

MATANUSKA-SUSITNA BOROUGH
AVIATION ADVISORY BOARD

REGULAR MEETING MINUTES
October 19, 2017

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.

The regular meeting of the Matanuska-Susitna Borough Aviation Advisory Board (AAB) was held on October 19, 2017, at the Matanuska Susitna Borough Lower Level Conference Room. The meeting was called to order at 3:05 p.m. by Mr. David Palmer.

AAB members present and establishing a quorum were:

- Mr. Norman Chance
- Mr. Mark Stigar
- Mr. David Palmer
- Mr. Michael Pannone

MSB Staff Present:

- Ms. Karol Riese

II. APPROVAL OF AGENDA

MOTION: To approve the October 19, 2017 Agenda. (Mr. Mark Stigar, Moved; Mr. Mike Pannone, Seconded.)

DISCUSSION: Mr. David Palmer Amended to add Audience Introduction after Approval of Agenda.

VOTE: None opposed. Motion Approved as Amended.

III. PLEDGE OF ALLEGIANCE

Lead by Mr. David Palmer.

IV. AUDIENCE PARTICIPATION

Mr. Eugene Carl Haberman

V. APPROVAL OF MINUTES

- a) August 17, 2017.

MOTION: To approve the August 17, 2017 minutes (Mr. Norman Chance, Moved; Mr. David Palmer, Seconded.)

DISCUSSION: No Discussion.

VOTE: None opposed. Approved.

VI. STAFF/AGENCY/BOARD REPORTS & PRESENTATIONS

- a) Ms. Karol Riese provided information regarding the Civil/Military Meeting scheduled for Monday, November 7th – requested members to advise who will be attending.
- b) Ms. Karol Riese advised that Mr. Christopher Cole is working on the overlay but has been busy with many other things. He has a bunch of background information from Eileen to read through and have a pretty good idea of where the department wants to go with the airport overlay
- c) Ms. Karol Riese advised that Eileen Probasco met with Dr. Doty and the planning department put together a letter to give to Ms. Doty to share with Wolf Lake Community Council. The letter is in reference to Wolf Lake Airport seeing to implement an overlay district. Eileen has met with Dr. Doty. MSB staff has received an outline of what Wolf Lake is requesting and we are working on next steps for an airport overlay district.
- d) Ms. Karol Riese advised that the Capital Improvement Program(CIP) will be kicking off the annual CIP in November and provided a list of aviation projects. List attached. (This topic will be discussed at next meeting.)
- e) Ms. Karol Riese advised that Chris is working on additional information/fact-finding to bring to the Manager so he can make an informed decision on whether it is worth exploring MSB taking sponsorship of DOT&PF owned airports. (This topic will be discussed at next meeting.)

VII. ITEMS OF BUSINESS

- a) Alaska UAS Interest Group Meeting
Mr. David Palmer provided a summary of the group and what is discussed at the meetings.
- b) Alaska Drone Racing League Activities
Mr. David Palmer provided a summary of the activities of the Alaska Drone Racing League.
- c) Board Membership
Ms. Karol Riese advised board of members that have terms expiring.

VIII. AUDIENCE PARTICIPATION

Mr. Eugene Carl Haberman advised of the public process, meeting schedule and location.

IX. MEMBER COMMENTS

Mr. Norman Chance: Welcomes special meeting.

Mr. Michael Pannone: No Comment.

Mr. Mark Stigar: No Comment.

Mr. David Palmer: Thanks Mr. Haberman.

- X. NEXT MEETING - Special
 - a) Thursday, November 9, 2017.

XI. ADJOURNMENT

Meeting adjourned at 3:40 p.m.

APPROVED:

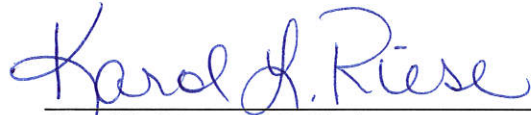


David Palmer, Chair

Nov 9, 2017

Date

ATTEST:



Karol L. Riese, AAB Clerk

11-9-2017

Date

MATANUSKA-SUSITNA BOROUGH
EMERGENCY MEDICAL SERVICES BOARD MINUTES

February 1, 2017

Chair Van Nice called the regular meeting of the EMS Advisory Board to order at 6:01 p.m. in the Cottonwood Public Safety Building.

The following members were present and established a quorum:

Jalan Van Nice, Butte;	Mindy Bickle, Trapper Creek Alt.
Pam Cook, Valley Hospital;	Rachel Cote, Sutton Alt.
Nathan Durbin, Palmer;	Mia Mangione, Talkeetna
Rebecca Frey, Dispatch;	Dave Calvert, Fire Service Areas Alt.
Ashley Cunnington, Willow	

Other persons present include: DES EMS Deputy Director, Lisa Behrens; DES EMS Deputy Chief, Steven Heyano; EMS Training Coordinator, Glori Strickler; MSB Medic 1, Scott Williamson; Lake Louise EMS Chief, Mike Fassler; MSB EMT 3, Dustin Sprenger; MSB EMT 1 and Narcotics Officer, Bryan Emmons; and MSB EMT 2, Brittany Love

A quorum was established and due notice had been published.

APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved without objections.

APPROVAL OF THE MINUTES

December 7, 2016

MOTION: Ms. Mangione moved and Mr. Calvert seconded, to approve the minutes as presented.

GENERAL CONSENT: There was no objection to the approval of the minutes.

PERSONS TO BE HEARD

There were no persons to be heard.

EMS Board

ADMINISTRATIVE REPORTS

EMS Deputy Director

Deputy Director Behrens let everyone know that former Deputy Fire Director, Colonel Otto Feather, has joined DES again as Interim DES Director. She stated that things should keep moving forward as planned without much interruption. She mentioned that Director Feather was unable to attend the meeting tonight, but hopes to make the next meeting.

Behrens said her main project now is working on FY18 budget. She said this year will not be any better than it was last year. She feels she made a strong case for additional full time responders. We also need to find a way to take better care of our on-call responders. Behrens said now we wait to see how well the information provided is received by the MSB Assembly and Manager.

EMS Chief of Operations

Chief Heyano said that EMS Charts is moving along well. He recently sent out an email about the "QA Flags" for everyone to take notice.

Heyano shared that the next two ambulance remounts showed up in Washington and are ready to build. They should be back to us within 90 days. Two more will go down for remounts soon after that.

Four more ambulance rebuilds are requested in FY18 budget.

Quality Assurance

Laura Newton was not present, due to a class she was attending. Ms. Strickler stated that Ms. Newton provided copies of the new patient feedback form. The form gets sent with the patient billing and will also be online so any ambulance patient can evaluate their service.

EMS Training Coordinator

Ms. Strickler said that Resuscitation Quality Improvement (RQI) training through the American Heart Association (AHA) is up and running. The AHA training center is almost complete.

The Standing Orders rollout meetings have begun. There will be another one coming up in February. She also let everyone know that Bill Mackreth sends his apologies for not attending the meeting. He is instructing the EMT 1 class in Talkeetna tonight.

Medical Director

Dr. Swingle and Dr. Check were not present to report.

Health & Safety

Mr. Edmison was not present to report.

REPRESENTATIVE REPORTS

CISM –

Ms. Strickler did not have any new information to share.

Butte –

Chair Van Nice said they are finishing their station remodel.

Sutton -

Ms. Cote said they are getting a few more responders to sign up for the standby shifts. There are about 15 in Sutton's community EMT 1 class. Sutton EMS will participate in a health fair in Glacier View in a few weeks.

Talkeetna –

Ms. Mangione reported that the crew is excited for potential new recruits that are taking the EMT 1 class now. Currently there are 18 in the class.

Willow -

Ms. Cunningham said that the Iditarod is coming up in March, so they will be staffing a second ambulance for the event.

Trapper Creek –

Ms. Bickle stated that they had some frozen pipes at St 14-1. They had to tear up the carpet. Everything is being put back together now and should be done in the next few weeks.

Central –

Mr. Williamson noted that it has been incredibly busy with Echo calls the last few weeks and months. He said Central continues to operate with two ambulances out of Central's area much of the time. When they have a third truck, it operates out of Knik. He said that many are getting ramped up for RQI. The crews are performing very well, just busy, busy, busy.

MSRMC (Valley Hospital) –

Ms. Cook said she still needs ideas for case studies and other education outreach, for the doctors to speak on at training events.

The hospital will be seeking its Level 3 Trauma Designation in September 2018. She will be doing more process improvement on the EMS and emergency department (ED) along with the whole patient experience for trauma.

Ms. Cook informed the board that the Trauma Registry is now checking 10 different things for EMS. She gave the list to Dr. Check. He plans to go over it with all the stations.

She said that when a crew calls in trauma 3's in route, the hospital doesn't have that criteria for "trauma 3) and aren't sure what that is. The crews are good about calling in traumas appropriately from the field otherwise. She said there is only Trauma 1 or 2. Dr. Check should be getting the two level criteria out to everyone in the fields.

Dispatch –

Ms. Frey reported that Palmer Dispatch is preparing for the contract change transition starting on July 1.

Fire Service Areas –

Mr. Calvert reported that everything is going very well.

Palmer –

Mr. Durbin said they have two new full time responders, so just doing some training.

Lake Louise –

Mr. Fassler didn't report any information.

COMMITTEE REPORTS

Bylaws Revision Workgroup -

Ms. Vitt reported that the workgroup was not able to meet again. Ms. Newton and Ms. Vitt will try again to schedule a meeting.

Responder Recognition Program –

Ms. Vitt shared that the workgroup did come up with a draft plan for EMS Recognition, along with the nomination form. Handouts were provided, presented, and reviewed. It was discussed that any monetary awards (gift cards) may not be approved in the final draft by Administration.

MOTION: Ms. Frey moved to approve the draft EMS Recognition Plan and the Nomination Form as is, to be submitted to the MSB Manager for final approval. Ms. Cunnington seconded.

GENERAL CONSENT: There was no objection to the motion.

CONTINUING BUSINESS

Board Membership Update -

Ms. Vitt went over the recent board member confirmations and vacancies. Currently, there are three vacant positions.

Radio Communications –

Mr. Goodman said he is looking for any satellite phones out in the field for tracking purposes.

He and Todd Richardson have had some time to do more pager programming. He reiterated how important communication is so he knows what the issues are. If he doesn't hear anything from the officers or responders, then he doesn't know there is an issue.

They have a new radio PowerPoint training to put on e-Pro as a reference. He said that additional hands-on training may be set up as needed.

Mr. Goodman reported that they are working on funding to get the towers in place at Sutton and a couple other areas. Ms. Cote stated that when she has her radio on ALMR Dispatch 1, there are more areas now than before where she gets the red tones. Ms. Frey stated that dispatch's only issue with Dispatch 1, is that the responders can talk over dispatch and they have no control over it. She also said that in the northern areas, they can all be talking over each other on that channel.

Mr. Goodman said Cantwell and Denali Borough now have access to Dispatch 1. He said they need to do additional training up there in the event of a mutual aid call.

He mentioned the Alaska Railroad disaster training incident in Talkeetna will involve many staff and responders. He suggested doing a preliminary radio training prior to the actual activity day.

He gave kudos to Casey Cook and others to get the Iditarod organizers all together to discuss the communication, EMS, and Rescue plans during the re-start event. This will be the first time planning all together for this event.

NEW BUSINESS

Fiscal Year 2018 Update –

Behrens said the budget is in good shape to present. She requested no less in any line item than was in the budget last year. In other line items, she requested an increase. Behrens requested no less than eight additional full time responder positions. Also, the assembly has been made aware of the wage difference between on-call responders and full time responders under the same job descriptions. She made a very strong request to increase the FY18 budget for pay which was not approved the budget year prior.

She requested additional building rent to have a home for Talkeetna EMS.

Some of the line items that were not approved in FY 17 she put back in for approval. These include: tuition reimbursement; training and travel; various capital projects.

Behrens explained that several deadlines for the budget process have already been met. The next one coming up is on February 13 where she needs to send justification for certain line items. She invited anyone to attend the public budget meetings in March or early April. Typically, by the end of April, the assembly has determined the budget for the next fiscal year.

She explained that the “Business Case Workgroup” had been taken off the agenda due to the borough manager postponing the presentations to the assembly. Behrens said she has compiled a lot of data on performance and other accomplishments so if we get the go ahead to do the presentation, we will get the workgroup together.

INFORMATIONAL ITEMS

Mr. Emmons reported on the AED Registry. He mentioned loaning out an AED to the community and asked about the possibility of charging a deposit or a fee for a loaned AED. Deputy Director Behrens explained it may be something to discuss and add the next time ambulance fees are evaluated. She said that receiving money is more complicated than it sounds. Behrens suggested someone could write it up a proposal and she could forward it to the finance

department to see how we could make it happen. Mr. Emmons volunteered to write up a proposal.

He started annual testing on AED's. Fleet maintenance requested four AED's. He reported that he has placed 20 AED's in the community since he took over the program. Now there is a waitlist for more AED's requested. He said the 10 AED's that were requested in the budget were removed for this year.

Mr. Emmons also covered some updates regarding Narcotics Control.

He also announced the Knox key secure program has been audited by Casey Laughlin and all key secures are present and accounted for.

Ms. Vitt invited all to join the farewell gathering for Director Gamble on February 2. There are cards on the back table to sign.

Behrens announced that the Health and Safety department has a contract with Capstone Clinic now, for TB tests, workers comp medical evaluations, etc. More information will follow.

NEXT MEETING

Chair Van Nice announced that the next meeting would be held on April 5, 2017 at 6:00 p.m. at Cottonwood PSB.

ADJOURNMENT

MOTION: Mr. Calvert motioned and Ms. Frey seconded to adjourn the meeting.

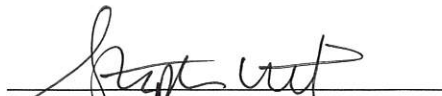
All in favor

The meeting ended at 6:55 p.m.



Jalan Van Nice, Chair

ATTEST:


Stephanie Vitt, Secretary

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

October 10, 2017

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m., at the Cottonwood Public Safety Building by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Lance Ketterling, Palmer Police;	Joel Butcher, Wasilla Police;
Casey Cook, MSB DES;	Tom Dunn, AST; and
Ruthan Josten, Wasilla Police.	

Also in attendance were: Dee Williams, MTA; Otto Feather, MSB DES; and Dan Robinson, Mat-Com.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA:

GENERAL CONSENT: The agenda was approved as presented.

APPROVAL OF MINUTES

GENERAL CONSENT: There was no objection to the approval of the August 8, 2017 minutes as presented.

PERSONS TO BE HEARD

REPORTS

Dispatch Transition

Mr. Cook stated that: Since Mr. Baker is no longer with the borough he has been given oversight of the dispatch transition. We have been working with Microdata (Comtech) to transfer licensing to the City of Wasilla. We are working through a few operational issues to be sure our repeaters are communicating. Ms. Josten stated that she felt the transition went smoothly with mainly little things to work through. Their ProQA reports have gone from an area of non-compliance to almost all high compliance. She feels that operationally, it has gone very well.

