

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, MAY 2, 2017

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[17-027](#) A. Regular Meeting Minutes: 04/04/17

Sponsors: Borough Manager

Attachments: [050217 - Minutes for Packet.pdf](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

3. Mat-Su Convention And Visitors Bureau

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

**3. Updated Schedule And Clarification For Title 17 Zoning And Title 43
Subdivision Updates**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[17-029](#)

1. Enhanced 911 Advisory Board: 02/14/17
2. Greater Butte RSA Board Of Supervisors: 02/02/17
3. Greater Talkeetna RSA Board of Supervisors: 03/09/17
4. Local Road Service Area Advisory Board: 03/16/17, Resolution No. 17-01
5. Planning Commission: 11/07/16, 12/19/16, 02/06/17, 03/06/17, Resolution Nos. 17-04, 17-05, 17-11, 17-13, 17-14, 17-18
6. Platting Board: 03/02/17
7. Port Commission: 03/20/17
8. Talkeetna Flood Control Board Of Supervisors: 01/25/17, 02/22/17
9. Meadow Lakes Community Council: 03/08/17
10. Talkeetna Community Council: 03/06/17

Sponsors: Borough Manager

Attachments: [050217 - Citizen and Other Correspondence.pdf](#)

G. INFORMATIONAL MEMORANDUMS

[IM 17-095](#) Reporting Of Conclusion Of Contract For Bid No. 14-032B To Scarsella Bros., Inc. For South Big Lake Road Realignment Improvements, For The Final Contract Amount Of \$5,059,989.42.

Sponsors: Borough Manager

Attachments: [IM 17-095.pdf](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 17-040](#) An Ordinance Adopting An Update To The Matanuska-Susitna Borough Recreational Trails Plan Component Of The Borough's Comprehensive Plan That Adds, Amends, And Removes Trails And Trail Systems, MSB 15.24.030(B)(16).

Sponsors: Borough Manager

Attachments: [OR 17-040.pdf](#)
[IM 17-071.pdf](#)

[OR 17-044](#) An Ordinance Accepting And Appropriating \$35,000 From The Alaska State Division Of Homeland Security And Emergency Management Grant Program, To Fund 425, Project No. 45158, For Continuity Of Operations And Continuity Of Government Plans And Emergency Operations Plan Writing Software.
RS 17-029: A Resolution Approving The Scope Of Work And Budget For Alaska State Division Of Homeland Security And Emergency Management Grant, Project No. 45158, Fund 425, For Continuity Of Operations And Continuity Of Government Plans And Emergency Operations Plan Writing Software.

Sponsors: Borough Manager

Attachments: [OR 17-044.pdf](#)
[IM 17-076.pdf](#)

[OR 17-045](#) An Ordinance Reappropriating \$90,000 From The Fiscal Year 2017 Assessment Division Operating Budget, Fund 100, To Fund 480, Project No. 47523, For The Assessments Mobile Application Project.

RS 17-030: A Resolution Approving The Scope Of Work And Budget For The Assessment Mobile Application Project.

Sponsors: Borough Manager

Attachments: [OR 17-045.pdf](#)

[RS 17-030.pdf](#)

[IM 17-077.pdf](#)

[OR 17-046](#) An Ordinance Confirming The Assessment Roll For The Portion Of Stepan Lake Noncontiguous Natural Gas Local Improvement District No. 554, And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.

OR 17-051: An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$68,000 Principal Amount Of Special Assessment Bonds For The Portion Of Stepan Lake Noncontiguous Natural Gas Local Improvement District No. 554, And Fixing Details Of Said Bonds.

Sponsors: Borough Manager

Attachments: [OR 17-046.pdf](#)

[OR 17-051.pdf](#)

[IM 17-078.pdf](#)

[OR 17-047](#) An Ordinance Confirming The Assessment Roll For The West Rangeview Drive Road Paving Local Improvement District No. 566, And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.

OR 17-052: An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$69,000 Principal Amount Of Special Assessment Bonds For The West Rangeview Drive Road Paving Local Improvement District No. 566, And Fixing Details Of Said Bonds.

Sponsors: Borough Manager

Attachments: [OR 17-047.pdf](#)

[OR 17-052.pdf](#)

[IM 17-079.pdf](#)

[OR 17-048](#) An Ordinance Confirming The Assessment Roll For The McCombs Road And Melanie Lane Noncontiguous Natural Gas Local Improvement District No. 572, And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.

