

**MATANUSKA-SUSITNA BOROUGH
AGRICULTURE ADVISORY BOARD**

RECEIVED
SEP 19 2019
CLERKS OFFICE

Chairman - Norman Harris (05)	Dick Zobel (02)	Steven Sawyer (06)	Jon Olsen (10)
Vice Chair - James Skinner (09)	Mark Stahl (03)	Derylee "Lee" Hecimovich (07)	Erik "Moe" Johnson (11)
Margaret Adsit (01)	Jenny VanderWeele (04)	VACANT (08)	Braden VanderWeele (12)

MINUTES

**REGULAR MEETING
DSJ BUILDING
LOWER LEVEL CONFERENCE ROOM**

**May 15, 2019
4:30 P.M.**

I. CALL TO ORDER; ROLL CALL

Dr. Harris called the meeting to order at 4:30 p.m.

Members present and establishing a quorum were: Dr. Norman Harris, James Skinner, Derylee Hecimovich, Jon Olsen, Erik Johnson, Mark Stahl, Steven Sawyer, Margaret Adsit

Members Absent and Excused: Braden VanderWeele, Jenny VanderWeele, Dick Zobel

Staff present: Tracy McDaniel, Asset Manager
Jill Irsik, Dept. Admin Specialist
Ray Nix, Natural Resource Manager

II. APPROVAL OF AGENDA; PLEDGE OF ALLEGIANCE

MOTION: Mr. Skinner moved, Mr. Olsen 2nd. Agenda approved

III. AUDIENCE PARTICIPATION (Limit to 3 minutes)

Donald Ruhoff spoke to turning in his board application to the Clerk's office

IV. APPROVAL OF MINUTES

A. March 20, 2019

MOTION: Mr. Skinner moved, Mr. Olsen 2nd. Minutes approved.

V. ITEMS OF BUSINESS

A. 2019 NRMU Plan Update Summary

Mr. Nix was available to answer any questions that the board had regarding the 2019 NRMU update. He also provided the board with the Fish Creek NRMU Ag Soil map.

B. Ag Board Resolution 19-02 - A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AGRICULTURE ADVISORY BOARD RECOMMENDING THAT THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ADOPT THE ASSET MANAGEMENT PLAN, NATURAL RESOURCE MANAGEMENT UNITS.

MOTION: Mr. Johnson moved, Ms. Hecimovich 2nd. All in favor.

- C. Ag Board Resolution 19-03 -A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AGRICULTURE ADVISORY BOARD RECOMMENDING THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY SUPPORT FULL FUNDING IN FISCAL YEAR 2020 FOR THE ALASKA DEPARTMENT OF NATURAL RESOURCES, DIVISION OF AGRICULTURE MOTION: Mr. Skinner moved, Ms. Hecimovich 2nd. Mr. Johnson abstained from voting. All in favor.
- D. 2019 PPM Update
Ms. McDaniel presented to board the most recent updates regarding the 2019 PPM updates.
- E. Ag Board Resolution 19-04 - A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AGRICULTURE ADVISORY BOARD RECOMMENDING THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMEND THE LAND AND RESOURCE MANAGEMENT DIVISION POLICY AND PROCEDURES MANUAL, PART 5, AGRICULTURAL LAND SALES MOTION: Mr. Sawyer moved, Mr. Olsen 2nd. All in favor.
- F. Staff Report – Tracy McDaniel
- In addition to the memo that was included in the packet Ms. McDaniel reported that the Greatland Christian Church purchase went before the Assembly and passed with a reduced purchase price of \$59,980

VI. MEMBER COMMENTS (limit to 3 minutes)

- Mr. Stahl – felt that it was a good year for the board, and he was glad he joined.
- Mr. Johnson – informed the board that the State is accepting nominations for Farm Family of the Year.
- Ms. Adsit – introduced herself to the board. Worked with Alaska Farmland Trust, currently with the Farm Link Program. Also runs a Farm Tour Company.
- Mr. Skinner – It is nice to see all the pieces come together regarding the PPMs. Is glad that they are working on making the process simpler for the public.
- Mr. Harris – thanked staff for their hard work.

VII. NEXT MEETING

- A. September 18, 2019 - 4:30 pm - DSJ Building Lower Level Conference Room

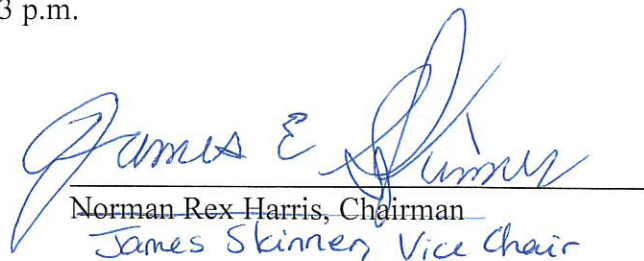
VIII. ADJOURNMENT

Dr. Harris adjourned the meeting at 5:33 p.m.

ATTEST:



Jill Irsik
Department Administrative Specialist



Norman Rex Harris, Chairman
James Skinner, Vice Chair

MATANUSKA-SUSITNA BOROUGH
AGRICULTURE ADVISORY BOARD
RESOLUTION NO. 19-05

RECEIVED
SEP 19 2019
CLERKS OFFICE

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AGRICULTURE ADVISORY BOARD RECOMMENDING THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY BY ORDINANCE THE CLASSIFICATION OF A 5-ACRE HOME SITE WITHIN A PORTION OF THE NORTHWEST 1/4 SOUTHWEST 1/4, SECTION 13, TOWNSHIP 19 NORTH, RANGE 5 WEST, SEWARD MERIDIAN, AS "RESIDENTIAL" LANDS TO FACILITATE THE FEE ESTATE PURCHASE OF THE HOME SITE AS PROVIDED TO OWNERS OF AGRICULTURAL LAND SALES AUTHORIZED UNDER FORMER TITLE 13 AND ASSEMBLY ORDINANCE SERIAL NUMBER 86-78.

WHEREAS, the Agriculture Advisory Board was enacted by Matanuska-Susitna Borough Ordinance 15-050 to review issues specifically related to and affecting borough agriculture lands, and advise the Assembly and Manager on such matter; and

WHEREAS, the Matanuska-Susitna Borough Agriculture Advisory Board has reviewed the Preliminary Best Interest Finding regarding the agricultural rights owner's request to purchase the fee estate of a 5-acre parcels identified as the home site within a portion of the Northwest 1/4 Southwest 1/4, Section 13, Township 19 North, Range 5 West, Seward Meridian; and

WHEREAS, the agricultural rights programs authorized under former MSB Title 13 and Assembly Ordinance Serial No. 86-78 allow a farm unit owner to request approval from the assembly to subdivide the 5-acres and make such a fee estate purchase of the original home site; and


WHEREAS, pursuant to the Land and Resource Management Division Policy and Procedure Manual - Part 20, MSB Title 23.05.100, and former MSB Title 13.25.060, the proposed 5-acre home site requires classification proposed as "Residential" land prior to conveying the borough's development rights to the farm unit owner.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Agriculture Advisory Board recommends the Matanuska-Susitna Borough Assembly adopts by ordinance the classification of a 5-acre home site located within the Northwest 1/4 Southwest 1/4, Section 13, Township 19 North, Range 5 West, Seward Meridian as "Residential" lands in order to facilitate the purchase of the fee estate of the home site under the 1982 Agricultural Land Sale program, former MSB Title 13, and Assembly Ordinance Serial Number 86-78.

ADOPTED by the Matanuska-Susitna Borough Agricultural Advisory Board this ²¹~~18~~th day of September 2019.


James Skinner, Vice-Chair

ATTEST:


Jill Irsik,
Department Administrative Specialist

I. CALL TO ORDER; ROLL CALL

A meeting of the Matanuska-Susitna Borough Board of Adjustment and Appeals was called to order at 10 a.m. by Chair Terry Nicodemus for the purpose of conducting an appeal hearing for BOAA Case No. 19-01.

Board members present and establishing a quorum were:

Mr. Terry Nicodemus

Ms. Tina Crawford

Mr. Larry Schmidt

Staff in attendance were:

Ms. Brenda J. Henry, Assistant Borough Clerk

Ms. Shannon Bodolay, Assistant Borough Attorney

II. APPROVAL OF AGENDA

Chair Nicodemus queried if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

III. APPROVAL OF MINUTES

A. October 25, 2018

Chair Nicodemus queried if there were any changes to the minutes of October 25, 2018.

GENERAL CONSENT: The minutes were approved as presented without objection.

IV. ITEMS OF BUSINESS

A. Election of Officers

1. Elect Chair

MOTION: Ms. Crawford nominated Mr. Nicodemus as Chair.

VOTE: The motion passed without objection.

2. Elect Vice Chair

MOTION: Mr. Schmidt nominated Ms. Crawford as Vice Chair.

VOTE: The motion passed without objection.

- B. Appeal Hearing - BOAA Case No. 19-01 – Appeal the Denial of a Conditional Use Permit Located at 7430 West Sunrise Circle, Tax Id. No. 6405000L006, Dewayne Creech, Appellant

Ms. Henry advised that the BOAA Chair had recently had eye surgery and that she would be assisting him with reading from the agenda or other items as necessary. Stated that in the Borough's written arguments there was an affidavit from Mr. Alex Strawn, advising that pages 193-206 of the record on appeal were not part of the official record that was before the Planning Commission. Noted that the Board would not be considering pages 193-206 in making their final decision.

Chair Nicodemus queried if there were any questions.

There were no questions noted.

1. Borough Staff *(10 Minutes To Present The Decision Below And To Set Forth The Evidence And Rationale Of The Decision Maker.)*
 - a. Mark Whisenhunt, Planner II

Mr. Whisenhunt summarized the decision of the Planning Commission.

Mr. Schmidt asked questions of Mr. Whisenhunt.

