MATANUSKA-SUSITNA BOROUGH AGRICULTURE ADVISORY BOARD

Chairman - Norman Harris (05)	Dick Zobel (02)	Ken Peltier (06)	Jon Olsen (10)
Vice Chair - James Skinner (09)	Kenneth Marsh (03)	Derylee "Lee" Hecimovich (07)	Erik "Moe" Johnson (11)
Bruce Bush (01)	Jenny VanderWeele (04)	Donald Brainard (08)	Braden VanderWeele (12)

MINUTES

REGULAR MEETING **October 19, 2016**
DSJ BUILDING ASSEMBLY CHAMBERS **4:30 P.M.**

I. CALL TO ORDER, ROLL CALL
Dr. Harris called the meeting to order at 4:30 p.m

A. Members present and establishing a quorum were:
Bruce Bush, Dr. Norman Harris, Derylee Hecimovich, Erik Johnson, Kenneth Marsh, Jon Olsen, Ken Peltier, James Skinner, Jenny VanderWeele, Braden VanderWeele, Dick Zobel. Donald Brainard *(arrived at 4:35 pm)*
B. Members Absent: None
C. Members Absent and Excused: None
D. Vacant Positions: None
E. Staff Present: Glenda Smith, Land Management Analyst and Elizabeth Derbonne, Department Administrative Specialist

II. APPROVAL OF AGENDA; PLEDGE OF ALLEGIANCE

GENERAL CONSENT: Mr. Zobel requested to add Discussion on Biosolids to the agenda. Addition was approved without objection.
Dr. Harris led the Pledge of Allegiance.

III. APPROVAL OF MINUTES

A. September 21, 2016

Dr. Harris queried if there were any changes to the minutes.
GENERAL CONSENT: Mr. Marsh moved, Mr. Peltier 2nd to the approve the minutes.
Ms. Hecimovich requested one change and the minutes were approved as corrected.

IV. AUDIENCE PARTICIPATION (Limit to 3 minutes)
A. Ms. Cutler spoke to the Veterans Agriculture Resolution, opined that very little food is actually being produced on any borough ag parcels; nothing in the backup documentation attached to the power point presentation relates to her sale; hoping the board will get more complete information on the ag forum.
B. Mr. Haberman spoke to the public process.

V. UNFINISHED BUSINESS
A. **RESOLUTION NO. 16-07** A RESOLUTION RECOMMENDING ASSEMBLY ACTION TO ESTABLISH POLICY THAT VETERANS WILL

BE ENCOURAGED TO BID ON AGRICULTURE CLASSIFIED PROPERTY WITH ONE-TIME ALLOWANCES.

Motion on the table to approve Resolution No. 16-07. Per discussion at last meeting, paragraph requiring an Honorable Discharge be a requirement for qualification, was removed. Further discussion occurred regarding discharge status of applying veterans.

Motion carried with Mr. Olsen, Mr. Skinner, Mr. Johnson, Ms. VanderWeele, Ms. Hecimovich, Dr. Harris, Mr. Marsh in favor;
Mr. Brainard, Mr. Peltier, Mr. Bush, and Mr. Zobel opposed.

VI. ITEMS OF BUSINESS

A. Staff Report

1. Agriculture Land Sales under various titles.
   (i) Ms. Smith presented a power point presentation on the borough's existing agriculture programs, its history and changes over the years, a copy of which is attached to the minutes and is made part of the record.
      1. Discussion followed regarding taxation issues, enforcement of farm plans, options for future enforcement.

   (Ms. VanderWeele and Mr. VanderWeele left the meeting at 5:55 pm)
2. Spoke to the issue of Resolutions and reiterated that this board is an advisory board not a judicial or quasi-judicial board. Borough code MSB 1.25.060 addresses Matanuska-Susitna Borough formal acts by resolution. An advisory board would not be held to a different standard than the Assembly. MSB 1.25.060(D) addresses persons wishing to be heard in regard to an MSB Assembly Resolution. MSB Assembly Resolutions are read and passed or rejected.

   The same procedure is used for Advisory Board resolutions. An agenda is created, agenda published for public review, persons wishing to be heard may testify under the audience participation part of the agenda, the resolution may be passed or rejected, with or without amendments, and the first reading of any resolution shall also be the final reading.
3. Biosolids
   (i) Mr. Zobel advised the board that a farm parcel within the Wasilla Soil and Water Conservation District submitted a State Farm Conservation Plan and the use of biosolids with that plan. The District is concerned that the plan has not taken into consideration the entire spectrum of data existing on the potential consequences of the use of biosolids on agricultural land. Reiterated that he would like the borough to issue a moratorium on the use of biosolids and questioned why the assembly hasn't acted on the board's request from earlier this year.

VII. MEMBER COMMENTS (Note: Limit to 3 minutes)
Mr. Bush, Mr. Johnson, and Mr. Zobel had no comments

Mr. Brainard stated he's been leasing from an owner of a parcel purchased in 1980 and that he has to meet requirements in his lease. Informed the board that the Alaska Farmers Union Convention will be held November 5, 2016 in Talkeetna at the Talkeetna Library.

Dr. Harris thanked Ms. Smith for the presentation

Ms. Hecimovich stated the Community Harvest Dinner will be October 27, 2016 at 6 pm at the Mat-Su Senior Center.

Mr. Marsh thanked Ms. Smith for the presentation. Opined that he was involved with an agriculture parcel with his son years ago, however, learned more about the program tonight.

Mr. Olsen appreciates all the work Ms. Smith has done.

Mr. Peltier thanked Ms. Smith on her presentation and everybody on the board.

Mr. Skinner agreed with Mr. Olsen's comments.

VIII. NEXT MEETING

A. November 16, 2016, 4:30 pm

XV. ADJOURNMENT

Dr. Harris adjourned the meeting at 6:14 p.m.

AGRICULTURE ADVISORY BOARD

Norman Rex Harris

Norman Rex Harris, Chairman

ATTEST:

Elizabeth Derbonne

Elizabeth Derbonne,
Department Administrative Specialist

MATANUSKA-SUSITNA BOROUGH AGRICULTURE ADVISORY BOARD

Chairman - Norman Harris (05)	Dick Zobel (02)	Ken Peltier (06)	Jon Olsen (10)
Vice Chair - James Skinner (09)	Kenneth Marsh (03)	Derylee "Lee" Hecimovich (07)	Erik "Moe" Johnson (11)
Bruce Bush (01)	Jenny VanderWeele (04)	Donald Brainard (08)	Braden VanderWeele (12)

MINUTES

REGULAR MEETING **December 21, 2016**
DSJ BUILDING ASSEMBLY CHAMBERS **4:30 P.M.**

I. CALL TO ORDER, ROLL CALL
Dr. Harris called the meeting to order at 4:30 p.m

A. Members present and establishing a quorum were:
B. Donald Brainard, Bruce Bush, Dr. Norman Harris, Derylee Hecimovich, Erik Johnson, Kenneth Marsh, Jon Olsen, James Skinner, Jenny VanderWeele, Braden VanderWeele, and Dick Zobel.
C. Members Absent: None
D. Members Absent and Excused: Ken Peltier
E. Staff Present: Glenda Smith, Land Management Analyst and Elizabeth Derbonne, Department Administrative Specialist

II. APPROVAL OF AGENDA; PLEDGE OF ALLEGIANCE
GENERAL CONSENT: Mr. Zobel requested an update on Biosolids added to the agenda. Agenda approved as amended without objection.
Dr. Harris led the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION (Limit to 3 minutes)
A. Mr. Haberman spoke to the public process.
B. Ms. Cutler spoke to the staff report. Spoke against Resolution 16-08.

IV. ITEMS OF BUSINESS
A. Staff Report
Staff report provided information in response to the Ag Forum topics. Discussion followed regarding development rights, ag rights, farming, conservation plans versus farm plans. Intent is to have ag lands in production.

B. Correspondence
1. MEMO RE: Rocket Ranch (w/attachments)

C. RESOLUTION NO. 16-08 A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AGRICULTURE ADVISORY BOARD RECOMMENDS THE ASSEMBLY AMEND TITLE 23 AGRICULTURAL LAND SALE PROGRAMS TO SELL AGRICULTURAL RIGHTS ONLY, VALUED AT 10% OF THE FAIR MARKET VALUE, WITH DEVELOPMENT RIGHTS RETAINED BY THE BOROUGH.

Ms. VanderWeele moved, Mr. Olsen 2nd to approve Resolution No. 16-08. Discussion followed. Ms. VanderWeele and Mr. Zobel both spoke in favor of the Resolution. Mr. Brainard spoke against the resolution.

Mr. Brainard moved, Mr. Johnson 2nd to postpone until time certain and to allow for public hearing.

Motion carried with Dr. Harris, Mr. Johnson, Ms. Hecimovich, Mr. Marsh, Mr. Olsen, Mr. Skinner and Mr. Zobel in favor.

Ms. VanderWeele and Mr. Bush opposed.

D. RESOLUTION NO. 16-09 A RESOLUTION RECOMMENDING ASSEMBLY APPROVAL, TO ESTABLISH POLICY FOR SUBDIVISION OF AGRICULTURAL PROPERTY, AND AMENDING THE LAND AND RESOURCE MANAGEMENT POLICY AND PROCEDURES MANUAL, PART 5, AGRICULTURAL LAND.

Mr. Olsen moved, Mr. Zobel 2nd to approve Resolution No. 16-09. This resolution would keep the 5-acre fee simple home site attached to its remaining agriculture parcel in perpetuity. Discussion followed.

Mr. Brainard moved, Mr. Zobel 2nd to postpone until time certain and to allow for public hearings.

Motion carried with Mr. Brainard, Dr. Harris, Mr. Zobel, Mr. Olsen, Mr. Skinner, Ms. Hecimovich, Mr. Johnson and Ms. VanderWeele in favor.

Mr. Bush and Mr. Marsh opposed.

E. RESOLUTION NO. 16-10 A RESOLUTION RECOMMENDING ASSEMBLY APPROVAL TO ESTABLISH POLICY FOR THE SALE OF AGRICULTURAL PROPERTY AND AMEND THE LAND AND RESOURCE MANAGEMENT POLICY AND PROCEDURES MANUAL, PART 5. AGRICULTURE LAND SALES.

Mr. Brainard moved, Mr. Olsen 2nd to approve Resolution 16-10. Discussion followed. This action changes financing the Agriculture Sales from a Deed of Trust to a contract to be consistent with the method of financing other borough land sales.

Motion carried without objection.

F. Board Schedule for 2017
Mr. Brainard stated he will not be available for the January meeting.
Ms. VanderWeele stated she will not be available for the May meeting.

G. Biosolids – Mr. Zobel questioned why the Assembly hasn't moved on the biosolids moratorium as requested by this board almost a year ago. Stated the

Wasilla Soil and Water Conservation district continues to research its use in the lower 48. Finding that more and more counties are instituting a moratorium. Stated there is a biosolids subcommittee meeting with the borough attorney scheduled for 3:30 pm on January 18, 2017.

Mr. Zobel motioned, Mr. Olsen 2nd to schedule a joint meeting with the Waste Wastewater and Septage committee. Motion carried without objection.

V. MEMBER COMMENTS (Note: Limit to 3 minutes)

Dr. Harris just wanted to wish everybody a Season's Greeting and Happy New Year.

Ms. VanderWeele informed the board that the permit application for the monofil just south of Palmer was pulled.

Mr. Skinner opined that it was a good meeting and wished everyone a Merry Christmas.

Mr. Brainard, Mr. Marsh, Ms. Hecimovich, Mr. Johnson, Mr. Bush, Mr. Olsen, Mr. VanderWeele, and Mr. Zobel had no comments.

VI. NEXT MEETING

A. January 18, 2017, 4:30 pm

XV. ADJOURNMENT

Dr. Harris adjourned the meeting at 5:35 p.m.

AGRICULTURE ADVISORY BOARD

Norman Rex Harris

Norman Rex Harris, Chairman

ATTEST:

Elizabeth Derbonne

Elizabeth Derbonne
Department Administrative Specialist

MATANUSKA-SUSITNA BOROUGH
AGRICULTURE ADVISORY BOARD
RESOLUTION NO. 16-09

A RESOLUTION RECOMMENDING ASSEMBLY APPROVAL, TO ESTABLISH POLICY FOR SUBDIVISION OF AGRICULTURAL PROPERTY, AND AMENDING THE LAND AND RESOURCE MANAGEMENT POLICY AND PROCEDURES MANUAL, PART 5, AGRICULTURAL LAND.

WHEREAS, the Agriculture Advisory Board was enacted by Matanuska-Susitna Borough Ordinance 15-050 to provide advice to the assembly and manager on agricultural issues; and

WHEREAS, subdivision of agricultural property was an identified issue at the Matanuska-Susitna Borough Agriculture Forum held on November 10, 2014; and

WHEREAS, a fundamental request at the Agriculture Forum and of the Agriculture Ad Hoc Committee was that the Borough provide as much consistency as possible across all Borough-sold agriculture property.

WHEREAS, agriculture property sold under Title 15 allowed for subdivision to a minimum of 40 acres; property rights of subdivision were not conveyed under the Title 13 agricultural rights only sales; and

WHEREAS, agricultural subdivision under current Title 23 is limited to one time, creating no more than four parcels, and no parcels smaller than 40 acres.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Agriculture Advisory Board recommends the Matanuska-Susitna Borough Assembly pass an Ordinance for policy to govern

agricultural rights property subdivision by amending the Land and Resource Management Policy and Procedures Manual, Part 5, Subsection 1.1 Authority, and Subsection 8.1 Subdivision and Sale to be amended as follows:

1.1 Authority: 23.05.030(E), **23.10.070,** 23.10.150

8.1 Subdivision and Sale.

E. Property classified agricultural and sold prior to Title 23 (1994 to present), shall adhere to the following subdivision policy:

i. Property classified agricultural land under Title 15 sold fee simple with deed restrictions from 1970 through 1974 shall not be subdivided smaller than 40 acres in size:

ii. Property classified agricultural land under Title 13 with the agricultural rights only sold and rights to subdivide retained by the Borough from 1974 to 1994, shall be required to apply to the Borough and receive Assembly approval to subdivide the property, and no subdivided parcels may be smaller than 40 acres in size:

iii. If Assembly approval is provided for subdivision, property classified agricultural land under Title 13 and sold with the agricultural rights only, all subdivided home sites shall be sold with the farm

unit, and not retained separately to alleviate an agricultural rights only property to have no home site.

iv. **Current Title 23 sales are fee simple determinable with all rights conveyed but agricultural land use is required in perpetuity, subdivision only allowed once after 10 years, no parcels may be smaller than 40 acres, with one 5-acre homesite that is required to be recorded.**

v. **If Assembly approval is provided the manager shall have the authority to approve subdivision applications as long as sufficient evidence is provided that the result will be enhanced agricultural use.**

ADOPTED by the Matanuska-Susitna Borough Agriculture Advisory Board this 18th day of January 2017.

Norman Rex Harris

Norman Rex Harris, Chairman

ATTEST:

Elizabeth Derbonne

Elizabeth Derbonne
Department Administrative Specialist

MATANUSKA-SUSITNA BOROUGH
LOCAL EMERGENCY PLANNING COMMITTEE MINUTES

October 19, 2016

The regular meeting of the Local Emergency Planning Committee (LEPC) was called to order by Chairman Tanner at 7:00 p.m. in the Central Mat-Su Public Safety Building.

LEPC members in attendance, establishing a quorum:

Bea Adler,
Yukon Tanner,
Ryan Pierce,
Casey Cook,
Alyssa Farrar,
Bryen Bartgis,
Micah Weinstein,
Mike Chmielewski, and
Ray Hollenbeck,
Bill Morrow,
DJ DesJardin,
Louis Friend,
Norman Straub,
Rene' Dillow,
Heather Ridge,
Linda Russell.

Also present were Kathy Watkins and Margot Duune, Willow CERT; and Debra McGhan, Alaska Avalanche Info Center.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA: The agenda was approved as presented.

APPROVAL OF MINUTES: By general consent, the minutes of August 17, 2016 were approved as presented.

PERSONS TO BE HEARD

DJ DesJardin – Alaska National Guard

Captain DesJardin presented a slide show outlining the emergency assistance capabilities of the Alaska Army National Guard, Alaska Air National Guard, and the National State Defense Force. He detailed the many varying Mission Packages available and said that they are meant to be an initial resource during an emergency until other possible support measures could be put into operation, and/or to fill in the gaps. The slide show is available for distribution to LEPC members that are interested in receiving a copy. Ms. Laughlin can e-mail it upon request.

Kathy Watkins – CERT Training

Ms. Watkins stated that: Last month two members of the Willow CERT Team went to the EMI Training Center in Maryland and attend Train the Trainer courses for CERT. One of the members is from the Palmer area and her vision is to create a CERT within her school district on the Palmer side. Kathy said her goal is to bring the Willow group up to where they need to be. They are working on developing a 1/3/5 year strategic plan. They have established an executive

team to determine how they can provide their own CERT training, how they can help their own community (they are providing the Sunshine Clinic preparedness training for their employees), and they will be meeting with Casey Cook to look at other things they can be doing.

Louis Friend – Chickaloon Native Village

Mr. Friend provided a presentation reviewing Chickaloon's Pre-Disaster Mitigation Project. He reviewed the data gathered from their survey regarding potential hazards concerns from the Moose Creek area. He advised that the information contained in his report is available if anyone is interested, just contact him by e-mail.

