

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Edna DeVries

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Michael Brown

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Maxwell Sumner, District 4
Bill Gamble, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, OCTOBER 7, 2025

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committees**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

[25-152](#) Williwaw Subdivision Project Report

Attachments: [10/07/25 - Project Presentation](#)

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[25-147](#)

1. Agriculture Advisory Board: 08/20/25
2. Glacier View Community Council: 05/22/25
3. Library Board: 08/12/25
4. Planning Commission: 08/18/25, Resolution No. 25-13
5. Platting Board: 08/21/25
6. South Lakes Community Council: 09/08/25
7. Susitna Community Council: 08/07/25
8. Talkeetna Community Council: 07/07/25, 08/04/25
9. Talkeetna FSA Board of Supervisors: 12/30/24
10. Tanaina Community Council: 05/27/25, 06/24/25
11. Willow Area Community Organization: 06/04/25, 07/02/25, 08/06/25
12. West Lakes FSA Board of Supervisors: 08/11/25

Attachments: [10/07/25 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 25-204](#) Reporting Conclusion Of Contract No. 24-156B With Tutka, LLC. For A Total Contract Amount Of \$326,463.39 For The Tanya Court Improvements Project.

Attachments: [IM 25-204](#)

[IM 25-214](#) Reporting Conclusion Of Contract No. 24-125B with Granite Construction For a Total Contract Amount Of \$740,984.10 For The Knik Knack Mud Shack Road Improvements Project.

Attachments: [IM 25-214](#)

[IM 25-218](#) Informing The Assembly Of The Request For The Managers' Signature On The Agreement For Mutual Aid/Automatic Aid For Emergency Services Between The Borough And The City Of Houston.

Attachments: [IM 25-218](#)

[IM 25-219](#) Informing The Assembly Of A Grant Amendment For The State Homeland Security Program For Time Extension Only That Will Be Presented To The Manager For Signature.

Attachments: [IM 25-219](#)

[IM 25-220](#) Informing The Assembly That The Land Management Division Will Be Conducting A Competitive Sale Of Previously Approved And Offered Tax Foreclosure Properties In The Fall Of 2025.

Attachments: [IM 25-220](#)

[IM 25-221](#) Reporting Conclusion Of Contract No. 25-052B With CGC Services, LLC. For A Total Contract Amount Of \$417,336 For The Wasilla High School Boiler Upgrades Project.

Attachments: [IM 25-221](#)

[IM 25-225](#) Informing the Assembly of the Manager's Signature on a Memorandum of Understanding Regarding the Alaska State Department of Transportation's Fiscal Year 2025 Port Infrastructure Development Program Grant Application for the Port Mackenzie Multimodal Freight Expansion Project.

Attachments: [IM 25-225](#)

[IM 25-226](#) Informing The Assembly Of The Submittal Of Fiscal Year 2025 Port Infrastructure Development Program Grant Requesting \$6,281,645 For The Port Mackenzie Cell 1 Replacement And Dry Storage Project.

Attachments: [IM 25-226](#)

VII. SPECIAL ORDERS

A. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 25-104](#) An Ordinance Naming An Area Of The Crevasse Moraine Trail System In Memory Of Dot Helm.

Sponsors: Nowers

Attachments: [OR 25-104](#)
[IM 25-199](#)

[OR 25-105](#)

An Ordinance Amending MSB 5.25.038, Service Area No. 24: Talkeetna Fire Service Area; Annexing Parcels Located In The Area Of East Rollie L. Circle, South Leroy Davies Road, And Riddle Avenue Into The Talkeetna Fire Service Area Without The Placement Of The Question On The Ballot And Finding That It Serves The Public Interest.

RS 25-087: A Resolution Finding The Annexation Of Eight Parcels In The Area Of East Rollie L. Circle, South Leroy Davies Road, And Riddle Avenue Into The Talkeetna Fire Service Area Serves The Public Interest.

Sponsors: Bernier

Attachments: [OR 25-105](#)

[RS 25-087](#)

[IM 25-200](#)

[OR 25-106](#)

An Ordinance Amending MSB 5.25.145, Service Area No. 136: West Lakes Fire Service Area By Annexing Six Parcels Off Of West Susitna Parkway Into The Fire Service Area Without The Placement Of The Question On The Ballot And Finding That It Serves The Public Interest.

RS 25-088: A Resolution Finding The Annexation Of Six Parcels Off The West Susitna Parkway Into The West Lakes Fire Service Area Serves The Public Interest.

Sponsors: Gamble

Attachments: [OR 25-106](#)

[RS 25-088](#)

[IM 25-201](#)

[10/07/25 - West Lakes FSA Approval](#)

[OR 25-107](#) An Ordinance Accepting And Appropriating A Grant From The United States Fish And Wildlife Service And Required Match Funding From The Fiscal Year 2023 Areawide Budget Appropriation For Cottonwood Creek At Fern Street Fish Passage.
RS 25-089: A Resolution Approving The Scope Of Work And Budget And Authorizing The Manager To Enter Into An Agreement For Cottonwood Creek At Fern Street Fish Passage; And Approving The Time Extension Of The Fiscal Year 2023 Areawide Budget Appropriation For Fish Passage Improvements Match Funds.