OR 17-053: An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$65,000 Principal Amount Of Special Assessment Bonds For The McCombs Road And Melanie Lane Noncontiguous Natural Gas Local Improvement District No. 572, And Fixing Details Of Said Bonds.

Sponsors: Borough Manager

Attachments: [OR 17-048.pdf](#)
[OR 17-053.pdf](#)
[IM 17-080.pdf](#)

[OR 17-049](#) An Ordinance Confirming The Assessment Roll For The 3588 South Dawn Lake Drive Noncontiguous Natural Gas Local Improvement District No. 576 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.

OR 17-054: An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$10,000 Principal Amount Of Special Assessment Bonds For The 3588 South Dawn Lake Drive Noncontiguous Natural Gas Local Improvement District No. 576, And Fixing Details Of Said Bonds.

Sponsors: Borough Manager

Attachments: [OR 17-049.pdf](#)
[OR 17-054.pdf](#)
[IM 17-081.pdf](#)

[OR 17-050](#) An Ordinance Confirming The Assessment Roll For The 2207 And 2287 East Carney Road Noncontiguous Natural Gas Local Improvement District No. 577, And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.

OR 17-055: An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$24,000 Principal Amount Of Special Assessment Bonds For The 2207 And 2287 East Carney Road Noncontiguous Natural Gas Local Improvement District No. 577, And Fixing Details Of Said Bonds.

Sponsors: Borough Manager

Attachments: [OR 17-050.pdf](#)
[OR 17-055.pdf](#)
[IM 17-082.pdf](#)

[OR 17-056](#) An Ordinance Approving A Supplemental Appropriation In The Amount Of \$20,000 From The Sutton Fire Service Area Fund Balance, Fund 253, To The Sutton Fire Service Area Fiscal Year 2018 Operating Budget To Cover Wages And Benefits For The Remainder Of Fiscal Year 2018.

Sponsors: Borough Manager

Attachments: [OR 17-056.pdf](#)
[IM 17-083.pdf](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 17-034](#) A Resolution Approving Certain Unincorporated Communities And Their Incorporated Nonprofit Entity For Participation In The Fiscal Year 2018 Community Assistance Program.

Sponsors: Borough Manager

Attachments: [RS 17-034.pdf](#)
[IM 17-091.pdf](#)

[RS 17-042](#) A Resolution Authorizing The Borough Manager To Enter Into A Memorandum Of Understanding With The Alaska State Department Of Environmental Conservation For Air Quality Coordination.

Sponsors: Borough Manager

Attachments: [RS 17-042.pdf](#)
[IM 17-105.pdf](#)

2. ACTION MEMORANDUMS

[AM 17-035](#) Award Of Bid 17-101B To D & S Road Services In The Amount Of \$930,020 To Provide Crack Sealing Services.

Sponsors: Borough Manager

Attachments: [AM 17-035.pdf](#)

[AM 17-037](#) Award Of Proposal No. 17-082P To Architects Alaska For The Contract Amount Of \$1,276,699 For Palmer And Wasilla Pool Improvement Designs.

Sponsors: Borough Manager

Attachments: [AM 17-037.pdf](#)

[AM 17-038](#) Award Of Proposal No. 17-083P To Burkhart Croft Architects In The Contract Amount Of \$410,319, for Brett Memorial Ice Arena Improvements Design.

Sponsors: Borough Manager

Attachments: [AM 17-038.pdf](#)

[AM 17-040](#) Award Of Bid No. 17-107B To Western Construction & Equipment, LLC. In The Contract Amount Of \$372,349 For Foothills Boulevard At Lucille Creek Fish Passage.

Sponsors: Borough Manager

Attachments: [AM 17-040.pdf](#)

[AM 17-041](#) Award Of Request For Proposal No. 17-077P To Byler Contracting In The Amount Of \$1,384,000 For The Design Build Of The Borough Parks And Recreation Maintenance Shop.

Sponsors: Borough Manager

Attachments: [AM 17-041.pdf](#)

[AM 17-042](#) Award Of Request For Proposal No. 17-041P To Burns & McDonnell Engineering Company, Inc. In The Amount Of \$149,400 For The Borough Solid Waste Business Roadmap/Study.

