

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Edna DeVries

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Jesse Sumner, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, FEBRUARY 15, 2022

[20-073](#)

Ways you can submit comment, participate telephonically, or observe the Assembly meeting:

IN WRITING: You can submit written comments to
leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear “Joining conference” when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear “Your hand has been raised.”
- When it is your turn to testify you will hear “Your line has been unmuted.”
- State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- <https://matanuska.legistar.com/Calendar.aspx>
- <https://www.facebook.com/MatSuBorough>
- Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[22-031](#) A. Assembly Regular Meeting Minutes: 02/01/22

Attachments: [02/01/22 - SIGNED - Assembly Regular Meeting Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[22-033](#)

1. Knik-Fairview Community Council: 10/20/21, 11/17/21
2. MSB Fish and Wildlife Commission: 12/16/21
3. Midway RSA Board of Supervisors: 09/29/21, Resolution No. 22-01
4. Platting Board: 12/02/21, 12/16/21
5. Port Commission: 07/19/21, 08/30/21
6. Tanaina Community Council: 01/11/22, 01/25/22
7. Willow Area Community Organization: 01/05/22

Attachments: [02/15/22 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 22-007](#) Reporting The Conclusion Of Contract For Bid No. 19-123P With Wolf Architecture Inc. For A Final Contract Amount Of \$383,130.69 For The Design Of Station 6-1 Improvements And Addition Project.

Attachments: [2022-IM-007](#)

[IM 22-039](#) Informing The Assembly Of The Managers Signature On And Submittal Of A Federal Fiscal Year 2022 Alaska State Homeland Security Program Grant Application To The Alaska State Division Of Homeland Security And Emergency Management; And Requesting A Grant In The Amount Of \$943,000, By The Department Of Emergency Services.

Attachments: [2022-IM-039](#)

[IM 22-043](#) Informing The Assembly Of The Reorganization Of The Accounting Division Of The Finance Department.

Attachments: [2022-IM-043](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 22-008](#) An Ordinance Approving A Report Setting Forth Terms And Conditions Of The Borough's Municipal Property Assessed Clean Energy (PACE) Program And Related Matters.

Sponsors: Nowers

Attachments: [2022-OR-008](#)

[2022-IM-011](#)

[OR 22-011](#) An Ordinance Accepting And Appropriating A Community-Driven COVID-19 Response Grant In The Amount Of \$83,700 From The Mat-Su Health Foundation.

RS 22-007: A Resolution Approving The Scope Of Work And Budget For The Borough's COVID-19 Training And Management Program.

Attachments: [2022-OR-011](#)

[2022-RS-007](#)

[2022-IM-019](#)

[OR 22-014](#) An Ordinance Amending MSB 17.23 To Exclude Pipeline And Conveyor Structures From Setback Requirements Under MSB 17.55, For The Port District Only.

Attachments: [2022-OR-014](#)

[2022-IM-024](#)

[OR 22-016](#) An Ordinance Accepting And Appropriating Additional Funds For The Mat-Su Borough Fish Passage 2025 Grant To Design And Construct Fish Passage Culvert Replacements.

RS 22-011: A Resolution Approving The Scope Of Work And Budget For The Mat-Su Fish Passage 2025 Project To Design And Construct Fish Passage Culvert Replacements.

Attachments: [2022-OR-016](#)

[2022-RS-011](#)

[2022-IM-028](#)

[OR 22-017](#) An Ordinance Accepting And Appropriating An Additional \$210,000 From The Alaska State Department Of Transportation And Public Facilities To Fund 480, Project No. 47038, Regional Transportation Organization For The Performance Of Premetropolitan Planning Organization Planning Efforts.

RS 22-015: A Resolution Approving Amendment No. 2 To Addendum A & B; Approving The Scope Of Work, Budget, And Schedule Of The Memorandum Of Agreement Between the Alaska State Department of Transportation and Public Facilities And The Borough To Continue The Premetropolitan Planning Organization Planning Activities.

Attachments: [2022-OR-017](#)
[2022-RS-015](#)
[2022-IM-032](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 22-018](#) A Resolution Amending The Scope Of Work And Budget For Two Timber Related Projects And Extending The Completion Date To June 30, 2023.

Attachments: [2022-RS-018](#)
[2022-IM-035](#)

[RS 22-019](#) A Resolution Providing A One-Time Waiver Of Landfill Fees For Up To Three Dumps, And Payment For Dumpster Placement, Hauling And Disposal Costs For The Williwaw Subdivision.

Sponsors: Yundt

Attachments: [2022-RS-019](#)
[2022-IM-036](#)

[RS 22-020](#) A Resolution Directing Administration To Explore The Formation Of A Regional Port Authority And Report To The Assembly.

