

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Edna DeVries

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Jesse Sumner, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, JUNE 21, 2022

20-073

Ways you can submit comment, participate telephonically, or observe the Assembly meeting:

IN WRITING: You can submit written comments to
leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear “Joining conference” when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear “Your hand has been raised.”
- When it is your turn to testify you will hear “Your line has been unmuted.”
- State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- <https://matanuska.legistar.com/Calendar.aspx>
- <https://www.facebook.com/MatSuBorough>
- Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[22-116](#)

1. Big Lake RSA Board of Supervisors: 05/11/22
2. Greater Talkeetna RSA Board of Supervisors: 05/12/22
3. Meadow Lakes Community Council: 04/13/22
4. Planning Commission: 05/16/22, Resolution Nos. 22-13, 22-18
5. Platting Board: Resolution No. 22-025
6. Transportation Advisory Board: 02/25/22, 04/22/22, Resolution Nos. 22-01, 22-02, 22-04
7. Wastewater and Septage Advisory Board: 02/11/21, 05/26/21, Resolution No. 22-01

Attachments: [06/21/22 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 22-146](#) Informing The Assembly Of The Manager's Authorization Of A Grant Application To The Alaska Sustainable Salmon Fund For Fish Passage Improvements.

Attachments: [2022-IM-146](#)

[IM 22-147](#) Informing The Assembly Of A Grant Amendment For The 2018 November Cook Inlet Earthquake Disaster To Be Presented To The Borough Manager For Signature.

Attachments: [2022-IM-147](#)

[IM 22-148](#) Informing The Assembly Of The Managers Signature On And Submittal Of The Required Application Forms For The Annual Emergency Management Performance Grant From The Alaska State Division Of Homeland Security And Emergency Management.

Attachments: [2022-IM-148](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 22-038](#) An Ordinance Creating Moose Park Subdivision II Road Paving Local Improvement District No. 645, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Attachments: [2022-OR-038](#)

[2022-IM-080](#)

[OR 22-038 - Ballot Tally Recommending Approval](#)

[OR 22-068](#) An Ordinance Approving The Sale Of Borough-Owned Land Identified As Lot 4 And Lot 5, Block 4, Matanuska Townsite, U.S. Survey 1169, To The Adjacent Property Owner, Kenneth And Myra Olson; And Repealing The Public Purpose Dedication Placed On The Borough Lot.

Attachments: [OR 22-068](#)
[IM 22-126](#)

[OR 22-069](#) An Ordinance Providing For The Sale Of Certain Borough-Wide Real Property Acquired Through Tax Foreclosure For Delinquent Real Property Tax Years 2015 And Prior And Special Assessment For 2016 And Prior; And Not Needed For Public Purpose.

Attachments: [2022-OR-069](#)
[2022-IM-127](#)

[OR 22-071](#) An Ordinance Approving The Manager Amending The Ground Lease Between The Borough As Lessor And Renewable IPP, LLC. As The Lessee, For A Solar Utility Located Within The City Of Houston On Borough-Owned Land.

Attachments: [2022-OR-071](#)
[2022-IM-130](#)

[OR 22-072](#) An Ordinance Approving An Appropriation Of \$21,260 From The Talkeetna Fire Service Area Fund Balance, Fund 254, To Purchase Firefighter Turnout Coats And Pants.
RS 22-059: A Resolution Approving The Scope Of Work And Budget For A Project To Purchase Firefighter Turnout Coats And Pants For Talkeetna Fire Service Area.

Attachments: [2022-OR-072](#)
[2022-RS-059](#)
[2022-IM-033](#)

[OR 22-073](#) An Ordinance Establishing A Provision Within Borough Code To Address Abuses Of The 911 Telephone System By Adopting MSB 8.15.010, Abuse Of 911 System; And Amending MSB 1.45.100, Schedule Of Fines For Infractions, To Add Fines For Violation Of MSB 8.15.010.

Attachments: [2022-OR-073](#)
[2022-IM-134](#)

[OR 22-074](#) An Ordinance Approving Land Classifications Of One Borough-Owned Parcel For The Purpose Of Resource Management And Watershed; And Guiding Future Use And Development Of Said Parcel.

