

**MATANUSKA-SUSITNA BOROUGH
AGRICULTURE ADVISORY BOARD**

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JAN 22 2026

CLERKS OFFICE

| | | | |
|---|-------------------------|------------------------|----------------------|
| Chairman – LaMarr Anderson (01) | Tony West (03) | Dylan Blankenship (06) | Kenneth Hoffman (10) |
| Vice Chair – Misty O'Connor (09) | Alexandria Hoffman (04) | Adam Jenski (07) | Thomas Bergey (11) |
| VACANT (02) | Jozef Slowik (05) | Craig Hanson (08) | Abby Raisanen (12) |

MINUTES

**REGULAR MEETING
DSJ BUILDING
LOWER LEVEL CONFERENCE ROOM**

**December 17, 2025
4:30 P.M.**

I. CALL TO ORDER; ROLL CALL

Mr. Anderson called the meeting to order at 4:31 p.m.

Members present and establishing a quorum were: LaMarr Anderson (left at 5:30 p.m.),

Misty O'Connor (by video), Tony West, Alexandria Hoffman, Jozef Slowik, Dylan Blankenship, Adam Jenski, Craig Hanson, and Kenneth Hoffman.

Members absent and excused: Abby Raisanen

Members absent: Thomas Bergey

Staff present: Suzanne Reilly, Asset Manager

Margie Cobb, Department Administrative Specialist

II. APPROVAL OF AGENDA; PLEDGE OF ALLEGIANCE

Agenda approved as presented.

III. AUDIENCE PARTICIPATION (Limit 3 minutes)

Rob Wells and Bev Cutler both thanked the Board for their service and urged the Board to complete the work on current changes to the Ag program quickly.

IV. APPROVAL OF MINUTES

The November 19, 2025 Minutes were approved as presented.

V. ITEMS OF BUSINESS

A. Election of Vice Chairman –

Ms. O'Connor nominated Mr. Hoffman for Vice Chairman; he declined.

Mr. Hoffman nominated Mr. West for Vice Chairman; he accepted. No other nominations were made. All in favor.

B. Committee to Draft Legislation –

Committee will meet on Wednesdays, 4:00-5:30 p.m. starting the first week of January. There will be no work group meeting on weeks of this Board meeting. Meetings will be posted so that the public is aware and can attend or call-in to listen. Any Board members that may call in should not interject any comments.

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VI. MEMBER COMMENTS (Limit to 3 minutes)

Mr. Anderson – Thanked Ms. O'Brien for her service on the Board and bid her farewell.

Mr. Jensi – The Work Group will help speed things up. Several other members agreed and are looking forward to seeing the outcome.

Ms. Cobb – Next month Mr. Stahl will be joining the Board; there is currently one vacancy.

Ms. Reilly – Appreciated perspective shared by Mr. Wells & Ms. Cutler, both stakeholders in the decisions this Board makes. Shared discussion with State re: their Ag program. She is available to assist with any research needed by this Board.

Ms. O'Brien – Has client that is looking for more land/farmers to work with directly to grow rhodiola; will send email with contact info to Mr. Anderson/Ms Reilly. Thanked everyone for making her feel welcome; it was an honor to serve on this Board.

VII. NEXT MEETING: January 21, 2026

VIII. ADJOURNMENT

Ms. O'Connor adjourned the meeting at 5:38 p.m.


LaMarr Anderson, Chairman DATE 1/21/2026

ATTEST:



Margie Cobb

Department Administrative Specialist

☒ President: Jodi Riddell
☒ Vice President: Dave Haggard
☒ Secretary: Lisa Behrens
☒ Treasurer: Irene Crowley
☐ Director at Large: Lindy Moss (non-notified absence)
☒ Director at Large: Michael Dale
☐ Director at Large: Vacant

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JAN 19 2026
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PO Box 520931
Big Lake, AK 99652-0931

General Membership Meeting – November 11, 2025 – 7:00 PM
Big Lake Lions Recreation Center

MINUTES

1.) Call to Order/ Determination of Quorum

By: Jodi Riddell Time: 7:02pm
Quorum: Yes Attendees: 24 audience members plus 5 board members

2.) Pledge of Allegiance

3.) Agenda Approval

Motion to approve: Michael Dale Second: Yes

4.) Previous Meeting Minutes Approval (October 14, 2025)

Motion to approve: Michael Dale Second: Yes Copy signed: Jodi Riddell

5.) Treasurer's Report

Checking (Community Revenue Sharing funds): \$11,909.51 Savings (Membership Dues): \$3,818.42
Money Market (Jordan Lake Park project): \$35,181.66

6.) Membership Report

Voting Members renewed for 2025: 95 Associates (non-voting) renewed for 2025: 9

7.) Presentation(s) (15 Minutes per presentation) none

8.) Reports

1. Legislative (State House & Senate)

Senator Shower: not available

Representative McCabe: Thank you to all veterans here tonight. State budget is very problematic, over \$1B underwater. Good news re: Investors for the gas pipeline. Also, good news for new mining operations. Updates on Port Mackenzie and West Susitna Access status. There are plans for a road to parallel the rail spur, so heavy trucks are not coming through the Big Lake town center via Big Lake Rd, W Susitna Pkwy and Burma Rd. All this development means many potential jobs for Mat Su Borough residents. Any questions, please contact Rep. McCabe, www.kevinjmccabe.com -or- (907) 465-2679 -or- Kevin.McCabe@akleg.gov

2. Assembly (District 5) Representative Gamble: Update on local election outcomes. Borough budget season is approaching. We hope to do well for Big Lake again this coming year and recommend keeping expectations reasonable considering the exceptional year our community had for FY25. Further details on local development described earlier by Rep. McCabe. Re-emphasized Rep. McCabe's earlier words about Alaska and Mat Su Borough being very environmentally conscious in developing our resources to support our economy. Any questions for Assemblyman Gamble, Bill.Gamble@matsugov.us -or- (907) 232-0103

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Reports - continued

3. Fire Service (West Lakes Fire Department) Chief Hightower: no one available
4. Road Service Area (RSA 21): Andrew Traxler: Next meeting December 8 (here at the Big Lake Lions Recreation Center) will include final vote on the Road Improvement Project (RIP) list. Clarification of parameters of our current road maintenance list. If snow clearing is not done within 24 hours for main roads and 48 hours for secondary roads, use the link below for the MSB Road Maintenance Problem Reporter, <https://problem-reporter-msb.hub.arcgis.com/pages/road-maintenance>
Upon request from Rep. McCabe, Andrew introduced RSA efforts to obtain DOT matching support for improving the 2-3 mile unmaintained section between W Susitna Pkwy and the planned W Susitna Access.



9.) Correspondence

1. none

10.) Unfinished Business

1. 2025 BLCC CIP (Community Improvement Projects) Committee – Update: No news yet

11.) New Business

1. 2025 Bylaws update draft discussion and membership vote: Unanimously approved.
2. BLCC Board of Directors election for 2026/2027. Three candidates for four positions. No opposition to any of the candidates. Unanimous vote to elect the three candidates. (Certificates of appreciation presented to outgoing Board members)

12.) Persons to be Heard (3 Minutes per person)

1. DD Wilson – Big Lake Chamber of Commerce. Thank you to all who attended the first after-hours networking event. It was a huge success. The event will continue the first Wednesday of each month. The next will be December 3 at Floaters Pub. Next Pike Derby will be February 28.
2. Julie Busch – Big Lake Library Advocates. Here to talk about the Library Advocates, and to present BLCC a certificate of appreciation and Thank You letter for the 2025 Community Revenue Sharing grant. Lifetime membership with Big Lake Library Advocates is \$35 Individual or \$50 Family.
3. Sam Goldman – New Big Lake Hotel owner. Update on future of the property. Currently in planning, permitting, cleanup and demo phase, preparing for renovations. Plan is to revitalize the business and bring it back to the role in the community that it once occupied. Timeline: Some functions up and running next summer to end of 2026.
4. Linn McCabe – Ranked Choice Voting repeal petition has been submitted with more than the required number of signatures.

13.) Audience Participation (3 Minutes per person)

1. none

14.) Announcements

1. none

15.) Board Member Closing Comments

1. Jodi Riddell: December 13 benefit auction at Floaters.
2. Dave Haggard:
3. Irene Crowley: Thank you for having confidence in me as your treasurer for this term.
4. Lindy Moss:
5. Michael Dale: It is wintertime, roads are slick, please slow down and be considerate of others, and remember to drive with lights on at all times. Please use turn signals too.
6. Lisa Behrens:

16.) Adjournment

By: Michael Dale Second: Yes Time: 7:50pm



Signature – Jodi Riddell, President – Big Lake Community Council Date 1-13-2026



Attestation – Lisa Behrens, Secretary – Big Lake Community Council Date 1-14-2026

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Butte Community Council Meeting Minutes

Butte Community Center

3881 S. Butte Rd.

7:00 PM October 8th, 2025

Call to Order-7:01 PM by President Ron Johnson

Roll Call and Determination of Quorum-Ron, Janet, Linda, Larry, Michelle, Taylor, Eileen board members. 22 total present.

Pledge of Allegiance-Led by Steve Johnson

Approval of Agenda-Motion, Mitzi, 2nd Eileen

Officer's Reports

Secretary's Report – Approval of September Minutes-Motion Mitzi, 2nd Eileen

Treasurer's Report General Fund (Misc.Exp): \$ 589.05

Savings (Compound Cleanup): \$ 2,387.88

Building: \$37,467.96

Neighborhood Watch: \$ 1,680.00

Correspondence-None

President's Report-November is election meeting. No December meeting. Talking about having a Christmas potluck.

Special Presentations

Rebecca Skjothaug – MSB 2026 Hazard Mitigation Plan Update-This is a federally mandated program. Federal funds available for mitigation. Expires end of Feb. every 5 years. Addresses potential hazards. GlacierView mountain slide is a possible hazard being watched. Oct 15 Final day for comments.

Committee Reports (2 minutes each)

Neighborhood Watch-Will be at Trunk or Treat Oct. 25th from 1-3pm

Community Patrol-None

Little Angels Playground -None, working on getting grants to finish work

Butte Community Sign-None

Community Reports (3 minutes each)

Butte Fire Department-Chief Shipton gave qtrly. Report. 71 calls (down from last year). ISO Audit. Ongoing training and new recruits. FSA Qtrly Meeting tomorrow, Oct 9 7:00pm.

Road Service (RSA No. 26)-Lucy Klebasadel-Mil Rate increase. Sand and Salt delivered. Fuel excise tax. Butte RSA tomorrow night. RSA Oct 16, 7:00 pm at Station 73

Assembly-Tim Hale. Last meeting before end of term. Says Lazy Mtn. Group wants leg. to control size of lots to 5 acres. Council thanked Tim for his two terms of service.

School District-None

Legislature-Eleilia Preston (Sen Hughes Chief of Staff). Senator serves as chair of Nat'l Federalism Commission. SB113 Internet Exise Tax vetoed by Governor. HB57-\$700 BSA? SB2 Artificial Intelligence bill.

Reps Delena Johnson and George Rauscher will have a townhall, Talk on Safety issues on roads.

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Old Business

Larry Rhymer – Bid on New Deck-\$134,000

New Business

Nominations Open for CC Board (3 seats) Two nominations, Linda Cox and Taylor York. Nominations will also be open during November elections from 7:00-7:15.

Adjournment -Motion Janet 9:15pm

Next Meeting November 12th – Election Only (7-8:00pm)

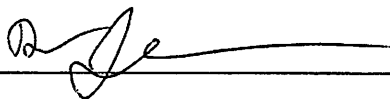
Upcoming Items of Interest:

Matanuska River Flooding Townhall October 11th – 2-4:00pm Palmer Senior Center

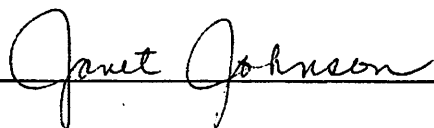
Flip the Script Election Connection October 16th 6-8:00 pm Palmer Depot

Early Voting for MSB 2025 Election Oct 20 – Nov 3

2025 MSB Election Nov 4th 7:00 am – 8:00 pm



President, January 14, 2026



Secretary, January 14, 2026

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JAN 12 2026
CLERKS OFFICE

Date of Meeting: August 13, 2025
Meeting Location: Council Building,
Zoom
Website: chickalooncc.com
Email: info@chickalooncc.com
Prepared By: Kalee Bowen

CHICKALOON COMMUNITY COUNCIL MEETING MINUTES

DATE : August 13th 2025

Officers Present: Jeff Myers (Chairman), John J Vessey (Member at Large), Cindy Hotz (Treasurer), and Kalee Bowen (Vice Chair)

Community Members: 26 plus members, 4 guests

Meeting called to order at: 7:00

Pledge of Allegiance: Vicki Kinseth

Approval of Agenda as posted: 1st by Janie 2nd by Lil

- ◦ **Minutes from Last Meeting (7/9/25):** Read by Kalee Bowen
 - Approval of Minutes: 1st by John 2nd by Lil
- **Announcements and Guest Speakers:**
- ◦
 - ASRC: Amanda said the appeal is ongoing about the road designation of RS2477. They now understand the concerns but are waiting on the state to respond.
 - Michelle Heun told us a little about herself and campaign as she is running for MSB Assembly District 1. www.michelleheunforassembly.com
 - 17th annual Mat-Su Emergency Preparedness Expo Sept 20th 10-3 at the Menards Sports Center see website notification for more details.
- ◦ **Reports and Correspondence:**
 - Treasurer's Report: Read by Cindy Hotz
 - Donna from Tribal Police spoke about a press release on Facebook about some issues at Jonesville. No updates on the theft from the RV that crashed in Sutton recently from AST. These are professionals in the area that know what they are doing and have equipment. They would like to get the drugs out of the area which may help reduce crime in general. Ron spoke about how the Sutton Bible Church will be closing down the Food Pantry so they are not feeding into the issue. Also, Donna explained a little about the CERT training that will be available to us and will get Kalee in touch with the person who handles the program.
 - Road Service Area (RSA 31): Dave was not present, but the work being done to the borough roads is fantastic.
 - Community Assistance Program (CAP): In room voting and mail ballots were counted for Cindy's CAP project for the Chimfex sticks. 46 for and 3 against. CAP passed.

