

**MATANUSKA-SUSITNA BOROUGH INFORMATION MEMORANDUM** IM No. 18-002  
**SUBJECT: A RESOLUTION DECLARING THE BUFFALO MINE/SOAPSTONE**  
**COMMUNITY COUNCIL INACTIVE.**

**AGENDA OF: February 6, 2018**

**Assembly Action:**  
*Approved Under the Consent Agenda 2-6-18*

**MANAGER RECOMMENDATION:** Present to the Assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator: E. Probasco	<i>EP</i>	
	Planning and Land Use Director	<i>EP</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>JPM</i>	<i>1/29/18</i>

**ATTACHMENT (S) :** Fiscal Note: YES \_\_\_\_\_ NO X  
 Planning Commission Resolution 18-03 (2pp)  
 Resolution Serial No. 18-001 (pp)

**SUMMARY STATEMENT:**

The requirements for recognition of community councils is outlined in 2.76.030(B), which states:

(B) *Recognition of community councils.* Upon request of one or more voluntary associations and after public notice and hearing, the planning commission may recommend recognition of any one voluntary association as the community council for a given district. Recognition shall be by assembly resolution. To qualify for and maintain recognition, an association shall establish that it:

- (1) meets the definition of a "community council";
- (2) has a policy and practice of open membership which encourages participation of persons from all segments of the community;
- (3) does not charge dues, or require other financial contribution as a condition of membership or participation, in excess of \$10 per member per year. However, the organization may receive contributions of no more than \$50 per member per year from members to meet the costs of its

operations;

(4) is, in the opinion of the assembly, representative of the residents in the district;

(5) has held at least two meetings in the district which results in a determination to seek recognition as a community council. The meetings shall have been subsequent to public notice through newspaper publication, local radio, school distribution and other means reasonably adequate to inform most district residents of the meeting. The meetings may be held outside, but near the district if adequate public meeting space is not available within the district.

MSB 2.76.030(A) defines Community Councils as a nonprofit, voluntary, self-governing association composed of residents located within geographical areas designated as community council districts by the assembly.

MSB 2.76.030(C) states that "The planning commission may recommend to the assembly that the previously recognized community council be declared inactive if the community council has failed to meet the following requirements:

(1) The community council has not held a minimum of two meetings during the previous calendar year.

(2) The community council has failed to inform the borough administration of current officers with appropriate addresses and telephone numbers.

(3) The community council has failed to comply with the requirements to maintain recognition as specified in

MSB 2.76.030 (B)."

A routine review of all community council activities was conducted in October. The results of the review indicate that the Buffalo Mine/Soapstone Community Council has not provided the borough with meeting minutes since their November 7, 2013 meeting, and that they did not meet at all in 2014. As a result, this community council no longer meets the minimum requirements of MSB 2.76.030 and should be declared inactive.

The planning commission held a public hearing on January 15, 2018 and adopted Resolution 18-03, recommending the assembly declare the Buffalo Mine/Soapstone Community Council inactive.

**RECOMMENDATION:**

Staff recommends adoption of Resolution 18-001, declaring the Buffalo Mine/Soapstone Community Council as inactive.

By: Eileen Probasco  
Introduced: December 18, 2018  
Public Hearing: January 15, 2018  
Action: Approved

**MATANUSKA-SUSITNA BOROUGH  
PLANNING COMMISSION RESOLUTION NO. 18-03**

**A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION  
RECOMMENDING THE ASSEMBLY DECLARE THE BUFFALO MINE/SOAPSTONE  
COMMUNITY COUNCIL INACTIVE.**

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WHEREAS, Section 2.76.030(B) of the borough code establishes a process and minimum requirements for assembly recognition of a community council; and

WHEREAS, MSB 2.76.030(C) states that "The planning commission may recommend to the assembly that the previously recognized community council be declared inactive if the community council has failed to meet the following requirements:

- (1) The community council has not held a minimum of two meetings during the previous calendar year.
- (2) The community council has failed to inform the borough administration of current officers with appropriate addresses and telephone numbers.
- (3) The community council has failed to comply with the requirements to maintain recognition as specified in MSB 2.76.030(B)."

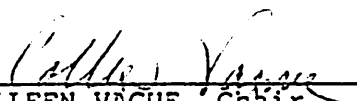
WHEREAS, the last meeting minutes which have been provided by the Buffalo Mine/Soapstone Community Council are from November 7,

2013, and correspondence with a CC representative reports they did not meet at all in 2014; and

WHEREAS, during a routine review in October 2017 of all community council activities, it was concluded that the Buffalo Mine/Soapstone Community Council no longer meets the minimum requirements of MSB 2.76.030 and should be declared inactive.

NOW THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Planning Commission hereby recommends the Borough Assembly declare the Buffalo Mine/Soapstone Community Council as inactive pursuant to MSB 2.76.030(C).

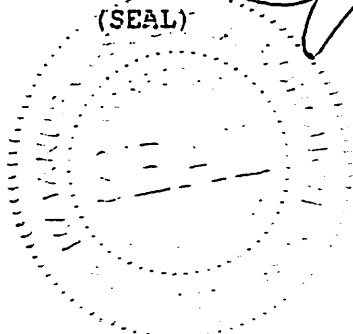
ADOPTED by the Matanuska-Susitna Borough Planning Commission this 15<sup>th</sup> day of January, 2018.

  
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COLLEEN VAGUE, Chair

ATTEST

  
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MARY BRODIGAN, Planning Clerk

(SEAL)



APPROVED UNANIMOUSLY: Vague, Anderson, Patterson, Chesbro, Elder,  
Glashan, and Mossanen