Sponsors: Borough Manager

Attachments: [AM 17-042.pdf](#)

[AM 17-043](#) Authorization For The Manager To Enter Into A Grant Agreement In The Amount Of \$25,000 With The Iditarod Trail Committee, Project No. 15015.

Sponsors: Kowalke

Attachments: [AM 17-043.pdf](#)

[AM 17-045](#) Authorization For Paul Feather, Current Emergency Services Director, To Accure Personal Leave At The Rate Of 12.7691 Hours Per Pay Period.

Sponsors: Borough Manager

Attachments: [AM 17-045.pdf](#)

VIII. UNFINISHED BUSINESS

[RS 17-031](#) A Resolution To Approve And Adopt The Fiscal Year 2018 Schedule Of Rates And Fees Effective July 1, 2017.

Sponsors: Borough Manager

Attachments: [RS 17-031.pdf](#)
[IM 17-084.pdf](#)

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing May 16, 2017, Assembly Chambers)

[OR 17-032](#) An Ordinance Approving Classification Of Borough-Owned Lands For Inclusion In The 2017 Competitive Sealed Bid Land Sale And Future Over-The-Counter Land Sales (MSB007249).

Sponsors: Borough Manager

Attachments: [OR 17-032.pdf](#)
[IM 17-049.pdf](#)

[OR 17-041](#) An Ordinance Amending MSB 4.27, Borough Area School Site Selection Committee; And MSB 19.08.020(D), Location Of School Buildings, To Make The Board Function More Efficiently And To Further The Goals Of The Assembly.

Sponsors: Borough Manager

Attachments: [OR 17-041.pdf](#)
[IM 17-073.pdf](#)

[OR 17-042](#) An Ordinance Amending MSB 4.58, Health And Social Services Board, To Make The Board Function More Efficiently And To Further The Goals Of The Assembly.

Sponsors: Borough Manager

Attachments: [OR 17-042.pdf](#)
[IM 17-074.pdf](#)

[OR 17-043](#) An Ordinance Amending MSB 4.43, Transportation Advisory Board, To Make The Board Function More Efficiently And To Further The Goals Of The Assembly.

Sponsors: Borough Manager

Attachments: [OR 17-043.pdf](#)
[IM 17-075.pdf](#)

[OR 17-057](#) An Ordinance Approving An Appropriation Of \$134,000 From Meadow Lakes Road Service Area No. 27 Fund Balance, Fund 281, To Fund 410, Project No. 30047, For Meadow Lakes Road Service Area No. 27 Capital Projects.

Sponsors: Borough Manager

Attachments: [OR 17-057.pdf](#)
[IM 17-085.pdf](#)

[OR 17-059](#) An Ordinance Approving An Appropriation Of \$115,000 From Gold Trail Road Service Area No. 28 Fund Balance, Fund 282, To Fund 410, Project No. 30048, For Gold Trail Road Service Area No. 28 Capital Projects.

Sponsors: Borough Manager

Attachments: [OR 17-059.pdf](#)
[IM 17-088.pdf](#)

[OR 17-062](#) An Ordinance Accepting And Appropriating September 2012 Southcentral Flood Disaster Relief Monies In The Amount Of \$1,778,688 From The Alaska State Division Of Homeland Security And Emergency Management And The Federal Emergency Management Agency To Fund 445, Project No. 55017.
RS 17-033: A Resolution Amending The Budget For The September 2012 Southcentral Flood Disaster Relief Monies, Project No. 55017.

Sponsors: Borough Manager

Attachments: [OR 17-062.pdf](#)
[RS 17-033.pdf](#)
[IM 17-090.pdf](#)

[OR 17-065](#) An Ordinance Accepting And Appropriating Additional Funds For Revision No. 2 In The Amount Of \$300,000 From The United States Fish And Wildlife Service To Fund 410, Project No. 30114, For Up To 24 Culvert Replacements As Part Of The Fish Passage Improvements Project, Project No. 30114.
RS 17-035: A Resolution Amending The Budget For Revision No. 2 In The Amount Of \$300,000 For Replacement Of Up To 24 Culverts For Fish Passage Improvement, Project No. 30114.