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- Crime Watch: There are new reports of the Sow with 2 cubs in Fish Lake rd area now which have been caught on camera and also multiple black bear sightings.

- **Public Comment:**

- **Old Business:**

- ○ ■ Snow Plow and cleaning bids are now on the website and posted at the Post Office and due at the September meeting.
- Website update: Kalee spoke with Stephen and he is willing to pass the website on to someone else who can manage it

- **New Business:**

- ○ We drafted a building rental application form so we can update our current system and make it more streamlined. There was an in room discussion with Nova and the River Rafting crew about some issues and misunderstandings in the past, how to move forward with building rentals and improve. We will further revise the rental application, communicate with the River Crew and make sure we are ok to move forward with our insurance company/policy.
- Fiber optics were installed to the building

Agenda Items for Next Meeting (9/10/25)

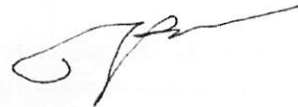
Meeting adjourned: 8:04pm 1st by Janie, 2nd by Ron

Status: **Approved**

President:



Secretary:



Attached Documents

NOTE: ALL MEETINGS ARE HELD AT THE CHICKALOON COMMUNITY CENTER ON THE 2ND WEDNESDAY OF THE MONTH AT 7:00 PM; LOCATED AT MILE 76 GLENN HWY, CHICKALOON, AK. 99674. ANYONE WISHING TO SPEAK OR HAVE A ITEM PUT ON THE AGENDA NEEDS TO CONTACT THE COUNCIL BY EMAIL: INFO@CHICKALOONCC.COM OR MAIL TO: PO BOX 1145, CHICKALOON, AK. 99674-1145. ALL MUST BE RECEIVED TWO WEEKS PRIOR TO THE MEETING. This deadline complies with the Mat-Su Borough Clerk's Office advertising requirements.

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JAN 12 2026

CLERKS OFFICE

Date of Meeting: September 10, 2025

Meeting Location: Council Building,
Zoom

Website: chickalooncc.com

Email: info@chickalooncc.com

Prepared By: Kalee Bowen

Date of Meeting: September 10, 2025

Meeting Location: Council Building

Website: chickalooncc.com

Email: info@chickalooncc.com

Prepared By: Cindy Hotz

CHICKALOON COMMUNITY COUNCIL MEETING MINUTES

DATE: September 10, 2025

OFFICERS: Jeff Myers (President), John J Vessey (Member at Large), Cindy Hotz (Treasurer), and Bl

1. Call to order: 7:01 pm

II. Pledge of Allegiance: Janie

III. Approval of Agenda as Posted: 1st by Janie, 2nd by John

IV. Minutes from last meeting (8-13-2025): Kalee Bowen, read by Blanche Roe

V. Approval of minutes: 1st by John, 2nd by Janie

VI. Announcements & Guest Speakers:

A. Amanda Dial (ASRC): DNR still reviewing the appeal. Work pushed to November or December to gi

B. Casey Cook (CERT): NO formal presentation, have questions ask, works closely with Donna Antho

a. How much time do you need to pull together a class? (Vicki?)

i. Nothing before December give at least a month / month and a half to allow for advertising so a

b. Is there some reference or forum to maintain training? (Jackson)

i. Talen will send out reminders for upcoming training, it depends on the local community and lea

c. Is there an age limit? (Janie)

i. Only a lower limit (21)

d. Is there a maximum for class size?

i. Probably around 16-20, as there needs to be space to work, if it was summer and outside maybe

C. Announcement: 17th Annual Emergency Preparedness Expo September 20, 2025 at Menard Sports Cen

VII. Reports and Correspondence:

A. Treasurers Report: Cindy Hotz

B. Road Service Area (RSA) 31: Dave absent, Kalee has had contact with the company they have bee

C. CAP: Jeff - Nothing new to report

D. Fire Department Report:

a. Wesley & Matt have resigned form the fire department. Jeff also received a text from Skip. Fir

b. Wesley & Matt read their resignation letters, submitted in writing prior to the start of the C

c. Will continue talking about this at the next meeting to go forward.

E. Crime Watch Report: Jeff Myers

a. A person was using the post office as their hangout, a community member caught him in the post

b. A white pickup was on the road. It was a trooper, one of his relatives owns property and he

c. Anna was spotted at the end of Fish Lake Rd. someone gave her and a male that was with her, a

VIII. Public Comment:

A. (Janie) A GOFUNDME page has been set up to assist Lilian Defreest with hospital bills related

IX. Old Business:

A. Cleaning & Snow Plowing Bids were due by this meeting - there were none. Deadline extended to

WJH

- B. A revised Building Rental Application and Agreement has been created for future building rental.
- C. Website - new company is working on improvements to make it better.

X. New Business:

- A. Elections Coming up: (3 Seats up for election) John J, Blanche, Cindy
John J, Blanche, Cindy all running again
 - a. Nomination Committee (volunteers) - Encourage other people in the community to run for the council
 - b. They are in the bylaws
 - i. Janie Vessey
 - ii. John Vessey
 - c. Election Committee (volunteers)
 - i. Jeremy Anderson
 - ii. Cia Vessey
 - D. Jeff - met the people that are opening the general store, invited them to the council meeting.
- XI. Agenda Items for Next Meeting (10-8-2025):
- XII. Meeting Adjourn: 1st by Vicki, 2nd by Janie at 8:10pm

Attendees: Cia Vessey, Amanda Dial, Casey Cook, Wesley and Talitha Daniels, Matt Yoder, Jackson, V:

Zoom Info: Tim Roe and

Status: Approved

President:

Secretary:



Attached Documents

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JAN 12 2026
CLERKS OFFICE

Date of Meeting: September 18, 2025
Meeting Location: Council Building,
Zoom
Website: chickalooncc.com
Email: info@chickalooncc.com
Prepared By: Kalee Bowen

Chickaloon Community Council Emergency Board Session

DATE : September 19th 2025

Officers Present: Jeff Myers (Chairman), John J Vessey (Member at Large), Cindy Hotz (Treasurer), Blanche Roe (Secretary), and Kalee Bowen (Vice Chair)

Meeting called to order at: 6:43

John J started and led the emergency council meeting regarding the closure of the fire department due to board resignations and loss of Fire Chief. The goal of the meeting, since the the department reverts back to council, was to get organized and prepped for winter to protect the fire department assets. After all the work that has gone into the department and the nice equipment it is imperative that everything is left in good condition and winterized with the hopes that the fire department may continue in the near future (depending on the community's desire to do so).

- A brief synopsis and history was provided to the newer board members to get them up to speed and answer questions from Blanche
- Some of the matters that need to be worked out includes the transfer of the bank account, any bills (MEA which is already handled by council), insurance ending on the 17th and what that means, winterizing trucks and prepping locations
- John J did learn after calling insurance that after we do not renew in October, we will have to renew policy as they do not offer any storage options.
- Some additional items that were brought up: What happens to Forestry Grant? Is there an expiration date and what are the parameters. John J will look into this. It is also a good idea for all PPE to be returned to the Drill Lake station for now (people can label their gear and bags in hopes of starting back up).
- Do we need to have additional security if we leave any trucks parked at the CC center? Kalee brought up parking behind the building so it is not obviously seen.
- John J is going to pick up tarps to help protect damage to hose and other gear on top of the trucks
- John J is also looking into a tax professional to help us get taxes in order and file for 2025
- Further explanation was given that this meeting was taking place so we can make sure the fire department is taken care of for winter and accounts are in order. We are not here to make any decisions nor discuss other issues regarding the department. This will be brought up at our next council meeting to listen to the community and what they want (as we are only facilitators). The hope is start a committee that can look into restructuring and how to improve upon the department in the future. The key will be to include the whole community.
- Discussion on the work parties needed and what says were an option. The plan was for the 27th, but since further discussion there will be **two work parties taking place on October 4th and 11th starting at 11am.**
- Kalee is going to do the meeting minutes for this meeting and the write up for the website regarding an update and work days.

Meeting adjourned 7:43pm

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Status: **Approved**

President:

Secretary:

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JAN 16 2026
CLERKS OFFICE

MATANUSKA-SUITNA BOROUGH
LOCAL ROAD SERVICE AREA RSA 17 KNIK BOARD
REGULAR MEETING by TEAMS and IN PERSON

January, 2026, 7:00 PM, at Point Mackenzie Community Council Building
GTH 20810 W. Point Mackenzie Road

Teams Meeting ID: 272 369 070 627 8 Passcode: c95Pf3vT

CALL TO ORDER

ROLL CALL – *Dustin Spidali MSB Operational Branch Manager of Roads, Seth Hansen MSB Road Maintenance Superintendent, John Jobe RSA-17KNIK Board member-Secretary, John Szymik RSA-17KNIK Board member Chair*

APPROVAL OF AGENDA – *John Szymik motioned, John Jobe seconded*

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES FROM previous RSA 17 KNIK board meeting : *John Jobe motioned, John Szymik seconded Approved*

UNFINISHED BUSINESS: *Draft RIP-in process. Maintenance Update*

NEW BUSINESS

A. Maintenance Contractor Updates

See Report attached

B. New Business,

- Discussed progress on funding for Draft RIP (list of Road Construction projects) Johnson Road Upgrade (RSA14) is seeking more funding to complete project. One source of funding discussed was using funds from RSA 17. A motion was made by John Szymik to “not use funds from RSA17KNIK. John seconded the motion.

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- Discussed potential revenue from "Audited funds" amounts discussed were approximate as Audited funds still need approval, but the amount discussed was 2 mill to be appropriated over to RSA 17Knk.
- Discussed types of funding and there expiration dates, Audited funds have an expiration date, 24-35 mos for use, while funds from the capitol account do not once appropriated they stay appropriated.

C. Member Reports - *None*

PUBLIC COMMENTS - *None*

OTHER BUSINESS - *None*

BOARD COMMENTS - *None*

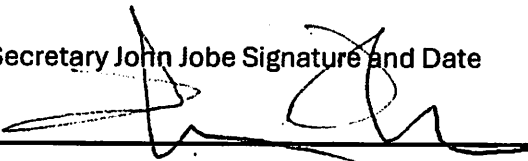
ADJOURNMENT –*John Szymik motioned, John Jobe seconded No Dissentions or Discussions, Approved* Next Meeting scheduled for Feb 3rd, 2026

Board Chair John Szymik Signature and Date

John Szymik

Digitally signed by John Szymik
DN: C=US,
E=jszymik@hamilton.com,
O=Hamilton Construction
Company, CN=John Szymik
Date: 2026.01.15 13:02:30-09'00'

Board Secretary John Jobe Signature and Date



1-15-2026

ATTACHMENT 1: MAINTENANCE REPORT 1/06/2026
SETH HANSEN

RSA 17 Road Maintenance Report 01/06/2026
MSB Road Maintenance Superintendent: Seth Hansen

General update on RSA 17:

The past approximate 4 weeks this RSA has seen a significant number of downed trees from wind recent wind events. The fallen trees that were blocking MSB roads have been removed off the travel lanes of these roads by a combined efforts of MSB officials, RSA 17 Road Maintenance contractor and local residents. Though the tree debris currently is not hindering the safety of road users, there is considerable concern that the debris piles and tree stems left behind may conflict with snow removal operations, impact snow storage capacities and pose an inherent safety issue in the event a vehicle is disabled in the MSB ROW. MSB issued a formal Notice of Deficiency on 12/23/25 to Big Dipper Construction after lack of responsiveness to MSB direction in mitigating the aforementioned concerns. The MSB may have to outsource these mitigation operations (**Section 104 of the Annual Road Maintenance Agreement**) in RSA 17 after an alleged impasse of the understanding of "Vegetation Control" in contracts 24-139B and 24-142B.

With the chronic cold temperatures coupled with the lack of insulating snow precipitation RSA 17 has been experiencing glaciation across multiple MSB roads. We have been monitoring Cardiff Ln, Vecerra, Bogle Bluff and Horizon throughout the last weeks. The MSB internal road crew has been busy with thawing operations throughout the MSB including the afore-mentioned roads to assist in directing the water to the proper drainage path. Additionally, the MSB has authorized the Road Maintenance contractor to mitigate these glaciation issues, see the itemized report below in the Periodic Maintenance/ Public Construction update.

****MSB Purchasing is expecting to solicit contracts for RSA 17 road maintenance quotes in the coming week.**

RSA 17 Road Maintenance Report 01/06/2026
MSB Road Maintenance Superintendent: Seth Hansen

- Zone 1/3:

Contractor: Big Dipper Construction

Road Maintenance update:

Contractor has been responsive regarding winter road maintenance during the current snowstorm event. It was observed that the contractor had at least 10 pieces of equipment in RSA 17 logged into the provided MSB tracking software.

Public Construction (PC)/ Periodic Maintenance (PM) update:

MSB directed Big Dipper Construction to mitigate glaciation ice build-up along Cardiff Lane through Directive 17.1.3-122625.1b Ditch Glaciation Mitigation. See the scope of work:

Cardiff road and its ditch-lines south of Riggs CIR are having glaciation issues resulting from sub-zero weather with the lack of insulating snow coverage. The chronic drainage issue at this location has now caused continual ice buildup that has overwhelmed the ditches and now is encroaching across Cardiff's road surface.

Directive 17.1.3-122625.1b addresses this issue by way of removal and disposing of this ice buildup from the east and west ditch-lines due south of Riggs Cir.

Directive cost: \$6,251.20

- Zone 2/4:

Contractor: Big Dipper Construction

Road Maintenance update:

Contractor has been responsive regarding winter road maintenance during the current snowstorm event. It was observed that the contractor had at least 10 pieces of equipment in RSA 17 logged into the provided MSB tracking software today (01/06/2026).

