed at the meeting
- Ms. Yadon stated that Rasmuson Foundation on page 3, under new business, the second open bullet, was misspelled “Rasmussen” and suggested fixing. Also, it was stated that Rasmuson will not fund just libraries, which is not accurate and needs to be removed.

MOTION: Accept minutes of October 20, 2018 meeting as amended. Ms. Carlson moved, Ms. Holl-Rambo 2nd.

VI. BOROUGH STAFF REPORT

Mr. Leslie reported:

- Updated the Assembly on the Willow project financials, i.e. how much there is, where it came from, cash on hand, what is needed. Recommended that a built in inflation number based on construction date of one plus year from now. That number is about 6%-18% of overall cost. Spoke to new Assembly member, Mr. Sumner about the project.
- Carol MacNamara received an award for 15 years as a full time person at the MSB, although she has actually worked closer to 30 years.

- Now is the time for maintenance needs to be assessed at each library and worked into the budget for the next fiscal year
- The strategic plan had been delayed getting to the Assembly due to the cyber attack, but it was brought up to the Assembly. Mr. Mayfield defended it and was approved 5-2 with Mr. Sumner and Mr. McKee opposed.

Julie Mitchell reported: Geo thermal caught fire

VII. PERSONS TO BE HEARD/AUDIENCE PARTICIPATION (3 minutes per person)

Mr. Davis: happy to be at the meeting and looking forward to joining the board

VIII. UNFINISHED BUSINESS

A. Foundation Discussion

Ms. Yadon's notes from a discussion with Stu Wilson were given to the board prior to the meeting. Ms. Yadon stated that Mr. Wilson spoke similarly to earlier experts and two items were abundantly clear: funds would need to be managed by a professional service, and there needs to be a memorandum of understanding. Ms. Yadon's suggestion based on all the information that a foundation would require 2-3 dedicated people and money, which she is unsure if the board can support the creating of a foundation. Ms. Goltz stated that based on the challenges to keep all board positions filled, a foundation is not something the board can take on.

MOTION: Ms. Yadon moved to end the research while keeping an eye out for someone who might be able to help. Ms. Moore moved, and Ms. Holl-Rambo 2nd.

B. Library Board Presentation to the Assembly

- Ms. Carlson: all information to present re: Wasilla Library should use the city website and the library Facebook page, otherwise there is no formal comments.
- Ms. Moore: wrote a list of pluses and minuses, on the plus side selection and availability to access the collection especially with the adding of more libraries is great, programming is doing especially well, volunteerism is high, on the minus side, need for refurbishment of buildings, more space for collection, a safe place for young adults, adult workspaces, larger meeting rooms, more closets, more computers, more wifi slots, more hours for staff to get things done since anyone doing programs does a great portion of it on their own time.
- Ms Goltz: wondered if we can report to the cities as well as the borough. She stated the use of testimonials and the elevator speeches might be the way to go. She referred to a testimonial by Melinda Dale who checks out books to read via facetime to her grandchildren. She also suggested a capital improvement plan from each library.
Ms. Yadon asked Mr. Leslie if the board can present reports to the cities. Mr. Leslie responded that the board would need the Assembly's blessing by means of a memo through him to Mr. Moosey and the Mayors of Palmer and Wasilla. Mr. Davis suggested that Friends/Advocates can report to other Friends/Advocates with no permission needed as they are each a non-profit organization. Ms. Carlson stated that a member of their Friends group does report to the city.
- Ms. Holl-Rambo: requests that the MSB recognize staff and programming.

- Ms. Yadon: staffing is indeed an issue, along with the state of the buildings, and recognizing the good programs do. She stated that since there is no meeting in December, a draft will be needed by the January meeting, therefore a sub committee to work on it will be needed and asked for volunteers. Ms. Goltz, Ms. Strong, Ms. Holl-Rambo, and Ms. Yadon volunteered.

MOTION: Ms. Yadon suggested the discussion be tabled until the January meeting. Ms. Strong moved, Ms. Goltz 2nd.

C. Library Advocacy

- Ms. Yadon stated that the report to the Assembly is a big deal, people care
- Ms. Moore suggested we ask librarians/ assistant librarians since there were 3 present.
- Ms. Buzby: big concern is safety, especially leaving at night
- Ms. Moore: asked if other libraries have cameras like Big Lake. Mr. Leslie stated 3 of 5 do.
- Ms. Mitchell: the report should not just be facts and figures as that is a small picture of what libraries do. She stated that the assembly approved a higher budget for staffing at the libraries to prevent leaving one person to open or close alone. Ms. Buzby asked if that was to be worked into budget for next year and Mr. Leslie stated that staffing is part of a budget request and the assembly did approve a 500 hour job opening for the purpose of keeping 2 staff members on hand at all times. He stated the assembly did not approve a full time position because the libraries are competing for budget and it is not the general fund and therefore has less money in the pot. Ms. Yadon stated that this information needs to go in briefing to Assembly. Mr. Leslie stated that he spoke to Assemblyman McKee who asked if there was a budget component to implement changes which would add in the financial cost of implementation in the RFP. Mr. Leslie told the assembly that Librarians will pull elements and add them to their budget with a line of information stating 'per strategic plan adopted by the assembly in October of 2018.' Ms. Yadon noted that the cost of the strategic plan did not come from the budget but a from a grant.

MOTION: Ms. Yadon suggested we table this discussion until the January meeting. Ms. Holl-Rambo moved, Ms. Strong 2nd.

D. Review of MSBLB Handbook

- Ms. Yadon reminded the board of the homework to review and edit the handbook. She suggested all present give input.
- Ms. Buzby had no changes to add
- Ms. Goltz: First, she stated that there was a confusion between Mat Su Library Network and Mat Su geographical location. Ms. Yadon agreed stating that when the board advises the Assembly, not only must the board include Wasilla and Palmer Libraries but also the Mat Su College Library, there are actually 3 administrative streams although the Assembly only deals with the 5 borough libraries. Ms. Goltz continued that on page 3 letter A the times the board doesn't meet doesn't match the directory August is a meeting month according to the handbook and is correct therefore the directory needs changing. Next, on page 4 number 3 when

are mileage forms due – yearly, quarterly, or monthly. Mr. Leslie stated there is no hard and fast rule, however, yearly is too long, therefore quarterly or monthly is recommended. These will be turned in to his new administrative assistant, Leeta. Ms. Goltz referred to page 5 where it talks about the comprehensive plan. Ms. Yadon agreed that ‘comprehensive’ needs to be changed to ‘strategic.’

- Ms. Carlson had no changes to add.
- Ms. Moore asked re: secretary’s duties of correspondence and Ms. Yadon stated that if the board wished to send a letter to someone stating something that the secretary would draft said letter. Ms. Moore asked on page 5 number 5 if any questions or comments must be faxed/emailed/phoned to ALL board members. Ms. Yadon stated that no questions/comments can go to the person needed, so long as no one is deliberating outside meetings.
- Ms. Holl-Rambo wondered if we were still the Mat Su Library Network, and Ms. Yadon stated that she will need some time to get advisory information about that.
- Ms. Strong had no changes to add
- Ms. Yadon stated that on page 5 number 2 the Sunset Review, which is the evaluation of need for continued existence of the board, should be changed to “Board Assessment” or “Board Review” which can be looked up online. This change is due to the fact that we as a board cannot ‘sunset’ the board, only the assembly can.