REPORTS

MSB Emergency Management

Mr. Cook stated that:

1. He was the interim fire chief for the City of Houston; they have now hired a permanent person.
2. They have done an Operation's Section Chief (OPSEC) training; there were 10 folks that attended. There will be a Train the Trainer course happening next week in Anchorage.
3. We now have a mobile water purification unit that can purify up to 20,000 gallons of water per day. We took it over from the State DHS&EM.
4. Past EMPG grants have been audited and closed with no discrepancies.
5. This year's EMPG grant was awarded with increased funds and will allow us to pay for our Emergency Management Specialists.
6. Our Points of Dispensing plan is being reviewed. The CDC grant is paying the wages for our employees to work on it.
7. He attended POD training in Alabama for two weeks.
8. Our emergency management staff set up and assisted in the flu shot POD clinic at the Hale Borealis conference.
9. There will be a flu shot POD clinic at Station 6-1 next Wednesday, 1-4pm, which will be open to the public. It will be advertised soon.
10. South Central Foundation, Knik Tribal, and Chickaloon will be doing closed PODs. We are working on MOU's with them to get those services going.
11. We are still working on obtaining connex containers for POD supplies in the outlying communities.
12. The EOP update will be coming up soon. He will put it on thumb drives and give it to the LEPC Plans Workgroup.
13. Field Com I has had radio/camera/computer/phone system upgrades.
14. We received a grant from Homeland Security to purchase hazmat detectors.
15. He will be going to Glacier View Community Council tomorrow with Bill Morrow to talk about disaster preparedness.
16. We submitted two hazard mitigation grant requests to FEMA but they were denied due to lack of nationwide funding. We turned in two additional requests under another program.
17. He met with the Talkeetna Community Council regarding the dike repairs. In theory, the repairs on the Talkeetna dike and Yoder Road dike should begin next spring.
18. Some payments have been made on the Sockeye fire and we are still waiting on some other reimbursements.

19. Team Rubicon now has enough infrastructure to be able to go up and do some land work in the Sockeye Fire areas. DJ DesJardin said that they have about 20 soldiers that are trained by Team Rubicon and can assist as needed.
20. We received another FMAG grant for hazardous fuels reduction along the 8 mile stretch between Shrock Road and Houston along the Little Su.

Public Health

Ms. Dillow stated that: We are doing the POD at Station 61 next Wednesday from 12p – 4p. We will have the flu vaccine and our nurses will come in and do the screening and administer the vaccines. They have had a lot of changes in Public Health but they are getting back on track.

State Fair

Mr. Morrow stated that: He found that they gave out a lot more material this year. People seemed to come into the booth and actually listen to what they had to say. We had some totes set up to show what a 7 day kit would look like for a family of four. He is really happy with the traffic that came through the booth. It was tough for those volunteers that put in a lot of hours.

September Preparedness Expo

Ms. Adler stated that: Between herself, Ms. Ridge, and Ms. McGhan, they broke down the organization of the fair and everyone did a lot of work. Ms. McGhan has put together a video of the Expo that she would like to show the group tonight. The video was played for the group.

OLD BUSINESS

Vice Chair Election

Ms. Laughlin stated that: We have received one nomination and it is for Bea Adler. Ms. Adler said that she is willing to accept the nomination but feels it would be appropriate for another representative to take over the position. Calls for nominations from the floor were made; none were heard. Ms. Adler was unanimously voted in to remain in the Vice Chair position.

NEW BUSINESS

INFORMATIONAL ITEMS

Hale Borealis Conference

Ms. Adler stated that: The State LEPCA meeting is this Friday at 8:00 a.m. after the Hale Borealis Conference. She hopes that someone else besides her plans to attend. It's interesting to hear what other LEPC's are doing around the state.

Expiring Board Seats

Ms. Laughlin stated that: We have several board seats that will expire December 31st: Bea Adler, Gene Belden, Ray Hollenbeck, Heather Ridge, Joe Schmidt, Yukon Tanner, and Micah Weinstein. You should all receive renewal packets in the mail from the Borough Clerk's office.

If you wish to renew, you should return your completed application to the Clerk's office as soon as possible and have the Oath of Office completed and notarized as well.

Chairman Tanner advised that there is a new safety manager at MEA who may be taking his place on the board.

Chairman Tanner stated that: He had the opportunity to attend A.L.I.C.E. training and believes that everyone would benefit from having the knowledge of how it works. Mr. Pierce commented that the training was empowering as it gave him the confidence to know that he has options in an active shooter situation to defend himself even without a weapon (firearm).

Mr. Pierce stated that: Enstar is regulated by Federal DOT and there have been some major changes. The code, part 196, is now aimed at damage prevention. In the Valley we have reached nearly 70 damages this summer. It changes the enforcement in that the DOT officers are now empowered to enforce laws in Alaska. It is an excavator operator's responsibility to call 911 if there is any release of gas. In the past, they've liked to have the calls come in first to Enstar, but now they will be required to call 911 first. He may ask to be on the LEPC schedule in the spring to provide further information regarding the 911 response.

Mr. Chmielewski stated that: He wonders if it would be a good idea to get some information on backup generators and required regulations and testing. Ms. Russell commented that the MSRMC facilities manager is well versed on that type of thing. She will contact him to possibly provide some information or a presentation to the group.

Chairman Tanner suggested that since the December meeting falls so close to Christmas that we move it up a week. All were in favor of moving the December LEPC meeting to the 14th.

NEXT MEETING DATE

Chairman Tanner announced that the next meeting would be December 14, 2016 and held at the Central Mat-Su Public Safety Building at 7:00 p.m.

ADJOURNMENT

Chairman Tanner adjourned the meeting at 8:30 p.m.

Bea Adler, Vice Chairwoman

ATTEST:

Casey Laughlin, Secretary

Meeting minutes RSA 27 Meadow lakes

Held September 12, 2016 at station 71

Meeting called to order at 6:40pm

Attending was Steve Edwards, Mike Fulton, Bob Cassel, quorum was met. Borough staff Scott.

Minutes from March meeting was read and approved.

Scott described some of the work he had been doing with optional maintenance funds. He brought pictures of recent drainage projects on Sourdough, Trisha, Silver, Bluebird and others. Silver received a lift to try and alleviate the spring flooding problems. He also reworked the RAP on Kaitlin and Keeter. He also mentioned alignment problems had been discovered on Carousel and that more work would be needed to finish that project.

Scott also mentioned that a core-out and rebuild project would be needed on Wiindy Bottom. This section was recently upgraded with a large CIP project which suffered a complete failure due to the poor materials used. A settlement was reached with the contractor to repair a portion of the failed section but another part needs work as well. RSA taxpayer funds will be used (again) to repair this section, perhaps $13-$15K. None of the board members were happy about this but it seems like the borough is unwilling to pursue the issue with the contractor who performed the original upgrade.

A resolution was introduced to transfer $150,000 from the Fund balance to the CIP fund so more projects can be added. The board voted unanimously to approve the transfer.

Discussion of the Capital list followed: Forest park is still waiting on easements and after some discussion, the board suggested suspending that item on the list until further progress is made on the Forest Park easements. That way, several projects below the funded line could be moved up, specifically paving on Tweed, Day, Coronado and Windy Bottom and design for the Foothills connection to the Fish and Game fish project on this road. Board members also requested that Scott look into the likelihood of moving forward with Larry Trail and Alma designs which seem to be stalled out.

Discussion of how only one or two new projects were completed from the previous capital list. Most of the CIP work this summer was completion of projects started in 2015 or earlier and the board members had hoped for more progress. Large amounts of money are carried forward each year due to a failure to spend all the CIP money approved by the assembly. Steve suggested (again) that design for two or three new projects be started over the fall and winter so that more could be done during the construction season. Steve reported that Alex had told him he would not do that as he had other stuff to work on. No solution was offered.

The community council request concerning speed bumps on Beverly lake was discussed. Steve mentioned a survey was being conducted to find out if the residents in that area really want the bumps, but that the results were not yet available. Scott said a traffic survey had indicated that the average

speed of traffic on the road was under the posted speed limit. Both of the traffic accidents discussed did not seem to be related to the road but were caused by other factors. Both Mike and Bob indicated they would oppose any speedbumps due to the maintenance cost and other reasons. After some discussion, a vote was held and the majority opinion was that the board would not support speedbumps although other solutions were discussed.

Adjourned at 8:15PM

Approved at 2-7-2017 meeting

MATANUSKA-SUSITNA BOROUGH
PARKS, RECREATION AND TRAILS ADVISORY BOARD
RESOLUTION NO. 17-02

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD RECOMMENDING THE ASSEMBLY APPROVE THE FISCAL YEAR 2018 PROPOSED BUDGETS FOR THE RECREATIONAL SERVICES ADMINISTRATION, OUTDOOR ICE RINK, BRETT MEMORIAL ICE ARENA, COMMUNITY POOLS, PARKS AND OUTDOOR RECREATION, TRAILS MAINTENANCE, AND NORTHERN REGION OUTDOOR PARKS AND RECREATION.

WHEREAS, the Matanuska-Susitna Borough Parks, Recreation, and Trails Advisory Board reviewed the proposed fiscal year 2018 operating budgets for the Recreational Services Administration, Outdoor Ice Rink, Brett Memorial Ice Arena, Community Pools, Parks and Outdoor Recreation, Trails Maintenance, and Northern Region Parks and Outdoor Recreation; and

WHEREAS, the board feels the proposed fiscal year 2018 operating budgets are the minimum needed to continue an acceptable level of service to the community.

NOW THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Parks, Recreation, and Trails Advisory Board hereby recommends the Matanuska-Susitna Borough Assembly adopt the fiscal year 2018 proposed operating budgets for the Recreational Services Administration, Outdoor Ice Rink, Brett Memorial Ice Arena, Community Pools, Community Enrichment, Parks and Outdoor Recreation, Trails Maintenance, and Northern Region Parks and Outdoor Recreation.

ADOPTED by the Matanuska-Susitna Borough Parks, Recreation and Trails Advisory Board this 27th day of February, 2017.

David Palmer, Chairperson

ATTEST:

Jill Irsik, CD Admin. Spec.

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on October 3, 2016, at the Matanuska-Susitna Borough School District Administration Building, 501 N. Gulkana Street, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair John Klapperich.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

Ms. Mary Anderson, Assembly District #1
Mr. John Klapperich, Assembly District #3 *Chair*
Ms. Colleen Vague, Assembly District #4
Mr. William Kendig, Assembly District #5
Mr. Tomas Adams, Assembly District #6
Mr. Vern Rauchenstein, Assembly District #7

Planning Commission members absent and excused were:

Mr. Thomas Healy, Assembly District #2

Staff in attendance:

Mr. Alex Strawn, Development Services Manager
Ms. Trina Sears, Assistant Borough Attorney
Ms. Sara Jansen, Planner II
Ms. Susan Lee, Planner II
Mr. Mark Whisenhunt, Planner II
Ms. Mary Brodigan, Planning Commission Clerk

II. APPROVAL OF AGENDA

Chair Klapperich inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Ms. Susan Lee, an MSB staff member.

IV. CONSENT AGENDA

A. Minutes

1. August 15, 2016, regular meeting minutes

(*There were no minutes available.*)

A. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

1. **Resolution 16-33**, a request for a variance in accordance with MSB 17.65 – Variances, regarding a variance to MSB 17.55 – Setbacks and Screening Easements, allowing a

proposed garage to be built 5.7 feet from the Palmdale Drive right-of-way, located on Block 2, Lot 12, Longbeach Subdivision, Division 2, Palmer Recording District; Township 17 North, Range 1 West, Section 1, Seward Meridian. Public Hearing: October 17, 2016. (*Applicant: Denny & Rebecca Nelson, Staff: Susan Lee*)

B. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

1. **Resolution 16-35**, recommending Assembly approval of an Ordinance modifying MSB 17.28 and MSB 17.30 in order to Eliminate the Interim Materials District (IMD) Process. Referred to the PC on 8/2/16 for 90 days and due back to the Assembly by October 31, 2016. Public Hearing: October 17, 2016. (*Staff: Alex Strawn*)
2. **Resolution 16-36**, recommending Assembly approval of amendments to MSB 8.45.010, Buildings and Construction; Adoption of Codes Section to Reflect International Codes. Public Hearing: October 17, 2016. (*Staff: Bill Gamble*)

Chair Klapperich read the consent agenda into the record.

Chair Klapperich inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved as amended without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no agency/staff reports.)

VII. LAND USE CLASSIFICATIONS

(There were no land use classifications.)

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

The following persons spoke in opposition to a Platting Board Case in the Blue Grouse Subdivision: Ms. Marja Fritts, Ms. Erica Mucha, Mr. Wolfgang Wakaliuk, and Ms. Joyce Glover.

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS *(Public Hearing not to begin before 6:15 P.M.)*

Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

A. **Resolution 16-29**, a request for a Conditional Use Permit in accordance with MSB 17.70, Regulation of Alcoholic Beverage Uses, for the expansion of the Knik Super Store Liquor package store, located at Lot 1, Settlers Bay Lodge Subdivision; 5721 S. Knik Goose Bay

Road; within Township 17 North, Range 2 West, Section 34, Seward Meridian. (*Staff: Susan Lee, Applicant: Mark Button RMB, LLC*)

Chair Klapperich read the resolution title into the record.

Chair Klapperich:
- read the memorandum regarding quasi-judicial actions into the record;
- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

Commissioner Kendig:
- stated that he is the President of the Knik-Fairview Community Council and that he signed the letter that was sent to the borough regarding this application;
- every two years the community council receives notification of liquor license application renewals;
- he did not realize that he was signing a letter with the council's comments regarding this CUP application and not a liquor license renewal;
- thanked staff for catching his mistake; and
- stated that he is recusing himself.

(There was no objection noted.)

(Mr. Kendig exited the meeting at 6:35 p.m.)

Ms. Susan Lee provided a staff report:
- staff recommended approval of the resolution with conditions.

Commissioners questioned staff regarding why the site plans that were labeled amended conflicted with other site plans in the packet.

Chair Klapperich invited the applicant to provide an overview of their application.

Mr. Mark Button, Applicant, provided an overview of his application.

Chair Klapperich opened the public hearing.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

Chair Klapperich invited the applicant to respond to questions and statements from the public.

Mr. Button stated that he had nothing further to add.

There being no one else to be heard, Chair Klapperich closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Rauchenstein moved to approve Resolution 16-29. The motion was seconded.

Discussion ensued regarding:
- landscaping requirements for the initial permit not being met; and
- adding a condition that specifies that the landscaping must be completed by August 1, 2017.

MOTION: Commissioner Anderson moved a primary amendment to add a condition number 5 to state " the landscaping as indicated on the site plan shall be planted and installed by August 1, 2017. The landscaping shall be maintained". The motion was seconded.

VOTE: The primary amendment passed without objection.

Commissioner Vague:
- referred to the second WHEREAS statement on page 161 of the packet;
- questioned how a liquor store will enhance the public safety, health, and welfare of the borough;
- suggested that Goal LU-1 is not appropriate in a CUP for a liquor package store; and
- suggested that the statement be deleted.

MOTION: Commissioner Anderson moved a primary amendment to strike "Goal LU-1: Protect and enhance the public safety, health, and welfare of Borough residents" from the second WHEREAS statement on page 3 of 11 in Resolution 16-29. The motion was seconded.

Commissioner Adams:
- acknowledged that the PC heavily leans on comprehensive plans and the goals of comprehensive plans when making decisions on CUP applications;
- concerned that removing this statement may weaken the resolution;
- if the PC was to suggest that this particular land use goal is not appropriate, then they would be able to make the argument to never approve a CUP for a liquor store;
- opined that the site plan does not demonstrate a safety issue;
- a liquor store will not make things better, but certainly won't make them worse; and
- stated that he will not support the removal of Goal LU-1.

VOTE: The primary amendment failed with Commissioners Anderson and Vague in favor.

VOTE: The main motion passed as amended without objection.

(The meeting recessed at 7:17 p.m., and reconvened at 7:21 p.m.)

(Commissioner Kendig rejoined the meeting at 7:21 p.m.)

A. **Resolution 16-34,** a request for a variance in accordance with MSB 17.65 – Variances, regarding a variance to MSB 17.55 – Setbacks and Screening Easements, allowing a proposed guest cabin to be built 10 feet from the South Rory Circle public right-of-way, located on Lot 6, Rocky Lake Subdivision, Palmer Recording District; within Township 17 North, Range 3 West, Section 21, Seward Meridian. (*Applicant: Michael Solmonson, Staff: Mark Whisenhunt,*)

Chair Klapperich read the resolution title into the record.

Chair Klapperich:
- read the memorandum regarding quasi-judicial actions into the record;
- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

Mr. Mark Whisenhunt provided a staff report:
- staff recommended denial of the resolution.

Commissioners questioned staff regarding:
- whether the view of the adjacent neighbor will be impeded if the guest house is built in compliance with code; and
- whether the driveway will be impeded if the guest house is built in compliance with code.

Chair Klapperich invited the applicant to provide an overview of their application.

Mr. Michael Solmonson, Applicant, provided an overview of their application.

Commissioners questioned the applicant regarding:
- whether S. Rory Circle is actually a driveway to Mr. Solmonson's house;
- whether the applicant went to the Platting Board for a vacation prior to seeking a variance from the PC, and it not, why;
- whether the dedicated right-of-way is 30 feet or 60 feet; and
- is S. Rory Circle a dedicated easement?

Chair Klapperich opened the public hearing.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

Chair Klapperich invited the applicant to respond to questions or comments from the public.

Mr. Solmonson stated that he had nothing further to add.

There being no one else to be heard, Chair Klapperich closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Rauchenstein moved to approve Resolution 16-34. The motion was seconded.

Commissioner Kendig:
- stated that he wished that the commission had more flexibility in these cases;
- noted that the commission and staff have to follow code;
- wishes the Assembly would make changes to code to give the commission more flexibility; and
- stated that as much as he would like to support this variance, he can't.