RSA 17 Road Maintenance Report 01/06/2026
MSB Road Maintenance Superintendent: Seth Hansen

3 year Public Construction/Periodic Maintenance
RSA 17 _ FY27-FY30

Zone 1

Public Construction-

| Road: | Project category | Cost estimate |
|----------------|------------------------------|----------------------|
| | Asphalt Repairs | |
| Foothills | | TBD |
| Sylvan | | TBD |
| Phenix | | TBD |
| Partch Dr | | TBD |
| | Drainage Improvements | |
| Rue de la paix | Ditching | \$49,757.52 |
| Hatcher Pass | Ditching | TBD |
| Donovan | Ditching | TBD |
| Partch Dr | Ditching | TBD |
| Teeleand | Ditching | TBD |
| Forest CIR | Ditching | TBD |
| Saunders | Ditching | TBD |
| Ose | Ditching | TBD |
| | Gravel Improvements | |

Turn around Construction

RSA 17 Road Maintenance Report 01/06/2026
MSB Road Maintenance Superintendent: Seth Hansen

3 year Public Construction/Periodic Maintenance
RSA 17 _ FY27-FY30

Zone 3

Public Construction-

| Road: | Project category | Cost estimate |
|---------------|------------------------------|----------------------|
| | Asphalt Repairs | |
| Timberview Dr | FUGRO | TBD |
| Vecera Dr | FUGRO | TBD |
| Rubacaba | FUGRO | TBD |
| Bogte Bluff | FUGRO | TBD |
| | Drainage Improvements | |
| Riggs CIR | Culvert Install/R&R | TBD |

Gravel Improvements

Turnaround Construction

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**MATANUSKA-SUSITNA BOROUGH
LOCAL ROAD SERVICE AREA ADVISORY BOARD**

REGULAR MEETING by TELECONFERENCE/TEAMS and IN PERSON

November 20, 2025, 7 PM, at Fire Station 73, 10073 W. Parks Hwy

Conference Call Line Number: Dial 1-907-290-7880, then Conf ID 528 881 692#

CALL TO ORDER at 7:00 PM.

ROLL CALL, DETERMINATION OF QUORUM: 11 RSAs were represented for a quorum (7 required for quorum).

| <u>RSA#</u> | <u>Member Name</u> |
|---|------------------------------|
| 9 | None |
| 14 | Terry Dolan |
| 15 | Tam Boeve |
| 16 | Rhonda Stark |
| 17 | None |
| 19 | Dan Keane |
| 20 | Tom Phillips |
| 21 | Andrew Traxler Terry Gorlick |
| 23 | None |
| 25 | Jennifer Noffke |
| 26 | |
| 27 | Steve Edwards |
| 28 | Harry Zola |
| 29 | John Strassenburgh |
| 30 | None |
| 31 | Traci Barickman |
| Public Works: Chad Fry (O&M) Jennifer Ballinger | |
| Borough Staff (other than Public Works): None | |
| Assembly Members: None | |

PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA

APPROVAL OF AGENDA: Tom Phillips moved to approve. Harry Zola seconded. Agenda was approved without objection.

APPROVAL OF MINUTES of October 16, 2025, meeting. Tom Phillips moved to approve. Andrew Traxler seconded. The minutes were approved without objection.

TRAINING: None.

CW
ack

BOARD COMMENTS: Tom Phillips discussed board membership issues and has not yet applied to renew. Steve commented on the new line items on the RIP list. The addition does not change the priority of projects. Chad Fry provided input on the purpose and function of the RIP list. A discussion followed.

ADJOURNMENT Jennifer moved to adjourn at 8:03 PM. Andrew Traxler second. Motion passed unanimously.

Next Meeting: January 15, 2026, at 7PM (In-person mixed w/ Teams at Fire Sta. 73)



Stephen Edwards, Board Chair

Terry Dolan
Digitally signed by Terry
Dolan
Date: 2026.01.19
09:37:05 -09'00'

Terry Dolan, Board Secretary

MATANUSKA-SUSITNA BOROUGH

Edna DeVries, Mayor

PLANNING COMMISSION
Doug Glenn, District 1 – Vice Chair
Richard Allen, District 2 - Chair
Brendan Carpenter, District 3
Michael Collins, District 4
Linn McCabe, District 5
Maksim Zagorodniy, District 6
Curt Scoggin, District 7



Michael Brown, Borough Manager

PLANNING & LAND USE DEPARTMENT
Alex Strawn, Planning & Land Use Director
Jason Ortiz, Planning & Land Use Deputy Director
Wade Long, Development Services Manager
Fred Wagner, Platting Officer
Lacie Olivieri, Planning Clerk

*Assembly Chambers of the
Dorothy Swanda Jones Building
350 E. Dahlia Avenue, Palmer*

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PLANNING COMMISSION MEETING MINUTES January 5, 2026

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

The Matanuska-Susitna Borough Planning Commission's regular meeting was held on January 5, 2026, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. Chair Carpenter called the meeting to order at 6:00 p.m.

Present: – Commissioner Carpenter
Commissioner Collins- Called in
Commissioner McCabe
Commissioner Zagorodniy
Commissioner Scoggin

Absent/Excused: Commissioner Glenn
Commissioner Allen

Staff Present: – Mr. Alex Strawn, Planning and Land Use Director
Ms. Lacie Olivieri, Planning Department Admin
Ms. Denise Michalske, Assistant Borough Attorney

II. APPROVAL OF AGENDA

Chair, Carpenter, inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner McCabe.

IV. CONSENT AGENDA

A. MINUTES: Regular Meeting Minutes – December 15, 2025

B. INTRODUCTION FOR PUBLIC HEARING QUASI-JUDICIAL MATTERS

Resolution 25-28 A Variance In Accordance With MSB 17.65 Variance. Alan & Gloria Hunsuck and Dylan & Sabrena Stenger Submitted An Application For A Variance From The 75-Foot Setback Requirements Under MSB 17.55, To Allow For Construction Of A 1,500 Square Foot Cabin At Its Closest Location Of 27-Feet From Big Lake.

Public Hearing Date: January 19, 2026

Staff: Rebecca Skjothaug, Current Planner

C. INTRODUCTION FOR PUBLIC HEARING LEGISLATIVE MATTERS

(There were no Legislative Introductions)

Chair Carpenter read the Consent Agenda into the record.

GENERAL CONSENT: The Consent Agenda was approved without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no Agency/Staff Reports)

VII. LAND USE CLASSIFICATIONS

Resolution 25-29 A Resolution Of The Matanuska-Susitna Borough Planning Commission Recommending Approval Of An Ordinance Classifying A Portion Of 5256000T00A As General Use Land For The Purpose Of A Lease To Install A Cellular Communication Tower (MSB007983).

Staff: Suzanne Reilly, Asset Manager

Chair Carpenter read the resolution title into the record.

Staff, Mr. Peter Burton, presented a staff report on behalf of Suzanne Reilly.

Chair Carpenter inquired if commissioners had any questions for staff.

Commissioners had no questions for staff.

Chair Carpenter opened the public hearing.

There being no persons to be heard, Chair Carpenter closed the public hearing, and the discussion moved to the Planning Commission.

MOTION: Commissioner McCabe moved Planning Commission Resolution 25-29. The motion was seconded by Commissioner Scoggin.

VOTE: The motion passed without objection.

Resolution 25-30 A Resolution Of The Matanuska-Susitna Borough Planning Commission Recommending Approval Of An Ordinance Classifying A Portion Of 18N03W09A001 As Reserved Use Land For The Purpose Of A Shooting Range (MSB008238).
Staff: Peter Burton, Land Management Specialist

Chair Carpenter read the resolution title into the record.

Staff, Mr. Peter Burton, presented his staff report.

Chair Carpenter inquired if commissioners had any questions for staff.

Commissioner McCabe asked questions of staff.

Commissioner Carpenter asked questions of staff.

Chair Carpenter opened the public hearing.

Linda Oxly
Kelton Hansley
Darcie Morgan
Robert Morgan
Raymond Smyth

There being no persons to be heard, Chair Carpenter closed the public hearing, and the discussion moved to the Planning Commission.

MOTION: Commissioner Scoggin moved Planning Commission Resolution 25-30. The motion was seconded by Commissioner McCabe.

Discussion ensued.

VOTE: The motion passed without objection.

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

There being no persons to be heard, Audience Participation was closed without objection.

IX. PUBLIC HEARING QUASI-JUDICIAL MATTERS
(*There were no Quasi-Judicial Matters.*)

X. PUBLIC HEARING LEGISLATIVE MATTERS

Resolution 25-25 A Resolution Of The Matanuska-Susitna Borough Planning Commission Recommending Approval Of An Ordinance Amending

MSB 8.55, Special Events, To Repeal The Surety Bond Requirement Standards.

Staff: Alex Strawn, Planning and Land Use Director

Chair Carpenter read the resolution title into the record.

Staff, Mr. Alex Strawn, presented his staff report.

Chair Carpenter inquired if commissioners had any questions for staff.

Commissioners had no questions for staff.

Chair Carpenter opened the public hearing.

There being no persons to be heard, Chair Carpenter closed the public hearing, and the discussion moved to the Planning Commission.

MOTION: Commissioner McCabe moved Planning Commission Resolution 25-25. The motion was seconded by Commissioner Zagorodniy.

Discussion ensued

VOTE: The motion passed without objection.

Resolution 25-26 A Resolution Of The Matanuska-Susitna Borough Planning Commission Recommending Approval Of An Ordinance Amending MSB 17.67, Tall Structures Including Telecommunication Facilities, Wind Energy Conversion Systems, And Other Tall Structures; To Reduce The Minimum Setback Requirements For New Telecommunications Towers.

Public Hearing Date: January 5, 2026

Staff: Alex Strawn, Planning and Land Use Director

Chair Carpenter read the resolution title into the record.

Staff, Mr. Alex Strawn, presented his staff report.

Chair Carpenter inquired if commissioners had any questions for staff.

Commissioner McCabe asked questions of staff.

Chair Carpenter opened the public hearing.

There being no persons to be heard, Chair Allen closed the public hearing, and the discussion moved to the Planning Commission.

MOTION: Commissioner McCabe moved Planning Commission Resolution 25-26. The motion was seconded by Commissioner Scoggin.

VOTE: The motion passed without objection.

Resolution 25-27 A Resolution Of The Matanuska-Susitna Borough Planning Commission Recommending Approval Of An Ordinance Amending MSB 15.24 Assembly; Zoning Functions To Update The Process Of Initiating And Amending Lake Management Plans And A Resolution Establishing A Fee For Processing Requests For Lake Management Plans Under MSB 15.24 Assembly; Zoning Functions.

Public Hearing Date: January 5, 2026

Staff: Alex Strawn, Planning and Land Use Director

Chair Carpenter read the resolution title into the record.

Staff, Mr. Alex Strawn, presented his staff report.

Chair Carpenter inquired if commissioners had any questions for staff.

Commissioner McCabe asked questions of staff.

Chair Carpenter opened the public hearing.

There being no persons to be heard, Chair Carpenter closed the public hearing, and the discussion moved to the Planning Commission.

MOTION: Commissioner McCabe moved Planning Commission Resolution 25-27. The motion was seconded by Commissioner Zagorodniy.

VOTE: The motion passed without objection.

XI. CORRESPONDENCE AND INFORMATION

(Correspondence and information were presented, and no comments were noted)

XII. UNFINISHED BUSINESS

(There was no unfinished business.)

XIII. NEW BUSINESS

XIV. COMMISSION BUSINESS

- A. Upcoming Planning Commission Agenda Items *(Staff: Alex Strawn)*
(Commission Business was presented, and no comments were noted.)

XV. DIRECTOR AND COMMISSIONER COMMENTS

Commissioner McCabe: Thanks to the staff for your good reports. I urge the people that came here about the shooting range to keep your eye out for the Assembly meeting

and if you want more input show up and talk to the assembly at that time.
And thanks for your good job as acting chair.

Commissioner Scoggin: No Comment.

Commissioner Carpenter: I hope everyone has a safe journey home, the other side of the Valley seems to have a lot more snow. I wanted to thank you guys for coming and talking, it does mean a great deal, especially with the weather. Happy New year.

Commissioner Zagorodniy: Happy New year, hopefully we have a good 2026

Director Strawn: Great job, Chair Carpenter. Be careful doing such a good job, you may get selected for this again in the future.

XVI. ADJOURNMENT

The regular meeting adjourned at 6:56 p.m.



RICHARD ALLEN
Planning Commission Chair

ATTEST:



LACIE OLIVIERI
Planning Commission Clerk

Minutes approved:

1/19/26

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By: Rebecca Skjothaug
Introduced: January 5, 2026
Public Hearing: January 19, 2026
Action: Approved

**MATANUSKA-SUSITNA BOROUGH PLANNING
COMMISSION RESOLUTION NO. 25-28**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A VARIANCE TO MSB 17.55.020 FOR THE CONSTRUCTION OF A DWELLING TO BE PLACED APPROXIMATELY 27 FEET FROM THE SHORELINE OF BIG LAKE ON LONG ISLAND LOT 2-B, LONG IS RSB L/02 & 3 Lot 2-B and located within Section 17, Township 3 North, Range 19 West, PLAT #71-83, PALMER RECORDING DISTRICT, STATE OF ALASKA, LOCATED ON LONG ISLAND, BIG LAKE ALASKA TAX ID # 6149000L002-B.

