

SUBJECT: Award of bid number 24-160B to Raven Electric for the contract amount of \$225,336.00 to Install Security Cameras at various Emergency Services buildings.

AGENDA OF: October 1, 2024

ASSEMBLY ACTION: Approved under the consent agenda 10/01/24 - BJH

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Purchasing Officer	X <u>Dustin Silva for Russ Krafft</u> <small>Signed by: Dustin Silva 9/18/2024</small>
Public Works Director	X <u>Michael Brown</u> <small>Signed by: Mike Brown 9/18/2024</small>
Finance Director	X <u>Cheyenne Heindel</u> <small>Signed by: Cheyenne Heindel 9/19/2024</small>
Borough Attorney	X <u>Nicholas Spiropoulos</u> <small>Signed by: Nicholas Spiropoulos 9/19/2024</small>
Borough Manager	X <u>Michael Brown</u> <small>Signed by: Mike Brown 9/19/2024</small>
Borough Clerk	X <u>Lonnie McKechnie</u> <small>Signed by: Lonnie McKechnie 9/20/2024</small>

ATTACHMENT (S) : Analysis Sheet (1p)
 Scope of Work (2p)
 Fiscal Note (1p)

SUMMARY STATEMENT: On August 1, 2024, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting bids from qualified contractors to install security cameras, power, cabling, Cube-IT equipment rack, and related services for 24 individual DES station's locations and annexes area wide. Construction Services purchased will support the Emergency Services Department in all assembly districts.

In response to the advertisement, seven bids were received. Award recommendation is being made to Raven Electric as the lowest responsive and responsible bidder based on Total Bid Amount.

The final completion date for this project is March 30, 2025.

In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 90 days for unforeseen circumstances.

The Public Works Department, Project Management Division will be administering the contract.

RECOMMENDATION OF ADMINISTRATION: Approve the subject action memorandum.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: October 1, 2024

SUBJECT: Award of bid number 24-160B to Raven Electric for the contract amount of \$225,336.00 to Install Security Cameras at various Emergency Services buildings.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$225,336	FUNDING SOURCE Ambulance and EMS Capital Projects
FROM ACCOUNT # 425.000.000 4xx.xxx	PROJECT# 451-4400-4422/4424
TO ACCOUNT :	PROJECT #
VERIFIED BY: <input checked="" type="checkbox"/> <u> Liese l W e i l a n d </u> <small>Signed by: Liese l W e i l a n d</small>	CERTIFIED BY:
DATE: 9/19/2024	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	225.3					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	225.3					
TOTAL	225.3					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

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 C h e y e n n e H e i n d e l

APPROVED BY: _____ DATE: _____

Signed by: Cheyenne Heindel

**SCOPE OF WORK
BID 24-160B**

INSTALL EMERGENCY SERVICES SECURITY CAMERAS

SCOPE OF WORK

The Matanuska-Susitna Borough (MSB) requests qualified Contractors to prepare a bid to install security cameras, power, cabling, Cube-IT equipment rack, and related services for 24 individual DES station's locations and annexes area wide. At each of the 24 Department of Emergency Services (DES) facility locations, the contractor will install the owner provided equipment. The contractor is responsible for all cabling and related materials to install the cameras, power connections in conduit to the Cube-IT locations providing 6 outlets, and in accordance with the current commercial electrical code.

The Cube-IT power supply is preferred to have a dedicated breaker, if there is not availability in the existing electrical panel that will support an additional breaker the electrical contractor will determine a code approved connection to an existing breaker by first determining that the circuit will be able to handle the additional load for the camera equipment. The Matsu Borough IT Department personnel will supply and install camera server equipment in the contractor installed Cube-IT at each location. The contractor will be responsible for cabling, camera installation, connections, fasteners, providing the correct connectors and labels on all cable runs, and all incidentals to the support camera's connection to the camera server equipment. The contractor will be required to troubleshoot defective cabling, as needed, for the cameras to operate properly once connected.

Project Background:

DES has many Fires Stations and "Warm Storage" buildings throughout the MSB, which house fire fighting apparatuses and equipment for the communities they serve. This project will address 24 locations. A reference document provides addresses and the desired location for all cameras to be installed for exterior and interior locations. This project is being funded by a State Homeland Security Grant program provided to support, build, and sustain the ability of states, territories, and urban areas to prevent, protect against, mitigate, respond to, and recover from terrorist attacks and other all-hazards events.