Commissioner Rauchenstein:
- referred to the letter from the neighbors supporting the variance request on page 213 of the packet;
- opined that if the neighbors can come to an agreement, the government should stay out of it; and
- does not believe that the commission should have to follow the letter of the law in these cases.

Chair Klapperich:
- acknowledged that this request is supported in the community, but opined that it will be impossible for the commission to find conclusions of law to support approval of the variance; and
- hopes that somewhere in the future there will be a mechanism that will allow the commission to grant variances like these.

VOTE: The main motion failed with Commissioner Rauchenstein in favor.

1. Resolution 16-39, a resolution adopting findings of fact and conclusions to support the denial of Resolution 16-34.

Chair Klapperich read the resolution title into the record.

MOTION: Commissioner Adams moved to approve Resolution 16-39. The motion was seconded.

Discussion ensued regarding Conclusion of Law #15 on page 225 of the packet, and whether granting the variance would be injurious to nearby property, or harmful to the public welfare.

MOTION: Commissioner Rauchenstein moved a primary amendment to strike Conclusion of Law number 15 from the resolution. The motion was seconded.

VOTE: The primary amendment passes without objection.

Commissioner Anderson:
- acknowledged that there is nothing in the commissions power to allow them to help the applicant; and
- stated her appreciation that the applicant was trying to be a good neighbor.

VOTE: The main motion passed without objection.

X. PUBLIC HEARING LEGISLATIVE MATTERS

(There were no legislative public hearings.)

XI. CORRESPONDENCE AND INFORMATION

(There was no correspondence and information.)

XII. UNFINISHED BUSINESS

(There was no unfinished business.)

XIII. NEW BUSINESS

(There was no new business.)

XIV. COMMISSION BUSINESS

A. Upcoming Planning Commission Agenda Items

Mr. Strawn provided a brief update on projects that will be coming before the Planning Commission.

XV. DIRECTOR AND COMMISSIONER COMMENTS

Mr. Strawn:
- acknowledged that variance requests in general leave a bad taste in everyone's mouths;
- stated that variances regulations are dictated by state code; and
- change will have to be made to state code before the borough can consider any changes.

Commissioner Vague:
- stated that when she was the President of the School Board, they would take their meetings to a remote location every quarter to encourage participation from the community;
- noted that taking the show on the road required a lot of coordination and hard work on the part of staff;
- acknowledged that tonight's meeting was moved to the School District Admin Building due to the election;
- thanked staff for what they did to make the process tonight so doable; and
- stated her appreciation for staff's hard work.

Commissioner Anderson:
- appreciates the thoroughness of staff and noted that there was a lot of information provided tonight; and
- appreciates that commissioners are able to voice their concerns.

Commissioner Kendig:

- thanked staff again for finding the letter that he signed on behalf of the Knik-Fairview Community Council;
- thanked Mr. Strawn for clarification of variance regulations in state code; and
- stated that he will be contacting his state representative regarding changes to state variance regulations.

Commissioner Rauchenstein:

- stated that he feels bad that the variance request didn't pass; and
- opined that everyone would have liked to pass it.

Chair Klapperich:

- stated that he is proud of the current commission;
- noted that they have never had to cancel a meeting due to lack of a quorum;
- acknowledged his appreciation for everyone's attention to detail;
- stated that his term will be up at the end of the year and urged the commission to start thinking about who will be the next chair; and
- encouraged everyone to get out and vote tomorrow.

XVI. ADJOURNMENT

The regular meeting adjourned at 8:20 p.m.

Collen Vance for
JOHN KLAPPERICH, Planning Commission Chair
John Klapperich

ATTEST:

MARY BRODIGAN, Planning Commission Clerk

Minutes approved: March 6, 2017

By: Fred Wagner
Introduced: February 6, 2017
Public Hearing: March 6, 2017
Action: Approved

MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 17-01

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING ASSEMBLY APPROVAL OF PROPOSED AMENDMENTS TO TITLE 43, SUBDIVISIONS, TO ADDRESS SUBSTANTIAL ITEMS OUTLINED IN THE PLANNING DEPARTMENT STAFF MEMORANDUM DATED MARCH 1, 2013.

WHEREAS, on April 17, 2012 the Borough Assembly approved Ordinance 12-072, repealing MSB Title 27 and adopting MSB Title 43, Subdivisions. At the time of adoption, the assembly requested that staff work with the code for a period of time and bring any suggested changes back to the assembly for consideration; and

WHEREAS, on March 1, 2013, Platting Division staff prepared a report summarizing their review and breaking down proposed amendments into four areas: housekeeping, procedural, inconsistencies, and substantial; and

WHEREAS, amendments have been adopted dealing with housekeeping, procedural changes and inconsistencies in the report; and

WHEREAS, the platting board has been working with platting staff to address the substantial items outlined in the report; and

WHEREAS, on August 18, 2016 the platting board held a public hearing and adopted Resolution 16-54 recommending planning commission and assembly approval of an ordinance addressing

SUBSTANTIAL ITEMS outlined in the planning department staff memorandum dated March 1, 2013.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends the assembly adopt an ordinance addressing SUBSTANTIAL ITEMS as outlined in the planning department staff memorandum dated March 1, 2013

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 6th day of March, 2017.

Colleen Vague

COLLEEN VAGUE, Chair

ATTEST

MARY BRODIGAN, Planning Clerk

(SEAL)

YES: Vague, Anderson, Healy, and Rauchenstein

NO:

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on February 2, 2017, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:00 P.M. by Chair Jay Van Diest.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Jay Van Diest, District #1 (Chair)
Mr. LaMarr Anderson, District #2
Mr. Stan Gillespie, District #3
Mr. Jordan Rausa, District #4 (Vice Chair)
Mr. Dennis Vau Dell, District #5
Mr. Patrick Johnson, District #6
Mr. Roger Purcell, District #7
Mr. Marty Van Diest, Alternate 1
Mr. Gregory Pugh, Alternate 2

Platting Board member excused or absent:

None.

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Administrative Specialist
Ms. Amy Otto-Buchanan, Platting Technician
Ms. Peggy Horton, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Stan Gillespie.

C. APPROVAL OF THE AGENDA

Chair Jay Van Diest inquired if there were any changes to the agenda.

- Mr. Aschenbrenner will be doing his presentation first.

GENERAL CONSENT: The agenda was approved without objection.

2. APPROVAL OF MINUTES

Chair Jay Van Diest inquired if there were any changes to the minutes.

GENERAL CONSENT: The minutes for January 19, 2017 were approved as without objection.

3. UNFINISHED BUSINESS

4. PUBLIC HEARINGS

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

5. ITEMS OF BUSINESS & MISCELLANEOUS

A. Election of Officers for the Platting Board Chairman and Vice Chairman.

MOTION for CHAIRMAN:

- Rausa nominated Jay Van Diest as the Platting Board Chairman.
- Rausa moved to close the nominations, seconded by Gillespie.

VOTE:

- The Platting Board approved Jay Van Diest to be the Chairman for the Platting Board. Jay Van Diest Abstained.

MOTION for VICE CHAIRMAN:

- Johnson nominated Jordan Rausa as the Platting Board Vice Chairman.
- Johnson moved to close the nominations, seconded by Anderson.

VOTE:

- The Platting Board approved Jordan Rausa to be the Vice Chairman for the Platting Board. Jordan Rausa Abstained.

TIME: 1:05 P.M.
CD: 0:04:23

B. Presentation by Law, John Aschenbrenner.

TIME: 2:57 P.M.
CD: 01:52:10
BREAK
TIME: 3:02 P.M.
CD: 01:54:26

C. Presentation by O&M, Jamie Taylor.

TIME: 4:07 P.M.
CD: 02:53:22

6. RECONSIDERATIONS/APPEALS

7. PLATTING STAFF & OFFICER COMMENTS

- There will be 4 cases to be heard at the next platting board meeting.
- Fred Wagner will not be at the next Platting Board meeting.
- The Administrative Specialist let the board know that the platting board packet will now

be mailed to each member and they will be responsible for their own books starting in March.

8. BOARD COMMENTS

- Roger Purcell will not be at the next meeting.

9. ADJOURNMENT

- With no further business to come before the Platting Board, Chairman Jay Van Diest adjourned the meeting at 4:14 p.m. (CD: 03:00:53)

Jay Van Diest, Chairman

Attest:

Sloan Von Gunten
Administrative Specialist

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.

The regular meeting of the Matanuska-Susitna Borough Transportation Advisory Board was held on Wednesday, January 25, 2017, at the Matanuska-Susitna Borough Lower Level Conference Room, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 2:04 pm by Chair Mr. David Lundin.

Transportation Advisory Board members present and establishing a quorum were:

Mr. David Lundin
Mr. Dan Elliott
Ms. Beth Fread
Mr. Lance Wilson
Mr. Antonia Weese

Transportation Advisory Board members absent and excused were:

Ms. Cindy Bettine

Staff and Agency Representatives in attendance were:

Ms. Jessica Smith, MSB Planner II
Mr. Mike Weller, Traffic Data Technician
Ms. Karol Riese, Administrative Secretary
Ms. Eileen Probasco, MSB Director of Planning
Ms. Melanie Nichols, ADOT&PF Planner II

II. APPROVAL OF TODAY'S AGENDA

MOTION: Ms. Beth Fread moved to approve today's agenda; Mr. Dan Elliott seconded. Discussion to add recognition of outgoing members in Section IX as B.

VOTE: Motion to approve the agenda as amended passes without objection.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Lance Wilson.

IV. AUDIENCE INTRODUCTION

No Audience Members Present.

V. NOMINATIONS AND ELECTIONS

A. Chair

NOMINATIONS FOR CHAIR:

- Mr. Lance Wilson nominated Mr. David Lundin; seconded by Ms. Beth Fread Unanimous consent for Mr. David Lundin as Transportation Advisory Board Chair.

B. Vice Chair

NOMINATION(S) FOR VICE-CHAIR:

- Mr. Dan Elliott nominated Mr. Lance Wilson, he declined.
- Mr. Lance Wilson nominated Ms. Beth Fread; seconded by Mr. Antonio Weese Unanimous consent for Ms. Beth Fread as Transportation Advisory Board Vice-Chair.

VI. STAFF/AGENCY/BOARD REPORTS & PRESENTATIONS

A. ADOT&PF

1. Ms. Melanie Nichols spoke about the Big Lake Pedestrian Study.

B. Matanuska Susitna Borough

1. Ms. Jessica Smith spoke about LRTP schedule.
2. Ms. Eileen Probasco spoke about Ordinance regarding proposed changes to TAB.
3. Boards & Commissions
   a) Parks, Recreation & Trails Advisory Board (PRTAB)
      No representative
   b) Road Service Areas (RSAs)
      Mr. Dan Elliott spoke about LRTP going out for public comment; and RSAs dealing with funding when a road is upgraded from a smaller road to a larger one that is more of a major road.
   c) Aviation Advisory Board (AAB)
      Mr. David Lundin spoke about DOWL presentation on Big Lake Airport master Plan; Draft of Mat-Su Regional Aviation System Plan Land Use Guide is being reviewed by AAB; and working Ordinance regarding proposed changes to AAB.

C. Mat-Su Transit Coalition

No representative

D. Cities

1. Houston
   Mr. Lance Wilson spoke about Comprehensive Plan Vote next month.
2. City of Palmer
   No representative
3. City of Wasilla
   No representative

VII. AUDIENCE PARTICIPATION *(3 minutes per person)*

No one present

VIII. APPROVAL OF MINUTES

A. November 30, 2016

MOTION: Mr. Dan Elliott moved to approve the minutes; Mr. Lance Wilson seconded.

Mr. Dan Elliott suggested that minutes not be so detailed.

VOTE: Motion to approve Minutes as written approved unanimously.

MOTION: Ms. Beth Fread moved to suspend rules; Mr. Lance Wilson seconded.

VOTE: Motion approved unanimously.

IX. ITEMS OF BUSINESS

A. Proposed MSB Ordinance #17-___
A discussion was started – tabled for next meeting.

MOTION: Mr. Dan Elliott moved to extend meeting to 4:15p.m.; Ms. Beth Fread seconded.
Motion approved unanimously.

B. Recognition of Outgoing Members
Thank you card signed for mailing to Mr. David Wilson and Ms. Sonya Larkey-Walden.

X. MEMBER COMMENTS

Mr. Lance Wilson: Items should be sent to the clerk to send to the board.

Ms. Beth Fread welcomed Tony.

Mr. Dan Elliott: I am happy with either seven or nine members – trying to satisfy the manager/clerk. If we try too hard, they may get rid of us. Less is more. Welcome Tony.

Mr. David Lundin: Welcome Tony.

XI. NEXT MEETING

February 22, 2017	March 22, 2017
3:00 – 5:00 PM	3:00 – 5:00 PM
Lower Level Conference Room	Lower Level Conference Room

XII. ADJOURNMENT
Meeting adjourned at 4:15 PM

D. L. 2-22-17

Mr. David Lundin, Chair — Date

ATTEST:

Karol L. Riese 2-22-17

Karol Riese, TAB Clerk — Date

WILLOW FIRE SERVICE AREA 35 BOARD OF SUPERVISORS MEETING

MINUTES- MAY 12, 2016

Station 12-6 Nancy Lake, Mile 64.5 Parks Hwy, Willow AK 99688

CALLED TO ORDER at 7:05pm

BOARD QUORUM: Gord Boeve, Chair and Phil Rhode in attendance. Doyle Holmes absent/excused.

Fire Dept staff present: Chief Mahlon Greene, Kel Jacobs, Tiffany Davidson, Cicely Boeve, David Skirvin

Assembly staff present: None

Community present: Karen Kowalke, Talon Boeve, Ed McCain, Brenda McCain, John Wood, Tam Boeve

AGENDA APPROVED

MINUTES APPROVED from 4-14-2016

OLD BUSINESS:

12-1 Grant: No change

12-4 Status: Borough Assembly approved moving $220,000 for construction of warm storage building. Have $600,000 with Grant. Plan is to begin construction this season. Station will have water storage tank and a dry hydrant with ability to hook up a fill pump in the future.

12-6 Status: Borough Assembly approved funding for water pump. Construction somewhat delayed due to issue with getting steel. Building should be mostly complete by August 1st.

FY 2017 Budget: Waiting for approval. $80,000 CIP requested for airpacks and radios.

Building Names/Dedications: Requires Assembly legislation. Discussed possibility of a Memorial Garden at 12-4.

Combined Board Meeting with Caswell for July 13: Caswell FSA Board Members are not interested in a Joint Meeting at this time.

Assembly Legislation to move money to cover wages: Passed.

Budget: 82% expended at 83% of the year. So as expected. Projected tax revenues have exceeded original projections.

NEW BUSINESS:

Elect Alternate Chair: Motion by Gord Boeve to nominate Phil Rhode to Alternate Chair Position. Phil Rhode seconds and accepts. None opposed. Motion passes.

6 calls: 1 car fire, 3 med assists (2 with no responder), 1 building fire in Caswell, 1 dispatch cancelled enroute

PERSONS TO BE HEARD:

Ed McCain: Asked if we spend the Grant money on 12-1 but are unable to complete the project- will we have to pay the money back to the state? Discussion concluded that there isn't enough money there to use for design/development.

John Wood: Asked for Board support on 3 issues:

1- Would like Willow Fire Dept and Forestry to compare call records so property owners with repeated offenses can be held accountable.
2- Would like property owners to be able to get on a list with the Fire Dept that would record their homes as Firewise.
3- Would like a better means of disseminating information in case of a wildfire or other emergency (online map of fire direction, automatic notification of volunteers, etc). Suggested talking with the Fire Dept in Kenai to see how they handle this. Send letters to Randall Kowalke, Mike Dunleavy, and Wes Keller to express our concerns about the current limitations and to ask for their support in improving the situation.

ANNOUNCEMENTS/CLOSING COMMENTS: None

NEXT MEETING: Thursday, June 9th at 7pm.

MEETING ADJOURNED: 7:54pm.

SUBMITTED:

Tamara J Boeve Secretary 11/10/16 Date

Acting FSA Chair 11/10/16 Date

Willow Fire Service Area 35 Advisory Board Meeting Minutes

August 11, 2016

Nancy Lake Station 12-6, Mile 64.5 Parks Hwy, Willow AK 99688

Called To Order at 19:01

Board Quorum: Doyle Holmes, Phillip Rhode

Fire Dept Staff Present: Chief Mahlon Greene, Deputy Director Ken Barkley, Tiffany Davidson, Faith Kolean, Cicely Boeve

Assembly Staff Present: None

Community members Present: Tam Boeve, Caroline Henn, Ed McCain, Tina (Oucr)sp?, Val Schackle, Ron Forsyth

Agenda for August 11 Meeting Accepted: Doyle Holmes motioned to accept, Phillip Rhode seconded motion.

Minutes from May 12, 2016 Meeting were not forwarded by Kel before leaving Town, Tam Boeve created minutes. Discussion from Phil regarding questions left for Gord to answer from John Wood. Chief Mahlon Greene answered accordingly. Fire Wise Program coming soon to Caswell.

Doyle Holmes motioned to Accept Minutes as Read, and OK's Phil Rhode to sign minutes created by Tam Boeve.

Old Business:

12-1 Grant: No Change

12-4 Status: Work Started, Clearing and Dug to Solid Gravel, Well Drilled, not great, but Water was found at 300 ft. Discussion on wood removal. Completion anticipated for Nov/Dec. 2016. Truck Shortage with new stations. Chief Greene working on getting a "new to Willow" Tender from Anchorage. Going to need more trucks to fill new Stations.

12-6 Status: Construction Slowed. Building is Up, Paved, Electricians working. Completion anticipated August 23rd. Operational by September 1, 2016. Open House scheduled for September 17, 2016.