MOTION: Ms. Yadon suggested we make the changes and review them as a before and after document and table discussion until next meeting. Ms. Moore moved, Ms. Carlson 2nd.

IX. NEW BUSINESS

None

X. CORRESPONDENCE

None

XI. MEMBER COMMENTS

- Ms. Carlson: Wasilla library’s winter and after school programs up and running, the book sale changed from one large one each quarter, to a monthly Saturday sale.
- Ms. Moore: Programming at Big Lake Library, Story Time, STEAM kids, Big Lake Teens, Fiber Arts, Strong Women, movie days and craft day are going great. BLL is continuing to weed and sell old material since there is no more space. The BLL is in need of more adult programs, and there are 2 book clubs active at BLL.
- Ms. Buzby: Sutton Library has seen high attendance for their kids’ programs, concert series finished with success, Ballroom Dancing is on the schedule and the Extension Services has set up classes to begin soon. The Sutton Friends of the library replaced the refrigerator which had broken.
- Ms. Goltz stated that she reapplied for another term on the MSBLB. She stated that most of the publicity for Willow has centered around the moose head whose horns had been stolen. She thanked Talkeetna Friends and 3 Bears

for their donation to the Willow building project and that they are still fundraising. The WL has programs that are going well with computer classes coming.

- Ms. Owens stated that the Talkeetna Library's teen and tween program, script to screen is going well as is their mentor program.
- Ms. Yadon stated that the Trapper Creek monthly STEM program is going well, and the paperwork for CAP is still being worked on. The kids' programs are working on decorations and cards for the Thanksgiving help at a local church.

XII. FUTURE MEETING

- January 19, 2019 – Big Lake Public Library
- Ms. Yadon reminded all that continued work on the Assembly presentation and handbook review is the homework for the next meeting

XIII. ADJOURNMENT

- Ms. Yadon asked if there were any other comments and there were none

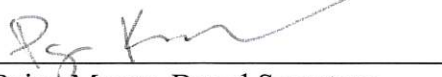
MOTION: Ms. Yadon suggested the meeting adjourn. Ms. Goltz moved, Ms. Holl-Rambo 2nd.

- Meeting was adjourned at 11:18 am



Ann Yadon, Chair

ATTEST:



Paige Moore, Board Secretary

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on January 21, 2019, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

Ms. Mary Anderson, Assembly District #1
Ms. Eileen Patterson, Assembly District #2
Ms. Patricia Chesbro, Assembly District #3
Ms. Colleen Vague, Assembly District #4, Chair
Mr. Chris Elder, Assembly District #5
Mr. Stafford Glashan, Assembly District #6

RECEIVED
FEB 05 2019
CLERKS OFFICE

Planning Commission members absent and excused were:

Mr. Sassan Mossanen, Assembly District #7

Staff in attendance:

Ms. Eileen Probasco, Planning and Land Use Department Director
Ms. Shannon Bodolay, Assistant Borough Attorney
Ms. Susie Lemon, Assistant Borough Attorney
Mr. Mark Whisenhunt, Planner II
Mr. Ted Eischeid, Planner II
Ms. Mary Brodigan, Planning Commission Clerk

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Mark Whisenhunt, a member of Planning Staff.

IV. CONSENT AGENDA

A. Minutes

1. January 7, 2019, regular meeting minutes

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

(There were no introductions for quasi-judicial matters.)

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

(There were no introductions for legislative matters.)

Chair Vague read the consent agenda into the record.

Chair Vague inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no agency/staff reports.)

VII. LAND USE CLASSIFICATIONS

(There were no land use classifications.)

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

(The meeting recessed at 6:08 p.m., and reconvened at 6:15 p.m.)

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS *(Public Hearings not to begin before 6:15 P.M.)*

Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. **Resolution PC 19-05**, a Conditional Use Permit (CUP) in accordance with MSB 17.60 – Conditional Uses; allowing the operation of a marijuana cultivation facility, located at 266 South McCallister Drive, Suite 1 (Tax ID# 7267B01L001A); within Township 17 North, Range 1 West, Section 7, Seward Meridian. Public Hearing: January 21, 2019. *(Applicant: James Hacker and Jana Weltzin, on behalf of Scorpion Grass, Staff: Mark Whisenhunt)*

Chair Vague read the resolution title into the record.

Chair Vague:

- read the memorandum regarding quasi-judicial actions into the record;
- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

Mr. Whisenhunt provided a staff report:

- staff recommended approval of the resolution with conditions.

Commissioners questioned staff regarding:

- how does staff determine the integrity of a location;
- what happens if the property is annexed into Wasilla where marijuana is not legal; and
- whether a request can be made to DOT to allow the applicant to plant trees in the right-of-way.

Chair Vague invited the applicant or their representative to provide an overview of their application.

Ms. Jana Weltzin, Attorney for the Applicants, provided an overview of their application.

Commissioners questioned the applicant regarding clarification of the smoke room.

Chair Vague opened the public hearing.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

Chair Vague invited the applicant to respond to questions and statements from the audience.

Ms. Weltzin stated that they had nothing further to add.

Chair Vague invited staff to respond to questions and statements from the audience.

Mr. Whisenhunt responded to questions and statements from a member of the audience.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Anderson moved to approve Resolution PC 19-05. The motion was seconded.

Discussion ensued regarding the Meadow Lakes Community Councils request for a vegetative buffer along the Parks Highway.

VOTE: The main motion passed without objection.

B. Resolution PC 19-06, a Conditional Use Permit (CUP) in accordance with MSB 17.60 – Conditional Uses; allowing the operation of a marijuana retail facility, located at 266 South McCallister Drive, Suite 2 (Tax ID# 7267B01L001A); within Township 17 North, Range 1 West, Section 7, Seward Meridian. Public Hearing: January 21, 2019. (*Applicant: James Hacker and Jana Weltzin, on behalf of Scorpion Grass, Staff: Mark Whisenhunt*)

Chair Vague read the resolution title into the record.

Chair Vague:

- read the memorandum regarding quasi-judicial actions into the record;
- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

Mr. Whisenhunt provided a staff report:

- staff recommended approval of the resolution with conditions.

Commissioners questioned staff regarding:

- whether there had been one public notification for both resolutions or two; and
- clarification of the hours of operation.

Chair Vague invited the applicant or their representative to provide an overview of their application.

Ms. Jana Weltzin, Attorney for the Applicants, provided an overview of their application.

Chair Vague opened the public hearing.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

Chair Vague invited staff to respond to questions and statements from the audience.

Mr. Whisenhunt responded to questions and statements from a member of the audience.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Glashan moved to approve Resolution PC 19-06. The motion was seconded.

Discussion ensued regarding a potential future smoking room.

VOTE: The main motion passed without objection.

X. PUBLIC HEARING LEGISLATIVE MATTERS

- A. **Resolution PC 19-07**, recommending the Assembly approve an update to the Boroughwide Comprehensive Development Plan. Public Hearing: January 21, 2019. (*Staff: Eileen Probasco*)

Chair Vague read the resolution title into the record.

Ms. Eileen Probasco provided a staff report:

- staff recommended approval of the resolution.