Attachments: [2022-OR-074](#)
[2022-IM-135](#)

[OR 22-075](#) An Ordinance Accepting And Appropriating \$13,160.27 Of Revenues From Fiscal Year 2022 Public Donations, To The Animal Care And Regulation Operating Budget For Animal Care Supplies.

Attachments: [2022-OR-075](#)
[2022-IM-136](#)

[OR 22-079](#) An Ordinance Accepting And Appropriating \$10,519,653.50 In American Rescue Plan Corona Virus State And Local Fiscal Recovery Funds From The United States Treasury Department. RS 22-061: A Resolution Approving The Scope Of Work And Budget For The American Rescue Plan Corona Virus State And Local Fiscal Recovery Funds.

Attachments: [2022-OR-079](#)
[2022-RS-061](#)
[2022-IM-142](#)

[OR 22-080](#) An Ordinance Reappropriating \$85,537.19 From Fund 410, Project No. 30038 Caswell Road Service Area No. 15 Fiscal Year 2023 Service Area Appropriation, To Fund 272, Caswell Lakes Fiscal Year 2023 Operating Budget For Road Maintenance Service. RS 22-062: A Resolution Amending The Budgets For Project No. 300038, Caswell Road Service Area No. 15 Fiscal Year 2023 Service Area Appropriation; And Fund 272, Fiscal Year 2023 Caswell Lakes Road Maintenance Services Operating Budget.

Attachments: [2022-OR-080](#)
[2022-RS-062](#)
[2022-IM-143](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

2. ACTION MEMORANDUMS

[AM 22-046](#) Requesting Approval To Increase The Single Project Limit Amount To \$150,000, For The Engineering And Survey Services Contracts With HDL Engineering Consultants LLC., Lounsbury And Associates Inc., And Stantec Consulting Services Inc.

Attachments: [2022-AM-046](#)

[AM 22-075](#) Approval of Contract Amendment No. Two, To Contract No. 21-142P With Kinney Engineering, LLC. In The Amount of \$33,866.33 For Additional Construction Administration Support Services.

Attachments: [2022-AM-075](#)

[AM 22-076](#) Award Of Proposal No. 22-104P To DOWL, LLC. In The Contract Amount Of \$206,758 To Design School Pedestrian Pathways.

Attachments: [2022-AM-076](#)

[AM 22-077](#) Authorizing The Manager To Enter Into A Grant Agreement For Fiscal Year 2023 With Valley Community For Recycling Solutions In The Amount Of \$150,000.

Attachments: [2022-AM-077](#)

[AM 22-078](#) Award Of Proposal No. 22-090P(A) To CRW Engineering Group, LLC. In The Contract Amount Of \$727,539 To Design Upgrades And Extension Of Tex-Al Drive.

Attachments: [2022-AM-078](#)

[AM 22-079](#) Award Of Bid No. 22-149B To Bering Marine Corporation In The Contract Amount Of \$1,247,400 To Purchase Sodium Chloride.

Attachments: [2022-AM-079](#)

[AM 22-080](#) Eliminate A Portion Of The 15-Foot Wide Utility Easement East Adjacent To South Revere Street; And Replace With A 15-Foot Wide Utility Easement Around The Permanent Cul-De-Sac Of South Revere Street; Eliminate Three 30-Foot Wide Drainage Easements: One North-South On The West Boundary Of Tract A-3, Colonial Fields Phase III; A Portion Of A 30-Foot Wide East-To-West Drainage Easement South Of The Cul-De-Sac Of South Revere Street; A Portion Of The 30-Foot Wide East-To-West Drainage Easement Near The West Boundary Of Tract A-3, Colonial Fields Phase III, Located In Section 34, Township 17 North, Range 2 East, Seward Meridian.

Attachments: [2022-AM-080](#)

[AM 22-081](#) Award Of Proposal No. 22-136P To Lounsbury And Associates, Inc. In The Contract Amount Of \$116,352 To Design Road Improvements For The Birch Harbor Estates Subdivision.

Attachments: [2022-AM-081](#)

[AM 22-082](#) Award Of Bid No. 22-114B To Tutka, LLC. In The Contract Amount Of \$651,457.98 To Repair Port Mackenzie Area Roads.