Ms. Crawford asked questions of Mr. Whisenhunt.

2. Appellant *(15 minutes)*
 - a. Paul Nangle, Attorney for Appellant Dewayne Creech

Mr. Nangle provided his opening statement.

Chair Nicodemus asked questions of Mr. Nangle.

3. Borough Attorney *(15 Minutes)*
 - a. Shannon Bodolay, Assistant Borough Attorney

Ms. Bodolay provided her opening statement.

Ms. Crawford asked questions of Ms. Bodolay.

Mr. Nicodemus asked questions of Ms. Bodolay.

4. Interested Parties *(5 Minutes Each)*
 - a. No Interested Parties

There were no interested parties.

5. Appel lant For Rebuttal (*5 minutes*)
6. Paul Nangle, Attorney for Appellant Dewayne Creech

Mr. Nangle provided his rebuttal.

V. ADJUDICATORY SESSION

MOTION: Ms. Crawford moved to enter into adjudicatory session.

VOTE: The motion passed without objection and the Board entered into adjudicatory session at 10:47 a.m.

MOTION: Ms. Crawford moved to exit adjudicatory session.

VOTE: The motion passed without objection and the Board exited adjudicatory session at 12:46 p.m.

Chair Nicodemus requested that Ms. Henry read the final decision into the record.

Ms. Henry noted that the Board developed findings and conclusions to accompany the final decision. Read the final decision into the record.

MOTION: Ms. Crawford moved to approve the final decision as read into the record by the Clerk.

VOTE: The motion passed without objection.

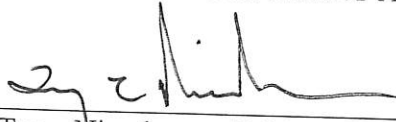
VI. BOARD COMMENTS

There were no comments provided.

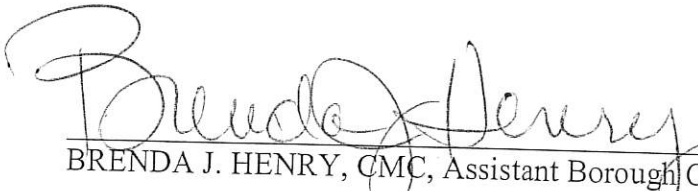
VII. ADJOURNMENT

The meeting adjourned at 12:46 p.m.

MATANUSKA-SUSITNA BOROUGH
BOARD OF ADJUSTMENT AND APPEALS


Terry Nicodemus, BOAA Chairperson

ATTEST:


BRENDA J. HENRY, CMC, Assistant Borough Clerk

Minutes Approved: 3/11/19

MATANUSKA-SUSITNA BOROUGH

IN RE:

Appeal of the Approval of a Conditional Use Permit for Higher, a Retail Marijuana Facility

Robert Davila,
Appellant

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) BOAA Case No. 19-03
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)

NOTICE OF RIGHT TO APPEAL AND FINAL DECISION

NOTICE IS HEREBY GIVEN, that the Matanuska-Susitna Borough Board of Adjustment and Appeals, on September 11, 2019, rendered the following final decision regarding the appeal filed in the above referenced matter. This final decision may be appealed within 30 days of the date of this decision pursuant to MSB 15.39.250 and the Alaska Rules of Appellate Procedure, Part 600.

FINDINGS

1. This appeal was filed in a timely manner.
2. The Board of Adjustment and Appeals has jurisdiction over this matter pursuant to MSB 15.39.030(A)(2).
3. MSB 17.60.030(A)(4) requires a conditional use permit for the operation of a retail marijuana facility.

4. Teri Zell on behalf of Higher by Bad Gramm3r, LLC. applied for a conditional use permit (CUP) for the operation of a retail marijuana facility on September 14, 2018.
5. The subject parcel was originally created in 2002 at 2.65 acres and by 2011 contained two structures.
6. In 2018, the parcel was resubdivided at 2.83 acres, which established the current boundary lines. The two structures have since been remodeled and an addition joined them into a single structure as it exists in its current configuration.
7. The proposed facility will be wholly contained within the commercial structure, which is approximately 2,503 square feet in size.
8. There are no industrial equipment or processes that will generate noise that would be associated with the proposed use.
9. There are no outdoor speakers or public announcement systems that would be associated with the proposed use.
10. The Boutet Company, Inc. conducted site traffic counts and prepared a limited traffic impact analysis (LTIA) as part of the entitlement applicant's CUP application.
11. Traffic data and generation rates were also obtained from "Trip Generation, 10th Edition, as published by the Institute of Transportation Engineers.

12. MSB 17.61.090(A) would have required a core area conditional use permit had the calculated daily trip rate exceeded 750 vehicles per day. However, the LTIA determined that the calculated daily trip rate for the proposed use to be 623 vehicles per day.
13. The proposed use will not be processing, manufacturing, or storing any hazardous substances.
14. The proposed use is commercial retail in nature, will not generate contaminated water runoff, and is confined to a generally flat area on the parcel.
15. There are no specific zoning designations for this parcel; the parcel has been used for commercial purposes since at least 2011.
16. The access to the parcel is already existing and is a lawfully permitted driveway.
17. North Hyer Spur is classified as a collector road and is capable of safely handling traffic from residential and commercial uses.
18. The subject parcel has over 700-feet of road frontage and abuts the north Hyer Spur to the east, south, northeast, and southeast.
19. There are six parcels within 1,000 feet of the subject parcel that are used for commercial or industrial purposes.

20. The surrounding area is comprised of mixed uses with parcels to the north and west being used for residential and the parcels to the east and south being used for commercial or industrial uses. The nearest residential structure is located to the west and is approximately 140-feet from the proposed use.
21. Persons under 21 years of age are strictly prohibited from entering the facility.
22. According to the application material there is no on-site consumption or loitering allowed at this facility.
23. The nearest school as defined by MSB 17.60.010, is approximately 4,800 feet from the subject parcel.
24. Alaska Statute 17.38.210(b), Local Control, gives local municipalities the authority to enact ordinances or regulations that are not in conflict with State Statutes, concerning the time, place, manner, and number of marijuana establishments that may operate within their local boundaries.
25. Although the BOAA lacks jurisdiction to pass on the validity of Borough ordinances. However, the Assembly clearly exercised its local control option with the adoption of Ordinance Serial No. 16-003.

26. The Planning Commission did not adequately address compatibility between the proposed business and the adjoining residential neighborhood.

CONCLUSIONS

Based upon the above findings, the Board of Adjustment and Appeals makes the following conclusions:

1. The Planning Commission appropriately concluded that the proposed use did not require a Core Area Conditional Use Permit as it will not exceed sound and noise levels, it will not exceed daily traffic standards, and will not be processing, manufacturing, or storing hazardous substances pursuant to MSB 17.61.020(A)(3).
2. The Planning Commission appropriately concluded that the proposed use will not generate contaminated water runoff pursuant to MSB 17.61.020(A)(4).
3. The Planning Commission concluded that the proposed use and with its required conditions will not detract from the value, character, and integrity of the surrounding area pursuant to MSB 17.60.100(B)(1). However, the BOAA concludes that additional buffers are required to preserve the value, character, and integrity of the adjoining neighborhood.
4. The Planning Commission appropriately concluded that the proposed use and with its required conditions will not be

harmful to the public health, safety, convenience, and welfare pursuant to MSB 17.60.100(B)(2).

5. The Planning Commission concluded that the proposed use and with its required conditions have sufficient setbacks, lot area, buffers, and other safeguards being provided pursuant to 17.60.100(B)(3). However, the BOAA concludes that additional buffers are necessary between the proposed use and the adjoining neighborhood.
6. The Planning Commission appropriately concluded that the proposed use and with its required conditions will not negatively impact other properties due to factors such as noise or odor pursuant to MSB 17.60.150(A)(1).
7. The Planning Commission concluded that the proposed use and with its required conditions has adequate measures in place to reduce any negative effects upon adjacent properties pursuant to MSB 17.60.150(A)(2)(a) through (c). However, the BOAA concludes that additional measures such as landscaping, screening, and berms are required to reduce any negative effects upon the adjoining neighborhood.
8. The Planning Commission concluded that the proposed use and with its required conditions are compatible with the character of the surrounding area pursuant to MSB 17.60.150(A)(3). However, the BOAA concludes that

additional measures are required to ensure compatibility with the adjoining neighborhood.

9. The Planning Commission appropriately concluded that the subject parcel is appropriate for commercial use pursuant to MSB 17.60.170(A)(1) through (3).
10. The Planning Commission appropriately concluded that the proposed use is more than 1,000 feet from any school grounds as defined by MSB 17.60.010 and required by MSB 17.60.150(B)(1).
11. The Planning Commission appropriately concluded that the commercial structure meets all applicable setback requirements required pursuant to MSB 17.55.
12. The Planning Commission appropriately concluded that the entitlement applicant demonstrated that all applicable licenses that are required by MSB 17.60.150(D)(1) and 3 AAC 306.005(A)(1) have been obtained.
13. The Planning Commission appropriately concluded that the entitlement applicant provided documentation that the proposed use is in full compliance with all applicable fire code as required by MSB 17.60.150(D)(2).
14. The Planning Commission appropriately concluded that based upon the LTIA, the proposed use does not require a core area conditional use permit.

15. The Planning Commission appropriately concluded that the proposed use meets the minimum number of parking spaces as required by MSB 17.60.170(B).
16. The Planning Commission concluded that the application material meets all the requirements of MSB 17.60.100, 17.60.150, and 17.60.170.
17. Pursuant to MSB 17.60.010, "Recreation or youth center" means a building, structure, athletic playing field, or playground which is: (a) run or created by a local government or the state to provide athletic, recreational, or leisure activities for minors; or (b) operated by a public or private organization licensed to provide shelter, training, or guidance for persons under 21 years of age.
18. Pursuant to MSB 17.60.010 "school grounds" means a lot or parcel with facilities primarily used for the academic education of children or young people, usually under 18 years of age. For the purpose of setback requirements under this chapter, universities, vocational trade schools, and residential structures where children receive homeschooling are not considered schools.
19. The Planning Commission appropriately concluded that the appellant's for-profit facility does not meet the definition

of "recreation or youth center" nor "school grounds" as defined by MSB 17.60.010.