Commissioners questioned staff regarding:

- why the Boroughwide Comprehensive Plan hasn't been updated since 2005 and what is the reason for doing it at this time;
- will all of the other comp plans be addressed during the process for updating the Boroughwide Comprehensive Plan; and
- will statistics be updated for comp plans where the communities don't want a full update.

Chair Vague opened the public hearing.

The following persons spoke in favor of Resolution PC 19-07: Mr. Stu Graham of MTA.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Anderson moved to approve Resolution PC 19-07. The motion was seconded.

Commissioners Anderson, Chesbro, and Chair Vague spoke in favor of Resolution PC 19-07.

VOTE: The main motion passed without objection.

XI. CORRESPONDENCE AND INFORMATION

(Correspondence and information was presented and no comments were noted.)

XII. UNFINISHED BUSINESS

(There was no unfinished business.)

XIII. NEW BUSINESS

(There was no new business.)

XIV. COMMISSION BUSINESS

A. Adjudicatory *(if needed)*

Ms. Eileen Probasco spoke regarding why adjudicatory sessions were added to PC agendas.

B. Upcoming Planning Commission Agenda Items

Ms. Probasco provided a brief update on projects that will be coming before the Planning

Commission.

XV. DIRECTOR AND COMMISSIONER COMMENTS

Ms. Probasco:

- noted that air quality legislation will be on the next agenda;
- that will be Brianne Blackburn's last meeting as she is moving out of state;
- staff will be bringing something forward to the Assembly for the Capital Improvement Program (CIP) process;
- stated that the APA Conference went well;
- the Sitka Comprehensive Plan was awarded the 2018 Comprehensive Plan Award;
- stated that it's a great plan with lots of public involvement and encouraged commissioners to look it up;
- provided an update on the Subdivision Construction Manual;
- she is working with Mark Whisenhunt on an consolidating Title 17;
- stated that the state is working on on-site marijuana consumption legislation; and
- Alex Strawn will bring something forward at the joint Assembly/PC meeting in March.

Commissioner Chesbro:

- appreciated the opportunity to attend the Alaska APA Conference this year;
- enjoyed the session on writing findings and facts and found the information to be very helpful;
- enjoyed sitting at the table with three Platting Board members noting that they share some of the same concerns;
- enjoyed having a joint PC/Platting Board meeting a couple of years ago and would like to have another one; and
- excited about updating comp plans and getting them all to fit together.

Commissioner Elder:

- noted that it is important to have a diverse commission;
- appreciates that each commissioner brings a different perspective;
- appreciates Mr. Whisenhunt's professionalism in how he puts the packet together; and
- noted that it makes it easy for the commission to do their job.

Commissioner Patterson:

- stated her appreciation for the APA Conference;
- noted that the Mat-Su Borough was well represented;
- very excited about updating the comprehensive plan process;
- agrees that it's time to look at a new and better way of developing and updating plans; and
- opined that the new process will not decrease public outreach, but create a better and more efficient process.

Commissioner Glashan noted that applicants never stick around for the remainder of the meeting once their agenda item has concluded.

Commissioner Anderson:

- stated that this was a good meeting;
- appreciates the diversity of the commission; and
- looks forward to working with everyone for the rest of the year.

XVI. ADJOURNMENT

The regular meeting adjourned at 7:24 p.m.



COLLEEN VAGUE, Planning Commission
Chair

ATTEST:



MARY BRODIGAN, Planning Commission
Clerk

Minutes approved: February 4, 2019

RECEIVED
FEB 06 2019
CLERKS OFFICE

By: Brianne Blackburn
Introduced: November 5, 2018
Public Hearing: December 3, 2018
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 18-29**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING ASSEMBLY ADOPTION OF AN ORDINANCE REPEALING 8.30 ENVIRONMENTAL PROTECTION; REPEALING 8.33 AIR QUALITY ALERTS AND EMERGENCIES; ADOPTING 8.75 AIR QUALITY; AMENDING MSB 1.45.100 SCHEDULE OF FINES FOR INFRACTIONS; AND AMENDING 15.24.030 ADOPTING THE MATANUSKA-SUSITNA BOROUGH AIR QUALITY MANAGEMENT PLAN.

WHEREAS, the Mat-Su Borough wants to protect residents' way of life including their right to heat their homes with wood; and

WHEREAS, this legislation does not regulate wood stoves or other heat sources; and

WHEREAS, Alaska statute 29.35.055 allows the Matanuska-Susitna Borough (Borough) to establish a local air quality control program with Alaska Department of Environmental Conservation (DEC) approval through a memorandum of understanding (MOU); and

WHEREAS, the Matanuska-Susitna Borough has had an air quality program in collaboration with DEC since 1998; and

WHEREAS, PM 2.5 levels above the national air quality standard have been linked to a variety of cardiopulmonary health problems, including premature death; and

WHEREAS, the Butte air quality monitor has recorded concentrations of PM 2.5 at or above the national standard since 2014 and, as a result, the Borough is at risk of being designated

as a nonattainment area by the Environmental Protection Agency (EPA); and

WHEREAS, nonattainment status could lead to mandated EPA oversight and restricted federal highway funds; and

WHEREAS, current Borough Code gives authority to the South Central Clean Air Authority which has not been active for over 20 years; and

WHEREAS, strategic planning is necessary, to avoid nonattainment status, by means of locally focused, cost-effective, and implementable air quality improvement policy.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends assembly adoption of the ordinance repealing MSB 8.30 Environmental Protection; Repealing MSB 8.33 Air Quality Alerts and Emergencies; adopting MSB 8.75 Air Quality; amending MSB 1.45.100 schedule of fines for infractions; and amending 15.24.030 adopting the Matanuska-Susitna Borough Air Quality Management Plan.

/

/

/

/

/

/


COLLEEN VAGUE, Chair

ATTEST


MARY BRODIGAN, Planning Clerk

(SEAL)

YES: *Vague, Anderson, Patterson, Chestro, Elder, Alaskan,*
NO: *and Mosanen*

RECEIVED

FEB 05 2019

**MATANUSKA-SUSITNA BOROUGH
PORT COMMISSION**

CLERKS OFFICE

**REGULAR MEETING
May 21, 2018**

I. CALL TO ORDER; ROLL CALL, PLEDGE OF ALLEGIANCE

The regular meeting of the Port MacKenzie Port Commission was called to order at 3:00 p.m. by Commissioner Borell.

Commission members present and establishing a quorum were:

Mr. Steven Borell	Ms. Claudia Roberts
Mr. Tim Anderson (3:02)	Mr. Bryan Scoresby
Ms. Helga Larson	Mr. Rob Brown

Commission members not in attendance:

Mr. Mike Janecek

Staff in attendance were:

Mr. James Wilson, Internal Auditor

Ms. Therese Dolan, Port Operations Manager

Assembly members in attendance were:

Mr. Dan Mayfield

II. APPROVAL OF AGENDA

General Consent: The agenda was approved with the addition of Rail Road Tie Plate under New Business.

III. APPROVAL OF MINUTES: April 2, 2018

General Consent: The minutes were approved as written.

IV. AUDIENCE INTRODUCTION: Alex Strawn, Development Services Manager and Mr. Eugene Haberman introduced themselves.

V. STAFF REPORTS

A. Ms. Therese Dolan, Port Operations Manager

1. Project Updates

- Barge Dock Repair – Orion Construction's barge will arrive on May 25th with their heavy equipment to begin work on the repair project.