This project is funded through a grant from the State of Alaska Division of Homeland Security and Emergency Management (DHS&M)/Federal Emergency Management Agency (FEMA) EMW-2021-SS-0025-S01.

Environmental and Historical Preservation - Appendix A Exterior camera locations & Appendix B for Interior Camera and Cube-IT locations. References: Camera and cabling installation standard, Manufactures Specifications sheets for MSB supplied equipment.

1.01 General

- A. The contractor shall provide all labor, supervision, equipment, materials, shipping, and incidentals required to complete the work. MSB supplied cameras and related equipment will be issued to the contractor under a separate agreement and the stewardship of issued equipment is referenced in 1.02.D. as noted.
- B. The contractor is responsible for verifying the existing conditions.
- C. The contractor is responsible for removing and disposing of all waste, debris, and excess materials.
- D. The Station dumpsters are not to be used.
- E. The station equipment and structure to be protected from damage and debris
- F. The facility's locations are provided in the attached project reference.
- G. See Camera and cabling installation standards in References
- H. See References for supplied equipment manufactures specification sheets

- I. Electronic copy (PDF) of material submittals
- J. The contractor will leave the facility unobstructed by equipment or debris. The station's staff will need to respond to emergencies and the contractor will follow directions from staff to accommodate emergency activities when they occur.

1.02 Delivery, Storage, and Handling

- A. The contractor is responsible for all *materials and equipment needed to complete the work.
- B. The contractor will be responsible for removing obstacles to complete the work. Fire department personnel will move fire station apparatuses upon request with 24-hour advance notification.
- C. The Borough Project Manager will be notified immediately of any material shortages or problems that would cause a delay.
- D. ***NOTE:** MSB supplied camera equipment once issued and signed for will become the contractor's responsibility if equipment is damaged or becomes missing it will be the contractor's responsibility to replace it at no cost to the MSB.

1.03 Project Site Conditions

- A. The Stations are active facilities, and the work must be coordinated with Station staff in an emergency response.
 - A. The awarded contractor will be provided with a list containing contact information for each station. 24-hour prior notification is required before starting work for each station to inform the station Chief and PM. Once work begins on an individual station the work at that station must be completed before starting work at another station on the list, unless authorization is given by the project manager, due to unforeseen circumstances or multiple crews being used to complete the work.
 - B. **Attending the site visit is highly recommended.** The site visit will involve visiting each of the 24 locations.

1.04 Clean-Up and Inspection

The work shall be contained in the approved work area. Cleaning up after performing the work is required. Care must be taken to ensure no unnecessary damage to the facility or DES's equipment.

1.05 Time of Completion

Substantial completion shall be achieved by **2/28/2025**. Final Completion shall be achieved by **3/30/2025**.

1.06 Warranty

One-year warranty beginning at the completion and acceptance of project by the Borough.

1.07 Contract Closing

- A. Site inspection will be conducted as each individual station is completed with the Borough Project Manager, MSB IT staff, contractor, and the Station Chief.
- B. MSB closes out docs with DOL NOC (Notice of Completion) required for final payment.
- C. Punch list items for each individual station will be corrected or resolved prior to final progress payment for each station.
- D. This is a multi DES station contract. Contract close out will occur when the final station is completed.



MATANUSKA-SUSITNA BOROUGH PURCHASING DIVISION

BID OPENING PRELIMINARY RESULTS

24-160B Install Emergency Services Security Cameras

BIDDER		Raven Electric	Premier Electric LLC	TecPro LTD	Nodak Electric & Construction Inc.
Signed Bid Form		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Bid Guarantee		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Completed & Signed Lobbying & Debarment Certs.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
BID ITEM	DESCRIPTION	BID AMOUNT	BID AMOUNT	BID AMOUNT	BID AMOUNT
1.	Complete all work described in the bidding documents.	\$225,336.00	\$879,790.00	\$295,996.00	\$417,000.00
BIDDER		Northwest Design and Build	Ram Enterprise	Sherman Technologies	NA
Signed Bid Form		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bid Guarantee		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Completed & Signed Lobbying & Debarment Certs.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
BID ITEM	DESCRIPTION	BID AMOUNT	BID AMOUNT	BID AMOUNT	BID AMOUNT
1.	Complete all work described in the bidding documents.	\$226,000.00	\$425,085.00	\$286,948.00	\$

RECOMMENDATION: ALL BIDS ARE TAKEN UNDER ADVISEMENT

Friday, August 23, 2024
DATE


PURCHASING OFFICER

PURCHASING REPRESENTATIVE


PROJECT MANAGER/WITNESS