

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Edna DeVries

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Michael Brown

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Maxwell Sumner, District 4
Bill Gamble, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, JUNE 17, 2025

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[25-100](#)

A. Assembly Manager Evaluation Meeting Minutes: 05/20/25

B. Assembly Regular Meeting Minutes: 05/20/25

C. Assembly Attorney Evaluation Meeting Minutes: 06/03/25

D. Assembly Regular Meeting Minutes: 06/03/25

Attachments: [06/17/25 - Minutes for Packet](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

3. State of Alaska

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

3. Bond Projections

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[25-101](#)

1. Agriculture Advisory Board: 04/16/25
2. Big Lake Community Council: 02/25/25, 04/08/25
3. Board of Ethics: Ethics Advisory Opinion 25-01
4. Caswell Lakes RSA Board of Supervisors: 02/10/25
5. North Lakes Community Council: 02/27/25, 03/27/25, 04/24/25, Resolution No. 24-004
6. Planning Commission: 05/19/25, Resolution No. 25-08
7. South Lakes Community Council: 06/02/25
8. Talkeetna Community Council: 04/07/25, 05/05/25
9. Tanaina Community Council: 04/22/25
10. Trapper Creek Community Council: 04/17/25
11. Waterbody Setback Advisory Board: 03/12/25

Attachments: [06/17/25 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 25-110](#)

Reporting The Conclusion Of Contract For Bid No. 25-075B With Orion Construction, Inc. For A Final Contract Amount Of \$441,631.02 For The Wasilla Pool Drain Repairs Project.

Attachments: [IM 25-110](#)

[IM 25-138](#)

Informing The Assembly Of The Request For The Manager's Signature On The Fleet Maintenance Agreement Between The Borough And The City Of Houston For The Service Period Of July 1, 2025, Through June 30, 2030.

Attachments: [IM 25-138](#)

[IM 25-142](#)

Reporting The Conclusion Of Contract For Bid No. 25-032B With Western Construction & Equipment, LLC. In A Final Contract Amount Of \$438,959 For The 2024 Talkeetna Revetment And Dike Repair.

Attachments: [IM 25-142](#)

VII. SPECIAL ORDERS

A. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 25-042](#) An Ordinance Approving An Appropriation Of \$739,703 From The Enhanced 911 Fund Balance To A Project To Allow The City Of Palmer To Obtain Reimbursement From The Enhanced 911 Surcharge Funding For A VESTA 911 Telephone System.
RS 25-035: A Resolution Approving The Scope Of Work And Budget For A Project To Allow The City Of Palmer To Obtain Reimbursement From The Enhanced 911 Surcharge Funding For A VESTA 911 Telephone System.

Attachments: [OR 25-042](#)
[RS 25-035](#)
[IM 25-077](#)

[OR 25-050](#) An Ordinance Modifying The Intent, Notification, And Appeal Process For MSB 17.05, Essential Service Utilities.

Sponsors: Hale and Gamble

Attachments: [OR 25-050](#)
[IM 25-086](#)

[OR 25-074](#) An Ordinance Accepting And Appropriating \$19,618.11 Of Revenues From Fiscal Year 2025 Public Donations To The Animal Care And Regulation Capital Projects Budget For Animal Care Outdoor Facility Upgrades.
RS 25-060: A Resolution Approving The Scope Of Work And Budget For The Animal Care Outdoor Facility Upgrades Project.

Attachments: [OR 25-074](#)
[RS 25-060](#)
[IM 25-131](#)

[OR 25-075](#) An Ordinance Appropriating Road Service Area Operating Funds To Each Road Service Area's Capital Project Fund.

Attachments: [OR 25-075](#)
[IM 25-133](#)

C. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 25-062](#) A Resolution Extending The Time Of Completion For Project No. 15050, Fund 440, Jay Nolfi Park Improvements To June 30, 2026.

Attachments: [RS 25-062](#)
[IM 25-137](#)

2. ACTION MEMORANDUMS

[AM 25-063](#) Award Of Bid No. 25-174B To Battleground, LLC. In The Contract Amount Of \$302,956 For North Colony Road Service Area No. 23 And Alpine Road Service Area No. 31 Annual Road Maintenance.

Attachments: [AM 25-063](#)

[AM 25-064](#) Approval Of Utility Relocation Costs Of \$163,447.70 To Enstar Natural Gas, For The Crimsonview Drive, Vermillion Drive, Thalo Drive, Ochre Drive And Crimsonview Court Reconstruction Project In South Colony Road Service Area No. 16; And Extend The Completion Date To December 15, 2026.

Attachments: [AM 25-064](#)

[AM 25-065](#) Award Of Bid No. 25-166B To Fierce Fire Protection Services In The Contract Amount Of \$227,902 To Provide Fire Alarm Security Systems, Carbon Monoxide Devices, Water Tank Systems, And Monitoring For The Public Works Department.

