

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Edna DeVries

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Jesse Sumner, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, FEBRUARY 1, 2022

[20-073](#)

Ways you can submit comment, participate telephonically, or observe the Assembly meeting:

IN WRITING: You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear “Joining conference” when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear “Your hand has been raised.”
- When it is your turn to testify you will hear “Your line has been unmuted.”
- State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- <https://matanuska.legistar.com/Calendar.aspx>
- <https://www.facebook.com/MatSuBorough>
- Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[22-021](#)

A. Assembly Special Meeting Minutes: 01/11/22

B. Assembly Regular Meeting Minutes: 01/18/22

Attachments: [011122 - Clerks - SIGNED - Assembly Special Meeting Minutes](#)
[011822 - Clerks - SIGNED - Assembly Regular Meeting Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**
- 3. Financial Audit Update**
- 4. Fishhook Road to Pittman Road Transmission Line and Substation Siting Study**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[22-024](#)

1. Big Lake RSA Board of Supervisors: Resolution Nos. 21-1201, 22-112,
2. Butte FSA Board of Supervisors: 10/21/21
3. Central Mat-Su FSA Board of Supervisors: 12/13/21
4. Enhanced 911 Advisory Board: 10/12/21
5. Greater Butte RSA Board of Supervisors: 10/14/21
6. Greater Talkeetna RSA Board of Supervisors: 11/11/21
7. Knik-Fairview Community Council: 06/16/21, 07/21/21, 08/04/21, 08/18/21, 09/15/21, Resolution No. 21-03
8. Local Emergency Planning Committee Minutes: 04/21/21
9. Local Road Service Area Advisory Board: 11/18/21, Resolution Nos. 22-01, 22-02
10. Louise/Susitna/Tyone Community Association: 10/02/21
11. Meadow Lakes Community Council: 11/10/21
12. Platting Board: 11/18/21, Resolution No. 2021-137
13. South Colony RSA Board of Supervisors: 10/20/21
14. Susitna Community Council: 12/02/21
15. West Lakes FSA Board of Supervisors: 12/13/21
16. Willow Area Community Organization: 11/03/21, 12/01/21

Attachments: [02/01/22 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 22-016](#) Reporting Conclusion Of Contract For Bid No.19-113B To Orion Construction, Inc. For The Talkeetna Wastewater Treatment Plant Upgrades - Phase 1 Project.

Attachments: [2022-IM-016](#)

[IM 22-027](#) Reporting The Conclusion Of Contract For Bid 21-141B With Ficklin Construction, LLC. For A Final Contract Amount Of \$256,388 For The Cloudy Lake Fish Passage Improvements Project.

Attachments: [2022-IM-027](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 22-012](#) An Ordinance Accepting And Appropriating \$26,680 From The Alaska State Division Of Libraries, Archives, And Museums Easy American Rescue Plan Act Grant For Libraries Grant Program To The Five Borough Libraries.

RS 22-008: A Resolution Approving The Scope Of Work And Budget For Alaska State Division Of Libraries, Archives, And Museums Easy American Rescue Plan Act Grant For Libraries Grant Program To The Five Borough Libraries.

Attachments: [2022-OR-012](#)
[2022-RS-008](#)
[2022-IM-020](#)

[OR 22-013](#) An Ordinance Accepting And Appropriating \$236,810.18 In Additional Disaster Relief Funds For The Houston Middle School Temporary Relocation From Damages Sustained During The 2018 Cook Inlet Earthquake.

RS 22-009: A Resolution Amending The Budget For Additional Disaster Relief Funds For Houston Middle School Temporary Relocation From Damages Sustained In The 2018 Cook Inlet Earthquake.

Attachments: [2022-OR-013](#)
[2022-RS-009](#)
[2022-IM-021](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 21-135](#) A Resolution Directing Administration To Establish A Pilot Program And Provide Road Service Area Services Via A Time And Material Contract Structure In Big Lake Road Service Area 21 For The Period Of July 1, 2022, To June 30, 2023.

Sponsors: Tew

Attachments: [RS 21-135](#)
[IM 21-255](#)
[02/15/22 - RS 21-135 Pending Amendment](#)

[RS 22-012](#) A Resolution Approving The Scope Of Work And Budget For The Meadow Lakes Grade Crossing Signal System Relocation And Upgrade Project.

Attachments: [2022-RS-012](#)
[2022-IM-029](#)

[RS 22-013](#) A Resolution Approving The Scope Of Work And Budget For The Lynx Lake Crossing Panel Upgrade Project.

Attachments: [2022-RS-013](#)
[2022-IM-030](#)

[RS 22-014](#) A Resolution Approving The Scope Of Work And Budget For The Kashwitna Trail Grade Crossing Panel Upgrade Project.

