

The regular meeting of the Matanuska-Susitna Borough Abbreviated Plat Hearing was held on August 30, 2023, at the Matanuska-Susitna Borough, Assembly Chambers, located at 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 8:30 a.m. by Platting Officer Fred Wagner.

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AUG 30 2023
CLERKS OFFICE

1. INTRODUCTION

A. Introduction of Staff

Staff in Attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Theresa Taranto, Administrative Specialist

2. UNFINISHED BUSINESS:

(None)

3. PUBLIC HEARINGS:

- A. **MCCULLOUGH ESTATES TRACT A:** The request is to create four lots from Tract A, McCullough Estates, Plat No. 2022-6 to be known as McCullough Estates Tract A, containing 19.03 acres +/- . The property is located east of S. Talkeetna Spur, south of E. Yoder Road, and directly west of S. Salmon Alley Street (Tax ID # 8282000T00A); within the NE ¼ Section 16, Township 24 North, Range 04 West, Seward Meridian, Alaska. In the Susitna Community Council and in Assembly District #7. (Petitioner/Owner: Salmon Alley LLC, Staff: Matthew Goddard, Case #2023-091)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Theresa Taranto provided the mailing report.

- Stated that 9 public hearing notices were mailed out on August 9, 2023.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

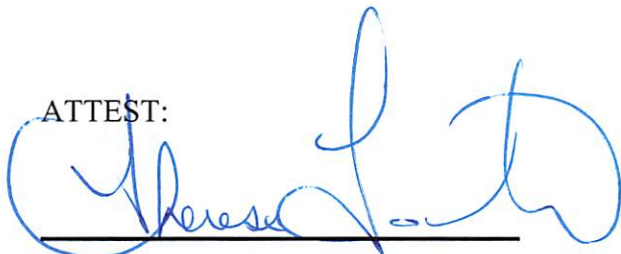
The petitioner/petitioner's representative was not present.

Discussion moved to the motion.


MOTION: Platting Officer Fred Wagner moved to approve with 6 conditions. There are 7 findings of fact.

4. ADJOURNMENT

With no further business to come before the Platting Officer, Fred Wagner adjourned the meeting at 8:31 a.m.

ATTEST:


THERESA TARANTO,
Platting Administrative Specialist



FRED WAGNER, PLS
Platting Officer

The regular meeting of the Matanuska-Susitna Borough Abbreviated Plat Hearing was held on September 6, 2023, at the Matanuska-Susitna Borough, Assembly Chambers, located at 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 8:30 a.m. by Platting Officer Fred Wagner.

1. INTRODUCTION

A. Introduction of Staff

Staff in Attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Theresa Taranto, Administrative Specialist

2. UNFINISHED BUSINESS:

(None)

3. PUBLIC HEARINGS:

- A. **WASILLA HOLIDAY:** The request is to create two lots from Parcels 1 & 2, MSB Waiver Resolution #96-13-PWm, recorded as 91-60W, to be known as **Wasilla Holiday**, containing 8.98 acres +/- . The property is located directly east of N. Meadow Lakes Loop, south of W. Meadow Lakes Spur, and directly north and west of W. Parks Highway (Tax ID # 17N02W09A014 / 17N02W09A022); within the NE ¼ Section 09, Township 17 North, Range 02 West, Seward Meridian, Alaska. In the Meadow Lakes Community Council and in Assembly District #7. (Petitioner/Owner: *Holiday Alaska, LLC*, Staff: *Chris Curlin*, Case # 2023-092)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Theresa Taranto provided the mailing report.

- Stated that 24 public hearing notices were mailed out on August 14, 2023.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

The petitioner/petitioner's representative was not present.

Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 8 conditions. There are 5 findings of fact.

- B. **ECKERT NO. 2 RSB LOT 2:** The request is to create two lots from Lot # 2, Eckert Subdivision No.2, (Plat 66-3), recorded as 1966-000277, to be known as **Eckert No. 2 Lots 2A AND 2B**, containing 9.26 acres +/- . The property is located directly north of E. Browns Avenue, directly south of E. Relaxing Road, and west of N. Tranquility Lane (Tax ID # 2008000L002); within the SW ¼ Section 01, Township 17 North, Range 02 East, Seward

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Meridian, Alaska. In the Butte Community Council and in Assembly District #1.
(Petitioner/Owner: Steve and Debbie Rowland, Staff: Chris Curlin, Case # 2023-090)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Theresa Taranto provided the mailing report.

- Stated that 28 public hearing notices were mailed out on August 14, 2023.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

The petitioner, Steve Rowland agrees with all the conditions.

Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 7 conditions. There are 5 findings of fact.

4. ADJOURNMENT

With no further business to come before the Platting Officer, Fred Wagner adjourned the meeting at 8:32 a.m.

ATTEST:



THERESA TARANTO,
Platting Administrative Specialist



FRED WAGNER, PLS
Platting Officer

The regular meeting of the Matanuska-Susitna Borough Abbreviated Plat Hearing was held on September 13, 2023, at the Matanuska-Susitna Borough, Conference Room 110, located at 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 8:30 a.m. by Platting Officer Fred Wagner.

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CLERKS OFFICE

1. INTRODUCTION

A. Introduction of Staff

Staff in Attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Theresa Taranto, Administrative Specialist

2. UNFINISHED BUSINESS:

(None)

3. PUBLIC HEARINGS:

- A. **MOOSE WALLOW KAVALOK**: The request is to create three lots from Parcel C2, to be known as **Moose Wallow Kavalok**, containing 40 acres +/- . The property is located south of E. Murphy Road, west of N. Buffalo Mine Moose Creek Road, and directly north of E. Moose Wallow Avenue, (Tax ID# 19N02E28C002); within the SW ¼ Section 28, Township 19 North, Range 02 East, Seward Meridian, Alaska. In the Buffalo Mine / Soapstone Community Council and in Assembly District #1. (*Petitioner/Owner: Hanson Land Solutions, Anton P. Jr. & K.A. Kavalok, Staff: Chris Curlin, Case # 2023-093*)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Theresa Taranto provided the mailing report.

- Stated that 23 public hearing notices were mailed out on August 22, 2023.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

Craig Hanson, the petitioner's representative agrees with the conditions.

Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 8 conditions. There are 6 findings of fact.

- B. **BEAR RIDGE PHASE 1 RSB**: The request is to create one lot from Lots 1 & 2, Block 4, Bear Ridge Phase 1, Plat No. 2005-83, to be known as **LOT 1A**, containing 3.831 acres +/- . The parcel is located north of E. Caswell Lakes Road, (Tax ID#s 5717B04L001/L002); within Section 10, Township 22 North, Range 04 West, Seward Meridian, Alaska. In Susitna Community Council and Assembly District #7. (*Petitioner/Owner: Kenneth & Margaret Anderson, Staff: Amy Otto-Buchanan, Case # 2023-097*)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Theresa Taranto provided the mailing report.

- Stated that 12 public hearing notices were mailed out on August 22, 2023.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

The petitioner/petitioner's representative was not present.

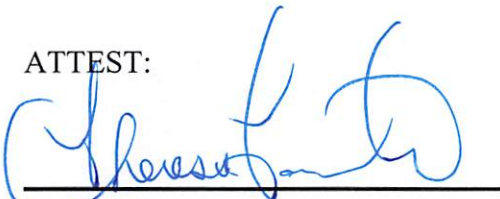
Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 5 conditions. There are 6 findings of fact.

4. ADJOURNMENT

With no further business to come before the Platting Officer, Fred Wagner adjourned the meeting at 8:33 a.m.