FSA Chair 11/10/16
Tiffany Davidson FSA Secretary 11/10/16

FY2017 Budget: Too early to really judge anything. Did fairly well, maybe some funds leftover. Plan to pay off 12-6 Loan next budget year. Discussion regarding why Willow isn't sharing space with ambulances in Willow Stations brought up by Ed McCain. Chief Greene answered that warm storages don't have the room for parking ambulances indoors. Plan for future 12-1 will be shared by EMS/Fire/Rescue.

New Business:

Chief Greene- discussion on Fleet Maintenance moving to new West Lakes Station 7-3. Each Service Area will have to contribute to building construction. Anticipating $12,000- $14,000 for WFSA.

Emergency Services switching from Red Alert to FireHouse. All FSA's will contribute to funding program change. Anticipating a couple thousand dollars for WFSA.

ISO visit on July 25th. 5Y Anticipated for Willow, All future training will focus on this goal. Mile 75-80.5 is now the only uncovered area in WFSA, looking forward to future Station at mile 78 to fill this need. Hopeful that Caswell rating will change to 8Y. Some Areas in Caswell close to water sources may drop as low as to a 5. Discussion on how updated rating information will be relayed to community. Discussion on Houston FD, Tom Hood Resigned, and Christian Hartley will be acting Chief after 90 day trial.

Chiefs Report:

Busy July- 24 calls. 2 medic assist, 4 rescue, 3 cancelled in route, 1 overheating, 2 building fires, 2 aircraft stand-by, 2 alarms, 2 stand-by, 2 vehicle fires, 1 gas leak, 1 ok to burn, 1 not ok to burn.

Persons To Be Heard:

Phil Rhode- with Gord Boeve's passing; Tam Boeve has applied and will be on WFSA Advisory Board as of September 2016. There are back up names on list of people willing to fill seat if anything happens not allowing Tam to join the Board.

Chief Greene- Advised that Willow FD has Rehired Lori Wiertsema (Former Willow Fire Chief) She has been hired as a Driver/Operator and will active in Fire Prevention Education.

Ken Barkley- Advised that Tammy Clayton is no longer Finance Director; Cheyenne Hindle has filled position as Acting Finance Director. She is very knowledgeable and helpful if anyone has questions regarding budget.

Next Willow FSA Advisory Board Meeting Scheduled for Thursday September 8th, 2016

Motion to Adjourn at 20:02 by Doyle Holmes, Phil Rhode seconded.

WILLOW FIRE DEPARTMENT

Board of Supervisors Meeting August 11, 2016

Name	Agency	Initial
Doyle Holmes	Willow Board of Supervisors	
Phillip Rhode	Willow Board of Supervisors	
Mahlon Greene	Willow Fire Chief	
Tiffany Davidson	WCT FD	
Cicely Boeve	WFD	CWB
Tam Boeve	Guest	
Caroline Henn	Guest	
Ed McCain	Guest	
Faith Kolvan	WFD	
Tina Owen	Guest	
Val Schaefele	"	
RON FORSYTH	GUEST	

PO Box 177 Willow, AK 99688 ph 907-861-8342 fax 907-495-5307 8878 Mike Ardaw Drive

Willow Fire Service Area 35 Advisory Board Meeting Minutes

September 08, 2016

Nancy Lake Station 12-6, Mile 64.5 Parks Hwy, Willow AK 99688

Called To Order at 19:02

Board Quorum:

Present- Acting Chair Phillip Rhode AND Tam Boeve

Not present- Unexcused- Doyle Holmes

Fire Dept Staff Present: Chief Mahlon Greene, Deputy Director Ken Barkley, Tiffany Davidson, Cicely Boeve, Ed McCain, Phil Rhode

Assembly Staff Present: Randall Kowalke

Community members Present: Talon Boeve, Karen Kowalke, Val Schachle, and Brenda McCain

Agenda for September Meeting Accepted: Accepted with no objection

Minutes from August 11, 2016

Minutes from August 11, 2016 meeting Accepted with no objection.

Old Business:

12-1 Grant: No Change

12-4 Status: No Report

FY2017 Budget: Chief Greene: stated that it's not really showing anything yet.

Deputy Director Barkley stated they have been reviewing why $25,000 taken from each FSA- met with Firehouse, suggested wait until next fiscal year, July 2017 to allow FSA's to prepare for such a big hit. $25,000 will be returned to FSA's.

Chief Greene ordered Air Packs from AK Safety- CIP funds. Won't need new pagers, possibility of ordering dual frequency Radios in the future. Ed McCain concerned with dual frequency radios per experience with Forestry Testing.

New Business:

Phil Rhode will resign from Willow Advisory Board Tomorrow 9-9-16 to Join Willow Fire Department and start training as a Driver Operator.

Phil Rhode motioned to make Tam Boeve the Chair. Second by Tam Boeve. No objection.

Chiefs Report:

Chief Greene states there were 9 Runs for the WFSA for the month of August.

1 motor home fire, 1 medic assist, 2 building fires, 2 no incident, 1 controlled burn, 1 unauthorized burn, 1 cancelled in route.

Chief Greene states it has been a relatively quiet month. Rain slowed business down.

Continuing aggressive recruitment and retention efforts being made. 4 Driver Operators hired for WFD: Mickie Proulx, Ed McCain, David Spain, and Lori Wiertsma. Excited about Lots of Knowledge being adding to the Willow Team.

Central/ West Lakes has invited Willow Board to attend their Board Meeting on October 10th. Tam Boeve agrees to attend. Some discussion on continuing pursuit for Willow/Caswell Joint Board Meeting.

Persons to Be Heard:

Assembly Member Randal Kowalke sates that joint Board meeting are beneficial and get lots accomplished.

Group discussion regarding Financial Comprehension, reports need to be better. Phil and Chief Greene agree Budget is too confusing.

Tam Boeve states there will be an Open House for 12-6 will be September 16th

Phil Rhode asks about a sign for 12/6. Chief Greene states he will order one like at station 13-1 in Caswell.

The sign currently at 12-6 will be moved to 12-1 when new one arrives.

Discussion regarding Lindsey Shelley's position as Recruitment/Retention. Grant funding this position is running out and will not have funding to move forward. Position will be eliminated.

Discussion regarding Ideas on what to do about recruitment and retention, group discussion on Rescue Trainings and more established Social Events.

Suggestions made by Tam Boeve about incentives for responders attending trainings.

Discussion regarding Next Willow FSA Advisory Board Meeting Scheduled for Thursday October 13th, 2016. Deputy Director Barkley and Chief Greene will not be able to attend. Discussion to cancel October meeting, supported by the need to wait for Board Chair transition. Motion to cancel October meeting. No objection.

Tam Boeve motions to meet again November 10th, 2016. No objection.

Next Willow Advisory Board Meeting Thursday November 10th, 2016

Motion to Adjourn at 19:51 by Phil Rhode. No second. No objection.

FSA Chair 11/10/16

Tiffany Davidson FSA Secretary 11/10/16

Willow FSA Board Meeting September 8, 2016

Name	Agency	Initial
Doyle Holmes.	Willow Fire Board	
Tam Boeve	Willow Fire Board	TB
Phillip Rhode	Willow Fire Board	
Mahlon Greene	Willow Fire Chief	
Ed McCain	Willow Fire	EM
Talon Boeve	Guest	
Karen Kowalke	Guest	KK
Ronald Kowalke	MSB	RK
Ken Barkley	MSB	KB
Cicely Boeve	Willow FD	CB
Val Schaefle	Guest	VS
Tiffany Davidson	WFD.	TD.
Brenda McCain	CERT	BM

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Nancy Lake Station 12-6, Mile 64.5 Parks Hwy, Willow AK 99688

11-10-16

Called To Order at 19:04 by Tam Boeve

Board Quorum:

Present-

Chair Tam Boeve, Doyle Holmes, Ron Forsyth introduced as new board member.

Fire Dept Staff Present:

Chief Mahlon Greene, Deputy Director Ken Barkley, FF Phil Rhode, Tiffany Davidson, FF Ed McCain, FF Russ Johnston

Assembly Staff Present: None Present

Community members Present: Talon Boeve, Brenda McCain

Pledge of Allegiance

Agenda for November: Approved as written.

Minutes from September 8th, 2016 Meeting

Accepted as written.

Old Business:

12-1 Grant: No Change

12-4 Status: Chief Greene provided photos to support building progress at 12-4. Roof completion anticipated by the next day. Project reported as on schedule for January completion. Willow received a "new to us" Tanker 1992 Freight Liner to be housed at station 12-4.

12-6 Status: Chief Greene reports that Construction at Nancy Lake Station 12-6 is complete. Final cost $700 to have Parking Lot stripes painted. Phil Rhode and Chief Greene changed out sign in front of 12-6, will take the old one to station 12-1. There is a sign ready for when 12-4 is complete. Some money left over from construction to support building a kitchen and locking office at 12-6. Tam Boeve working towards getting this project rolling.

Chief Greene received Air Packs from AK Safety.

New Business:

2018 Budget: Chief Greene is just getting started. With help from Russ Johnston working on FEMA grant for new compressor. Current compressor is not compatible with new air tanks.

Board meeting dates for 2017 will continue to be the 2nd Thursday of each month. No objections

Chiefs Report:

11 Runs for the WFSA for the month of October.

Caswell ISO Rating dropped. Willow FSA didn't get an actual evaluation- some very successful water drills have been done and documentation sent to ISO in hopes to get WFSA rating down to a 5.

Fire Prevention month was great. Willow Elementary School, Baryozova Russian School and Trunk or Treat were all very well attended.

Tam Boeve attended Central/ West Lakes Board Meeting on October 10th. She will try to attend the next scheduled meeting.

Persons to Be Heard: None

Next Willow Advisory Board Meeting Thursday December 8th, 2016

Adjourned by Tam Boeve at 19:56. No objection.

Tamara J Boeve - Chair 12/8/16
Tiffany Davidson - Secretary 12/8/16

Fire Service Board Meeting November 10, 2016

Name	Agency	Initial
Tam Boeve	Willow Board of Supervisors	TB
Doyle Holmes	Willow Board of Supervisors	DE Holmes
Ron Forsyth	Willow Board of Supervisors	
Mahlon Greene	Willow Fire Chief	
Talon Boeve	Resident	
Phil Rhode	Resident	PR
Tiffany Davidson	Willow FD	
Ed McCain	Willow FD	
Russ Johnston	Willow FD	
Orlando McLean	CERT	

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Willow Fire Service Area 35 Advisory Board Meeting Minutes

December 8, 2016

Nancy Lake Station 12-6, Mile 64.5 Parks Hwy, Willow AK 99688

Called To Order at 19:03 by Tam Boeve

Board Quorum:

Present- Chair Tam Boeve, Doyle Holmes

Not Present- Excused- Ron Forsyth (sick with Pneumonia).

Fire Dept Staff Present:

Deputy Director Ken Barkley- DES, Chief Mahlon Greene- WFD, Captain Leo Lashock- WFD, Phil Rhode- WFD, Tiffany Davidson-WFD, Russ Johnston-WFD, David Skirvin- WFD

Assembly Staff Present: None Present

Community members Present: Talon Boeve

Pledge of Allegiance

Agenda for December: Approved as written.

Minutes from November 10th, 2016 Meeting Accepted as written.

Old Business:

2-1 Grant: Geo testing has been done in anticipation of 12-1 project.

12-4 Status: Building progress going well, all enclosed at this point.

FY2017 Budget: 44% spent, looking good for going forward.

Chief Greene received Air Packs from AK Safety. Formal Training of Packs will be in January. Hope to have all the packs Willow FD needs by 2019 budget year. Deputy Director Ken Barkley stated that the Borough is working on possible grants for all FSAs to purchase new packs.

New Business:

2018 Budget: No New Report

Chiefs Report:

15 Runs for the WFSA for the month of December. Many Mutual Aids

Persons to Be Heard:

Thank You to Doyle Holmes for Many Years of Dedication to WFSA

Next Willow Advisory Board Meeting Thursday January 12, 2016

Adjourned by Tam Boeve at 20:08. No objection.

SUBMITTED:

Tiffany Davidson Secretary 1-12-17 Date

Tamsrady Boeve FSA Chair 1-12-17 Date

Willow Fire Service Board Meeting December 8, 2016

Name	Agency	Initial
Tam Boeve	Willow Board of Supervisors	TB
Doyle Holmes	Willow Board of Supervisors	D Holmes
Ron Forsyth	Willow Board of Supervisors	
Mahlon Greene	Willow Fire Chief	
Leo Lashuck	WFD	LL
Phil Rhode	WFD	PR
Talon Boeve	Resident	
Ken Barkley	DES	KB
Tiffany Davidson	WFD	TD.
Russ Johnston	WFD	RJ
David Skirvin	WFD	

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President 2/23/2017

Minutes for October 27, 2016 Annual Meeting
Fishhook Community Council (FHCC)
7 PM Thursday at the GPRA Community Chalet

Joe Irvine Secretary 2/23/2017

Call to Order: 7:05 by Vise Pres. Kim Sollien
Establishing a Quorum: Yes, 170+
Approval of the Agenda: Motion by Jim Turner & seconded to move Unfinished and New Business ahead of Reports and Presentations. Motion approved without objection.
Motion by Byron Williams & seconded to move Persons To Be Heard ahead of the vote on the FHCC Comprehensive Plan. Motion failed.
Approval of Minutes for the Aug. 18, 2016 meeting: Approved without objection.
Approval of Minutes for the Oct. 27, 2016 Annual meeting: Approved without objection at Feb. 2, 2017 General Meeting.

Treasure's Report: CRS Grants - $70,502.81General Funds - $708.94
CRS Annual Financial Report handout

Announcements and Correspondence:

• **Sign In Table** - Be sure to sign in and check your contact information. **Note:** We are asking for a physical address on the sign in sheets to aid in determining residency in the Fishhook Community Council area.

• **2016 FHCC Board Officers & Board Members**: Ellery Gibbs – President (abs.); Kim Sollien - VP; Joe Irvine - Secretary; Bryan Cherry - Treasurer; Earl Almdale, Chuck West, Dave Mahler (deceased Aug. 2016).

• **2016 Schedule of FCHH Meetings & Events**
Annual Meeting - Thursday October 27 at Govt. Pk. Chalet at 7PM

• **Request to Please Join Facebook page for Fishhook Community Council** so that we can use it as a tool to communicate with community members about safety, crime, and share general community information.

Unfinished Business:
1. Vote to approve $5000 of Community Revenue Sharing funds for 2016 MY HOUSE operating expenses to provide services & housing for homeless Valley youth.
Moved by John Twelvetrees & seconded to approve $5000 2016 MY HOUSE funding.
Motion carried.

2. Vote on the FHCC Comprehensive Plan by the Fishhook Community Council membership.
Moved by Dave Musgrave & seconded to approve the Fishhook Community Comprehensive Plan.
Motion carried. 106 For, 73 Against.

New Business:

Election of the FHCC Board for 2017. Seven members. **Those elected for the 2017 FHCC Board have a "B" by their name.**

Current Board Members who are willing to serve another one year term:
Earl Almdale - **B**
Bryan Cherry - **B**
Joe Irvine - **B**
Kim Sollien - **B**
Chuck West - **B**

Nominees from the Floor:
Tim Ivanitskiy
Mike McLean
Sheri Musgrave - **B**
George Strother
Shane Turner - **B**

Reports and Presentations:
1. Emergency Management & 911 Home Addressing Campaign.
(Please post your house numbers on your house or at the end of your driveway. Numbers should be at least 4 inches in height. Contact the MSB for more info.

2. Update on FHCC Community Revenue Sharing Grants (CRS):
Little Su River Park off Welch Road - pavillion concrete pad & roof is finished,
HAX – Foundation for storage building at GRPA Alpine.

3. Information updates related to the FHCC area:
• GPRA – Trail Lighting Project is finished. Lights will automatically go on when it gets dark & turn off at 9PM.

• The natural gas line is now beyond the Little Su River on Edgerton Parks Rd. – Contact FHCC resident Deb Hanson at 745-5306 for more information if you are interested in getting the gas line up Edgerton Parks Rd.

Persons to Be Heard: opportunity for comments (5 minute limit).

Adjournment: 9:00 PM

Joe Irvine
Fishhook Secretary
3/1/2017

Minutes for February 2, 2017 General Meeting
Fishhook Community Council (FHCC)
7 PM Thursday at the GPRA Community Chalet

Kim Sollien President 3/1/2017

Call to Order: 7:05 by Vice Pres. Earl Almdale
Establishing a Quorum: Yes, 29+
Approval of the Agenda: Approved without objection
Approval of Minutes for the Oct. 27, 2016 Annual Meeting: Approved without objection.
Approval of Minutes for Feb. 2, 2017 General Meeting: Approved without objection at Feb. 23, 2017 General Meeting.
Treasure's Report: Community Revenue Sharing Grants - $53,861.72,
General Funds - $724.99

Announcements and Correspondence:

• **Sign In Table** - Be sure to sign in and check your contact information. **Note:** We are asking for a physical address on the sign in sheets to aid in determining residency in the Fishhook Community Council area.

• **2016 FHCC Board Officers & Board Members**: Kim Sollien - President (abs.); Earl Almdale - VP; Joe Irvine - Secretary; Bryan Cherry - Treasurer; Sheri Musgrave; Shane Turner (abs.); & Chuck West,

• **2017 Schedule of FCHH Meetings & Events**

Thursday, February 2, 2017 FHCC General Meeting
Thursday, April 20, 2017 FHCC General Meeting
Saturday, May 6, 2017 FHCC Community Clean Up Day
Thursday, July 20, 2017 FHCC General Meeting
Thursday, October 26, 2017 FHCC Annual Meeting

• **Request to Please Join Facebook page for Fishhook Community Council** so that we can use it as a tool to communicate with community members about general community information.