Attachments: [2022-RS-014](#)
[2022-IM-031](#)

[RS 22-016](#) A Resolution Authorizing The Manager To Enter Into An Agreement With Great Alaska Bowl Company Inc. For The Susitna River Timber Sale.

Attachments: [2022-RS-016](#)
[2022-IM-033](#)

[RS 22-017](#) A Resolution Making A Recommendation For School Board Compensation, As Requested By The School Board.

Sponsors: Sumner

Attachments: [2022-RS-017](#)
[2022-IM-034](#)

2. ACTION MEMORANDUMS

[AM 22-006](#) Award Of Bid No. 22-002B To Hamilton Construction Alaska Company In The Contract Amount Of \$860,875 To Repair The Point Mackenzie Rail Extension Bridges.

Attachments: [2022-AM-006](#)

[AM 22-007](#) Award Of Bid No. 22-086C To Rosenbauer South Dakota, LLC. In The Contract Amount Of \$727,117 To Purchase A Pumper For The Greater Palmer Fire Service Area.

Attachments: [2022-AM-007](#)

[AM 22-008](#) Authorization To Enter Into A Utilities Reimbursable Services Agreement With The Alaska Railroad Corporation In The Amount Of \$474,431 For The Meadow Lakes Signal Relocation And Upgrade Project.

Attachments: [2022-AM-008](#)

[AM 22-009](#) Authorization To Enter Into A Utilities Reimbursable Services Agreement In The Amount Of \$417,100 With The Alaska Railroad Corporation For The Lynx Lake Grade Crossing Panel.

Attachments: [2022-AM-009](#)

[AM 22-010](#) Authorization To Enter Into A Utilities Reimbursable Services Agreement With The Alaska Railroad Corporation In The Amount Of \$277,500 For The Kashwitna Trail Grade Crossing Panel.

Attachments: [2022-AM-010](#)

[AM 22-011](#) Approval Of The Road Service Area Road Improvement Project List For 2022.

Sponsors: Bernier

Attachments: [2022-AM-011](#)
[02/15/22 - Bernier Possible Reconsideration](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 02/15/22, Assembly Chambers)

[OR 22-008](#) An Ordinance Approving A Report Setting Forth Terms And Conditions Of The Borough's Municipal Property Assessed Clean Energy (PACE) Program And Related Matters.

Sponsors: Nowers

Attachments: [OR 22-008](#)
[IM 22-011](#)

[OR 22-011](#) An Ordinance Accepting And Appropriating A Community-Driven COVID-19 Response Grant In The Amount Of \$83,700 From The Mat-Su Health Foundation.

RS 22-007: A Resolution Approving The Scope Of Work And Budget For The Borough's COVID-19 Training And Management Program.

Attachments: [OR 22-011](#)

[RS 22-007](#)

[IM 22-019](#)

[OR 22-014](#) An Ordinance Amending MSB 17.23 To Exclude Pipeline And Conveyor Structures From Setback Requirements Under MSB 17.55, For The Port District Only.

Attachments: [OR 22-014](#)

[IM 22-024](#)

[OR 22-016](#) An Ordinance Accepting And Appropriating Additional Funds For The Mat-Su Borough Fish Passage 2025 Grant To Design And Construct Fish Passage Culvert Replacements.

RS 22-011: A Resolution Approving The Scope Of Work And Budget For The Mat-Su Fish Passage 2025 Project To Design And Construct Fish Passage Culvert Replacements.

Attachments: [OR 22-016](#)

[RS 22-011](#)

[IM 22-028](#)

[OR 22-017](#) An Ordinance Accepting And Appropriating An Additional \$210,000 From The Alaska State Department Of Transportation And Public Facilities To Fund 480, Project No. 47038, Regional Transportation Organization For The Performance Of Premetropolitan Planning Organization Planning Efforts.

RS 22-015: A Resolution Approving Amendment No. 2 To Addendum A & B; Approving The Scope Of Work, Budget, And Schedule Of The Memorandum Of Agreement Between The Alaska State Department of Transportation and Public Facilities And The Borough To Continue The Premetropolitan Planning Organization Planning Activities.

Attachments: [OR 22-017](#)

[RS 22-015](#)

[IM 22-032](#)

B. INTRODUCTIONS (For Public Hearing 03/15/22, Assembly Chambers)

[OR 22-010](#) An Ordinance Creating Forest Lake Subdivision Natural Gas Local Improvement District No. 619, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [OR 22-010](#)
[IM 22-018](#)

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[22-026](#) Mayoral Requests for Confirmation

Attachments: [02/01/22 - Vacancy Report](#)

D. OTHER NEW BUSINESS

E. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION (For Matters, Which The Immediate Public Knowledge Of Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving Consideration Of Borough Records That By Law Are Not Subject To Public Disclosure; And Discussion Of Matters Subject To Attorney/Client Privilege.)

A. Litigation Regarding the 2021 State Redistricting Plan

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.