Addressing Campaign

Mr. Cook stated that: There was a booth set up at the Preparedness Expo and they handed out over 200 flyers regarding addressing. The booth next to them made address signs for people. He is interviewing folks next week and will hopefully have someone able to dedicate more time to this project.

OLD BUSINESS

Call Location Inconsistencies

Mr. Butcher stated that: Nothing to report.

E-911 Surcharge – Legislative Amendments

Mr. Cook stated that: He hasn't heard any updates.

Distribution of Funds between Agencies

Ms. Laughlin stated that: She did some research and provided a handout compiling what history she could find behind the distribution of the \$90,000 to each agency and the distribution of residual funds on an annual basis. In summary, those decisions were driven and made by the E-911 Advisory Board in years past. If there are any proposed changes to the Surcharge Spending Priorities Agreement for future years, it is the responsibility of this board to make those recommendations. There was much discussion by the current board on the use and distribution of E-911 funds. Further discussion on the distribution of funds between agencies will take place at the budget meeting on November 14th.

NEW BUSINESS

Reverse 911 Protocols/Social Media

Mr. Cook stated that: The reverse 911 system is in place and we've gotten the training on it. We need to come up with parameters on how and when we will use it. The question is whether we are ready to start writing the SOP's. Mr. Butcher stated that Wasilla needs to see what the protocols look like and then they will let us know.

Surcharge Spending Priorities Agreement

Ms. Laughlin stated that: We have discussed this a bit already today but we do need to finalize the document as agreed upon for this fiscal year and have it signed by all parties. She will get the document moving through the agencies for signatures.

INFORMATIONAL ITEMS

FY17 Surcharge Revenue Chart

FY17 Surcharge Receipts

FY17 E-911 Budget Performance Report

FY17 Accounts Payable by G/L Distribution Report

Ms. Laughlin asked if there were any questions on any of the budget reports, none were heard.

911 Quarterly Dispatch Call Report

Mr. Robinson provided a quarterly call report. No questions were heard.

Public Records Requests

Ms. Laughlin stated that: Things are still going smoothly with the transition of dispatch centers.

COMMENTS

NEXT MEETING DATE

Chairman Cook announced that the next meeting date would be November 14, 2017 at the Cottonwood Public Safety Building.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

MATANUSKA-SUSITNA BOROUGH
LOCAL EMERGENCY PLANNING COMMITTEE MINUTES

August 16, 2017

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The regular meeting of the Local Emergency Planning Committee (LEPC) was called to order by Chairman Cook at 7:00 p.m. in the Central Mat-Su Public Safety Building.

LEPC members in attendance, establishing a quorum:

Bea Adler,	Ray Hollenbeck,
Kevin Munson,	Bill Morrow,
Jonathan Zeppa,	DJ DesJardin,
Casey Cook,	Louis Friend,
Alyssa Farrar,	Rene' Dillow,
Micah Weinstein,	Cathy Kramer, and
Mike Chmielewski.	

Also present were Kathy Watkins, Willow CERT; Kelly Isham, SOA DHS&EM; and Sgt. Garretson, AKNG.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA: The agenda was approved as presented.

APPROVAL OF MINUTES: By general consent, the minutes of April 19, 2017 were approved as presented. There were no minutes to approve for June, as there was no quorum.

PERSONS TO BE HEARD

Mr. Chmielewski requested to have Eric Wyatt from MSB-IT attend an LEPC meeting to advise what the borough is doing along the lines of data portals.

Mr. Isham explained his LEPC position with the State Homeland Security Office and provided information regarding the program statewide.

REPORTS

MSB Emergency Management

Chairman Cook stated that:

1. June/July – we finished the dispatch transition from Palmer to Wasilla. Things are working well so far.
2. We have implemented Alert Sense as our integrated public warning system, which includes a reverse 911 module.
3. We have moved to online writing of incident action plans (IAP's).
4. EM Staff attended EOC training and train the trainer courses in Anchorage.

5. We are scheduling a mass casualty drill with MSRMC for October.
6. We attended the SOA EOC Continuity of Operations (COOP) drill.
7. FMAG Grants were disapproved due to public jurisdiction's interpretation of FEMAs rules. The project is now on hold.
8. EOP review is due in December. We will have the next version available on thumb-drives for the Plans Review Committee to have at the October meeting.
9. Emergency Management lost 5 staff members recently for various reasons. We are working on hiring to replace those folks.
10. July 1st, the Telecommunications staff moved from under the direction of IT to DES.
11. We were awarded the CDC Grant and will hire staff under that grant.

Public Health

Ms. Dillow stated that: In July, 300 doses of flu vaccine were ordered for a POD anticipated to occur in late October or early November. We will have to get with the borough group to do the specific planning. They currently have 8 nurses that can work the POD.

2017 Emergency Preparedness Expo

Ms. Adler stated that: She will e-mail flyers out to the group. The planning group is now meeting every other week. The next meeting is this Tuesday at the Menard Center. They will be doing a PSA with Mayor Cottle to promote the Expo. The poster contest is going well, and the Mat-Su Health Foundation is underwriting that project and has provided grant funding to support it. The awards for the poster contest will be given at a borough assembly meeting. The Expo will be held on Saturday, September 30th from 10:00 a.m. to 4:00 p.m. at the Menard Center.

Willow CERT

Ms. Watkins stated that:

1. In July they went to Cordova and taught 4 CERT classes. They participated in Cordova's Race the Wave, Tsunami practice for the kids during the Salmon Jam.
2. They were invited to participate in the Talkeetna Community Picnic. They had a booth and their list of signups for CERT training is growing. They have 35 spots available and they are offering it to Willow area first, then Talkeetna/Trapper Creek, then out to the Valley with any remaining spots.
3. The November training is moving along well. They have all but two instructors lined up. They have their exercises planned and it's coming together nicely.
4. On September 30th they will be participating with the Preparedness Expo and will be helping kids "build a bag". They will also be doing demonstrations on cribbing with clothed, full body manikins.

EMS

None

OLD BUSINESS

State Fair Planning

Ms. Laughlin stated that: We still have 9 spots to fill for manning the booth. We are partnering again with Red Cross and will be on the purple trail, in a spot very close to last year. You will receive one entry and general parking ticket for each spot you sign up for.

Mr. Chmielewski stated that: The radio station is at the fair in Raven Hall from noon – 5:00 p.m. and broadcasting live. It is easy to get an interview and radio station personnel will be out in the field doing them live.

Election of Chairperson

Ms. Laughlin stated that: We need to elect a chair for the two year term which begins in October. We don't currently have anyone that is willing to accept a nomination due to other commitments. Ms. Laughlin asked for nominations from the floor. Ms. Adler nominated Casey Cook, who accepted the nomination. There were no other nominations heard. By a majority vote of hands, Casey Cook was elected as the Chair for the next two year term.

NEW BUSINESS

Willow CERT Request for Funding

Ms. Watkins stated that: They requested a \$1,000 grant from WACO for assistance to cover the costs of food and beverages for the CERT training in November. WACO awarded them \$300 and they are asking the LEPC to sponsor them the additional \$700. Ms. Laughlin stated that the LEPC grant does not allow purchase of food or beverages, so if the group voted to provide the additional funding, it would need to come from the LEPC's operating budget provided by borough areawide funds. Mr. Munson advised Ms. Watkins that the Mat-Su Health Foundation has small grants available for this type of thing and they are fairly simple to write up. They agreed to discuss it further after the meeting. Ms. Laughlin will leave this item on the agenda for follow up on the October meeting.

INFORMATIONAL ITEMS

Mr. Chmielewski stated that he currently has a SAT phone. Mr. Cook said the state is no longer paying for those, so there will no longer be service available. He advised Mr. Chmielewski that if there was a need to contact the EOC, he could do it through the radio station.

Mr. Isham stated that: They are always looking for ways to stretch the LEPC dollars, and it might be worthwhile at some point to look at the possibility of our LEPC charging a fee for each Tier II report that we receive. State funding might not always be available.

NEXT MEETING DATE

Chairman Cook announced that the next meeting would be October 18, 2017 and held at the Central Mat-Su Public Safety Building at 7:00 p.m.

ADJOURNMENT

Chairman Cook adjourned the meeting at 8:15 p.m.



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

LOCAL ROAD SERVICE AREA ADVISORY BOARD

RESOLUTION 17-02

A RESOLUTION BY THE MATANUSKA-SUSITNA BOROUGH LOCAL ROAD SERVICE AREA ADVISORY BOARD TO THE BOROUGH ASSEMBLY REQUESTING AN AREA WIDE ROAD BOND PACKAGE.

WHEREAS: Many of the RSA's in each assembly district have numerous substandard roads in need of upgrades; and

WHEREAS: Some of the most needed improvements cross multiple RSA's and are unlikely to ever be funded within the individual RSA's due to cost; and

WHEREAS: State or Federal budgets do not seem a likely source of funding for many years if ever; now therefore

BE IT RESOLVED: The LRSAAB requests that the Borough Assembly consider issuing an **area wide road bond package** to be presented to voters at a future election; and

BE IT FURTHER RESOLVED: The LRSAAB requests consideration of the following important projects identified by this Board as likely to have the greatest positive effect, and that this Board be provided the opportunity to review and comment on any similar bond projects list developed by other entities such as the MSB Capital Projects Division.

Approved by majority vote (10 to 1) on October 19, 2017.


Board Chair
Stephen Edwards


Board Secretary
Mike Shields

Roads Bond Proposals**RSA 9**

#1 – tie Trent Circle to Hermon Road, 0.7 miles \$600 K

#2 – tie N Wilderness Drive to E Wilderness Circle, 0.5 miles \$450 K

#3 – rebuild/realign/pave S Lower Rd, Connect Court, Middle Massa Dr, 2.6 miles \$1.5 M

RSA 14

#1 – rebuild Lupine, extend to Norwich 1.25 miles \$350 K

#2 – rebuild Cardiff 0.35 miles \$95 K

RSA 15

#1 – Caswell Lakes Rd paving + connector 3.7 miles \$950 K

RSA 16

#1 – extend Tex-Al Drive, Palmer Fishhook to Wasilla Fishhook, 1.0 miles \$900 K

#2 – extend Aspen Ridge to Palmer Fishhook, 1.0 miles \$900 K

RSA 17

- #1 – Pt McKenzie paving, 7.24 miles \$2.1 M
- #2 – Foothills Blvd, 1.64 miles \$750 K

RSA 19

- #1 – rebuild Koppenburg extend to Clark, 1.5 miles \$1.2 M

RSA 20

- #1 – North Michigan, 2.0 miles \$ 400 K
- #2 – Old Long Lake Road, 5.0 miles \$ 1.0 M
- #3 – Replace Shirley Town Bridge, \$ 7.0 M

RSA 21

- #1 – Burma Road to Kuster 3.0 miles \$1.8 M
- #2 – Echo to Gonder 1.5 miles \$1.2 M
- #3 – Shot Gun Drive 0.5 mile \$400 K
- #4 – Maplewood Drive 1.0 mile \$650 K

RSA 23

- #1 – extend Hermon to Norman to connect to Showers in RSA 16, 0.75 miles \$600 K

RSA 25

- #1 – N Williwaw Way, 1.68 miles \$1.1 M
- #2 – Engstrom Rd, 0.94 miles (0.45 in RSA 16) \$1.0 M
- #3 – E Chinook Ave, 0.35 miles \$265 K

RSA 26

- #1 – rebuild & pave Smith Extension, 0.86 miles \$1.2 M

RSA 27

- #1 – Seldon extension to Pitman, 1.75 miles \$8.2 M

RSA 28

- #1 – continue Seldon to Lucille 2.4 miles \$750 K

RSA 29

- #1 – Yoder Bridge pave approaches, add guardrails, \$245 K
- #2 – Woodpecker surface with RAP, 0.75 mile \$125 K

RSA 30

- #1 – Oilwell Road paving, 6.2 miles \$1.2 M

RSA 31

- #1 – Fish Lakes Rd, 3.15 miles \$1.5 M
- #2 – Wright Way, 1.15 miles \$500 K

Matanuska-Susitna Borough
FISH AND WILDLIFE COMMISSION

Thursday, September 21, 2017, 6:00pm

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MINUTES

I. CALL TO ORDER/ROLL CALL

Meeting was called to order at 6:15pm by Howard Delo at MSB in Palmer. Quorum was established with five members present: Howard Delo, Andy Couch, Mike Wood, Jim Sykes and Larry Engel.

II. APPROVAL OF AGENDA

Larry requested to add a line under Items of Business to discuss preparing a letter of appreciation and acknowledgement for Patty Sullivan and Stefan Hinman to the Mayor. Jim Sykes requested to amend the agenda to move Audience Participation to after Approval of Minutes.

MOTION: Larry Engel made a motion to approve the agenda as amended. Mike seconded the motion. Motion approved by unanimous vote.

III. MINUTES OF PRECEDING MEETINGS

MOTION: Jim made a motion to approve minutes from August 17, 2017. Andy seconded the motion. Motion approved by unanimous vote.

IV. AUDIENCE PARTICIPATION: Pete Johnson and Dan Coleman of DNR were present and provided an update on the project at Alexander Lake. It was treated with Fluridone (May 18th) – the process went well. We are at a good point to continue the project - planning on doing a fall application after we receive the results from the September 14th water sample. We have a targeted level of fluridone in the water level – it is really effective on elodea in lower level doses. We do a slow progression to maintain the habitats. Discussion of the funding sources of the program with generous contributions – we are looking for other funding sources – putting in applications: Matsu Basin Salmon Habitat Partnership, Fish and Wildlife Service, NOAA, searching web looking for funding sources; writing grants and applying for grants. We are mostly looking for funds for product and transportation. Alexander is the first off the road system lake. Sucker Lake is also affected. Looking to acquire an inflatable raft, an outboard motor and funds for water testing/sampling. This is a multi-year process – we may be able to taper application down in other years. We are trying to be more prepared.

Two homeowners on Sucker Lake have cabins and from the sounds of it, the infestation sounds like it would require a complete treatment – looking at possibly a spring

application if we can acquire the supplies for an application. This is a state wide problem. Sucker Lake would be a multi-year approach just like Alexander Lake. Sucker Lake is SSW of Alexander Lake. It is hard to say exactly how the infestation began whether it be from lake to lake or plane to lake.

Budget ballpark - Alexander lake roughly cost is \$79K per application for product – probably the same for Sucker Lake. Spring and fall applications the first year then one application the following years depending on water samples. Looking into option to have a fly over spray – haven't looked into permits for this. We are progressing – we can see the affect the Fluridone is having.