20. The Planning Commission failed to take into full consideration MSB 17.60.100(B)(1) and (3), as Condition No. 10 fails to include Lot 19 and the type and nature of the fence for the proposed use.

FINAL DECISION

Based upon the above Findings and Conclusions, the Matanuska-Susitna Borough Board of Adjustment and Appeals affirms in part and modifies in part, the June 3, 2019, decision rendered by the Planning Commission through Planning Commission Resolution No. 19-17.

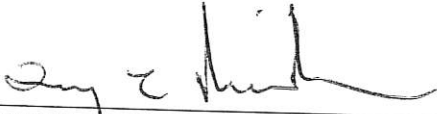
The BOAA hereby modifies the conditions in the Conditional Use Permit as follows:

- Condition No. 5, by striking it in its entirety and renumbering the remainder of the conditions accordingly.
- Condition No. 9 (formerly No. 10), by striking it in its entirety and inserting the following language in its place: "A six-foot tall, opaque fence shall be constructed along the east edge of the section line easement along the west boundary of the parcel common with Lot 1, Lot 17, Lot 18, Lot 19, Block 1 of Colonial Park Subdivision, and Lot 1, Hartley Lakeside 2017 to the north, within one year of this final decision."

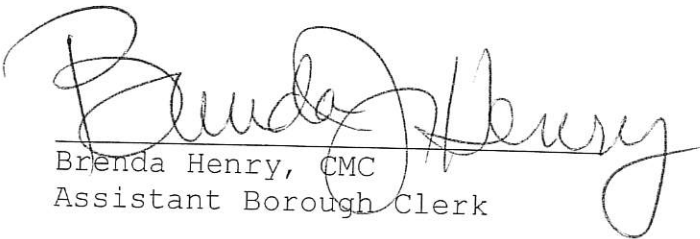
- Inserting a new Condition No. 11, to read: "The applicant shall plant an adequate amount of trees and/or shrubbery along the interior of the required fence, to provide additional visual screening to preserve the character of the adjoining neighborhood, within one year of this final decision."

Dated this 11 day of September, 2019.

MATANUSKA-SUSITNA BOROUGH
BOARD OF ADJUSTMENT AND APPEALS


TERRY NICODEMUS, Chair Person

Attest:


Brenda Henry, CMC
Assistant Borough Clerk

Central Mat-Su FSA Board of Supervisors Meeting

Central Mat-Su PSB – Station 61
101 West Swanson Avenue
Wasilla, AK 99654

RECEIVED

SEP 13 2019

CLERKS OFFICE

Chairman: D. Eller
Vice Chairman: J. Jameson

Board Members: B. Davis
D. Tucker
Vacant

May 13, 2019 – 7 P.M.
Regular Meeting Minutes

I. CALL TO ORDER

The meeting of the Central Mat-Su Fire Service Area Board of Supervisors was called to order at 7:08 p.m. at the Central Mat-Su Public Safety Building (CMSPBS) at 101 West Swanson Avenue, Wasilla, Alaska by Chairman Dave Eller on Monday, May 13, 2019.

II. ROLL CALL & DETERMINATION OF QUORUM

Board members present and establishing a quorum for the Central Mat-Su FSA:

Dave Eller, Chairman, Jim Jameson, Vice Chairman, and Dan Tucker.

Also present were: Michael Keenan, Fire Chief, Central Mat-Su Fire Department (CMSFD), Ken Barkley, Acting Director of Emergency Services, Kim Gallardo, Admin. Assistant, CMSFD, Benny Cottle, CMSFD, Adam Schou, Captain, CMSFD, and Dave Reilly, Captain, CMSFD.

III. PLEDGE OF ALLEGIANCE

Chief Keenan led the "Pledge of Allegiance."

IV. APPROVAL OF AGENDA

- a. May 13, 2019

MOTION: Mr. Jameson moved, and Mr. Tucker seconded, to approve the meeting agenda.

VOTE: The motion passed unanimously.

V. APPROVAL OF PRECEDING MEETING MINUTES

- a. Regular Meeting Minutes – April 8, 2019

MOTION: Mr. Jameson moved, and Mr. Tucker seconded, to approve the preceding meeting minutes.

VOTE: Motion to approved preceding meeting minutes was approved.

VI. BOARD REPORTS/CORRESPONDENCE

The Board had no new board reports or correspondence.

VII. UNFINISHED BUSINESS

The Board had no unfinished business.

VIII. NEW BUSINESS

The Board had no new business.

IX. OTHER BUSINESS (other items of discussion not listed on agenda)

Budget Update

Mr. Barkley stated that the budget process moving along, there have been quite a few meetings, and coming up either the 26th, 27th for approving budget assembly. Thursday night there is a 6:00 p.m. meeting to approve the budget for the six new positions. Hearing from the members of the board will help the case with the assembly to approve these positions. McKee, Sumner and Leonard are the ones the board should reach out to. Making personal contact and reiterating that the board approves will further the cause.

Chief Update

Chief Keenan stated that there was an inability to find agenda tracking matrix, so we will need to redevelop that. He has had meetings with full time, command staff, and paid on-call staff talking about his vision for the department. He introduced Kim Gallardo as the new administrative assistant that took Amy's place. The following topics will be covered: updated budget performance report, stats, ISO score, 61, 52, 62, 29.9 hour restrictions, promotions, and his vision and new hires that are coming up.

Budget Performance Report

Chief Keenan stated there's nothing too outstanding about the budget reports, things look to be sitting well as far as expenditures go and the amount we have left in the budget.

April Stats

April was another busy month in the fire code office had 31 new plan reviews which brought in around \$23,000.00. There were 21 plan reviews approved, 47 inspections, 6 fire investigations, and 32 platting. Don Cuthbert as the new Fire Marshall has a good system going with his staff to keep up with all the things going on through that office. We are still assisting the state and extended the contract for helping them with a backlog of inspections in the area.

Fire Education

In addition to that our fire education program has also moved to the Fire Code office, Tara Wade is now in place at Station 5-1. They have conducted 2 station tours, contacted over 300 people just in April with fire prevention and injury prevention educational programs.

Central Updates

Chief Keenan stated that we have started an engineer class this April and it ends this month. There have been 158 total responses, 10 of those were working structure fires. There was a special event Chief Steele's retirement.

ISO

Chief Keenan stated that we got the results back and that we maintained our 4, but we missed a 3 by two points. He will be ~~contending~~ ^{CONTESTING} the results, ISO will be out here in July to score West Lakes and he will be contacting them at that time with more documentation.

Funding for Stations

Mr. Barkley reported that he had been contacted for building a new station with funds that were available, upon further review however it was reported that the funds would be coming out of next fiscal year's budget and were not out of funds that were readily available so that is not a possibility at this time.

Chief Keenan said that the funding for Station 6-1 has been approved. An architect will be selected and then work will begin. We are looking to move what is currently upstairs to the ground floor which includes 16 individual bunk rooms, a large kitchen, day room, dining area, workout area and offices for both EMS and Fire. Administrative offices will move upstairs along with the classroom, with future growth planned for. We are also adding apparatus bays, for smaller vehicles like Medic One and Chief's vehicles. The heating/ventilation and plumbing will need to be upgraded and replaced. We are currently on track to have the work started next construction season after an architect has been selected and plans put in place.

Chief Keenan said that in June is when we are looking to move in to Station 6-2, with official ribbon cutting ceremony and open house with the public.

29.9 Hour Limitation

Chief Keenan said that the department is struggling to keep in the constraints of the 29.9 hour rule cap and it is affecting operations with certain individuals consistently going over. There is no written policy regarding this cap. Mr. Barkley stated that HR had come out with a new policy but that it does not specifically mention the hourly cap. Chief mentions this cap due to its impact on the budget with having to fill slots with full time crew incurring overtime. We need more paid on-call staff to the tune of doubling the number of responders, close to 200 personnel.

Promotions

One of Chief Keenan's first acts as Chief was to promote certain staff members to create a "command/executive staff." Promoted Chief Gibbs from Battalion Chief to Assistant Chief with emphasis to be a liaison with the paid on-call staff and technical rescue. Chief Newcomb was promoted to Assistant Chief.

Captain Hightower was promoted to Battalion Chief over stations 62, 63, 64. Chief Boothby was promoted to Battalion Chief over stations 51, 66. Captain Michael Warzewick was promoted to Battalion Chief and is the paid on-call liaison over station 52, 65.

Future Vision

Chief Keenan went through his view of the mission, mission statement, core values and direction of the department in general. He went through his command philosophy and personal leadership philosophy and his expectations of himself and the department moving forward. Chief presented the Board with his short term and long term goals.

X. AUDIENCE PARTICIPATION & BOARD COMMENTS

Mr. Barkley mentioned that the Tommy Moe Building get voted on Thursday evening in the Assembly meeting.

Mr. Barkley also said that the Fire Chief from Butte has put in his resignation effective next month.

There are no further comments from the Board members or the audience.

XI. ADJOURNMENT

MOTION: Mr. Jameson made the motion to adjourn, Mr. Tucker seconded the motion.

VOTE: The motion to adjourn was unanimous.

The meeting adjourned at approximate 8:20 p.m.



DAVE ELLER, Chairman, Central Mat-Su FSA B.O.S.

ATTEST:



KIMBERLY GALLARDO, Administrative Assistant
Central Mat-Su FSA B.O.S.