ATTEST:



THERESA TARANTO,
Platting Administrative Specialist



FRED WAGNER, PLS
Platting Officer

CHICKALOON COMMUNITY COUNCIL MEETING MINUTES

DATE : July 12th, 2023

Officers Present: Jim Ramsey (Chairman), Jeff Myers (Vice President), John J Vessey (Member at Large), Janie Vessey (Treasurer), and Kalee Bowen (Secretary)

Officers Absent: none

General Members Present: 14 community members present (see sign in sheet for reference), none on zoom

Meeting called to order at: 7:01 PM

Pledge by: John V

Approval of Agenda by: 1st- Skip 2nd- Lil

Minutes from Last Meeting: Read by Kalee Bowen

Approved by: 1st- Ron 2nd- Barb

Announcements:

- MEA: There is a federal grant to improve metering and infrastructure for rural areas less than 10k. This will allow for upgrades without significant cost to the members. They want a letter of support for the grant application which is due by July 21st.
 - All in favor, none opposed to send the letter in. Marcia volunteered to do the letter.
- Wesley announced that he saw Anne, and Jeff confirmed he saw her on Fish Lake rd.
- Gordon told us about an event where there was a lady laying in the road that had been in some sort of altercation and was left here. When he called the Troopers they were not willing to investigate or come out to assist. He ended up driving her into town. Jim said he will bring up issue with the Troopers. There has also been a community member calling the troopers on Gordon and had the borough out regarding an easement dispute. The debate is regarding who's responsibility the road is, as far as maintaining and keeping it clear for traffic. The borough told him he needed to have a permit to remove things like a fallen tree, even when they need to commute for work. It seems these types of issues are escalating in the community. Jim is going to discuss with Time Hale and Jeff is going to reach out to Dave Vanclave.

Reports and Correspondence

- Treasurers Report Read by: Janie.
 - Discussion came up about zoom and lack of use in the last 4 months or more. A vote got brought up to discontinue Zoom until interest picks back up and we will revisit this in 6 months. All in favor, none opposed.
- RSA: none
- CAP: Jim brought up the fact the council building needs to be resealed and the door threshold fixed.
- Fire Department: August 12th BBQ fundraiser is fast approaching, and we need to build a new station. Reminder burn permits are still active, review requirements which include burn permits.
- Crime Watch Update: Please do not give rides to Anna. New property signs are coming.

PUBLIC COMMENT TIME

Old Business:

- none


New Business:

- Mat Valley Credit Union is offering 5% interest on CD's and it may be worth breaking our current CD's to make more on our investment. Marcia will look into it with Janie.
- Jim is working on the CC water treatment

Agenda Items for Next Meeting: Clean-up, elections, need new volunteers, plow contract is up for next month.

Talitha will take over cleaning the building since the current cleaners are no longer able to do the task.

Meeting Adjourn: 7:59 PM Kayce and Ron

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 CHAIRMAN 
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 SECRETARY 
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MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

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June 13, 2023

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m. by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Dwayne Shelton, Palmer Police
Casey Cook, MSB DES

Jacob Butcher, Matcom
Joel Butcher, Matcom

Also in attendance were: Nick Srebernak, MSB GIS; Lori Criqui, DPS; Aleeha Travis, MTA; Dan Robinson, Mat-Com; and Christine O'Connor, Alaska Telecom Association.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA: The agenda was approved as presented.

APPROVAL OF MINUTES: There was no objection to the approval of the April 11, 2023 minutes as presented.

PERSONS TO BE HEARD

None

REPORTS

GIS

Mr. Srebernak stated:

- 1) They are trying to get their Parks Highway imagery done but the weather is slowing things down.
- 2) There have been some fire service area annexes and GIS has been working to update that data.
- 3) He worked with Whitney to get her addresses updated and get her place-name locator fixed.

OLD BUSINESS

Legislative Action Workgroup

1. Criminalizing the Abuse/Misuse of 911 Systems or Emergency Communications

Mr. Jacob Butcher stated: This passed unanimously on the Senate floor and had almost unanimous support on the House floor. It will hopefully move on to the Governor's desk for signature this summer.

2. HB55 Restructuring Retirement for First Responders to include Dispatch and 911

Mr. Jacob Butcher stated: This has been open for a couple of years and hasn't received much progress. He thinks it will continue to be a topic of conversation at the legislative sessions but no progress this year.

NEW BUSINESS

911 Call Routing to Station 5-1/Field Com

Chairman Cook stated: He believes this is ready to go and will be undergoing a test run to see how things are working. As of now Field Com 1 is able to take incoming 911 calls.

INFORMATIONAL ITEMS

- A. FY24 Surcharge Reduction to \$1.00 – Borough Ordinance 23-023
 - Ms. Laughlin stated – During the Borough's FY24 budget process, the surcharge was reduced to \$1.00 per line for FY24 (July 1, 2023 – June 30, 2024).
- B. FY23 Surcharge Revenue Chart
 - No questions were heard
- C. FY23 E-911 Budget Performance Report
 - No questions were heard.
- D. 911 Quarterly Dispatch Call Report (Mat-Com and Palmer)
 - No questions were heard

COMMENTS

Mr. Jacob Butcher stated: With the discrepancies of the 911 statute for surcharge spending being left up to the discretion of the managing municipality's attorney, he would like to see if Manager Mike Brown would be willing to try and engage the attorney general's office for the state. What he sees with a lot of other states, is that the attorney general's office has created an acceptable and non-acceptable outline of what the funding can be spent on, and if there is a grey area in between, then it is left up to the local E-911 Advisory Board to make the determination.

MOTION: Mr. Jacob Butcher moved, and Mr. Shelton seconded, to support the Mat-Su Borough to engage the attorney general's office to determine spending guidelines for E-911 funding. All were in favor, none opposed.

Mr. Jacob Butcher agreed to put together a draft letter and attach samples from other states to submit to the borough manager.

Ms. Criqui stated: Jana Walette is no longer working for the state and she doesn't know how DPS is handling the duties of her position at this time. She is happy to be the point of contact for now if anyone has any questions for the state.

NEXT MEETING DATE


Chairman Cook announced the next regularly scheduled board meeting would be August 8, 2023 at 9:00 a.m.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

Meadow Lakes Community Council August 9, 2023 Meeting

OFFICERS

Camden Yehle, President, president@mlccak.org
Steve Edwards, Vice President, vp@mlccak.org
Patricia Fisher, Secretary, secretary@mlccak.org
Trish Jacob, Treasurer, treasurer@mlccak.org
Tim Swezey, Council Coordinator, cc@mlccak.org

BOARD

Tish Link, Education, education@mlccak.org
Lori Benner-Hanson, Parks, Recreation & Trails, parks-rec-trails@mlccak.org
Chad Scott, Community Safety, public_safety@mlccak.org
Ariel Cannon, Gaming, gaming@mlccak.org
Terry Boyle, Bylaws, bylaws@mlccak.org
Holly Grant, Membership, membership@mlccak.org
Kim Kalmbach, Capital Improvement Projects, cip@mlccak.org

ELECTED OFFICIALS

David Wilson, Senator
Mike Showers, Senator
Kevin McCabe, Representative
David Eastman, Representative
Edna DeVries, Borough Mayor
Ron Bernier, Assembly Member
Mokie Tew, Assembly Member

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Quorum Requirements Three Officers, 13 Council Members

Meeting Date: August 9, 2023

Time: 7 pm

Location: Meadow Lakes Seniors, 1210 Kim Drive, Meadow Lakes

A quorum of RSA 27 road board members may be present.

- **Call to order** – meeting called to order by President Yehle at 7:01pm
Determination of a quorum – Quorum met
- **Pledge of allegiance** - recited
- **Approval of consent agenda** – Agenda, including minutes of July 12 meeting, were approved with no objections

- **Board reports:**

Ariel Cannon, Gaming chair, reported on there will be a Split the Pot event with AK Combat Entertainment on October 13. Volunteers to help with the event are needed.

Chad Scott, Safety Chair, reported on the Assembly Special meeting on August 8, the subject of which was Community Cleanup, including vehicle cleanup, troublesome properties, abandoned properties, crime and drug houses. Chad felt the event was very productive. A follow up event is planned for October 24.

Secretary Patti Fisher also praised the meeting as productive.

Secretary Fisher also reported on Assembly action on the water setback ordinance. The ordinance was pulled from a vote on the August 1 agenda, and approved for consideration by a special task force.

Meadow Lakes Community Council August 9, 2023 Meeting

• **Presentation:** “Mat-Su Arctic Winter Games, March 10-16, 2024”, presented by Cheryl Metiva, Manager of Sponsorship and Engagement for the games. Cheryl showed a video and gave details of the plans for the games, including opportunities for Meadow Lakes to host events, such as a volunteer recruitment evening in October and a training session early in 2024.

Business: President Camden Yehle reported on a marijuana notice from Silly Bear Cannabis, and platting notices for Legacy Estates (Laurie Meadows) and the Holiday Gas station (corner of Parks Highway and Meadow Lakes Loop). No vote was necessary for the notices.

