




**SUBJECT:** INFORMING THE ASSEMBLY OF A GRANT AMENDMENT TO BE PRESENTED TO THE BOROUGH MANAGER FOR SIGNATURE.

**AGENDA OF:** August 1, 2023

**ASSEMBLY ACTION:** Presented to the Assembly 8/1/23

**AGENDA ACTION REQUESTED:** For information only.

Route To	Signatures
Originator	 Recoverable Signature X Tonya Loyer Signed by: Tonya Loyer
Finance Director	X Liesel Weiland Signed by: Liesel Weiland
Borough Attorney	X Nicholas Spiropoulos Signed by: Nicholas Spiropoulos
Borough Manager	 Recoverable Signature X Michael Brown Signed by: Michael Brown
Borough Clerk	 Recoverable Signature X Lonnie McKechnie Signed by: Lonnie McKechnie
	X

**ATTACHMENT (S) :**

Amendment No. 2 for the Houston Middle School Improved Project PW343 (5 pp)

**SUMMARY STATEMENT:** The purpose of this legislation is to inform the Assembly that the Borough Manager will be asked to sign Amendment No. 2 for the Houston Middle School Improved Project PW343, a project that is a part of the 2018 November Cook Inlet Earthquake Disaster. This amendment is a time extension only.



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Military and  
Veterans Affairs**

Division of Homeland Security and  
Emergency Management

P.O. Box 5750  
JBER, AK 99505-0800  
Main: 907.428.7000  
Fax: 907.428.7009  
ready.alaska.gov

July 11, 2023

Michael Brown, Borough Manager  
Matanuska Susitna Borough  
350 E Dahlia Avenue  
Palmer, AK 99645

RE: Obligating Award Document-Amendment 2  
Disaster: DR-4413-AK, 2018 November Cook Inlet Earthquake  
Subrecipient: Matanuska Susitna Borough  
PA ID: 170-006F3-00  
Project Worksheet(s): 0343

Mr. Brown:

Enclosed is the Amended Obligating Award Document (OAD) for Project Worksheet (PW) 0343 under DR-4413-AK, 2018 November Cook Inlet Earthquake. The OAD reflects approval from Federal Emergency Management Agency (FEMA) to extend the performance period to October 31, 2023.

Note the OAD form requires three subrecipient signatures on the front page plus one subrecipient signature on the back page.

No payments will be processed until we receive the signed form.

If you have any questions, please contact Jenny Belanger, your assigned Division Representative at (907) 428-7036 or by email at [jenny.belanger@alaska.gov](mailto:jenny.belanger@alaska.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read "W. A. Dennis".

William A. Dennis  
Alternate Governor's Authorized Representative

Enclosure(s): Obligating Award Document Amendment 2  
FEMA Time Extension Approval



**DEPARTMENT OF MILITARY AND VETERANS AFFAIRS**  
**DIVISION OF HOMELAND SECURITY**  
**AND EMERGENCY MANAGEMENT**  
 Obligating Award Document for  
**Disaster - Public Assistance Presidentially Declared**

FAIN: (Disaster Number) DR-4413-AK

CFDA No. 97.036 Date of Disaster Declaration 01/31/2019

<b>1. Project Worksheet #</b> 0343	<b>2. Category</b> E	<b>3. U.E.I. #</b> QRK7LJ2Y3RJ1	<b>4. Award</b> <input type="checkbox"/> <b>Amendment</b> <input checked="" type="checkbox"/> Amendment Number 2	<b>5. Employer Tax ID #</b> 92-0030816
<b>6. Subrecipient Name and Address</b> Matanuska Susitna Borough 350 E Dahlia Avenue Palmer, AK 99645			<b>7. Issuing Office and Address</b> Department of Military and Veterans Affairs Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750 <a href="http://www.ready.alaska.gov">http://www.ready.alaska.gov</a>	
<b>8. PW Obligation Date</b> 12/15/2021			Agency: Federal Emergency Management Agency (FEMA)	
<b>9. Purpose of Award/Amendment:</b> <b>Extension of Performance Period</b>				
<b>10. Grant Award and Terms and Conditions:</b> (see attached Grant Terms and Conditions) Total Approved Amount: \$ 18,371,035.57 Total Awarded Amount: \$ 18,371,035.57 Federal Share: \$ 16,533,932.01 State Share: \$ 1,837,103.56 Subrecipient Share: \$ 0.00 See attached: Approved PAGP Project Worksheet Grant Performance Period: 01/31/2019 through 10/31/2023				
<b>11. Grant Requirements, Assurances and Agreements:</b> (see attached Grant Requirements, Assurances and Agreements) The acceptance of a grant from the United States creates a legal duty on the part of the grantee to use the funds or property made available in accordance with the conditions of the grant. (GAO Accounting Principles and Standards for Federal Agencies, Chapter 2, Section 16.8[c]). Federal awarding agency is the Federal Emergency Management Agency (FEMA).				
<b>12. Project Award Title:</b> Houston Middle School Improved Project				
<b>13. Subrecipient is required to sign and return one (1) copy of this document with the terms and conditions to the issuing address in Block 7, within 30 days from the date in Block 17.</b>				
<b>14. DHS&amp;EM Project Manager</b>  Printed Name of SPAO: Jenny Belanger			Phone: (907) 428-7036 Fax: Email: jenny.belanger@alaska.gov	
<b>15. Signature of Jurisdiction Project Manager</b>  Printed Name: Casey Cook			Phone: (907) 861-8004 Fax: (907) 861-8014 Email: casey.cook@matsugov.us	
<b>16. Signature of Jurisdiction Chief Financial Officer</b>  Printed Name: Cheyenne Heindel			Phone: (907) 861-8630 Fax: (907) 861-8592 Email: cheyenne.heindel@matsugov.us	
<b>17. Signature of Jurisdiction Signatory Official</b>  Printed Name and Title: Michael Brown, Borough Manager			Date: Phone: (907) 861-8689 Fax: (907) 861-8669 Email: mike.brown@matsugov.us	
<b>18. DHS&amp;EM Signatory Official</b>  William A. Dennis Alternate Governor's Authorized Representative			Date: 7-11-23 Phone: (907) 428-7000 Fax: (907) 428-7009 Email: bill.dennis@alaska.gov	