WHEREAS, Alan & Gloria Hunsuck and Dylan & Sabrena Stenger are requesting a variance to MSB 17.55.020 to construct an additional 1,500 square foot cabin at its closest location of 27 feet from Big Lake, on Shepard's Island, Big Lake, Tax ID #6149000L002-B; and

WHEREAS, to grant a variance, the Planning Commission must find that each requirement of MSB 17.65.020 (A) has been met; and

WHEREAS, the subject lot is part of the South Big Lake Alaska Subdivision and was initially plated in 1971 before Borough setback and lot size regulations were established; and

WHEREAS, the subject parcel does not conform to the current Borough subdivision standards for lot size; and

CW

WHEREAS, Big Lake is located north and south of the subject parcel, and east and west of the subject parcel are residential properties; and

WHEREAS, according to the Borough Assessments data, the subject parcel is approximately 0.28 acres; and

WHEREAS, according to the application material, has irregular dimensions of approximately 100 feet northwest to east-west, 111.02 feet northeast to southeast, 110 feet southeast to southwest, and 145 feet southwest to northwest; and

WHEREAS, An overhead MEA utility line, shown on the original 1971 plat and running generally east to west across the property, imposes a required 15-foot setback; and

WHEREAS, the proposed residential cabin will only occupy 12% of the total parcel; and

WHEREAS, Planning staff analyzed all 48 lakefront parcels on Long Island of Big Lake and found that 39 of them contain residential structures; and

WHEREAS, the dwellings that may violate the setback requirements were not included in the average dwelling size calculation; and

WHEREAS, after conducting an analysis, the Planning staff found that there are 39 lakefront parcels with dwellings that appear

to meet the 75-foot setback criteria, have legal non-conforming status or a granted variance, and these dwellings have an average size of 1,332 square feet; and

WHEREAS, Planning staff found the lakefront properties within the analysis area vary in size from 0.24 to 1.24 acres; and

WHEREAS, development within the analysis area averages 1,332 square feet; and

WHEREAS, according to the application material, the applicant proposes building a residential cabin of 1,500 square foot single-story structure; and

WHEREAS, according to the application materials, the proposed residential cabin will adhere to all other setbacks from the side lot lines, northern waterbody setback, and the utility setback; and

WHEREAS, according to the application material, the subject parcel has 221.02 feet of shoreline on Big Lake on the northern and southern end of the subject parcel; and

WHEREAS, based on the application materials, the applicant proposes preserving a minimum of 50% of undisturbed native vegetation of the shoreline bank; and

WHEREAS, according to the application materials, the applicant was provided with an Alaska Fish & Game permit to reconstruct the dock on February 24, 2025; and

WHEREAS, in 2005, the Matanuska-Susitna Borough Assembly adopted voluntary best management practices (BMP) for development around waterbodies; and

WHEREAS, MSB Chapter 17.65 - Variances, was written to grant relief to property owners whose lots are impacted by existing land use regulations, thereby making the lot undevelopable; and

WHEREAS, the Big Lake Comprehensive Plan (2009 update), by design, does not set out precise binding rules on development but instead provides general goals on the type of place the community wants to be in the future and then outlines general strategies to reach those goals; and

WHEREAS, Goal (LU&E-3) of the Big Lake Comprehensive Plan Update (August 2009) is to "Protect the natural environment; and

WHEREAS, Goal (LU&E-4) of the Big Lake Comprehensive Plan Update (August 2009) is to "Provide for freedom to enjoy our properties; and

WHEREAS, Goal (LU-1) of the Matanuska-Susitna Borough Comprehensive Plan (2005 Update) states: Protect and enhance the public safety, health, and welfare of Borough residents; and

WHEREAS, Policy LU1-1 of the Matanuska-Susitna Borough Comprehensive Plan (2005 Update) states: Provide for consistent, compatible, effective, and efficient development within the Borough; and

WHEREAS, Goal {LU-2) of the Matanuska-Susitna Borough Comprehensive Plan (2005 Update) states: Protect residential neighborhoods and associated property values; and

WHEREAS, the variance request is consistent with the policies and goals of the Matanuska-Susitna Borough Comprehensive Plan (2005 Update) as the residential structure cannot be constructed on the lot without a setback variance, the structure is placed as far back on the property as possible, and the structure is similar to surrounding development; and

WHEREAS, according to the Planning staff's analysis, constructing an 1,500-square-foot dwelling is compatible with the surrounding area; and

WHEREAS, the subject parcel is not in a special land use district; and

WHEREAS, residential structures are allowed on this property; and

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 25-28;

1. The 0.28-acre parcel has no legal buildable area due to the 75' building setback and the utility easement that runs

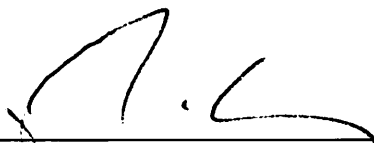
east-west through approximately the middle of the property, which is an unusual condition (MSB 17.65.020(A)(1)).

2. The strict application of the provisions of this title would deprive the applicants of rights commonly enjoyed by others, as the subject lot has certain unique conditions and circumstances that apply. The average size of dwellings within the analysis area is 1,332 square feet. The property is 0.28 acres of land. Therefore, constructing an 1,500 square-foot cabin on the property is a reasonable use of the land. (MSB 17.65.020(A)(2)).
3. Granting a variance will not be injurious to nearby property nor harmful to the public welfare (MSB 17.65.020(A)(3)).
4. The proposed variance is consistent with the applicable comprehensive plans and does meet the intent of MSB 17.65 (MSB 17.65.020(A)(4)).
5. Granting a variance will be no more than necessary to permit reasonable use of the property (MSB 17.65.020(A)(5)).
6. The person seeking the variance did not cause the need for the variance (MSB 17.65.030(A)(1)).
7. The variance will not allow land use in a district in which that use is prohibited, as residential structures are allowed on this site (MSB 17.65.030(A)(2)).
8. The variance is not solely being sought to relieve pecuniary hardship or inconvenience (MSB 17.65.030(A)(3)).

9. All wastewater design, permitting, installation, and maintenance must fully comply with Alaska Department of Environmental Conservation (ADEC) and Matanuska-Susitna Borough requirements.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby approves the 27 FEET FROM THE SHORELINE OF BIG LAKE ON LOT 2-B, LONG IS RSB L/02 & 3 Lot 2-B and located within Section 17, Township 3 North, Range 19 West, PLAT #71-83, PALMER RECORDING DISTRICT, STATE OF ALASKA, LOCATED ON LONG ISLAND, BIG LAKE ALASKA TAX ID #6149000L002-B, as referenced in the application material.

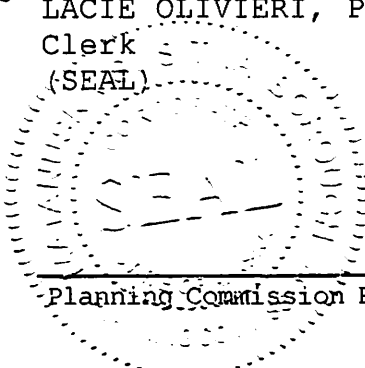
ADOPTED by the Matanuska-Susitna Borough Planning Commission on this 5th day of January, 2026.



RICHARD ALLEN, Chair

ATTEST


LACIE OLIVIERI, Planning
Clerk
(SEAL)



yes: Glenn, McCabe, Allen, Carpenter
NO: None

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on December 18, 2025, at the Matanuska-Susitna Borough, 350 E Dahlia Ave, Palmer, Alaska. Chair Traxler called the meeting to order at 1:00 p.m.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Michael Liebing, District Seat #2
Mr. Michael Gillson, District Seat #3
Ms. Michelle Traxler, District Seat #5
Ms. Sandra Kreger, District Seat #6
Ms. Karla McBride, Alternate
Mr. Robert Hallford, Alternate
Mr. Chris Chiavetta, District Seat #1

Platting Board members absent and excused were:

Mr. Sidney Bertz, District Seat #7
Ms. Amanda Salmon, District Seat #4

Platting Board members absent were:

Staff in attendance:

Mr. Fred Wagner, Planning and Land Use Director
Ms. Lacie Olivieri, Platting Board Clerk
Mr. Matthew Goddard, Platting Technician
Mr. Chris Curlin, Platting Technician
Mr. Cayman Reynolds, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

Platting Member Liebing led the Pledge of Allegiance.

C. APPROVAL OF THE AGENDA

Chair Traxler inquired if there were any changes or additions to the agenda.

MOTION: Platting Member Liebing moved to approve the Agenda. The motion was seconded by Platting Member Kreger.

VOTE: The Agenda was approved without objection.

2. APPROVAL OF MINUTES

- December 4, 2025.

MOTION: Platting Member Liebing moved to approve the minutes. The motion was seconded by Platting Member Kreger.

VOTE: The motion was approved without objection.

3. AUDIENCE PARTICIPATION & PRESENTATIONS

PERSONS TO BE HEARD (Three minutes per person for items not scheduled for public hearing)

(None)

4. UNFINISHED BUSINESS

5. RECONSIDERATIONS/APPEALS

(None)

6. PUBLIC HEARINGS

GROFF ESTATES: The request is to create 2 lots from Lot 1, Groff Acres, Plat #2015-71, to be known as Groff Estates, containing 45.08 acres +/- . The petitioner is requesting a variance from legal access. The property is located directly north of W. Sunshine Road and directly east of N. McRae Road (Tax ID# 7421000L001); within the NW ¼ Section 13, Township 18 North, Range 02 West, Seward Meridian, Alaska. In the Meadow Lakes Community Council and in Assembly District #7. (Petitioner/Owner: Timothy Groff & John Groff Jr., Staff: Chris Curlin, Case # 2025-114)

Chair Traxler read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record.

Lacie Olivieri provided the mailing report:

- Stating that 19 public hearing notices were mailed out on November 25, 2025.

Staff gave an overview of the case:

- Staff recommended approval with five findings of fact and seven recommendations for conditions of approval.

Chair Traxler inquired if any board members had questions for staff.

Platting Member Liebing asked questions of staff

Chair Traxler invited the petitioner/petitioner's representative to give an overview.

The petitioner's representative was not present to speak

Chair Traxler opened the public hearing for public testimony

Diane McGuire asked about the driveway

There being no one else to be heard, Chair Traxler closed the public hearing and invited the petitioner and/or the petitioner's representative to further discuss and answer any questions from the Board.

The petitioner's representative did not speak.

MOTION: Platting Member Liebing made a motion to approve, contingent on staff recommendations one through seven. The motion was seconded by Platting Member McBride.

VOTE: The main motion passed without objection.

VANDA VALLEY: The request is to create 43 lots from Tax Parcel C6, (Tax ID#18N01E19C006) to be known as Vanda Valley, containing 49.29 acres +/- . The property is located directly west of E. Kilo Drive, directly north of E. Foxtrot Avenue, and southeast of N. Wasilla-Fishhook Road; within the SW ¼ Section 3, Township 19 North, Range 01 East, Seward Meridian, Alaska. In the North Lakes Community Council and in Assembly District #1.(Petitioner/Owner: Kov's LLC, Staff: Chris Curlin, Case # 2025-128)

Chair Traxler read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record.

Lacie Olivieri provided the mailing report:

- Stating that 91 public hearing notices were mailed out on October 14, 2025.

Staff gave an overview of the case:

- Staff recommended continuation to the January 15, 2026, meeting.

Chair Traxler inquired if any board members had questions for staff.

Platting Members had no questions for staff

Chair Traxler invited the petitioner/petitioner's representative to give an overview.

The petitioner's representative was not here to speak.

Chair Traxler opened the public hearing for public testimony.

There being no one else to be heard, Chair Traxler left the public hearing open and invited the petitioner and/or the petitioner's representative to further discuss and answer any questions from the Board.

The petitioner's representative did not speak.

Platting Members had no questions for the petitioner's representative.

MOTION: Platting Member Liebing made a motion to approve continuation to the January 15, 2026 meeting. The motion was seconded by Platting Member Kreger.

VOTE: The main motion passed without objection.

7. ITEMS OF BUSINESS & MISCELLANEOUS

2026 Meeting schedule

MOTION: Platting Member Liebing moved to approve the updated 2026 meeting schedule. The motion was seconded by Platting Member McBride.

VOTE: The motion was approved without objection.

8. PLATTING STAFF & OFFICER COMMENTS

- A. Adjudicatory (*if needed*)
- B. Upcoming Platting Board Agenda Items

9. BOARD COMMENTS.

- Platting Member Liebing – No Comment
- Platting Member Kreger – Happy Holidays
- Platting Member Traxler – Happy Holidays everyone
- Platting Member Gillson – No Comment
- Platting member Hallford – This is my last meeting
- Platting Member McBride – Happy Christmas and Happy New years

10. ADJOURNMENT

With no further business to come before the Platting Board, Chair Traxler adjourned the meeting at 1:24 PM.


MICHELLE TRAXLER
Platting Board Chair

ATTEST:


LACIE OLIVIERI
Temporary Platting Board Clerk

SOUTH COLONY ROAD SERVICE AREA (RSA) 16

Dorothy Swanda Borough Headquarters Building

Clerk's Office Room #203

Meeting Minutes: July 9, 2025

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Roll Call and Quorum

A quorum was established with the following in attendance:

Rhonda Stark, RSA 16 Board Chair

Charlie Crim, RSA 16 Board Member

Kelly Gordon, RSA 16 Board Secretary

Doug Sughrue, MSB Public Works O&M Division Road Maintenance Superintendent

Austin Larson, MSB Public Works O&M Division Project Manager

Dustin Spidal, MSB Public Works O&M Operational Branch Manager of Roads

Stephanie Nowers, MSB Assembly Member, District 2

Call to Order

Attendees were called to order at 2:03pm.

Pledge of Allegiance

Respectfully executed by all.

Agenda Review/Revision

The agenda was reviewed and approved as presented. Rhonda moved to approve and Kelly seconded.

Approval of Minutes

Kelly moved and Rhonda seconded approval of the minutes of the April 2, 2025 meeting.

Persons to be Heard

There were none in attendance.

Staff Reports

Doug Sughrue

-Grading: in progress

-Brushing: will start in RSA 16 once new drivers are trained; brushing equipment is limited and being shared

-Speed carts: he has access and will move them as requested; possibly have the use of an intern to help; data collection may not be possible due to lack of manning; Dustin: data falls chronologically in a file, making access easier; a camera is available, but they are often stolen

over

Dustin Spidal

- Hosting meeting for all contractors to ensure continuity
- Approved two AI weather cameras by Vue Robotics to provide forecasting in micro-climates at a cost of \$2050 per year; initial placement will be Sutton and Trapper Creek; may also be used to track project progress
- Crack sealing: road miles will be divided into thirds, with one third being sealed per year.

