





**SUBJECT:** EXTENDING THE TIME OF COMPLETION ON EXPIRING PROJECT FUNDS  
THROUGH JUNE 30, 2026.

**AGENDA OF:** May 6, 2025

**ASSEMBLY ACTION:**

**AGENDA ACTION REQUESTED:** Introduce and set for public hearing.

Route To	Signatures
Originator Assistant Comptroller	4 / 4 / 2 0 2 5 X M e r i s s a C a r r e l l Signed by: M e r i s s a C a r r e l l
Community Development Director	4 / 7 / 2 0 2 5 X J i l l i a n M o r r i s s e y Signed by: J i l l i a n M o r r i s s e y
Emergency Services Director	4 / 7 / 2 0 2 5 X K e n B a r k l e y Signed by: K e n n e t h B a r k l e y
Information Technology Director	4 / 7 / 2 0 2 5 X L e a h J o n e s Signed by: L e a h J o n e s
Planning Director	 R e c o v e r a b l e S i g n a t u r e X J a s o n O r t i z Signed by: J a s o n O r t i z
Public Works Director	 R e c o v e r a b l e S i g n a t u r e X T o m A d a m s , P E Signed by: T o m A d a m s
Purchasing Director	4 / 9 / 2 0 2 5 X R u s t i n K r a f f t Signed by: R u s s K r a f f t
Finance Director	 R e c o v e r a b l e S i g n a t u r e X C h e y e n n e H e i n d e l Signed by: C h e y e n n e H e i n d e l
Borough Attorney	4 / 1 5 / 2 0 2 5 X N i c h o l a s S p i r o p o u l o s Signed by: N i c h o l a s S p i r o p o u l o s
Borough Manager	4 / 1 5 / 2 0 2 5 X M i c h a e l B r o w n Signed by: M i k e B r o w n

Borough Clerk	 Recoverable Signature
	X Brenda J. Henry for
	Signed by: Brenda J. Henry, M M C

**ATTACHMENT (S) :** Fiscal Note: YES \_\_\_\_\_ NO  X   
Active Project list for time extension (7 pp)  
Ordinance Serial No. 25-056 (2 pp)

**SUMMARY STATEMENT:** With the adoption of the Matanuska-Susitna Borough annual budget each year, the Borough Assembly approves a list of capital projects. The funding within Borough capital projects lapses 36 months after appropriation if the project has not been completed.

This legislation will extend the time of completion on the projects listed in the attached list through June 30, 2026.

#### **BACKGROUND**

Historically this legislation has been completed by staff in the Public Works Department. Beginning in Fiscal Year 2023, this process is managed by the Finance Department.

Finance staff have worked with the department directors and their staff to close all project and sub-project accounts that are not active.

This process left an active project list of 51 projects, from FY2014 to FY2023. Below is a summary of the list of extension:

Fiscal Year	# of Projects	Original Ordinance
2014	1	OR 13-013
2019	3	OR 18-018
2020	3	OR 19-019
2021	5	OR 20-020
2022	18	OR 21-021
2023	27	OR 22-022

A total of 47 projects will expire on June 30, 2025, and will not be extended. These projects total approximately \$4,660,000 in unutilized funding that will lapse to fund balance upon expiration.

**RECOMMENDATION OF ADMINISTRATIVE:** Approve the legislation as presented.

## **Active Project List for Time Extension**

### **Fiscal Year 2014**

#### **35412-1000-1001: Old Glenn Highway Paved Pathway in Butte**

Public Works-Andrew Strahler

This is associated with grant funding that expires June 30, 2026. Significant utility relocations and challenging ROW acquisition has delayed project schedule.

### **Fiscal Year 2019**

#### **47519-1800-1804: Aerial Imagery Acquisition Program**

Information Technology-Leah Jones

GIS established an ongoing program to update aerial imagery every three years and to update LiDAR (elevation data) every six years. LiDAR was collected in 2019 for the core area, outlying areas was captured in 2011. Both borough citizens and staff utilize LiDAR elevation data for various purposes. GIS also applied for a USGS grant to obtain matching funds to cover a larger area of the MSB region, award for grant is still pending. Depending on the outcome of the USGS grant, the plan is to collect LiDAR data in FY26-FY27.

#### **70012-2400-2401: Port Mack Dock Expansion/Impr/Repairs/Equip-Barge Dock Repair Phase II**

Administration-David Griffin

Additional funds are needed to make all of the necessary repairs.

#### **70012-2400-2402: Port Mack Dock Expansion/Impr/Repairs/Equip -Deferred Maintenance**

Administration-David Griffin

Maintenance will continue for the life of the Port and these funds are necessary for future maintenance.

