

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR  
Vern Halter

BOROUGH CLERK  
Lonnie R. McKechnie, CMC

BOROUGH MANAGER  
John Moosey

BOROUGH ATTORNEY  
Nicholas Spiropoulos



BOROUGH ASSEMBLY  
Jim Sykes, District 1  
Matthew Beck, District 2  
George McKee, District 3  
Ted Leonard, District 4  
Dan Mayfield, District 5  
Barbara J. Doty, District 6  
Randall Kowalke, District 7

## ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, SEPTEMBER 4, 2018

---

### I. CALL TO ORDER

### II. ROLL CALL

### III. APPROVAL OF AGENDA

### IV. PLEDGE OF ALLEGIANCE

### V. MINUTES OF PRECEDING MEETINGS

### VI. REPORTS/CORRESPONDENCE

#### A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

##### 1. Reports From Cities

##### 2. Matanuska-Susitna Borough School District

#### B. COMMITTEE REPORTS

##### 1. Joint Assembly/School Board Committee On School Issues

##### 2. Assembly Public Relations

#### C. MANAGER COMMENTS

**1. State/Federal Legislation**

**2. Strategic Planning Issues**

**D. ATTORNEY COMMENTS**

**E. CLERK COMMENTS**

**F. CITIZEN AND OTHER CORRESPONDENCE**

[18-105](#)

1. Aviation Advisory Board: 02/28/18
2. Caswell FSA Board of Supervisors: 01/10/18, 05/09/18,
3. Central Mat-Su FSA Board of Supervisors: 04/09/18, Resolution No. 18-001
4. Emergency Medical Services Board: 04/04/18
5. Enhanced 911 Advisory Board: 02/13/18
6. Greater Butte RSA Board of Supervisors: 5/22/18
7. Greater Talkeetna RSA Board of Supervisors: 05/10/18
8. Greater Willow RSA Board of Supervisors: 02/13/18, Resolution No. 18-01
9. Knik RSA Board of Supervisors: 04/11/18
10. Local Road Service Area Advisory Board: 05/17/18
11. Meadow Lakes RSA Board of Supervisors: 02/22/18
12. Planning Commission: 05/21/18, 06/04/18, 06/18/18, Resolution Nos. 18-20, 18-22, 18-23
13. Platting Board: 05/03/18, 05/17/18
14. South Colony RSA Board of Supervisors: Resolution No. 18-01
15. Chase Community Council: 04/18/18
16. Gateway Community Council: 02/02/18, 03/20/18, 04/19/18
17. Glacier View Community Council: 03/29/18, 04/26/18
18. Meadow Lakes Community Council: 05/09/18, 06/13/18
19. Susitna Community Council: 05/03/18
20. Sutton Community Council: 02/28/18, 03/28/18, 04/25/18, 05/30/18

**G. INFORMATIONAL MEMORANDUMS**

[IM 18-135](#)

Land Management Will Be Conducting A 10-Year Plus Over-The-Counter Tax And Local Improvement District Foreclosure Sale This Fall. The Repurchase Rights Of The Former Record Owner Have Been Extinguished.

**Attachments:** [IM 18-135](#)

[IM 18-137](#) Informing The Assembly Of The Manager Extending An Alaska Division Of Lands Lease Agreement For A Five-Year Period To Allow The Lessee The Option To Purchase The Land In Accordance With Borough Code And Policy And Procedures For The Purchase Of The Fee Simple Estate.

**Attachments:** [IM 18-137](#)

[IM 18-138](#) Reporting Of Conclusion Of Contract For Bid No. 17-016B To Valley General Construction, LLC. For West Hazel Avenue.

**Attachments:** [IM 18-138](#)

[IM 18-139](#) Reporting Of Conclusion Of Contract For Bid No. 17-084B To Valley General Construction, LLC. For Waldron Cove Court, Finger Cove Drive, Finger Cove Court, And Finger Lake Roads.

**Attachments:** [IM 18-139](#)

## **VII. SPECIAL ORDERS**

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

### **A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**

### **B. PUBLIC HEARINGS (Three Minutes Per Person.)**

[OR 18-086](#) An Ordinance Establishing A Commercial Outdoor Shooting Facility Working Group.

**Sponsors:** Doty

**Attachments:** [OR 18-086](#)  
[IM 18-125](#)

### **C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)**

### **D. CONSENT AGENDA**

### **1. RESOLUTIONS**

[RS 18-060b](#) A Resolution Allocating Human Services Community Matching Grant Funds To Nonprofit Human Service Agencies Within The Community And Authorizing The Manager To Enter Into Grant Agreements With The Subgrantee Agencies.

