

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Vern Halter

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
John Moosey

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Ted Leonard, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, DECEMBER 19, 2017

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[17-078](#) A. Regular Meeting Minutes: 12/05/17

Attachments: [121917 - Minutes for Packet.pdf](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

3. Local Hazard Mitigation Planning

4. Update On State Health Care Authority On Borough Plan

5. LNG Pipeline Project And Terminus

6. Veterans Wall Committee

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[17-075](#)

1. Agriculture Advisory Board: 09/20/17, 10/18/17
2. Aviation Advisory Board: 11/09/17 Recommended Items
3. Caswell FSA Board of Supervisors: 08/09/17
4. Parks, Recreation, and Trails Advisory Board: 10/23/17
5. Planning Commission: 10/23/17, 11/06/17, Resolution Nos. 17-52 and 17-55
6. Platting Board: 10/19/17
7. Transportation Advisory Board: 08/23/17, 09/27/17
8. Joint Central and West Lakes FSA Board of Supervisors: 10/09/17
9. Sutton Community Council: 07/19/17, 08/23/17, 09/20/17, 10/18/17
10. Trapper Creek Community Council: 09/21/17

Attachments: [121917 - Citizen and Other Correspondence.pdf](#)

G. INFORMATIONAL MEMORANDUMS

[IM 17-210](#) Notification To The Matanuska-Susitna Borough Assembly That The City Of Palmer Is Exercising The Option To Purchase Fire Station 3-1 Property, Identified As Lots 10, 11, And 12, Block 12, Alaska Rural Rehabilitation Corporation No. 1 Subdivision, And All Improvements Thereon In Accordance With Terms Of The Lease Agreement By And Between The Matanuska-Susitna Borough And The City Of Palmer (MSB007352).

Sponsors: Borough Manager

Attachments: [IM 17-210](#)

[IM 17-212](#) Reporting Of Conclusion Of Contract 17-116B To Ficklin Construction, LLC For The Final Contract Amount Of \$286,423.35 For Construction Of The Joe Redington Junior/Senior High School Running and Ski Trails.

Sponsors: Borough Manager

Attachments: [IM 17-212](#)

[IM 17-214](#) Reporting Of Conclusion Of Contract For Bid No. 17-102B To Sandstrom & Sons Inc., For The Final Contract Amount Of \$548,780.61 For The Port Mackenzie Open Cell Dock Repairs/Preliminary Work Project.

Sponsors: Borough Manager

Attachments: [IM 17-214.pdf](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 17-151](#) An Ordinance Amending MSB 5.25.145, To Annex 266 Properties Located On And Around The Susitna Parkway Area Into The West Lakes Fire Service Area No. 136.
RS 17-082: A Resolution Finding The Annexation Of Properties Located On And Around Susitna Parkway Into The West Lakes Fire Service Area No. 136 Serves The Public Interest Without The Placement Of The Question On The Ballot.

Sponsors: Mayfield

Attachments: [OR 17-151.pdf](#)
[RS 17-082.pdf](#)
[IM 17-206.pdf](#)

[OR 17-152](#) An Ordinance Requesting Reappropriations Of \$8,200 From The Butte Fire Service Area Capital Projects Budget, Fund 405, Project No. 45067-6606, To Project No. 45067-6604, To Expand The Gear Storage Project; And \$4,200 From Project No. 45067-6605, To Project No. 45142-6606, To Purchase Communications Equipment For The Compressed Air Foam System Truck.
RS 17-084: A Resolution Amending The Budgets For Project Nos. 45067 And 45142, And Approving The Scope Of Work And Budget For Project No. 45067-6604, To Allow For The Purchase Of Self-Contained Breathing Apparatus Storage Equipment And Project No. 45142-6606, To Purchase Compressed Air Foam System Truck Communications Equipment.

Sponsors: Borough Manager

Attachments: [OR 17-152.pdf](#)
[RS 17-084.pdf](#)
[IM 17-209.pdf](#)

[OR 17-153](#) An Ordinance To Reappropriate \$1,732,505 From The Valley Pathways School Capital Project No. 40188, Fund 400, To The Palmer High School Renovation Capital Project No. 40181, Fund 400.

RS 17-085: A Resolution Approving The Scope Of Work And Budget For The Palmer High School Renovation, Capital Project No. 40181.

Sponsors: Borough Manager

Attachments: [OR 17-153.pdf](#)

[RS 17-085.pdf](#)

[IM 17-211.pdf](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 17-086](#) A Resolution Discontinuing The Marijuana Advisory Committee Prior To The Sunset Date Of June 30, 2018.

Sponsors: Halter

Attachments: [RS 17-086.pdf](#)

[IM 17-153.pdf](#)

[RS 17-087](#) A Resolution Amending The Scope Of Work For Project No. 45257, To Purchase A Forklift, And Cab And Chassis Vehicle For The Emergency Services Fleet Maintenance Division.

Sponsors: Borough Manager

Attachments: [RS 17-087.pdf](#)

[IM 17-213.pdf](#)

[RS 17-088](#) A Resolution Establishing Dates Certain For Payment, Delinquency, Protest, And Appeal Of 2018 Regular Assessment And Tax Rolls, Business Inventory Filing, And For The Commencement Of Hearings Before The Board Of Equalization.

Sponsors: Borough Manager

Attachments: [RS 17-088.pdf](#)

[IM 17-216.pdf](#)

2. ACTION MEMORANDUMS

[AM 17-114](#) Approval Of Contract Extension To Contract No. 13-093P With The Boutet Company For Construction Management Services To December 31, 2018, And To Add Additional Change Order Authority.

Sponsors: Borough Manager

Attachments: [AM 17-114.pdf](#)

VIII. UNFINISHED BUSINESS

[17-072](#) PENDING MOTION: Assemblymember Sykes Moved To Direct The Manager To Facilitate A Panel And Have Community Meetings Regarding Crime.

Sponsors: Sykes

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing January 2, 2018, Assembly Chambers)

[OR 17-142](#) An Ordinance Establishing A Nonconforming Use Section Within MSB 17.29, And Modifying MSB 17.80, By Eliminating References To Nonconforming Uses In Flood Hazard Areas.

Sponsors: Borough Manager

Attachments: [OR 17-142.pdf](#)
[IM 17-191.pdf](#)

[OR 17-154](#) An Ordinance Accepting And Appropriating \$14,548.57 From Matanuska Telephone Association To Fund 440, Project No. 20323, For Upgrading And Enhancing The Telecommunications And Information Services Within The Matanuska-Susitna Library Network.

Sponsors: Borough Manager

Attachments: [OR 17-154.pdf](#)
[IM 17-215.pdf](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[17-076](#) 12/19/17 - Vacancy Report

Sponsors: Halter

Attachments: [121917 - Vacancy Report.pdf](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.