Camden also reported on a request from the Borough Planning Department which is looking for volunteers for focus group discussions on the Borough Comprehensive Plan. She read a list of the topics which are being discussed.

Agency Reports: Jasmin Martin, office of Senator David Wilson, reported there was no activity in the legislature at this time. She did not believe that the Governor would call a Special Session.

• **Persons to be heard:**

Camden thanked Tawyna Hightower, MSB West Lake Fire, for the loan of the OWL for use at our meeting. She asked if the audience liked the use of the device. Steve Edwards recommended we purchase our own OWL. Response was positive.

Ariel reported there will be a work day for the Orchard on August 12th. Volunteers welcome.

Patti reported there will be a Trail Work Day on Saturday, August 19th.

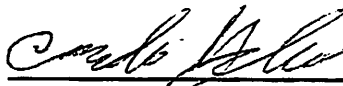
Sherri Rusher announced that the Bloomers Perennial Sale will take place on August 19th.

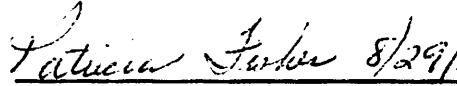
Next meeting: Wednesday, September 13, 7:00 pm

This will be a hybrid meeting (in-person at the Meadow Lakes Senior Center, on-line and on facebook).

• **Adjournment** – 7:58pm

Minutes submitted by Secretary, Patricia Fisher

 8/31/23
Camden Yehle, President, Date

 8/29/2023
Patricia Fisher, President, Date

RSA #9, MIDWAY, BOARD OF SUPERVISORS MEETING

July 12, 2023

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MEETING MINUTES

CLERKS OFFICE

The meeting of the Midway Road Service Area Board of Supervisors was called to order at 3:41 p.m. via TEAMS online by Primary member, Dan Tucker on Wednesday, July 12, 2023.

ROLL CALL, DETERMINATION OF QUORUM

Board members in attendance establishing a quorum were Dan Tucker, and Lisa Harrison. Matt Garner, Operations Manager, O&M Operations and RSA#9 Superintendent Doug Sughroue joined. Brief introductions were included.

PLEDGE OF ALLEGIANCE

All joined in the "The Pledge of Allegiance".

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF PRECEDING MEETING MINUTES

The minutes of the 1Q2023 meeting were approved unanimously.

STAFF REPORTS AND CORRESPONDENCE

Dan Tucker described the changes in persons, positions and functions of the Department of Public Works and Staff. Matt Garner explained that one of the anticipated new RSA Superintendents had declined the job, and that a new job offer had been advertised. The opportunity closed July 11, at 1700, and potential candidates would be forwarded for selection ASAP.

Presently Alex Forkner is covering nine RSA's and Doug Sughroue is covering 16 of them. One additional primary foreman is assisting.

Discussion and a report on Problem Reporter is that it's working well, saving time and money, and getting good results. Even/although RSA Supervisors have access to the reports and status, a request was made to have us potentially received a copy of the reports – just as he, the Superintendents, and contractor get them if we want. Matt will check on that.

PERSONS TO BE HEARD

There were no persons to be heard.

OLD OR UNFINISHED BUSINESS

RSA #9, MIDWAY, BOARD OF SUPERVISORS MEETING

- A) The Brentwood Drive project issues discussed at the last meeting, and viewed during the May, 22 drive-around are still unresolved.
 - a. Lisa discussed how water is still not flowing where it should and is still washing out areas where it shouldn't;
 - b. it is still unclear on how the 'wet area' is designated, where the water comes from and where it should go;
 - c. and the 'flooding issue' originally identified as on Serrano, but now known to be on Brumage, is unresolved;
 - d. There was further discussion about the ditching project done last year and before.
 - e. Proposals for attempting resolution included: use MatSuProblemReporter to document and report problems with the current situation; put together a request for an engineering review and study of the problem areas leading to a proposal for resolution.
 - f. Doug and Lisa will arrange to meet and view the problem areas again to seek understanding and resolution.
 - g. The possible apparent ROW encroachments on Oat and Barley were discussed again. GIS review implies that an encroachment exists; also empirical evidence – Surrounding property resident challenging people who were walking on the property – was discussed. Lisa will follow-up by contacting Code Enforcement.
- B) Problem Reporter – See comment above on getting included in the notifications
- C) RSA/T&M Task Force RS 23-036 – This item is complete. It will be dropped from our list.
- D) The proposed gravel ordinance was adopted, then vetoed. A vote to override the veto failed, so this issue is now dead.

NEW BUSINESS

- A) No new business was brought forward, though a token mention of the Water Setback proposal was lightly discussed.

OTHER BUSINESS

There was no other business

AUDIENCE PARTICIPATION

There was no audience to participate.

BOARD COMMENTS

ADJOURNMENT

The meeting adjourned at 4:38 p.m.

RSA #9, MIDWAY, BOARD OF SUPERVISORS MEETING

The next meeting is scheduled for 3:30PM September 13, 2023.

_____(signed)_____
Dan Tucker, Primary, RSA #9 BOS.

Minutes approved on: September 13, 2023

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North Lakes Community Council Minutes
Boys and Girls Club Wasilla
General Membership Meeting June 22, 2023

Page 1 of 2

I. Call to Order/Determination of Quorum:

A. Called to order by T. Bair, President at 7:02 pm with 0 telephonic members present & 8 members present

B. Pledge of Allegiance led by L. Calandri, Vice President

II. Agenda Discussion/Approval: Brief discussion of proposed agenda:

L. Calandri moved to approve the agenda adding Senator David Wilson to Speakers, seconded by R. Sayen-Lambert, amended Agenda approved unanimously.

III. Minutes Approval- May 25, 2023: Motion by L. Calandri to approve minutes as presented, seconded by A. Sayen, minutes approved unanimously.

IV. Correspondence Incoming and Outgoing:

A. Incoming: None.

B. Outgoing: E mail notices regarding our meeting were sent out.

C. Any other Correspondence: None

D. Discussion of topics for correspondence to be added to New Business: None

E. Brief Comments & Questions regarding correspondence: None

V. Officers/Committee Reports

A. President's Report: Nothing to report.

B. Treasurer's Report: As of May 31 the Checking balance was \$50,900 & Savings was \$5600. On June 1st we received a CAP payment of \$15,000 from the Borough.

C. Committees and Special Working Groups

1. AMCO Liaison Committee: P. Purcell absent- no report.

2. Communications Committee: R. Hanson absent - no report

3. Intergovernmental Liaison Committee: no report

4. Traffic & Road Safety Committee: C. Schnipke ~~absent no report~~ PRESENT, BUDGET PAIVING OF BORGALD.

5. Finance Committee: R. Sayen-Lambert reported they have not met yet. Waiting until June 30th for applications so a meeting in July can be set up to review grant applications and bring recommendations to the August meeting. They will meet in November to discuss the budget for 2024 to present in December.

Comments and questions regarding reports: None

VI. Presentations/Speakers

A. Tim Zalinger, Mat-Su Valley Rebuild reported that this is a non-profit used & surplus building materials store located in Wasilla. Used building materials are collected from donations and sold at discounts to the community.

B. Senator David Wilson advised that Legislative Session ended and \$30 million will be made available for Community Assistance. The Senator noted he is always available to answer questions.

VII. Old Business

A. "Welcome to North Lakes" Signs status update: L. Calandri is still working on.

B. Membership Strategy/Bylaw Revisions: T. Bair, President advised that this topic will be discussed at August meeting.

C. Grant Program 2023 Schedule and Criteria: Info reported in Finance Committee Report.

D. Arctic Winter Games 2024-NLCC Involvement: L. Calandri reported it will be held at SkeetHawk near Hatchers Pass, but there is no update at this time.

E. Black Sheep Ministry/Williwaw/homelessness issues: A. Sayen reported homeless people are still

living in the bus even though it is listed as a warming shelter. The homeless living there are building fires and putting up tents. The bus should have been shut down in April and there is no improvement in the situation.

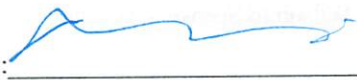
VIII. New Business

NLCC Picnic flyer was presented and there were no objections. It will be posted on Facebook and emailed.