V. ITEMS OF BUSINESS

a. HB199

Mike gave an update and overview of HB199. We are officially suing the state. It will be heard in Alaska Supreme Court October 3rd. Everyone seems to be rather optimistic that it should pass – the language is good; the language for not passing it was not as good. The law will have to figure that out right now.

b. BOF Work Session

Brianne provided an insight that this was a result of a conversation with Mr. Hillstrand. Mr. Hillstrand invited the commission to work with the drifters in working with that corridor in Kodiak. Patty Sullivan gave a brief description and her ideas of Mr. Hillstrand's requests. Additional discussion ensued. The BOF working session is scheduled for October 17-19 in Anchorage. Who all is going? Andy Couch; Howard Delo will try to get to a couple days

MOTION: Andy Couch made a motion to schedule a special meeting for September 29 at 4:00 to discuss NPFMC; seconded by Larry Engel; motion approved by unanimous vote.

MOTION: Larry Engel made a motion to schedule a special meeting for October 12 at 6:00pm to discuss BOF Work session; seconded by Andy Couch; unanimous vote.

c. BOG Proposal Review

Left over from Terry's agenda. Howard Delo spoke of the BOG proposal book being out for 6 -8 weeks. Region 4 meeting is now in Dillingham that was scheduled for Wasilla. We need to decide if there is any reason to go to this meeting in February or March. Defer to next meeting after everyone has a chance to look at proposal book.

d. End-of-Season Meeting with ADF&G

Brianne noted this was something you all have done to summarize the season and maybe it could include to the meeting we had in August. A discussion ensued regarding scheduling an end of season meeting for late October or early November. Preference on date...maybe we should contact them. It is important

to have a meeting every year. We have had good public attendance at these meetings. Need to consider legislative special session. We will be tied up the first half of October with BOF Work Session and NPFMC. Maybe push the meeting into first half of November. Decision at next meeting. Need to discuss some questions – maybe a subcommittee to produce – Patty and Brianne will work on this.

e. FWC Budget:

Brianne provided an overview of the FY2018 Budget. Mr. Moosey approved \$10K budget. \$4K was for the audio contracting and transcription.

f. Member Terms Expiring December 2017:

Brianne provided applications and reminded members that needed to reapply.

g. North Pacific Fisheries Management Council:

Brianne advised she received a letter and they would like a point of contact; who would represent the commission. Makes it simple for Brianne to be the point of contact.

MOTION: Andy Couch made a motion that Brianne be the point of contact for North Pacific Fisheries Management Council; seconded by Mike Wood; unanimous vote.

Brianne will be the point of contact.

h. Assembly State & Federal Legislative Priorities: Fish Protection

Jim Sykes handed out a priority list and we should make a point to the state that this is important. Brianne suggested that we should tailor the list to what FWC would like to see in it. It was only in the Federal – should also be in the state legislative priority list. Jim would like to get something going to bring forward to the Assembly on the 17th. We can add to agenda for special meeting on the 12th of October.

i. Candidate Forum Questions

A discussion ensued regarding collecting questions to present to candidates for Assembly on September 28th.

Mike Wood: Where do you stand on Riparian setback?

Jim Sykes: How important is it to restore fisheries and what effects

Larry Engel: What's the economic worth of fishing in the valley?

Need to be careful on how some of the questions are asked.

j. Letter of appreciation for Patty Sullivan and Stefan Hinman for their assistance

Larry Engel brought forward a request to produce a letter to the borough in regard to Patty Sullivan and Stefan Hinman's importance to the Fish and Wildlife Commission with respect to power point presentations, assisting in spreading the word; and how they assist in making the FWC effective. Discussion ensued with respect to their importance and ability to get the message out.

MOTION: Larry Engel made a motion to produce a letter to the Matanuska-Susitna Borough Manager, Mayor and Assembly in regard to Patty Sullivan and

Stefan Hinman's importance to Fish and Wildlife Commission with respect to power point presentations, assisting in spreading the word and how they assist in making the FWC effective; seconded by Jim Sykes; unanimous vote.

VI. UPCOMING

Brianne spoke about the Salmon & Science Symposium (November 8 – 9) and possible fund raising efforts and if the FWC had information they would like to put up. Mike will be at the symposium and he will get up and talk. It is a definite maybe. October 5th is an abstract deadline for presentations. Patty said they could help with a presentation.

VII. BOARD COMMENTS

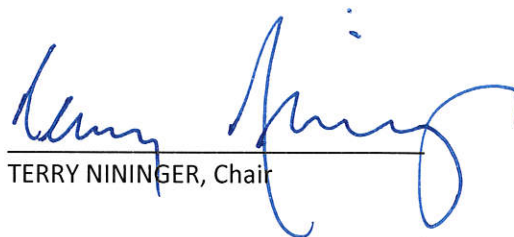
Jim Sykes: Is there anyone who knows if they count fish around Hunter Creek/Knik River? Larry Engel: Not that I know of maybe get a hold of Samantha. Thanks everyone for their expertise and I am glad I could be here tonight.

Andy Couch: Always amazed at what everyone is doing.

VIII. ADJOURN

MOTION: Mike Wood made a motion to adjourn; seconded by Larry Engel; unanimous vote.

Meeting was adjourned at 8:35pm


TERRY NININGER, Chair

ATTEST: 
BRIANNE BLACKBURN, Staff

Matanuska-Susitna Borough
FISH AND WILDLIFE COMMISSION

Friday, September 29th, 4:00pm

MINUTES

I. CALL TO ORDER/ROLL CALL

Meeting was called to order at 4:19pm by Terry Nininger at MSB in Palmer. Quorum was established with five members present: Terry Nininger, Howard Delo, Larry Engel, Jim Sykes, Andy Couch, Mike Wood (on the phone).

II. APPROVAL OF AGENDA

Motion: Larry Engel made a motion to approve the agenda; Terry amended the motion to add discussion of the upcoming Board of Fish work session. Howard seconded the motion. Motion approved by unanimous vote.

III. AUDIENCE PARTICIPATION: No public present

IV. ITEMS OF BUSINESS

a. North Pacific Fisheries Management Council Oct 2-11th, Anchorage, AK:

Discussion of North Pacific Fisheries Management Council (NPFMC) Meeting. Court ruled in favor of Drift Fisherman (UCIDA) appeal that NPFMC not in compliance with the Magnuson-Stevens Act (MSA) and now the NPFMC is required by law to develop a Salmon Fishery Management Plan to meet federal Standards.

V. UPCOMING

Brianne spoke about the Salmon & Science Symposium (November 8 – 9) and possible fund raising efforts and if the FWC had information they would like to put up. Mike will be at the symposium and he will get up and talk. It is a definite maybe. October 5th is an abstract deadline for presentations. Patty said they could help with a presentation.

VI. BOARD COMMENTS

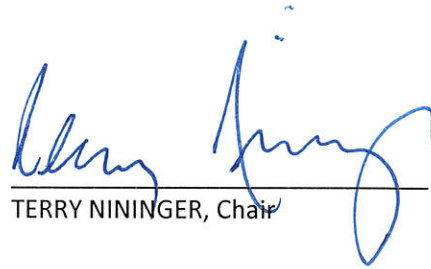
Jim Sykes: Is there anyone who knows if they count fish around Hunter Creek/Knik River? Larry Engel: Not that I know of maybe get a hold of Samantha. Thanks everyone for their expertise and I am glad I could be here tonight.

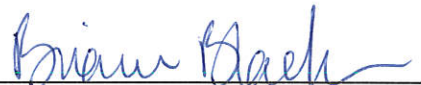
Andy Couch: Always amazed at what everyone is doing.

VII. ADJOURN

MOTION: Mike Wood made a motion to adjourn; seconded by Larry Engel; unanimous vote.

Meeting was adjourned at 8:35pm


TERRY NININGER, Chair

ATTEST: 
BRIANNE BLACKBURN, Staff

Matanuska-Susitna Borough
FISH AND WILDLIFE COMMISSION

Thursday, October 12, 2017, 6:00pm

MINUTES

I. CALL TO ORDER/ROLL CALL

Meeting was called to order at 6:04pm at MSB office in Palmer. Quorum was established with five members present: Howard Delo (Phone), Andy Couch, Mike Wood (Phone), Jim Sykes and Larry Engel and Bruce Knowles (Exofficio).

II. APPROVAL OF AGENDA

MOTION: Larry Engel made a motion to approve the agenda; Jim Sykes amended the motion to add North Pacific Fisheries Management Council Oct 2-11th meeting update and to provide a draft Ordinance regarding makeup of the board to items A and B of Items of Business. Mike seconded the motion. Motion approved by unanimous vote.

III. AUDIENCE PARTICIPATION

- a. Mr. Jerrid Hixon was present he is a UAA student working towards a degree in Environmental Society with a minor in biology.

IV. ITEMS OF BUSINESS

- a. Discussion of North Pacific Fisheries Management Council Meeting
Discussion ensued about what happened during the meeting, what UCIDA is doing and what they want and the thoughts of the meeting in general. Bruce Knowles advised that Senator Sullivan would like facts presented to his office – he was unaware of what was going on.
- b. Draft Ordinance regarding makeup of the board
Jim Sykes provided a copy of an ordinance to change the board to a seven-member board with four people to meet. Jim plans to introduce to the Assembly by December.
- c. Board of Fish Work Session October 17 – 19th
Terry Nininger talked about the meeting location and ACRs. Discussion ensued about meeting locations of the 2020 BOF meeting – Kenai has presented a proclamation to have 2020 meeting in Kenai that has been signed by all five Mayors in the area: Seward, Seldovia, Kenai, Soldotna and Homer. Patty Sullivan is preparing a letter that will be signed by the four Mayors: Matanuska-Susitna, Palmer, Wasilla and Houston. This letter will request that the 2020 meeting be held in the Matanuska-Susitna Borough. Thirty copies will be needed for the Tuesday meeting. Discussion ensued on whether we want the meeting in the borough or in Anchorage.

ACRs: Discussion ensued regarding ACR 8, 9, 10 and 11. We need to get as educated about these as possible. Howard did not feel that ACR 8, 9 and 10 would meet the criteria. Larry Engel feels we should look at these in more detail – I feel that these do not have merit to meet the criteria. The meeting place may play a role on the ARCs. Larry Engel brought up that it would be good to have a separate committee look into the effects overall rather than just one area. Howard supports the idea of the BOF look into ACR11 further. Mike Wood thinks working with the Kodiak guys and Cook Inlet guys would be a good idea.

MOTION: Andy Couch made a motion to request the BOF on ACR11 to gather more information allowing folks from both areas (Kodiak and Cook Inlet) to weigh in; seconded by Terry Engel; unanimous vote. Terry will put something together (30 copies will be needed).

Brianne will get a borough vehicle for Tuesday's meeting – if you want to ride in, need to be at the borough office by 7:15am.

- d. Governor's Letter – postponed to October 20th meeting
- e. FWC Structure – presented early (Jim Sykes Ordinance)
- f. Legislative Priorities – postponed to October 20th meeting
What is the deadline for legislative priorities? Brianne Blackburn did not know...probably Jim will have the answer.

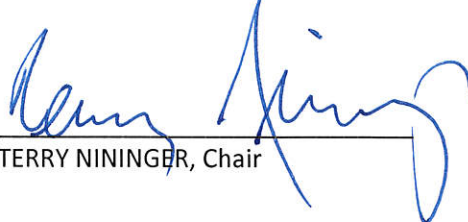
V. BOARD COMMENTS

- Andy Couch: Work on questions for October 20th meeting – bring in writing or mail
- Larry Engel: No Comment.
- Terry Nininger: Question for ADF&G will be discussed at the next meeting; I will work on an RC; Patty Sullivan is working on a letter for us.
- Bruce Knowles: Question for ADF&G: If we are thinking about this, I would like to throw out there if we could drag in a sustainable salmon policies and put that in as part of our positions – the fact that it is there and it is not be utilized and if we had proper utilizations then we wouldn't have the problems.
- Howard Delo: No Comment.
- Mike Wood: No Comment.

VI. ADJOURN

MOTION: Larry Engel made a motion to adjourn; seconded by Mike Wood; unanimous vote.

Meeting was adjourned at 7:34pm


TERRY NINGER, Chair

ATTEST: 
BRIANNE BLACKBURN, Staff

Matanuska-Susitna Borough
FISH AND WILDLIFE COMMISSION

Thursday, October 20, 2017, 6:00pm

MINUTES

RECEIVED
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CLERKS OFFICE

I. CALL TO ORDER/ROLL CALL

Meeting was called to order at 3:13pm at MSB office in Palmer. Quorum was established with five members present: Howard Delo, Andy Couch, Mike Wood, Jim Sykes, Larry Engel and Terry Nininger.

II. APPROVAL OF AGENDA

MOTION: Larry Engel made a motion to approve the agenda; Terry Nininger amended the motion to add Governor Walker meeting overview to the Items of Business after Legislative Priorities; Larry Engel amended the motion to add Holiday Get Together at the end of Items of Business. Andy Couch seconded the motion. Motion approved by unanimous vote as amended.

III. AUDIENCE PARTICIPATION

- a. No one present.

IV. APPROVAL OF MINUTES

- a. Approval of September 21, 29 and October 12 Minutes moved to next meeting.

V. ITEMS OF BUSINESS

- a. Board of Fish Work Session

Howard Delo gave an overview of what happened at the meeting: Wednesday nothing the FWC was interested in – the BOF ended early; Thursday was about Kodiak genetics report, the took up the ACR11 after the genetics, then the delisting criteria and then the meeting locations discussions. Talk of a workgroup for Kodiak genetics but nothing was formalized.

- b. ADF&G Season Summary Meeting – Questions

Terry emphasized on need of quorum for the meeting – five need to be there. Discussion ensued about each person's availability. Jim Sykes suggested to get Randall Kowalke appointed to the board prior to the meeting. Discussion ensued regarding the process of board member applications and diversifying the board. The members threw out names of people to reach out to for membership.

MOTION: Larry Engel made a motion for meeting to be on November 27 with November 29, November 30, or December 1 to be alternatives and see if Mr. Kowalke can be appointed before then; if November 27 does not work. Andy Couch seconded. Motion approved by with a unanimous vote of Terry Nininger, Larry Engel, Howard Delo, Mike Wood and Andy Couch – Jim Sykes recused.

Brianne Blackburn will reach out to ADF&G to determine a firm date.

Andy Couch brought in ten questions. Discussion regarding questions for ADF&G. Larry Engel suggested to table this so the FWC can review the questions and prioritize them. It was also suggested that everyone submit their questions to Brianne Blackburn by November 13 and they will be forwarded on November 14. Brianne Blackburn will talk to the Mayor about Randall Kowalke's appointment. Terry Nininger stated that we don't want to overload these guys with respect to questions. Brianne Blackburn will make a list of the questions that were not answered at the August 22nd meeting with ADF&G. Mike Wood stated that there are only eight or ten real questions. Larry Engel I think if there are questions that need research, it would be good to write questions and send them in prior to the meeting. Some information is hard to get when you ask in person. Brianne Blackburn stated that the number of questions were specified that we kept the length of the meeting in mind to the number of questions we put out.