Austin Larson

- Introduced himself
- Contact him for updates on any current projects

Unfinished Business

Speed feedback signs and traffic count boxes

- See Doug's staff report
- Kelly spoke with Rod Hansen of the North Lakes Community Council regarding the use and purchase of their speed cart: they have no method of tracking traffic data resulting from the use of the cart

New Business

Caulkins Street

- Previous board member Phil Cobb inquired about future paving of this road
- Austin: trucking company wants entire road paved, which may not happen; access may be changed to allow creation of a plowed snow area; coordinating with purchasing office for 2027 target start

Little Otter of Edgerton Parks

- Property owner complaint of extreme dust; apply CaCl₂?
- Dustin: When CaCl₂ is applied, the first year is a heavy application, the second year is lighter, annual maintenance dose thereafter; there is no CaCl₂ in stock to apply now

Excise tax proposal

- Stephanie Nowers: Takes advantage of non-Borough residents using Borough roads; provides income without interest; 7% will result in \$5million; proceeds to be used for roads only; RSA could receive over \$100,000; will include a sunset clause

Next Meeting

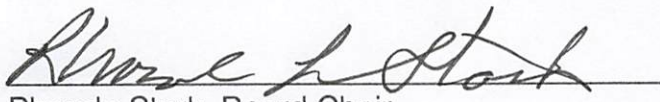
The next meeting will be 11:30 October 8, 2025.

Board Member Comments or Discussion

Charlie asked for a meeting time change to accommodate his work hours.

Adjourn

Kelly motioned to adjourn, seconded by Rhonda. Meeting adjourned at 3:44pm.

 4/14/26
Rhonda Stark, Board Chair


Kelly Gordon, Board Secretary

Charles Crim, Member at Large

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CLERKS OFFICE

RSA 16 Quarterly Meeting

October 8, 2025

Meeting called to order at 1138

Roll call and quorum

Attendance:

Rhonda
Charlie
Doug
Dustin
Stephanie Nower
Jackie Goforth
Glenn Goforth
Michelle Heun

Pledge of allegiance

Agenda - Rhonda moved to approve; Charlie seconded
Minutes of July 9th meeting - Rhonda moved to approve; Charlie seconded

Introductions:

Michelle Heun running for District 1 assembly
Jackie & Glenn Goforth, live on Chalet Dr
Charlie Crim
Dustin Spidal
Doug
Stephanie

Staff Reports:

Doug - West end of Tern paving, 360 feet, \$37700,
Striping and paving done - \$167,000
Crack sealing done
Extension Cir. (Dead end culdesac) drainage completed
Down to one brusher. Most brushing done. Brushing will be non-stop

with the new contract requirement.

Dustin - Explanation of the project budget process presented by Chad at the big board meeting; presented a Draft Print of the next five years for RSA 16. These projects can be funded by increasing the mill rate by .5 mill.

Rhonda was confused by Chad's presentation and now it makes more sense. But, wanted to know where the mill rate cap is.

Stephanie said were not close to the cap because of the increasing property values. Dustin's draft print is an improvement over the previous RIP list draft as it explains the break downs of the progress and cost from year to year.

The draft RIP list presented by Dustin is now the final draft. Crimsonview is already funded and completed next year. Crack sealing and pavement maintenance have been combined to make the money go further.

UNFINISHED BUSINESS:

Doug is working on permanent in-ground traffic counters with WiFi connectivity; four being installed around the valley.

CW
OCR

Fuel excise tax open houses - M. Heun has attended all meetings. Disappointed by the public attendance. Michelle believes the word isn't getting out. Oct 13 Knik Elementary; October 22 at MatSu Central School.

NEW BUSINESS:

Glenn & Jackie Goforth: live at 12175 E Chalet Dr; live there since 2001. Private individuals don't really know their neighbors. In the early 2000's a road supervisor was in the area and Jackie was told they were going to make Chalet Dr a straight through road. In 2024 other streets in the area were being paved. The supervisor at the time told her that the bond issue had been approved and all the roads were being paved on the Hemmer Rd. Extension. But, only 500 feet of Chalet Dr., a 1000 foot road, is being paved. They have been told that Chalet Dr is going to be made into a L shape road, then they were told it was not, there would only be a culdesac.

Stephanie asked Dustin how much it would cost to pave the other half of the street. Dustin said probably \$25,000 to \$50,000 without utility relocation; at about \$145 per ton for asphalt from McKenna Bros. Up to \$100,000 to include utility resolution.

Rhonda suggested doing a resolution at the next meeting to get the project on the books.

Stephanie suggested to get the State to pay for it by including it in the Hemmer Rd Extension Upgrade project. If that doesn't work, come back to the RSA to see if it can be put on the RSA budget. Or...created an L.I.D.

Dustin said the RSA members should attend the platting meeting for the upgrade project and make comments regarding this issue.

Road has been in existence for about seven years. Only half of the road is going to be paved.

Charlie had to leave early; no quorum

Charlie moved that we adjourned; Rhonda seconded

Meeting adjourned at 1:00 PM

 1/14/26
Rhonda Stark, Board Chair


Kelly Gordon, Board Secretary

Charles Crim, Member at Large

Letter of Resolution 26-001

RSA 16 Resolution for Chalet Drive pavement

A RESOLUTION OF RSA 16 SOUTH COLONY TO ASSEMBLY AND PUBLIC WORKS REQUESTING ADDITIONAL PAVING ON CHALET DRIVE TO COMPLETE THAT ROAD IN COORDINATION WITH A STATE DOT PROJECT CURRENTLY IN PROGRESS FOR HEMMER ROAD THAT INCLUDES HALF OF CHALET DRIVE.

WHEREAS, Chalet Drive is currently an unpaved road within RSA 16 which meets subdivision construction manual standards; and

WHEREAS, state DOT will already be paving approximately the first 500' of Chalet Drive as part of the Hemer Rd project; and

WHEREAS, the abrupt pavement end will pose a constant maintenance issue with the asphalt fracturing, breaking off, pot-holing and adding challenge to grading maintenance; and

WHEREAS, there will be paving equipment on site for the Hemmer Road project and the pavement of the first 500' of Chalet.

WHEREAS, significant RSA savings could be achieved by coordinating the paving of the remaining portion of chalet with the DOT portion already in progress.

NOW THEREFORE BE IT RESOLVED, that Road Service Area #16, South Colony Supervisors are in agreement to seek paving the remainder of Chalet Drive.

ADOPTED by Road Service Area #16, South Colony Board of Supervisors;

Supervisor Signature

Supervisor Signature

Supervisor Signature

Date 1/14/26





Susitna

Community Council

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Meeting Minutes

November 6, 2025 7:00pm

Upper Susitna Senior & Community Center

Establish Quorum – Ned Sparks, Bryan Kirby, Harry Goslin, Clark Smith & Sheena Fort.

- I. Call Meeting to Order – 7:15pm
- II. Pledge of Allegiance
- III. Approval of Meeting Agenda
 - a. Motion by: Clark Smith
 - b. 2nd by: Bryan Kirby
- IV. Approval of Meeting Minutes
 - a. Motion by: Sheena Fort
 - b. 2nd by: Clark Smith
- V. Treasurer's Report
 - a. Checking Account – \$4,884.47
 - b. Savings Account – \$4,235.25

VI. Persons to be Heard (suggested 3 minutes each)

a. GCI- John Easton(Site Acquisition) attended the Community Council meeting to introduce himself and pass out information in regards to the possible tower site. It will be located at Wicked Willow property around mile 90 Parks Hwy. GCI will be holding a meeting to present the proposed tower placement and answer questions on November 20th at Sheep Creek Lodge @5pm

b. Tricia Costello (Host & Producer of Su Valley Voice) She attended the Community Council in hopes of donation support of KTNA. She also described some the different programs they offer to the community. The KTNA website now has a community calendar available for all local events. You can subscribe to it or send in events to be added to it. The next KTNA Board meeting will Monday the 17th at 430pm, anyone is welcome to attend.

VII. Correspondence-

a.

Susitna Community Council
Serving the Upper Susitna Valley
HC 89 Box 8575, Talkeetna, AK 99676
<http://susitnacc.org>

cur
2026

From: Randale Sparks

810b6e512f906af84d539a62a6d-
d492395f180130b29ec047931b007e988ae-
f6@shadow.outlook.com

**Subject: Re: FY2026 Community Assistance
Grant Agreement**

Date: Dec 9, 2025 at 11:09:57 AM

To: CAP CAP@matrugov.us

From: CAP <CAP@matrugov.us>

Sent: Tuesday, December 9, 2025 10:59 AM

To: Randale Sparks-SUSITNA CC <randalesparks@gmail.com>

Subject: FY2026 Community Assistance Grant Agreement

The State of Alaska has allocated \$15,789 to your community under the FY2026 Community Assistance Program. The Borough Assembly has authorized the issuance of the agreement needed to pass this funding on to your community.

Please review, sign, and return the agreement at your earliest convenience, it will then be routed for full execution and payment.

In addition, I have attached a blank application, please update your primary contact information for this grant and return it to CAP@matrugov.us. The application is a fillable PDF with a spot for an electronic signature; this should make it a fast and easy process. Please return the application no later than Friday, March 6, 2026.

Matanuska-Susitna Borough
Community Assistance Program
Grant Staff
CAP@matrugov.us



MATANUSKA-SUSITNA BOROUGH

Department of Finance

350 East Dahlia Avenue • Palmer, AK 99645

Phone (907) 861-7801 • Fax (907) 861-8692

www.matsugov.us

COMMUNITY ASSISTANCE PROGRAM – MSB APPLICATION

Fiscal Year: 2027

| APPLICANT INFORMATION | |
|---|---|
| Organization Name <u>Susitna Community Council</u> | Organization Email <u>info@susitnacc.org</u> |
| Mailing Address <u>HC 89 Box 8575</u> | City / State / Zip <u>Talkeetna, AK 99676</u> |
| Primary Contact Name <u>Randale Sparks</u> | Email / Phone <u>907-268-9033</u> <u>randalesparks@gmail.com</u> |
| Secondary Contact Name <u>Clark Smith</u> | Email / Phone <u>907-315-4949</u> |

The applicant above intends to use Community Assistance Program funds for the public purpose(s) described below (attach additional pages as needed):

Meals on wheels, Community Center, Food Bank,
School Supplemental lunch programs, Friends of
the Library

ALTERNATE DESIGNEE - In the event the community council is dissolved, unable to fulfill their responsibilities required of the program, or for any reason chooses not to participate, the council may recommend an alternate designee (non-profit entity registered with the State of Alaska) that the CAP funds can be redirected to (attach additional pages as needed).

| | |
|---|--|
| Alternate No. 1 Name <u>Upper Susitna Community Ctr</u> | Alternate No. 1 Phone <u>907-733-6200</u> |
| Alternate No. 1 Contact Name <u>Melanie Tucker</u> | Alternate No. 1 Email <u>USSI.1NC@outlook.com</u> |
| Alternate No. 1 Proposed Use: <u>Community Center Operations</u> | |
| Alternate No. 2 Name | Alternate No. 2 Phone |
| Alternate No. 2 Contact Name | Alternate No. 2 Email |
| Alternate No. 2 Proposed Use: | |
| Signature of Community Council Authorized Representative | Date |

Borough: Matanuska-Susitna Borough
Attn: Grants Coordinator, Finance
350 E Dahlia Avenue
Palmer, AK 99645

Grantee: SUSITNA COMMUNITY COUNCIL
HC90 Box 8575
Talkeetna, Alaska 99676

Section 20. Severability. Any provision of this agreement decreed invalid by a court of competent jurisdiction or otherwise by law shall not invalidate the remaining provisions of this agreement.

| BOROUGH USE ONLY | | |
|------------------|--|--------------------|
| Fund Verified: | | |
| | 475.000.000 449.500 47033-5000-5276 FY2026 | <u>\$15,789.00</u> |
| | TOTAL | \$15,789.00 |
| | _____ Signature | _____ Date |

MATANUSKA-SUSITNA BOROUGH

SUSITNA COMMUNITY COUNCIL

Date: __/__/__

Date: 11/11/26

Michael Brown, Borough Manager



Authorized Representative

Randal Ned Sparks, President
Printed Name and Title

RECEIVED

JAN 22 2026



CLERKS OFFICE
MATANUSKA-SUSITNA BOROUGH
TALKEETNA SEWER & WATER BOARD
for
SERVICE AREA NO. 36

Andrew Haag, Chair
James Kellard

Jane Steere, Vice Chair

Ryan Sheldon
Vacant

MINUTES

REGULAR MEETING

Talkeetna Public Library
24645 Talkeetna Spur Road
Talkeetna, AK 99676

Microsoft Teams
Meeting ID: 219 084 064 569
Passcode: Rwkjk6

December 3, 2025
1:00pm-1:31pm

I. CALL TO ORDER

This regular meeting of the Talkeetna Sewer & Water Board for Service Area No. 36 was held on Wednesday, December 3, 2025, at the Talkeetna Public Library at 24645 Talkeetna Spur Road in Talkeetna, Alaska and via Microsoft Teams. The meeting was called to order at 1:00pm by Andrew Haag.

II. ROLL CALL

Talkeetna Sewer & Water Board members present and establishing a quorum were:

Mr. Andrew Haag – present and on-time
Ms. Jane Steere – present and on-time
Mr. Ryan Sheldon – present and joined via Teams at 1:02pm
Mr. James Kellard – present and on-time

Also in attendance:

Chad Fry, O&M Division Manager

CWJ
2025

III. APPROVAL OF AGENDA

Motion to adopt the agenda by Jane Steere. Seconded by James Kellard.

No objections, agenda approved as presented.

IV. APPROVAL OF MINUTES OF PRECEDING MEETINGS

A. Regular Meeting:

Minutes for the November 5, 2025, regular meeting were reviewed by the Board. Motion to approve the minutes by Jane. Seconded by James.

No objections, minutes approved as presented.