IX. Audience Participation

Franklin Conley of North Gate Church reported that Mat-Su Health Foundation and other organizations fund a shoe distribution held at the Church. There is an online signup which starts in July. A carnival is also held and he wanted to make communities aware of the availability of this project.

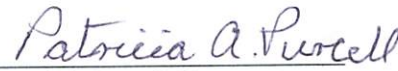
X. Adjournment at 7:45 pm By T. Bair, President

Signed by: 

Theron Bair, President

21 Aug 2023

Date Signed

Attested by: 

Patricia Purcell, Secretary

8/21/23

Date Signed

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on AUGUST 3, 2023, at the Matanuska-Susitna Borough 350 E Dahlia Ave, Palmer, Alaska. Chair Leonard called the Meeting to order at 1:00 p.m.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Ron Johnson, District Seat #1
Mr. Eric Koan, District Seat #3
Ms. Michelle Traxler, District #5
Mr. Sandra Kreger, District Seat #6
Mr. Alan Leonard, District Seat #7, Chair
Mr. Robert Hallford, Alternate B

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Platting Board members absent and excused were:

Mr. Emmett Leffel, District Seat #2
Mr. Dan Bush, District Seat #4
Ms. Amanda Salmon, Alternate A

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Theresa Taranto, Platting Clerk
Mr. Matthew Goddard, Platting Technician
Mr. Chris Curlin, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

Platting member Hallford led the pledge of allegiance.

C. APPROVAL OF THE AGENDA

Chair Leonard inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved unanimously, with moving Arcadian Heights MSP to last public hearing to be heard.

2. APPROVAL OF MINUTES

- July 6, 2023 Minutes were approved unanimously
- July 20, 2023 Minutes were approved unanimously

3. AUDIENCE PARTICIPATION & PRESENTATIONS *(Three minutes per person, for items not scheduled for public hearing)*
(There is no Audience Participation & Presentations)

4. UNFINISHED BUSINESS
(None)

5. RECONSIDERATIONS/APPEALS

(No Reconsiderations/Appeals)

6. PUBLIC HEARINGS

- A. **LEGACY HILLS ESTATES:** The request is to create 12 lots from Tax Parcel D5, (Parcel #1, MSB Corrected Waiver Resolution Serial No. 75-52 PWm, recorded as 79-215W) and construct an interior road for access to all lots, to be known as **Legacy Hills Estates**, containing 20.09 acres +/- . Parcels are located north of S. Knik Goose Bay Road. Access is from S. Foothills Boulevard (Tax ID #17N02W14D005); lying within the SE ¼ Section 14, Township 17 North, Range 02 West, Seward Meridian, Alaska. In the Meadow Lakes Community Council and in Assembly District #4. *(Petitioner/Owner: Alaska Royal Holdings, LLC, Staff: Chris Curlin, Case # 2023-064)*

Chair Leonard read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record; there was no objection noted by the platting board.

Theresa Taranto provided the mailing report:

- o Stating that 51 public hearing notices were mailed out on June 30, 2023.

Staff gave an overview of the case:

- o Staff recommends approval of the case with findings of fact and conditions of approval.

Chair Leonard invited the petitioner/petitioner's representative to give an overview.

Ellery Gibbs, the petitioner's representative stated he was here for any questions.

Chair Leonard opened the public hearing for public testimony.

There being no one to be heard Chair Leonard closed the public hearing and invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. Gibbs, the petitioner's representative stated he is here for any questions.

Platting member Johnson had questions for the petitioner's representative, Mr. Gibbs.

MOTION: Platting Member Johnson made a motion to approve with 7 findings of fact and 8 conditions. Platting Member Kreger seconded the motion.

Discussion ensued

VOTE: The motion passed without objection.

- B. **ANGUS ACRES:** The request is to create four lots from Tax Parcels A26, A28 & A29 (Parcel #1 & #2, MSB Waiver 2005-10, recorded at 2005-029658-0) to be known as **Angus Acres**, containing 39 acres +/- . Proposed Lots 1 & 3 are two side-by-side flag lots with 30' wide poles; a Public Use Easement will be granted over the pole portions. Parcels are located south of the Palmer Airport and directly west of E. Outer Springer Loop. Access is from E. Outer Springer Loop (Tax ID#s 17N02E08A026/A028/A029); lying

within the NE ¼ Section 09, Township 17 North, Range 02 West, Seward Meridian, Alaska. In the Greater Palmer Community Council and in Assembly District #2. (Petitioner/Owner: Stefan K. & Yvonne L. Marty, Staff: Amy Otto-Buchanan, Case #2023-067)

Chair Leonard read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record; there was no objection noted by the platting board.

Theresa Taranto provided the mailing report:

- o Stating that 178 public hearing notices were mailed out on June 30, 2023.

Staff gave an overview of the case:

- o Staff recommends continuance to a date certain of September 21, 2023.

Chair Leonard invited the petitioner/petitioner's representative to give an overview.

Petitioner's representative/petitioner was not present.

Chair Leonard left the public hearing open for public testimony and invited the petitioner and/or the petitioner's representative to give a brief overview.

Petitioner's representative/petitioner was not present.

Platting Officer, Fred Wagner stated the Handout # 3 Recommendations of Conditions of Approval should read as follows:

Suggested motion: I move to approve the continuance to September 21, 2023 for the preliminary plat of Angus Acres.

Petitioner's representative /petitioner was not present.

MOTION: Platting Member Johnson made a motion continue Angus Acres to September 21, 2023. Platting Member Kreger seconded the motion.

Discussion ensued

VOTE: The motion passed without objection.

- C. **ARCADIAN HEIGHTS MASTER PLAN:** The request is to create 47 lots by a three-phase master plan from Lots 1-3, Block 6 & Tract B, Valley Ridge Phase 2, Plat # 2022-115, and Tax Parcel B6, to be known as **Arcadian Heights Master Plan**, containing 85.29 acres +/- . The petitioner is requesting the elimination of a portion of the utility easement adjacent to the turnaround of W. Valley Ridge Drive. The property is located south-east of S. Clapp Street, north of S. Knik Goose Bay Road and south of W. Parks Highway (Tax ID # 17N01W17B006, 8314B06L001-L003 & 8314000T00B); within the N ½ Section 17, Township 17 North, Range 01 West, Seward Meridian, Alaska. In the City of

Wasilla and in Assembly District #4. (*Petitioner/Owner: Liberty Development, LLC & RS Enterprises, LLC, Staff: Matthew Goddard, Case # 2023-070/071*)

Chair Leonard read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record; there was no objection noted by the platting board.

Theresa Taranto provided the mailing report:

- Stating that 13 public hearing notices were mailed out on July 13, 2023.

Staff gave an overview of the case:

- Staff recommends approval of the case with findings of fact and conditions of approval.
- Revised Recommendations of Approval by adding #6 in the list of conditions in the Handout.

Chair Leonard invited the petitioner/petitioner's representative to give an overview.

Gary LoRusso, the petitioner's representative stated he was here along with the petitioner, Bill Kramer, for any questions.

Chair Leonard opened the public hearing for public testimony.

There being no one to be heard Chair Leonard closed the public hearing and invited the petitioner and/or the petitioner's representative to give a brief overview.

Mr. LoRusso, the Petitioner's representative stated he was here for any questions.

MOTION: Platting Member Johnson made a motion to approve with 7 findings of fact and 8 conditions. Platting Member Koan seconded the motion.

Discussion ensued

VOTE: The motion passed without objection.

7. ITEMS OF BUSINESS & MISCELLANEOUS

(None)

8. PLATTING STAFF & OFFICER COMMENTS

- A. Adjudicatory (*if needed*)
- B. Upcoming Platting Board Agenda Items

Platting Officer, Fred Wagener informed the board of upcoming items:

- Next meeting August 17, 2023. We have three cases on the agenda.
 - PUE – Schreiber
 - Sculpin Master Plan
 - Old business, Riddleburg Station.
- Hope you are all out enjoying this weather.

Platting Clerk, Theresa Taranto – Robert Rules of Order book are behind the Dias for those who have not received one.

BOARD COMMENTS.

- Platting member Traxler – No comment
- Platting member Koan – No comment
- Platting member Kreger – No comment
- Platting member Johnson – Excuse my absence for the next meeting, August 17, 2023
- Platting member Hallford – No comment
- Chair Leonard – Thank you for everyone for coming out.
 - Thank you Mr. Johnson for putting on record your excused absence.
 - The fact that we do not have many questions is due to the good job of staff with the staff reports.