2. Operations and Maintenance

- Western Construction will be shipping rip rap and heavy equipment out of the port. Their cargo will go to Tyonek for a fish passage project.
- Continuing to work through deferred maintenance issues. Over the years there has been a loss of key control so the Terminal Building was rekeyed last week.
- PND will be assessing the scour hole at the north end of the dock.

3. Business Development

- Denali Timber Management continues to work through their Transportation Plan. It was submitted to permitting last week for review. Once the Borough signs off on it as complete there will be a 30 day public comment period.

B. Internal Auditor, Mr. James Wilson:

1. Ferry Settlement

- Funds have been received. In the final analysis we received approximately 85% of our \$2.6M repair costs. We are very pleased with this settlement.

2. Rail Spur Funding

- We have applied for a \$75M INFRA Grant. We feel fairly confident that we will receive this grant. This grant requires a match of \$50M
- Because of confidentiality agreements we can only provide limited information at this time but we are working with a company that has \$50M ready to be transferred upon receipt of the grant.
- Additionally, in the event we don't get the grant this company would consider providing the \$75M as well.
- This would be in the form of advance lease payments not a loan.
- Discussion of rail ownership and maintenance followed.

3. NPI Lease

- Met with Dale Rich, when papers come forward they will show a buy out with a funding source. Paying a percent of what crosses the conveyor is no longer on the table.

4. AGDC/AKLNG

- AGDC is officially sticking with Nikiski as their preferred site.
- We are still working this; it is not a dead issue.
- They need environmental permits for Nikiski. If they don't get them the only other option is Port MacKenzie.

VI. ITEMS OF BUSINESS

A. UNFINISHED BUSINESS: None

B. NEW BUSINESS:

1. Ordinance Serial No. 18-030, amending applicability of MSB 17.60, Conditional Uses, to exempt conditional use permitting requirements within the Port MacKenzie Special Use District and adding standards required by state law to MSB 17.60 and MSB 17.23 Port MacKenzie Special Land Use District.
 - Alex Strawn, Development Services provided a detailed explanation of the Ordinance and requested Port Commission support.
2. Mr. Tim Anderson moved to adopt Resolution Serial No. 18-02, a resolution of the Matanuska-Susitna Borough Port Commission supporting Ordinance

No. 18-030, amending applicability of MSB 17.60, Conditional Uses. The motion was seconded by Ms. Helga Larson.

- A motion was made by Claudia Roberts to amend the resolution to require five-year suitability review. The motion to amend was seconded by Ms. Helga Larson. The motion to amend passed.
- The main motion was discussed.
 - Mr. Anderson stated that he did not like that we were eliminating the public hearing process and would not support this resolution for that reason.
 - A lengthy discussion ensued with questions for Mr. Strawn.
 - The motion passed with one dissenting vote.
- 3 Rail Road Tie Plate. Mr. Steve Borell donated a very old and unusual rail road tie plate to the Port Commission. He explained that this particular tie plate is from the old rail road near the Copper River and is designed to sit on a round log. He requested that it be donated to the Alaska Rail Road at the dedication ceremony of the Port MacKenzie Rail. Mr. Tim Anderson made a motion that Mr. Borell's request be honored and that the rail plate be donated to the Alaska Rail Road at the dedication ceremony of the Port MacKenzie Rail. The motion carried.
- 4. Resolution 18-03, a resolution of the Matanuska-Susitna Borough Port Commission in appreciation for the services of Chairman Steve Borell.
 - Mr. Bryan Scoreseby made a motion to approve Resolution 18-03. The motion was seconded by Mr. Rob Brown. The motion carried unanimously.

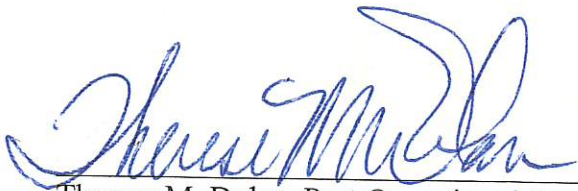
VII. AUDIENCE PARTICIPATION. Mr. Haberman expressed his opinion that meeting packets and information are not posted online in a timely manner.

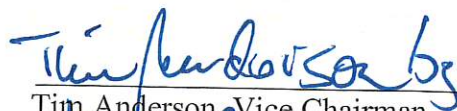
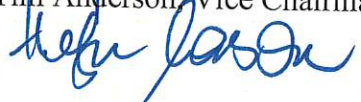
VIII. COMMITTEE AND STAFF CLOSING COMMENTS

Port Commissioners and Assembly representatives' comments centered on thanking Mr. Borell for his leadership of the Port Commission and well wishes in his future endeavors. Mr. Anderson made a motion to present the gavel to Mr. Borell. The motion carried. Chairman Borell closed his final port commission meeting stating clearly, for all to hear, his belief that the Port District is the single most important piece of property in the Borough and probably for the interior of Alaska.

IX. ADJOURNMENT: The meeting adjourned at 4:26 p.m.

ATTEST:


Therese M. Dolan, Port Operations Manager
Minutes Approved 6/18/18


Tim Anderson, Vice Chairman


**MATANUSKA-SUSITNA BOROUGH
PORT COMMISSION****REGULAR MEETING
June 18, 2018****I. CALL TO ORDER; ROLL CALL, PLEDGE OF ALLEGIANCE**

The regular meeting of the Port MacKenzie Port Commission was called to order at 3:00 p.m. by Vice Chairman Tim Anderson.

Commission members present and establishing a quorum were:

Mr. Tim Anderson	Ms. Claudia Roberts
Mr. Bryan Scoresby	Ms. Helga Larson
Mr. Rob Brown	

Commission members not in attendance: None.

Staff in attendance were:

Mr. John Moosey, Borough Manager
Mr. James Wilson, Internal Auditor
Ms. Therese Dolan, Port Operations Manager

Assembly members in attendance were:

Mr. Dan Mayfield

II. APPROVAL OF AGENDA

General Consent: The agenda was approved.

III. APPROVAL OF MINUTES: May 21, 2018

General Consent: The minutes were approved with the correction that Assemblymen Randall Kowalke was not in attendance.

IV. STAFF REPORTS**A. Borough Manager, Mr. John Moosey****1. Business Development - Trade Mission to China.**

- Mr. Moosey, Mayor Halter and Assemblymen Kowalke joined the Governor on a trip to China to discuss trade
- Governor had LNG folks there as well as fishing industry
- MSB was the only municipal government invited
- met with a Canadian company that has a coal lease with China
- Mayor Halter and Assemblymen Kowalke visited the port that Denali Timber will ship logs to from Port MacKenzie
- visited the world's largest port, operates mostly by remote control, very few people involved
- discussion followed

2. INFRA Grant

- not selected for the INFRA Grant
- we were asking for more than we were putting in
- most applicants were only asking for 15% of their project

- two-year program, we will try again next year
- still looking at other options to fund rail project

B. Internal Auditor, Mr. James Wilson:

1. AGDC/AKLNG

- AGDC has developed two additional options for Port MacKenzie, both are as bad as their original Mule Creek option.
- Option 1: 1,400-foot corridor from the water's edge, up and over the uplands and involves wet lands
- Option 2: uses the current barge dock as a ship trestle, for product loading operations, then moves further south off port property, building a second barge dock and a road from the tidelands to the existing barge dock.
- The second option would require dredging 2M cubic yards.
- AGDC has requested a 30-day extension from FERC
- meeting tomorrow to discuss our concerns with their options not complying with environmental laws
- pushing for our recommended option to be included, which is the bulk of the facility goes on the uplands just north of the barge dock, use existing barge dock and trestle for material offloading facility and build a new twin ship loading deep draft dock
- AGDC is pushing their two options because Nikiski is better environmentally than either of these proposed options at Port MacKenzie.