Minutes approved on: _____

7/13/19

I. CALL TO ORDER; ROLL CALL

A meeting of the Matanuska-Susitna Borough Ethics Board was called to order at 1 p.m. Acting Chair Daniel Bowen for the purpose of reviewing the request for an advisory opinion 19-01.

Board members present and establishing a quorum were:

Mr. Daniel Bowen
Ms. Tayva Taylor
Ms. Vicki Randolph

Staff in attendance were:

Ms. Brenda J. Henry, CMC, Assistant Borough Clerk

II. APPROVAL OF AGENDA

Acting Chair Bowen queried if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Daniel Bowen, Acting Chair of the Board of Ethics.

IV. APPROVAL OF MINUTES

There were no minutes to approve.

V. ITEMS OF BUSINESS

A. Elect Chair

Ms. Randolph nominated Mr. Daniel Bowen as Chair.

VOTE: The nomination passed without objection.

B. Elect Vice Chair

Mr. Daniel Bowen nominated Ms. Tayva Taylor as Vice Chair.

VOTE: The nomination passed without objection.

C. Request for Advisory Opinion – Case No. 19-01, Mr. Daniel Tucker, Requestor

Chair Bowen called Mr. Tucker to the podium to present his request for an advisory opinion.

Mr. Tucker provided a history of his position as a volunteer with Central Mat-Su Fire Service and his work as an employee of 1-800-BoardUp.

Ms. Taylor asked questions of Mr. Tucker.

Ms. Randolph asked questions of Mr. Tucker.

Ms. Taylor asked questions of Mr. Tucker.

Ms. Randolph asked questions of Mr. Tucker.

Chair Bowen queried if there were any additional questions for Mr. Tucker.

There were no questions noted.

Chair Bowen noted that the Clerk has a draft opinion prepared for the Board and requested that she speak to it.

Ms. Henry advised that a number of years ago, previous Ethics Boards had requested that Ms. Henry prepare a draft for the Board to work from so that the process is more efficient. Noted that the Board has not seen the draft prior to it being distributed today. Stated that it is always based in Borough code and that it belongs to the Ethics Board to amend or change in any way that they see fit.

Chair Bowen requested Ms. Henry read the draft opinion into the record.

Ms. Henry read the draft into the record.

Chair Bowen queried if there were any changes to the draft.

MOTION: Ms. Taylor moved to adopt the opinion as read into the record by the Clerk.

MOTION: Ms. Taylor moved a primary amendment to insert the following language to the Summary of Opinion: Mr. Tucker agrees to take proactive steps to recuse himself in order to avoid any conflict of interest between his volunteer position and his employment, should one arise.

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended without objection.

VI. AUDIENCE PARTICIPATION

There was no one present who wished to testify.

VII. BOARD COMMENTS

Ms. Randolph thanked Mr. Tucker for bringing his question to the Ethics Board. Commended him on doing the right thing.

Chair Bowen thanked Mr. Tucker for his many years of service on the Central Mat-Su Fire Service Area.

VIII. ADJOURNMENT

The meeting adjourned at 1:47 p.m.

MATANUSKA-SUSITNA BOROUGH
ETHICS BOARD



Daniel Bowen, Chairperson

ATTEST:



BRENDA J. HENRY, CMC, Assistant Borough Clerk

Minutes Approved: 09/18/19

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on August 5, 2019, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Colleen Vague.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

Ms. Mary Anderson, Assembly District #1, Vice Chair
Ms. Patricia Chesbro, Assembly District #3
Ms. Colleen Vague, Assembly District #4, Chair
Mr. Chris Elder, Assembly District #5
Mr. Stafford Glashan, Assembly District #6
Mr. Sassan Mossanen, Assembly District #7

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Planning Commission members absent and excused were:
VACANT, Assembly District #2

Staff in attendance:

Mr. Alex Strawn, Development Services Manager
Ms. Susie Lemon, Assistant Borough Attorney
Mr. Joseph Metzger, Planner II
Ms. Mary Brodigan, Planning Commission Clerk

II. APPROVAL OF AGENDA

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Alex Strawn, a member of Planning staff.

IV. CONSENT AGENDA

A. Minutes

1. July 15, 2019, regular meeting minutes

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

1. **Resolution PC 19-19**, a conditional use permit in accordance with MSB 17.30, Conditional Use Permit for Earth Material Extraction, located at 21252 W. Susitna Parkway (Tax ID# 16N04W03A005); within Township 16 North, Range 4 West, Section 3, Seward Meridian. A CUP would allow for the removal of approximately 200,000 cubic yards of earth materials through 2028. Public Hearing: August 19, 2019. (*Applicant: Isaac Pearson on behalf of Purinton Products, LLC, Staff: Joe Metzger*)

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

(There were no introductions for legislative matters.)

Chair Vague read the consent agenda into the record.

Chair Vague inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no agency/staff reports.)

VII. LAND USE CLASSIFICATIONS

(There were no land use classifications.)

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

(There were no persons to be heard.)

(The meeting recessed at 6:04 p.m., and reconvened at 6:15 p.m.)

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS *(Public Hearings not to begin before 6:15 P.M.)*

Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. Resolution PC 19-18**, a conditional use permit in accordance with MSB 17.30, Conditional Use Permit for Earth Material Extraction, located at 56218 S. Parks Highway (Tax ID# 22N04W06B003); within Township 22 North, Range 4 West, Section 6, Seward Meridian. A CUP would allow for the removal of approximately 1,000,000 cubic yards of earth materials through 2029. *(Applicant: Emily McDonald on behalf of Don Jean Pit, Staff: Joe Metzger)*

Chair Vague read the resolution title into the record.

Chair Vague:

- read the memorandum regarding quasi-judicial actions into the record;

- queried commissioners to determine if any of them have a financial interest in the proposed Conditional Use Permit (CUP);
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed CUP; and
- if all commissioners are able to be impartial in a decision.

Mr. Metzger provided a staff report:

- staff recommended approval of the resolution with conditions.

Commissioners questioned staff regarding:

- whether East Falcon Drive is classified as a residential road;
- clarification of who is qualified to determine that a storm water pollution prevention plan (SWPPP) is not needed at this time;
- clarification of the two driveway options and whether the applicant has a driveway permit yet;
- clarification of a vegetative border on the southeast corner of the property; and
- the width of Falcon Drive.

Chair Vague invited the applicant and their representative to provide an overview of their application.

Mr. Don Jean and Ms. Emily McDonald, Applicants, provided an overview of their application.

Commissioners questioned the applicants regarding:

- whether test wells were drilled to check water levels;
- clarification of the hours of operation and the hours that crushing activities will occur;
- will anyone be able to purchase gravel or will sales be limited to state and borough projects;
- clarification of the location of a 10-foot berm;
- whether a SWPPP will be required by the state and whether a driveway will trigger the need for a SWPPP;
- which driveway option is preferred by the applicant;
- will there be dust mitigation if the driveway is located on Falcon Drive;
- whether there are any bus stops located on Falcon Drive;
- why isn't the Parks Highway option the preferred driveway option; and
- clarification of the process if a noise complaint is received.

Chair Vague opened the public hearing.

The following persons spoke in opposition of Resolution PC 19-18: Mr. Greg Kennedy, President, Falcon's Ridge Owners Association; Mr. Morris Pickel; Ms. Sue Zajac; Ms. Crystal Kennedy; and Ms. Ruby Dee Buchanon.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Anderson moved to approve Resolution PC 19-18. The motion was seconded.

Commissioner Anderson stated her opposition to the application.

MOTION: Commissioner Glashan moved a primary amendment to the first WHEREAS statement on page 1 of the resolution to insert “to support public transportation projects” after “earth material.” The motion was seconded.

VOTE: The primary amendment passed with Commissioners Chesbro and Anderson in opposition.

MOTION: Commissioner Glashan moved a primary amendment to the fifth WHEREAS statement on page 2 of the resolution to insert “an Alaska Pollution Discharge Elimination System permit will be obtained prior to construction or mining activities, as appropriate” after the word “indicates,” and to strike “a qualified person has determined a storm water pollution prevention plan (SWPPP) is not required as there is no reasonable potential to cause a discharge of storm water into any water of the United States.” The motion was seconded.

VOTE: The primary amendment passed without objection.

MOTION: Commissioner Elder moved a primary amendment to strike everything after “access point” from Condition Number 7 on page 10 of the resolution. The motion was seconded.

VOTE: The primary amendment passed without objection.

MOTION: Commissioner Mossanen moved a primary amendment to reduce the amount of earth material to be extracted from 1,000,000 cubic yards to 250,000 cubic yards of material. The motion was seconded.

Discussion ensued regarding whether to reduce the amount of earth material to be extracted or to change the expiration date in order to limit potential negative impacts to nearby residents.

WITHDRAWN: Commissioner Mossanen moved to withdraw his motion.

There was no objection noted.

MOTION: Commissioner Anderson moved a primary amendment to Condition Number 27 to change the expiration date of the conditional use permit from December 31, 2029, to December 31, 2022. The motion was seconded.

VOTE: The primary amendment failed with Commissioners Anderson and Chesbro in favor.

MOTION: Commissioner Chesbro moved a primary amendment to strike the first two WHEREAS statements on page 4 of the resolution. The motion was seconded.

Discussion ensued as to whether or not the application is compatible with the Y Comprehensive Plan.

VOTE: The primary amendment failed with Commissioners Chesbro and Anderson in favor.

Discussion ensued regarding limiting the conditional use permit to five years.

Mr. Don Jean stated that he was not opposed to a five-year time limit to his conditional use permit.

MOTION: Commissioner Mossanen moved a primary amendment to Condition Number 27 to change the expiration date of the conditional use permit from December 31, 2029, to December 31, 2024. The motion was seconded.

VOTE: The primary amendment passed without objection.