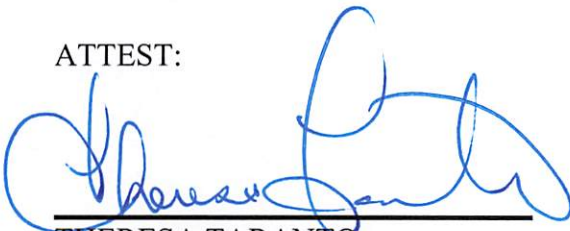
9. ADJOURNMENT

With no further business to come before the Platting Board, Chair Leonard adjourned the meeting at **1:31 pm**.



ALAN LEONARD
Platting Board Chair

ATTEST:



THERESA TARANTO
Platting Board Clerk

MATANUSKA-SUSITNA BOROUGH
Transportation Advisory Board (TAB)
Minutes

Edna DeVries, Mayor

- ✓ Terri Lyons
- ✓ Randy Durham
- ✓ Donna (DJ) McBride
- ✓ Jillian Morrissey
- ✓ Jennifer Busch *10:12 Online*
- Charles van Ravenswaay
- ✓ Joshua Cross - Chair



Michael Brown, Borough Manager

PLANNING & LAND USE DEPARTMENT
Alex Strawn, Planning & Land Use Director
Kim Sollien, Planning Services Manager
Jason Ortiz, Development Services Manager
Fred Wagner, Platting Officer

Kim Sollien – Staff Support

Location:
MSB DSJ BLDG.
Lower Level Conference Room (LLCR)
350 E. Dahlia Ave. Palmer, AK

Included TEAMS option at board request

May 19th 2023
Regular MEETING Minutes
10:00 a.m.

Additional Attendees:

I. CALL TO ORDER

II. ROLL CALL – *QUORUM MET*

Board: Terri, Randy, Donna (DJ), Jillian, Joshua (Josh)

Planning Staff: Rick Antonio, Maija DiSalvo, Eileen Pickett, Gerritt Verbeek

Public Works Staff: Mike Campfield, Cole Branham, Tom Adams

ADOT&PF – Adam Bradway (Online)

Guests: Steven Edwards – LRSAAB, Charles Crim – RSA 16, Shawn McBride

III. APPROVAL OF AGENDA

DJ Moved, Randy 2nd, No Opposition, Approved

IV. APPROVAL OF MINUTES

A. March 31, 2023, Special Meeting Minutes

Randy Moved, Jillian 2nd, No Opposition, Approved

V. AUDIENCE PARTICIPATION

Adam Bradway (Online) – Discussed the CTP and TAP scoring scheduled for the end of May. Nine MSB projects are on the list. MSB will have representation at the scoring meeting.

Steven Edwards – Discussed the Local RSA Advisory Board (LRSAB) request for TAB support of two issues, sand storage lots and the need for a 4th Road Maintenance Superintendent (RMS).

Sand storage issue- RSA contractors store sand with salt at their yards. Certain RSAs requested an MSB-owned lot be developed for central storage of sand. Contractors have issues with dedicating equipment to off-site storage and logistics.

4th RMS due to an increase in mileage and population. More oversight is needed on maintenance and upgrade projects.

Tom Adams stated that Public Works has reorganized and filled vacant positions.

Josh Cross stated that maintenance-related issues weren't exactly in the scope of TAB.

Steve stated that they would revisit the need for additional RMS in the fall.

VI. STAFF/AGENCY REPORTS & PRESENTATIONS

A. MPO 101 Presentation and Update – Gerritt Verbeek, MSB Planner II

Gerritt filled in for Kim Sollien on the MPO presentation.

Terri stated that we could always say no. Josh stated that the requirements are still there and you would be turning down funding.

Charles asked if an entity doesn't want to participate.

Gerritt stated that they would still be within the boundary but they wouldn't have a seat at the table and wouldn't have a say over how the allocated funds are distributed.

Terri asked about the structure of the staff, and if MVP staff can be fired.

Gerritt stated that the policy board would provide oversight.

Steve asked if the funding could be used outside the MPO in the RSA.

Gerritt stated that ideally, boundaries would align but in short no.

Steve asked if match funding could accumulate year after year.

Eileen stated that there are additional funding sources.

Adam stated that we need to think about the match structure.

B. Safe Walking Routes Committee Presentation – Rick Antonio

Adam stated that the dedicated safe routes funding is gone but there is still HSIP funding and TAP funding. Once MPO is operational there is some formula funding.

Tom suggested that we work with Public Works to identify the overlap in current projects and identified needs. Recently awarded the contract for Safe Routes.

VII. UNFINISHED BUSINESS

- A. Resolution 23-04 Transportation Infrastructure Program 2021 (TIP21) support for continued funding of underfunded projects

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH TRANSPORTATION ADVISORY BOARD REQUESTING THE MSB ASSEMBLY CONTINUE TO FUND AND CONSTRUCT PROJECTS FROM THE TRANSPORTATION INFRASTRUCTURE PROGRAM FROM 2021 (TIP21) THAT WERE NOT FUNDED DUE TO FUNDING SHORTFALLS

Jillian Moved, Randy 2nd, No Opposition, Approved

VIII. NEW BUSINESS

- A. TAB nomination for MPO Steering and future Technical Committee TAB representative.

*Move to unfinished business at the next regular meeting
Discussion regarding filling the vacant steering committee seat in the interim.
Josh nominated Jillian for MPO Steering Committee, DJ 2nd, None Opposed*

- B. Request for a special meeting in June for MSB Bike & Pedestrian Plan and Coordinated Human Services Transportation Plan (CHSTP) support.

Maija stated that the public comment periods for both plans just ended. Planning Commission introduction June 19th and public hearing July 17th. This is prior to the next regular meeting. Request TAB support prior to action.

Terri proposed a special meeting June 23rd at 10 am, Jillian 2nd, None Opposed

- C. Discussion on TIP scoring and request for presentation by MSB Public Works and ADOT MSB Region Transportation Planner, Adam Bradway.

TAB requests a staff report at the next regular meeting including Public Works Pre-Design and ADOT&PF Mat-Su.

IX. MEMBER COMMENTS

*Terri- Would like to take some time to get educated on topics
Randy- No Comment
DJ-No Comment
Jillian- Thanks for the staff work on presentations*

Josh- Thanks everyone and I appreciate the service

X. NEXT MEETING DATES

Special Meeting June 23rd 10 am

August 18, 2023


XI. ADJOURNMENT *11:35 am*

Terri Moved to adjourn, Randy 2nd, None Opposed

PACKET ATTACHMENTS:

A. March 31, 2023, Special Meeting Minutes *Approved and Signed*

B. TAB Resolution 23-04 Transportation Infrastructure Program 2021 (TIP21) support for continued funding of underfunded projects *Passed and Signed*



Joshua Cross, Chair

06/23/2023

Date



Kim Sollien, Planning Services Manager

06/23/2023

Date

MATANUSKA-SUSITNA BOROUGH
Transportation Advisory Board
Minutes

Edna DeVries, Mayor

- ✓ Terri Lyons
- ✓ Randy Durham
- Donna (DJ) McBride
- ✓ Jillian Morrissey (*Online 10:06*)
- Jennifer Busch
- ✓ Charles van Ravenswaay
- ✓ Joshua Cross - Chair

- ✓ Kim Sollien – Staff Support



Michael Brown, Borough Manager

PLANNING & LAND USE DEPARTMENT
Alex Strawn, Planning & Land Use Director
Kim Sollien, Planning Services Manager
Jason Ortiz, Development Services Manager
Fred Wagner, Platting Officer

Location:
MSB DSJ BLDG.
Lower Level Conference Room (LLCR)
350 E. Dahlia Ave. Palmer, AK

Virtual Via TEAMS

JUNE 23rd 2023
SPECIAL MEETING
10:00 a.m.