C. Port Operations Manager, Ms. Therese Dolan

1. Project Updates

- Barge Dock Repair
 - currently on schedule
 - have removed several sheet piles from the temporary fix, inner cell to accommodate the new design which has much longer tail walls

2. Operations and Maintenance

- Denali Timber Management (DTM) Update – Mr. Eric Oien, DTM
 - started prepping our site at the port today
 - bringing in office trailer
 - DEC approved the storm water protection plan so they will get started on that this week
 - projected start date is July 9th
 - lots of folks in the community are cutting logs in preparation to sell
 - discussion regarding the transportation plan followed
 - further discussion about possibility of logs coming down from Fairbanks by rail direct to the port once the rail is completed

3. Administrative

- Port Commission vacancy
 - Steve Borell's vacancy will be official tomorrow when it is announced on the Assembly Vacancy Report
 - reviewed code and found inconsistency with the original guidance
 - after consulting with the Clerk, we are required to hold elections once the position of the Chair is officially vacant

- Code also requires the Port Commission to elect a secretary from within the commission
- A discussion ensued regarding the “status” and “authority” of the Port Commission compared to other boards and commissions within the Borough

V. COMMITTEE REPORTS – None.

VI. PERSONS TO BE HEARD

A. Mr. Haberman expressed his dissatisfaction with the Borough’s actions on the following issues:

- Borough staff does not follow proper procedures to ensure the public has reasonable opportunity to be heard thereby breaking State law
- he accused the Borough staff of “a cover-up” by not accurately reflecting his comments
- he expressed dissatisfaction that approval of the timber transportation plan rests with Borough staff and that the public did not have enough opportunity for input
- he stated he attends AGDC meetings and criticized the Borough for not having more staff in attendance of those meetings.

B. Mr. Don Dyer, MATSU Economic Development Corporation introduced himself and stated that he is interested in Port MacKenzie and the rail extension from a business side. He also is a member of the MATSU representative to the AGDC Citizen’s Advisory Council. It has not been very active in the past but he intends to change that.

VII. PUBLIC HEARINGS – None.

VIII. UNFINISHED BUSINESS – None.

IX. NEW BUSINESS – None.

X. CORRESPONDENCE AND INFORMATION – None.

XI. ADMINISTRATION AND COMMISSION MEMBER COMMENTS

A. Administration

- Mr. Wilson stated that NPI is still interested in turning over his assets to the Borough however, we are working with a third party to make this happen. The investors we are working with are working through their due diligence.
- Assemblymen Mayfield stated that a road bond package was discussed at last Assembly meeting and Point MacKenzie Road did make the first cut at an estimated cost of \$10.8M. The final vote will be July 31st.
- Mr. Janecek would like to see a member of the commission present at assembly meeting if there is any port business on the agenda.
- Mr. Scoresby is looking forward to hearing an update next month on the investors and their project that we have been hearing about.

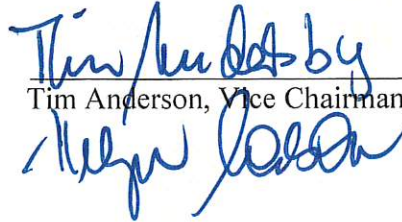
- Ms. Larson wants to see at least one joint meeting a year with the Port of Anchorage.
- Mr. Anderson explained the new seating arrangement. Wants to examine the process of the Port Commission. Would like to put together an outline of where we were and are now. Would like to engage community councils and the public.

XII. ADJOURNMENT The meeting adjourned at 4:30 p.m.

ATTEST:



Therese M. Dolan, Port Operations Manager
Minutes Approved 7/16/18


Tim Anderson, Vice Chairman

**MATANUSKA-SUSITNA BOROUGH
PORT COMMISSION****REGULAR MEETING
July 16, 2018****1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLIGENCE**

The regular meeting of the Port MacKenzie Port Commission was called to order at 3:00 p.m. by Commissioner Anderson.

Commission members present and establishing a quorum were:

Mr. Tim Anderson	Ms. Claudia Roberts
Ms. Helga Larson	Mr. Bryan Scoresby

Commission members not present:

Mr. Mike Janecek and Mr. Rob Brown

Staff in attendance were:

Mr. John Moosey, Borough Manager and Ms. Therese Dolan, Port Operations Manager

Assembly members in attendance were:

Mr. Dan Mayfield

2. APPROVAL OF AGENDA

The agenda was approved without any changes, deletions or additions.

3. APPROVAL OF MINUTES

The minutes from the Port Commission meeting held on June 18, 2018 were approved as written.

4. SPECIAL ORDERS OF THE DAY**A. Election of Officers**

- 1) **Chairman** - Helga Larson nominated Tim Anderson to fill the position of Chairman. There were no other nominees. Tim Anderson was elected Chairman. The election of Tim Anderson as Chairman created a vacancy in the position of Vice Chairman. Nominations for and election of a new Vice Chairman will be on the next meeting's agenda.
- 2) **Secretary** - Tim Anderson moved to postponed the election of a Port Commission secretary until the next meeting when there would be a more commissioners present. The motion carried.

5. AUDIENCE INTRODUCTION – None.**6. AGENCY AND STAFF REPORTS****A. Mr. John Moosey, Borough Manager**

- 1) Port Commission Duties, Authorities and Compensation
 - By Code the Port Commission serves in an advisory capacity.

- Not sure if advisory boards receive a stipend.
- Port Commissioners should provide Therese Dolan with the distance they travel from their home to the meetings. Based on attendance Commissioners will be paid for the mileage they travel.

B. Mr. James Wilson, Internal Auditor (covered by Mr. Moosey)

1) AGDC/AKLNG

- AGDC's most recent site selection is approximately ¼ mile south of the port and is not a location that we recommended. AGDC still does not want to make factual statements about Port MacKenzie. We are rebutting their most recent letter.
- The Army Corps of Engineers has approved the entire ASAP gas-line from the north slope down to Point MacKenzie FNG plant.
- Questions and discussion followed.

2) NPI

- Still in discussions with NPI.
- The deal was predicated on MSB receiving the \$75-million-dollar grant which did not happen.
- We do have a 90-day agreement with them to use the scales for the timber trucks.
- Questions and discussion followed.

C. Ms. Therese Dolan, Port Operations Manager

1) Project Updates

- Barge Dock Repair – Repair work continues. Orion had a mishap with the vibratory hammer when they lost a pin. The hammer was stuck hanging on a sheet pile. They were able to remove it without any injury or loss of equipment but it set them back a few days.
- Denali Timber Management – The log yard is open for business. We've had a few smaller trucks come in but are expecting larger trucks later this week.


2) Administrative

- Still looking for someone to fill Mr. Borell's vacancy. Let me know if you have anyone in mind.

