

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA - FINAL

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, MARCH 21, 2017

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities
2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[17-017](#)

1. Agriculture Advisory Board: 10/19/16, 12/21/16, RS 16-09
2. Local Emergency Planning Committee: 10/19/16
3. Meadow Lakes RSA Board of Supervisors: 09/12/16
4. Parks, Recreation, and Trails Advisory Board: RS 17-02
5. Planning Commission: 10/03/16, RS 17-01
6. Platting Board: 02/02/17
7. Transportation Advisory Board: 01/25/17
8. Willow FSA Board of Supervisors: 05/12/16, 08/11/16, 09/08/16, 11/10/16, 12/08/16
9. Fishhook Community Council: 10/27/16, 02/02/17, RS 2017-2-23
10. Glacier View Community Council: 11/17/16, 01/26/17
11. Knik-Fairview Community Council: 11/16/16
12. Meadow Lakes Community Council: 02/08/17
13. Susitna Community Council: 02/02/17
14. Sutton Community Council: 11/16/16, 12/14/16, 01/25/17
15. Talkeetna Community Council: 01/02/17
16. Willow Area Community Organization: 11/07/16, 12/05/16, 01/09/17

Attachments: [Correspondence.pdf](#)

G. INFORMATIONAL MEMORANDUMS

[IM 17-051](#)

Reporting Of Conclusion Of Contract For Bid No. 15-110B To D&S Roads Services For 2015 Crack Sealing Services For the Final Contract Amount Of \$850,021.90.

Sponsors: Borough Manager

Attachments: [IM 17-051](#)

[IM 17-052](#)

Reporting Of Conclusion Of Contract For Bid No. 16-006B To Valley General Construction, LLC For Brass Ring Drive, Cozy Circle, Easy Street, And Carousel Way Upgrades For The Final

Contract Amount Of \$571,815.35.

Sponsors: Borough Manager

Attachments: [IM 2017-052](#)

[IM 17-053](#) Reporting Of Conclusion Of Contract For Bid No. 15-162B To Alaska Earthworks, LLC For Happy Drive, Satisfied Drive, And Gentry Drive Upgrades For The Final Contract Amount Of \$301,247.68.

Sponsors: Borough Manager

Attachments: [IM 17-053](#)

[IM 17-054](#) Reporting Of Conclusion Of Contract For Bid No. 16-014B To Tutka, LLC For Highline Lane, Biltmore Court, And Claridge Court Improvements For The Final Contract Amount Of \$297,876.73.

Sponsors: Borough Manager

Attachments: [IM 17-054](#)

[IM 17-055](#) Reporting Of Conclusion Of Contract For Bid No. 15-099B To Swalling Construction Company For The Kroto Creek Bridge No. 2161 Replacement Project For The Final Contract Amount Of \$2,603,541.92.

Sponsors: Borough Manager

Attachments: [IM 17-055](#)

[IM 17-056](#) Reporting Of Conclusion Of Contract For Bid No. 15-130B To Valley General Construction, LLC For Twilight Drive, New Moon Road, And Ogard Street Improvements For The Final Contract Amount Of \$440,150.50.

Sponsors: Borough Manager

Attachments: [IM 17-056](#)

[IM 17-057](#) Reporting Of Conclusion Of Contract For Bid No. 16-015B To Northern Asphalt Construction, Inc. For 2015-2016 Roads Paving For The Final Contract Amount Of \$1,852,893.81.

Sponsors: Borough Manager

Attachments: [IM 17-057](#)

VII. SPECIAL ORDERS

XI. RECONSIDERATION

[OR 17-021](#) An Ordinance Amending MSB 24.05.010, Definitions; Amending MSB 24.05.020(A), Jurisdiction; Adopting MSB 24.05.105, Trapping Prohibitions And Restrictions; Amending MSB 24.40.050, Fines For Infractions; Adopting MSB 24.05.055, Forfeiture Of Traps; Amending MSB 2.85.020(D) And Adopting MSB 2.85.020(E); Closures And Restrictions; Adopting MSB 2.85.030, Definitions; Amending Chapter Title 19.12 From Operation Of Motorized Vehicles To School Property; Adopting MSB 19.12.015, Trapping Prohibited; Adopting MSB 19.12.030, Definitions; Amending MSB 1.45.100(C), Fines For Infractions; And Adopting MSB 1.45.105, Forfeiture Of Traps In Order To Prohibit Trapping On Borough Owned Public School Property And To Restrict Trapping On The Borough Owned Portion Of Crevasse Moraine Trail System.