- I. CALL TO ORDER (*10:05 a.m.*)

- II. ROLL CALL – DETERMINATION OF QUORUM
Quorum Established (4 of 7) (5 of 7 @ 10:06)
MSB Staff: Kim Sollien, Kelsey Anderson, Maija DiSalvo, Rick Antonio (meeting admin.)
ADOT&PF: Clint Adler (Online)
Online Guests: Angela Stephl, Representative Kevin McCabe, Elise Blocker

- III. APPROVAL OF AGENDA
*No Amendments, Moved by Randy, Charles 2nd, No objection, **Approved***

- IV. APPROVAL OF MINUTES
May 19th, 2023 Regular Meeting Minutes
*No Amendments, Moved by Randy, Charles 2nd, No objection, **Approved***

- V. AUDIENCE PARTICIPATION
None

- VI. STAFF/AGENCY REPORTS & PRESENTATIONS

2023 Coordinated Human Services Transportation Plan (CHSTP) Update
Maija DiSalvo, MSB Planner II

PowerPoint presentation and discussion

2023 Matanuska-Susitna Borough Bicycle and Pedestrian Plan
Kelsey Anderson, MSB Planner III

PowerPoint presentation and discussion

VII. UNFINISHED BUSINESS

None

VIII. NEW BUSINESS

A. Resolution 23-05 Coordinated Human Services Transportation Plan (CHTSP) Update

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH TRANSPORTATION ADVISORY BOARD RECOMMENDING THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ADOPTION OF THE 2023 COORDINATED HUMAN SERVICES TRANSPORTATION PLAN UPDATE.

Amend third whereas:

“Whereas, the Borough-wide Comprehensive Plan identifies completing functional plans that address each mode of transportation as a transportation priority.”

Motion to adopt as amended by Jillian, Randy 2nd, None Opposed, adopted

B. Resolution 23-06 Matanuska-Susitna Borough Bicycle and Pedestrian Plan

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH TRANSPORTATION ADVISORY BOARD RECOMMENDING THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ADOPTION OF THE 2023 MATANUSKA-SUSITNA BOROUGH BICYCLE AND PEDESTRIAN PLAN.

Amend second whereas:

...increase mobility, transportation choices, and safety of non-motorized users; and

Josh moved to extend by meeting 10 minutes, Charles 2nd, Jillian opposed, no vote.

Motion to adopt as amended -Charles, Randy 2nd, None Opposed, adopted.

IX. MEMBER COMMENTS

Jillian- Thanks to the staff for all the info and handling changes on the fly.

Terri- None

Randy- None

Charles- As a former user of transit and with all the trails, he is excited to see these plans move forward.

Josh- Thanks to the board for showing up and to the staff for presenting.

X. NEXT MEETING DATE

August 18th, 2023 10 a.m. *none opposed*

XI. ADJOURNMENT

Terri moved, Jillian 2nd, none opposed

PACKET ATTACHMENTS:

May 19th, 2023, Regular Meeting Minutes ***Approved***

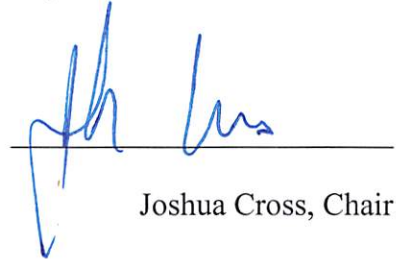
Reso. 23-05 Coordinated Human Services Transportation Plan (CHTSP) Update ***Adopted***

CHSTP Executive Summary

Reso. 23-06 Matanuska-Susitna Borough Bicycle and Pedestrian Plan ***Adopted***

Signed:

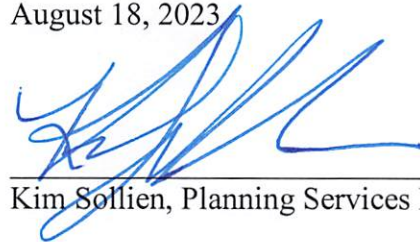
August 18, 2023



Joshua Cross, Chair

Attest:

August 18, 2023



Kim Sollien, Planning Services Manager

**MATANUSKA-SUSITNA BOROUGH
TRANSPORTATION ADVISORY BOARD
RESOLUTION SERIAL NO. TAB 23-05**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH TRANSPORTATION ADVISORY BOARD RECOMMENDING THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ADOPTION OF THE 2023 COORDINATED HUMAN SERVICES TRANSPORTATION PLAN UPDATE.

WHEREAS, the Matanuska-Susitna Borough Transportation Advisory Board advises the Assembly on transportation-related issues; and

WHEREAS, the primary focus of the Matanuska-Susitna Borough's Coordinated Human Services Transportation Plan (CHSTP) Update is to evaluate and improve transportation options and access to services for priority populations such as older adults, youth, indigenous populations, veterans, individuals with disabilities, individuals living in poverty, and individuals with limited English proficiency; and

WHEREAS, the Borough-wide Comprehensive Plan identifies completing functional plans that address each mode of transportation as a transportation priority; and

WHEREAS, historically, research indicates that priority populations have higher rates of transit dependency and lower access to vehicles; and

WHEREAS, the 2020 U.S. Census identified a higher rate of priority populations in the Matanuska-Susitna Borough (MSB) when compared to other coordinated planning regions, underscoring the need for improved transportation services and provider coordination; and

WHEREAS, the most recent update to the MSB's CHSTP was adopted in 2018; and

WHEREAS, Federal Transit Administration (FTA) Circular 5310 funding through the Fixing America's Surface Transportation (FAST) Act and Alaska Mental Health Trust (AMHT) funding through the Alaska Department of Transportation and Public Facilities (ADOT&PF) Alaska Community Transit office focus on the transportation needs of disadvantaged persons and those with special transportation needs that cannot be met through traditional personal automobile or public transportation means; and

WHEREAS, in order for local providers to be eligible for FTA 5310 or AMHT funding, projects must be derived from a locally developed, coordinated plan that is updated at least every five years; and

WHEREAS, the ADOT&PF must certify to FTA that a CHSTP includes all of the following requirements:

1. Be locally developed, evidenced by public participation that must include seniors, individuals with disabilities, representatives of public, private, nonprofit, and human services transportation providers, and other members of the public.
2. Include information on the community background, an inventory of local resources and services, a needs assessment, gaps in service, strategies, priority of

projects, and a signature page of participating agencies.

3. A resolution from the local governing body adopting the plan.

4. Must be updated every five years.

WHEREAS, the CHSTP Update gathered feedback from interviews, advisory committee meetings, and a workshop, all involving transit providers, human service organizations, and local, regional, and state agencies and organizations, and also included a 30 day public comment period; and

WHEREAS, the CHSTP Update includes a list of prioritized goals and strategy recommendations to implement future improvements that effectively meet the transportation needs of priority populations throughout the Borough.


NOW, THEREFORE, BE IT RESOLVED, the Transportation Advisory Board recommends Assembly adoption of the 2023 Coordinated Human Services Transportation Plan Update.

ADOPTED by the Matanuska-Susitna Borough Transportation Advisory Board this 23rd day of June 2023.



Joshua Cross, Chair

ATTEST:



Kim Sollien, Planning Services Manager
Staff Support

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**MATANUSKA-SUSITNA BOROUGH
TRANSPORTATION ADVISORY BOARD
RESOLUTION SERIAL NO. 23-06**

A RESOLUTION OF THE MATANSUKA-SUSITNA BOROUGH TRANSPORTATION ADVISORY BOARD RECOMMENDING THE ASSEMBLY APPROVAL OF THE MATANSUSKA-SUSITNA BOROUGH BICYCLE AND PEDESTRIAN PLAN.

WHEREAS, the Assembly adopted the Long-Range Transportation Plan (LRTP) in 2017; and

WHEREAS, the LRTP consists of goals and strategies to build out a better-connected and safer transportation network, including goals to increase mobility, transportation choices, and safety of non-motorized users; and

WHEREAS, one of the strategies in the LRTP is to develop an active transportation master plan that creates a vision for the bicycle and pedestrian system and identifies recommendations to implement that vision; and

WHEREAS, the Matanuska-Susitna Borough Planning Department has developed the Borough's first Bike and Pedestrian Plan to implement LRTP strategies and goals pertaining to nonmotorized transportation; and

WHEREAS, the Bike and Pedestrian Plan (BPP) was developed by understanding the existing system of sidewalks, pathways, roads, and development, and incorporates an economic analysis that shows increased transportation choices have positive impacts on the social, physical, economic, and environmental qualities of life

that MSB residents enjoy; and

WHEREAS, the BPP gathered feedback from community councils, MSB advisory boards, transportation planners and engineers, local governments, bike & pedestrian advocate groups, developers and real estate agents, and the general public through steering committee meetings, public meetings and events, and a 45-day public comment period; and

WHEREAS, the public process allowed for timely comment and discussion on possible routes, neighborhood concerns, increasing safe routes to school, development standards, and other pertinent information; and

WHEREAS, public comments were incorporated into the BPP where appropriate; and

WHEREAS, the BPP provides a clear path forward for the Matanuska-Susitna Borough to begin implementing the recommended policies, infrastructure, and programs outlined in the BPP.