Attachments: [OR 25-107](#)
[RS 25-089](#)
[IM 25-205](#)

[OR 25-108](#) An Ordinance Accepting And Appropriating \$10,712 From The Mat-Su Disc Golf Association For The Alcantra Saw Crew Project.
RS 25-090: A Resolution Approving The Scope Of Work And Budget And Authorizing The Manager To Enter Into The Grant Agreement For The Alcantra Saw Crew Project.

Attachments: [OR 25-108](#)
[RS 25-090](#)
[IM 25-206](#)

[OR 25-109](#) An Ordinance Accepting And Appropriating \$319,837 From The Alaska State Department Of Health And Social Services For The Human Services Community Matching Grant Program
RS 25-091: A Resolution Approving The Scope Of Work And Budget For The Human Services Community Matching Grant Program.

Attachments: [OR 25-109](#)
[RS 25-091](#)
[IM 25-207](#)

[OR 25-110](#) An Ordinance Approving An Appropriation Of \$800,000 From The Central Mat-Su Fire Service Area Fund Balance To Purchase A Wildland Apparatus.
RS 25-093: A Resolution Approving The Scope Of Work For A Project To Purchase A Wildland Apparatus For The Central Mat-Su Fire Service Area.

Attachments: [OR 25-110](#)
[RS 25-093](#)
[IM 25-209](#)

C. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 25-094](#) A Resolution Amending The Scope Of Work For The Online Auction Services Project To Complete The Material Site Development And Reclamation Project.

Attachments: [RS 25-094](#)
[IM 25-212](#)

[RS 25-099](#) A Resolution Amending The Scope Of Work For HVAC System For Central Landfill Warm Storage Facility To Enlarge Municipal Solid Waste Cell 4.

Attachments: [RS 25-099](#)
[IM 25-223](#)

[RS 25-101](#) A Resolution Amending The Allocation Percentage Breakdown Of Opioid Remediation Funds.

Attachments: [RS 25-101](#)
[IM 25-227](#)

2. ACTION MEMORANDUMS

[AM 25-117](#) Award Of Bid No. 25-057C To Kendall Ford Of Anchorage In The Amount Of \$337,920 To Replace Six Fleet Vehicles.

Attachments: [AM 25-117](#)

[AM 25-123](#) Award Of Bid No. 26-037B To Tutka, LLC. In The Contract Amount Of \$131,750 For Site Improvement Activities For A Future Warm-Storage Fire Station And Truck Fill Site.

Attachments: [AM 25-123](#)

[AM 25-124](#) Award Of Bid No. 26-045B To Steppers Construction, Inc. In The Contract Amount Of \$264,975 For The Design/Build Of A Covered Storage Building At The Operations And Maintenance Facility.

Attachments: [AM 25-124](#)

[AM 25-126](#) Award Of Proposal No. 26-052P To NV5 Geospatial, Inc. In The Amount Of \$499,974.28 For Aerial Imagery Acquisition 2026-2028.

Attachments: [AM 25-126](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 10/21/25, Assembly Chambers)

[RS 25-072](#) A Resolution Approving 2026 State Legislative Priorities.

Attachments: [RS 25-072](#)
[IM 25-160](#)

[RS 25-073](#) A Resolution Approving 2026 Federal Legislative Priorities.

Attachments: [RS 25-073](#)
[IM 25-161](#)

[OR 25-112](#) An Ordinance Appropriating Talkeetna Sewer And Water Fund Reserves In The Amount Of \$40,353.38 To Pay Off Debt Associated With Talkeetna Community Water Upgrades.

Attachments: [OR 25-112](#)
[IM 25-211](#)

[OR 25-113](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$9,700 From The American Society For The Prevention Of Cruelty To Animals For The Dog Kennel Enrichment Upgrades Project.

RS 25-095: A Resolution Approving The Scope Of Work And Budget For The Dog Kennel Enrichment Upgrades Project.

Attachments: [OR 25-113](#)
[RS 25-095](#)
[IM 25-213](#)

[OR 25-114](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$35,000 From The Alaska State Department Of Military And Veterans' Affairs For Phase One Of A Tsunami Warning Sirens Project.

RS 25-097: A Resolution Approving The Scope Of Work And Budget For Phase One Of A Tsunami Warning Sirens Project.

Attachments: [OR 25-114](#)

[RS 25-097](#)

[IM 25-217](#)

[OR 25-115](#) An Ordinance Accepting And Appropriating \$37,220 From The Mat-Su Trails And Parks Foundation For Signage For The Government Peak Recreation Area.

RS 25-098: A Resolution Approving The Scope Of Work And Budget For Signage For The Government Peak Recreation Area.

Attachments: [OR 25-115](#)

[RS 25-098](#)

[IM 25-222](#)

[OR 25-116](#) An Ordinance Accepting And Appropriating Additional Disaster Relief Funds In The Amount Of \$447,459 For The November 2018 Cook Inlet Earthquake.

RS 25-100: A Resolution Approving The Amended Scope Of Work And Budget For November 2018 Cook Inlet Earthquake Disaster Relief Funds.

Attachments: [OR 25-116](#)

[RS 25-100](#)

[IM 25-224](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[25-149](#) Mayoral Requests for Confirmation

Attachments: [10/07/25 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The
Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.**