MOTION: Andy Couch made a motion to have questions that weren't answered at ADF&G meeting of August 22nd meeting automatically be put on the list for approved questions for the ADF&G meeting in November/December meeting. Howard Delo seconded. Discussion. Motion approved by unanimous vote.

c. FWC Structure – Draft Ordinance

Jim Sykes presented a draft restructuring ordinance which would have the commission composed of seven voting members consisting of one sports fishing representative, one hunting representative and five at-large representatives; it will also consist of three non-voting members: one previous member and two borough assembly members. If we had another quickly scheduled meeting, this will allow three FWC members and allow non-voting members to attend. This will also help with voting issues for Assembly members. Terry Nininger questioned by exclude an Assembly member from voting. Jim Sykes stated that having an Assembly member voting on things that will later come before the assembly creates some odd situations – like budgets. Discussion ensued.

MOTION: Andy Couch made a motion accept the FWC Restructuring Ordinance composed by Jim Sykes. Terry Nininger seconded. Discussion. Motion approved by with a unanimous vote of Terry Nininger, Larry Engel, Howard Delo, Mike Wood and Andy Couch – Jim Sykes recused.

d. Legislative Priorities

Brianne Blackburn brought up that the priorities list seems like it was copied and pasted. (Fishery Protection) Jim Sykes stated that this is a wish list – things we think are really important. This gives some ammunition to our legislators. I would like this beefed up instead of passing the same old boiler plate. We need to get on both the Federal and State priority list. I communicated that internally but do not know where that stands. We were actually voting on this but was moved to the first meeting in November (11/7). Discussion ensued. Andy Couch will work on this with Brianne Blackburn. Jim Sykes will amend from the table but it is always better to have items in packet a week prior (10/31).

e. Meeting with Governor Walker Overview

Terry Nininger provided information on the meeting. Believes the Governor is proactive. Talked about the history of the FWC. Larry Engel gave a good presentation. The Governor would like to put together a working group. Governor was engaged and happy that we provided a solution. It appeared the Governor and ADF&G were listening. Discussion ensued.

f. Governor's Letter to Mayor Halter

Jim Sykes thought the tone of the Governor's letter was threatening against FWC. Larry Engel asked if we thought about a letter to Governor thanking him? Terry Nininger stated he will work one. Discussion ensued.

g. Filling FWC Vacancy

Terry Nininger requested that if you know someone, tell them to apply. Discussion ensued – carried over to next meeting.

h. Budget for Fish Research Grant

Brianne gave an update on the amount of funds left with everything appropriated. We have about \$30K that is unappropriated. DNR folks called regarding Alexander and Sucker Lake (Elodea) – that is an option. I'm sure there are many options to look into. Are there any further needs for any of the existing contracts? Discussion Ensued.

i. Holiday Get Together

Larry Engel would like to have a holiday gathering in early December or January. Invite spouses, Patty Sullivan and Stefan Hinman. Brianne Blackburn will send out a Doodle Poll.

VI. UPCOMING

- a. TBD: ADF&G Mat-Su season wrap up
- b. Nov. 8-9: Salmon & Science Symposium – 10yr. celebration
- c. Nov. 9: Board of Game Work Session (ANC)

VII. BOARD COMMENTS

Larry Engel: No Comment.

Mike Wood: No Comment.

Howard Delo: It's been an interesting few weeks with Board of Fish and NPFMC and maybe not enough focus on the "Game" side of things.

Andy Couch: Agrees that game regulations are potentially problematic and warrant some focus.

Terry Nininger: Will work on letter to the Governor thanking him for their meeting. All need to work on questions to ADF&G and have to Brianne by 13th. Karol and Brianne will work on daytime meetings for winter. Brianne will detail which questions were not addressed by ADF&G in August. Encourage everyone to reach out to those that may have an interest in serving on the FWC and encourage people to apply for vacant seat.

VIII. ADJOURNED at 5:40pm



TERRY NININGER, Chair

ATTEST: 
BRIANNE BLACKBURN, Staff

RECEIVED
NOV 17 2017
CLERKS OFFICE

By: Mark Whisenhunt
Introduced: October 23, 2017
Public Hearing: November 6, 2017
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 17-46**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A CONDITIONAL USE PERMIT FOR THE OPERATION OF A MARIJUANA CULTIVATION FACILITY AT 2301 SOUTH KNIK-GOOSE BAY ROAD, SUITE 2, LOCATED WITHIN TOWNSHIP 17 NORTH, RANGE 1 WEST, SECTION 17; TAX ID# 1005000L00W-1, SEWARD MERIDIAN.

WHEREAS, an application has been received from Charles Shannon Oman, dba The Happy Harvest Company for a conditional use permit for the operation of a marijuana cultivation facility at 2301 South Knik-Goose Bay Road, Suite 2, located within Township 17 North, Range 1 West, Section 17; Tax ID# 1005000L00W-1, Seward Meridian; and

WHEREAS, MSB 17.60.030(A)(4) requires a conditional use permit for the operation of a marijuana cultivation facility; and

WHEREAS, unless this type of use is maintained under and in accordance with a lawfully issued permit, marijuana cultivation facilities are declared to be a public nuisance; and

WHEREAS, the subject lot was developed for and has been used as commercial since 1984; and

WHEREAS, other than new signage, the subject structure has maintained the appearance and size since its original construction in 1984; and

WHEREAS, the proposed conditional use operation is wholly contained within Suite 2 of a commercial building; and

WHEREAS, Lots W-1 & W-2 share a common access onto Knik-Goose Bay Road. There are no other roads associated with this parcel; and

WHEREAS, according to the application material, the proposed use will be set back approximately 94 feet from the Knik-Goose Bay right-of-way, 100 feet from the east lot line, 221 feet from the south lot line and 191 feet from the west lot line; and

WHEREAS, according to the application material, the proposed use has a security plan in place, which includes education of employees on all security measures; and

WHEREAS, according to the application material, loitering will not be allowed at the facility; helping to ensure noise and odor will not be an issue; and

WHEREAS, according to the application material, no business signs will be located at the site or visible from off site; and

WHEREAS, the closest school (Snowshoe Elementary) is approximately 8,000 feet away from the proposed use; and

WHEREAS, consumption of marijuana is prohibited at the site; and

WHEREAS, Knik-Goose Bay Road is classified as a Major Collector, which is capable of accommodating traffic generated by several commercial businesses; and

WHEREAS, persons under the age of 21 are prohibited from entering the premises of the proposed use; and

WHEREAS, according to the security plan, a combination of cameras, motion detectors, and lighting will be used to secure the site and monitor all activities at the facility; and

WHEREAS, after proper notification of the State of Alaska Alcohol & Marijuana Control Office; all marijuana products deemed unusable will be mixed into compostable soils, sealed in a container, and disposed of at the Borough landfill; and

WHEREAS, the Matanuska-Susitna Borough Fire Code Official has issued Plan Review #2017-173 for 2301 S. Knik-Goose Bay Road, Suite 2; and

WHEREAS, all of the required site plans and operational information have been provided by the applicant; and

WHEREAS, there is no outdoor industrial equipment or any processes that generate noise associated with the proposed use; and

WHEREAS, all exhaust vents from the unit will be fitted with carbon filters to remove marijuana odors; and

WHEREAS, no new landscaping or berms are planned or required by code; and

WHEREAS, Knik-Goose Bay Road has several different uses on its frontage including commercial, industrial, and residential; and

WHEREAS, to the west and southwest of the subject parcel are commercial uses. To the north there is a mix of residential uses and vacant land. To the east and northeast there is a religious service building, and a mix of residential, vacant, and commercial uses; and

WHEREAS, the applicant has initiated an application for licensing per 3 AAC 306.005; and

WHEREAS, according to the application material, a third party wastewater disposal company will dispose of the wastewater at an ADEC approved facility; and

WHEREAS, according to the applicant, only natural pesticides, such as neem oil, will be used as part of its operation; and

WHEREAS, according to the applicant, nutrients and natural pesticides will be stored according to each manufacturer's recommendations; and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.60.100, 17.60.150 and 17.60.160; and

WHEREAS, the Planning Commission conducted a public hearing on November 6, 2017 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 17-46:

1. The proposed use, with conditions, will not detract from the value, character and integrity of the surrounding area (MSB 17.60.100(B)(1)).
2. The proposed use will not be harmful to the public health, safety, convenience and welfare (MSB 17.60.100(B)(2)).
3. Sufficient setbacks, lot area, buffers or other safeguards are being provided (MSB 17.60.100(B)(3)).
4. The applicant has met all of the requirements of this chapter (MSB 17.60.100(B)(4)).
5. The proposed use will not negatively affect other properties due to factors such as noise and odor (MSB 17.60.150(A)(1)).
6. Measures are in place to reduce negative affects upon adjacent properties (MSB 17.60.150(A)(2)(a-c)).
7. The proposed use is compatible with the character of the surrounding area (MSB 17.60.150(A)(3)).
8. The proposed use is more than 1,000 feet away from any school grounds (MSB 17.60.150(B)(1)).
9. The applicant must still provide documentation demonstrating all applicable licenses pertaining to 3 AAC 306.005 have been obtained (MSB 17.60.150(D)(1)).
10. The proposed use is in full compliance with all applicable fire code (MSB 17.60.150(D)(2)).

11. The wastewater and waste material disposal plan demonstrates compliance with the Alaska State Department of Environmental Conservation (MSB 17.60.160(A)).
12. The odor mitigation plan demonstrates mitigation measures will prevent odors from materially impacting adjoining properties (MSB 17.60.160(B)).
13. Storage of nutrients, natural pesticides, and cleaners will comply with all local, state, and federal laws (MSB 17.60.160(C)).
14. A security plan which includes education for employees on security measures has been provided (MSB 17.60.160(D)).
15. The proposed use meets the minimum setback requirements for marijuana cultivation facilities (MSB 17.60.160(E)).

BE IT FURTHER RESOLVED, that the Planning Commission finds this application does meet the standards of MSB 17.60 and does hereby approve the conditional use permit for the operation of a marijuana cultivation facility, with the following conditions:

1. The owner and/or operator shall comply with all applicable state and local regulations.
2. All aspects of the operation shall comply with the description detailed in the application material and with the conditions of this permit. An amendment to the

Conditional Use Permit shall be required prior to any expansion of the conditional use.

3. Borough staff shall be permitted to enter premises subject to this permit to monitor compliance with permit requirements. Such access will at minimum, be allowed on demand when activity is occurring, and/or with prior verbal or written notice, and/or at other times as necessary to monitor compliance. Denial of access to Borough staff shall be a violation of this Conditional Use Permit.
4. Prior to operating, a copy of all licenses issued by the State of Alaska Marijuana Control Board shall be provided to the MSB Development Services Division.
5. Prior to operating, a copy of the Certificate of Occupancy issued by the Matanuska-Susitna Borough Fire Code Official shall be provided to the MSB Development Services Division.
6. Prior to operating, an as-built survey showing the actual location of the facility shall be provided to the Matanuska-Susitna Borough Development Services Division. The as-built survey shall show the distance from the facility to the east side lot line.
7. The area within Unit #2 that has been walled-off for the purpose of meeting the minimum 100-foot setback

requirement, shall not be used in any way which relates to the permitted marijuana cultivation facility.

8. Prior to operating, a copy of a driveway permit or easement will be provided to the Borough Development Services Division. The owner/operator shall obtain legal access to the parcel through a documented easement or DOT driveway permit. If driveway construction is needed, it must be completed by June 30, 2018.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 6th day of November, 2017.



COLLEEN VAGUE, Chair

ATTEST



MARY BRODIGAN, Planning Clerk
(SEAL)

APPROVED UNANIMOUSLY: Vague, Anderson, Healy, Chesbro, Elder, Glashan, and Rauchenstein

RECEIVED

NOV 14 2017

CLERKS OFFICE

By: Mark Whisenhunt

Introduced: October 23, 2017

Public Hearing: November 6, 2017

Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 17-47**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A CONDITIONAL USE PERMIT FOR THE OPERATION OF A MARIJUANA CULTIVATION FACILITY AT 7596 WEST CARMEL ROAD, LOCATED WITHIN TOWNSHIP 16 NORTH, RANGE 2 WEST, SECTION 4; TAX ID# 16N02W04A006, SEWARD MERIDIAN.

WHEREAS, an application has been received from Amilee Pasco, on behalf of KAD LLC, dba Grass Frontier Farms for a conditional use permit for the operation of a marijuana cultivation facility at 7596 West Carmel Road, located within Township 16 North, Range 2 West, Section 4; Tax ID# 16N02W04A006, Seward Meridian; and

WHEREAS, MSB 17.60.030(A)(4) requires a conditional use permit for the operation of a marijuana cultivation facility; and

WHEREAS, unless this type of use is maintained under and in accordance with a lawfully issued permit, marijuana cultivation facilities are declared to be a public nuisance; and

WHEREAS, the proposed conditional use operation is wholly contained within the 1,560 square foot metal building; and

WHEREAS, access is made onto Carmel Road via an existing driveway over 400 feet long; and

WHEREAS, according to the application material, the proposed use is set back approximately 331 feet from the section line easement to the north, 352 feet from the east lot line, 212 feet from the south lot line and 260 feet from the west lot line; and

WHEREAS, the development on the property is centrally located on a 9.5-acre parcel and surrounded by heavily forested land within the remaining area of the subject parcel; and

WHEREAS, Carmel Road abuts the parcel to the north. On the north side of Carmel Road, there is a mix of residential and vacant land on several large lots ranging from five to 80 acres. To the west and southwest there is a fully developed residential subdivision. To the south and east, there is a vacant 27-acre parcel which has been clear cut and has frontage on Knik-Goose Bay Road; and

WHEREAS, according to the application material, the proposed use has a security plan in place, which includes education of employees on all security measures; and

WHEREAS, according to the security plan, a combination of cameras, motion detectors, and lighting will be used to secure the site and monitor all activities at the facility; and

WHEREAS, the facility will not be open to the general public; and

WHEREAS, according to the application material, no business signs will be located at the site or visible from off site; and

WHEREAS, the closest school (Settler's Bay Early Learning Center) is approximately 4,300 feet away from the proposed use; and

WHEREAS, consumption of marijuana is prohibited at the site; and

WHEREAS, persons under the age of 21 are prohibited from entering the premises of the proposed use; and

WHEREAS, after proper notification to the State of Alaska Alcohol & Marijuana Control Office; all marijuana products deemed unusable will be mixed into compostable soils, sealed in a container, and disposed of at the Borough landfill; and

WHEREAS, all of the required site plans and operational information have been provided by the applicant; and

WHEREAS, there is no outdoor industrial equipment or any processes that generate noise associated with the proposed use; and

WHEREAS, all exhaust vents from the building will be fitted with carbon filters to remove marijuana odors; and

WHEREAS, a shop structure was torn down during the summer of 2017. The proposed facility which is a metal building 30 feet by 52 feet was construct in the same location as the shop structure; and

WHEREAS, KAD LLC, dba Grass Frontier Farms has initiated an application for license #12904, in accordance with 3AAC 306.005; and

WHEREAS, according to the State of Alaska Alcohol & Marijuana Control Office, the application for license #12904 is currently under review; and

WHEREAS, according to the applicant, plans are being drawn up by a professional to submit for review by the Borough Fire Code Official. Staff recommends a condition requiring the applicant to provide documentation such as a Certificate of Occupancy issued by the Borough Fire Code Official prior to operating; and

WHEREAS, according to the application material, wastewater will be cleaned through reverse osmosis and reused for the proposed use. This process eliminates wastewater disposal; and

WHEREAS, the State of Alaska Alcohol & Marijuana Control Office will not activate a license for a marijuana related facility until the operation is in full compliance with ADEC regulations; and

WHEREAS, according to the application material, nutrients, cleaning supplies, and pesticides will be stored within the facility in designated cabinets and according to each manufacturer's recommendations; and

WHEREAS, according to the security plan, a gate will be installed on the property, across the driveway; and

WHEREAS, according to the application material, all hazardous material will be stored, handled, and disposed of in accordance with the Safety Data Sheet for each item; and

WHEREAS, according to the application material, all employees will be educated on all securities measures; and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.60.100, 17.60.150 and 17.60.160; and

WHEREAS, the Planning Commission conducted a public hearing on November 6, 2017 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 17-47:

1. The proposed use, with conditions, will not detract from the value, character and integrity of the surrounding area (MSB 17.60.100(B)(1)).
2. The proposed use will not be harmful to the public health, safety, convenience and welfare (MSB 17.60.100(B)(2)).
3. Sufficient setbacks, lot area, buffers or other safeguards are being provided (MSB 17.60.100(B)(3)).