MOTION: Commissioner Chesbro moved a primary amendment to the fifth WHEREAS statement on page 5 of the resolution to strike “unless construction requirements necessitate work outside these times.”

Mr. Strawn:

- stated that the WHEREAS statements are statements of fact and the proposal did include language stating that “the hours of operation are 7:00 AM to 7:00 PM, unless construction requirements necessitate work outside these times;” and
- noted that later in the section listing conditions of approval, the hours of operation were limited to six days a week, 7:00 AM to 7:00 PM.

WITHDRAWN: Commissioner Chesbro moved to withdraw her motion.

There was no objection noted.

MOTION: Commissioner Glashan moved a primary amendment to strike Condition Number 8, which is a duplicate of Condition Number 11. The motion was seconded.

VOTE: The primary amendment passed without objection.

VOTE: The main motion failed as amended with Commissioners Elder, Glashan, and Mossanen in favor.

(The meeting recessed at 8:00 p.m., and reconvened at 8:19 p.m.)

1. **Resolution PC 19-21**, adopting findings of fact and conclusions of law to support denial of Resolution PC 19-18.

Chair Vague read the resolution title into the record.

MOTION: Commissioner Anderson moved to approve Resolution PC 19-21. The motion was seconded.

MOTION: Commissioner Anderson moved a primary amendment to insert three WHEREAS statements after the first WHEREAS statement on page 1 of the resolution to read:
“WHEREAS, MSB 17.30.060(A) requires the commission to make the following finding when granting a conditional use permit:

(1) That the use is not inconsistent with the applicable comprehensive plan;

WHEREAS, three of the commissioners found that the resolution was not consistent with the comprehensive plan, specifically Goal 2 and Goal 4; and

WHEREAS, three of the commissioners found that the use does not preserve the value, spirit, character, and integrity of the surrounding area, as the surrounding areas are undeveloped residential or recreational properties.”

The motion was seconded.

Discussion ensued regarding:

- whether the other gravel pits in the area are also located within the Y Comprehensive Plan area;
- different perspectives of whether this use preserves the value, spirit, character, and integrity of the surrounding area;
- whether the community council specifically said that they don’t want industrial uses along the highways and they don’t want gravel extraction;
- whether public projects such as the Talkeetna airport would have been completed if the community council didn’t want any gravel extraction;
- whether the Planning Commission should have a consistent approach in interpreting comp plans; and
- whether a property owner has the right to harvest gravel from his own property.

Commissioner Glashan requested clarification from staff regarding how much weight the commission can or should put on comprehensive plans when making decisions, and what if any are the limitations.

VOTE: The primary amendment passed with Commissioners Glashan and Elder in opposition.

MOTION: Commissioner Chesbro moved a primary amendment to make the following changes to resolution PC 19-21:

- insert “three of the commissioners found that” and “not” in the fifth WHEREAS statement on page 4 of the resolution to read: “three of the commissioners found that the use is not consistent with Goal Two of the Y Comprehensive Plan;” and
- insert “three of the commissioners found that” and “not” in the first WHEREAS statement on page 5 of the resolution to read: “three of the commissioners found that the use is not consistent with Goal Four of the Y Comprehensive Plan;” and

- replace “approval” with “denial” in the NOW, THEREFORE, BE IT RESOLVED statement to read: “conclusions of law supporting denial of Planning Commission Resolution 19-21; and
- insert “not” in the second finding of fact to read: “the proposed use, with conditions, is not consistent with the applicable comprehensive plan;” and
- strike the word “not” in the third finding of fact to read: “the proposed use, with conditions, will detract from the value, character and integrity of the surrounding area.”

The motion was seconded.

VOTE: The primary amendment passed without objection.

MOTION: Commissioner Anderson moved a primary amendment to strike the BE IT FURTHER RESOLVED paragraph with all conditions of approval. The motion was seconded.

VOTE: The primary amendment passed without objection.

VOTE: The main motion to approve Resolution PC 19-21 supporting denial of Resolution PC 19-18 passed as amended without objection.

X. PUBLIC HEARING LEGISLATIVE MATTERS

(There were no legislative public hearings.)

XI. CORRESPONDENCE AND INFORMATION

(There was no correspondence and information.)

XII. UNFINISHED BUSINESS

(There was no unfinished business.)

XIII. NEW BUSINESS

(There was no new business.)

XIV. COMMISSION BUSINESS

- A. Adjudicatory *(if needed)*
- B. Upcoming Planning Commission Agenda Items

(Commission Business was presented and no comments were noted.)

XV. DIRECTOR AND COMMISSIONER COMMENTS

Commissioner Anderson:

- acknowledged that there are tough things that come before the Planning Commission;
- noted that commissioners read through the materials that are provided and weighs that information against regulations and comp plans;
- stated that she hopes everyone votes their conscience;
- opined that there will be times when everyone doesn't agree; and
- hopes in the long term, this results in a better product.

Chair Vague thanked staff for all of their hard work and stated her appreciation for the information provided.


XVI. ADJOURNMENT

The regular meeting adjourned at 8:55 p.m.



COLLEEN VAGUE, Planning Commission
Chair

ATTEST:



MARY BRODIGAN, Planning Commission
Clerk

Minutes approved: September 16, 2019

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By: Joe Metzger
Introduced: August 5, 2019
Public Hearing: September 16, 2019
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. PC 19-19**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A CONDITIONAL USE PERMIT FOR THE EXTRACTION OF 200,000 CUBIC YARDS OF EARTH MATERIAL FROM AN APPROXIMATE 13-ACRE SITE WITHIN A 38.56-ACRE PARCEL AT 21252 W. SUSITNA PARKWAY (TAX ID# 16N04W03A005); WITHIN TOWNSHIP 16 NORTH, RANGE 4 WEST, SECTION 3, SEWARD MERIDIAN.

WHEREAS, an application has been received from Isaac Pearson on behalf of Purinton Products, LLC for a conditional use permit for the extraction of earth material at 21252 W. Susitna Parkway, (Tax ID# 16N04W03A005); within Township 16 North, Range 4 West, Section 3, Seward Meridian; and

WHEREAS, it is the intent of the MSB to recognize the value and importance of promoting the utilization of natural resources within its boundaries; and

WHEREAS, it is the purpose of MSB Chapter 17.30 to allow resource extraction activities while promoting the public health, safety, and general welfare of the Borough through the regulation of land uses to reduce the adverse impacts of lands uses and development between and among property owners; and

WHEREAS, it is further the purpose of MSB 17.30 to promote orderly and compatible development; and

WHEREAS, MSB 17.30.020(E) requires a conditional use permit for the annual extraction of more than 2,000 cubic yards of earth materials; and

WHEREAS, an Alaska State Department of Revenue mining license is not required for this application because Alaska law was amended in 2012 and rock, sand and gravel quarries are now exempt from the requirement; and

WHEREAS, an Alaska State Department of Natural Resources (ADNR) mining permit is not required for this application because the extraction activities will not take place on state land; and

WHEREAS, a reclamation plan has been developed as required by Alaska State Department of Natural Resources (ADNR), pursuant to A.S. 27.19, and has been submitted as part of this application; and

WHEREAS, a storm water pollution prevention plan (SWPPP) has been developed and submitted with the application material; and

WHEREAS, a United States Army Corps of Engineers permit pursuant to Section 404 of the Clean Water Act is not required for this application, as the applicant is not proposing any extraction activity to take place within any identified wetlands, lakes, streams, or other waterbodies; and

WHEREAS, this property is located within the Big Lake Community Council planning area; and

WHEREAS, according to the application material, a 25-foot minimum vegetative buffer will remain in place along the east, west, and south property lines; and

WHEREAS, other than through the access point, the operation is not visible from West Susitna Parkway; and

WHEREAS, the application material indicates a 10-foot high earthen berm, or equivalent, will be erected on the east and west sides of the property where material extraction and processing activities are within 300 feet of adjacent residential properties. The berm height will be increased to 20' where temporary and portable processing equipment is being used; and

WHEREAS, according to the application material, water trucks will be used as needed during operations as a dust control measure; and

WHEREAS, a storm water pollution prevention plan (SWPPP) has been developed and submitted with the application material; and

WHEREAS, the applicant is not proposing to mine below or within four feet of the seasonal high water table; and

WHEREAS, according to the application material, upon completion of mining, the mining area will be the same elevation as West Susitna Parkway and will be compacted with a two percent slope, effectively leaving its use and value intact; and

WHEREAS, according to the application material, slopes will be left at a 2:1 (H:V) slope which meets the standards of MSB code

17.28.067(D) that requires a maximum 50 percent (2:1) slope or the natural stabilized angle of repose of the existing earth material; and

WHEREAS, the subject parcel is located within the *Highway-Oriented Commercial and Light Industrial Uses* area as identified in the Big Lake Comprehensive Plan; and

WHEREAS, the Big Lake Comprehensive Plan identifies *Green Infrastructure - Natural Features to be Protected* on Map 7, within the plan; and

WHEREAS, the Big Lake Comprehensive Plan does not identify the subject parcel as *Green Infrastructure*; and

WHEREAS, the Big Lake Comprehensive Plan, on "Map 10" of the plan, identifies W. Susitna Parkway as the part of the "Big Lake Truck Route"; and

WHEREAS, in the Land Use and Environment Goals section of the Big Lake Comprehensive Plan it states: "The overarching goal of this plan is protect Big Lake's special character as a place to live and visit while accepting and even encouraging growth. Without guidance, as the area grows, the community risks losing these qualities that makes Big Lake a distinctive place - its undeveloped open spaces, good views, wildlife, and out-the-door access to recreation. At the same time, growth in the community can bring many benefits, providing new places for people to live, creating

new opportunities for local employment, and generally leading to a more vital community"; and

WHEREAS, the intent of the Comprehensive Plan is to identify and encourage a general pattern of development that best meets the community goals and to "accommodate growth while holding onto characteristics that make Big Lake a good place to live and visit"; and