V. STAFF REPORT

A. TSW Supervisor (Amanda Fleming)

- Mike Foster passed his Water Distribution exam; provisionally certified for everything but Water Treatment. He will be promoted to from Laborer to Technician in the spring and will not be eligible to be a Specialist for at least two years.
- Talkeetna WW Lagoon inspection with ADEC the week of Thanksgiving. Inspection went well. The Quality Assurance Project Plan will be updated in coordination with ADEC; last update was 2018. The inspector was aware that the Utility would like to terminate the current Compliance Order by Consent (COBC). Final inspection is expected in the next 30-60 days.
- Production numbers were presented for 2025 for wellhouse, treatment plant, metered billing, G St lift station and the wastewater treatment.
- FY27 Budget planning is in full swing. Expected increases include cost for heating oil, chemicals, communication services, electricity. There are several things built within the budget that O&M staff does not manage such as payroll, benefits, insurance, and audits.
 - *Amanda will follow up with Layla regarding insurance and accurate property valuation.*

B. MSB Engineer (Mike Campfield) – not present.

VI. AUDIENCE PARTICIPATION

A. None.

VII. UNFINISHED BUSINESS

A. Service Area Rule & Rate Changes – no update.

- B. **Land Acquisition for New Headworks and Storage Tank Project** – State level staffing changes are in progress; new Senator was just appointed. Ryan Sheldon will reach out to them once they get settled.
- C. **Board Vacancies** – Jane appointed to new seat; resigned old seat. Drew and James will need to renew at the end of 2026.

Motion to remove Board Vacancies from Unfinished Business by Jane. Seconded by James. No objections, motion passed.

VIII. NEW BUSINESS

- A. **2026 Meeting Schedule** – Meeting dates were presented for the first Wednesday of every month at 1:00PM. No requested changes to day/time. Board discussed option to move meetings to the Talkeetna Warm Storage office due to recent meeting space issues at the Talkeetna Library.

Motion to approve the 2026 Meeting Schedule as presented, to include moving meetings to the Talkeetna Warm Storage. Seconded by James. No objections, motion passed.

IX. COMMENTS FROM THE BOARD

- A. None.

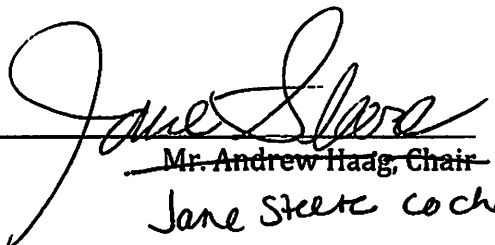
X. NEXT MEETING

- A. Regular Meeting: January 7, 2025, 1:00pm, Talkeetna Warm Storage & Teams

XI. ADJOURNMENT

Motion to adjourn made by James. Seconded by Jane.

No objections, meeting adjourned at 1:31pm.


~~Mr. Andrew Haag, Chair~~
Jane Steere co chair

ATTESTED:



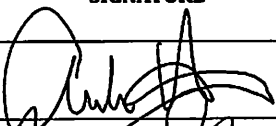
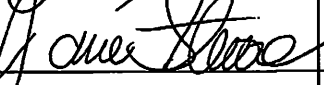

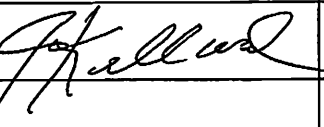
Ms. Amanda Fleming, Board Administrative Support

12-3-25

Date

Talkeetna Sewer & Water Board for Service Area No. 36

BOARD SIGN-IN SHEET

| VOTING MEMBER | SIGNATURE | PHONE NUMBER | EMAIL |
|---------------|---|----------------|-------------------------|
| Andrew Haag |  | (907) 355-4808 | drew@abovealaska.com |
| Jane Steere |  | (907) 414-9450 | jsste@mtaonline.net |
| Ryan Sheldon |  | (907) 947-6678 | ryansheldon99@gmail.com |
| James Kellard |  | (907) 355-1981 | tkajim@icloud.com |
| Vacant | | | |

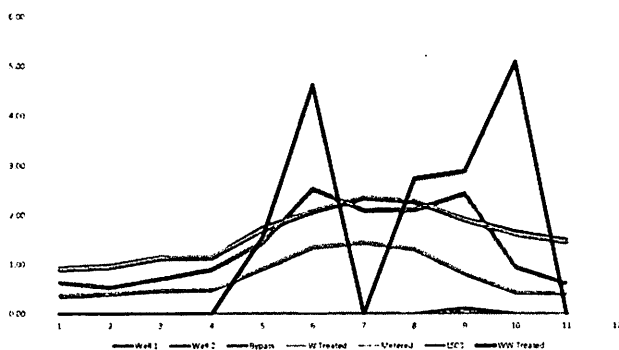
Date

When speaking to the board, state your name for the record and the subject you wish to speak about.

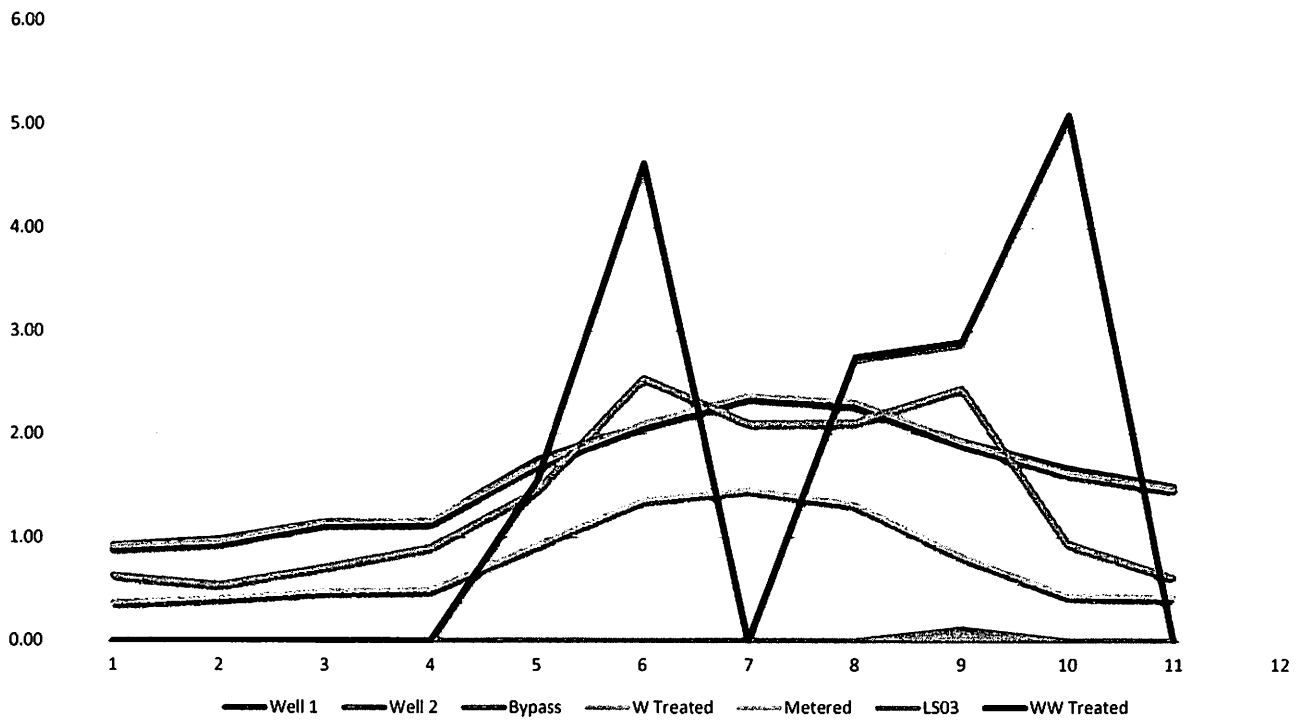
[illegible]

| Month | Well 1 | Well 1 (MG) | Well 2 | Well 2 (G) | Bypass | Bypass Untreated (G) | WTP Totalizer | WTP Treated (MG) | Metered (MG) | Water Loss (MG) | Unaccounted for Water Loss | LSO3 Totalizer | LSO3 Transfer (MG) | WWTP Totalizer | WWTP Discharged (MG) |
|--------------------|----------|--------------|---------|----------------|---------|----------------------|------------------|------------------|--------------|-----------------|----------------------------|----------------|--------------------|----------------|----------------------|
| 1/2/2025 January | 56127100 | 0.93 | 6991000 | 0 | 8373176 | 0 | 261207279 | 0.91 | 0.38 | 0.54 | 58.79% | 327860000 | 0.64 | 86720000 | 0.00 |
| 1/31/2025 February | 57053300 | 0.98 | 6991000 | 0 | 8373176 | 0 | 262121615 | 0.96 | 0.42 | 0.54 | 56.30% | 328500000 | 0.55 | 86720000 | 0.00 |
| 2/28/2025 March | 58037900 | 1.15 | 6991000 | 0 | 8373176 | 68 | 263082230 | 1.15 | 0.48 | 0.66 | 57.85% | 329050000 | 0.72 | 86720000 | 0.00 |
| 4/1/2025 April | 59191900 | 1.15 | 6991000 | 0 | 8373244 | 0 | 264229461 | 1.15 | 0.50 | 0.67 | 57.19% | 339770000 | 0.91 | 86720000 | 0.00 |
| 5/1/2025 May | 60344000 | 1.75 | 6991000 | 3000 | 8373244 | 0 | 265393365 | 1.71 | 0.93 | 0.78 | 45.62% | 340680000 | 1.46 | 86720000 | 1.55 |
| 6/1/2025 June | 62098600 | 2.09 | 6994000 | 0 | 8373244 | 0 | 267103694 | 2.10 | 1.37 | 0.74 | 34.99% | 352140000 | 2.55 | 88771000 | 4.63 |
| 7/1/2025 July | 64189100 | 2.37 | 6994000 | 3000 | 8373244 | 0 | 269204582 | 2.38 | 1.46 | 0.91 | 38.44% | 364690000 | 2.11 | 92899000 | 0.00 |
| 8/1/2025 August | 66556300 | 2.29 | 6997000 | 0 | 8373244 | 0 | 271582505 | 2.31 | 1.32 | 0.99 | 42.65% | 376800000 | 2.12 | 92899000 | 2.75 |
| 9/1/2025 September | 68845200 | 1.93 | 6997000 | 115000 | 8373244 | 24596 | 273892898 | 1.92 | 0.83 | 1.10 | 57.03% | 388920000 | 2.45 | 95647000 | 2.90 |
| 10/1/2025 October | 70775600 | 1.67 | 7112000 | 0 | 8397840 | 0 | 275815048 | 1.62 | 0.44 | 1.18 | 72.70% | 401370000 | 0.95 | 98544000 | 5.09 |
| 11/1/2025 November | 72446500 | 1.49 | 7112000 | 0 | 8397840 | 0 | 277438546 | 1.47 | 0.43 | 1.04 | 70.92% | 402320000 | 0.62 | 103637000 | 0.00 |
| 12/1/2025 December | 73940100 | | 7112000 | | 8397840 | | 278907451 | | | | | 402940000 | | 103637000 | |
| Total | | 17.81 | | 121,000 | | | 24,664 NA | 17.70 | 8.56 | 9.14 | 51.64% | NA | 15.08 | | 16.92 |