4. The applicant has met all of the requirements of this chapter (MSB 17.60.100(B)(4)).
5. The proposed use will not negatively affect other properties due to factors such as noise and odor (MSB 17.60.150(A)(1)).
6. Measures are in place to reduce negative affects upon adjacent properties (MSB 17.60.150(A)(2)(a-c)).
7. The proposed use is compatible with the character of the surrounding area (MSB 17.60.150(A)(3)).
8. The proposed use is more than 1,000 feet away from any school grounds (MSB 17.60.150(B)(1)).
9. The applicant must still provide documentation demonstrating all applicable licenses pertaining to 3 AAC 306.005 have been obtained (MSB 17.60.150(D)(1)).
10. The applicant must still provide documentation demonstrating the proposed use is in full compliance with all applicable fire code (MSB 17.60.150(D)(2)).
11. The wastewater and waste material disposal plan demonstrates compliance with the Alaska State Department of Environmental Conservation (MSB 17.60.160(A)).
12. The odor mitigation plan demonstrates mitigation measures will prevent odors from materially impacting adjoining properties (MSB 17.60.160(B)).

13. Storage of nutrients, natural pesticides, and cleaners will comply with all local, state, and federal laws (MSB 17.60.160(C)).
14. A security plan which includes education for employees on security measures has been provided (MSB 17.60.160(D)).
15. The proposed use meets the minimum setback requirements for marijuana cultivation facilities (MSB 17.60.160(E)).

BE IT FURTHER RESOLVED, that the Planning Commission finds this application does meet the standards of MSB 17.60 and does hereby approve the conditional use permit for the operation of a marijuana cultivation facility, with the following conditions:

1. The owner and/or operator shall comply with all applicable state and local regulations.
2. All aspects of the operation shall comply with the description detailed in the application material and with the conditions of this permit. An amendment to the Conditional Use Permit shall be required prior to any expansion of the conditional use.
3. Borough staff shall be permitted to enter premises subject to this permit to monitor compliance with permit requirements. Such access will at minimum, be allowed on demand when activity is occurring, and/or

with prior verbal or written notice, and/or at other times as necessary to monitor compliance. Denial of access to Borough staff shall be a violation of this Conditional Use Permit.

4. The applicant shall obtain final approval of their Borough Driveway Permit by October 11, 2018.
5. Prior to operating, a copy of all licenses issued by the State of Alaska Marijuana Control Board shall be provided the MSB Development Services Division.
6. Prior to operating, a copy of the Certificate of Occupancy issued by the Borough Fire Code Official for the proposed operation shall be provided to the Borough Development Services Division.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 6th day of November, 2017.



COLLEEN VAGUE, Chair

ATTEST



MARY BRODIGAN, Planning Clerk

(SEAL)

YES: *Vague, Anderson, Healy, Chusko, Elder, Glasko, and Rauchenstein*
NO:

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CLERKS OFFICE

By: Mark Whisenhunt
Introduced: October 23, 2017
Public Hearing: November 6, 2017
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 17-48**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING AN AMENDMENT TO CONDITIONAL USE PERMIT #17602017005 WHICH ALLOWS THE OPERATION OF A MARIJUANA CULTIVATION FACILITY AT 4603 NORTH PITTMAN ROAD, LOCATED WITHIN TOWNSHIP 18 NORTH, RANGE 2 WEST, SECTION 24; TAX ID# 18N02W24D001, SEWARD MERIDIAN.

WHEREAS, an application has been received from Bradley Bartlett, on behalf of Denali Dispensaries, LLC for a modification to conditional use permit #17602017005 which allows the operation of a marijuana cultivation facility at 4603 N. Pittman Road, located within Township 18 North, Range 2 West, Section 24; Tax ID# 18N02W24D001, Seward Meridian; and

WHEREAS, MSB 17.60.040 allows a property owner to apply for a modification of a conditional use permit; and

WHEREAS, according to the application material, the applicant has worked with an architect and the State Fire Marshal to create drawings compliant with the applicable fire code; and

WHEREAS, according to the applicant, making the mezzanine area compliant with fire code is too difficult and as such, this request is to remove the mezzanine area from its operation; and

WHEREAS, according to the application material, to offset the loss of the mezzanine area, the applicant proposes to expand to the remainder of the building; and

WHEREAS, according to the application material, the mezzanine area is approximately 1,400 square feet in size, and the expansion is approximately 1,169 square feet creating a net loss of approximately 231 square feet in size; and

WHEREAS, the proposed expansion will not change the size or appearance of the existing commercial building; and

WHEREAS, the proposed expansion will not change the building location; and

WHEREAS, the proposed expansion will be set back approximately 166 feet from the Pittman Road right-of-way, 163 feet from the north lot line, 2,400 feet from the south lot line, and 1,050 feet from the west lot line; and

WHEREAS, the proposed expansion will still be wholly contained within the subject structure; and

WHEREAS, according to the application material, the proposed expansion has a security plan in place; and

WHEREAS, according to the security plan, a combination of cameras, lighting, and fencing will be used to secure the site and monitor all activities in the proposed expansion area; and

WHEREAS, the closest residential structure is approximately 235 feet away from the subject structure; and

WHEREAS, residential lots located north of the site are 3-3.5 acres in size. Residential lots located to the north east are approximately 1 acre in size; and

WHEREAS, several large lots, ranging from 320 acres to 11 acres in size surround the subject property on the east, south, and west sides; and

WHEREAS, land uses within the 600-foot public notice area consist of residential, commercial, and undeveloped lands; and

WHEREAS, the closest school (Meadow Lake Elementary) is approximately 15,000 feet away from the proposed expansion; and

WHEREAS, consumption of marijuana is prohibited at the site; and

WHEREAS, persons under the age of 21 are prohibited from entering the premises of the proposed expansion; and

WHEREAS, access onto the Pittman Road right-of-way will not be impacted by the proposed expansion; and

WHEREAS, the State of Alaska Fire Marshal is processing Denali Dispensaries's new request for plan review; and

WHEREAS, all of the required site plans and operational information have been provided; and

WHEREAS, there is no outdoor industrial equipment or processes that generate noise associated with the proposed expansion; and

WHEREAS, the applicant has submitted an odor mitigation plan, ensuring no marijuana odor will emit from the building; and

WHEREAS, all exhaust vents from the building will be fitted with carbon filters to remove marijuana odors; and

WHEREAS, Denali Dispensaries must obtain approval to change its floor plan from the State of Alaska prior to operating; and

WHEREAS, the State of Alaska Alcohol & Marijuana Control Office will not activate Denali Dispensaries's marijuana cultivation license until the State Fire Marshal issues an approved plan review for the facility; and

WHEREAS, the proposed expansion will not change the applicant's wastewater and waste material disposal plan; and

WHEREAS, the proposed expansion will not change how the operation will store and dispose of nutrient additives and natural pesticides; and

WHEREAS, according to the applicant, nutrient additives and natural pesticides will be stored within the facility in designated cabinets; and

WHEREAS, according to the applicant, nutrient additives and natural pesticides will be stored according to each manufacturer's recommendations; and

WHEREAS, according to the application material, all employees will be educated on all securities measures; and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.60.100, 17.60.150 and 17.60.160; and

WHEREAS, the Planning Commission conducted a public hearing on November 6, 2017 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 17-48:

1. The proposed expansion, with conditions, will not detract from the value, character and integrity of the surrounding area (MSB 17.60.100(B)(1)).
2. The proposed expansion will not be harmful to the public health, safety, convenience and welfare (MSB 17.60.100(B)(2)).
3. Sufficient setbacks, lot area, buffers or other safeguards are being provided (MSB 17.60.100(B)(3)).
4. The application for the proposed expansion has met all of the requirements of this chapter (MSB 17.60.100(B)(4)).
5. The proposed expansion will not negatively affect other properties due to factors such as noise and odor (MSB 17.60.150(A)(1)).

6. Measures are in place to reduce negative affects upon adjacent properties (MSB 17.60.150(A)(2)(a-c)).
7. The proposed expansion is compatible with the character of the surrounding area (MSB 17.60.150(A)(3)).
8. The proposed expansion is more than 1,000 feet away from any school grounds (MSB 17.60.150(B)(1)).
9. The applicant must still provide documentation demonstrating all applicable licenses pertaining to 3 AAC 306.005 have been obtained (MSB 17.60.150(D)(1)).
10. The State of Alaska Fire Marshal is still processing Denali Dispensaries's request for plan review to obtain full compliance with all applicable fire code (MSB 17.60.150(D)(2)).
11. The wastewater and waste material disposal plan demonstrates compliance with the Alaska State Department of Environmental Conservation (MSB 17.60.160(A)).
12. The odor mitigation plan demonstrates mitigation measures will prevent odors from materially impacting adjoining properties (MSB 17.60.160(B)).
13. Storage of nutrient additives and natural pesticides will comply with all local, state, and federal laws (MSB 17.60.160(C)).

14. A security plan which includes education for employees on security measures has been provided (MSB 17.60.160(D)).

15. The proposed expansion meets the minimum setback requirements for marijuana cultivation facilities (MSB 17.60.160(E)).

BE IT FURTHER RESOLVED, that the Planning Commission finds this application does meet the standards of MSB 17.60 and does hereby approve the modification to conditional use permit #17602017005. which allows the operation of a marijuana cultivation facility, with the addition of the following condition:

1. Prior to operating, a copy of the final approval of the floor plan change issued by the State of Alaska Alcohol & Marijuana Control Office, shall be provided to the MSB Development Services Division.

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ADOPTED by the Matanuska-Susitna Borough Planning Commission this 6th day of November, 2017.


COLLEEN VAGUE, Chair

ATTEST


MARY BRODIGAN, Planning Clerk

(SEAL)

YES: *Vague, Anderson, Healy, Clusko, Elder, Mashan, and Rauchenstein*
NO:

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Sponsored By: Vern Rauchenstein
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 17-57**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING ASSEMBLY DENIAL OF AN ORDINANCE AMENDING MSB 17.30.020, CONDITIONAL USE PERMIT FOR EARTH MATERIAL EXTRACTION ACTIVITIES (APPLICABILITY), TO EXCLUDE THE CUP REQUIREMENT WITHIN THE BOUNDARIES OF THE MSB CENTRAL LANDFILL AND RECOMMENDING THE ASSEMBLY EXPAND THE CURRENT CENTRAL LANDFILL IMD BOUNDARY.

WHEREAS, the Central Landfill is an industrial area that commonly removes earth materials to construct landfill cells for solid waste disposal; and

WHEREAS, the currently defined Interim Materials District within the Central Landfill is limited to a small portion of the Landfill's boundaries as defined in MSB 17.28.090(A)(12); and

WHEREAS, the Central Landfill boundaries are defined in MSB Resolution Serial No. 89-182 as S1/2 of Section 1, E1/2SE1/4 of Section 2, NE1/4NE1/4, E1/2NW1/4NE1/4 OF SECTION 11, N1/2NW1/4, N1/2SW1/4NW1/4, N1/2SE1/4NW1/4, NW1/4NE1/4 of Section 12, Township 17 North, Range 1 East, Seward Meridian, Alaska; and

WHEREAS, it is duplicative and inefficient for the MSB Public Works Department to be required to apply for a Conditional Use Permit for Earth Material Extraction Activities for normal day-to-day operations of the Central Landfill; and

WHEREAS, there should be restrictions on the Landfill regarding noise, traffic, dust, and hours of operation as outlined in the non-code portion of the existing Central Landfill IMD.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby does not recommend Assembly approval of an ordinance amending MSB 17.30.020, Conditional Use Permit for Earth Material Extraction Activities (Applicability), to exclude the CUP requirement within the boundaries of the MSB Central Landfill.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends Assembly expansion of the existing Central Landfill IMD in subsection MSB 17.28.090(12) to include the entire boundaries of the Central Landfill.

BE IT FURTHER RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends notification of the proposed IMD expansion to neighboring parcels within a 1/2 mile of the Central Landfill boundary.

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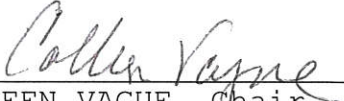
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ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 6th day of November, 2017.



COLLEEN VAGUE, Chair

ATTEST



MARY BRODIGAN, Planning Clerk

(SEAL)

APPROVED UNANIMOUSLY: Vague, Anderson, Healy, Chesbro, Elder,
Glashan, and Rauchenstein

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on October 5, 2017, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:00 p.m. by the Chair Jay Van Diest.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Jay Van Diest, District #1 (Chair)
Mr. LaMarr Anderson, District #2 - Late
Mr. Gregory Pugh, District #3
Mr. Dennis Vau Dell, District #5
Mr. Patrick Johnson, District #6
Mr. Marty Van Diest, Alternate #1

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Platting Board member excused or absent:

Mr. Jordan Rausa, District #4 (Vice Chair) - Excused

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Administrative Specialist
Ms. Peggy Horton, Platting Technician
Ms. Cheryl Scott, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by LaMarr Anderson.

C. APPROVAL OF THE AGENDA

Chair Jay Van Diest inquired if there were any changes to the agenda.

Motion: Vau Dell moved to switch item B and C on the Agenda.

Vote: The motion passed with all in favor.