7. PERSONS TO BE HEARD - Mr. Eugene Haberman addressed the Port Commission and stated that it is better to start the meeting late rather than early. He went onto to give his account of an AGDC meeting he attended in Nikiski.

8. ADMINISTRATION AND COMMISSION MEMBER COMMENTS - Mr. Scoresby stated that he would like to have a Port tour. It was suggested that the MATSU delegation and the public be invited. This will be added to the next agenda for further discussion. General comments of support followed along with comments about the importance of marketing the Port. Mr. Anderson commented on the importance of public hearings and the differences between "public hearings" and "persons to be heard."

9. ADJOURNMENT – The meeting was adjourned at 3:50 p.m.



Therese M. Dolan, Port Operations Manager
Minutes Approved 9/17/18



Tim Anderson, Chairman

**MATANUSKA-SUSITNA BOROUGH
PORT COMMISSION****REGULAR MEETING
September 17, 2018****1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLIGENCE**

The regular meeting of the Port MacKenzie Port Commission was called to order at 3:00 p.m. by Commissioner Anderson.

Commission members present and establishing a quorum were:

Mr. Tim Anderson	Ms. Claudia Roberts
Ms. Helga Larson	Mr. Bryan Scoresby

Commission members not present:

Mr. Mike Janecek and Mr. Rob Brown

Staff in attendance were:

Mr. John Moosey, Borough Manager, Mr. James Wilson, Internal Auditor and Ms. Therese Dolan, Port Operations Manager

Assembly members in attendance were:

Mr. Dan Mayfield

2. APPROVAL OF AGENDA

The agenda was approved without any changes, deletions or additions.

3. APPROVAL OF MINUTES

The minutes from the Port Commission meeting held on July 16, 2018 were approved as written.

4. AUDIENCE INTRODUCTION – Mr. Eugene Habermen and Mr. Stu Graham, MTA introduced themselves.

5. AGENCY AND STAFF REPORTS**A. Mr. John Moosey, Borough Manager****1) MSB Cyber Attack**

- We have had attacks in the past and our security system worked as planned; the system shuts down, system is wiped clean, and backups reloaded.
- This attack was multi-pronged and our system wasn't good enough.
- We are recovering but at a cost.
- Virus came in from a vendor's attachment.
- We have insurance for this type of incident.
- FBI has copy of our entire system and they are trying to determine who did this.
- There was a ransom request of \$350,000 to get the code to unlock our data. We will not pay.

2) Denali Timber Management

- We have contracts with Denali Timber for the port and the Chijuk Timber sale.
- The contracts are not going in a direction that we would like.
- There seems to be issues with tariffs.
- We are beginning to discuss options with our legal department.

B. Mr. James Wilson, Internal Auditor

1) AGDC/AKLNG

- Mr. Wilson gave a recap of MSB's actions and communications with AGDC and FERC to date.
- We continue to push AGDC to use accurate information when analyzing Port MacKenzie.
- So far AGDC has not done what FERC requested.
- Questions and discussion followed.

2) NPI

- Discussions with NPI include a couple of options. The first is a 20% revenue sharing agreement and the second is a onetime buy out for \$6.5 million.
- Waiting to see if anything develops with AGDC or A2A that would provide the ability to buy them out.
- Questions and discussion followed.

C. Ms. Therese Dolan, Port Operations Manager

1) Project Update

- Barge Dock Repair – Orion is making progress but the clay, hardpan has caused delays and equipment breakage. They are behind by approximately a month but are looking at a substantial completion date of September 30th.

2) Maintenance

- Capstan repair has been completed at a cost \$23,547.
- Received a quote to replace high mast light bulbs with LEDs. Don't recommend doing it now but it is something to consider in the future.

7. PERSONS TO BE HEARD

A. Mr. Eugene Haberman stated that the packets were not available on line and therefore the meeting should not be taking place. He expressed concern that the meeting was not properly run and that assembly members influence the meeting. He also complained that the meeting started early.

B. Mr. Stu Graham stated that he is the Government Affairs Representative for MTA and is available to address any telecommunications issues that may arise with the anticipated development along Knick Goose Bay Road.

C. Mr. Don Dyer from the MATSU Economic Development Corporation asked if it would be possible to get an electronic copy of the Borough's response to AGDC's July 13, 2018 submittal to FERC.

D. Assemblymen Jim Sykes talked a bit about a Channel 11 report on the poor condition of the Port of Alaska.

8. UNFINISHED BUSINESS

A. Port Commission Duties, Authorities and Compensation – Per code the Port Commission serves in an advisory capacity and is not quasi-judiciary therefore does not receive monetary compensation. The Borough will pay for mileage to and from Port Commission meetings. Borough staff will submit the requests for reimbursement.

B. Nominations/Election for Port Secretary - The Borough Manager will look into. The Chairman stated that the secretary's duties need to be defined.

9. NEW BUSINESS

A. Nominations/Elections for Vice Chair – Mr. Anderson nominated Ms. Larson to fill the position of Vice Chair. The motion carried.

B. Port Tour – For liability reasons, Ms. Dolan recommended waiting until Port repairs were completed before having a tour open to the public. Mr. Moosey suggested having Ms. Patty Sullivan, Public Affairs put together a presentation and promote the event. Ms. Larson made a motion to have the next meeting at Port MacKenzie. The motion carried.

10. ADMINISTRATION AND COMMISSION MEMBER COMMENTS

A. Ms. Dolan informed the commissioners that they will be receiving a coupon from the Borough to have their personal computers and devices scanned and scrubbed to ensure they were not affected by the cyber-attack.

B. Ms. Larson thanked the commission for their confidence in her and making her the Vice Chair.

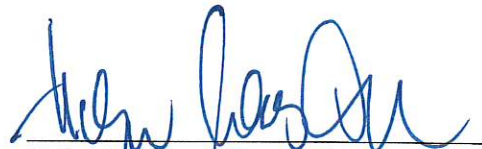
C. Ms. Roberts said she appreciated the effort going into the Borough's response to FERC.

D. Mr. Scoresby said it is interesting to read about the gas-line project he is anxious to hear anything positive that will change the fortunes on the Borough.

E. Mr. Anderson would like to have the format of the agenda researched specifically the placement of "PERSONS TO BE HEARD." He also questioned why the packets weren't on the website prior to the meeting. This led to a lengthy discussion about the cyber-attack and manpower. Mr. Anderson addressed Mr. Habermen's comments regarding assemblymen influencing issues and assured everyone that as Chairman he would not allow assemblymen to comment when an issue was on the table for a vote.

11. ADJOURNMENT – The meeting was adjourned at 3:49 p.m.


Therese M. Dolan, Port Operations Manager


Helga Larson, Vice-Chairman

Minutes Approved 10/15/18

RECEIVED

FEB 05 2019

**MATANUSKA-SUSITNA BOROUGH
PORT COMMISSION**

CLERKS OFFICE

**REGULAR MEETING
October 15, 2018**

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLIGENCE

The regular meeting of the Port MacKenzie Port Commission was called to order at 3:15 p.m. by Commissioner Larson.

