

SUBJECT: APPROVAL OF CHANGE ORDER No. 6 FOR CONTRACT NO. 23-002P(C) WITH DOWL, LLC, FOR THE EDGERTON PARKS ROAD-MOUNTAIN TRAILS DRIVE UPGRADE AND PATHWAY PROJECT TO EXTEND THE COMPLETION DATE TO JULY 31, 2026.

AGENDA OF: December 16, 2025

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Originator	<div>12/1/2025</div> <div>X A n d r e w S t r a h l e r</div> <div>Signed by: Andrew Strahler</div>
Project Management Division Manager	<div>12/3/2025</div> <div>X C o l e B r a n h a m</div> <div>Signed by: Cole Branhams</div>
Public Works Director	<div>RECOVERABLE SIGNATURE</div> <div>X T o m A d a m s , P E</div> <div>Signed by: Tom Adams</div>
Purchasing Director	<div>12/3/2025</div> <div>X R K r a f f t</div> <div>Signed by: Russ Krafft</div>
Finance Director	<div>RECOVERABLE SIGNATURE</div> <div>X C h e y e n n e H e i n d e l</div> <div>Signed by: Cheyenne Heindel</div>
Borough Attorney	<div>12/3/2025</div> <div>X N i c h o l a s S p i r o p o u l o s</div> <div>Signed by: Nicholas Spiropoulos</div>
Borough Manager	<div>12/3/2025</div> <div>X M i c h a e l B r o w n</div> <div>Signed by: Mike Brown</div>
Borough Clerk	<div>12/3/2025</div> <div>X B r e n d a J . H e n r y f o r</div> <div>Signed by: Brenda Henry</div>

ATTACHMENT(S): DOWL - Amendment Request.

SUMMARY STATEMENT: The Edgerton Parks Road - Mountain Trails Drive Upgrade and Pathway project, Project No. 35472-1812, is part of the Transportation Infrastructure Program 2021 (TIP21), approved as Proposition 1 by MSB voters in November 2021. The purpose of the Edgerton Parks Road - Mountain Trails Drive Upgrade and Pathway project is to upgrade Edgerton Parks Road to collector standards and provide pedestrian facilities from Palmer Fishhook Road to

Government Peak Recreational Area.

On September 8, 2022, the Purchasing Department awarded contract No. 23-002P(C) to DOWL, LLC, in the original contract amount of \$653,204 for the project design. The award was authorized through AM 22-115 September 6, 2022. The original contract completion date was set for December 31, 2024.

Change Order 1 added \$19,213 for additional design services and to prepare easement exhibits for the project.

Change Order 2 added \$7,835 for the preparation of a Temporary Water Use Authorization (TWUA) permit application for submittal to the Department of Natural Resources.

Change Order 3 added \$14,772 to prepare a DOT&PF Approach Road Permit application, update the bid documents to incorporate DOT&PF comments, prepare a special provision to the standard specifications for a Critical Path Method (CPM) schedule, and prepare an easement document for acquiring right of way necessary for the project. The final plans will be updated to reflect the acquired right of way.

Change Order 4 added \$424,875 for construction management services and extended the completion date to December 31, 2025. The amendment was authorized through AM 24-028.

Change Order 5 added \$10,615 to the contract for permitting.

Change Order 6 will add \$15,815 for additional construction management services and requests to extend the final completion date to July 31, 2026, to provide support for site stabilization and project closeout resulting from construction delays to address poor subgrade soils underlying the existing roadway structural section (AM 25-122).

The Administration requests to extend the final completion date for contract No. 23-002P(C) with DOWL, LLC, to July 31, 2026.

RECOMMENDATION OF ADMINISTRATION: Approve change order No. 6 for contract No. 23-002P(C) with DOWL LLC, to extend the final completion date to July 31, 2026.

Cecilia Anastasia

From: Cecilia.Anastasia@matsugov.us
Subject: FW: Edgerton Parks Rd and Mountain Trails Drive - Contract Amendment Request

From: Forrester Cook <fcook@dowl.com>
Sent: Thursday, November 13, 2025 1:37 PM
To: Andrew Strahler <andrew.strahler@matsugov.us>
Subject: Edgerton Parks Rd and Mountain Trails Drive - Contract Amendment Request

[EXTERNAL EMAIL - CAUTION: Do not open unexpected attachments or links.]

Good afternoon, Drew.

DOWL requests a contract amendment to address the following:

- (1) Contractor's delayed 2024 & 2025 project performance due to respective utility relocations and out-of-scope work.
- (2) Subsequent extension to the Contractor's substantial completion date beyond assumptions in DOWL's original CA/CM proposal.
- (3) Out-of-scope work along Edgerton Parks Road and Mountain Trails Drive required additional evaluation, contractor engineering support, and additional inspection efforts.
- (4) Perform construction management close-out activities.

Additional details for this contract amendment are provided below.

Scope & Schedule

- (1) Provide construction management services for the subject project for the remainder of its duration.
- (2) Extend the Contract Completion Date from 12-31-25 to 07-31-26.

Deliverables

- (1) Record drawings
- (2) MSB Close-out package

Budget

Task A – Project Management – 10 hrs @ \$205/hr = \$2,050
Task B – Contractor Pay Application Review – 25 hrs @ \$145/hr = \$3,625
Task C – 2026 Close-out Site Visits – 12 hrs @ \$145/hr + 4 hrs \$205/hr = \$2,560
Task D – Final Completion – 8 hrs @ \$205/hr = \$1,640
Task E – Record Drawings – 24 hrs @ \$145/hr + 6 hrs @ \$205/hr = \$4,710
Task F – MSB Close-out Package Development – 6 hrs @ \$205/hr = \$1,230

Total Cost = \$15,815

DOWL requests authorization for a \$16K contract amendment to bring this project to the finish line.

Respectfully,

Forrester Cook, PE, PMP
Project Manager

DOWL

(907) 562-2000 | office
(907) 865-1295 | direct
(907) 978-0726 | cell

dowl.com