

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, OCTOBER 16, 2018

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

B. SPECIAL ORDERS OF THE DAY

[18-113](#) Mayoral Proclamation In Recognition Of Community Planning Month

Attachments: [Community Planning Month Proclamation](#)

C. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

D. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

3. Emergency Preparedness Poster Contest Winners

E. ATTORNEY COMMENTS

F. CLERK COMMENTS

G. CITIZEN AND OTHER CORRESPONDENCE

[18-116](#)

1. Aviation Advisory Board: 06/27/18, 07/19/18, Resolution No. 18-02
2. Fairview RSA Board Of Supervisors: 05/16/18, Resolution No. 18-02
3. Greater Talkeetna RSA Board Of Supervisors: 06/14/18
4. Local Road Service Area Advisory Board: 08/16/18, Resolution No. 18-03
5. MSB Fish & Wildlife Commission: 05/17/18
6. Parks, Recreation, And Trails Advisory Board: 04/23/18, 05/21/18, 06/25/18, 07/23/18, Resolution Nos. 18-03, 18-04
7. Planning Commission: 07/16/18
8. Platting Board: 07/19/18
9. South Colony RSA Board Of Supervisors: 08/08/18
10. Transportation Advisory Board: 05/24/18, Resolution Nos. 18-03, 18-04
11. Joint Central & West Lakes FSA Board Of Supervisors: 08/13/18
12. Meadow Lakes Community Council: 05/09/18, 06/13/18, 07/11/18, 08/08/18
13. Susitna Community Council: 08/02/18
14. Talkeetna Community Council: 08/06/18
15. Willow Area Community Organization: 09/05/18, 09/25/18

Attachments: [101618 - Citizen and Other Correspondence](#)

H. INFORMATIONAL MEMORANDUMS

[IM 18-143](#) Notification Of Certification Of 2018 Regular Real Property, Personal Property, Oil And Gas Properties, Exempted Properties, And Board Of Equalization Actions.

Attachments: [IM 18-143](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 18-093](#) An Ordinance Amending MSB 28.60 To Change The Applicability For Traffic Safety Plan And Timber Transport Permit; And Amending MSB 28.100, Definitions.

Sponsors: Kowalke

Attachments: [OR 18-093](#)
[IM 18-141](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 18-066](#) A Resolution Establishing Dates Certain For Payment, Delinquency, Protest, And Appeal Of The 2019 Regular Assessment And Tax Rolls, Business Inventory Filing And For The Commencement Of Hearings Before The Board Of Equalization.

Attachments: [RS 18-066](#)
[IM 18-144](#)

2. ACTION MEMORANDUMS

[AM 18-091](#) Authorization To Purchase From Zoll Medical Corporation In The Amount Of \$158,746.05 Five Zoll X-Series Manual Monitor/Defibrillators And Related Accessories.

Attachments: [AM 18-091](#)

[AM 18-092](#) Authorization To Purchase From NC Machinery In The Amount Of \$204,638 A Front End Loader For The Central Landfill.

Attachments: [AM 18-092](#)

[AM 18-093](#) Award Of Bid No. 19-027B To Northern Asphalt Construction In The Contract Amount Of \$367,584 For West Grand Bay Drive And South Canter Place Upgrades.

Attachments: [AM 18-093](#)

[AM 18-094](#) Award Of Proposal No. 18-089P To Keybank National Association In The Contract Amount Not To Exceed \$500,000 For Basic Banking Services.

Attachments: [AM 18-094](#)

[AM 18-095](#) Authorization To Purchase From Government Computer Sales Under The National Association Of State Procurement Officials Agreement In The Amount Of \$101,818 For Fiscal Year 2019 Areawide Computer Replacements.

Attachments: [AM 18-095](#)

[AM 18-096](#) Approval Of A Contract Amendment To Contract No. 18-099P With Moffatt & Nichol To Add \$140,000 For Construction Management Of The Port Mackenzie Cell Dock Repairs, Phase II Project, Project No. 70012, Fund 450.