GENERAL CONSENT: The agenda was approved with changes.

2. APPROVAL OF MINUTES

Chair Jay Van Diest inquired if there were any changes to the minutes for September 7, 2017.

GENERAL CONSENT: The minutes for September 7, 2017 were approved without objection.

3. UNFINISHED BUSINESS

None

4. PUBLIC HEARINGS

A. TOFSON AVE PUE

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 12 public hearing notices were mailed out on September 13, 2017.

Cheryl Scott, Platting Technician, provided a staff report:

- Gave an overview of the case, #2017-096.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Carriellee Dunphy

- Concerned on the roadway and where the PUE is located at.
- Concerned on roaming dogs and the increased population in the area.

Chair Jay Van Diest

- Closed the public hearing.

The Petitioner and/or the Petitioner's Representative are not present at the meeting.

MOTION:

- Anderson moved to approve the public use easement of Tofson Avenue. The motion was seconded by Johnson.

DISCUSSION:

- Discussion on the roadway and different questions regarding the Tofson preliminary plat.

VOTE:

- The motion passed with all in favor. There are 7 findings.

TIME: 1:15 P.M.

CD: 0:14:15

B. US SURVEY 4594

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 7 public hearing notices were mailed out on September 13, 2017.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the case, #2017-105.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Dan Beutel, State of Alaska DNR (Petitioner's Representative)

- Clarified the access on the easements.

MOTION:

- Anderson moved to approve the vacation of Section Line Easements within Lots 6 & 7, US Survey 4594 with replacement public access and utility easements. The motion was seconded by Johnson. Modify finding #14 and add findings #15 and #16.

FINDINGS:

- Modify #14: There are no objections from borough departments and outside agencies.
- Add #15: Anchorage snowmobile club objects to the extinguishment of the section line easement. This action is a limitation on access and they are concerned about losing access to the state's public lands.
- Add #16: The vacation meets the standard of MSB 43.15.035(B)(4).

VOTE:

- The motion passed with all in favor. There are 16 findings.

TIME: 1:45 P.M.

CD: 0:43:25

C. US SURVEY 4591

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 21 public hearing notices were mailed out on September 13, 2017.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the case, #2017-104.
- The Petitioner would like to continue the case to November 2, 2017, to investigate options for alternate access.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Jason Dial

- Opposes the easement changes to the lots.

Chair Jay Van Diest

- Kept the public hearing open.

MOTION:

- Johnson moved to continue the US Survey 4591 to November 2, 2017. The motion was seconded by Vau Dell.

VOTE:

- The motion passed with all in favor.

TIME: 1:52 P.M.

CD: 0:50:55

AUDIENCE PARTICIPATION *(Three minutes per person, for items not scheduled for public hearing)*

5. ITEMS OF BUSINESS & MISCELLANEOUS

6. RECONSIDERATIONS/APPEALS

7. PLATTING STAFF & OFFICER COMMENTS

- There are 4 cases to be heard at the next Platting Board Meeting.
- The November 2, 2017 meeting will be held at the Animal Shelter.
- The Clerk updated the board on the new platting board member for District Seat 7.
- The Clerk let Jordan Rausa and Marty Van Diest know that their term is expiring this year.


8. BOARD COMMENTS


- No Comments.

9. ADJOURNMENT

- With no further business to come before the Platting Board, Chair Jay Van Diest adjourned the meeting at 1:56 p.m. (CD: 0:54:35)

Attest:


Jay Van Diest, Chair


Sloan Von Gunten, Administrative Specialist

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Wastewater and Septage Advisory Board was held on Thursday, August 10, 2017, at the MSB Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 2:01 p.m. Chairman Mr. Mike Campfield chaired the meeting.

II. ROLL CALL AND DETERMINATION OF A QUORUM

Wastewater and Septage Advisory Board members present and establishing a quorum were:

Mike Campfield, P.E.
Gina Jorgensen
Helen Munoz
Chris Nall
Ronald Phillips

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Wastewater and Septage Advisory Board members absent and excused were:

Archie Giddings, P.E.
Thomas Stoelting

Staff and Agency Representatives in attendance were:

Debbie Passmore, Board Administrative Support

III. APPROVAL OF AGENDA

Today's agenda was reviewed by the Board and approved by all.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mike Campfield

V. AUDIENCE INTRODUCTIONS

Eugene Carl Haberman
Ryan Moyers, HDR

VI. APPROVAL OF MINUTES OF PRECEDING MEETING

A. Minutes for the May 19, 2017 meeting were reviewed by the Board.

MOTION: Ron Phillips moved to accept; Gina Jorgensen seconded.

VOTE: The minutes were approved without objection.

VII. PRESENTATION

A. Ryan Moyers, HDR – Biosolids (with handout)

I gave this board a presentation a few years ago regarding biosolids; I think Chris is the only new face so I'm not going to repeat all of that information. Mike asked me to give you an update on the biosolids discussion that's going on out here in the Borough.

I work for HDR. The nice thing about working for a national company is that, even though I'm not a PhD-level soil scientist, I do have access to ones that do biosolids work all across the country.

This will be a really quick over view of biosolids and some additional resources to check out. There's a lot of information out there about biosolids since it's been studied for years and years.

Mike Campfield: The Assembly passed an ordinance prohibiting the land application of biosolids in the Borough (not in the cities) with some exceptions, one exception being the land application at municipal wastewater facilities. There was lots of information going back and forth between the WSAB, the Planning Commission and the Assembly so that's why I asked Ryan to come and talk with us. HDR has lots of experience and information because of the work they've done in the Lower 48.

(Ryan then went over the handout.)

Questions from the Board?

Mike: What does Anchorage do with their biosolids?

Burn it.

VIII. AUDIENCE PARTICIPATION (*Three minutes per person*)

IX. AGENCY AND STAFF REPORTS

~~A. City of Wasilla – Mr. Archie Giddings, P.E., Public Works Director~~

B. City of Palmer – Mr. Chris Nall, City Manager

Quick update on what we're doing at the wastewater plant. The construction on the NBBR System is well under way. The base floor is in; the cement has been poured. They are working on the first and second wall pours. Everything is on track and we should be operational by July 2018.

C. City of Houston – Ms. Gina Jorgenson, City Council Member

Founder's Day is the 19th.

D. Anchorage Water & Wastewater Utility – Mr. Will O'Malley, Project Manager

Not in attendance. Message from Mike Campfield: Will sent me a note telling me that they will be starting on their project for the septage disposal sites to evaluate those and recommended upgrades so they now have gone through their solicitation process and they're getting started with the actual work.

E. Matanuska-Susitna Borough – Mr. Mike Campfield, P.E., Environmental Engineer

Discussion on the ordinance that was passed by the Assembly in August. That is a concern to us because of what we will do with the biosolids that come out of our facility. The engineers from Clark Engineering are working on that and will offer some options and cost benefits to see if there are other things we can do with the biosolids or if it's worth it to try and find a way to use them.

We should get the Preliminary Engineering Report from Clark in October 2017. That will be the initial proposal of what we will build and how much it will cost and how long it will take. More information on that will be presented at our next meeting.

F. DEC, Mr. Gene McCabe (by phone)

We have an upcoming preapplication meeting with the MSB on 8/15/2017 to discuss preliminary concepts and preapplication events for the proposed septage and leachate facility. Unfortunately, Oran is out of state unexpectedly so he couldn't be here today.

XI. UNFINISHED BUSINESS

None

XII. NEW BUSINESS

None

XIII. INFORMATIONAL HANDOUTS AND COMMUNICATIONS

- A. MSB Assembly Ordinance 17-029 – Prohibiting Biosolids
- B. Documents received from James Skinner at our last WSAB meeting re: biosolids

XIV. COMMENTS FROM THE BOARD

Chris Nall – nothing

Helen Munoz – Mr. Woolley won't return my calls and that's why he won't attend our meetings and give a little help along the way. I've actually walked with the Governor in the parade in Palmer this year. I'm tired of waiting for this to happen. It's an important thing.

Ron Phillips – no comments.

Gina Jorgensen – I'm good, thank you.

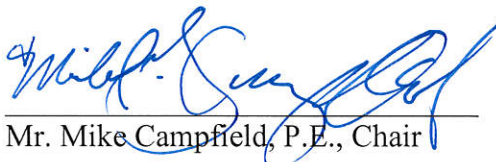
Mike Campfield - well thanks everyone for coming out here today.

XV. NEXT MEETING

- A. Thursday, November 9, 2017, 2:00 p.m. in the MSB Assembly Chambers

XIV. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 2:30 pm.


Mr. Mike Campfield, P.E., Chair

ATTEST:


Debbie Passmore, Board Administrative Support

Meeting Minutes October 11, 2017

Meadow Lakes Community Council Inc.

❖ 3 Officers required for quorum: TOTAL = 3 YES	❖ 3 Committee Chairs required for quorum: TOTAL = 4 YES
<input checked="" type="checkbox"/> Pres: Patricia Fisher ❖ <input type="checkbox"/> Vice Pres: Rae Arno <input type="checkbox"/> Treasurer: Cindy Michaelson ❖ <input checked="" type="checkbox"/> Sec: Janet Henkel <input checked="" type="checkbox"/> Council Coordinator: Tim Swezey	<input type="checkbox"/> Education: Cally Leader ❖ <input checked="" type="checkbox"/> CIP: Terry Boyle <input type="checkbox"/> Bylaw: Linda Conover ❖ <input checked="" type="checkbox"/> Mem: Lacy Harris <input checked="" type="checkbox"/> Trail: Lori Benner-Hanson ❖ <input type="checkbox"/> Safety: Larry Michaelson <input checked="" type="checkbox"/> Gaming: Ariel Cannon
❖ 10 Members of the Meadow Lakes Community required for quorum: TOTAL = 17 YES ❖ Meeting Quorum = YES	

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NOV 09 2017

CLERKS OFFICE

1. **Call to Order:** The meeting was called to order at 7:00 pm by President Patti Fisher.

2. **Pledge of Allegiance:** Recited.

3. **Approval of:**

- Agenda** – Julie Starr motioned to approve the agenda, with a second from Terry Boyle. There was no discussion and the vote was unanimous in favor.
- Secretary** – Patti Fisher motioned to approve the August and September minutes, and was seconded by Lacey Harris. There was no discussion and the vote was unanimous in favor.
- Treasurers Report** – Cindy Michaelson was not present. The treasurer's report is attached to the minutes.

4. **Reports:**

President – President Patti Fisher asked Tim Swezey to present the President's report. Tim spoke about the concession trailer, which is just a shell, which was stolen from the park. There have been over 10,000 leads through Facebook. In light of the trailer being stolen, all of the picnic tables have been chained down. In the process of pumping the septic, a hula hoop was found in the vault toilet, which is a first. At this time everything has been winterized.

Gaming – Ariel Cannon presented the gaming report. He said that the first Split-the-Pot at the AK Tuesday night fights went really well, with \$467 in tickets sold. There was a full house and the show was great. Please volunteer to help if you would like to see the show without paying. The next date to sell tickets will be November 7th.

Community Safety – None

Parks & Recreation – Lori Benner-Hanson stated that she had been in contact with Senator David Wilson's office, who in turn contacted the Department of Natural Resources in regards to putting in an official trail to Bench Lake. This would involve a huge undertaking between many different government agencies which would become involved. The plan at this time is to coordinate with all of the other trail committees and work together to make this happen.

CIP – Terry Boyle reported that at this time, Seldon Extension is the current issue.

Education – None

Membership – None

Bylaws – None

Council Coordinator – None

5. **Presentation:** Representative Mark Neuman spoke on SB91 and the proposed SB54. SB 54 is the amendment to the current SB91, which many feel has not been working out as it was intended. Due to budget cuts and the closing of the Palmer prison, the treatment end of HB91 has not been implemented as it was originally intended.

Meeting Minutes October 11, 2017

The general consensus in passing SB91 was that persons who spent too much time in jail came out of jail knowing a lot more about crime than when they initially went in. Persons who skipped out on parole immediately went right back to jail prior to SB91, now the parole officer has to authority to make that call. The jail population is made up of a large majority of individuals who are incarcerated due to drug offenses, and are not actually dangerous; however there are no treatment programs available for them to go to. It currently costs \$155 per person, per day to house an inmate, and approximately 40% of these inmates are waiting to be sentenced. Budget cuts have closed the woodshop in Palmer, and there are simply not enough treatment options available. We need to put some pressure on our government to fund neighborhood watch programs, treatment programs, etc. Patti Fisher asked what we could do as a community council to get the people in Juneau to take action. Representative Neuman replied that he doesn't know if the legislation needs to take action, or if the administration needs to act. He stated that a resolution from the community council asking for action on this issue would be a great start.

Representative Neuman would like to see the Department of Public Safety host a website showing people what to do if they are being broken into, attacked, etc. He feels that the website should show people how to protect themselves and their neighborhoods, and is concerned that persons have almost reached the point of acting as vigilantes to protect their homes and families. More troopers are definitely needed and funding for them needs to be allocated from different department by the Commissioner. There are three troopers in the Valley who are part of the Special Needs Task Force, they are fully funded and close approximately 92% of their cases.

Representative Neuman stated that he feels that our economy in general is a large part of the problem. He feels that we need to pay our debts before we make further commitments. We need to diversify our economy by turning our resources into jobs, and building and stabilizing our economy. People tend to turn to drugs and alcohol when the stresses of a poor economy start to take their toll on them. Our health care costs are 300% higher than the lower 48, and businesses can't afford to provide health care for their employees. We currently have a \$50 million deficit in health and social services. We need to advocate for more jobs and a more stable state economy.

Many members stressed their frustration with the increase in robberies, shoplifting, and drug use in the community. Dewey Bittner stated that he was in favor of an income tax with a rebate for Alaska residents. He feels that this would raise enough money to provide the needed funding for many of these issues. Representative Neuman said that the proposed SB 54 would address the shoplifting and burglary problems with stiffer penalties. He is hopeful that it will be passed soon, although he said it is currently moving around, but not forward. Ariel Cannon stated that a lot of the people who are struggling now are not only members of our community, but have served their country as well, and we should do our best to help them get back to living a productive life. Representative Neuman suggested contacting the governor's office and asking how we could help ourselves.

Ariel Cannon thanked Representative Neuman for giving us his time and his perspective on these issues, as did Patti Fisher. Representative Neuman thanked the council for inviting him, and handed out DOT supplied copies of the new maps for the next phase of the Parks highway.

