

**SUBJECT:** Award of bid number 26-117B to Swickard Auto Group for the contract amount of \$114,534.00 for the Purchase of Two Emergency Services 4x4 Sport Utility Vehicles.

**AGENDA OF: March 3, 2026**

**ASSEMBLY ACTION: Approved under the consent agenda 03/03/26 - BJH**

**AGENDA ACTION REQUESTED:** Present to the Assembly for consideration.

Route To:	Signature
Purchasing Officer	X Rustin Krafft <small>Signed by: Rustin Krafft 2/18/2026</small>
Emergency Services Director	X ken Barkley <small>Signed by: Kenneth Barkley 2/19/2026</small>
Finance Director	X Cheyenne Heindel <small>Signed by: Cheyenne Heindel 2/19/2026</small>
Borough Attorney	X Nicholas Spiropoulos <small>Signed by: Nicholas Spiropoulos 2/19/2026</small>
Borough Manager	X Michael Brown <small>Signed by: Mike Brown 2/19/2026</small>
Borough Clerk	X Lonnie McKechnie <small>Signed by: Lonnie McKechnie 2/23/2026</small>

**ATTACHMENT (S) :** Detail Analysis (1p)  
 Scope of Work (2p)

**SUMMARY STATEMENT:** On January 29, 2026, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting bids from qualified suppliers to purchase two Emergency Services Sport utility Vehicles. These Vehicles will be replacing a 2014 Ford Expedition with 198k miles and a 2017 Ford Expedition with 174K miles. These Vehicles are at the end of their useful life as an Emergency First Response Vehicle.

The Goods purchased will support the Emergency Services Department in all assembly districts.

In response to the advertisement, five bids were received. Award recommendation is being made to Swickard Auto Group as the lowest responsive and responsible bidder based on the Total Bid Amount.

The Delivery date for these purchases is June 1, 2026.

In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 90 days for unforeseen circumstances. contract for reasons established under 3.08.170(B).

The Emergency Services Department, will be administering the Contract.

**RECOMMENDATION OF ADMINISTRATION:** Approve the subject action memorandum.

**MATANUSKA-SUSITNA BOROUGH**

**FISCAL NOTE**

Agenda Date: March 3, 2026

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FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <b>YES</b> NO
AMOUNT REQUESTED \$114,534	FUNDING SOURCE EMS Capital Projects
FROM ACCOUNT # 425.000.000 4xx.xxx	PROJECT# 45225-1800-1842
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>X</u> <u>Liese I Zanto</u> <small>Signed by: Liese I Zanto</small>	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	114.5					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	114.5					
TOTAL	114.5					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_

 Recoverable Signature

X Cheyenne Heindel

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Signed by: Cheyenne Heindel

**BID 26-117B**  
**SECTION III**

**SPECIFICATIONS/SCOPE OF WORK**

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**Project Overview:** The Matanuska-Susitna Borough is seeking to procure two 4x4 Sport Utility Vehicles that meet all the performance criteria. The vehicles should be of identical composition. The purpose of this Scope of Work is to establish the basic requirements and allow Operations & Maintenance (O&M) staff to specify minimum technical and performance criteria

**Scope of Work:**

1. **General Requirements:**

- The Vehicles should be suitable for transport on public roads, meeting all applicable federal and state safety regulations. We are requesting a Full-size "Large" SUV.
- The vehicles must be durable and capable of withstanding various weather conditions experienced in Alaska.
- All equipment, materials, and components included in the Vehicles should be new and free of defects.

2. **Minimum Specifications:**

The vehicles should meet or exceed the following minimum specifications. Please provide the necessary details for each section:

- **Size and Dimensions:**
  - Full Size SUV Dimensions with a short wheelbase.
- **Interior Features:**
  - AM FM radio with wireless Apple CarPlay, Android auto along with integrated navigation.
  - Front bucket seats with no center console
  - Black or gray for the interior fabric
  - Darkest black or gray Cloth upholstery – vinyl floor if possible
  - Rubberized vinyl flooring if possible
- **Exterior Features:**
  - Exterior color must be Red (preferred is victory Red)
  - Outside power mirrors
  - OEM backup camera
  - OEM trailer hitch
  - Brake controller
- **Operational Requirements:**
  - Climate control needs (e.g., heating, air conditioning): Need to have HVAC front and rear of the SUV
  - Minimum Cargo space 122 feet for specialized gear.
  - V8 engine
  - Auto start
  - four-wheel drive.
  - Block heater
  - Automatic transmission
  - Factory or aftermarket auto start
  - -50-degree anti-freeze protection
  - Cruise control
  - Power windows and locks
  - 4 keys/fobs
  - Spare wheel/tire with jack and related tools
  - Running boards, full length
  - Mud flaps front and rear
  - Front seat covers "ballistic "type of material", black or dark gray in color

- Oversized rubber front driver and passenger side floor mats such as Huskey or Weather Tech, Black or Dark Gray in color
- Any other specific requirements: Non- turbo Boosted engine

**3. Delivery and Warranty:**

- Vendor shall deliver the vehicles to 350 East Dahlia Avenue Palmer, Alaska 99645 and ensure that it is in ready-to-use condition. Delivery required by June 1, 2026.
- A comprehensive warranty must be provided for all components of the Vehicle, including a minimum warranty period of 2 years.



**MATANUSKA-SUSITNA BOROUGH PURCHASING DIVISION**

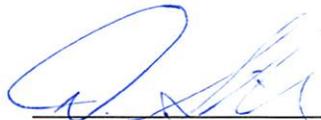
BID OPENING PRELIMINARY RESULTS

26-117B Purchase Emergency Services 4x4 Sport Utility Vehicle

<b>BIDDER</b>		Denys Petika Management, Administration, Consulting Inc	Reenbeth LLC	Sawtooth Emergency Vehicles
Signed Bid Form		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Receipt of Addendum – 1		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>BID ITEM</b>	<b>DESCRIPTION</b>	<b>BID AMOUNT</b>	<b>BID AMOUNT</b>	<b>BID AMOUNT</b>
1.	Total Bid Amount	\$ 177,000.00	\$ 189,800.00	\$ 167,980.00
<b>BIDDER</b>		Swickard Auto Group	Knapp Chevrolet, Inc	
Signed Bid Form		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Receipt of Addendum – 1		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>BID ITEM</b>	<b>DESCRIPTION</b>	<b>BID AMOUNT</b>	<b>BID AMOUNT</b>	<b>BID AMOUNT</b>
1.	Total Bid Amount	\$ 114,534.00	\$ 119,698.00	\$

**RECOMMENDATION: ALL BIDS ARE TAKEN UNDER ADVISEMENT**

Friday, February 13, 2026  
DATE

  
PURCHASING OFFICER

  
PURCHASING REPRESENTATIVE

  
PROJECT MANAGER/WITNESS