Attachments: [AM 18-096](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing October 30, 2018, Assembly Chambers)

[OR 18-079](#) An Ordinance Accepting And Appropriating \$20,100 From The Alaska State Division Of Homeland Security And Emergency Management For The Borough Local Emergency Planning Committee, Fund 480, Project No. 20259, For Fiscal Year 2019 Operations.
RS 18-052: A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant, Project No. 20259, Fund 480, For The Borough Local Emergency Planning Committee.

Attachments: [OR 18-079](#)
[RS 18-052](#)
[IM 18-118](#)

[OR 18-094](#) An Ordinance Reappropriating \$500,000 From The Major Repair And Renovation Reserve Fund 100, And \$500,000 From The Capital Expenditures Reserve Fund 100, To The Emergency Response Reserve Fund 100, For The Borough's Portion Of Costs Associated With The 2018 Cyber Incident.

Attachments: [OR 18-094](#)
[IM 18-145](#)

[OR 18-095](#) An Ordinance Reappropriating \$49,000 From The Completed Tourism Infrastructure Recreation Facility Highway Signage Project, Fund 480, Project No. 15035; To The Willow And Talkeetna Outdoor Ice Rinks Open Air Roof System Design Build Project, Project No. 15044, Fund 440.
RS 18-067: A Resolution Amending The Budget For Project No. 15035; And Approving The Scope Of Work And Budget For Project No. 15044 To Allow For Completion Of Scope For The Talkeetna And Willow Outdoor Ice Rinks Project.

Attachments: [OR 18-095](#)
[RS 18-067](#)
[IM 18-146](#)

[OR 18-096](#) An Ordinance Assembly Appropriating \$53,000 From The 2006 Series A General Obligation Bond Interest Account 400 Project No. 65002.5307, To Knik And Goose Bay Elementary Schools Access Fencing Account 400, Project No. 40161.
RS 18-068: A Resolution Approving The Scope Of Work And Budget To Utilize The 2006 Series A General Obligation Bond Interest Monies For Funding The Knik And Goose Bay Elementary Schools Access Fencing, Project No. 40161.

Attachments: [OR 18-096](#)
[RS 18-068](#)
[IM 18-147](#)

[OR 18-097](#) An Ordinance Adopting The Matanuska-Susitna Borough Public Libraries Strategic Plan (2018-2022).

Attachments: [OR 18-097](#)
[IM 18-148](#)

[OR 18-100](#) An Ordinance Accepting And Appropriating \$143,500 From The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant Program, And Requesting A Reappropriation Of \$143,500 From The Emergency Management Fiscal Year 2019 Operating Budget, To Fund 425, Project No. 45285, For Emergency Management Wages And Benefits.
RS 18-069: A Resolution Approving The Scope Of Work And Budget For The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant, Project No. 45285, Fund 425, For Emergency Management Wages And Benefits.

Attachments: [OR 18-100](#)
[RS 18-069](#)
[IM 18-151](#)

[OR 18-101](#) An Ordinance Approving The Request By Agricultural Rights Heirs To Subdivide The Agricultural Rights Only Land Estate And Combine The Estate Property With The Heirs Property For Purpose Of Separating The Title Interest Of The Heirs (MSB007376).

Attachments: [OR 18-101](#)
[IM 18-152](#)

[OR 18-102](#) An Ordinance Accepting And Appropriating \$50,882.25 From The Alaska State Division Of Homeland Security And Emergency Management To Fund 425, Project No. 45158, For Mass Casualty Supplies And Equipment For Field Communications Vehicle 1.
RS 18-070: A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant, Project No. 45158, Fund 425, For Mass Casualty Supplies And Equipment For Field Communications Vehicle 1.

Attachments: [OR 18-102](#)
[RS 18-070](#)
[IM 18-153](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[18-117](#) Vacancy Report

Attachments: [101618 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION (For Matters Which The Immediate Public Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Involving Consideration Of Government Records That By Law Are Not Subject To Public Disclosure; And Discussion Of Matters Covered By Attorney/Client Privilege)

A. Talkeetna Sewer And Water Enforcement Issues.

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.