**Turn over to complete instruction acknowledgement.**

IM-23-172

# Grant Award Instructions

As a subrecipient, you are only entitled to costs that are eligible. All eligible work must conform to the Scope of Work as specified in the applicable Project Worksheet (PW). Do not assume all costs or changes will be allowed at project completion. Any change request must contain justification for the eligibility of additional costs or work.

All Emergency Work PWs (Category A and B: "Emergency Work") must be complete six months from the date of the Disaster Declaration. All Permanent Work PWs (Categories C-G, "Permanent Work") must be complete 18 months from the date of the Disaster Declaration. If more time is required, contact your Division Representative before the associated deadline to request a Time Extension. Ample justification is required for approval of any Time Extension Request.

Please carefully review the Damage Description and Dimensions, Scope of Work, and Cost Estimate. If you do not agree with the PW as written, or determinations regarding project eligibility, Scope of Work, time limits, funding, or other determinations, an appeal process is available. This process requires written correspondence identifying the action under appeal with an appropriate justification within 60 days of receipt of this Award. Please attach all pertinent documentation supporting your appeal and mail to:

Bryan J. Fisher, Director  
Division of Homeland Security  
and Emergency Management  
PO Box 5750  
JBER, AK 99505

Failure to follow these guidelines will jeopardize project funds and may impact future disaster assistance. Additional PWs pending approval will be transmitted in future correspondence. Please review all PWs and ask us about pending PWs to ensure all damaged sites or facilities are identified.

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As the Authorized Representative of the Mat-su Borough,  
I have reviewed these instructions and acknowledge our appeal rights and responsibilities under the  
Public Assistance Program.

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Printed Name and Title of Authorized Representative

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Signature

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Date



**APPROVED**

By Karen Rose at 9:06 am, Mar 16, 2023

U.S. Department of Homeland Security  
FEMA Region 10  
130 228th Street, SW  
Bothell, WA 98021-8627



**FEMA**

March 13, 2023

Bryan Fisher, Director  
Department of Military and Veteran Affairs  
Division of Homeland Security and Emergency Management  
P.O. Box 5750  
JBER, Alaska 99505-0750

Re: Period of Performance Extension Request  
FEMA DR-4413-AK  
Subrecipient: Matanuska-Susitna Borough  
PA ID No: 070-006F3-00  
Project Worksheet Number: 343

Dear Director Fisher:

Thank you for your letter to the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) dated February 17, 2023, requesting a period of performance extension for the above-referenced Project Worksheet (PW).

The current period of performance end date for the disaster is January 31, 2024, and the current period of performance end date for the PW is February 1, 2023. This project has been extended 30 months beyond its initial PW period of performance. The initial period of performance is six months for emergency work and 18 months for permanent work.

The PW was prepared to reimburse for the costs associated with repairing extensive interior and exterior damages to the Matanuska-Susitna Borough's (Subrecipient) Houston Middle School.

On March 28, 2022, the president determined the damage in certain areas of the State of Alaska resulting from an earthquake on November 30, 2018, was of sufficient severity and magnitude that special cost sharing arrangements were warranted regarding federal funds provided under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121 et seq. (the "Stafford Act"), therefore amending the declaration of January 31, 2019, to authorize federal funds for all categories of Public Assistance at 90 percent of total eligible costs. As a result, Version 1 was created as a cost share amendment for this project and awarded on July 8, 2023.

The Subrecipient requested a time extension beyond the current PW period of performance due to various delays beyond its control. Their inability to meet the previously approved time extension deadline (January 31, 2023) is attributed to delays in getting a scope of work approval and obligation for Houston Middle School's (HMS) improved project. Additional delays include prolonged insurance settlement negotiations and logistics and supply chain issues.

Bryan Fisher  
March 13, 2023  
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Due to the extenuating circumstances discussed here and in your letter, FEMA is approving the extension of the performance period for PW 343 to October 31, 2023.

If you have any questions or need additional information, please feel free to contact Steven Michaels at (425) 487-4521.

Sincerely,

**ANNA J DAGGETT**  
Digitally signed by ANNA J  
DAGGETT  
Date: 2023.03.13 15:03:44 -07'00'

Anna Daggett  
Public Assistance Regional Operations Branch Chief