Sponsors: Sumner

Attachments: [2022-RS-020](#)
[2022-IM-038](#)
[02/15/22 - Sumner PASSED - Amendment](#)

[RS 22-022](#) A Resolution Authorizing The Manager To Sign and Submit Grant Applications To The Alaska State Department Of Fish And Game, Division Of Wildlife Conservation For Hunter Access Improvements To The Jim Creek Campground Trailhead And The Moose Range Parking Lot/TrailHead At Wendt Road.

Attachments: [2022-RS-022](#)
[2022-IM-041](#)

[RS 22-023](#) A Resolution Allocating An Additional \$1,119,673 In American Rescue Plan Funding For The Purchase Of Heavy Equipment For The Solid Waste Division; And Amending The Scope Of Work.

Attachments: [2022-RS-023](#)
[2022-IM-042](#)

2. ACTION MEMORANDUMS

[AM 22-003](#) Award Of Bid No. 22-067C To NC Machinery In The Contract Amount Of \$306,725 To Purchase A CAT 323 Excavator.

Attachments: [2022-AM-003](#)

[AM 22-004](#) Award Of Bid No. 22-066C To BSI Equipment, LLC. In The Contract Amount Of \$711,159.50 To Purchase A Waste Shredder For Use At The Central Landfill.

Attachments: [2022-AM-004](#)

[AM 22-005](#) Award Of Bid Number 22-032B To CCI Industrial Services In The Contract Amount Of \$147,982 To Repair The Water Storage Tank at Sutton Station 1-1.

Attachments: [2022-AM-005](#)

[AM 22-012](#) Approval Of Contract Extension For Bid 22-029B With New Horizons Telecom, Inc. For A Final Completion Date Of December 23, 2022, For The Generator Install Project At Station 12-2.

Attachments: [2022-AM-012](#)

VIII. UNFINISHED BUSINESS

[RS 21-135](#) A Resolution Directing Administration To Establish A Pilot Program And Provide Road Service Area Services Via A Time And Material Contract Structure In Big Lake Road Service Area 21 For The Period Of July 1, 2022, To June 30, 2023.

Sponsors: Tew

Attachments: [2021-RS-135](#)
[2021-IM-255](#)
[02/15/22 - RS 21-135 PASSED - Amendment](#)

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 03/01/22, Assembly Chambers)

[OR 22-015](#) An Ordinance Amending MSB 4.46, Historical Preservation Commission.

Attachments: [OR 22-015](#)
[IM 22-025](#)

[OR 22-018](#) An Ordinance Approving An Appropriation Of \$31,104 From The Road Service Area Administrative Fund And The Projected Fund Balance For Wages And Benefits For A New Project Management And Engineering Administrative Specialist Position To Cover The Period Of March 1, 2022, To June 30, 2022.

Attachments: [OR 22-018](#)
[IM 22-037](#)

[OR 22-019](#) An Ordinance Reappropriating \$1,000,000 From The Emergency Response Reserve Fund 100, To Fund 445, Project No. 55030, For The 2022 Windstorm Disaster.
RS 22-021: A Resolution Approving The Scope Of Work And Budget For The 2022 Windstorm Disaster, Project No. 55030.

Attachments: [OR 22-019](#)
[RS 22-021](#)
[IM 22-040](#)

[OR 22-020](#) An Ordinance Establishing A Task Force To Review And Make Recommendations To The Assembly Regarding Road Service Area Services In Big Lake Road Service Area 21 And Potentially Other Areas.

Attachments: [OR 22-020](#)
[IM 22-045](#)

[OR 22-021](#) An Ordinance Amending MSB 2.12.070, To Permanently Allow Telephonic Participation By The Public At Assembly Meetings.

Sponsors: Hale

Attachments: [OR 22-021](#)
[IM 22-046](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[22-032](#) Mayoral Requests for Confirmation

Sponsors: DeVries

Attachments: [02/15/22 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

[AM 22-011](#) Approval Of The Road Service Area Road Improvement Project List For 2022.

Sponsors: McKee

Attachments: [2022-AM-011](#)
[02/15/22 - MOTION PASSED - Bernier Request for Reconsideration](#)
[02/15/22 - MOTION PASSED - Bernier Possible Amendment](#)
[03/01/22 - McKee Motion to Amend Something Previously Adopted](#)

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION (For Matters, Which The Immediate Public Knowledge Of Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving Consideration Of Borough Records That By Law Are Not Subject To Public Disclosure; And Discussion Of Matters Subject To Attorney/Client Privilege.)

A. Litigation Regarding the 2021 State Redistricting Plan

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.