WHEREAS, in the Land Use and Environment Goals section of the Big Lake Comprehensive Plan it states: "Provide for Freedom to Enjoy our Properties - The plan supports a balance of freedom to use property as individuals chose up to that point where one person's use limits the rights of neighbors to enjoy their property. Responsible land use should be in harmony with surrounding land use without damaging the health, safety and welfare of adjacent property"; and

WHEREAS, in the Strategies to Achieve Land Use Goals section, Strategy 1 states: "Develop a land use "roadmap" setting out general intentions for the location and intensity of development - to provide for growth, protect Big Lake's environment and rural character, encourage concentrated commercial development, and allow for the efficient provision of community infrastructure"; and

WHEREAS, all of the site plan and site development requirements have been provided; and

WHEREAS, land uses within one-half mile of the site contain a mixture of commercial, undeveloped and residential uses; and

WHEREAS, lands abutting the site to the east, west, and south are undeveloped. West Susitna Parkway, classified abuts the parcel to the north; and

WHEREAS, all land to the south is owned by the Matanuska-Susitna Borough, most of which is classified for forest management; and

WHEREAS, the Robertson Subdivision is located east of the subject parcel. It consists of 19 lots, of which less than half have been developed; and

WHEREAS, an administrative permit to extract gravel was granted for two lots within the Robertson Subdivision in 2017. The permit expired in May of 2019; and

WHEREAS, parcels to the west range from five to 13 acres in size and are mixed with undeveloped and residential uses; and

WHEREAS, Purinton Parkway Subdivision and K'enaka Subdivision are to the north. About half are developed with residential homes and the remaining are undeveloped; and

WHEREAS, access is made directly onto West Susitna Parkway; and

WHEREAS, the applicant is not proposing to mine below or within four feet of the water table; and

WHEREAS, according to the application material, slopes will be left at a 2:1 (H:V) slope which meets the standards of MSB code 17.28.067(D) that requires a maximum 50 percent (2:1) slope or the natural stabilized angle of repose of the existing earth material; and

WHEREAS, the proposed hours of operation for material processing, rock crushing, and batch plant operations will be limited to Monday-Friday 8:00 AM to 5:00 PM, with the exception of temporary and portable asphalt and concrete batch plants that may require extended operation hours; and

WHEREAS, the proposed hours of operation are 7:00 AM to 7:00 PM, daily; and

WHEREAS, all of the site plan and site development requirements have been provided; and

WHEREAS, the driveway accessing the site has been upgraded via an MSB Driveway Permit to allow truck traffic to make a right-turn from the subject parcel onto West Susitna Parkway without crossing into the oncoming lane, as required by condition #11 of the Administrative Permit; and

WHEREAS, according to the site development plan, proposed permanent and semi-permanent structures associated with the proposed use meet setback requirements; and

WHEREAS, according to the site plan, earth material extraction activities will not take place within 100-feet of any identified wetlands or waterbodies; and

WHEREAS, maps are included in the record identifying surrounding property ownership, existing land uses, wetlands, and waterbodies within ½ mile of the proposed site; and

WHEREAS, a site plan is included in the record showing the location of the earth materials extraction site, including phases of mining within the subject parcel; and

WHEREAS, a topographic contour map, bare earth map, and aerial photography are included in the record. These items show topographic features and vegetation of the subject property and adjacent properties; and

WHEREAS, according to the application material, the proposed operation does not anticipate generating traffic in excess of 100 vehicles during the morning or afternoon peak hours or more than 750 vehicles per day; and

WHEREAS, the application material indicates proximity back-up alarms will be fitted on all mobile equipment; and

WHEREAS, noise levels exceeding the levels in MSB 17.28.060 are prohibited; and

WHEREAS; according to the application material, if lighting is needed, exterior lighting will be located and shielded to direct the light towards the ground in order to minimize light spillage

onto adjacent properties and upward into the night sky. Illumination or other fixtures mounted higher than 20 feet or 150 watts or more will have downward directional shielding; and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.30 and MSB 17.28; and

WHEREAS, the Planning Commission conducted a public hearing on September 16, 2019, on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution PC 19-19:

1. All of the requirements to demonstrate compliance with state and federal laws have been met (MSB 17.30.055(A)).
2. The proposed use, with conditions, is consistent with the applicable comprehensive plan (MSB 17.30.60(A)(1)).
3. The proposed use, with conditions, will not detract from the value, character and integrity of the surrounding area (MSB 17.30.060(A)(2)).
4. The application material has met all of the requirements of this chapter (MSB 17.30.060(A)(3)).
5. The proposed use, with conditions, will not be harmful to the public health, safety, convenience and welfare (MSB 17.30.060(A)(4)).

6. Sufficient setbacks, lot area, buffers or other safeguards are being provided (MSB 17.30.60(A)(5)).
7. The surrounding property ownership, existing land uses, and wetlands and water bodies within the notification area have been identified (MSB 17.28.060(A)(1)).
8. The area to be mined, description of the topography and vegetation, and approximate time sequence for the duration of the mining activity have been determined. No permanent, semi-permanent, or portable equipment are anticipated to be located within the required setbacks (MSB 17.28.60(A)(2)).
9. The proposed traffic route and traffic volumes have been identified. Traffic generated from the proposed use will not exceed 100 vehicles during the morning or afternoon peak hours or more than 750 vehicles a day, as specified in MSB 17.61.090, Traffic Standards (MSB 17.28.60(A)(3)).
10. Existing vegetation and earthen berms will be used to meet the visual screening measures (MSB 17.28.60(A)(4)).
11. Noise mitigation measures include retaining vegetative buffers and constructing earthen berms to ensure that sounds generated from earth material extraction activities do not exceed sound levels set forth in MSB

17.28.060(A)(5)(a). Noise levels exceeding the levels in 17.28.060(A)(5)(a) are prohibited.

12. The proposed use meets lighting standards in accordance with MSB 17.28.060(A)(6).

13. The operation will not conduct earth material extraction activities within 100 linear feet of any identified wetland, stream, river or other waterbody and the operation will not mine below or within four feet of the seasonal high water table (MSB 17.28.60(A)(7)(a - b)).

BE IT FURTHER RESOLVED, that the Planning Commission finds this application does meet the standards of MSB 17.30 and MSB 17.28 and does hereby approve the conditional use permit earth material extraction activities with the following conditions:

1. The owner and/or operator shall comply with all applicable federal, state, and local regulations.
2. A copy of the approved permit shall be provided to each contractor company working at the site.
3. All aspects of the operation shall comply with the description detailed in the application material and an amendment to the Conditional Use Permit shall be required prior to any alteration or expansion of the material extraction operation.

4. Material extraction shall be limited to the approximate 13-acre area identified in the application material and depicted on the applicant's site plan(s).
5. The 10-foot tall earthen berm on the north, east, and west sides of the mining area identified on the site plan shall be constructed and maintained.
6. The 20-foot tall earthen berm around the temporary and portable equipment area identified on the site plan shall be constructed and maintained.
7. The minimum 25-foot vegetative buffer surrounding the proposed mining area and shown on the site plan(s), shall be left undisturbed.
8. Vehicles and equipment shall be staged at a designated location and all equipment shall be inspected for leaks at the end of each day.
9. On-site maintenance of vehicles shall be done in an area where all leaks can be contained with drip pans or other discharge prevention devices.
10. Any hazardous materials, drips, leaks, or spills shall be promptly attended to and properly treated.
11. All construction exits shall comply with standard Alaska Pollutant Discharge Elimination System requirements to minimize off-site vehicle tracking of sediments and discharges to storm water.

12. Access shall be maintained in a manner that will allow truck traffic to make a right turn from the subject parcel onto West Susitna Parkway without crossing into the oncoming lane.
13. All track-out sediments from the site shall be removed from the right-of-way daily.
14. Dust control shall be achieved at the mining site, rock crushing area, and the access area at the site.
15. The operation shall comply with the maximum permissible sound level limits allowed in MSB Code, per the requirements of MSB 17.28.060 - Site Development Standards and MSB 8.52 - Noise, Amplified Sound, and Vibration.
16. All extraction activities, including all activities that cause noise, dust, or traffic, shall be limited to 7:00 AM to 7:00 PM, Monday through Saturday.
17. Material processing, rock crushing, and batch plant operations shall be limited to Monday-Friday, 8:00 AM to 5:00 PM.
18. All temporary and portable equipment shall only be located in the temporary/portable equipment area as shown on the site plan.

19. If cultural remains are found during material extraction activities, the MSB Planning Department shall be contacted immediately so the remains can be documented.
20. A four-foot vertical separation shall be maintained between all excavation and the seasonal high water table.
21. Borough staff shall be permitted to enter onto any portion of the property to monitor compliance with permit requirements. Such access will at minimum, be allowed on demand when activity is occurring and, with prior verbal or written notice, and at other times as necessary to monitor compliance. Denial of access to Borough staff shall be a violation of this Conditional Use Permit.
22. The property owner and/or operator shall comply with the reclamation standards of MSB 17.28.067.
23. All junk, trash, and junk vehicles, as defined in MSB 8.50 shall be removed and properly disposed of prior to the completion of reclamation on the subject parcel.
24. A traffic control plan consistent with state regulations shall be in place, prior to generating traffic volumes that exceed the levels specified in MSB 17.61.090.
25. If illumination devices are required, they shall not be greater than 20 feet in height, shall utilize downward

directional shielding devices, and shall meet the requirements of MSB 17.28.060(A)(6) Lighting standards.

26. Authorization for earth material extraction activities approved by this Conditional Use Permit shall expire on December 31, 2028.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 16th day of September, 2019.