• **Methods Used for Notification about FHCC Meetings: i.e. Feb. 2, 2017**

1. FHCC emails, 2. FHCC Facebook Page, 3. Fishhook Community Road Signs,
4. Mat Su Borough Web Page, 5. Mat Su Borough page in the Frontiersman,
6. Nextdoor "Hatcher View" Web Page, 7. FM Radio Station 95.5 "The Pass".

Reports and Presentations:

1. The Mat Su Borough Planning Commission will discuss the Fishhook Comprehensive Plan on Monday Feb. 6 at 6 PM at the Mat Su Borough Building.

2. MEA's Utility Corridor Clearing Update, Julie Esty. NA

3. Open Burning – what is allowed In the MSB- Kirsten Pedersen. Mat Su Borough does not allow for open burning of hazardous materials. Contact the MSB at 745-4801 for more info.

4. Community Revenue Sharing Grants (CRS):

   If you interested in championing a project, you can pick up a copy of the RFP from the FHCC secretary. A Request for Proposals (RFPs) may be submitted to a FHCC Board member any time during the year.

   a. FHCC Board approved Hatcher Alpine Experience's (HAX) request of $5066.43 for overage costs for the storage shed foundation. This was allowed according the FHCC Feb. 4, 2016 Resolution, "Allow up to an additional 30% of the approved funds for a CRS project to be used as a contingency fund for unforeseen costs".

   b. A $5000 check was given to MY HOUSE for 2017 general operating expenses to support Mat Su Valley homeless youth. This action was approved at the 2016 FHCC Annual Meeting on Oct. 27.

5. Information updates related to the FHCC area:

   a. GPRA Trail Lighting - Lights will go on daily at 8 AM & turn off when it gets light & turn on again when it gets dark. Lights will turn off at 9PM.

   b. New local FM radio station at 95.5 "The Pass".

   c. The natural gas line is now beyond the Little Su River on Edgerton Parks Rd. Contact FHCC resident Deb Hanson at 745-5306 for more information if you are interested in getting the gas line up Edgerton Parks Rd.

6. Reports to the Mat Su Borough, State of Alaska and Federal IRS are up to date.

Unfinished Business:

New Business:

Four Community Revenues Sharing Grant Requests:

1. Mat Su Recycle Coalition (Plastic Bag Committee) – Media costs for education about problems associated with using plastic bags. $1000
   Motion by Liz Jackson to approve $1000; seconded.
   Passed 25 to 4.

2. Mat Su Trails & Parks Foundation – Snow blower for Chalet. $1800
   Motion by Tim Ivanitskiy to approve $1800 for a snow blower; seconded.
   Passed 19 to 4.

3. Fishhook Fire Hall- new snow machine for mountain rescue. $14,000
   Motion to end debate. Seconded. Passed without objection.
   Motion by Tim Ivanitskiy to approve $14,000 for snow machine for mountain rescue.
   Passed 28 to 3.

4. Hatcher Pass Avalanche (HPAA) weekly forecasting. $5000.00
   Motion to end debate. Seconded. Motion passed without objection.

Motion by Stuart Leidner to approve $5000 to Hatcher Pass Avalanche (HPAA) for weekly avalanche forecasting.
Passed 29 to 2.

Motion to use the exception allowed in Bylaw Article 5 Section F that the approved motion for weekly avalanche forecasting can be considered when it is first introduced instead of waiting until the next FHCC meeting because the motion can't wait until the next meeting. Seconded.
Motion failed 11 to 21.

Motion by Joe Irvine to have a FHCC Special Meeting on Thursday February 23 to take up the approved motion of $5000 for HPAA weekly avalanche forecasting under Unfinished Business.
Passed 25 to 4.

Other:
Ban Trapping in GPRA South.
Motion by Dave Musgrave to send a resolution from the FHCC to the Mat Su Borough in support of banning trapping in the southern section of the Govt. Pk. Rec Area (GPRA). Seconded.
Passed 22 to 2

Motion by Dave Musgrave to add this to the FHCC Special Meeting's agenda on February 23 under Unfinished Business. Seconded.
Passed without objection.

Persons to Be Heard: opportunity for comments (5 minute limit).

Adjournment: 9:30 PM

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FISHHOOK COMMUNITY COUNCIL (FHCC)
Board Resolution – 2017-2-23

Resolution of Support to ban on trapping in the Southern Section of the Government Peak Recreation Area (GPRA) managed by the Matanuska Susitna Borough.

WHEREAS Fishhook Community Council was formed to enhance communications between the Matanuska Susitna Borough and Fishhook residents and to encourage community involvement in local matters which affect them; and

WHEREAS the population in the MSB has grown and usage and demand for recreational assets in the southern section of GPRA by local residents, visitors and tourists has increased; and

WHEREAS local residents have had the misfortune of having their dogs caught in in traps at popular MSB managed recreation areas; and

WHEREAS residents of Fishhook want assurances that community members and visitors, children and family pets have the opportunity to safely utilize the GPRA without fear of being harmed by a trap; and

WHEREAS Fishhook residents believe trapping is no longer a compatible use on MSB public recreational lands; and

WHEREAS Fishhook residents voted to support a ban on trapping in the southern section of the GPRA at a special community council meeting on February 23th 2017; and

THEREFORE BE IT RESOLVED that the Fishhook Community supports the ban on trapping in the Southern Section of GPRA.

So Approved: _____

Kim Sollien
Fishhook Community Council President
3/2/2017

GVCC
Nov. 17, 2016

1. **Call to Order and Invitation to the Pledge**: 7:02 pm

   Review Secretary minutes: although minutes from 10/20/16 meeting were taken, there was no quorum for voting on any measures, so the meeting was termed "unofficial" and minutes didn't need to be approved. However, since October meeting wasn't official, the minutes from 9/29/16 needed to be approved, so **Helga made motion to approve minutes from 9/29/16, Rex 2nded, and vote passed.**

   Review Treasurer's Report: **Rex made motion to approve treasurer's report, Marty 2nded, vote passed**. Lorraine also noted that our GVCC is current and legal as 501c3.

2. Call for the Glacier View Community Archives

This is an informal accounting of people and events in our community, to be recorded in the archives. **We need a chair.**

Events - People - Nature - Honorable Mentions: anybody have ideas?

5. Financial Expenditures

The Monday before a council meeting when the agenda is typically sent out with the council newsletter will be the Financial Expenditures list. If you have a project that will require a funding vote, please get it on the agenda by the **Saturday before** a council meeting so it may get in the council newsletter sent out before the council meeting. This is to inform people of expenditures being brought to the council. A simple phone call to Joseph Davis will do.

Requests:

Digital Photography Workshop taught by Mike Conti, possible instructor. 2 or 3 day class, suggested schedule: Th/Fri/Sat-- school days with students, evenings with whole community, all day Saturday, then follow up Saturday 2 wks later for photo processing and evening community slide show of successful photos and maybe some of photographer's favorites. Class could focus on learning how to use cell phone cameras all the way up to large, professional digital cameras. Possible dates: January, Feb, or March. **Gaila made motion to fund Digital Photography Workshop as community class with up to $2000, Rick 2nded, vote passed.**

Financial Support for GV Wrestling Team:

Report given by Kacie Werkema: **Financial support that is being requested is $2,796.66**. This would help cover costs of tournaments, uniforms, USA and ASAA wrestling cards, gas, lodging. The amount requested is only 1/3 of the total needed for all 26 wrestlers. GVS and PTO will donate $2000, and the rest will be covered through fundraisers and parents' contributions and payments. $851 already raised from potato bar fundraiser and gift from Chris Fingal's electrical union. **Helga made motion to fund $2796.66 as one time donation from GVCC, Sarah 2nded. Vote passed, with 14 ayes, 1 opposed.**

Other funding requests will be noted and recorded for the next meeting unless it is a very high priority item. Advance requests are placed in the agenda before publishing.

6. Old Business

Cemetery Report: brief meeting after GVCC meeting ends tonight. Review of budget, timeline, costs

and alternate ideas.

Glacier View Gardens
Bee keeping information meeting: will try to schedule after GVCC meeting tonight, will post date in newsletter.

Meals on Wheels: Stay independent. Stay healthy. sign up with Joseph or MatSu Senior Services.

7. New Business

Community Enterprise suggestions?
Computer Classes in January? Volunteers? Garry and Joseph would teach.
Welding class? Chuck Gerwig may lead a welding workshop/class, more info to come.
Helga suggested a Practical Living workshop, with things like starting up your generator, and other handy helps/hints for daily life in GV.
Brolene is looking into a community health fair. She found an Anchorage group that conducts health fairs for $500 start fee. They offer a big variety of health/screening panels, done with blood draws on site, at very reasonable rates. Probably would be a Saturday morning, 4 hr time frame. Brolene will check on getting grant to cover initial $500 fee from MatSu Health Foundation. **Helga made motion to fund up to $500 if grant doesn't come through, and pursue getting the Anchorage group up here, with Brolene in charge of Health Fair, Garry 2nded, vote passed unanimously.**

8. Call for Good of the Order
Helga needs someone to work doing odd jobs, she will pay $15/hr. Must provide own transportation. Contact her for more information.

Next Council meeting: Dec. 22nd, 7:00 PM, Glacier View School.

Move to Adjourn: Tim called for adjournment @ 8:01 PM

_____(Joseph Davis, President)

_____(Kristi Lucia, Secretary)

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Glacier View Community Council Meeting

January 26th, 2017 • 7:00 PM Glacier View School

1. **Call to Order and Invitation to the Pledge**: Meeting began @ 7:06 PM

Review minutes/approve: Minutes from 11/17/16 meeting were reviewed, Helga moved to approve, vote passed. Noted by Joseph Davis that there was no meeting on 12/22/16.

Review Treasurer's Report: see treasurer's report as presented by Lorraine C. She noted that grant funds need to be used up, usually in the year issued, but our $ has been in account for years. Gary made motion to approve report, Helga 2nded, vote passed.

2. Call for the Glacier View Community Archives

This is an informal accounting of people and events in our community, to be recorded in the archives. We need a chair. Joseph shared details about a literal book being put together with archival paper and leather cover.

Events - People - Nature - Honorable Mentions: anybody have ideas?

Suggestions: Hooter, former community resident, trapper who had a cabin on Bench Lake. Suggested that we ask Jim Tebow for his history, as the cabin he built is going to be torn down and repurposed.

Wayne Mitchell, community member/ former owner of Hirschmann home, passed away on 12/23/16; you may obtain address from Fred Hirschmann in order to send cards or letters to Jan Mitchell.

3. Guest Speakers

Jim Sykes: Borough Rep, gave notice that revenue sharing for 2017 may range from $11,300-12,700. MatSu Borough School District budget has dropped this year. They will hold Borough Assembly meetings live-streamed (!) beginning in March. AARP will host a call-in program with the Borough on Mar 24/25 for Q & A session.

Noah Lucia : Noah, 11th grade homeschooler with IDEA, came to the meeting to present his community project for AK Close Up, a program designed to bring high schoolers and middle-schoolers to Juneau to experience our state gov't up close and personal. His project will address the Matanuska Glacier State Rec Site's problem with beetle-killed timber, by opening up the park to personal firewood harvesting by special permit, and in taking out the beetle-kill, prevent possible wildfires and clean up trails that could be enjoyed by locals and tourists. He passed around a petition to sign for people who wanted to support his project.

4. School Student Report: Wyatt H. gave us a summary of upcoming events in the

school calendar: Feb. 2, kids will be attending the Tarzan play in the Valley. Feb. 7 will be "Kids Don't Float" program down in Palmer at pool, and our kids will be learning rescue techniques. Mar. 20-24 is the Love of Reading Week. The school would like to extend a big Thank You to Wendy Smith-Woods for her wonderful work in teaching art class to kids; they displayed some of the pieces the kids created. Dustin Hrncir would like some help icing the rink, call him for details. GVS students are creating a web-site for promoting our community for tourism. Wendy Taylor has details if you'd like to find out what they're doing.

5. Financial Expenditures:

Lorraine C. reported that she is writing a grant proposal for a trails grant for Purinton Trail improvements. Her guest tonight: Stuart Leidner is with MatSu Trails and Parks Foundation. He shared that there is a potential of up to $50,000 available to build trails, maintain, improve, etc, and that the Foundation is especially interested in trail networks and connectivity. Garry made motion to pursue grant from MatSu Trails and Parks Foundation up to $10,000 (not to exceed), Helga 2nded, vote passed.

Old Business

6. **Health Fair**:

Brolene Gerwig has found funding and people for a Health Fair. It will be on Saturday, February 25th, from 9-1 PM. Save the date! AK Health Fair will be conducting it. They will do labwork/blood draws on site, with results to be sent later. Grant funding: $500 from MatSu Health Foundation for Fair, and $800 from them to cover health screening equipment for school/community. Helga made motion to approve $500 to provide scholarships to community members for blood tests, Lexi 2nded. Motion was amended by Wendy T to approve up to $1000. Helga 2nded.

7. Digital Photography Workshop

Mike Conti will lead a 3 day Thur/Fri/Sat digital photography workshop, days with students, evenings with community, May 11/12/13th.

8. Meals on Wheels: Stay independent. Stay healthy. sign up with me or MatSu Senior Services.

Needed: MatSu Senior Services has a part-time position open for a care and respite worker here in Glacier View. They will pay $12.90 or higher/hr., and have opening for care for 3 different families here, with 16 hrs per wk per family. You will need CPR/First Aid certificate, and fingerprinting/background check.

9. Emergency Call List

Are you on it? Want to be? Let us know.

10. New Business:

Nominations for: Vice President-- Fred Hirschmann. Tim E made motion to nominate Fred, Helga 2nded. Secretary-- Kristi Lucia (incumbent). Lexi made motion to nominate Kristi, Garry 2nded. Both votes passed. Joseph suggested that an email ballot be sent out rather than through mail. Garry made a motion to do this, Helga 2nded, vote passed. You can vote if you pay your dues of $5.

Community Enterprise suggestions: Offer for personal defense class, led by Tim and Daisy Woodfork: 2-3 hr sessions for 10-15 people at a time, $15 fee with a liability waiver. TBA.

Call for Good of the Order:

Feb. 8, Wed, Intro to Welding at Chuck Gerwigs 7 pm

Feb. 9, Thur, Intro to Computers with Joseph and Garry, @ GVS, 7 pm

Helga suggested a "getting to know you" get-together for community to welcome our new neighbors in GV. TBA

Kristi made motion to support Noah Lucia in his project as GVCC, Joseph suggested drafting a resolution, Garry 2nded motion, vote passed.

Bees: if interested in ordering, let Joseph or Kristi know so we have a headcount of all potential bee-keepers, and please order by mid February; call Kristi or Joseph for details, watch for emails

Next Council meetings: February 23rd, 7:00 PM, Glacier View School. ELECTIONS!!

Move to Adjourn: Kristi moved to adjourn @ 8:45 PM

Joseph Davis _____ (Joseph Davis, President)

Kristi Lucia _____ (Kristi Lucia, Secretary)

KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #62 KGB Road

BOARD MEETING **6:30 PM** **November 16, 2016**
MINUTES

I. CALL TO ORDER: Meeting was called to order at 6:35 PM
II. ROLL CALL: Patrick Cook, B. H. Tilton, Bill Johnson, Teri Johnson, Jon Brautigan
III. ESTABLISH QUORUM: Quorum established.
IV. PLEDGE OF ALLEGIANCE
V. APPROVAL OF AGENDA: Agenda approved.
VI. MINUTES OF PRECEDING BOARD MEETINGS:
Minutes of October 19. 2016 approved as presented.
Board Actions during Member Meeting of November 2, 2016 approved as presented.
VII. REPORTS/CORRESPONDENCE
A. PRESIDENT:
B. TREASURER:

Council Funds	$13,272.48
Project Funds	$54,828.89
Total Funds	$68,101.37

C. LEGISLATIVE:
1. Borough: Dan Mayfield spoke regarding budget, marijuana tax, sale of borough land and proposed severance tax on gravel. Severance tax will be up for vote on February 17, 2017. It was proposed and agreed to defer comment on this issue at this time.
VIII. CORRESPONDENSE:
A. Platting: None
B. Other Correspondence:
WASI thank you card for meals donation
Letter from Alaskans for Palmer Hay Flats dated 10/19/16 asking for additional donations as well as update on projects to date. No action taken.
IX. OLD BUSINESS:
None
X. NEW BUSINESS:
Renewal License Application for Settler's Bay Golf Course License 4251. Motion was made, seconded and passed unanimously to send a letter of non objection to borough and ABC Board.
Officer Elections for 2017 were completed. Bill Kendig-President, Patrick Cook-Vice President, Bill Johnson-Treasurer, and Teri Johnson-Secretary.
XI. PERSONS TO BE HEARD:
Phyllis from WASI gave an update on center activities.
XII. PUBLIC COMMENT/ANNOUNCMENTS:
Next Board Meeting January 18, 2017, 6:30 pm at Knik Public Safety Building #62
Next Member Meeting February 1, 2017, 7:00 pm at Knik Public Safety Building #62
XIII. ADJOURNMENT: Meeting adjourned at 7:44 pm.

Bill Kendig, President

Attest:
Teri Lou Johnson, Secretary

Date Approved: 1-18-17

Meadow Lakes Community Council, Inc.

Minutes –February 8, 2017 - Meeting – Birch Creek Villas (Senior Housing) 1210 N. Kim Drive

Board ~ Quorum= 3: ☒ Pres: Terry Boyle ❖ ☒ **Vice Pres:** Rae Arno❖ ☒ **Treasurer:** Cindy Michaelson
☒ **Sec:** Janet Henkel ❖ ☒ **Cou. Coordinator:** Tim Swezey **(5 = Yes)**
Committee Chairs ~ Quorum = 3: ☒ Education: Sherri Rusher ❖ ☒ **CIP:** Maria Victoria Kalmbach
☒ **Bylaw:** Linda Conover ❖ ☒ **Mem:** Patti Fisher ❖ ☐ **Trail:** Lori Benner-Hanson
☒ **Safety:** Larry Michaelson ❖ ☒ **Gaming:** Ariel Cannon **(6 = Yes)**
10 Members of the Meadow Lakes Community: ☒ (17 = Yes)

1. **Call to Order:** The meeting was called to order at 7:00 pm by President Terry Boyle.