Sponsors: Mayfield and Kowalke

Attachments: [Reconsideration Filed by Kowalke on March 8, 2017.pdf](#)
[Maps from ComDev Binder.pdf](#)
[OR 17-021](#)
[IM 17-034](#)

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 17-008](#) An Ordinance Creating West White Birch Drive Road Paving Local Improvement District No. 588, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Sponsors: Borough Manager

Attachments: [OR 17-008](#)
[IM 17-017](#)

[OR 17-009](#) An Ordinance Creating East Mountain Goat Circle Road Paving Local Improvement District No. 591, Approving The Improvement

Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Sponsors: Borough Manager

Attachments: [OR 17-009](#)

[IM 17-018](#)

[OR 17-010](#) An Ordinance Creating A Portion Of Doc McKinley Avenue Natural Gas Local Improvement District No. 592, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Sponsors: Borough Manager

Attachments: [IM 17-019](#)

[OR 17-010](#)

[OR 17-011](#) An Ordinance Creating West Ord Lane Natural Gas Local Improvement District No. 594, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

Sponsors: Borough Manager

Attachments: [OR 17-011](#)

[IM 17-020](#)

[OR 17-022](#) An Ordinance Amending MSB 15.24.030 (41), Adopting The Fishhook Comprehensive Plan.

Sponsors: Borough Manager

Attachments: [OR 17-022](#)

[IM 17-037](#)

[OR 17-024](#) An Ordinance Accepting And Appropriating \$21,580 From The Alaska State Department Of Health And Social Services Grant Program, To Fund 425, Project No. 45284, For Emergency Response Materials, Planning, Training And Exercise, As Well As Personnel Costs For Coordinating The Support Of The Emergency Operations Plan.

RS 17-017: A Resolution Approving The Scope Of Work And Budget For The State Of Alaska, Department Of Health And Social Services Grant, Project No. 45284, Fund 425, For Emergency

Response Materials, Planning, Training And Exercise, As Well As Personnel Costs For Coordinating The Support Of The Emergency Operations Plan.

Sponsors: Borough Manager

Attachments: [OR 17-024](#)

[RS 17-017](#)

[IM 17-040](#)

[OR 17-026](#) An Ordinance Accepting And Appropriating 2015 Sockeye Fire Disaster Relief Monies In The Amount Of \$104,620.34 From The Alaska State Division Of Homeland Security And Emergency Management And The Federal Emergency Management Agency, To Fund 445, Project No. 55018.

RS 17-018: A Resolution Approving The Scope Of Work And Budget For The 2015 Sockeye Fire Disaster Relief Monies, Project No. 55018.

Sponsors: Borough Manager

Attachments: [OR 17-026](#)

[RS 17-018](#)

[IM 17-042](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 17-019](#) A Resolution Authorizing The Borough Manager To Enter Into A Memorandum Of Understanding With The Alaska State Department Of Environmental Conservation For Air Pollution Control.

Sponsors: Borough Manager

Attachments: [RS 17-019](#)

[IM 17-045](#)

[RS 17-022](#) A Resolution Approving The Talkeetna Community Council Boundary Revisions.

Sponsors: Borough Manager

Attachments: [RS 17-022.pdf](#)

[IM 17-060](#)

2. ACTION MEMORANDUMS

[AM 17-020](#) Award of Bid No. 17-076B To Axys, LLC In The Amount Of \$423,550 For The Public Safety Building 3-2 Addition And Parking Area Project.

Sponsors: Borough Manager

Attachments: [AM 17-020](#)

[AM 17-021](#) Award Of Bid No. 17-078B To Wolverine Supply, Inc. In The Amount Of \$231,000 For The Alarm System Replacement At Two School District Buildings.

Sponsors: Borough Manager

Attachments: [AM 17-021](#)

[AM 17-022](#) Award Of Bid No. 17-092B To Rainproof Roofing In The Amount Of \$296,425 For The Glacier View School Roof Replacement.