6. **Correspondence:** Correspondence links were listed on the agenda.
7. **Old Business:** a. Resolution of Support of the Completion of the Seldon Road Extension. This resolution is in support of the Access Management Plan for completion of the Seldon Road Extension. The borough is trying to get the Access Management Plan approved, so that they can nail down the final design and acquisition. Mike Campfield, MSB Capital Projects, said that the design is currently 65 – 70% completed. The access management plan is completed by the borough, and put together specifically for this project. There is also a second resolution on this project, and that is in support of using a road bond to procure funding to finish the project. The borough is currently compiling a list of road projects that will be funded at 100% through this bond. They feel that it is very important to have a plan and design in place before the plan is implemented. Completion of the Seldon Road Extension will make travel more efficient and the road safer. Dewey Bittner inquired if all acquisitions had been procured, and Mike Campfield replied that 80% of the acquisitions were complete, and they were currently working on the final few, adding that approval of the access management plan would help with any access issues as they work through the acquisition process. Tim Jensen commented that he felt that the management plan should require Beverly Lakes road be remediated to its current condition once the Seldon Extension is completed and traffic is shifted. Residents stated that there has been quite a bit of truck traffic on the road, and the patch work is not well done. Sherri Rusher motioned to accept the resolution as it is currently written, and Julie Starr seconded the motion. The vote was unanimous in favor.

Meeting Minutes October 11, 2017

b. The second resolution gives the borough support in putting the road project on a bond package for the next election. Sherri Rusher asked about amending the resolution to use to original route going straight out to Pittman, even if the use of eminent domain was required to acquire the property. Several members expressed concern over the increase in traffic that the new design would create. Sherri Rusher asked if the parking lot and drop off points would change at the elementary school, and Mike Campfield replied that although the access points would change, the parking lot situation would remain the same. Terry Boyle asked if additional stop or warning lights would be added to allow fire and rescue equipment access to the road, to which Mike replied that the fire stations access would not be affected. When questioned about the use of a roundabout or traffic light, Mike stated that when the initial study was performed several years ago, there wasn't enough traffic to justify the use of a traffic control device, however he does feel that the increase in traffic will support a roundabout in the future. Mike also emphasized that the numbers for this project must be correct on the bond package. Sherri Rusher motioned to approve an amended resolution, using the original route, and was seconded by Julie Starr. Ariel Cannon stated that he felt changing the route at this point will at best delay the project, and at worst, ensure that it is not completed for quite some time. Julie Starr said that the new route is not as safe or as accessible as the original route. The vote was 9 in favor/12 opposed. The motion failed. Lacey Harris motioned to accept the new plan as presented, and was seconded by Ariel Cannon. There was no further discussion. The vote was 14 in favor/6 opposed. The motion carried to support the resolution as presented.

8. **New Business:** a. A spreadsheet was provided with the agenda showing an analysis of the 2015 Revenue Sharing Expenditures.

b. Meadow Lakes Elementary has asked for a letter of support for their safe haven and trauma counseling program. Ariel Cannon motioned to support the motion and was seconded by Lacey Harris. There was no discussion and the vote was unanimous in favor.

9. **Agency Reports:** Fire Chief John Fairchild stated that Station 73 was coming along very well and should be open by mid-January. He again reminded residents of the importance in having house numbers posted at the end of driveways. There are many different places to get these signs, and Chief Fairchild stressed the importance of enabling fire and ambulance crews in finding your home. There were 7 incidents this past month in digging – 3 in just one day! Don't forget to call 811 before you dig! A free spruce bark beetle workshop is being held at the Big Lake library tomorrow night, October 12, from 6 – 8:00 pm.

10. **Persons to be heard:** None

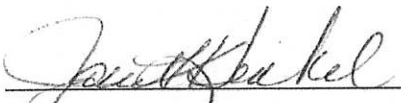
11. **Approve Meeting Location:**

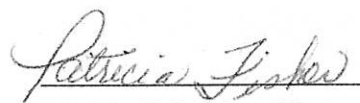
Birch Creek Villas (Senior Housing – center of building)
1210 N. Kim Drive
Meadow Lakes

Wednesday, November 8, 2017
Sign In: 6PM to 7PM
Meeting: 7PM – 9PM

Ariel Cannon motioned to hold the meeting at the above referenced location and time, and was seconded by Lacey Harris. There was no discussion and the vote was unanimous.

12. **Adjournment:** The meeting was adjourned by President Patti Fisher at 8:53 pm.

 11/8/17
Janet Henkel, Secretary Date

 11/8/2017
Patricia Fisher, President Date

MEADOW LAKES COMMUNITY COUNCIL
IN THE MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 17-01

RECEIVED
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A RESOLUTION OF THE MEADOW LAKES COMMUNITY COUNCIL IN SUPPORT OF THE SELDON ROAD EXTENSION CORRIDOR ACCESS MANAGEMENT PLAN.

WHEREAS, the amount of corridor access is a key factor in highway congestion and accident rates; and

WHEREAS, access management is a long established transportation engineering practice recommended by the American Association of State Highway Transportation Officials (AASHTO),

WHEREAS, AASHTO recommends that access to high classification roads such as arterials and major collector be limited to preserve the safety and mobility of these facilities; and

WHEREAS, a lack of corridor access management and control along many of our main highways such as the Parks Highway north of Wasilla, the Palmer-Wasilla Highway and Knik-Goose Bay Road have led to high levels of congestion, high accident rates and increased costs for construction improvements; and

WHEREAS, Seldon Road Extension is designated as a minor arterial in the project design criteria; and


WHEREAS, access management plans must be adopted into code in order to effectively guide intersection locations during the platting process.

NOW, THEREFORE, BE IT RESOLVED that the Meadow Lakes Community Council supports the adoption of the Seldon Road Extension Corridor Access Management Plan.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Meadow Lakes Community council recommends that this Corridor Access Management Plan be adopted into Borough code.

ADOPTED by the Meadow Lakes Community Council this 11th day of October, 2017.

Attested:


Janet Henkel

Secretary

Date:

10/12/17



Patricia Fisher

President

Date:

10/12/2017

MATANUSKA-SUSITNA BOROUGH
MEADOW LAKES COMMUNITY COUNCIL
RESOLUTION SERIAL NO. 17-02

RECEIVED
NOV 09 2017
CLERKS OFFICE

A RESOLUTION OF THE MEADOW LAKES COMMUNITY COUNCIL IN SUPPORT OF THE
COMPLETION OF THE SELDON ROAD EXTENSION WEST TO PITTMAN ROAD PROJECT.

WHEREAS, rapid residential development has occurred and is expected to continue to occur in the Meadow Lakes area between Church Road and Pittman Road; and

WHEREAS, the Bogard Road-Seldon Road Corridor is an arterial highway that starts in Palmer and currently ends at Windy Bottom Road approximately 2.2 miles east of Pittman Road; and

WHEREAS, traffic from the Bogard Road-Seldon Road Corridor is currently routed through the Beverly Lakes Drive residential area; and

WHEREAS, the Bogard-Seldon Road Corridor from the City of Palmer to Pittman Road is a component of the Matanuska-Susitna Borough's 2007 Long Range Transportation Plan and Official Streets and Highways Plan; and

WHEREAS, the Seldon Road Extension West to Pittman Road project is supported by the 2005 Meadow Lakes Community Comprehensive Plan; and

WHEREAS, the design for the extension to Pittman Road is 75% complete and right-of-way acquisition is 85% complete; and

WHEREAS, this project will provide increased pedestrian and vehicle safety, increased efficiency in transporting goods to local businesses, and reduced travel time for commuters and students traveling to and from their destinations; and

WHEREAS, the completion of this arterial corridor to Pittman Road will provide an alternative emergency route should the Parks Highway be closed north of Wasilla; and

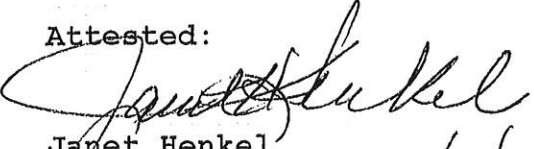
WHEREAS, the Matanuska-Susitna Borough creates road bond packages to build road infrastructure needed for residential and economic growth.

NOW, THEREFORE, BE IT RESOLVED that the Meadow Lakes Community Council supports immediate completion of the design and right-of-way acquisition of the Seldon Road Extension West to Pittman Road Project; and

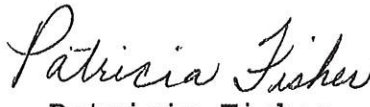
BE IT FURTHER RESOLVED the Meadow Lakes Community Council supports adding the Seldon Road Extension West to Pittman Road Project to a road bond package that will go before the voters in October of 2018.

ADOPTED by the Meadow Lakes Community Council this 11 October 2017.

Attested:


Janet Henkel
Secretary

Date: 10/12/17


Patricia Fisher
President

Date: 10/12/2017

MEADOW LAKES COMMUNITY COUNCIL
IN THE MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 17-03

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CLERKS OFFICE

A RESOLUTION OF THE MEADOW LAKES COMMUNITY COUNCIL IN SUPPORT OF
STRENGTHENING STATE LAW TO CORRECT THE DEFICIENCIES OF SB 91.

WHEREAS, Senate Bill 91 was signed into law with the stated goal to reduce jail time for non-violent offenders and use the savings to invest in probation and drug/alcohol treatment; and

WHEREAS, the bill has been criticized by the Office of Victim's Rights and other organizations for the weakening of punishments for violation of conditions of release or probation, the lack of probation or treatment monitoring tools, and the limit on sentences for first and possibly second time misdemeanors;

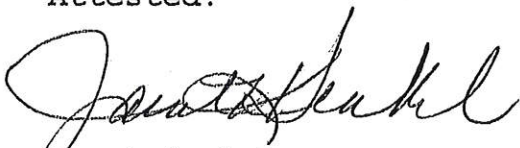
WHEREAS, over the last year, it has become clear that some provisions of SB91 make it difficult or impossible for law enforcement officers and prosecutors to protect the public from crime; and have contributed to serious public safety problems in Meadow Lakes and the Mat-Su Borough;

WHEREAS, the State of Alaska has not met its commitment for monetary support for new and expanded probation programs or increased drug and alcohol treatment;

NOW, THEREFORE, BE IT RESOLVED that the Meadow Lakes Community Council supports the strengthening of public safety law through the prompt passage of SB54 with changes to 1) restore the ability to allow the sentencing of a probation period of over 1 year, and 2) extend the punishment for second convictions beyond 60 days, and 3) adopt minimum penalties for misdemeanor offences.

ADOPTED by the Meadow Lakes Community Council this 11th day of October 2017.

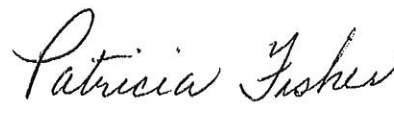
Attested:


Janet Henkel

Secretary

Date:

10/12/17


Patricia Fisher

President

Date:

10/12/2017

NOV 17 2017

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CLERKS OFFICE

**South Knik River Community Council
Regular Meeting Minutes, Thursday 17 Aug 2017**

Location: George E. Steffes Public Safety Building
8271 S. Ben Hur Drive
Palmer, AK 99645

1. Quorum established at 7:07 pm with 6 board members and 19 others present of whom at least 6 were residents.
 2. Meeting called to order by SKRCC President, Paul Houser. Those present recited the Pledge of Allegiance.
 3. Agenda approved, as amended, with three additions added to "Announcements":
 - Hunting Season
 - Election Volunteer request from borough
 - Eugene Haberman added as speakerand one addition to Reports: Legislative Update
 4. Minutes from 17 Jun 2017 Special meetings were read and approved as written.
 5. Reports/Guests:
 - a. Assembly Report: Jim Sykes was not able to attend
 - b. Legislative Report: Health Hilyard represented Kathy Tilton and provided updates from her office on her position of no state income tax and two major issues, one regarding river access and the other regarding the Upper Cook Inlet Escapement. He fielded questions from the floor and remained for the meeting.
 - c. Secretary Report:
 - Filed semi annual reports for all revenue sharing years required.
 - Filed Biennial reporting with State of Alaska, paid \$25 fee. SKRCC remains in good standing.
 - Need to apply for tax exemption as a non-profit for property taxes
 - Need to work with nearby property owners, who also conduct businesses, to amend the property rules governing the five parcels of which the SKRCC property is a part
 - Recommend updating bylaws as non-profit to submit with application
 - d. Treasurer report:
 - withdrew \$250 to begin purchase process with McKinley Title
 - withdrew \$50K to purchase property,
 - withdrew \$767.71 for closing costs for party purchase
 - withdrew \$700 and put in petty cash
- Balances in Mat Valley Credit Union:
- Savings: \$1099.61
 - Money Market account: \$90,726.66
- Petty cash: \$850.40

6. Unfinished Business

a. Bylaws: **Motion M 08-17-2017-09** made and seconded which read:
“Amend the South Knik River Community Council Bylaws Article 1, to read:

‘Article 1, Name and Description

The name of this community council shall be the SOUTH KNIK RIVER COMMUNITY COUNCIL. The South Knik River Community Council operates as a non-profit with the State of Alaska.’”

Vote to amend bylaws will take place at next regular meeting with quorum.

- b. Emergency Response Plan: (No update)
- c. Signage: No more updates until 2018 repaving
- c. Annual mailer sent to all addresses within the SKRCC geographic area
- d. Revenue Sharing Update: No updates unless something new occurs

7. New Business:

- a. SKRCC purchased 4.5 acres located at 17958 E Knik River Rd, Palmer, AK 99645
- b. Speed limit signs were erected on Phoenicia and Buckshot. Residents of E Birch Hill Dr requested speed limit signs be erected
- c. Community Council Building Committee established to determine basic needs and building site. Committee: Paul Houser, Kathleen Shoop, Janet Read, Vlastic, Barney Eberhardt and Robert Hicks. De facto member, Anne Houseal as Secretary/Treasurer

Motion M-08-17-2017-10 made, seconded and unanimously approved to read:

“SKRCC apply for and cover expenses related to obtaining electricity and engineering assessment for installation of remote pedestal for power to newly purchased property.”

- Janet Read offered to engage her niece, an architect, if needed for the project.
- d. Secretary will take action to apply for property tax exemption as a non-profit
- e. Summer '17 issues recap covered nuisance bears, campers illegally camping or making and leaving trash, loud neighbors (from renters when home owners were gone), to loud and barking dogs. Residents encouraged to research ordinances for some violations. Issues raised so community can be thinking how to mitigate disturbances to community and neighborhoods next summer.
- f. Multiple residents concerned about bicyclists on Knik River Rd. Many blind spots, dangerous for bikers and motorists. As an example, one email on the subject read to membership.