1a. **Determination of Quorum:** It was noted that we did not have a quorum at this time. Discussion was held as to whether we would wait until 7:30 pm to see if a quorum was obtained, due to the weather conditions. At 7:28 pm a quorum was present. A question was presented asking if this was an acceptable solution. It was noted that there is nothing in our current bylaws to address this situation. This will also be researched in Roberts Rules of Order. A unanimous vote was held to proceed with the meeting.

2. **Pledge of Allegiance:** Recited.

3. **Approval of Agenda:** A motion was made by Julie Starr and seconded by Lacy Harris to approve the agenda.

4. **Approval of Meeting Minutes:** Linda Conover moved to approve the November meeting minutes, and was seconded by Patti Fisher. The November minutes were approved with a unanimous vote. Linda Conover moved to approve the December meeting minutes, and was seconded by Cindy Michaelson. The December minutes were approved with a unanimous vote.

5. **Treasurers Report:** Cindy Michaelson presented the treasurers report. Distributions were made from the Split the Pot proceeds from the Tuesday Night Fights. A vote was held in favor or splitting the building fund into a second account to receive higher interest at one of our previous meetings. There is now a money market account in place for our building fund as well as a savings account.

   Currently all financial bookkeeping is being performed on an older computer, which uses the Windows Vista operating system. Microsoft will no longer be supporting this system with updates and security patches after April 2017. A motion was made by Cindy Michaelson to form a temporary computer committee to perform the following functions:
   1. Evaluate options for upgrading the existing computer to Windows 7, which has already passed mainstream support and will pass to extended support in a couple of years, or to migrate to Windows 10, which will most likely require a new computer.
   2. Develop a process for Meadow Lakes Community Council to follow for computer account management, backups, and a computer record structure to ensure that Meadow Lakes Community Council is not at risk due to the loss of a single member.
   3. Evaluate options for reducing ongoing computing costs associated with Meadow Lakes Community Council business such as membership email lists, web page hosting, etc.
   4. Provide recommendations to the Meadow Lakes Community Council based on these evaluations.

   The motion was seconded by Sherri Rusher. Ariel Cannon stated that he is in favor of keeping the computer upgraded, and Linda Conover is in favor of this move, and volunteered to be on the committee. The motion passed with a unanimous vote.

6. **Gaming Report:** Ariel Cannon presented the gaming report. Ariel has continued to host split the pot at the Tuesday night fights. He is happy to report that we have been able to make several disbursements from the gaming account as of the end of 2016. Volunteers are needed to help sell the split the pot tickets during March at the Tuesday night fights. A minimum of four persons are needed, and six persons would be better. Ariel thanked Pat Anderson, Julie Starr, Terry Boyle and Sherri Rusher for all of their help.

7. **Presentation:** Kyle Lutz of High Tide Farms gave a presentation on the marijuana cultivation facility that he has built off of Sunset at the end of Shrock Road. Kyle's operation is located in the center of a 40-acre parcel with no adjacent neighbors. After a massive cleanup of the property, a 150 x 70 steel building has been erected. The building has no windows and all

Signed

doors are key fob entry. There is 24 hour on site security, as well as a large number of indoor and outdoor security cameras and the entrance to the property is secured with a locked gate. The building and security system are complete, and Kyle is hopeful that he will be in full production by the end of March. He is on the agenda of the March 20, 2017 borough assembly meeting to finalize his permit. Kyle's state permit is already in place.

This site will operate as a grow operation only, and will open its doors with 4 employees, possibly increasing to 10 – 15-part time seasonal workers as production increases. Although only approved as a recreational grow operation right now, Kyle is hoping to be certified as a grower of medicinal marijuana in the future. There are additional requirements to be met in order to receive this additional certification.

The seeds and plants used will come from a certified source and be grown in topsoil, rather than hydroponically, which will reduce the amount of wastewater generated. The topsoil will come from a local source in Anchorage, and will have bone meal and perlite added to it, and an organic nutrient system will be used as fertilizer. No pesticides will be used.

The finished product will be delivered to the retail site by a transport vehicle and one or more escort vehicles. There is not currently a large amount of product moving yet, so some of the details regarding transportation may still need to be worked out,

Kyle closed his presentation by mentioning that he would allow tours of the facility with an appointment, and asking anyone who had comments to please attend the March 20, 2017 assembly meeting and speak.

8. **Correspondence:** Correspondence links were listed on the agenda.

   8a. High Tide Farms MSB CUP Application

   8b. Rosebud's Cultivation – Manufacturing – Retail

   High Tide Farms appears to be heading down the home stretch in obtaining their permitting, while Denali Dispensaries is still working out some kinks in their application. Rosebud's is just beginning the process. They will have both manufacturing and retail sales and will be located on Machen Road, just off of the Parks Highway. Van Geer Enterprises has also provided notice, which was just received today. They are applying for permitting on a half-acre lot in Scott Lakes, as a limited cultivator with 500 or fewer plants. Randall Kowalke stated that a limited cultivator could operate pretty much anywhere.

9. **Old Business:** None.

10. **New Business:** Larry Michaelson brought up the pedestrian accident at Mile 49 of the Parks Highway, where a pedestrian was killed crossing the highway. Although there is a pedestrian crosswalk at the Parks/Pittman Road intersection, it is still very hard to see pedestrians as well as moose this time of year due to the darkness and large snow berms, creating a major safety issue. Julie Starr mentioned that pedestrians should never wear dark colors when they are out walking, biking, etc. Mike Bridges made a motion that the community council put out flyers as a public service announcement advising people to wear light colored clothing when they are out and about during the winter months. Julie Starr seconded the motion. Rae Arno inquired as to the cost of printing out the flyers, and Larry Michaelson replied that he would print them himself at no charge. The motion passed with a unanimous vote in favor.

11. **Agency Reports:** Borough Assemblyman Randall Kowalke stated that Otto Feather has replaced Bill Gamble as Director of Emergency Services. Although this is currently an interim position, it is Randall's understanding that Otto will be seeking the position on a permanent basis.

    Randall also advised that the borough attorney has mentioned to him that bond monies cannot be spent on properties not owned by the borough. This makes it necessary for the community council to grant an easement to the borough in order to obtain the bond monies allocated for paving on the property. Tim Swezey stated that the land owned by the Meadow Lakes Community Council was purchased from the borough with the understanding that it would be utilized for public use. Julie Starr inquired if the easement would be for the parking lot area only or for the entire parcel. Randall replied that he believed it would be for the entire parcel. Randall said that there is $175,000 available for this project, and the money seems to be going a little farther than it did several years ago, due in part to the increase in bidders on these projects. Tim Swezey stated that the road into the park was built to borough standards, and the estimate was for paving of the entrance and the entire parking lot. Randall will have the borough contact Tim Swezey to work out the details.

Signed Feb 8

12. **Persons to be heard:** Sherri Rusher advised everyone that the Meadow Lakes Seniors will be hosting a health fair at the Meadow Lakes Senior Center commons area on March 4, 2017, from 9:00 am until 1:00 pm.

Hollie Gerlach-Grant is hoping to gather interest on the budget issues with the Mat-Su School District. Food service and janitorial staff have been told that they will most likely be laid off at the end of the school year and their positions will be outsourced due to the budget deficit. Please email or attend the school board meeting to voice your opinion on this issue.

13. **Approve Meeting Location:**

Birch Creek Villas Senior Housing – Commons Area
1210 N. Kim Drive

Wednesday, March 8, 2017
Sign In: 6PM to 7PM
Meeting: 7PM to 9PM

14. **Adjournment:** A motion to adjourn was made by Julie Starr and seconded by Jan Henkel. The meeting was adjourned at 8:13 pm.

Terry C. Boyle 3/8/2017
Terry Boyle, President

Sherri Rusher acting
Jan Henkel, Secretary

Signed Feb 6

Susitna
Community Council

Meeting Minutes
February 2nd 7:00pm
Upper Susitna Senior & Community Center

I. Establish Quorum – Donna Dearman, Ned Sparks, Trevor Walter, Herman Thompson, Robert Coleman & Bill Stearns.
II. Call Meeting to Order – 7:02pm
III. Pledge of Allegiance
IV. Approval of Meeting Agenda
    a. Motion by Donna Dearman
    b. 2nd by Herman Thompson
    c. Unanimous
V. Approval of Meeting January 5th Minutes
    a. Motion by Herman Thompson
    b. 2nd by Donna Dearman
    c. Unanimous
VI. Treasurer's Report
    a. Checking Account – $6300.67
    b. Savings Account – $244.83
VII. Persons to be Heard (suggested 5 minutes each)
    a. Corinne Smith - Introduced herself to the council. KTNA is planning to expand their news coverage. Please notify them when we have news to share.
    b. Larry Dearman - what is the council going to do with our unused snow machine and trailer?
VIII. Correspondence – Brad Robeen resigned.

IX. Committee and Governmental Reports
    a. **Road Service Areas (15 & 29)** – Bill Stearns says it's business as usual. Please be patient with crews after heavy snow falls.
    b. **Borough Assembly Update** – N/A
    c. **Grant Expenditure Committee** - Reports are finished and mailed to the borough.
    d. **Trails Committee** – Discussed the purpose of committee and if we should be in the business of grooming trials.
        i. Robert Coleman suggests we expand the trail system.
        ii. The trail system is not established. Some of them are on private property.
        iii. Get the titles for the snow machine and trailer.

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iv. Mail Trail 1 is owned by DNR.
v. Robert Coleman says that the trail grant money remaining is around $1847.00 according to last report.
    1. Motion by - Herman Thompson for the council to sell the snow machine and trailer.
    2. 2nd by - Ned Sparks.
    3. Opposed - Robert Coleman
vi. KTNA would be happy to advertise this sale of the snow machine & trailer.

e. **Bylaws Committee** – Reviewed the revised by-laws.
    i. Robert Coleman will send Herman Thompson a secure copy of the by-laws.
        1. Motion by Robert Coleman to accept the revised by-laws.
        2. 2nd by Donna Dearman
        3. Unanimous
f. **Ways & Means Committee** – N/A
g. **Cemetery Committee** – N/A
h. **Election Committee** – N/A

X. Old Business
a. **Borough Communications** - Brad Robeen to send an email to Mrs. Horton at the borough advising them that we have no objection to the request to divide tract 26A into 3 lots.
b. **D & O Insurance** - Trevor signed and sent in the application now we are waiting on a quote.
c. **MEA Right of Way Trash/Junk Problem** - Gary Peter's is following up on this.
d. **CSRP Grant Money** - Herman Thompson is researching which grant cycle the Trails Committee $ was apart of.
e. **YF 2012, 13 & 14 Amendments/Reports - Herman Thompson and Kerry Walter worked on these reports. They are now** finished and have been sent to the borough.
f. **Quickbooks Purchase** - reimburse Trevor Walter $155.55.
g. **Pay Rent** - to Upper Susitna Senior & Community Center.
    i. Motion by Robert Coleman to approve payment of $270.00 to the Upper Susitna Senior Center for past rents.
    ii. 2nd by Donna Dearman & Ned Sparks
    iii. Unanimous

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XI. New Business

a. **How do we pay for website hosting? -** set up a debit card to pay for this.
   i. Motion by Robert Coleman that the community council get a debit card from the Matanuska Valley Federal Credit Union in order to cover online expenses.
   ii. 2nd Herman Thompson
   iii. Unanimous
   iv. Motion by Ned Sparks that the following board members Trevor Walter and Herman Thompson be the signers of the debit cards.
   v. 2nd Robert Coleman
   vi. Unanimous.
b. **Set up cemetery committee meeting. -** Tabled until May 2017
   i. Bill Stearns volunteered to be on the committee.
c. **Schedule an audit meeting.** - Tabled until March 2017
   i. Ask former treasures if they have any of the community councils paperwork?
   ii. No audits have been completed from 2009 to present.
d. **Board positions still open.**
   i. Herman Thompson nominates Buddy Giddens to fill a board position.
   ii. Buddy Giddens Accepts nomination
   iii. 2nd by Ned Sparks
   iv. Unanimous
e. **Need to fill the Secretary Position.**
f. **Bill Stearns suggests to the board that they purchase space at the senior center to store the community council's paperwork.**
   i. Trevor Walter will write a letter to the Upper Susitna Senior about renting storage space from them.
   ii. Bill Sterns will donate a file cabinet.

XII. Adjournment – 8:03pm

Herman D. Thompson 3/2/2017

Trevor Walter 3/2/2017

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Sutton Community Council Monthly Meeting
Wednesday, November 16, 2016, 7:00 pm @ Sutton Public Library
Minutes

Council Board Members Present: Mark Bartels, George Rauscher, Frank Buzby, Julie Buzby, Chris Spitzer, Earl Houser
Community Members Present: James Jones, Adam Jenski Kari Jenski, Gary Hay, Cody Barns Hanna Byers

1. **Establish Quorum:** Yes

2. **Call to Order:** 7:15 pm

3. **Pledge:** Cody Barns

4. **Additions or Changes to Agenda:** None at this time

5. **Guests:** None at this meeting

6. **Presentations:** George Rauscher,
   Representative Rauscher explained the process of the legislature as a bill is submitted, working its way through the legislative process, first through the State House then through the Senate.
   Representative George Rauscher has a seat in Department of Emergency, Military Veterans Affairs and Regional Community Development.

7. **Announcements:** None

8. **Correspondence:**
   a. Mail – Posted on the website www.suttoncommunitycouncil.com
   b. Public and Board Correspondence www.suttoncommunitycouncil.com

9. **Borough and State Reports:**
   a. *Jim Sykes – MSB Assembly District 1 Representative: Unable to make November meeting*

10. **Officer Reports:**
    a. **Chair** – Mark Bertels
    Highway project between mile post 63 to 65 Granit Construction reinforcing the banks on the south side of the highway protecting the road between the Matanuska River.
    b. **Secretary** – Earl Houser
    George moves to accept minutes for the month of October, Earl seconded motion. Motion passes unanimously.
    c. **Treasurer** – Julie Buzby
    On hand 11/16/2016
    1. Checking - $545.20
    2. Savings - $25.33
    3. Money Market - $24,712.06
    4. 2012 Revenue Sharing - Funds Allotted: $26,900.00; Funds Disbursed: $24,754.19; Funds Remaining: $2,145.81
    5. 2013 Revenue Sharing - Funds Allotted: $28,600.00; Funds Disbursed: $14,938.88; Funds Remaining: $13,661.12
    6. 2014 Revenue Sharing - Funds Allotted: $20,200.00; Funds Disbursed: $8,150.00; Funds Remaining: $12,050.00

    George moves to accept November's treasures report as written, Chris seconded motion. Motion passes unanimously.
    - 2010 and 2011 Revenue Sharing was closed out working with Borough to clean-up old revenue sharing accounts.
    - Left over moneys from old 2010 and 2011 accounts to be brought forward into 2015 account.
    - Juli would like to get bank card from bank account to pay for online items of purchases.
    - Update signatures on SCC Matanuska Credit Union, bank account to reflect new signers. Four signers to be placed on account, Juli Buzby, Chris Spencer, Earl Houser and Mark Bartels.

Sutton Community Council Monthly Meeting
Wednesday, November 16, 2016, 7:00 pm @ Sutton Public Library
Minutes

Juli makes motion to accept new signatures on account, Chris seconds motion. Motion passes unanimously.

Earl makes motion to remove previous signers on Matanuska Credit Union account, Juli seconded motion. Motion passes unanimously.

11. Committee Reports:

a. ***Comp Plan Review*** - Mark Bertels, no action this month
b. ***501c (3) Committee*** – George Rauscher
   1. Application update in the news IRS targeting conservative groups from getting 501c applications
c. ***Bylaws Committee*** – Roberta Mason
d. ***Jonesville/Slipper Lake Advisory Action Committee*** – George Rauscher
   George asks the Community Council if they would consider the Councils Resolution on the Jonesville Slipper lake letter, voting on it at this meeting to get it out to Senator Dunlevy.
   Mark: Introduced letter of Resolution of support from the Council for the Jonesville Slipper lake Multi Use Area, Sutton with a couple of minor changes are made.
   Mark made motion to accept Councils Resolution letter on Jonesville Slipper / Eska lake Multi Use Area with minor changes to wording, Gary seconded motion. Motion passes unanimously.

12. Old Business:

a. Mark on follow up on repurposing meeting held at Palmer Correctional Center on Nov. 9th 2016 workshop at Palmer Correctional Center, those attended George, Chris, Earl and myself. PCC realignment group working ideas and concerns on how to realign PCC. The meeting was well attended by several state agencies, DOC, DNR, Public Safety, Troopers, Mat-Su Borough, Mayor of Wasilla, and several social outreach groups with an interest. The event was facilitated by a contractor, getting everyone together with their concerns and interests in the area. DOC is trying to find an agency to utilize the area, which could be shared with public safety, forestry, the Military Youth Academy or another agency. Nothing has been funded and DOC hasn't made any commitments at this time.
There is a lot of red tape to re-utilizing PCC, the property is leased by DOC, they own the structures, DNR supervises the land use and the property is owned by School Fund Trust. As it set now DOC, stated that they are paying one million a year to keep the building heated and the lights on.
SCC is in favor of repurposing PCC and is open to ideas whoever they may be, but with the foresight and the need to work with the Community of Sutton.