**Attachments:** [RS 18-060b](#)  
[IM 18-132b](#)

## 2. ACTION MEMORANDUMS

[AM 18-081](#) Award Of Bid No. 19-021B To Granite Construction Company In The Contract Amount Of \$506,623 For The Purchase Of Winter Sand And Chips.

**Attachments:** [AM 18-081](#)

[AM 18-082](#) Authorization To Purchase From Alaska Safety, Inc. In An Amount Not To Exceed \$2,468,710, Self-Contained Breathing Apparatus Upgrades And Related Equipment.

**Attachments:** [AM 18-082](#)

[AM 18-083](#) Award Of Proposal No. 19-005P To Electric Power Systems, Inc. In The Contract Amount Of \$656,100 For Management Of The Mitigation Acquisition Program.

**Attachments:** [AM 18-083](#)

[AM 18-084](#) Award Of Bid No. 19-017B To Alaska Construction & Paving, Inc. In The Contract Amount Of \$1,475,263 For The Annual Maintenance And Operation Of Central Landfill.

**Attachments:** [AM 18-084](#)

[AM 18-085](#) Approval Of A Contract Amendment To Contract No. 18-085P-A, With Boutet Company To Add \$51,000, Add Up To 5 Percent In Additional Change Order Authority, And Extend The Time To Complete The Project To October 1, 2018, For Construction Management Of The Reddane Road Extension Project, Project No. 75001, Fund 490.

**Attachments:** [AM 18-085](#)

[AM 18-086](#) Approval Of A Contract Amendment To Contract No. 17-086P With Clark Engineering Corporation, To Add \$675,414; And Up To \$25,000 In Additional Change Order Authority To Complete The Engineering Services For The Septage And Leachate Treatment And Disposal Facility Project, Project No. 25054, Fund 420.

**Attachments:** [AM 18-086](#)

[AM 18-087](#) Authorization To Purchase From CXT Precast Concrete Products In The Amount Of \$147,211.68, Four Precast Concrete Restrooms For Jim Creek Campground, Pioneer Ridge Trail Head, Government Peak Recreation Area, And West Butte Trail Head.

**Attachments:** [AM 18-087](#)

[AM 18-088](#) Approval Of A Contract Amendment To Contract No. 18-099P With Moffatt & Nichol, In The Amount Of \$39,936 For Construction Management Of The Port Mackenzie Cell Dock Repairs, Phase II Project, Project No. 70012, Fund 450.

**Attachments:** [AM 18-088](#)

## **VIII. UNFINISHED BUSINESS**

## **IX. VETO**

## **X. NEW BUSINESS**

### **A. INTRODUCTIONS (For Public Hearing 09/18/18, Assembly Chambers)**

[OR 18-090](#) An Ordinance Requesting A Reallocation Of \$1,050,000 From The Community Development Recreational Bond, Nine Trail Projects, Fund 440, Project Nos. 15043 And 15046; To Project No. 15041, Fund 440, To Allow For Additional Improvements To The Palmer And Wasilla Pools Project.  
RS 18-063: A Resolution Amending The Budgets For Project Nos. 15043 And 15046; And Approving The Scope Of Work And Budget For Project No. 15041 To Allow For Additional Improvements At The Palmer And Wasilla Pool Improvements Project.

**Attachments:** [OR 18-090](#)  
[RS 18-063](#)  
[IM 18-134](#)

[OR 18-091](#) An Ordinance Approving A Supplemental Appropriation Of \$50,000 From The West Lakes Fire Service Area Fund Balance, Fund 249, To The West Lakes Fire Service Area Fiscal Year 2019 Operating Budget, Fund 249 To Reimburse For Self Contained Breathing Apparatus Expenses.

**Attachments:** [OR 18-091](#)  
[IM 18-136](#)

[OR 18-092](#) An Ordinance Approving A Loan Offer From The Alaska Department Of Environmental Conservation, Clean Water Fund Project No. 561131, Authorizing The Manager To Incur Debt In The Amount Of \$924,000, And Accept And Appropriate The Loan Proceeds To The Upgrade Talkeetna Wastewater Treatment Facility Project.  
RS 18-064: A Resolution Approving The Scope Of Work And Budget For The Talkeetna Wastewater Treatment Facility Upgrade Project.

**Attachments:** [OR 18-092](#)  
[RS 18-064](#)  
[IM 18-140](#)

## **B. MAYORAL NOMINATIONS AND APPOINTMENTS**

### **1. VACANCY REPORT**

## **C. OTHER NEW BUSINESS**

## **D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)**

## **XI. RECONSIDERATION**

## **XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

## **XIII. EXECUTIVE SESSION**

## **XIV. ADJOURNMENT**

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.