### **Fiscal Year 2020**

#### **15040-4200-4203: Parks & Recreation Projects-Settlers Bay Coastal Park**

Community Development-Joseph Metzger

Grant match for additional Settlers Bay Coastal Park needs.

#### **20323-5000-5001: Library Telecommunications (ERATES)**

Community Development-Hugh Leslie

Project under way & will be used to help fund FY26 computer replacements for two libraries.

#### **47038-4200-4201: Regional Transportation Organization-Regional Transportation Planning**

Planning-Jason Ortiz

MSB continues to have regional transportation planning needs for ongoing planning and implementation efforts.

## Fiscal Year 2021

### 45066-6600-6664: Central Mat-Su FSA Equipment/Vehicles-Tactical Tender & Related Equipment Emergency Services-Michael Keenan

Awarded and vendor pre-paid for discount. Supply chain issues have created significant delays, chassis will be completed Nov 2024. Waiting on air compressor for CFAS system.

### 47513-4200-4202: Planning Dept On-Call Positions

Planning-Jason Ortiz

Media Design Specialist position as well as temp employees that are assisting with staffing shortages and workload.

### 47519-1800-1805: Aerial Imagery Acquisition Program - Lidar

Information Technology-Leah Jones

GIS established an ongoing program to update aerial imagery every three years and to update LiDAR (elevation data) every six years. LiDAR was collected in 2019 for the core area, outlying areas was captured in 2011. Both borough citizens and staff utilize LiDAR elevation data for various purposes. GIS also applied for a USGS grant to obtain matching funds to cover a larger area of the MSB region, award for grant is still pending. Depending on the outcome of the USGS grant, the plan is to collect LiDAR data in FY26-FY27.

### 70012-2400-2403: Port Mack Dock Expansion/Impr/Repairs/Equip -Barge Dock Sheet Pile Interlock Repair

Administration-David Griffin

The sheet pile interlock repair is not complete as there is an additional repair or two to be done.

### 70012-2400-2404: Port Mack Dock Expansion/Impr/Repairs/Equip -Deep Draft Dock Pipe Pile Weld Splice Repair

Administration-David Griffin

There are many repairs needed at the port due to the age of the port and natural wear.

## Fiscal Year 2022

### 10139-6600-6603: Wasilla-Lakes-Station 5-2 Replacement Land Purchase

Emergency Services-Michael Keenan/Joe Metzger

Property located, working with LM to designate it for a Fire Station. Working through public comments period now, need to combine all CIP funding for construction.

### 15040-1800-1821: Parks & Recreation Projects-Oilwell Rd Amber Lake Parking Area Design

Public Works-Andrew Strahler/Joe Metzger

Community Development to rescope to include construction not just the design as well as find more funding. Then PM will takeover and complete.

### 25020-2400-2409: Landfill (Central) Bldg Improvements-Scale House Replacement Phase II

Public Works-Jeff Smith

Construction to build the scale house is starting April 2025. Project completion is targeted to be February 2026.

25057-2400-2401: Landfill Sand and Chip Production Project

Public Works-Jeff Smith

Landfill will continue to excavate C&D cell making product for construction at landfill sites including Cell 4, landfill entrance and cell excavation. Project should be complete by June 2026.

45040-2000-2010: Municipal Entitlement Lands-Land Surveys

Community Development-Joe Metzger

Waiting on SOA approval/response to survey MEL land in Talkeetna. Surveys can cost \$400,000+; need to build up funds for this expense. This is how MSB receives ownership of State lands.

45288-1800-1802: New Palmer Ambulance Facility Station 3-9-Emergency Services in Palmer

Emergency Services-Brian Davis/Don Gibbs

Awarded \$8m grant for project. Estimated construction start summer 2025 and completed by 12/31/2026, some delays occurred due to City of Palmer water supply issues.

45288-6600-6601: New Palmer Ambulance Facility Station 3-9-Emergency Services in Palmer

Emergency Services-Brian Davis/Don Gibbs

Awarded \$8m grant for project. Estimated construction start summer 2025 and completed by 12/31/2026, some delays occurred due to City of Palmer water supply issues.

47031-2300-2301: Land & Resource Management-Jonesville Public Use Area Grant Match

Community Development-Joe Metzger

MSB/SOA now has an executed management agreement in place. Waiting on DNR to review proposal, estimated design in 2025 and phased construction starting 2026.

47057-1800-1802: Information Technology On-Line Web Presence

Information Technology-Leah Jones

Web Developer position and ongoing website enhancements.