Sponsors: Borough Manager

Attachments: [AM 17-022](#)

[AM 17-023](#) Award Of Bid No. 17-095B To Contech Engineered Solutions In The Amount Of \$101,410.55 For The Purchase Of Fish Passage Culverts.

Sponsors: Borough Manager

Attachments: [AM 17-023](#)

[AM 17-024](#) Approve Utility Relocation Costs To Matanuska Telephone Association In The Amount Of \$103,434.13 For Verboncoeur Drive, Project No. 30045.

Sponsors: Borough Manager

Attachments: [AM 17-024](#)

[AM 17-025](#) Award Of Bid No. 17-084B To Valley General Construction, LLC In The Contract Amount Of \$310,504.20 For Finger Cove Drive, Finger Cove Court, Finger Lake Road, And Waldron Cove Court Improvements.

Sponsors: Borough Manager

Attachments: [AM 17-025](#)

[AM 17-026](#) Award of Proposal No. 17-051P To Southwick Associates Inc. In The Amount Of \$117,195 For The Economic Contribution Of Sport Fishing In Cook Inlet Study.

Sponsors: Borough Manager

Attachments: [AM 17-026](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing [04/04/17] Assembly Chambers)

[OR 17-027](#) An Ordinance Accepting And Appropriating \$6,905.42 Of Revenues From Public Donations To The Fiscal Year 2017 Animal Care And Regulation Division Operating Budget, 200.100.606, To Purchase Equipment And Supplies For Animal Care.

Sponsors: Borough Manager

Attachments: [OR 17-027.pdf](#)
[IM 17-043.pdf](#)

[OR 17-028](#) An Ordinance Approving A Reappropriation Of \$2,355 From Fund 435, Project No. 10176, Night Drop Upgrades, To Fund 480, Project No. 45276, For Neuter Scooter Equipment And Public Outreach.

Sponsors: Borough Manager

Attachments: [OR 17-028.pdf](#)
[IM 17-044.pdf](#)

[OR 17-030](#) An Ordinance Accepting And Appropriating \$355,000 From Alaska Sustainable Salmon Fund To Fund 410, Project No. 30114, For Five Culvert Replacements As Part Of The Fish Passage Improvements Project, Project No. 30114.
RS 17-021: A Resolution Approving The Scope Of Work And Budget For The Replacement Of Five Culverts For Fish Passage Improvements, Project No. 30114.

Sponsors: Borough Manager

Attachments: [OR 17-030.pdf](#)
[RS 17-021.pdf](#)
[IM 17-047.pdf](#)

[OR 17-033](#) An Ordinance Amending MSB Title 43, Subdivisions, To Address Substantial Items Outlined In The Planning Department Staff Memorandum Dated March 1, 2013.

Sponsors: Borough Manager

Attachments: [OR 17-033.pdf](#)
[IM 17-050.pdf](#)

[OR 17-036](#) An Ordinance Appropriating \$22,160,000 To Fund 440, Parks And Recreation Projects, For The Acquisition, Construction, And Installation Of Parks And Recreation Related Capital Improvements Within The Borough And \$257,800 To Fund 440, For Related Issuance Costs From The Proceeds Of The 2017 Series A General Obligation Parks And Recreation Bonds.

Sponsors: Borough Manager

Attachments: [OR 17-036.pdf](#)
[IM 17-064.pdf](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[17-018](#) 03/21/17 Vacancy Report

Sponsors: Halter

Attachments: [Vacancy Report .pdf](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

[OR 17-029](#) An Ordinance Adopting MSB Chapter 8.07, Land Application Of Biosolids, Prohibiting The Land Application Of Biosolids Within The Borough.

Sponsors: Sykes

Attachments: [OR 17-029.pdf](#)
[IM 17-046.pdf](#)

[OR 17-035](#) An Ordinance Amending MSB Chapter 17.29, Flood Damage Prevention To Correct Administrative Errors And Include A Two-Foot Freeboard Requirement For Structures In The Special Flood Hazard Area.

Sponsors: Borough Manager

Attachments: [OR 17-035.pdf](#)
[IM 17-063.pdf](#)

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.