13. General Orders: Arranging for signers to go to the Matanuska Credit Union to sign, signature card

14. New Business:

a. Next month meeting Wednesday December 14, 2016, follow up on correcting By Laws to reflect meeting times, days of council meetings and general changes.
b. Gary Hay, brought forward "**Consent Agenda**" grouping reports together like monthly Minute, Chairman's Report and Treasures Report as one segment under the heading of Consent Agenda to be voted on by the council rather that separate motions when available, which complies with "**Roberts Rules**".

15. Meeting Adjourned
8:23 pm

Mark Bertels 2-22-17
President's Signature **Date**

Earl L. Houser 12-14-2016
Secretary's **Date**

Sutton Community Council
Treasurer's Report
November 16, 2016

Beginning & Ending Balances	10/26/2016	11/16/2016	Ending Balance
77 Checking	$545.20	$545.20	$545.20
99 Savings	$25.33	$25.33	$25.33
20 Money Market	$24,712.06	$24,712.06	$24.712.06
Deposits Checking			
Deposits Money Market			
Transfers Money Market to Checking	$4,000.00	$0.0	
EXPENSES:			
INTEREST:			
Checking			
Savings			
Money Markets			

Sutton Community Council

Treasurer's Report November 2016

		Checking		Saving	Money Market	
Beginning	11/1/2016		545.20	25.33		24712.06
Ending	11/30/2016		1396.05	25.33		24718.69
Deposits:	Noted Error Below		850.00			
Error (believe due to monthly interest earned)			0.79			
Expenses:						
Interest:		10/31/16	0.04		10/31/16	3.58
		11/30/16	0.02		11/30/16	3.05
Transfer Money Market to Checking						

Revenue Sharing Project Update

Project Name	Project FY					Current Month Totals		
	2011	2012	2013	2014	2015	Total	Dispersed	Remaining
SCC	453.57	4.93	1783.28	2500.00	600.00	5341.78		5341.78
Sutton PTA		439.55			660.00	1099.55		1099.55
Eaglecrest		401.33		1600.00		2001.33		2001.33
Alpine Civic Club		1300.00	7650.00	7650.00	12265.00	28865.00		28865.00
Friends of The Library								
Concert			476.84			476.84		476.84
Youth					2500.00	2500.00		2500.00
ACC (Vet Day Dinner)				300.00		300.00		300.00
Sutton Post Office					175.00	175.00		175.00
Recycle Sutton					4000.00	4000.00		4000.00
Totals	453.57	2145.81	9910.12	12050.00	20200.00	44759.50		44759.50
				Total without 2015		24559.50		

Please note the following error corrections made to SCC funds:

- $850 FY 2011 check #369 dated 1/29/14 to IRS was never cashed so voided (moved 6 month spending to this FY)
- $159 transaction FY 2013 was not recorded on May 27, 2015 Revenue Sharing Update
- $11.57 transaction error FY 2013 was made on July 27, 2016 Revenue Sharing Update

Sutton Community Council Regular Monthly Meeting
Wednesday, December 14, 2016, 7:00 pm @ Sutton Public Library

1. **Establish Quorum:** Yes

2. **Council Board Members:**
   - Chair Mark Bertels, Second Chair Roberta Mason, Treasure Juli Buzby, Board Members, Chris Spitzer, Sandra Myers, Frank Buzby, Security Earl Houser

3. **Community Members Present:**
   - Nancy Bertels, Cara Brown

4. **Call to Order:**
   - 7:05 pm

5. **Pledge:**
   - Sandra Myers

6. **Additions or Changes to Agenda:** *None*

7. **Guests:** None

8. **Presentations:** None

9. **Announcements:** None

10. **Correspondence**:
    a. Email – Posted on the website:
    - *Joshua Rockey, Principal, Sutton Elementary School emailed purchase of ski's and boots for the elementary school has prices to purchase but are old and working with vendor on updated prices.*

    b. Postal Mail –
    - *Received mail from Army Corp of Engineers concerning commit period for an environmental impact study on a projects in western Alaska area villages.*

11. **Borough and State Reports:**
    a. Jim Sykes – MSB Assembly District 1 Representative:
    - Update on Elkutna land conveyance where the BLM and Elkutna Native Corporation looking at land on the south side of the river which has a one quarter mile federal easement along the river on the south side.
    - Glenn Hwy update project is finished and they have moved the equipment but trailer is still in the river, will work on getting an excavator this spring to remove the trailer and a dumpster.
    - Bill from the Sutton Fire Department has gotten free training to be conducted at the Sutton Fire Department, courses for firefighter 1 and two other courses will be conducted at the station.
    - With the upgrades to the Sutton Fire Department infrastructure, Sutton's home owner insurance should show a decrease to home owners in the area. Due to they have national accreditation.
    - Sutton Volunteer Ambulance Service, EMS station is all moved into the old library they will be holding classes for individuals who want to be an EMT 1 and join the ambulance service. Sherri at the EMS Station will be conducting classes she would also like to have a grand opening sometime in January.

12. **Officer Reports:**
    a. **Chair** – Mark Bertels –

- Meeting with the Department of Corrections Deputy Commissioner Clare Sullivan, Dan Sullivan's legislative Aid, Mike Dunleavy's Legislative Aid and others to tour the facility as to find outside uses for the facility, neither DOC nor DNR have committed to any group utilizing the facility at this point.
- Received email from a Mark Johnson about the BLM working on land conveyance with Elkutna Natives Village for acreage up and down the Knik River area. May be able to declare the Kink Rivers as an unnavigable river usage. BLM at the present has no solid commitment to conveying the land. The scope of the conveyance will be on the south bank of the river.

b. **Secretary** – Earl Houser-
- Things have been slow due to the holidays.
- The road project river rap protecting the road looks like they are finished they are packing up their equipment. Placed top soil they are looking at seeding the ground.
- The trailer they left in the river without pulling it out, Mr. Rauscher worked with DOT and Granit Construction about pulling it out but a commit was not reached with Granit Construction.

c. **Treasurer** – Julie Buzby-
- Had a meeting with the Borough concerning SCC Revenue Sharing, several old revenue sharing year accounts are being combined. Scope of work for previous years was combined and amendments for 2011, 12, 13 and 14 were amended to add the scope of work for year 2014. Amendments to reflect changes are attached.
- Roberta makes motion to approve four years of amendments 2011, 2012, 2013, and 2014 amendment to add this year's scope of work. Sandra seconded motion. Motion passes unanimously.
- 2010 was closed could not close out 2011 due to an outstanding $850.00 that had not been accounted for the $850.00 was a check to the IRS for 501c (3) which was not added back to the register but in the account.
- Simplified the treasure report to one page that will eliminate 1 thru 6 below.

On hand 11/14/2016
1. Checking -
2. Savings -
3. Money Market –
4. 2012 Revenue Sharing -
5. 2013 Revenue Sharing -
6. 2014 Revenue Sharing -

13. Consent Agenda:

a. **Chairman's Report:**
- Monthly Chairman's report

b. Secretary's Report:
- Minutes for last month November's meeting are out for everyone to read.

c. Treasurer's Report
- Attached
- Juli makes motion to accept consent agenda consisting of (Chairman's Report, Secretary's Report and Treasures Report). Roberta seconded motion. Motion passes unanimously.

14. Committee Reports:

a. *Comp Plan Review* - Mark Bertels-
- No report on Comp Plan

Sutton Community Council Regular Monthly Meeting
Wednesday, December 14, 2016, 7:00 pm @ Sutton Public Library
Agenda

b. ***501c (3) Committee*** – Mark Bertels-
   - Application will be on the internet for filing will reapply 2017 for 501c (4) online.

c. ***Bylaws Committee*** – Roberta Mason-
   - Will send out By-Laws to board members through email as a PDF file

d. ***Jonesville/Slipper Lake Advisory Action Committee*** – Mark Bertels-
   - Meet on the 16th last month George submitting the bill to the legislator.

15. Old Business:

a. Correcting By-Laws-
   - To reflect current Council practices as to the meeting dates that has changed to the last Wednesday of the month.
   - Look at numbers of assigned members allowed to sit on the Council and number of alternates.

16. General Orders:
   - No new general orders.

17. New Business:
   - Chris on individuals driving on Chickaloon Way by the Elementary school Speeding suggested speed bumps on the road information to contact AST Trooper Detachment for patrol support.
   - Nancy on flyer on December 20th Tuesday State Fair Gardner just got back from Austria, walked the Victorian Alpine Walking Track 650 kilometer track did it in fifty days will be at the library.
   - Will have Christmas Carols on the 23rd at the library.

18. Restate motions and voting results-
   - Four year's 2011, 12, 13, 14 Amendments to revenue sharing scope of work combined
   - Consent Agenda

19. Meeting Adjourned
   - 8:45 pm

Mark Bertels 2-22-17 — Earl J. Houser 1-25-2017

President's Signature **Date** — **Secretary's** **Date**

Sutton Community Council
Treasurer's Report
November 16, 2016

Beginning & Ending Balances	10/26/2016	11/16/2016	Ending Balance
77 Checking	$545.20	$545.20	$545.20
99 Savings	$25.33	$25.33	$25.33
20 Money Market	$24,712.06	$24,712.06	$24.712.06
Deposits Checking			
Deposits Money Market			
Transfers Money Market to Checking	$4,000.00	$0.0	
EXPENSES:			
INTEREST:			
Checking			
Savings			
Money Markets			

Sutton Community Council Annual Monthly Meeting

December 14, 2016

	Print Name		E-Mail Address
1)	Mark Bertels		
2)	Neil Houser		
3)	Chris Spitzer		
4)	Juli Buzby		
5)	Frank Buzby		
6)	Earl Houser		
7)	Cara Brown		Carabrown@mtaonline.net
8)	Sandra Myers		
9)	Nancy Bertels		
10)			
11)			
12)			
13)			
14)			
15)			
16)			
17)			
18)			
19)			

Sutton Community Council Regular Monthly Meeting
Wednesday, January 25, 2017, 7:00 pm @ Sutton Public Library

1. **Establish Quorum:** Yes
2. **Council Board Members:**
   - Second Chair Roberta Mason, Treasure Juli Buzby, Board Members, Chris Spitzer, Sandra Myers, Frank Buzby, Security Earl Houser

3. **Community Members Present:**
   - Devva Elmore, Charles Overby, Gary Hay, Jim Sykes

4. **Call to Order:**
   - 7:00 pm

5. **Pledge:**
   - Devva Elmore

6. **Additions or Changes to Agenda:** *None*

7. **Guests:** Gary Hay, Chickaloon Village Traditional Council is in support of Jonesville Slipper Lake Public Use Area, Bill (HB 6) submitted to legislators to create Special Use area off Jonesville Slipper Lake Recreational Use Area. Council is all in favor of bill.

8. **Presentations:** None

9. **Announcements:**
   - Recycling project signed with the Matanuska Susitna borough.
   - Grand opening date to be set for new EMS Station location, EMT 1 classes continuing to be conducted at the EMS Station.

10. **Correspondence**:
    a. Email – Posted on the website:
    - *Joshua Rockey, Principal, Sutton Elementary School emailed purchase of ski's and boots for the elementary school finalized purchase of items from Play-it-Again Sports Wasilla store. Julie will issue check to store for purchase of items.*
    - *Renewal for liquor License commit period for the beverage package store Alpine Bar.*
    - *E-mail forwarded by Mr. Bertels on out-sourcing custodial jobs and food service at the Sutton Elementary School.*

    b. Postal Mail – None

11. **Borough and State Reports:**
    a. Jim Sykes – MSB Assembly District 1 Representative:
    - Ms. Day will be having a grand opening of the newly renovated old library building into the new location for EMS building.
    - Glenn Hwy Matanuska River up-date no change on Matanuska River protect to protect highway property/land. Still have money remaining from the project hope to be able to use it on the project.
    - HB 6 Jonesville Slipper Lake Public Use area hearings on going. Matanuska Susitna Borough supports legislation of the Special Land Use regarding HB6.
    - Mr. Sykes referring to Race Track in Sutton, had meetings with the planner head of planning, the attorney and the developer of Development Services and the restriction related to the oval race track he has. Alex Strong Development Services Director is the one tasked with dealing with the issues and restrictions concerning the track. Two things have to happen if there are going to be changes in the law

1) If Suttons SPUD is changed, and 2) the Borough Code has to be changed. Jim talked to Andy, he indicated that he has some snow machine races he has committed to coming up in March and April that the borough is going to find a way to let them go forward. The hope is that this will be part of a deadline to get things done by fall.

- The third week in March borough wide call-in the APLP in doing the work the call-in School Superintendent, Borough Manager and there will be three people on line taking calls on concerns of the public.
- Starting video screening of Borough Meetings that you can view from home, going live the second meeting in February or the first meeting in March finishing up on getting some testing done.
- Did approve community Revenue Sharing Money for FY 17 which is $12, 900.00.
- Will be public testimony on HB6 House Recourses 1:00 pm this Friday.

12. Officer Reports:

a. **Second Chair** – Roberta Mason –
- Mark Bertels is out this meeting on vacation he will be back next meeting

b. **Secretary** – Earl Houser-
- December Community Council Minutes sent out by email for council's members to review.
- A motion to pass Novembers, Community Council's Minutes were raised and passed during our December 14th meeting, but did not get signed. Would you like to sign the minutes or wait until Mr. Bertels comes back from vacation. Ms. Mason "will wait until Mr. Bertels comes back"
- December Minutes review Mr. Spitzer makes motion to accept Decembers Minutes, Ms. Meyer's seconded motion. Motion passes unanimously

c. **Treasurer** – Julie Buzby-
- Only spending from this month was for a check order and printer ink.
- Got all the amendments turned in to the borough so that the money for projects in the Revenue Sharing can be used from oldest to newest monies.
- Currently in checking $4,298.88, transferred money from Money Market $3,000.00 to pay for the recycling project. $25.34 in savings and $21,721.62 in the Money Market.
- FY16 Revenue Sharing $19,300.00 that has not been awarded as of yet. Board need to request applications for projects.
- Ms. Mason asked that the treasures report be sent out with the minutes prior to the monthly meetings Mr. Houser makes motion to approve treasures report. Ms. Meyers seconds motion. Motion Passes unanimously.

13. Committee Reports:

a. ***Comp Plan Review*** - Mark Bertels-
- No report on Comp Plan due to Mr. Bartels being on vacation

b. ***501c (3) Committee*** – Mark Bertels- No action this month

c. ***Bylaws Committee*** – Roberta Mason-
- Review By-Laws during next meeting

d. ***Jonesville/Slipper Lake Advisory Action Committee*** – Mark Bertels-
- No current meeting assigned Mr. Rauscher submitted the bill to the legislator.

14. Old Business:

a. Correcting By-Laws-
- To reflect current Council practices as to the meeting dates that has changed to the last Wednesday of the month.

Sutton Community Council Regular Monthly Meeting
Wednesday, January 25, 2016, 7:00 pm @ Sutton Public Library
Agenda

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15. General Orders:
- No new general orders.

16. New Business:
- Ms. Devva Elmore, asking about a loader to take care of the hill at the school. Working on an Ice Skating Rink looking to purchase a snow blower for the school to help clear the snow off the rink. Brand new one is $8,500.00 and I can get one for $7,000.00 used.
- Ms. Mason will put out the revenue sharing application out on the website. Ms. Mason makes a motion to put FY16 on the website within a week. Ms. Buzby seconds motion. Motion passes unanimously.
- Ms. Mason; Form a SPUD Committee, our comp plan restates businesses and activities that we don't really decide in our community, and those things can be allowed by the council on a public hearing basis that's our Comp Plan. Committee will determine whether the community decides to keep the SPUD as is, or want to make changes. They will investigate how to make changes, and then bring those changes to the Council for a public hearing. Time lines, I would like to see a full report at the next meeting about what we can do and what we need to do to get public input.
- Ms. Buzby; Recycling update dumpsters done, stairs done and paid for, awaiting for Chickaloon Village to pay for the dumpsters were shooting for the first weekend in March for the grand opening for the recycling program and having it open one weekend a month to start.

17. Restate motions and voting results-
- Motion December Minutes
- Motion Treasurer Report
- Motion to place FY16 Revenue Sharing application on website.
- Vote Wednesday at the borough Building about the out-sourcing of school jobs at Sutton Elementary.

18. Meeting Adjourned
- 7:47 pm

Mark Bertsch 2-22-17
President's Signature **Date**

Earl L. Houser 2-15-2017
Secretary's **Date**

Sutton Community Council
Treasurer's Report December 2016

		Checking	Saving	Money Market
Beginning	12/1/2016	1396.05	25.33	24718.69
Deposits:				
Expenses:	Check Order	-22.91		
	Walmart (Printer Ink)	-74.37		
Interest:		12/31/16 0.11	0.01	2.93
Transfer Money Market to Checking		3000.00		-3000.00
Ending	12/31/2016	4298.88	25.34	21721.62

Revenue Sharing Project Update

Project Name	Project FY					Current Month Totals		
	2011	2012	2013	2014	2015	Total	Dispersed	Remaining
SCC	453.57	4.93	1783.28	2500.00	600.00	5341.78	97.28	5244.50
Sutton PTA		439.55			660.00	1099.55		1099.55
Eaglecrest		401.33		1600.00		2001.33		2001.33
Alpine Civic Club		1300.00	7650.00	7650.00	12265.00	28865.00		28865.00
Friends of The Library								
Concert			476.84			476.84		476.84
Youth					2500.00	2500.00		2500.00
ACC (Vet Day Dinner)				300.00		300.00		300.00
Sutton Post Office					175.00	175.00		175.00
Recycle Sutton					4000.00	4000.00		4000.00
Totals	453.57	2145.81	9910.12	12050.00	20200.00	44759.50		44662.22
				Total without 2015		24559.50		

Sutton Community Council
Revenue Sharing 2015

Organization	Project	$ Award
Sutton Community Council	Yearly Operating Budget	600
Sutton PTA	Helmets, Knee Pads, Shoulder Pads	660
Sutton Post Office	Garden Materials	175
Friends of the Sutton Library	Youth Programming	2,500
Recycle Sutton	Stairs, Signage, Brochures, Flyers	4,000
Alpine Civic Club – Community Hall	Dismantle building, storage of reusable material, demolish current basement.	12,265
TOTAL		$20,200

Sutton PTA has money from previous years' projects ($440) that can be rolled over to this year to complete their request of helmets, knee and shoulder pads for this year.