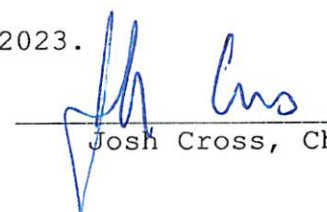
NOW, THEREFORE, BE IT RESOLVED, the Matanuska-Susitna Borough Transportation Advisory Board recommends the Assembly adopt the Matanuska-Susitna Borough Bicycle and Pedestrian Plan.

ADOPTED by the Matanuska-Susitna Borough Transportation Advisory Board this 23rd day of June 2023.

ATTEST:



Kim Sollien, Planning Staff



Josh Cross, Chairperson

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

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West Lakes Public Safety Building Station 73
10073 W. Parks Hwy.
Wasilla, AK 99623
June 12, 2023

MEETING MINUTES

I. CALL TO ORDER

The meeting of the West Lakes Fire Service Area Board of Supervisors was called to order at 6:11 PM by Chairman Cathi Kramer on June 12, 2023

II. PLEDGE OF ALLEGIANCE

Pledge of Allegiance.

III. ROLL CALL AND DETERMINATION OF QUORUM

Board members establishing quorum:

West Lakes Fire Service Area Board of Supervisors:

Cathi Kramer – Chair, Cindy Michaelson – Vice Chair, and Randy Newcomb.

Present from West Lakes Fire Dept.:

Chief Tawnya Hightower,

IV. APPROVAL OF AGENDA

MOTION: Cindy Michaelson moved to approve the agenda.

Randy Newcomb second the motion.

VOTE: Motion passed unanimously.

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING

MOTION: Cindy Michaelson moved to approve May 8, 2023 meeting minutes as written.

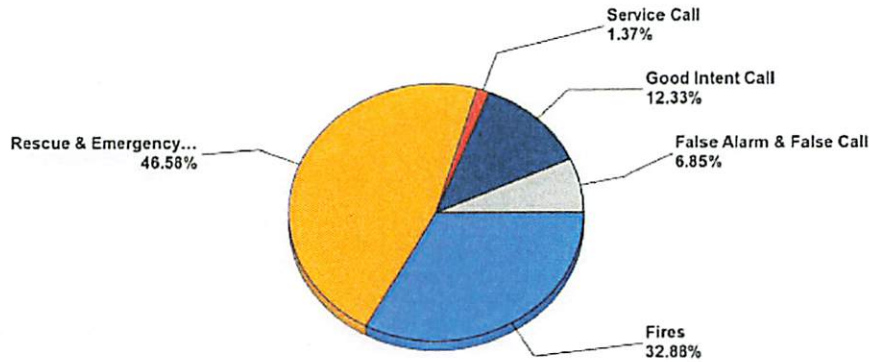
Randy Newcomb second the motion.

VOTE: Motion passed unanimously.

VI. CHIEF'S REPORT

District 2 Chief's Report – Tawnya Hightower - Attached

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	24	32.88%
Rescue & Emergency Medical Service	34	46.58%
Service Call	1	1.37%
Good Intent Call	9	12.33%
False Alarm & False Call	5	6.85%
TOTAL	73	100%

Community Risk Reduction:

Wildland Preparedness Day: West Lakes had approximately 700 visitors that attend this event. Along with the event WLFD had vendors from, Alaska Safety, Red Cross, Meadow Lakes Community Council, ENSTAR, DOF, Horseshoe lake Firewise, Meadow Lakes Community Council, Houston Fire Dept., Life Med and hands only CPR.

Station 8-1 Visit: Big Lake Elementary brought 55, 5th grade students to station 8-1 for education and tour. All students participated in the theme “close your door before you doze”.

Fire Prevention held the annual Wood Chipping Event at station 7-3. WLFD is Partnered with DOF for the CRR program. Fire Prevention is following up with smoke alarm installs, the division is working on scheduling.

Training:

Firefighter II class graduated with students from four fire departments: West Lakes, Palmer, Willow/Caswell and Talkeetna.

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

Annual Equipment Testing:

Hose Testing: approximate 23,300 feet of hose has been tested so far.
Pumper Service Testing: June 21 – July 7
Ladder Testing July 8 - 31

Apparatus Updates:

TRK 73– Parts ordered; some have arrived. Waiting on cylinder.
PT 71 OOS waiting on programming of injectors. Friday June 16, project back in service.
Engine 72 – Annual Maintenance in progress.

Budget:

End of FY 23 June 30, 2023 approaching. Budget passed with all CIP requests intact.

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

A. None to be heard

IX. PERSONS TO BE HEARD

A. None to be heard

X. ADJOURNMENT MOTION: Cathi Kramer asked to adjourn meeting.

VOTE: Motion passed unanimously. Meeting adjourned at **7:15 pm.**

Cathi Kramer - Chair
Cathi Kramer - Chairman West Lakes FSA B.O.S.

ATTEST:

Tawnya Hightower – District 2 Fire Chief.

Minutes approved on _____

WEST LAKES FIRE SERVICE AREA
BOARD OF SUPERVISORS MEETING
10073 West Parks Hwy, Wasilla, AK 99623

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BOARD OF SUPERVISORS

Cathi Kramer, Chair
Cindy Michaelson, Vice Chair
Randy Newcomb
Jedediah Cox
Kenneth Widmer

DISTRICT CHIEF

Tawnya Hightower

Minutes

Regular Meeting

Monday, August 14, 2023, at 6:00 p.m.

Public Safety Building, West Lakes Fire, Station 7-3

I. CALL TO ORDER

The meeting of the West Lakes Fire Service Area (FSA) Board of Supervisors was called to order at **6:05 p.m.** by Chair Cathi Kramer on August 14, 2023.

II. PLEDGE OF ALLEGIANCE

Pledge of Allegiance.

III. ROLL CALL AND DETERMINATION OF QUORUM

In Attendance

Chair: Cathi Kramer, **Vice-Chair:** Cindy Michaelson, **Members:** Randy Newcomb, Jedediah Cox. **Not Present** Kenneth Widmer.

Board members establish quorum.

Present from West Lakes Fire, Emergency Services Department

Tawnya Hightower, Chief
Shelly Rogers, Administrative Assistant

Also Present:

Brian Davis, Deputy Director, Fire, Emergency Services Department

WEST LAKES FIRE SERVICE AREA
BOARD OF SUPERVISORS MEETING
10073 West Parks Hwy, Wasilla, AK 99623

IV. APPROVAL OF AGENDA

MOTION: Motion to approve agenda. Cindy Michaelson, Randy Newcomb, second motion.
VOTE: Motion passed unanimously.

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING

MOTION: Randy Newcomb moved to approve June 12, 2023; meeting minutes as written.
Cindy Michaelson second the motion.
VOTE: Motion passed unanimously.

VI. ANNOUNCEMENTS

A. CO Detector Grant

Chair Cathi Kramer - For 2023, The Big Lake Community Council, through a grant, purchased seventy (70) some CO detectors. They didn't get as many CO detectors this year as they purchased units that were combo units. Last year, the detectors were battery only, which were less expensive, allowing the funds to purchase more units. On behalf of West Lakes Fire with Horseshoe Lake Fire Wise, because they are a charitable 501(c)(3) exempt organization, I can apply for grants and get grant-funded CO detectors.

Free smoke alarms come from the Red Cross.

VII. CHIEF'S REPORT

The following paper documents were distributed to BOS members:

- o District 2 Chief's Report
- o 2023-2033 Strategic Plan
- o Budget Performance Report Fiscal Year to Date 6.30.2023
- o Budget Performance Report Fiscal Year to Date 7.28.2023

A. District 2 Chief's Report - Tawnya Hightower.

The CO detector grant program Cathi mentioned is approximately seven (7) years old and as of last year, we are starting to see the benefits. West Lakes had one (1) CO detector save and two (2) smoke alarm saves that have occurred because the CO detector and smoke alarms were provided.