Commission members present and establishing a quorum were:

Ms. Claudia Roberts	Mr. Rob Brown
Ms. Helga Larson	Mr. Bryan Scoresby

Commission members not present:

Mr. Mike Janecek and Mr. Tim Anderson

Staff in attendance were:

Mr. John Moosey, Borough Manager, Mr. James Wilson, Internal Auditor and Ms. Therese Dolan, Port Operations Manager

Assembly members in attendance were:

Mr. Dan Mayfield and Mr. Randall Kowalke

2. APPROVAL OF AGENDA

The agenda was approved without any changes, deletions or additions.

3. APPROVAL OF MINUTES

The minutes from the Port Commission meeting held on September 17, 2018 were approved as written.

4. AGENCY AND STAFF REPORTS

A. Mr. John Moosey, Borough Manager

1) Denali Timber Management (DTM)

- Denali Timber has not been meeting their obligations
- Have met with attorneys to try and resolve
- They have stated that the tariff situation with China is the problem
- Contact grants them five years exclusivity to ship to Asian markets
- Need to pay five years of their lease to preserve that exclusivity
-

B. Mr. James Wilson, Internal Auditor

1) Cook Inlet Navigation Channel

- Army Corps of Engineers (ACOE) navigation chart of the channel was reviewed
- Channel is northeast of Fire Island
- At low tide the channel has 38 feet of water

Providing Outstanding Borough Services to the Matanuska-Susitna Community

- There is an 18 foot tide
- Must call Coast Guard to deviate from the route
- ACOE does annual updates to charts
- Cook Inlet pilots board vessel in Homer to guide ships through the inlet
- Lane is approximately 1,100 feet wide
- ACOE has stated the lane would not require widening even with increased traffic

2) AGDC/AKLNG

- Still providing information to AGDC
- FERC has continued to request accurate and updated information from AGDC
- Have not been able to get AGDC to look at the uplands and evaluate 1,000 acres that doesn't include wetlands
- AGDC's most recent filing states they can only find 571 acres
- AGDC's position is the deep-draft trestle system would be removed because it is not usable by barges
- FERC has said AGDC must provide justification for tearing it out
- Questions and discussion followed

3) NPI

- Continuing to work with NPI

C. Ms. Therese Dolan, Port Operations Manager

1) Project Updates

- Barge Dock Repair, Mike Campfield, Project Manager
 - No work going on today because contractor is waiting on a part for the vibratory hammer
 - About 75% complete
 - Engineers from Moffett and Nichol is here daily, PND frequently
 - Remaining work is on the inside of the dock, there for Marine Mammal Observers are no longer required
 - Late spring and equipment malfunctions have put project behind
 - Anticipate completion around Thanksgiving
 - Terra Sond will conduct a bathymetric survey at the end of the month.

2) Maintenance

- Coast Guard inspection conducted on October 27, 2018. No deficiencies noted.

5. PERSONS TO BE HEARD

A. Mr. Eugene Haberman's comments:

- Dissatisfied with the timing of the online posting of agenda and packet
- Purpose of meeting at the port?

Providing Outstanding Borough Services to the Matanuska-Susitna Community

- Meeting at Port made it difficult for public, administration and commissioners to attend
- Assembly members should not be allowed comment because it could influence commission members

6. UNFINISHED BUSINESS

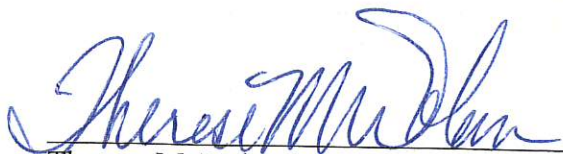
A. Nominations/Election for Port Secretary - Tabled.

7. NEW BUSINESS - None.


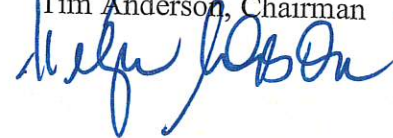
8. ADMINISTRATION AND COMMISSION MEMBER COMMENTS

- A. Mr. Kowalke had no comments.
- B. Mr. Mayfield stated that he had not made any comments and had only asked questions for clarification.
- C. Ms. Roberts spoke regarding beetle kill throughout the Borough and the lost opportunity with Denali Timber.
- D. Mr. Scoresby asked for a marine chart of the navigational channel.
- E. Mr. Brown offered his assistance with any responses to AGDC's submittals to FERC.
- F. Ms. Larson requested notebooks for charts and information handed out at meetings. She also requested larger signs directing people to the port. Ms. Larson closed by stating that the port is the most valuable piece of property in the Borough.

11. ADJOURNMENT – The meeting adjourned at 3:47 p.m.


Therese M. Dolan, Port Operations Manager

Minutes Approved 12/17/18


Tim Anderson, Chairman


RECEIVED
FEB 05 2019
CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
PORT COMMISSION**

**REGULAR MEETING
December 17, 2018**

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLIGENCE

The regular meeting of the Port MacKenzie Port Commission was called to order at 3:00 p.m. by Commissioner Anderson.

Commission members present and establishing a quorum were:

Ms. Claudia Roberts	Mr. Rob Brown
Ms. Helga Larson	Mr. Bryan Scoresby
Mr. Mike Janecek	Mr. Tim Anderson

Commission members not present:

Staff in attendance were:

Mr. John Moosey, Borough Manager and Ms. Therese Dolan, Port Operations Manager

Assembly members in attendance were:

Mr. Dan Mayfield and Mr. Jim Sykes

2. APPROVAL OF AGENDA

The agenda was approved without any changes, deletions or additions.

3. APPROVAL OF MINUTES

The minutes from the Port Commission meeting held on October 15, 2018 were approved as written.

4. AGENCY AND STAFF REPORTS

A. Mr. John Moosey, Borough Manager

1) Alberta to Alaska Railway Corp. (A2A)

- November 22, 2018 introductory meeting with the Assembly
- Negotiating to invest up to \$125M to complete the rail
- Still looking at INFRA grants, but this project is not dependant on receiving grant
- Two agreements:
 - 1) A2A completes the rail
 - 2) How to monetize their investment
- \$11-13B project designed to export bitumen from Alberta
- Questions and discussion followed

2) AGDC/AKLNG

- AGDC responded back to FERC
- They continue to discount Port
- They moved their location south instead of north as FERC directed
- We are repairing response

- Possibility new administration may change focus of project
- Record of decision for ASAP line is expected anytime
- ASAP is a 42" line and 1/3 – 1/4 the cost of the big line

B. Ms. Therese Dolan, Port Operations Manager

1) Project Updates

- Barge Dock Repair
 - Substantially complete
 - Following earthquake, divers completed a thorough inspection of entire bulkhead and found no damage.

2) Maintenance

- Received the repair plan from PND for the weld breaks on the on deep draft dock catwalk
- Plans are currently being reviewed by an engineer and welding inspector from Public Works
- Will go out to bid soon
- Engineer estimate is \$72K
- Money is available in the budget

3) Earthquake Damage

- PND inspected the deep-draft dock and catwalk, no damage noted and no new weld breaks on the catwalk. They will be inspecting the underside of the trestle and deep draft dock as soon as possible
- The building sustained only minor drywall cracking and a blown water pressure valve. The Port Maintenance Specialist was able to replace for \$320.00. Will need estimates for drywall.
- Most notable damage was high-mast lights, one leaning (considering relocating it further from edge of the north west corner) and one on southwest corner sunk a few inches.
- Some subsidence on dock, will grade in the spring
- Lu Young lost approximately 50 – 75 yards of guardrail that slid down hillside. Temporary repairs have been completed.
- NPI has been notified that conveyor sustained damage is a safety hazard. They have contracted with PND to inspect.