Attachments: [AM 25-065](#)

[AM 25-066](#) Approval Of Contract Amendment No. 4 To Contract No. 24-157B With Orion Construction Inc For The Animal Care Upgrades Construction Project To Extend The Contract Completion Date To December 15, 2025.

Attachments: [AM 25-066](#)

[AM 25-067](#) Award Of Bid No. 25-183B To Swisher Pumping, LLC. In The Contract Amount Not To Exceed \$200,000 To Provide Leachate Hauling And Disposal Services.

Attachments: [AM 25-067](#)

[AM 25-068](#) Award Of Bid No. 25-177B To QAP In The Contract Amount Of \$1,171,815 To Construct Phase I Meadow Lakes Loop Improvements.

Attachments: [AM 25-068](#)

[AM 25-069](#) Approval Of Utility Relocation Costs Of \$131,542.17 To Matanuska Telecom Association, Inc., For The Melanie Lane, Brian Drive Project In Greater Butte Road Service Area No. 26, With An Extended Completion Date Of July 15, 2026.

Attachments: [AM 25-069](#)

[AM 25-070](#) Award Of Proposal No. 25-121P To Kinney Engineering, LLC. In The Contract Amount Of \$907,678 To Design Green Forest Drive.

Attachments: [AM 25-070](#)

[AM 25-071](#) Award Of Proposal No. 25-142P To Professional & Technical Services, Inc. In The Contract Amount Of \$428,290 To Design Johnson's Road Upgrade.

Attachments: [AM 25-071](#)

[AM 25-072](#) Approval of Amendments To The 2025 Road Improvement Project Lists For South Colony Road Service Area No. 16 and Greater Talkeetna Road Service Area No. 29.

Attachments: [AM 25-072](#)

[AM 25-073](#) Award Of Proposal No. 25-148P To Collins Construction In The Contract Amount Not To Exceed \$15,750,000 To Design And Build Academy Charter School.

Attachments: [AM 25-073](#)

VIII. UNFINISHED BUSINESS

[OR 25-054](#) An Ordinance Adopting MSB 15.24.030(B)(48) Bogard-Seldon Corridor Access Management Plan.

Attachments: [OR 25-054](#)

[IM 25-093](#)

[06/17/25 - Fonov Pending Amendment](#)

[06/17/25 - Nowers Proposed Amendment](#)

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 07/15/25 Assembly Chambers)

[OR 25-068](#) An Ordinance Amending MSB 2.38.Community Development Department; Title 18, Related To The Port District; And Title 23, Related To Land Management, To Reassign Responsibility For Administering Land Selection, Management And Development For Port MacKenzie.

Sponsors: Gamble

Attachments: [OR 25-068](#)
[IM 25-121](#)

[OR 25-077](#) An Ordinance Approving An Appropriation Of \$146,973 From The Enhanced 911 Fund Balance To A Project To Allow The City Of Wasilla To Obtain Reimbursement From The Enhanced 911 Surcharge Funding For Priority Dispatch Law Enforcement Protocol Software.

RS 25-064: A Resolution Approving The Scope Of Work And Budget For A Project To Allow The City Of Wasilla To Obtain Reimbursement From The Enhanced 911 Surcharge Funding For Priority Dispatch Law Enforcement Protocol Software.

Attachments: [OR 25-077](#)
[RS 25-064](#)
[IM 25-140](#)

[OR 25-078](#) An Ordinance Accepting And Appropriating \$38,777.21 From The Mat-Su Trails And Parks Foundation For The Matanuska Greenbelt Trails Signage And Trailhead Improvements.

RS 25-065: A Resolution Approving The Scope Of Work And Budget For The Matanuska Greenbelt Trails Signage And Trailhead Improvements.

Attachments: [OR 25-078](#)
[RS 25-065](#)
[IM 25-141](#)

[OR 25-080](#) An Ordinance Approving An Appropriation Of \$200,000 From The West Lakes Fire Service Area No. 136 Fund Balance To The Central Mat-Su Fire Service Area No. 130 Fund Balance For The Purchase Of A Used Fire Engine.

Attachments: [OR 25-080](#)
[IM 25-144](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[25-102](#) Mayoral Requests for Confirmation

Attachments: [06/17/25 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

[OR 25-046](#) An Ordinance Amending MSB 17.60, Conditional Uses, To Include Permit Requirements And Standards For Homeless Shelters.

Sponsors: Sumner and Gamble

Attachments: [OR 25-046](#)

[IM 25-082](#)

[05/20/25 - Gamble & Sumner Amendment](#)

[06/03/25 - Sumner Amendment](#)

[06/03/25 - Nowers Amendment](#)

[06/17/25 - Hale Reconsideration](#)

[Planning Commission Resolution No. 25-06](#)

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.