COLLEEN VAGUE, Chair

ATTEST



MARY BRODIGAN, Planning Clerk
(SEAL)

PASSED UNANIMOUSLY: Vague, Chesbro, Elder, Glashan, and Mossanen

**MATANUSKA-SUSITNA BOROUGH
PLATTING BOARD MINUTES**

**REGULAR MEETING
AUGUST 1, 2019**

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on August 1, 2019, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by Chair Jordan Rausa.

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1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Pio Cottini, Assembly District #1
Mr. LaMarr Anderson, Assembly District #2
Mr. Jordan Rausa, Assembly District #4, Chair
Mr. Dennis Vau Dell, Assembly District #5
Mr. Wilfred Fernandez, Assembly District #6
Mr. John Shadrach, Alternate #2

Platting Board members absent and excused were:

Mr. George Thompson, Assembly District #7
VACANT, District #3
VACANT, Alternate #1

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Sloan Von Gunten, Platting Administrative Specialist
Ms. Cheryl Scott, Platting Technician
Ms. Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Platting Board Member Wilfred Fernandez.

C. APPROVAL OF THE AGENDA

Chair Rausa inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

2. APPROVAL OF MINUTES

(There were no approval of minutes)

3. AUDIENCE PARTICIPATION (Three minutes per person, for items not scheduled for public hearing)

(There were no audience participation.)

4. UNFINISHED BUSINESS: Quasi-Judicial Matters

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

(There were no Unfinished Business)

5. RECONSIDERATIONS/APPEALS

(There were no Reconsiderations/Appeals)

6. PUBLIC HEARINGS: Quasi-Judicial Matters

Platting Board members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

- A. NORDIC PARK:** The request is to reconfigure Tax Parcels D1 & D2, Lots 2, 3, 6-9, Block 3, Lots 4A, 4B, 5A-5C, 10A-10C, Block 3, Rainbow Shores #2, Plat #67-9 and Plat # 73-30 into 7 lots and 2 tracts to be known as Nordic Park, containing 88.26 acres +/- . The petitioner is also vacating existing right-of-ways and utility easements, dedicating new right-of-ways and utility easements and constructing portions of the new right-of-ways. The Plat is located east of N. Rainbow Shores Circle and south of N. Rainbow Shores Road (Tax ID #19N05W36D001-D002); within the SE ¼ Section 36, Township 19 North, Range 05 West, Seward Meridian. Community Council: Willow, Assembly District #7 Tam Boeve (*Owner/Petitioner: William Royce, Jeff & Jeanne Friedman, Christopher & Cheryl Herman, Daryl Royce & Kelly Fehrman-Royce; Surveyor: Keystone, Staff: Cheryl Scott*)

Chair Rausa:

- read the memorandum regarding quasi-judicial actions into the record;
- queried platting board members to determine if any of them have a financial interest in the proposed case;
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed case; and
- if all platting board members are able to be impartial in a decision.

There was no objection noted.

Chair Rausa read the case title and description into the record.

Ms. Von Gunten provided the mailing report.

- Stating that 42 public hearing notices were mailed out on July 10, 2019.

Ms. Scott provided a staff report

- Gave an overview of the case, #2019-085.

- Staff recommended approval of the case with findings of fact & conditions.
- Would like to add finding #12.

Chair Rausa invited the petitioner for a brief overview.

Gary LoRusso, the petitioner's representative gave a brief overview.

Chair Rausa opened the public hearing for public testimony.

There being no one else to be heard, Chair Rausa closed the public hearing.

Chair Rausa invited the petitioner or their representative to provide their comments.

Mr. Bill Royce, the petitioner, and Gary LoRusso, the petitioner's representative, provided a brief description of the platting action.

Chair Rausa closed the petitioner's comments and discussion moved to the Platting Board.

MOTION: Platting Member Shadrach moved to approve the preliminary plat of Nordic Park and the vacation of right-of-ways and utility easements, with 15 recommendations. Add finding #12. The motion was seconded by Platting Member Vau Dell.

FINDINGS: Add #12: Mary Alexander, Larry Soule, John Ketchum, Kevin Kozicz, and Brent Eaton submitted objections to this platting action.

VOTE: The main motion passed with all in favor. There are 12 findings of fact.

TIME: 1:26 P.M.

CD: 0:26:30

B. PITTMAN FLATS: The request is to create eight lots and two tracts from Tax Parcel A2 and Tax Parcel B2, to be known as Pittman Flats, containing 80 acres +/- . The Plat is located north and south of N. Pittman Road. (Tax ID #18N02W23A002 & B002); within the NE ¼ NW ¼ and NW ¼ NE ¼ of Section 23, Township 18 North, Range 02 West, Seward Meridian. Community Council: Meadow Lakes, Assembly District #7 Tam Boeve (*Owner/Petitioner: Foremost Construction, LLC & Irinia Filyuk; Surveyor: Bull Moose; Staff: Amy Otto-Buchanan*)

Chair Rausa:

- read the memorandum regarding quasi-judicial actions into the record;
- queried platting board members to determine if any of them have a financial interest in the proposed case;
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed case; and
- if all platting board members are able to be impartial in a decision.

There was no objection noted.

Chair Rausa read the case title into the record.

Ms. Von Gunten provided the mailing report.

- Stating that 89 public hearing notices were mailed out on July 10, 2019.

Ms. Otto-Buchanan provided a staff report:

- Gave an overview of the case, #2019-080.
- Staff recommended approval of the case with findings of fact & conditions.

Chair Rausa invited the petitioner for a brief overview.

Mr. Ellery Gibbs, the petitioner's representative gave a brief overview.

Chair Rausa opened the public hearing for public testimony.

There being no one else to be heard, Chair Rausa closed the public hearing.

Chair Rausa invited the petitioner or their representative to provide their comments.

Mr. Ellery Gibbs, the petitioner's representative, answered questions from the platting board.

Chair Rausa closed the petitioner's comments and discussion moved to the Platting Board.

MOTION: Platting Member Cottini moved to approve the preliminary plat for Pittman Flats, with 8 recommendations. The motion was seconded by Platting Member Shadrach.

Discussion followed on the subject of naming roads.

VOTE: The main motion passed with all in favor. There are 9 findings.

TIME: 1:36 P.M.

CD: 0:37:11

C. CAMPUS BY COTTRELL: The request is to create two lots from Lots 1 & 2, Block 3 and Lot 16, Block 2, Campus by Cottrell Tract A, Plat No. 78-165, to be known as Lot 1A, Block 3 and Lot 16A, Block 2, containing 6.26 acres +/- . Petitioner proposes to vacate a portion of the right-of-way of E. Regents Road and eliminate the adjoining utility easement. The Plat is located west and east of E. Regents Road (Tax ID #1577B02L016, B03L001-L002); within the SW ¼ Section 11, Township 17 North, Range 01 East, Seward Meridian. Community Council: Gateway, Assembly District #2 Matthew Beck (*Owner/Petitioner: Daniel G. & Lisa D. Trotter & Jeffrey D. Trotter Living Trust; Surveyor: Hanson; Staff: Amy Otto-Buchanan*)

Chair Rausa:

- read the memorandum regarding quasi-judicial actions into the record;
- queried platting board members to determine if any of them have a financial interest in the proposed case;
- have had any ex parte contact with the applicant, members of the public, or interested parties in the proposed case; and
- if all platting board members are able to be impartial in a decision.

There was no objection noted.

Chair Rausa read the case title into the record.

Ms. Von Gunten provided the mailing report.

- Stating that 43 public hearing notices were mailed out on July 10, 2019.

Ms. Otto-Buchanan provided a staff report:

- Gave an overview of the case, #2019-090.
- Staff recommended approval of the case with findings & conditions.
- Would like to Add finding #11.

Chair Rausa invited the petitioner or their representative to give an overview.

Mr. Craig Hanson, the petitioner's representative, gave a brief overview.

Chair Rausa opened the public hearing for public testimony.

There being no one else to be heard, Chair Rausa closed the public hearing.

Chair Rausa invited the petitioner or their representative to provide their comments and to respond to questions and statements.

Mr. Craig Hanson, the petitioner's representative, answered any questions from the platting board.

Discussion followed on the subject on the section line easement.

Chair Rausa closed the petitioners and the representative comments and discussion moved to the Platting Board.

MOTION: Platting Member Anderson moved to approve the preliminary plat for Campus by Cottrell Tract A RSB Block 2, Lot 16 and Block 3, Lots 1 & 2, the vacation of a portion of right-of-way of E. Regents Road and the elimination of the 15' wide utility easement. There are 8 recommendations. The motion was seconded by Platting Member Cottini.

Discussion followed on the subject of right-of-ways and easements.

FINDING: Add #11: There was one non-objection from the public.

VOTE: The main motion passed with all in favor. There are 11 findings.

TIME: 1:46 P.M.

CD: 0:47:11

7. ITEMS OF BUSINESS & MISCELLANEOUS

A. Special Meeting Session on Title 43 White board List

- The platting board opened the session on the White Board List

Item #7: Discussion ensued between the platting board members regarding item #7.

The platting board would like to have the surveyors get together with staff to come up with a list for item #7.

Item #8: Discussion ensued between the platting board members regarding item #8.

MOTION: Platting Member Vau Dell moved to remove item #8 from code. The motion was seconded by Platting Member Cottini.

VOTE: The main motion passed with 4 in favor (Cottini, Sadrach, Vau Dell, Anderson) and 2 against (Fernandez and Rausa).

TIME: 2:36 P.M.

CD: 01:37:40

BREAK

TIME: 2:45 P.M.

CD: 01:46:20

Item #9: Discussion ensued between the platting board members regarding item #9.

Title 43 Definition:

MOTION: Platting Member Vau Dell moved to add definition for the "Director" in Title 43 code. The motion was seconded by Platting Member Cottini.

Platting Member Vau Dell withdrew his motion.