Sutton Community Council Annual Monthly Meeting

1-25-2017

	Print Name		E-Mail Address
1)	Houser, Earl		
2)	Sandra Myers		
3)	Chris Spitzer		
4)	Denna Elmore		
5)	Charles Grey		
6)	Frank Burzby		
7)	Juli Burzby.		
8)			
9)			
10)			
11)			
12)			
13)			
14)			
15)			
16)			
17)			
18)			
19)			

Talkeetna Community Council, Inc.
The Regular Monthly Meeting of the TCCI
Monday January 2, 2017 at 7:00pm at the Talkeetna Community Library
Final Draft of Minutes

1. Call to Order: 7:00pm.

2. Quorum Established: Paul Button, Mary Farina, Chris Grabowski, Jeff Lebegue, Ed O'Connor and Peg Vos; Christi Seay was absent (6/7).

3. Chris Grabowski will take the minutes.

4. Approval of Agenda: Paul made the motion to approve the agenda; Peg 2nd. The motion passed unanimously (5/5).

5. Approval of Minutes: Peg made the motion to approve the minutes of the December 5th, 2016 meeting. Chris 2nd. Motion passed unanimously (5/5).

6. Treasurer's Report: No report given; treasurer was not present.

7. Out-of-Town Guests: None.

8. Correspondence:

- Paul gave an update on this past month's correspondence.
- A deadline was established for future correspondence to be added future meetings. That deadline is 5pm on the Friday prior to the next TCCI meeting.

9. Announcements: There were no announcements.

10. Persons to be Heard:

- Larry Dearman, David Sutton, Connie Twigg, Holly Sheldon Lee, John Stefanski, Gerri McCann, Cary Birdsall, Travis Khachatoorian, Diana Shear, Ruth Wood, Marion Cook, Roger Marrow, Dianne Marrow, Rick Shear, Joe McAneney, Grete Perkins, Sally Noe Cook, Tim Rose and Shandi McEwen spoke to the Council.
- A letter from Greg Garris was read by Holly Sheldon Lee.

11. Assembly Update: Randall Kowalke gave an Assembly Update.

12. Committee & Board Reports:

A. HARM: Chris Grabowski gave an update.
B. Safe River Access: Peg Voss stated that the first meeting of the TCCI-SRA will be held on January 16th at 6:30pm at the TKA Roadhouse.
C. TPAC: John Strasenburgh gave a report.
D. Main Street SPUD Review: Laura Wright gave a report.
E. Recycling: Brenda Walsh gave a report.
- TKA Recycling meetings will take place on the 3rd Thursday of every month at 6:30pm at the TKA Roadhouse.

F. RSA: There was nothing to report.
G. District Review: There was nothing to report.
H. Skatepark: Lisa Shelby gave a report.

13. Unfinished Business: There was no unfinished business.

14. New Business:

A. Temporary Structures in SPUD (Permit & 30 Day Limit):

- Paul made the motion to write a letter to ask the MSB to clarify the definition of temporary structures in the SPUD; Mary 2nd. The motion passed unanimously (5/5).

B. SPUD Update for Cannabis:

- Paul made the motion to write a letter to the MSB asking the MSB to amend the TKA SPUD regulations to add an item under "conditional uses" for each of the six TKA SPUD Districts except Christiansen Lake that would read as follows: "marijuana related facilities in accordance with the requirements in MSB 17.60, Conditional Uses".; Peg 2nd. The motion passed unanimously (5/5).

15. Adjourn: Chris made the motion to adjourn at 9:19pm; Mary 2nd. Motion passed unanimously (5/5).

Approved By: Christopher R Grabowski

Attested To:

Willow Area Community Organization
P.O. Box 1027 - Willow - AK 99688
907-495-6633
www.waco-ak.org

Meeting Minutes

Date: November 7, 2016
Occasion: General Meeting
Called to Order: 7:05 pm

Quorum: Board Quorum and Community Quorum present.
Agenda: Approved adding MEA guest speaker.
Minutes: October 3, 2016 minutes approved as amended.

Borough Assembly Report: Randall received WACO letter asking for marijuana tax to go to preschool funding and will move it to Assembly and Mayor. He said there will be a lot of competition for the money but will support the WACO request. Borough recreation bonds passed. There will be community discussion regarding projects funded by the bond after February 1. Randall said the Assembly discussed a borough-wide gravel tax but moved to do more research on the issue and discuss again in Feb. He also said a company is considering reopening a gold mine in Craigie Creek area of Hatcher Pass with a possible smeltering plant on 70 acres across from the Raceway. It is projected to be a 24/5 operation that will add large truck traffic to the Willow Fishhook Road but will also add about 60 new jobs in the area.

Officer Reports:

1. ***Secretary:*** Read thank you cards received from recipients of WACO money.
2. ***Treasurer***: Not Present.
3. ***Vice Chair:*** Not present.
4. ***Chair:*** Comments page on file. WACO received the revised maintenance agreement for WCC from the Borough. Roni Winder resigned as Vice Chair of WACO and Jaimee High resigned as Member At Large.

Guest Speaker: MEA representative Kierre Childers said MEA will be clearing burned right of way from Sockeye Fire between miles 72.3 to 77 and brought a map illustrating the area. Clearing will be just along transmission lines, however MEA sent letters to land owners asking for permission to clear 20 feet beyond.

Committee Reports:

1. ***Carnival:*** Sue Morgan took over as coordinator for Carnival. Next meeting is Nov 21 at 7 pm in WCC. A lot has been done for Carnival but some things still need to be covered – especially help with kitchen.
2. ***Trails:*** Waiting for snow!
3. ***Youth Forum:*** Next meeting December 1.
4. ***CERT:*** CERT members attended Red Cross shelter training session this past month. CERT helped keep Trunk or Treat safe. Two CERT Willow members attended training in Maryland. CERT will provide emergency preparedness training to employees of Sunshine clinic.
5. **Willow Recycling:** Average over 70 households on recycling days. Can recycle glass at Target.
6. **Fire Service:** Eleven incidents last month. Four-mile structure is under construction and will be completed by first part of January. A tanker truck was donated from Anchorage and will be stationed at the new 4-mile site.

Unfinished Business: None

New Business

1. Kathy Fiedler spoke about starting a non-profit preschool/day care. Dana Hill finished the discussion saying it may be possible to use space from school district. She would like a needs assessment from the community. She also said a non-profit still has to pay for itself (the going monthly rate is $560 per child) so will have to charge money but that many parents may qualify for state assistance. Dana has applied for licensing and wants to partner with King's Chapel Church so they may do bookkeeping. She would like to offer the following options of care: ½ day morning and ½ day afternoon, full day and after school care for up to 5th graders. Dana passed out a needs assessment and said she will finalize service options by January.

At-Large Representative Reports: No reports.

Community Groups/Clubs

1. ***Chamber of Commerce***: Will support gifts for kids at Holiday Dinner.
2. ***Community Enrichment:*** No report.
3. ***Library:*** Between 125 – 150 kids turned out for Trunk or Treat. The library will be closed Nov. 11 and Nov. 24 – 35. Fiber Arts gathering is 11/16 11am-1pm, Morning Book Club, 11/30, Computer class 11/21 at 10:30 am.
4. ***Lion's Club:*** Pig raffle tickets available – drawing in December. Giving tree will be available at Holiday Dinner and in library after that. Need turkeys for dinner (between 10 and 13 pounds – take to library).
5. ***Willow Health Organization:*** No report.
6. ***Willow Historical Wildlife Foundation:*** Meeting Nov 9th at 7pm.
7. ***Willow Dog Mushers Association***: No report.
8. ***Garden Club:*** No program in November.
9. ***LNG:*** No report.
10. ***PTA:*** Chili cook-off November 10 at 5:30.

Persons to be Heard:

Herman questioned why there could be no discussion with Randall about the Old Log Building.

Adjourned 8:20 pm

SUBMITTED:

Sue Monga 1/9/2017

Secretary Date

APPROVED:

Harry Banks 1-9-2017

Harry Banks, Chair Date

Willow Area Community Organization
P.O. Box 1027 - Willow - AK 99688
907-495-6633
www.waco-ak.org

Meeting Minutes

Date: December 5, 2016
Occasion: General Meeting
Called to Order: 7:06 pm

Quorum: Board Quorum and Community Quorum present.
Agenda: Approved adding Melissa Kemberling for MatSu Health Foundation as guest speaker.
Minutes: November 7, 2016 minutes approved as amended.

Borough Assembly Report: No Report.

Officer Reports:

1. ***Secretary:*** Discussed that all grant proposals and grant information will be stored in a folder in WCC.
2. ***Treasurer***: All of the revenue share grant money designated to the 40-acre park has been used. WCC fuel oil bill was only $300-400 instead of $2,400 that was normal bill before geothermal heat pump. Vince said year-end money from gaming needs to be reduced by only $11,0000.
3. ***Vice Chair:*** Kathy will be making changes on use of WCC.
4. ***Chair:*** Comments page on file. Harry welcomed new Board members Kathy Watkins and Bill Mailer. The school district will help with needs assessment for pre-school. Feedback from this is expected in January or February. He asked Mat Su Music to advise on repairs to WCC sound system.

Guest Speaker: Melissa Kemberling presented information on the Mat Su Health needs assessment. Book is available in the Library. Two noted outcomes of assessment: 1) work on a community resource center and 2) develop a care coordination program.

Committee Reports:

1. ***Carnival:*** Raffle tickets are available. Asked for volunteers to help with Kitchen.
2. ***Trails:*** No report.
3. ***Youth Forum:*** Newman's submitted a bill for $25,000 to construct parking lot in 40-acre park. They donated well over $6,000 in materials and service. The community extends a huge thank you to Newman's for their generosity. Work in the park is done for the year. Currently waiting for information from the Borough regarding the bond money dedicated to the park. Thank you to Trails Committee for committing to plow the driveway and parking lot this winter.
4. ***CERT:*** Want to increase training of CERT team – 16 members attended last training event.
5. **Willow Recycling:** No matter what the weather recycling is always open on its days of service. Some Christmas materials are not recyclable.
6. **Fire Service:** Fifteen calls last month. Four-mile structure is under construction and will be completed by first part of January. The tanker truck donated from Anchorage is being worked on. Fire crew is building up ice on the skating rink.

Unfinished Business: None

New Business

1. Year End WACO Grant Awards. The awards were advertised as having a total of $15,0000 however, at the beginning of this meeting Vince said the amount in gaming that needed to be reduced by end of year was only $11,000. The Board took a short break and discussed this as the committee had made recommendations based on the 15K number. The Board reconvened and the following motion was made:

MOTION: To keep the total amount of year-end grants at $15,000. Motion seconded.
VOTE: 6 yes, 1 no. Motion passed.

MOTION: Approve funded projects as recommended by committee.
VOTE: Passed unanimous

Funded projects are as follows:
1) Willow Elementary School ski equipment: $6,000
2) Arctic Paws for service dog equipment: $2,000
3) CERT training: $1,568.00
4) Willow Elementary School for Safe Bus Rider Appreciation Day Movie: $1,500.00
5) Willow Junior 100 sled dog race: $1,000
6) Willow Library Programs: $3,000.00

At-Large Representative Reports:
1) Talon attended CERT training. The 40-acre park has a kiosk that was donated by Bill Dale.
2) Carrie had one request for a WACO financial report.

Community Groups/Clubs
1. ***Chamber of Commerce***: Played Santa at Community Dinner.
2. ***Community Enrichment:*** No report.
3. ***Library:*** Next computer class will be in January. Library closed Dec. 24 – 26 and Jan 2. Kara Eubank arranged Clair Fitzgerald's Christmas Village in cabinet in WCC hallway.
4. ***Lion's Club:*** No report.
5. ***Willow Health Organization:*** Doing preliminary work on April Health Fair.
6. ***Willow Historical Wildlife Association:*** Meeting Dec. 14th at 7pm in WCC. Working on bylaws.
7. ***Willow Dog Mushers Association***: No report.
8. ***Garden Club:*** Floral arrangement workshop Dec. 17th.
9. ***LNG:*** Nothing to report for some time so asked to remove from minutes.
10. ***PTA:*** No report.

Persons to be Heard: None

Announcements: 163 families were recipients of Thanksgiving Blessing.
Marianne spoke for Willow Elementary to thank Board for approving school's grant proposals.

Adjourned 8:30 pm. Next Meeting January 9th.

SUBMITTED:

Sue Morgan
Secretary

Date 2/13/2017

APPROVED:

Harry Banks
Harry Banks, Chair

2-13-2017
Date

Willow Area Community Organization
P.O. Box 1027 - Willow - AK 99688
907-495-6633
www.waco-ak.org

Meeting Minutes

Date: January 9, 2017
Occasion: General Meeting
Called to Order: 7:06 pm

Quorum: Board Quorum and Community Quorum present.
Agenda: Approved adding Kierre Childers from MEA and Patty White as guest speakers.
Minutes: December 9, 2016 minutes approved as written.

Borough Assembly Report: Randall reported there is a new Borough finance manager. WACO will receive $12,900 in revenue share money this year. Borough Assembly is expected to pass an amendment on the revenue share at their next meeting. He clarified that the gold mine opening in Hatcher Pass will have a reduction plant at mile 76 and not a smelter. Mine representatives will be at the February 13th WACO meeting.

Officer Reports:

1. ***Secretary:*** Read a memo from Mat Su Recycling.
2. ***Treasurer***: Sully's is shutting down next week so WACO should be looking for a new location to sell pull tabs.
3. ***Vice Chair:*** Kathy thanked those that helped clear out back room in WCC. Several pieces of equipment were sold. She received a new revised Borough WCC management agreement. She also developed a new facility use form for community groups that use WCC. The Borough will install new push button locks on WCC doors in July. In addition, they will fix ceiling tiles and an upstairs water pipe.
4. ***Chair:*** Comments page on file. Public access to water will no longer be available at Newman's. Asked if there could be a public water source developed at WCC. Fourteen families responded to the preschool needs assessment survey. Harry appointed the following Nominating Committee for officers for April election: Tam Boeve, Jane Newman and Madeline Gocke.

Guest Speakers:

1. Kierre said MEA is sending final letters and making phone calls to ask permission to clear dead trees outside the MEA right of way.
2. Patty White wants to have Willow Get Together on WCC grounds from Memorial Day to Labor Day every Saturday and Sunday.

Committee Reports:

1. ***Carnival:*** Discussed Kick Off Dinner tickets. Asked for help for various Carnival events.
2. ***Trails:*** Trails are useable. Mast Su grant cycle begins February 1. Park is open – parking lot plowed. Trails Committee has funding and permits to develop trail from park parking lot to Shirley Creek.
3. ***Youth Forum:*** Next meeting is February 2. Plan for park will be revised and costs estimated. New projects to be developed will be sledding hill and dog park. Working on gates for park.
4. ***CERT:*** Expressed thanks for year-end funds. Willow CERT will be part of Borough disaster team. There is a free class on Jan 19th on frostbite and heat exhaustion.
5. ***Willow Recycling:*** Door prize is reusable grocery bag and produce bags.
6. ***Fire Service***: Eight calls last month. Four-mile structure opens on the 19th. Fire crew is building up ice on school skating rink.

Unfinished Business: None

New Business

1. Library Association would like to use WACO gaming permit for raffle.

MOTION: Allow Library Association to use WACO gaming permit for raffle. Motion seconded.
VOTE: Motion passed unanimous.

At-Large Representative Reports:

1. Talon attended several community meetings.
2. Carrie had a person ask about gold mine.

Community Groups/Clubs

1. ***Chamber of Commerce***: Assisted Willow True Value Hardware to put Christmas lights on large tree. Chamber sponsors permit for Carnival lake use. They provide outhouses and patrol lake for hazards in exchange for the permit.
2. ***Community Enrichment:*** No report.
3. ***Library:*** Working on speaker list for future library events. Thanked WACO for end of year funds. Mentioned several ways to donate to library: pick – click – give and Fred Meyers Community Awards. Plans are finished for library upgrade; building will be in same location but twice the size. Will submit application for Capitol Improvement projects through legislature.
4. ***Lion's Club:*** Bloodmobile will be at first Saturday at Winter Carnival. Call Tom for an appointment.
5. ***Willow Health Organization:*** No report.
6. ***Willow Historical Wildlife Foundation:*** Meeting Wednesday the 11th at 7pm in WCC.
7. ***Willow Dog Mushers Association***: No report.
8. ***Garden Club:*** No meeting in January.
9. ***LNG:*** Nothing to report for some time so asked to remove from minutes.
10. ***PTA:*** School principal thanked Fire Service for building up the ice rink. School thanks WACO for end of year funds.

Persons to be Heard:

1. Jim Huston had some questions about the new Borough WCC management agreement. Harry suggested Jim outline his concerns and give them to him.
2. Harry has classes on Monday night in Wasilla and may be late for meetings.

Announcements: Short discussion on possible new vendors for pull tabs. Asked for suggestions from community members.

Adjourned 8:40 pm. Next Meeting February 13th.

SUBMITTED:

Sue Mage

Secretary

Date 2/13/2012

APPROVED:

Harry Banks

Harry Banks, Chair

Date 2-13-2017