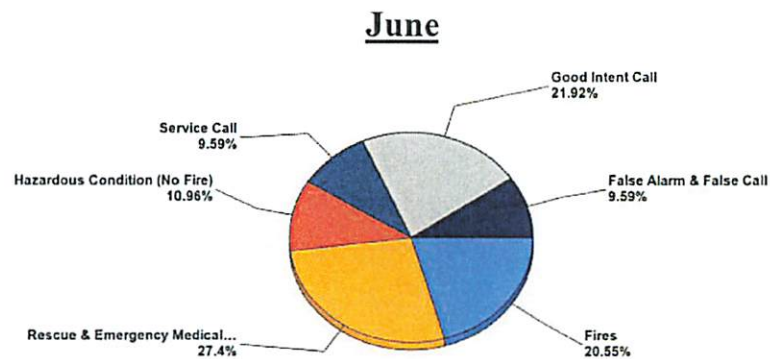
We have five (5) stations. In addition, station 7-9, which is next door to us and houses the ambulances. We also have property on W. Susitna Parkway and Puritan Parkway where we are developing a water supply station and eventually, when the need grows, it will become a fire station.

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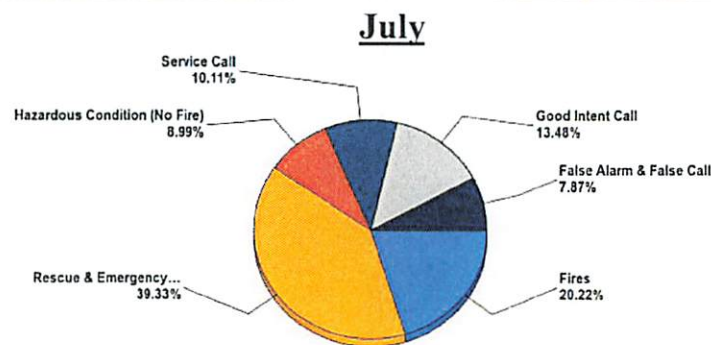
We have five (5) full-time positions. We just hired the Assistant Chief position as James Keel requested to work part-time. We hired Chief Kirk Gibbs; he lives within our fire service area. Assistant Chief Gibbs will start the first week of October 2023.

Five (5) full-time positions: Two (2) Fire SAAs, Training Officer, Assistant Chief and Fire Chief.

Part-time, position: Administrative Assistant.



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	15	20.55%
Rescue & Emergency Medical Service	20	27.4%
Hazardous Condition (No Fire)	8	10.96%
Service Call	7	9.59%
Good Intent Call	16	21.92%
False Alarm & False Call	7	9.59%
TOTAL	73	100%



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	18	20.22%
Rescue & Emergency Medical Service	35	39.33%
Hazardous Condition (No Fire)	8	8.99%
Service Call	9	10.11%
Good Intent Call	12	13.48%
False Alarm & False Call	7	7.87%
TOTAL	89	100%

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Total structure fires in June and July 2023

June No. of Structure Fire(s)	July No. of Structure Fire(s)	Fire District
1	3	West Lakes
5	5	Central Mat-Su
	1	Houston
1		Palmer
7	9	Totals

Quint 73

Requirements to be a Quint:

1. Water Pump
2. Water Tank (500 gallons) Q73
3. Fire Hose
4. Ground Ladders
5. Aerial (75' ladder) Q73

Community Risk Reduction

June

Installed three (3) Smoke Alarms

Installed six (6) CO Detectors

Free Wood Chipping

July

Installed eleven (11) smoke alarms and changed batteries in four (4) existing smoke alarms.

Installed six (6) CO Detectors.

Two (2) fire education presentations to one hundred (100) community youth.

Future Plans – To do a campaign and place information where cigarettes are sold. The Fire Prevention Department is going to put together some metal cans with sand in them. Then add a sign where we will have some information about where you put your butts.

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Within our West Lakes Facebook account, we have found that if we share canned material, it doesn't get liked or shared, but if we share local photos with the same information, it does get shared or liked. We try to use all our social media avenues that we can think of to do.

We participate in Community Events. One we also use for training is filling the mud volleyball pits. We moved a lot of water, forty-five thousand (45,000) gallons of water in just over an hour. We make it a big water supply event. Since we don't have hydrants, we use tenders to supply the apparatus.

B. Budget Update/CIP List

We are in a new budget year.

Deputy Director Davis - For the previous budget year, West Lakes spent eighty-nine percent (89%) of the operating budget. The amount budgeted was three million, three hundred thousand (\$3.3m) and the amount expended was two million, nine hundred, ninety-eight thousand (\$2.998m). So, we stayed within the healthy range of eighty to ninety-two percent (80 to 92%).

Chief Hightower – Three million, one hundred thousand (\$3.1m) was placed into our reserve account. This enables us to be able to save for future apparatuses, build new stations, etc.

Deputy Director Davis - Every station will be getting four (4) security cameras. This is a grant that has two parts. The first, is to purchase the equipment. The second, to install the purchased equipment, which is estimated to occur Spring 2024. Since there are fire (5) stations that do not have internet access, the security camera's monitoring will be at the station; however, the equipment has the capability to be connected to WIFI.

Chief Hightower - All West Lakes' Stations, except station 8-2, have Internet and WIFI. We are working on getting station 8-2 upgraded, so we can have Internet and WIFI there as well.

C. Update/Status Report of Equipment

Pumper Tender 71 (2005, H&W Spartan) is *out of service*. It has been out of service for three (3) or four (4) months. There's an engine problem Fleet has not been able to diagnose. Brian Davis explained it's on an international chassis, which we are no longer purchasing. All three (3) of the international chassis apparatuses have had problems.

Engine 73 is *out of service*. It was twenty-six weeks (26) out. Chief Hightower – Unable to connect with Howard in Fleet to get an update.

Deputy Director Davis - There are extended wait times for all vehicle parts. Our Fleet Department is working hard. It's just something we are currently battling.

Chief Hightower - We purchased Pumper Tender 73 for seven hundred, fifty thousand dollars (\$750k). The same exact pumper tender from the same company is now priced at one million, one hundred thousand dollars (\$1.1m). Increase of three hundred, fifty thousand dollars (\$350k). We are now looking at creative ways to fund apparatus. With that, we found and purchased the following used Aerials.

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- One from Fairbanks Fire for seventeen thousand dollars (\$17k). It is presently out of service as it broke a main actuator, and we are still waiting for the repair. This will go to station 8-1 once it is fixed.
- The second aerial we purchased from Central Mat-Su Fire, Station 6-2 for three hundred thousand dollars (\$300,000). Making it a first due, basically using it as an engine out of this station. It is equipped for an aerial, an engine, and it has rescue equipment, which makes us very versatile. So, when we are here, we have options.

Eventually, we'd like to have aerials at stations 7-1, 8-1 and 7-3. Presently, station 7-1 cannot accommodate an aerial as it will not fit.

D. Upcoming Events

Saturday, September 30, 2023: The Mat-Su Emergency Expo. West Lakes will be participating. It will be held at the Menard Sports Center.

October is *Fire Safety* Month

In October, we will visit all the schools and daycare facilities and any place we can talk to adults and children about fire safety.

Tuesday, October 31, 2023: Halloween Trunk or Treat Hosted by Big Lake Lions Club at Big Lake Recreation Center. Typically, two thousand (2k) people attend this event.

Tuesday, October 31, 2023: Open house at every fire station, except station 8-1. Chief Hightower would like to make this an annual event. This will wrap up fire safety month.

VIII. UNFINISHED BUSINESS

A. None

IX. NEW BUSINESS

A. None to be heard

X. PERSONS TO BE HEARD

A. None to be heard

XI. ADJOURNMENT MOTION: Cathi Kramer asked to adjourn meeting.

VOTE: Motion passed unanimously. Meeting adjourned at 6:57 p.m.

Cathi Kramer - Chair
Cathi Kramer – Chair, West Lakes FSA B.O.S.

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ATTEST:

Shelly Rogers, Administrative Assistant

Minutes approved on _____