47506-1800-1804: Financial System Enhancements-Financial, Tax, and Collection Software – FY22

Finance-Cheyenne Heindel

Funding expected to be used for continued implementation of the EPL and atENT softwares.

47506-4200-4202: Financial System Enhancements-Financial, Tax, and Collection Software – FY22

Finance-Cheyenne Heindel

Funding expected to be used for continued implementation of the EPL and atENT softwares.

47519-4200-4204: Aerial Imagery Acquisition-Aerial Imagery Acquisition Program – FY22

Information Technology-Leah Jones

PO 23-2756 under contract 23-053P with NV5 for aerial imagery acquisition. The contract with is NV5 is through December 31, 2025.

47525-1800-1811: Radio/Repeater Management-Permanent Tower on Grubstake

Emergency Services-Casey Cook

Re scope in the works based on current projects and events that happen in January 2025.

47525-1800-1812: Radio/Repeater Management-Northern Borough Comm Tower

Emergency Services-Casey Cook

Talks with the State of Alaska, this will be a joint effort and coordination with them to co-locate up towards Eureka.

70007-2400-2401: Port Business Dev & Marketing Plan

Administration-David Griffin

Needed for the life of the Port.

70012-2400-2405: Port Mack Dock Expansion/Impr/Repairs/Equip -Cathodic Protection Upgrade

Administration-David Griffin/Cole Branham

Currently in Phase 2, cathodic protection is expensive and additional funds needed to complete the protection.

70012-2400-2406: Port Mack Dock Expansion/Impr/Repairs/Equip -Port Facilities Capital Renewal

Administration-David Griffin/Cole Branham

These funds are designed to be used for periodic upgrades, routine maintenance and repairs that are continuous for the port. These funds are necessary to have on hand.

75001-1800-1803: South Central Rail Corridor-Port Mackenzie Rail Extension Survey Tasks

Public Works-Brad Sworts

Funding is and will be used through 2025-2026 to complete survey tasks for the Rail Extension project.

## **Fiscal Year 2023**

10022-1800-1802: MSCVB Gateway Center

Public Works-Rodney Crew

Grant associated with these funds is set to expire in 2027. Building being re-designed, bid, and awarded in Spring 2025. Estimated completed March 2026.

10022-1800-1803: MSCVB Gateway Center

Public Works-Rodney Crew

Grant associated with these funds is set to expire in 2027. Building being re-designed, bid, and awarded in Spring 2025. Estimated completed March 2026.

10063-1800-1816: DSJ Admin Building Annex-Facility Energy Saving Improvement – FY23

Public Works-Chad Fry

Project to align with FY24 funding of the same scope or work. Proposal has been submitted, waiting approval from Management.

10139-6600-6604: Wasilla-Lakes Station 52 Land Purchase and Preparation – FY23

Emergency Services-Michael Keenan/Joe Metzger

Property located, working with LM to designate it for a Fire Station. Working through public comments period now, need to combine all CIP funding for construction.

10189-1900-1901: Animal Care & Regulation-Improvements

Administration-Vanessa Forbes/Rodney Crew

Expanding outdoor shelter facility. Orion Construction 2024-1816 - Exterior, Stantec Architecture 2023-3767. Delays in materials have pushed completion back to October 2025.

10189-1900-1902: Animal Care & Regulation-Shelter Long-Term Deferred Repair and Maintenance – FY23

Administration-Vanessa Forbes/Rodney Crew

HVAC, Plumbing, Electrical, building, design systems. Orion Construction 2025-0903 & 2024-1816, Stantec Architecture 2023-3767. Delays in materials have pushed completion back to Oct 2025.

10189-1900-1903: Animal Care & Regulation-Updates for HVAC System – FY23

Administration-Vanessa Forbes/Rodney Crew

HVAC zoning and filter system. Stantec Architecture 2023-3767. Orion Construction 2025-0903. Delays in materials have pushed completion back to October 2025.

10189-6100-6101: Animal Care & Regulation-Improvements

Administration-Vanessa Forbes/Rodney Crew

Expanding outdoor shelter facility. Orion Construction 2025-0903. Delays in materials have pushed completion back to October 2025.

10190-1900-1901: Community Development – Libraries – Deferred Maintenance – FY23

Community Development-Hugh Leslie/Don Jourdian

Work to start summer 2025 and estimated to be completed by Oct 2025. Willow = Air Handler, Trapper Creek = Entrance Repair.