5. PERSONS TO BE HEARD

- A. Mr. Sykes: Thanked the port commission for their questions. He is following AGDC closely. Loves concept of A2A's proposal. Seems they want control of the Port for 200 years. We need to look closely and ask questions.
- B. Mr. Haberman: Reports should be in writing. Time of the meetings should be changed so the public can attend. Doesn't think the Borough or A2A is transparent.

6. UNFINISHED BUSINESS

A. Secretary Vacancy

1) The issue was discussed at length. Since no members of the Port Commission are willing to hold the position, possible options included:

- Borough Staff support
- Changing Code
- Increasing budget for support
- Appointing a member
- Drawing names from a hat
- Motion was made and passed, to postpone the issue until March.

7. NEW BUSINESS - None.

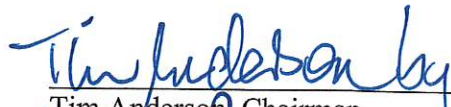
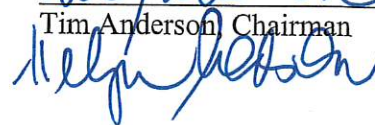
8. ADMINISTRATION AND COMMISSION MEMBER COMMENTS

- A. Mr. Scoresby was pleased to see A2A on the agenda.
- B. Mr. Janeczek stated that A2A is very exciting. Suggested a committee form to learn more about A2A.
- C. Mr. Brown very happy barge dock repair is complete and there was no significant earthquake damage to port.
- D. Ms. Roberts is delighted things are starting to happen with A2A.
- E. Ms. Larson believes there is a light at the end of the tunnel.
- F. Mr. Anderson thanked Ms. Larson for chairing last meeting in his absence. Wants to schedule at least one meeting a year at the Port. It has been a good year for the Port Commission. Someday something will happen at the Port.

11. ADJOURNMENT – The meeting adjourned at 4:15 p.m.


Therese M. Dolan, Port Operations Manager

Minutes Approved 1/21/19


Tim Anderson, Chairman


I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Wastewater and Septage Advisory Board was held on Wednesday, October 24, 2018, at the MSB Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 2:03 p.m. by Mr. Mike Campfield, P.E.

II. ROLL CALL AND DETERMINATION OF A QUORUM

Wastewater and Septage Advisory Board members present and establishing a quorum were:

Mr. Mike Campfield, P.E.
Mr. Archie Giddings, P.E.
Ms. Helen Munoz
Mr. Ronald Phillips
Mr. Thomas Stoelting

RECEIVED
FEB 05 2019
CLERKS OFFICE

Wastewater and Septage Advisory Board members absent and excused were:

Mr. Chris Nall

Staff and Agency Representatives in attendance were:

Ms. Debbie Passmore, Board Administrative Support

III. APPROVAL OF AGENDA

Today's agenda was reviewed by the Board.

MOTION: Mr. Mike Campfield, P.E. moved to amend today's Presentation to the "Waste-to-Energy trip to B.C."; Mr. Archie Giddings seconded.

VOTE: Approved by all.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Jude Bilafer, Capital Projects' Director.

V. AUDIENCE INTRODUCTIONS

Mr. Brad Sworts, Pre-Design & Engineering Division Manager
Mr. Jude Bilafer, Capital Projects Department Director
Mr. Will O'Malley, AWWU
Mr. Tom Munoz - came in about 2:05

VI. APPROVAL OF MINUTES OF PRECEDING MEETING

A. Minutes for the May 2, 2018 meeting were reviewed by the Board.

MOTION: Mr. Archie Giddings moved to accept; Mr. Ron Phillips seconded.

VOTE: The minutes were approved without objection.

VII. PRESENTATION

A. Leachate Treatment. Presentation title amended to "Waste-to-Energy Field Trip to Surrey, B.C." Slide show presentation by Mike Campfield; discussion followed.

VIII. AUDIENCE PARTICIPATION (*Three minutes per person*)

The following person spoke to his frustration that leachate treatment is being tacked onto the septage treatment project: Mr. Tom Munoz.

IX. AGENCY AND STAFF REPORTS

- A. **City of Wasilla** – Mr. Archie Giddings, P.E., Public Works Director, reported on the activities of the City of Wasilla.
- B. **Anchorage Water & Wastewater Utility** – Mr. Will O'Malley, Project Manager, updated on the AWWU septage receiving: will probably close the Turpin station in 2020 and are looking at Asplund as a receiving station.
- C. **Matanuska-Susitna Borough** – Mr. Mike Campfield, P.E., Environmental Engineer, provided an update on the new leachate lagoon at the landfill that was put into operation last week. The waste characterization is being done for the septage treatment now and the first phase of the RFP should be on the street by the end of the year.

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. INFORMATIONAL HANDOUTS AND COMMUNICATIONS

Current WSAB Vacancy Report – need a rep from the City of Houston.

XIII. COMMENTS FROM THE BOARD

Mr. Ron Phillips: Just hope we can get something going because 2020, I don't look forward to driving my truck through Anchorage. I'd hate to drive a truck and trailer to either location. That's a real public safety hazard.

Mr. Tom Stoelting: We really need to get something going here. I feel we need to let the Borough handle it. Let them get waivers ... we need to do something because I'm not going to want to go into either location.

Ms. Helen Munoz: I can't see why this pie in the sky thing is even being considered. And going into Anchorage isn't the answer. Is frustrated that people don't seem to have common sense about this issue.

Mr. Archie Giddings: A little recap: so the Borough's \$20M loan, that's the only money available and to operate and pay back the loan - the tipping fees – it will be septage only. It's a money thing, as far as paying back the loan, that will be based on use outright. Maybe the Borough can look at the model with this update and extra costs – the cost is going to go up if you have to drive to the other side of Anchorage – and see where it starts to become a loss that way.

Mr. Mike Campfield, P.E.: I see what you're saying. I don't have anything else to say; I've talked enough today. Just want to remind you, I'm here trying to help get this thing through. It's frustrating for me but maybe not as frustrating as for you as haulers. We're trying to do what's best for everybody and get this thing built so it stays operational. I keep hearing "we don't want

to have another ferry.” I know it’s taking forever but we are still moving forward. It feels like we’re on the right path and we’ve got the Assembly’s support for this path that we’re on.

Mr. Tom Stoelting: Was there any core drilling done out there at Houston? We’ve done it at the landfill, correct?

Mr. Mike Campfield, P.E.: Yes, we did. We’ve done a much better site selection than they did.

Mr. Ron Phillips: How long are we going to wait if nobody responds to the RFP?

Mr. Mike Campfield, P.E.: No time limit now.

XIV. 2019 MEETINGS (see attached calendar)

- A. January 10, 2019 (Thursday) at 2:00 p.m. in the Assembly Chambers
- B. April 11, 2019 (Thursday) at 2:00 p.m. in the Assembly Chambers
- C. July 11, 2019 (Thursday) at 2:00 p.m. in the Assembly Chambers
- D. October 10, 2019 (Thursday) at 2:00 p.m. in the Assembly Chambers

XV. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 3:03 p.m.


Mr. Mike Campfield, P.E. Chair

ATTEST:


Debbie Passmore, Board Administrative Support