Attachments: [2022-AM-082](#)

[AM 22-083](#) Award of Bid No. 22-150B to Dirtworks, Inc. In the Contract amount of \$858,479 For O'Brien Creek Fish Passage Improvements.

Attachments: [2022-AM-083](#)

[AM 22-084](#) Award Of Bid No. 22-139B (A) To Ficklin Construction, LLC. In The Contract Amount Of \$336,900 For Big Lake Elementary School Water System Upgrade.

Attachments: [2022-AM-084](#)

[AM 22-085](#) Award Of Bid No. 22-139B (B) To Dirtworks, Inc. In The Contract Amount Of \$584,200 For Butte Elementary School Water System Upgrades.

Attachments: [2022-AM-085](#)

[AM 22-086](#) Award Of Proposal No. 22-152P To Eagleview In The Contract Amount Of \$167,700 To Collect High-Resolution Oblique And Ortho Aerial Imagery In The Lake Louise Area.

Attachments: [2022-AM-086](#)

[AM 22-087](#) Approve The Costs Of Relocating Utilities To Matanuska Telephone Association In The Amount Of \$216,801.24 For Cormorant Way.

Attachments: [2022-AM-087](#)

[AM 22-088](#) Approve The Costs Of Relocating Utilities To Matanuska Telephone Association In The Amount Of \$444,812.73 For Belair Estates.

Attachments: [2022-AM-088](#)

[AM 22-089](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.

Attachments: [2022-AM-089](#)

[AM 22-090](#) Award Of Bid Number 22-156B To Northern Asphalt Construction, Inc. In The Contract Amount Of \$660,710 To Improve West Silver Drive And North Sasbo Bluff Loop.

Attachments: [2022-AM-090](#)

[AM 22-091](#) Award Of Proposal No. 22-104P(A) To Kinney Engineering, LLC. In The Contract Amount Of \$218,412 To Design A Pathway Adjacent To 49th State Street.

Attachments: [2022-AM-091](#)

[AM 22-092](#) Award Of Proposal No. 22-143P To The Boutet Company, Inc. In The Contract Amount Of \$158,115 To Design Upgrades To Williwaw Way, Kodiak Drive, And Helen Lane.

Attachments: [2022-AM-092](#)

[AM 22-093](#) Approval Of The Leave Accrual Rate Of 9.6919 Per Pay Period For The Public Works Director.

Attachments: [2022-AM-093](#)

VIII. UNFINISHED BUSINESS

[AM 22-074](#) Award Of Bid No. 22-145B To Western Construction And Equipment In The Contract Amount Not To Exceed \$1,780,210 Per Year For The Manufacture Of Sand, Chips, And Fill.

Attachments: [2022-AM-074](#)

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing July 19, 2022, Assembly Chambers)

[OR 22-057](#) An Ordinance Amending MSB 43.05.015, Purpose And Scope, To Reference The 2022 Subdivision Construction Manual.

Attachments: [OR 22-057](#)
[IM 22-138](#)

[OR 22-063](#) An Ordinance Repealing MSB 15.30, Official Streets And Highways Plan Map; Amending MSB 17.55.004, by striking the unused definition “Official Streets And Highways Plan;” And Adopting MSB 15.24.030(B) (46), Official Streets and Highway Plan 2022 Update.

Attachments: [OR 22-063](#)
[IM 22-118](#)
[08/02/22 - McKee Reconsideration](#)

[OR 22-081](#) An Ordinance Waiving The Requirements Of MSB 19.08.020, Location Of School Buildings; Waiving The Requirements Of MSB 19.08.023, Site Approval Process For Lease Of Charter School Facilities; And Approving The Location Of Knik Charter School At 4401 Palmer-Wasilla Highway.

Attachments: [OR 22-081](#)
[IM 22-145](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[22-118](#) Mayoral Requests for Confirmation

Attachments: [06/21/22 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

[OR 22-083](#) An Ordinance Repealing MSB 17.06, Electrical Generating And Delivery Facility, In Its Entirety.

Sponsors: Sumner

Attachments: [OR 22-083](#)
[IM 22-150](#)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.