8. Announcements:

- a. We will have a community grill and potluck, 21 Sep 2017 at next meeting.
- b. Longtime resident, Wintersun, passed away this summer
- c. Received notification 17 Aug 17 via email from the State Alcohol and Marijuana Control Office about the application of a Limited Marijuana Cultivation Facility dba as Down to Earth Farms, 20288 E Birch Hill and a Standard Cultivation Marijuana Facility dba Knik Glacier Gardens, 25930 E Knik River Rd. No one was present at the meeting to represent Knik Glacier Gardens. Down to Earth Farms was represented by Lynn Reich and another person who did not sign in or identify himself at the meeting. Some residents of the Birch Hill neighborhood

expressed concern and voiced their objections to the Marijuana operation in their neighborhood citing, for example, decreased property values, smell, barking dogs who appear threatening, increased traffic and concern for their children's safety. Another resident not living in the Birch Hill neighborhood also openly objected and cited the Comprehensive Plan as support. Lynn Reich stated she had complied with all the legal requirements for her operation and did not respond directly when queried about whether she could do anything to mitigate her neighbors' concerns. Another resident stated if Lynn was complying with all the legal requirements, she should be able to run the business. After no more additional discussion points were made,

Motion M-08-17-2017-11 was made, seconded and approved by virtue of a majority vote, 11 in favor, 6 opposed and 4 abstained from those in attendance eligible to vote:

“The South Knik River Community Council objects to allowing any application or licensing for commercial cultivation of any marijuana operation in the South Knik River Community Council geographic area.”

d. Announced the Emergency Preparedness Expo at the Menard's Sports Center on Saturday, 30 Sep 2017


e. MSB looking for Election Day Volunteers. Read letter dated 17 Jul 2017 and made available after meeting for those who may want to apply.

f. Hunting season is about upon us. Be careful and report any dangerous activity to Troopers

g. Eugene Haberman had attended several meetings in the borough and provided updates on several items, including the current discussion regarding charging 10 cents for plastic bags or banning altogether. He is grateful to attend our meetings and thanked everyone for their involvement in their community.

9. Meeting adjourned at 8:38 pm.

Approved.


Paul D. Houser
SKRCC President

21 SEPT 17
Date

Attest.


Anne Houseal
SKRCC Secretary/Treasurer

21 Sep 17
Date

**South Knik River Community Council
Regular Meeting Minutes, Thursday 21 Sep 2017**

Matanuska-Susitna Borough

Location: Outdoors
17958 E Knik River Rd
Palmer, AK 99645

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CLERKS OFFICE

1. Quorum established at 6:05 pm with 5 board members and 21 others present of whom at least 7 were residents.
2. Meeting called to order by SKRCC President, Paul Houser. Those present recited the Pledge of Allegiance. Those present partook in a potluck before the formal meeting began.
3. Agenda approved, as amended, with one addition:
 - Legislative Update
4. Minutes from 17 Aug 2017 regular meeting was read and approved as written.
5. Reports/Guests:
 - a. Assembly Report: Jim Sykes, not able to attend, his update was read from an email
 - b. Legislative Report: Kathy Tilton attended the meeting, listened intently to the discussions and provided updates from her office and fielded questions. She specifically asked for feedback and to contact her office with any thoughts on SB54 to deal with a strategy on crime.
 - c. Secretary Report:
 - Learned that the EIN granted by the IRS in 1990 is no longer recognized by the IRS as no further action was taken and no reporting was never done. Appears as though a 990 Postcard is required, and depends on what type non profit we are characterized as. H&R Block advice received 18 months ago stated that no reporting is required if we earned less than \$400 in interest/dividend income.
 - Will need to contact IRS to determine way ahead. To date, unable to get a human to answer the phone.
 - Have not established contact with other property owners yet to amend property HOA
 - Sent letter to State of Alaska Alcohol and Marijuana Control Board with Motion from last months' meeting. Received response which was read at the meeting
 - d. Treasurer report:

Spent \$96.62 for food for meetings/grill/potluck

Money Market: \$90,726.66
Savings: \$1,126.12
Petty Cash: \$753.78

 - Already turned in semi annual reports for Revenue Sharing Funds for FY16 and FY17, as those funds are completely spent and went towards the purchase of the property.

6. Unfinished Business

a. Bylaws: **Motion M 08-17-2017-09**, made and seconded at the August meeting, was voted upon and unanimously approved which read:

“Amend the South Knik River Community Council Bylaws Article 1, to read:

‘Article 1, Name and Description

The name of this community council shall be the SOUTH KNIK RIVER COMMUNITY COUNCIL. The South Knik River Community Council operates as a non-profit with the State of Alaska.’ ”

b. Emergency Response Plan: (No update)

c. Tax exempt status for property cannot be applied for until we resolve the EIN issue with the IRS

7. New Business:

a. Met MEA at the property on 19 Sep 2017 and received approval to go ahead with placement of remote pedestal, 220V service. Cost estimate is between \$500-\$600.

b. Body of attendees given major latitude to discuss the Request for Review, Conditional Use Permit for a Marijuana Cultivation Facility: Knik River Gardens, 25930 E Knik River Rd. Owner/operator of location, Craig Reich, was present at the meeting. He answered questioned and explained the process. Everyone appreciated the civility in dealing with the subject at this meeting. While the SKRCC officially objects to having these facilities in their community council area, Craig explained that there really isn't anything anyone can do about it if the proprietors follow all the rules, as there is no basis with which the state will concur for an objection. While that may be the case during the application process, a resident noted that a couple of locations in the state are going full circle to eliminate growing operations that were once approved. Craig stated there is nothing the community council can do to stop it. Even so, in order for the SKRCC's position to be noted,

Motion M-09-21-2017-10 was made, seconded and approved by a vote of 13 in favor, 6 opposed and the remaining abstaining, which read:

“SKRCC write and submit a letter to the Mat Su Borough Planning Department objecting to the current application of Knik Glacier Gardens Conditional Use Permit for a Marijuana Cultivation Facility located at 25930 E Knik River Rd.”

8. Announcements:

a. Karen Rockman spoke addressing her concerns:

- that the State Marijuana Board staff appeared to help those wanting Marijuana facilities, based on her attendance for the board meeting last month.

- that there is over saturation in the community, she is neighbors to Down to Earth Farms, 4.4 miles from Knik Glacier Gardens, 9 miles from the Green Store in the Butte, and 10 miles from a place on the Old Glenn Hwy. There are 4 operations within a 10 miles radius.

- The state has made it impossible to object to them, and we must find a way to object to the borough.

b. DNR is selling the Creek Bend House on the Old Glenn Hwy.

c. MatSu Transportation Fair is 28 Sep 17 from 3-7pm at Menard's Sports Center

Everyone was thanked for braving the cold, rainy weather to attend the meeting outside under the tents. Special thanks to Robert Hicks for bringing his own tents and setting up shelter for us to hold our meeting.

9. Meeting adjourned at 7:36 pm.

Approved.

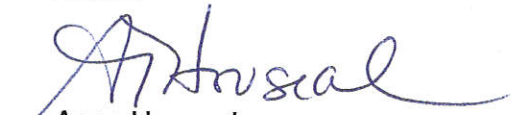


Paul D. Houser
SKRCC President

16 Nov 17

Date

Attest.



Anne Houseal
SKRCC Secretary/Treasurer

16 Nov 17

Date

Meeting Minutes
October 5th, 2017 7:00pm
Upper Susitna Senior & Community Center

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CLERKS OFFICE

- I. Establish Quorum – Trevor Walter Donna Dearman, Buddy Giddens, Herman Thompson, Sheena Fort, Ned Sparks & Bill Stearns
- II. Call Meeting to Order – 7:03pm
- III. Pledge of Allegiance
- IV. Approval of Meeting Agenda as Amended
 - a. Motion by Herman Thompson
 - b. 2nd by Donna Dearman
 - c. Unanimous
- V. Approval of Meeting September 7th 2017 Minutes
 - a. Motion by Donna Dearman
 - b. 2nd by Ned Sparks
 - c. Unanimous
- VI. Treasurer's Report
 - a. Checking Account – \$24972.22
 - b. Savings Account – \$225.01
- VII. Persons to be Heard (suggested 5 minutes each) - N/A
 - a. Donna Dearman - Shared with the board that our Honorary Student Advisory Board Member Dalton Pinard will attend next months meeting.
 - b. Donna Dearman also shared with the board her concerns about abandoned vehicles along the highway.
 - i. There is a code compliance we should call the borough through online form who is responsible for removal of abandoned vehicles.
- VIII. Correspondence
 - a. Marijuana Cultivation Facility - Royal Mountain Extracts, LLC sent the board his security plans.
 - b. Mat-Su Borough Land for sale (foreclosures).
 - i. Bids accepted in the Land Management office from Sept. 29th-Oct. 23rd at 2:00pm.
- IX. Committee and Governmental Reports
 - a. Road Service Areas (15 & 29) – N/A
 - b. Borough Assembly Update – N/A



- c. Grant Expenditure Committee - Met at 6:00pm to review applicants FY2016 grant requests.
 - i. Received Check from Borough for FY2015 grant cycle.
 - ii. Board will write check and send out MOA's to grant recipients.
 - iii. Board reviews Grant Committees suggestions for the 2016 grant cycle.
 - 1. KTNA - \$200.00
 - 2. Meals on Wheels - \$5000.00
 - 3. Sunshine Transit - \$1650.00
 - 4. Susitna Community Council - \$2200.00
 - 5. Upper Susitna Food Pantry - \$5000.00
 - 6. Upper Susitna Community and Senior Center - \$5000.00
 - 7. Talkeetna Elementary - Community Schools - \$250.00
 - Motion by Herman Thompson to grant disbursement of the 2016 grant money.
 - 2nd by - Donna Dearman
 - Unanimous
- d. Bylaws Committee – Need to change the locations of where we post the agenda.
 - i. The following members volunteered to be on By-Laws Committee, Herman Thompson, Ned Sparks, Sheena Fort, and Buddy Giddens.
- e. Ways & Means Committee – N/A
- f. Cemetery Committee – Tabled until Dec. 2017
- g. Election Committee – Chair Donna Dearman.
 - i. Candidates, Buddy Giddens, Sheena Fort, Dona Marie Malhiot-Laubhan, Trevor Walter and Bill Stearns all shared about themselves.
 - ii. Elections has been posted on community boards & KTNA.
 - iii. Patti Coleman gave us the voting box.
 - iv. Elections will be held on Thursday Nov. 2nd from 6-8pm at the Upper Susitna Community Center.
 - v. We need 3 people at all times with the voting box ballots.
 - vi. Declaration of Candidacy is on the website.
 - vii. Chamber has permission to use SCC Voting Box at the Annual Banquet.

X. Old Business

- a. Secretary position still open.
- b. Trailer has had no interest.
 - Motion by Herman Thompson to lower the trailer to \$3500.00



- 2nd by Donna Dearman
 - Unanimous
 - i. Repost with the new price.
 - c. File Cabinet - Bill Stearns will still get us one.
 - d. Student Advisory Board Members - Do not need to be on ballots.
- XI. New Business -
- a. Set up ways and Means Committee in December.
- XII. Adjournment – 7:54pm

*Turn with
Donna Dearman 11/2/2017
11/2/2017*

Talkeetna Community Council, Inc.
The Regular Monthly Meeting of the TCCI
Monday, October 2nd, 2017 at the Talkeetna Public Library
Draft Minutes

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1. Call to order: 7:04pm. Quorum established: Paul Button, Mary Farina, Chris Grabowski, Jeff Lebeque, Ed O'Conner, Christie Seay and Peg Vos.
2. Chris Grabowski will take the minutes.
3. Draft Agenda was amended by Jeff Lebeque. Chris G made the motion to approve the amended agenda, Peg V 2nd; the motion passed unanimously 6-0.
4. Chris G made the motion to approve the minutes of September 2017, Peg V 2nd; the motion passed unanimously 6-0.
5. Christie Seay gave the Treasurer's Report.
6. There were no Out-of-Town Guests.
7. Paul B summarized TCCI Correspondence.
8. Announcements:
 - Parks Hwy Improvements 2018 announced by Jeff L.
 - ONWR Update in a letter from Becky Long and summarized by Jeff L.
 - Ridge Trail Plan passed unanimously by the MSB Assembly announced by Jeff L.
 - Fish Lake easement realignment passed by the MSB Assembly stated by Cathy Teich.
9. Persons to be Heard:
 - Laura Hoffman USSWCD: Presentation regarding Government Lot 9 Trail.
 - Cathy Teich regarding her correspondence with TCCI.
 - Joe Page representing NSI announced a gathering this Wednesday October 4th at 1pm at the renovated shop behind NSI. He also announced a new program involving an AmeriCorp volunteer.
 - Eugene Carl Haberman stated for the 3rd consecutive TCCI meeting that he recommends that the TCCI change their monthly meeting date.
 - Laura Caillet, on behalf of the TKA Playground Committee, requested the TCCI give their committee access to their funds for maintenance & upkeep of the playground.
 - Brian Okonek: Fence removal at the old landfill occurring late Oct or early Nov.
 - Mike Stoltz spoke.
10. Representative Randall Kowalke gave an Assembly Update.
11. Committee & Board Reports:
 - Main Street SPUD - No report.

- Policies & Procedures - Report given by Paul B.
- TPAC - Report given by Iris V.
* A recess was called by the Chair. The recess was only a few minutes long.*
- Recycling - Report given by Cary B.
- RSA - No report.
- Revenue Sharing - Report given by Christie Seay.
- Skatepark - No report.
- TWSAB - Report given by Paul B.
- TKA Playground - Report given by Laura Caillet.

12. Unfinished Business: None.

13. New Business:

- AKRR Project: Paul made the motion to write a letter to the AKRR requesting that they put in writing the oral commitments they made to us at the September 2017 TCCI Meeting. This would include the buffer, the extent of clearing and to point out where their proposal is not in compliance with the TKA Comprehensive Plan. Ed 2nd the motion; it passed unanimously 6-0.
- Riverside Trail - Government Lot 9: Ed made a motion to write a letter in support of the Riverside Trail on Government Lot 9. Peg 2nd the motion; it passed 5-1w/Paul against.
- Board Training - Foraker Group Facilitator: Christie made a motion that we attend Foraker Board Training & pay the \$100 fee. Peg 2nd; it passed unanimously 6-0.
- Adopt Policy & Procedure Recommendations: Mary made the motion to accept changes to the Policies & Procedures; Peg 2nd. It passed unanimously 6-0.
- Playground Funds: Chris made the motion to allow the TKA Playground Committee use of their funds. Mary 2nd; the motion passed unanimously 6-0.

14. Adjourn: Mary made the motion to adjourn at 9:37pm; Chris 2nd.

Approved by



Attested to



Draft

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Talkeetna Community Council, Inc.

Special Meeting of the Talkeetna Community Council, Inc
Wednesday, October 11, 2017 at 6 pm @ the Talkeetna Public Library

DRAFT MINUTES

1. Call to Order 6:01 pm.

Quorum Established: Paul Button, Jeff Lebegue, Ed O'Connor, Christi Seay, Peg Vos.
Mary Farina and Chris Grabowski were absent.

2. Peg Vos will take the minutes.

3. Business

a. action to amend or rescind the previously adopted motion to write a letter in support of the Riverside Trail on Government Lot 9. Paul B. made a motion to rescind the motion of October 2 regarding the proposed trail work on Government Lot 9. Christie S. seconded the motion. The motion failed unanimously.

4. Adjourn: Ed O. Made a motion to adjourn at 7:25 pm. Christie S. Seconded. Passed unanimously.

Approved by:



Attested to:

