

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
George Hays, Acting

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Jesse Sumner, District 6
Tam Boeve, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, AUGUST 18, 2020

20-073

Ways you can participate in the Assembly meeting:

IN PERSON: Should you wish to attend in person, please adhere to a 6-foot distance between yourself and others; Masks are not required but are encouraged.

IN WRITING: You can submit written comments to
leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear "Joining conference" when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- When it is your turn to testify you will hear "Your line has been unmuted."
- State your name for the record, spell your last name, and provide your testimony.

Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at Radiofreepalmer.org; or
- Live stream video at Matanuska.Legistar.Com/Calendar.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**
- 3. Alaska State Department of Transportation and Public Facilities Update**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[20-108](#)

1. Historical Preservation Commission: 01/16/20, 04/09/20, 07/09/20, Resolution Nos. 20-02, 20-03
2. Planning Commission: 07/06/20, 07/20/20, Resolution Nos. 20-15, 20-024, 20-25, 20-026, 20-029.
3. Transportation Advisory Board: 02/24/20

Attachments: [08/18/20 - Citizens and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 20-161](#) Informing The Assembly Of Five Grant Amendments For Time Extensions To 2018 Cook Inlet Earthquake Projects and Two Grant Amendments For Updating Personnel For the Alaska State Homeland Security Program, To Be Presented To The Acting Borough Manager For Signature.

Attachments: [2020-IM-161](#)

[IM 20-165](#) Informing The Assembly Of The Borough Manager Amending The Hatcher Alpine Xperience, LLC. Ground Site Lease Agreement Exhibit B, “Insurance Requirements” To Correctly Reflect The Parties Intent For The Insurance Limits As Agreed.

Attachments: [2020-IM-165](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 20-015](#) An Ordinance Amending MSB 43.05.015, Purpose And Scope, To Reference The 2020 Subdivision Construction Manual.

Attachments: [2020-OR-015](#)
[2020-IM-024](#)
[Hale Possible Amendment](#)
[Sumner Possible Amendment](#)

[OR 20-072](#) An Ordinance Accepting And Appropriating \$574,400 In Anticipated Project Income During Fiscal Year 2021 For The Rail Extension Project From Port Mackenzie To The Mainline, Project No. 75001.
RS 20-073: A Resolution Establishing The Scope Of Work And Budget For Anticipated Project Income During Fiscal Year 2021 For The Rail Extension Project From Port Mackenzie To The Mainline.

Attachments: [2020-OR-072](#)
[2020-RS-073](#)
[2020-IM-145](#)

[OR 20-073](#) An Ordinance Accepting And Appropriating \$160,000 From The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant Program, And Requesting A Reappropriation Of \$149,500 From The Emergency Management Fiscal Year 2021 Operating Budget, And \$10,500 From The Emergency Services Administrative Fiscal Year 2021 Operating Budget To Fund 425, Project No. 45285, For Emergency Management Wages And Benefits.
RS 20-074: A Resolution Approving The Scope Of Work And Budget For The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant, Fund 425, Project No. 45285, For Emergency Management Wages And Benefits.

Attachments: [2020-OR-073](#)
[2020-RS-074](#)
[2020-IM-146](#)

[OR 20-074](#) An Ordinance Accepting And Appropriating \$294,374 From The State Of Alaska Department Of Health And Social Services To Fund 475, Project No. 20398, For The Human Services Community Matching Grant Programs.
RS 20-075: A Resolution Approving The Scope Of Work And Budget For Participation In The Human Services Community Matching Grant Program.

Attachments: [2020-OR-074](#)
[2020-RS-075](#)
[2020-IM-147](#)

[OR 20-075](#) An Ordinance Accepting And Appropriating \$40,000 From The Alaska State Department Of Health And Social Services Grant Program To Fund 425, Project No. 45284, For Supplies, Furniture, Printing, And Personnel Costs To Allow For The Implementation And Management Of Points Of Dispensing And Medical Countermeasures.

RS 20-076: A Resolution Approving The Scope Of Work And Budget For The Alaska State Department Of Health And Social Services Grant, Project No. 45284, Fund 425, For Supplies, Furniture, Printing, And Personnel Costs To Allow For The Implementation And Management Of Points Of Dispensing And Medical Countermeasures.

Attachments: [2020-OR-075](#)
[2020-RS-076](#)
[2020-IM-148](#)

[OR 20-076](#) An Ordinance Approving An Appropriation Of \$95,000 From The Central Mat-Su Fire Service Area Fund Balance To Fund 250, Project No. 10140, Fund 405, To Cover The Contingency Percentage Of The Contract For The Repair, Upgrades, And Addition To The Central Mat-Su Fire Station 6-1.

RS 20-077: A Resolution Amending The Budget For Project No. 10140, Fund 405, To Cover The Contingency Percentage Of The Contract For The Repair, Upgrades, And Addition To The Central Mat-Su Fire Station 6-1.

Attachments: [2020-OR-076](#)
[2020-RS-077](#)
[2020-IM-149](#)

[OR 20-077](#) An Ordinance Accepting And Appropriating \$5,500 From The Mat-Su Trails And Parks Foundation, To Fund 440, Project No. 15015, West Butte Trail Project.

RS 20-078: A Resolution Approving The Scope Of Work And Budget For West Butte Trail Project, Fund 440, Project No. 15015.

Attachments: [2020-OR-077](#)
[2020-RS-078](#)
[2020-IM-152](#)

[OR 20-078](#) An Ordinance Approving An Appropriation Of \$625,000 From The West Lakes Fire Service Area Fund Balance, Fund 249, To Project No. 45200, Fund 405, To Purchase And Upgrade A Building For A New West Lakes Fire Station.

RS 20-079: A Resolution Approving The Scope Of Work And Budget For Project No. 45200, Fund 405, To Purchase And Upgrade A Building For A New West Lakes Fire Station.

Attachments: [2020-OR-078](#)
[2020-RS-079](#)
[2020-IM-155](#)

[OR 20-079](#) An Ordinance Appropriating \$10,000 From The Reserve For Assembly Project Fund, 100.262.980 To The Alpine Historical Society For Replacement Of The O'Neil House Roof.

Attachments: [2020-OR-079](#)
[2020-IM-157](#)

[OR 20-080](#) An Ordinance Approving An Appropriation Of \$99,000 From The Willow Fire Service Area Fund Balance, Fund 258, To Project No. 45287, Fund 405, To Replace The Septic System At Willow Fire Station 12-1.

RS 20-080: A Resolution Approving The Scope Of Work And Budget For Project No. 45287, Fund 405, To Replace The Septic System At Willow Fire Station 12-1.

Attachments: [2020-OR-080](#)
[2020-RS-080](#)
[2020-IM-158](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 20-084](#) A Resolution For Ratification Of A One-Year Extension Of The Labor Agreement Currently In Effect With The Matanuska-Susitna Borough Employees Association.

Attachments: [2020-RS-084](#)
[2020-IM-163](#)

[RS 20-085](#) A Resolution Temporarily Waiving Filing Fees For Modifications To Existing Alcohol And Marijuana Related Conditional Use Permits.

Sponsors: Sumner

Attachments: [2020-RS-085](#)
[2020-IM-166](#)

2. ACTION MEMORANDUMS

[AM 20-066](#) Authorization To Purchase From Yukon Equipment, Inc. In The Amount Of \$148,306.01 A Loader Backhoe For The Talkeetna Water And Sewer Service Area.

Attachments: [2020-AM-066](#)

[AM 20-072](#) Authorization To Purchase From Peterbilt Motors Company In The Amount Of \$173,008 A Waste Container Hauling Truck.

Attachments: [2020-AM-072](#)

[AM 20-081](#) Authorizing The Conversion Of One Full-Time Assessment Assistant Position To One Full-Time Accounting Assistant.

Attachments: [2020-AM-081](#)

[AM 20-083](#) Authorization Of Amendment No. 9 To Contract No. 18-116P With Shannon and Wilson, Inc. To Add \$66,547 For Landfill Water Quality Monitoring Program Management Services, For Increased Services In Fiscal Year 2021 Only.

Attachments: [2020-AM-083](#)

[AM 20-084](#) Award Of Bid No. 21-011B To Northern Asphalt Construction, Inc. In The Contract Amount Of \$412,536 For Alix Drive Improvements.

Attachments: [2020-AM-084](#)

[AM 20-085](#) Award Of Bid No. 21-017B To Granite Construction Company In The Contract Amount Of \$445,233.18 For North Phillips Drive, Dean Drive, and North Melton Lane Improvements.

Attachments: [2020-AM-085](#)

[AM 20-086](#) Award Of Bid No. 21-016B To Scarsella Bros., Inc. In The Contract Amount Of \$365,084.60 For Yadon Drive Improvements.

Attachments: [2020-AM-086](#)

[AM 20-087](#) Award Of Bid No. 21-006B To Collins Construction, Inc. (\$75,327) and Capital Office (\$163,497.12) In The Total Contract Amount Of \$238,824.12 To Supply And Install Furniture, Fixtures, And Equipment At Station 6-1.

Attachments: [2020-AM-087](#)

[AM 20-088](#) Authorization To Purchase From GCSIT Solutions In The Amount Of \$119,856 Network Infrastructure Refresh Equipment.

Attachments: [2020-AM-088](#)

[AM 20-089](#) Authorization To Purchase Fiscal Year 2021 Computer Replacements From Government Computer Sales Under The National Association Of State Procurement Officials Agreement In The Amount Of \$222,011.

Attachments: [2020-AM-089](#)

[AM 20-090](#) Award Of Bid No. 21-039B To Jim Psenak Construction, LLC. In The Contract Amount Of \$135,012.50 For The 2020 Talkeetna Dike Repair.

Attachments: [AM 20-090](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 09/01/20, Assembly Chambers)

[OR 20-016](#) An Ordinance Adopting MSB 11.12, Driveway Standards, In Order To Ensure Driveways Within Borough Rights-Of-Way Minimize Negative Impact To Drainage, Maintenance, And Safety Of The Traveling Public.

Attachments: [OR 20-016](#)
[IM 20-025](#)

[OR 20-081](#)

An Ordinance Accepting And Appropriating \$754,435 From The Alaska State Department Of Military And Veterans Affairs, Division Of Homeland Security And Emergency Management, Public Assistance Grant Program, For Reimbursement Of Cost Share Paid By The Borough To The Alaska State Department Of Transportation For Repairs To Earthquake Damaged Roads And Bridges.

RS 20-081: A Resolution Authorizing The Manager To Sign A Grant Agreement With The Alaska State Department Of Military And Veterans Affairs, Division Of Homeland Security And Emergency Management, Public Assistance Grant Program, For Reimbursement To Fund 445, 2018 Cook Inlet Earthquake Repairs Project, Project No. 55027, For Cost Share Of Federal Highway Administration Funded Earthquake Repairs.

Attachments: [OR 20-081](#)

[RS 20-081](#)

[IM 20-159](#)

[OR 20-082](#)

An Ordinance Approving A Supplemental Appropriation Of \$100,000 From The Unrestricted Net Assets In The Solid Waste Enterprise Fund, Fund 510, To Budget Fund 510.150.401 426.900, To Support Operations To Chip, Grind, Or Burn Dead Slash From Beetle Killed Trees Disposed Of By Mat-Su Borough Residents.

RS 20-082: A Resolution Approving The Scope Of Work And Budget For A Supplemental Appropriation Of \$100,000 From The Unrestricted Net Assets In The Solid Waste Enterprise Fund, Fund 510, To Budget Fund 510.150.401 426.900, To Support Operations To Chip, Grind, Or Burn Dead Slash From Beetle Killed Trees Disposed Of By Mat-Su Borough Residents.

Sponsors: Boeve

Attachments: [OR 20-082](#)

[RS 20-082](#)

[IM 20-160](#)

[OR 20-083](#) An Ordinance Approving An Appropriation Of \$550,000 From The West Lakes Fire Service Area Fund Balance, Fund 249, To Project No. 45244, Fund 405, To Purchase An Apparatus And Related Equipment.

RS 20-083: A Resolution Approving The Scope Of Work And Budget For Project No. 45244, Fund 405, To Purchase An Apparatus And Related Equipment.

Attachments: [OR 20-083](#)

[RS 20-083](#)

[IM 20-162](#)

[OR 20-084](#) An Ordinance Waiving The Provision Of MSB 43.20.020(B), To Replace A Series Of Culverts Within A Fish-Bearing Drainage Along Trapline Drive.

Attachments: [OR 20-084](#)

[IM 20-164](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[20-109](#) Mayoral Requests for Confirmation

Sponsors: Halter

Attachments: [08/18/20 - Vacancy Report](#)

C. OTHER NEW BUSINESS

1. RECRUITMENT OF A NEW BOROUGH MANAGER

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION (For Matters, Which The Immediate Public Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving Consideration Of Borough Records That By Law Are Not Subject To Public Disclosure; And Discussion Of Matters Subject To The Attorney/Client Privilege.)

A. NPI Potential Litigation or Resolution

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The
Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**