Flow Trends 2025



Flow Trends 2025



| Category | Account | Account Description | FY22 Actual | FY23 Actual | FY24 Actual | FY25 YTD | FY26 Adopted | FY26 YTD | % Used | FY27 Proposed | % Change |
|----------------------------------|---------|-------------------------------|-------------|-------------|-------------|------------|--------------|-----------|---------|---------------|----------|
| Revenues | | | | | | | | | | | |
| Other State Revenue | | | | | | | | | | | |
| | 337.800 | State PERS Relief | 12366.41 | 3455.64 | 2368.55 | 5129.57 | 0.00 | 0.00 | #DIV/0! | 0.00 | #DIV/0! |
| | | Totals | 12366.41 | 3455.64 | 2368.55 | 5129.57 | 0.00 | 0.00 | #DIV/0! | 0.00 | #DIV/0! |
| General Government | | | | | | | | | | | |
| | 341.900 | Miscellaneous Fees | 0.00 | 0.00 | 7210.65 | 0.00 | 0.00 | 421.90 | #DIV/0! | 0.00 | #DIV/0! |
| | | Totals | 0.00 | 0.00 | 7210.65 | 0.00 | 0.00 | 421.90 | #DIV/0! | 0.00 | #DIV/0! |
| Sanitation/Septage Fees | | | | | | | | | | | |
| | 344.500 | Water & Sewer Fees | 35110.57 | 14909.41 | 17377.02 | 16423.72 | 15000.00 | 2524.50 | 17% | 0.00 | -100% |
| | | Totals | 35110.57 | 14909.41 | 17377.02 | 16423.72 | 15000.00 | 2524.50 | 17% | 0.00 | -100% |
| Water & Sewer Fees | | | | | | | | | | | |
| | 349.100 | Water Charges | 182714.42 | 223515.49 | 233774.78 | 219288.11 | 230000.00 | 135495.14 | 59% | 0.00 | -100% |
| | 349.500 | Sewer Charges | 178824.03 | 185311.48 | 190849.01 | 195782.28 | 190000.00 | 77612.85 | 41% | 0.00 | -100% |
| | | Totals | 361538.45 | 408826.97 | 424623.79 | 415070.39 | 420000.00 | 213107.99 | 51% | 0.00 | -100% |
| Interest Earnings | | | | | | | | | | | |
| | 361.100 | Interest On Investments | 1625.00 | 4311.00 | 4241.00 | 4157.00 | 3000.00 | 0.00 | 0% | 0.00 | -100% |
| | | Totals | 1625.00 | 4311.00 | 4241.00 | 4157.00 | 3000.00 | 0.00 | 0% | 0.00 | -100% |
| Transfer From Other Funds | | | | | | | | | | | |
| | 367.300 | Grant Projects | 756926.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | 0.00 | #DIV/0! |
| | 367.400 | Capital Projects | 0.00 | 21707.08 | 486645.88 | 1977.00 | 0.00 | 134209.73 | #DIV/0! | 0.00 | #DIV/0! |
| | | Totals | 756926.00 | 21707.08 | 486645.88 | 1977.00 | 0.00 | 134209.73 | #DIV/0! | 0.00 | #DIV/0! |
| Other Revenue Sources | | | | | | | | | | | |
| | 369.100 | Miscellaneous | 0.00 | 22080.77 | 4046.75 | 4632.00 | 0.00 | 41401.00 | #DIV/0! | 0.00 | #DIV/0! |
| | | Totals | 0.00 | 22080.77 | 4046.75 | 4632.00 | 0.00 | 41401.00 | #DIV/0! | 0.00 | #DIV/0! |
| Proceeds of Gfs Disposal | | | | | | | | | | | |
| | 391.100 | Sale of Gfa | 0.00 | 3060.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | 0.00 | #DIV/0! |
| | | Totals | 0.00 | 3060.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | 0.00 | #DIV/0! |
| Sales Tax | | | | | | | | | | | |
| | 313.200 | Sales Tax | 1034603.38 | 928220.93 | 1055412.88 | 1028485.69 | 1000000.00 | 370779.12 | 37% | 0.00 | -100% |
| | 313.250 | Sales Tax Penalty & Interest | 72.55 | 30.00 | 60.00 | 2070.48 | 0.00 | 1740.36 | #DIV/0! | 0.00 | #DIV/0! |
| | | Totals | 1034675.93 | 928250.93 | 1055472.88 | 1030556.17 | 1000000.00 | 372519.48 | 37% | 0.00 | -100% |
| Rev Totals | | | 2202242.36 | 1406601.60 | 2001986.52 | 1477945.85 | 1438600.00 | 764184.60 | 53% | 0.00 | -100% |
| Expenses | | | | | | | | | | | |
| Salaries & Wages | | | | | | | | | | | |
| | 411.100 | Permanent Wages | 219932.43 | 248980.02 | 288288.20 | 286466.49 | 265336.00 | 98066.10 | 37% | 0.00 | -100% |
| | 411.300 | Overtime Wages | 11458.91 | 10995.84 | 6867.06 | 5702.87 | 15000.00 | 2177.97 | 15% | 0.00 | -100% |
| | | Totals | 240501.45 | 268786.23 | 295155.26 | 292169.36 | 280336.00 | 100244.07 | 36% | 0.00 | -100% |
| Benefits | | | | | | | | | | | |
| | 412.100 | Insurance Contrib | 60172.00 | 74953.00 | 94785.00 | 103500.00 | 99000.00 | 36838.28 | 37% | 0.00 | -100% |
| | 412.190 | Life Insurance | 355.13 | 411.82 | 494.30 | 459.14 | 429.00 | 159.68 | 37% | 0.00 | -100% |
| | 412.200 | Unemployment Contrib | 1443.64 | 1612.11 | 1770.69 | 1752.57 | 1593.00 | 601.92 | 38% | 0.00 | -100% |
| | 412.300 | Medicare | 3502.23 | 3830.64 | 4104.15 | 4021.10 | 3847.00 | 1395.77 | 36% | 0.00 | -100% |
| | 412.400 | Retirement Contrib. - DB Plan | 20137.16 | 9648.71 | 5946.04 | 9859.74 | 71003.00 | 10.97 | 0% | 0.00 | -100% |
| | 412.410 | PERS Tier IV - DC Plan | 34389.35 | 42990.09 | 49481.02 | 48016.67 | 0.00 | 12876.07 | #DIV/0! | 0.00 | #DIV/0! |

| | | | | | | | | | |
|---|------------------|------------------|------------------|------------------|------------------|-----------------|----------------|-----------------|----------------|
| 412.411 PERS Tier IV - Health Plan | 2047.65 | 2537.41 | 2800.44 | 2213.86 | 0.00 | 862.46 | #DIV/0! | 0.00 | #DIV/0! |
| 412.412 PERS Tier IV - HRA | 4635.99 | 6243.35 | 7603.89 | 7179.77 | 0.00 | 2826.50 | #DIV/0! | 0.00 | #DIV/0! |
| 412.413 PERS Tier IV - OD&D | 591.92 | 694.28 | 831.62 | 640.09 | 0.00 | 240.74 | #DIV/0! | 0.00 | #DIV/0! |
| 412.600 Workers Compensation | 14248.39 | 16257.12 | 12204.30 | 11947.69 | 12312.00 | 4650.78 | 38% | 0.00 | -100% |
| 412.700 Sbs Contribution | 14732.95 | 16471.23 | 18073.93 | 17878.06 | 16265.00 | 6150.10 | 38% | 0.00 | -100% |
| Totals | 156256.41 | 175049.76 | 198095.38 | 207468.69 | 204449.00 | 66613.27 | 33% | 0.00 | -100% |
| Expenses Within Borough | | | | | | | | | |
| 413.100 Mileage - Within Borough | 0.00 | 0.00 | 0.00 | 61.60 | 400.00 | 0.00 | 0% | 400.00 | 0% |
| 413.300 Exp Allowance-Within Boro | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | 0.00 | #DIV/0! |
| Totals | 0.00 | 0.00 | 0.00 | 61.60 | 400.00 | 0.00 | 0% | 400.00 | 0% |
| Expenses Outside Of Boro | | | | | | | | | |
| 414.200 Exp Reimb- Outside Boro | 2785.88 | 895.88 | 714.75 | 4626.40 | 3500.00 | 2557.00 | 73% | 3500.00 | 0% |
| Totals | 2785.88 | 895.88 | 714.75 | 4626.40 | 3500.00 | 2557.00 | 73% | 3500.00 | 0% |
| Communications | | | | | | | | | |
| 421.100 Communication Network Services | 24280.01 | 25500.15 | 22453.48 | 27294.30 | 21436.80 | 11029.98 | 51% | 28000.00 | 31% |
| 421.200 Postage | 1121.36 | 1363.68 | 1361.76 | 1639.34 | 1500.00 | 685.23 | 46% | 2000.00 | 33% |
| Totals | 25401.37 | 26863.83 | 23815.24 | 28933.64 | 22936.80 | 11715.21 | 51% | 30000.00 | 31% |
| Advertising | | | | | | | | | |
| 422.000 Advertising | 184.30 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | 0.00 | #DIV/0! |
| Totals | 184.30 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | 0.00 | #DIV/0! |
| Printing | | | | | | | | | |
| 423.000 Printing | 264.00 | 628.75 | 914.50 | 494.89 | 500.00 | 182.98 | 37% | 500.00 | 0% |
| Totals | 264.00 | 628.75 | 914.50 | 494.89 | 500.00 | 182.98 | 37% | 500.00 | 0% |
| Utilities - Building Oprtns | | | | | | | | | |
| 424.100 Electricity | 47095.71 | 45737.21 | 46913.61 | 49575.40 | 50000.00 | 16652.60 | 33% | 55000.00 | 10% |
| 424.500 Garbage Pickups | 72.00 | 278.97 | 4.00 | 34.00 | 100.00 | 0.00 | 0% | 100.00 | 0% |
| 424.600 Heating Fuel-Oil | 1088.81 | 1249.58 | 1259.63 | 1665.54 | 1500.00 | 359.97 | 24% | 2600.00 | 73% |
| Totals | 48256.52 | 47265.76 | 48177.24 | 51274.94 | 51600.00 | 17012.57 | 33% | 57700.00 | 12% |
| Rental/Lease | | | | | | | | | |
| 425.300 Equipment Rental | 0.00 | 0.00 | 0.00 | 0.00 | 5000.00 | 0.00 | 0% | 5000.00 | 0% |
| Totals | 0.00 | 0.00 | 0.00 | 0.00 | 5000.00 | 0.00 | 0% | 5000.00 | 0% |
| Professional Charges | | | | | | | | | |
| 426.300 Dues & Fees | 4751.00 | 3182.50 | 3245.75 | 3879.50 | 3000.00 | 691.00 | 23% | 3000.00 | 0% |
| 426.600 Computer Software/Online Services | 1886.80 | 2184.06 | 2358.61 | 6174.13 | 5800.00 | 4287.37 | 74% | 6400.00 | 10% |
| 426.700 Occupational Health | 200.00 | 234.01 | 0.00 | 397.45 | 500.00 | 335.00 | 67% | 500.00 | 0% |
| 426.800 Other Professional Chgs | 3712.44 | 9206.30 | 20052.50 | 0.00 | 20000.00 | 0.00 | 0% | 20000.00 | 0% |
| Totals | 10550.24 | 14806.87 | 25656.86 | 10451.08 | 29300.00 | 5313.37 | 18% | 29900.00 | 2% |
| Insurance & Bond | | | | | | | | | |
| 427.100 Property Insurance | 25219.98 | 29268.03 | 33751.23 | 27599.50 | 32565.00 | 26062.52 | 80% | 28500.00 | -12% |
| 427.500 Liability Insurance | 2630.22 | 2414.69 | 2848.56 | 3048.46 | 3600.00 | 3594.37 | 100% | 2900.00 | -19% |
| Totals | 27850.20 | 31682.72 | 36599.79 | 30647.96 | 36165.00 | 29656.89 | 82% | 31400.00 | -13% |
| Maintenance Services | | | | | | | | | |
| 428.100 Building Maint Services | 765.54 | 253.58 | 919.62 | 315.41 | 60000.00 | 55692.00 | 93% | 60000.00 | 0% |
| 428.300 Equipment Maint Services | 16306.26 | 17532.45 | 19862.43 | 15637.54 | 21750.00 | 12065.87 | 55% | 16000.00 | -26% |
| 428.400 Vehicle Maint Services | 924.84 | 0.00 | 500.00 | 26.24 | 1000.00 | 0.00 | 0% | 1000.00 | 0% |
| Totals | 17996.64 | 17786.03 | 21282.05 | 15979.19 | 82750.00 | 67757.87 | 82% | 77000.00 | -7% |

| | | | | | | | | | | |
|---------------------------|-------------------------------------|------------|------------|------------|------------|------------|-----------|------|------------|-------|
| Other Contractual | | | | | | | | | | |
| | 429.200 Training Reimb/Conf Fees | 2950.00 | 1800.00 | 900.00 | 2726.30 | 4000.00 | 0.00 | 0% | 4000.00 | 0% |
| | 429.210 Training/Instructor Fees | 1280.00 | 0.00 | 0.00 | 23.91 | 150.00 | 0.00 | 0% | 150.00 | 0% |
| | 429.710 Testing | 11014.00 | 10311.80 | 7746.00 | 5123.00 | 10000.00 | 3170.00 | 32% | 10000.00 | 0% |
| | 429.900 Other Contractual | 55430.18 | 64909.60 | 60492.00 | 44199.57 | 17500.00 | 2099.63 | 12% | 17500.00 | 0% |
| | Totals | 70674.16 | 77021.40 | 69138.00 | 52072.78 | 31650.00 | 5269.63 | 17% | 31650.00 | 0% |
| Office Supplies | | | | | | | | | | |
| | 430.100 Office Supplies | 0.00 | 713.67 | 138.88 | 403.35 | 500.00 | 325.47 | 65% | 500.00 | 0% |
| | Totals | 0.00 | 713.67 | 138.88 | 403.35 | 500.00 | 325.47 | 65% | 500.00 | 0% |
| Maintenance Supplies | | | | | | | | | | |
| | 431.100 Vehicle Maint Supplies | 2400.00 | 1222.51 | 623.20 | 2425.72 | 3500.00 | 341.94 | 10% | 0.00 | -100% |
| | 431.200 Building Maint Supplies | 0.00 | 0.00 | 367.10 | 2078.00 | 500.00 | 503.39 | 101% | 750.00 | 50% |
| | 431.300 Equipment Maint Supplies | 20755.70 | 21544.28 | 18534.69 | 34601.64 | 22500.00 | 12338.65 | 55% | 22500.00 | 0% |
| | 431.400 Grounds Maint Supplies | 0.00 | 0.00 | 744.00 | 6121.39 | 2000.00 | 444.59 | 22% | 2000.00 | 0% |
| | 431.900 Other Maint. Supplies | 960.19 | 148.36 | 1300.11 | 4886.52 | 20000.00 | 21825.99 | 109% | 25000.00 | 25% |
| | Totals | 24115.89 | 22915.15 | 21569.10 | 50113.27 | 48500.00 | 35454.56 | 73% | 50250.00 | 4% |
| Fuel/Oil-Vehicle Use | | | | | | | | | | |
| | 432.100 Oil & Lubricants | 0.00 | 0.00 | 161.51 | 500.00 | 250.00 | 307.78 | 123% | 250.00 | 0% |
| | 432.200 Gas | 7164.50 | 6907.26 | 5710.74 | 4711.87 | 8000.00 | 2284.20 | 29% | 8000.00 | 0% |
| | Totals | 7164.50 | 6907.26 | 5872.25 | 5211.87 | 8250.00 | 2591.98 | 31% | 8250.00 | 0% |
| Misc Supplies | | | | | | | | | | |
| | 433.100 Personnel Supplies | 498.30 | 942.84 | 661.20 | 1888.31 | 1000.00 | 77.26 | 8% | 1000.00 | 0% |
| | 433.110 Clothing | 720.76 | 706.22 | 554.58 | 1668.13 | 1000.00 | 130.50 | 13% | 1000.00 | 0% |
| | 433.120 Tools | 921.92 | 754.66 | 702.22 | 2171.41 | 1000.00 | 2226.82 | 223% | 1500.00 | 50% |
| | 433.200 Medical Supplies | 0.00 | 25.33 | 170.97 | 77.49 | 250.00 | 0.00 | 0% | 250.00 | 0% |
| | 433.900 Other Supplies | 40484.43 | 44948.15 | 34758.28 | 30050.78 | 20000.00 | 556.70 | 3% | 20000.00 | 0% |
| | Totals | 42625.41 | 47377.20 | 36847.25 | 35956.12 | 23250.00 | 2991.28 | 13% | 23750.00 | 2% |
| Equipment Under \$25,000 | | | | | | | | | | |
| | 434.000 IT Equipment under \$25,000 | 2606.00 | 0.00 | 0.00 | 1099.99 | 4500.00 | 3111.99 | 69% | 1600.00 | -64% |
| | 434.100 Other Equip under \$25,000 | 24099.98 | 19431.59 | 814.49 | 14712.67 | 20000.00 | 0.00 | 0% | 20000.00 | 0% |
| | Totals | 31545.61 | 19431.59 | 814.49 | 15812.66 | 24500.00 | 3111.99 | 13% | 21600.00 | -12% |
| Loan Payments | | | | | | | | | | |
| | 442.200 Loan Pymnts-Interest | 1191.89 | 1060.02 | 927.97 | 435558.92 | 109447.00 | 109243.49 | 100% | 103851.07 | -5% |
| | Totals | 1191.89 | 1060.02 | 927.97 | 435558.92 | 109447.00 | 109243.49 | 100% | 103851.07 | -5% |
| Intra Govern/Recov Expens | | | | | | | | | | |
| | 443.210 Administration-Admin/Audit | 2500.00 | 2625.00 | 2756.00 | 2894.00 | 3024.00 | 3024.00 | 100% | 3050.00 | 1% |
| | 443.260 IT - Admin & Audit | 1500.00 | 1575.00 | 25969.00 | 16997.00 | 18960.00 | 18960.00 | 100% | 19100.00 | 1% |
| | 443.280 Finance - Admin & Audit | 36000.00 | 37765.00 | 37504.00 | 42480.00 | 33160.00 | 33160.00 | 100% | 33500.00 | 1% |
| | 443.290 Legal - Admin & Audit | 4500.00 | 4720.00 | 4956.00 | 5204.00 | 5438.00 | 5438.00 | 100% | 5500.00 | 1% |
| | Totals | 44500.00 | 46685.00 | 71185.00 | 67575.00 | 60582.00 | 60582.00 | 100% | 61150.00 | 1% |
| Capital Project Transfers | | | | | | | | | | |
| | 446.700 Tr415/425/430/435/440/47 | 0.00 | 225000.00 | 90000.00 | 16000.00 | 25000.00 | 25000.00 | 100% | 0.00 | -100% |
| | Totals | 0.00 | 225000.00 | 90000.00 | 16000.00 | 25000.00 | 25000.00 | 100% | 0.00 | -100% |
| Exp Totals | | 751864.47 | 1031477.12 | 946904.01 | 1320811.72 | 1048615.80 | 545623.61 | 52% | 536401.07 | -49% |
| Net Totals | | 1450377.89 | 375124.68 | 1055082.51 | 157134.13 | 389384.20 | 218560.99 | 56% | -536401.07 | -238% |

| | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Actual | FY22 Actual | FY23 Actual | FY24 Actual | FY25 To Date | FY26 To Date | FY26 Adopted | FY27 Projected | FY28 Projected | FY29 Projected |
|---|----------------|----------------|------------------|----------------|----------------|------------------|----------------|------------------|----------------|------------------|------------------|------------------|------------------|
| Total Revenues | \$538,100.78 | \$1,460,772.84 | \$1,061,549.06 | \$989,254.36 | \$2,202,242.36 | \$1,406,601.80 | \$2,001,986.52 | \$1,477,945.85 | \$764,184.60 | \$1,438,000.00 | \$1,466,760.00 | \$1,496,095.20 | \$1,526,017.10 |
| Total Expenditures | (\$115,567.96) | (\$362,107.71) | (\$1,692,244.11) | (\$806,145.08) | (\$751,864.47) | (\$1,031,477.12) | (\$946,904.01) | (\$1,320,811.72) | (\$545,623.61) | (\$1,048,615.80) | (\$1,061,803.31) | (\$1,075,896.62) | (\$1,090,296.81) |
| | \$222,532.82 | \$1,098,665.13 | (\$630,695.05) | \$181,108.68 | \$1,450,377.89 | \$375,124.68 | \$1,055,082.51 | \$157,134.13 | \$218,560.99 | \$389,384.20 | \$404,956.69 | \$420,198.58 | \$435,720.30 |
| Projected Revenues | | | | | | | | | \$764,184.60 | \$1,438,000.00 | \$1,466,760.00 | \$1,496,095.20 | \$1,526,017.10 |
| Projected Expenditures | | | | | | | | (\$1,320,811.72) | (\$545,623.61) | (\$1,048,615.80) | (\$1,061,803.31) | (\$1,075,896.62) | (\$1,090,296.81) |
| Capital Projects | | | | | | | | (\$14,023.38) | (\$18,130.00) | (\$25,000.00) | (\$25,000.00) | (\$25,000.00) | (\$25,000.00) |
| Loan - Principal payment | | | | | | | | (\$337,254.06) | (\$331,313.00) | (\$336,823.50) | (\$336,303.00) | (\$341,369.00) | (\$346,511.00) |
| Actual adjustment to fund balance 6/30 | \$222,532.82 | \$1,098,665.13 | (\$630,695.05) | \$181,108.68 | \$1,450,377.89 | \$375,124.68 | \$1,055,082.51 | | | | | | |
| Projected adjustment to fund balance at end of FY | | | | | | | | (\$180,119.93) | (\$112,752.01) | \$32,560.70 | \$68,653.69 | \$78,829.58 | \$89,209.30 |
| Actual fund balance 6/30 | (\$226,052.10) | \$861,713.03 | \$31,017.98 | \$212,126.66 | \$1,662,504.55 | \$2,037,629.23 | \$3,092,711.74 | \$2,912,591.81 | \$2,799,878.80 | \$2,965,152.61 | \$3,033,806.20 | \$3,112,635.78 | \$3,201,845.08 |
| Projected fund balance at end of FY | | | | | | | | | | | | | |
| WTP Loan Interest Payment | | | | | | | | | | (\$605.30) | | | |
| WTP Loan Principal Payment | | | | | | | | | | (\$5,510.50) | | | |
| WWTF Loan Interest Payment | | | | | | | | | | (\$108,541.64) | (\$103,851.07) | (\$98,785.34) | (\$93,643.30) |
| WWTF Loan Principal Payment | | | | | | | | | | (\$331,313.00) | (\$336,303.00) | (\$341,369.00) | (\$346,511.00) |
| Capital Funds Returned to Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$756,926.00 | \$21,707.08 | \$486,645.88 | \$1,977.00 | \$134,209.73 | | | | |
| Corrected Actual Revenues w/o Cap Project Returns | \$538,100.78 | \$1,460,772.84 | \$1,061,549.06 | \$989,254.36 | \$1,445,316.36 | \$1,384,894.72 | \$1,515,340.64 | \$1,475,968.85 | \$629,974.87 | | | | |
| Fund Balance w/o Cap Project Returns | (\$236,952.10) | \$861,713.03 | \$31,017.98 | \$212,126.66 | \$905,578.55 | \$2,015,822.15 | \$2,606,065.86 | \$2,910,614.81 | \$2,665,630.07 | | | | |
| Sales Tax Revenues | \$163,591.04 | \$1,083,732.41 | \$667,123.60 | \$596,972.98 | \$1,034,675.83 | \$928,250.93 | \$1,055,472.88 | \$1,030,556.17 | \$372,519.48 | | | | |
| Rates & Fees Revenues | \$369,539.27 | \$372,417.83 | \$387,724.13 | \$378,257.49 | \$396,649.02 | \$448,877.15 | \$453,258.21 | \$431,494.11 | \$215,832.49 | | | | |
| Interest on Investments | \$146.00 | \$221.00 | \$499.00 | \$258.00 | \$1,625.00 | \$4,311.00 | \$4,241.00 | \$4,157.00 | \$0.00 | | | | |
| State PERS Relief | \$1,533.47 | \$4,401.60 | \$8,202.25 | \$13,765.89 | \$12,366.41 | \$3,455.64 | \$2,368.55 | \$5,129.57 | \$0.00 | | | | |
| Other Revenues | \$3,291.00 | \$0.00 | \$0.00 | \$0.00 | \$756,926.00 | \$21,707.08 | \$486,645.88 | \$4,632.00 | \$41,401.00 | | | | |
| Totals | \$538,100.78 | \$1,460,772.84 | \$1,061,549.06 | \$989,254.36 | \$2,202,242.36 | \$1,406,601.80 | \$2,001,986.52 | \$1,475,968.85 | \$629,974.87 | | | | |
| Totals minus Other | \$534,809.78 | \$1,460,772.84 | \$1,061,549.06 | \$989,254.36 | \$1,445,316.36 | \$1,384,894.72 | \$1,515,340.64 | \$1,471,336.85 | \$588,151.97 | | | | |

YTD Updated 12/2/25

2026 BOARD MEETING SCHEDULE FORM

Please fill out and return to the Clerk's Office:

monika.antill@matsugov.us or 350 E. Dahlia Ave Palmer, AK 99645

BOARD: _____

MEETING DATES: _____

MEETING TIME: _____

MEETING PLACE: _____

ADDITIONAL NOTES: _____

CONTACT PERSON FOR MEETING INFO:

NAME: _____

PHONE: _____

EMAIL: _____

WEST LAKES FIRE SERVICE AREA
BOARD OF SUPERVISORS MEETING
10073 West Parks Hwy, Wasilla, AK 99623

RECEIVED
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CLERKS OFFICE



BOARD OF SUPERVISORS

Cindy Michaelson, Chair
Randy Newcomb, Vice Chair
Cathi Kramer
Dennis Vau Dell

DISTRICT CHIEF

Tawnya Hightower

Minutes

Regular Meeting
Monday December 8th, 2025 at 6:00 p.m.
Public Safety Building, West Lakes Fire, Station 7-3

I. CALL TO ORDER.

The meeting of the West Lakes Fire Service Area Board of Supervisors was called to order at 6:00 pm by Cindy Michaelson on December 8th, 2025

II. PLEDGE OF ALLEGIANCE

Pledge of Allegiance

III. ROLL CALL AND DETERMINATION OF QUORUM

Board members establish quorum:

West Lakes Fire Service Area Board of Supervisors

Chair: Cindy Michaelson present, **Vice-Chair:** Randy Newcomb present, **Member:** Cathi Kramer present

Present from West Lakes Fire Department

Tawnya Hightower, Chief
Mary Hauge, Admin Assistant

aw
all

WEST LAKES FIRE SERVICE AREA

BOARD OF SUPERVISORS MEETING

10073 West Parks Hwy, Wasilla, AK 99623

IV. APPROVAL OF AGENDA

MOTION: Cathi Kramer moved to approve the agenda

Randy Newcomb 2nd the motion

VOTE: Motion passed unanimously

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING

MOTION: Cathi Kramer moved to approve the minutes

Randy Newcomb 2nd the motion

VOTE: Motion passed unanimously

VI. ANNOUNCEMENTS

- Big Lake Holiday Christmas Parade December 20th at 7:30 pm, Fire Department will bring Santa
- We are participating with "Shop with a Cop" at Walmart December 14th
- December 25th, we have Firefighters that volunteer to bring shut-ins Christmas Gifts in the morning. Personnel will also be checking smoke and CO alarms and will replace as needed.
- West Lakes Annual Awards Ceremony is January 13th

VII. CHIEF'S REPORT

Chief's Report – Tawnya Hightower – WLFSA

NOVEMBER Calls 70

| FIRE | Rescue | Public Service | Alarms | Haz-Mat | Good Intent | Total |
|------|--------|----------------|--------|---------|-------------|-------|
| 23 | 32 | 5 | 2 | 1 | 7 | 70 |
| 33% | 46% | 7% | 3% | 1% | 10% | |

- YTD calls 806
- 70 Emergency Calls
- 5 Structure calls, 2 within WLFSA and 3 were mutual aid to CMSFSA
- 38 calls in December, 27 of those were from Friday the 5th to through 8th

WEST LAKES FIRE SERVICE AREA

BOARD OF SUPERVISORS MEETING

10073 West Parks Hwy, Wasilla, AK 99623

- Wind events like these stretch our resources

TRAINING:

Enstar Natural Gas came and gave Responder Training
Mass Casualty and Wide area Search Training
Fire Instructor 1 Class

COMMUNITY RISK REDUCTION:

Installed:

- 16 Smoke Alarms, 128 YTD
- 6 CO Alarms, 54 YTD
- 1 Address Sign, 26 YTD

Education:

- First Station visit with the Alaska Excel Program. This program brought 7 high schooler to us from rural villages. We spent 3 hours with them, teaching how to become an emergency responder, CPR, Stop the Bleed, fire escape plans, fire extinguisher training, CO, and smoke alarm installations.

VIII. UNFINISHED BUSINESS

- Followed up with the Johnson Road Design Team as discussed at last BOS meeting. Have not heard back from them yet.

IX. NEW BUSINESS

- A. New Annexation Request off S. Cathy Lake Way
- Maps presented showing location of request
 - Not contiguous to the Fire Service Area
 - Unimproved road that is not maintained by the Borough

MOTION TO OPPOSE ANNEXATION OF PROPOSED PROPERTY OFF S. CATHY LAKE WAY

MOTION: Cathi Kramer moved that we do not recommend an annexation to the property at this time due to poor and unmaintained roads.

Randy Newcomb 2nd the motion

VOTE: Motion passed unanimously

WEST LAKES FIRE SERVICE AREA

BOARD OF SUPERVISORS MEETING

10073 West Parks Hwy, Wasilla, AK 99623

B. New Budget Review

- CIPs:
- Radio Upgrade: \$275,000
- Brush Skid Unit \$25,000
- Underground tank \$500,000
- Operating Budget review of line items, Finance will provide additional figures

X. PEOPLE TO BE HEARD

A. None to be heard

XI. ADJOURNMENT MOTION

Cathi Kramer 1st motion to adjourn

Randy Newcomb 2nd the motion to adjourn

VOTE: Motion passed unanimously. Meeting adjourned at 7:00 pm

Cindy Michaelson
Cindy Michaelson, Chair, West Lakes FSA B.O.S.

ATTEST:

Mary Hauge
Mary Hauge – Administrative Assistant

Minutes approved on 4/13/2026