

Introduced: 06/05/18
Public Hearing: 06/19/18
Adopted: 06/19/18

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 18-046**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT NOS. 47513 RECORDS MANAGEMENT 45002, CENSUS; 47052, AIR QUALITY PUBLIC OUTREACH, EDUCATION AND INCENTIVES; 47041, DEVELOPMENT SERVICES PERMIT SYSTEM; 47520, FLOOD OUTREACH AND MITIGATION, PLANNING DEPARTMENT OFFICE MODIFICATIONS, BOROUGH-WIDE COMPREHENSIVE PLAN UPDATE, AND MSB ZONING CODE UPDATE; AND 47522 U-MED DISTRICT PLAN.

WHEREAS, the Planning Department's fiscal year 2018 Operating Budget contained funding that due to staff shortages was not fully expended; and

WHEREAS, the Planning Department has identified the following projects that need to be completed and are lacking funding: Planning Department Records Management; the 2020 Census; Air Quality Public Outreach and Incentives; Development Services Permitting System; Flood Outreach and Mitigation; Planning Department office modifications; Boroughwide Comprehensive Plan Update; MSB Zoning Code Update; and U-Med District Plan; and

WHEREAS, the Assembly reappropriated funds in the amount of \$370,857 with Ordinance Serial No. 18-068 for these projects; and

WHEREAS, the Assembly is required to approve the scope of work and budget prior to any expenditures.

NOW, THEREFORE, BE IT RESOLVED, that the Assembly hereby approves the following scopes of work and budgets.

SCOPES OF WORK

PROJECT NO. 47513 PLANNING DEPARTMENT RECORDS MANAGEMENT: Funding will be used for wages for temporary employees to maintain, scan and catalog records into TRIM.

PROJECT NO. 45002, 2020 CENSUS: The purpose of this reapportionment is to ensure that the Matanuska-Susitna Borough has the ability to provide accurate data to the U.S. Census Bureau for the 2020 U.S. Census.

PROJECT NO. 47052, AIR QUALITY PUBLIC OUTREACH, EDUCATION & INCENTIVES: This funding will be used to provide public outreach for air quality, code and manual rewrites and planning efforts. Additionally, it will be used as match funding for air quality improvement grants and incentive campaigns.

PROJECT NO. 47041, DEVELOPMENT SERVICES PERMIT SYSTEM: Improving the Permit Center system to become more efficient and user friendly. Allowing customers to purchase permits from the convenience of their home.

PROJECT NO. 47520, FLOOD OUTREACH AND MITIGATION: This funding would provide community public outreach, education and monitoring of flood areas to prepare and/or mitigate potential flooding possibilities.

PROJECT NO. 47520, PLANNING DEPARTMENT OFFICE MODIFICATIONS: The Planning Department is in need of updated electrical and cabling. This funding will be used to offset some of those additional costs.

PROJECT NO. 47520 BOROUGHWIDE COMPREHENSIVE PLAN UPDATE: The funding will allow the Planning Department to update the 2005 Boroughwide comprehensive plan.

PROJECT NO. 47520, MSB ZONING CODE UPDATE: This funding will provide a reorganization of Title 17 Zoning into the new Title 30 Zoning. A significant portion of the reorganization has been drafted internally, however, we anticipate the potential need for final review and refinement from an independent contractor as well as public outreach efforts, which will likely go beyond existing resources.

PROJECT NO. 47522 U-MED DISTRIC PLAN: This funding will be used to research and develop options for the creation of the University-Medical District in the Mat-Su.

BUDGETS

PROJECT NO. 47513, PLANNING DEPARTMENT RECORDS MANAGEMENT

Area-Wide, Planning Department
Fiscal Year 2018 Operating \$ 40,000

PROJECT NO. 45002, 2020 CENSUS

Area-Wide, Planning Department
Fiscal Year 2018 Operating \$ 24,222

PROJECT NO. 47052, AIR QUALITY PUBLIC OUTREACH, EDUCATION AND INCENTIVES

Area-Wide, Planning Department
Fiscal Year 2018 Operating \$ 81,000

PROJECT NO. 47041 DEVELOPMENT SERVICES PERMIT SYSTEM

Area-Wide, Planning Department
Fiscal Year 2018 Operating \$ 32,000

PROJECT NO. 47520, FLOOD OUTREACH AND MITIGATION

Area-Wide, Planning Department
Fiscal Year 2018 Operating \$ 8,000

PROJECT NO. 47520 PLANNING DEPARTMENT OFFICE MODIFICATIONS

Area-Wide, Planning Department
Fiscal Year 2018 Operating \$ 15,000

PROJECT NO. 47520 BOROUGH-WIDE COMPREHENSIVE PLAN UPDATE

Area-Wide, Planning Department
Fiscal Year 2018 Operating \$ 85,000

PROJECT NO. 47520 MSB ZONING CODE UPDATE

Area-Wide, Planning Department
Fiscal Year 2018 Operating \$ 36,135

PROJECT 47522 U-MED DISTRIC PLAN:


Area-Wide, Planning Department
Fiscal Year 2017 Operating \$ 49,500

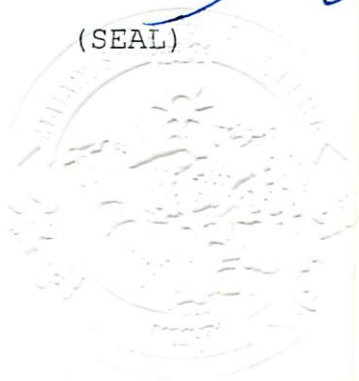
Total \$370,857

ADOPTED by the Matanuska-Susitna Borough Assembly this
19 day of June, 2018.


VERN HALTER, Borough Mayor

ATTEST:


LONNIE R. MCKECHNIE, CMC, Borough Clerk
(SEAL)



PASSED UNANIMOUSLY: Sykes, Beck, McKee, Mayfield, Doty, and
Kowalke