Sponsors: Borough Manager

Attachments: [OR 17-065.pdf](#)
[RS 17-035.pdf](#)
[IM 17-094.pdf](#)

[OR 17-067](#) An Ordinance Reappropriating \$171,513 From The Capital Projects Department Fiscal Year 2017 Operating Budget Fund 100, To Fund 435, Borough Facilities Capital Projects, For The Fireweed Building Improvements, Project No. 10178.
RS 17-036: A Resolution Approving The Scope Of Work And Budget For The Fireweed Building Improvements, Project No. 10178.

Sponsors: Borough Manager

Attachments: [OR 17-067.pdf](#)
[RS 17-036.pdf](#)
[IM 17-097.pdf](#)

[OR 17-068](#) An Ordinance Accepting And Appropriating A \$7,500 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$833.33 From The Butte Fire Service Area Fiscal Year 2017 Operating Budget Fund 251, To Project No. 20144, Fund 405, For Fire Hose, Foam, And Shipping.
RS 17-037: A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Matching Funds For Butte Fire Service Area, Project No. 20144, Fund 405.

Sponsors: Borough Manager

Attachments: [OR 17-068.pdf](#)
[RS 17-037.pdf](#)
[IM 17-098.pdf](#)

[OR 17-069](#) An Ordinance Accepting And Appropriating A \$7,015 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$779.44 From The Caswell Fire Service Area Fiscal Year 2017 Operating Budget Fund 248, To Project No. 20150, Fund 405, For Fire Hose And Shipping.
RS 17-038: A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Matching Funds For Caswell Fire Service Area, Project No. 20150, Fund 405.

Sponsors: Borough Manager

Attachments: [OR 17-069.pdf](#)
[RS 17-038.pdf](#)
[IM 17-099.pdf](#)

[OR 17-070](#) An Ordinance Accepting And Appropriating A \$7,015 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$779.44 From The Willow Fire Service Area Fiscal Year 2017 Operating Budget Fund 258, To Project No. 20146, Fund 405, For Fire Hose And Shipping.
RS 17-039: A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Matching Funds For Willow Fire Service Area, Project No. 20146, Fund 405.

Sponsors: Borough Manager

Attachments: [OR 17-070.pdf](#)
[RS 17-039.pdf](#)
[IM 17-100.pdf](#)

[OR 17-071](#) An Ordinance Accepting And Appropriating A \$7,347.36 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$816.37 From The Sutton Fire Service Area Fiscal Year 2017 Operating Budget Fund 253, To Project No. 20255, Fund 405, For Radios And Pagers.
RS 17-040: A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Matching Funds For Sutton Fire Service Area, Project No. 20255, Fund 405.

Sponsors: Borough Manager

Attachments: [OR 17-071.pdf](#)
[RS 17-040.pdf](#)
[IM 17-101.pdf](#)

[OR 17-072](#) An Ordinance Accepting And Appropriating A \$7,484.80 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$831.64 From The West Lakes Fire Service Area Fiscal Year 2017 Operating Budget Fund 249, To Project No. 20151, Fund 405, For Fire Equipment And Clothing.
RS 17-041: A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Matching Funds For West Lakes Fire Service Area, Project No. 20151, Fund 405.

Sponsors: Borough Manager

Attachments: [OR 17-072.pdf](#)
[RS 17-041.pdf](#)
[IM 17-102.pdf](#)

[OR 17-074](#) An Ordinance Authorizing The Borough To Enact A Sales Tax Not To Exceed 3 Percent Of Sales, Services, And Rentals Within Service Area No. 36, Talkeetna Sewer And Water Service Area And Submitting The Question To The Qualified Service Area Voters At The October 3, 2017, Regular Borough Election.
OR 17-075: An Ordinance Adopting MSB 3.70, Service Area Sales Tax; To Adopt A 3 Percent Sales Tax Within Service Area No. 36, Talkeetna Sewer And Water Service Area.

Sponsors: Kowalke

Attachments: [OR 17-074.pdf](#)
[OR 17-075.pdf](#)
[IM 17-104.pdf](#)

[OR 17-076](#) An Ordinance Amending MSB 4.10, Aviation Advisory Board To Make The Board Function More Efficiently And To Further The Goals Of The Assembly.

Sponsors: Borough Manager

Attachments: [OR 17-076.pdf](#)
[IM 17-106.pdf](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[17-031](#) Vacancy Report

Sponsors: Borough Manager

Attachments: [050217 - Vacancy Report.pdf](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.