15051-1800-1802: Jay Nolfi Park-Facility Improvement – FY23

Community Development-Hugh Leslie/Don Jourdian

PM to install light pole. CD working BLCC to make further improvements to the park.

25020-2400-2411: Landfill(Central) Bldg Improvements-Gas Well Installation on Cells – FY23

Public Works-Jeff Smith

Gas well lines will be added to cell 4. Project will be out to bid and work will start summer of 2025. Anticipated completion is December 2025.

25020-2400-2412: Landfill(Central) Bldg Improvements-Operations Building Replacement – FY23

Public Works-Jeff Smith

Construction to build the operations office is starting on April 2025. Project completion is targeted to be February 2026.

25048-2400-2421: Landfill (CTRL & TFR Sites) Equipment-Waste Container Replacement or Refurbishment – FY23

Public Works-Jeff Smith

Bids are currently out. Work is scheduled to be completed by December 2025.

30092-6600-6624: RSA Equipment Purchase/Upgrade-Thaw Truck Boiler & Component Replacements – TRK #30 – FY23

Public Works-Jeff Wojtacha

Instead of replacement, rescope to combining with truck #65 replacement and get new truck. Projected delivery of vehicle will be FY26.

30092-6600-6625: RSA Equipment Purchase/Upgrade-Thaw Truck Boiler & Component Replacements – TRK #65 – FY23

Public Works-Jeff Wojtacha

Instead of replacement, rescope to combining with truck #30 replacement and get new truck. Projected delivery of vehicle will be FY26.

45051-6600-6608: Sutton FSA Equipment/Vehicles-Facility Repair & Maintenance – FY23

Emergency Services-Brian Carver/Don Gibbs

Will use remaining funds to paint, estimated competition will be Sept 2025.

45076-6600-6607: Central Mat-Su FSA Facility Upg/Imp-Station Maintenance – FY23

Emergency Services-Michael Keenan/Don Jourdian

Funds will be used to replace roof of annex in 2025 building season and bury utilities.

45076-6600-6608: Central Mat-Su FSA Facility Upg/Imp-Training Complex Build Out – FY23

Emergency Services-Michael Keenan/Don Gibbs

Carry over funds to build out training complex. Technical rescue area in design phase through December 2026.

45140-6600-6612: Palmer FSA Facility Const/Reno/Equip Purch-Station Repairs and Modernization – Phase I – FY23

Emergency Services-Chad Cameron/Don Gibbs

Phase 1 is design study only. Should have recommendations from Architect by 5/30/2025.

45215-2100-2111: Greater Palmer FSA Equipment/Vehicles – Pumper Tender

Emergency Services-Chad Cameron

Waiting on delivery of equipment, no exact date provided as of yet.

45225-1800-1838: Central Ambulance Equipment/Vehicles-New Command Vehicles (2) – FY23

Emergency Services-Tracey Loscar

Vehicles on order, when delivered supplies to get them on the road will still be needed.

45244-2100-2106: West Lakes FSA Equipment/Vehicles-Purchase New Pumper Tender

Emergency Services-Tawnya Hightower

Build is in progress. Approximate 50% inspection complete.

45244-6600-6657: West Lakes FSA Equipment/Vehicles-Land For a New Fire Station – FY23

Emergency Services-Tawnya Hightower/Joe Metzger

Cost to develop has increased. Cannot afford project with current funding and will need to save for additional funds to become available.



47109-1800-1801: Wildfire Mitigation-Sawyer Crew-FY23

Community Development-Emerson Krueger

Grant expires Oct 2026, will need to extend the match to fund the Saw Crew team wages and benefits.

47109-5500-5501: Wildfire Mitigation-Sawyer Crew-FY23

Community Development-Emerson Krueger

Grant expires Oct 2026, will need to extend the match to fund the Saw Crew team wages and benefits.

47519-1800-1806: Aerial Imagery Acquisition Program - Lidar

Information Technology-Leah Jones

GIS established an ongoing program to update aerial imagery every three years and to update LiDAR (elevation data) every six years. LiDAR was collected in 2019 for the core area, outlying areas was captured in 2011. Both borough citizens and staff utilize LiDAR elevation data for various purposes. GIS also applied for a USGS grant to obtain matching funds to cover a larger area of the MSB region, award for grant is still pending. Depending on the outcome of the USGS grant, the plan is to collect LiDAR data in FY26-FY27.

99999-1800-1817: Budgeted Approps. Transferred/Pending – FY23 Grant Match – Fish Passage

Public Works-Andrew Strahler/Mike Campfield

Applications for Federal and State funds that require Fish Passage match funding are pending.