

CODE ORDINANCE

Sponsored by: Borough Manager
Introduced: 03/07/23
Public Hearing: 03/21/23
Amended: 03/21/23
Adopted: 03/21/23

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 23-017**

**AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING
MSB 3.08.270 OPEN MARKET PROCEDURES**

WHEREAS, as part of a continuing review and update of procedures outlined in code the following change to MSB 3.08.270 has been identified; and

WHEREAS, this change will increase efficiency of operations, allow for more responsive awards and increase competition

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough code.

Section 2. Amendment of section. MSB 3.08.270 is hereby amended to read as follows:

(A) The Purchasing Officer may in the best interest of the borough procure all supplies, services, professional services and construction having an estimated value of not more than [\$25,000] \$50,000 on the open market without formal advertising or other formal bid procedures.

(B) Whenever practicable, at least three informal bids or quotations shall be solicited for any

procurement under this section. The solicitation may be either oral or written, and shall be in a form reasonably calculated to yield the lowest responsive bid by a qualified and responsible bidder.

(C) (C) Awards, where practicable, shall be made to the lowest responsive, qualified and responsible bidder. The purchasing officer shall keep a record of all open market bids received and awards made on the bids.

(D) When requested by the Assembly, the purchasing officer shall provide a report to the assembly of all procurements under this section.

[(E) CONTRACTS FOR RENTAL OF EQUIPMENT, INCLUDING OPERATORS AND PROCUREMENT OF REQUIRED MATERIALS, FOR USE IN THE ROAD SERVICE AREAS FOR NORMAL MAINTENANCE AND UPGRADING MAY BE PROCURED UNDER THE OPEN MARKET METHOD, EVEN THOUGH THE SUMMER AND WINTER MAINTENANCE PROGRAM MAY EXCEED THE LIMIT VALUES OF SUBSECTION (A) OF THIS SECTION.]

(F) For informal procurements with an estimated value exceeding \$15,000, the purchasing officer shall provide notice via the borough's electronic procurement system, to all persons who indicate interest in supplying goods or services to the Borough, whenever

practicable. The failure of any person to receive notice
under this subsection shall not affect the validity of
any award or contract.

Section 3. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this 21 day of March, 2023.


Edna DeVries, Borough Mayor

ATTEST:


LONNIE R. McKECHNIE, CMC, Borough Clerk
(SEAL)

PASSED UNANIMOUSLY: Hale, Nowers, McKee, Yundt, Tew, Fonov, and
Bernier