



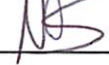

SUBJECT: INFORMING THE ASSEMBLY OF THE MANAGERS SIGNATURE ON AND SUBMITTAL OF AN ALASKA DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGER APPLICATION FOR REALLOCATION OF HOMELAND SECURITY GRANT PROGRAM FUNDING FOR TRAINING.

AGENDA OF: February 21, 2023

ASSEMBLY ACTION: Presented to the Assembly 02/21/23. SP

MANAGER RECOMMENDATION: For information only.

APPROVED BY MICHAEL BROWN, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator - P. Graham		
	Finance Director		
	Borough Attorney		
	Borough Clerk		SP

ATTACHMENT (S): Grant Application (2 pp)

SUMMARY STATEMENT: On behalf of the Department of Emergency Services, an application for Reallocation of HSGP Grant Funds for Training was presented to the Borough Manager for signature and then submitted to the Alaska Division of Homeland Security and Emergency Management.

The purpose of the application is to secure funding to cover the costs of sending two Emergency Operations Center Specialists/CERT Program Administrators to the National CERT Association Conference. This conference will provide numerous advanced training courses for CERT Program Managers and Trainers. This continued training and education is vital to ensuring a safe, sustainable CERT Program in the Mat-Su Borough.

If awarded legislation accepting and appropriating the grant funds will be sent forward for Assembly Action.

Alaska Division of Homeland Security and Emergency Management

Application for Reallocation of HSGP Grant Funds for Training

Note to Applicants:

To be eligible to receive Homeland Security grant funds eligible jurisdictions must have an active DUNS number and meet National Incident Management System (NIMS) compliance requirements. Completion of the Alaska Assessment is the means in which the State monitors NIMS compliancy.

Jurisdiction:	Matanuska Susitna Borough
Amount Requested	\$5,548.84
Date of Request	1/17/23

This form is to request funds for training, whether it is local delivery or travel to a course. Please fill out the applicable sections as needed.

Training Course	Course Number	Expected Delivery Date	Location	No. of Attendees
National CERT Association Conference		6/26/23-7/1/23	San Francisco CA	2

Please describe below the need for this training.

The National CERT Association Conference includes numerous advanced training courses for Community Emergency Response Team (CERT) Program Managers and Trainers that are available nowhere else. Courses include the CERT Master Instructor Course, two Advanced CERT Program Manager Workshops, CERT Tools for Leadership Success, CERT Firefighter Rehab, CERT Traffic and Crowd Management, CERT Animal Response 1&2, CERT Communication Tools, CERT Donations Management Support, Integrating people with Access and Functional Needs into CERT, to name just a few. Continued training and education are vital to ensuring a safe, sustainable CERT program in the Mat-Su Borough by building skills and competency in CERT members and maintaining active, engaged teams. The individuals sent to the conference will be able to implement new training classes in the Mat-Su upon completion of the conference courses.

Training Cost (Fill out only the applicable fields to capture the cost of the training event)

Travel:

Anticipated No. of Travelers	Cost Airfare/Mileage (Per Person)	Cost Lodging (Per Person)	Cost Per Diem (Per Person)	Other Costs (Per Person)	Travel Cost Total
2	\$736.00	\$948.42	\$390.00 (at \$65 a day for 6 days)	\$0	\$4,148.84 For both travelers

Overtime and Backfill Costs:

Please list below each requested individual's position and role in the jurisdiction (individual names are not required at time of application)

OT/Backfill Cost Total
Emergency Operations Center Specialists/CERT program administrators
\$0

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Other Allowable Training Costs:

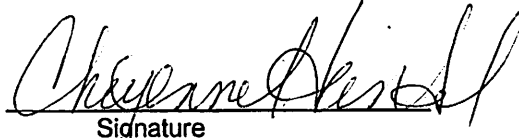
Space Rental (If Local Delivery)	Course Fee	Supplies for Course	Other Allowable Costs Total
\$0	\$700 per person	\$0	\$1400.00

Jurisdiction Point of Contact for Project Applications**Name:** Casey Cook**Telephone Number:** 907-861-8004**Address:** 1800 E Parks Highway Wasilla, Ak 99654**Fax Number:****Email Address:** casey.cook@matsugov.us**Certification and Authorization to Submit Application****By signature below the undersigned certify and acknowledge:**

the jurisdiction has a financial management system in accordance with the 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, §200.300-.309 *Standards for Financial and Program Management* and;

the jurisdiction complies with all local procurement policies and procedures, and conforms to applicable state and federal law, and the standards identified in 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, §200.317-.326 *Procurement Standards* to include having a written code of standards when using federal funds and;

the undersigned have been duly authorized by the jurisdiction to submit this application and will comply with the assurances, agreements, and/or special conditions set forth upon receipt of grant award.

Jurisdiction Financial Officer**Printed Name:** Cheyenne Heindel
Signature**Jurisdiction Signatory Official****Printed Name:** Mike Brown
Signature

Project Applications may be submitted electronically (in PDF format with complete signatures), or by mail, or fax, to:

Division of Homeland Security and Emergency Management
Attn: Homeland Security Grants Administrator
PO Box 5750
JBER, Alaska 99505-5750

Email: mva.grants@alaska.gov**Fax:** (907) 428-7009 / **Phone:** (907) 428-7000 or 1-800-478-2337

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