Item #9

MOTION: Platting Member Anderson moved to approve the changes to white board list item #9. The motion was seconded by Platting Member Cottini.

The Platting Board went into discussion on MSB 43.15.053(E)

Platting Board Member Shadrach called for the question.

Platting Board Member Shadrach withdrew his call for the question.

VOTE #9: The main motion passed with 4 in favor (Cottini, Shadrach, Fernandez, Anderson) and 2 against (Vau Dell and Rausa).

The Platting Board went into discussion on MSB 43.15.053(E) regarding in adding 14 days prior to recording to the paragraph.

Item #10: Discussion ensued between the platting board members regarding item #10 MSB 43.15.054(C).

MOTION: Platting Member Cottini moved to approve the changes to white board list item #10 MSB 43.15.054(C). The motion was seconded by Platting Member Anderson.

Platting Board Member Cottini Withdrew his motion.

Item #10: Discussion ensued between the platting board members regarding item #10 MSB 43.15.054(E).

Chair Rausa moved the Platting Board to the next agenda item.

TIME: 2:45 P.M.

CD: 03:15:30

BREAK

TIME: 3:00 P.M.

CD: 01:30:34

8. PLATTING STAFF & OFFICER COMMENTS

A. Adjudicatory (*if needed*)

(*There were no persons to be heard.*)

B. Upcoming Platting Board Agenda Items

Mr. Wagner provided a brief update on cases that will be coming before the Platting Board.

Ms. Probasco updated the board with the policy & procedure manual as it will be coming before the platting board August 15, 2019 meeting.

Ms. Von Gunten asked the board if they would like to vote for a new vice chair today or at the next meeting. They will vote at the next meeting.

9. BOARD COMMENTS

Platting Board Member Cottini encouraged the other members to speak to people who are interested in serving as a board member.

Platting Board Member Anderson – No Comment.

Platting Board Member Vau Dell – No Comment.

Platting Board Member Shadrach – No Comment.

Platting Board Member Fernandez – No Comment.

Platting Board Member Rausa – No Comment.

10. ADJOURNMENT

With no further business to come before the Platting Board, Chair Jordan Rausa adjourned the meeting at 4:20 p.m. (CD: 3:21:19)

Jordan Rausa

JORDAN RAUSA, Platting Board Chair

ATTEST:

Sloan Von Gunten

SLOAN VON GUNTEN,
Platting Board Clerk

Minutes approved: September 5, 2019

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

West Lakes Public Safety Building Station 73
10073 W. Parks Hwy.
Wasilla, AK 99623
July 8, 2019

RECEIVED
SEP 11 2019
CLERKS OFFICE

MEETING MINUTES

I. CALL TO ORDER

The meeting of the West Lakes Fire Service Area Board of Supervisors was called to order at **6:19 pm** at West Lakes Public Safety Building Station 73 at 10073 W. Parks Hwy. Wasilla, Alaska by Chairman William Browne on July 8th, 2019.

II. ROLL CALL AND DETERMINATION IF QUORUM

Board members present and establishing quorums:

West Lakes FSA: Bill Browne, Chairman, Cathi Kramer, Vice Chair
Cindy Michaelson, and Steve Simpson.

Also, Present:

From West Lakes: Chief John Fairchild, Capt. Jeff Stout, Admin Assistant Theresa Elliott, and Admin Assistant Roxxanne Puckett.

III. PLEDGE OF ALLEGIANCE

Bill Browne asked Chief Fairchild to lead the "Pledge of Allegiance"

IV. APPROVAL OF AGENDA

MOTION: Bill Browne: to approve the agenda as written.

VOTE: Motion passed unanimously.

V. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

MOTION: Bill Browne – to approve West Lakes FSA minutes as written.

VOTE: Motion passed unanimously to approve previous meeting minutes as written.

VI. ANNOUNCEMENT

No announcements.

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

VII. REPORTS

Directors report from WLFD for June 2019

Run Report: 69 calls: 5 Building fires, 1 passenger vehicle fire, 2 wild land fires, 1 over pressure, explosion, over heat or other fire, 17 Medic Assist calls, 6 Motor vehicle accident with injuries calls, 1 motor vehicle /pedestrian accident, 1 motor vehicle accident with no injuries, 4 gas leak (natural gas), 1 carbon monoxide incident, 1 power line down, 1 assist police, 11 unauthorized burning, 5 dispatched and cancelled en route, 5 no incident found on arrival at dispatch address, 4 authorized controlled burning, 1 false alarm or call, 1 smoke detector activation, no fire, 1 carbon monoxide detector activation w no CO found.

Training:

Tuesday Training:

- 6/4/19: Big water drills, fill site at Cloudy and Rainbow Lake, dumpsite at Meadow Lakes Elementary
- 6/11/19: Multiple calls and team building at station 81
- 6/18/19: Big water drills, fill site at Cloudy and Rainbow Lake, dumpsite at Meadow Lakes Elementary
- 6/25/19: Big water drills, fill site at Cloudy and Rainbow Lake, dumpsite at Meadow Lakes Elementary

Rescue Training: 6/24/19: Completed skill check-offs on R42's, Hurst Tools, Portable cutters, air chisel, physical ability

Prevention:

- WLFD presented Water safety, critical decision-making, and public service to the Presbyterian Hospitality House at their annual campout at North shore Campground. There was approximately 200 kids plus adults. WLFD utilized four members and one apparatus.
- WLFD (at the request of DES) attended the Sutton Safety Fair. WLFD presented information on safe burn barrel usage and home ignition zone preparation. This fair was attended by approximately 50 people. WLFD utilized one member.
- WLFD, in conjunction with the Red Cross held a "Sound the Alarm Event": at Station 73. A target hazard neighborhood was canvassed and smoke alarms and or CO monitors were installed in 5 residences. WLFD utilized three members
- WLFD donated (from our store of donated CO monitors) 7 CO monitors to the Red Cross who does not have an adequate supply to meet the needs of the community.
- Installed 5 detectors in one home the month of June. Also installed 4 new CO detectors in one home bought by home owner.
-

Mechanic:

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

- Completed the annual on E81, PT81, R81 and T82
- Fixed the air problem on E71 by changing air compressor, air dryer and governor.
- L.O.F. on SV73.
- Put new trailer tires on FB81 trailer.
- Changed out recirculation lines on Truck73.
- Fixed air problem on PT71 by changing its air compressor air dryer and governor also.
- Fixed the auto fill on PT73.
- Also helped getting all the pumper service tests completed.
-

ISO

- Megan, Roxxanne and Mike Flowers assisted with getting five years' worth of hose test records entered into emergency reporting.
- Re-entering 5 years' worth of pumper service test records into the computer.
- Captain Stout working on entering the 2018 training records into emergency reporting
- Reviewing all required equipment for all apparatus.
- Mounted and tested the 1000 GPM pump in SV-82 for tender loading.
- All portable pumps tested and ready for operations.
- Getting all the fill sites updated and scanned for electronic copies
- Getting the Station generator testing logs for the last 5 years for all stations.
-

Operations:

- Rosenbauer Engine is back to the factory with a new engine, transmission and driveline. They are starting on the punch list items for final completion inspection. Possible inspection in late July or early August.
- Completed hose testing at Station 73.
- Completed pumper service testing on all our apparatus.
- Annual burn tower inspection completed by WRG, all in very good condition. In the future, we might need to look at replacing the old burn liners with the new life time liners in the burn rooms.
- Fire Boat 81 brought in and cleaned interior by Chief Swett and placed back in to storage until determination of where and when the boat should go into the water or surplus. It was bought by the Big Lake Volunteers before FSA funding and need to be sure if surplused the money would go back to the FSA
- Worked on Ladder 82 coolant leak. Moved bypass lines from inline tee that runs to both heater cores and ran straight inline hose to heater core that works. Leak no longer exists.
- Equipment received for rescue and had Roxxanne inventory all there will work on getting onto apparatus after ISO.

WEST LAKES FSA

BOARD OF SUPERVISORS MEETING

- New G-1 SCBAs from rescue received, these will go on Rescue 65 when it comes to West Lakes Station 73.
- Pre-fire planned to new Marijuana facilities at Big Lake road mile 2 and Satisfied Drive Meadow Lakes.
- James Keel promoted to Assistant Chief (Lakes 31) and Laurel Keel promoted to Battalion Chief (Lakes 41).
- New FSA position should be post in the net week

Chief Fairchild went over the new FY20 Budget (*See Attached)

VIII. UNFINISHED BUSINESS

Bill Browne: Does anyone have any unfinished business? No unfinished business to be heard,

IX. New Business

Bill Browne: Who wants to be Chairman? Steve Simpson nominated Cathi Kramer.

VOTE: Passed Unanimously

Bill Browne: Suggested Cindy Michaelson for Vice Chair

VOTE: Passed Unanimously

Bill Browne: Said he plans on staying with the board,

X. ADJOURNMENT

MOTION: Chairman Browne asked to adjourn meeting.

VOTE: Motion passed unanimously. Meeting adjourned at **7:00 pm.**

WEST LAKES FSA
BOARD OF SUPERVISORS MEETING

Cathi Kramer, chair

CATHI KRAMER, Chairman West Lakes FSA B.O.S.

ATTEST:

Theresa Elliott

THERESA ELLIOTT, Admin Assistant, West Lakes FSA B.O.S.

Minutes approved on 9/9/2019 (West Lakes FSA B.O.S.)

MINUTES of North Lakes Community Council

Meeting date: January 31, 2019

RECEIVED
SEP 06 2019
CLERKS OFFICE

Call to order:

A Regular meeting of the North Lakes Community Council was held at 3700 E. Bogard Rd. in Wasilla, AK on January 31, 2019. The meeting convened at 7:04 PM and a quorum was determined by Vice President Stewart Smith presiding and Jimmy Matlock, secretary.

The officers of the new NLCC Board were presented with Butch Shapiro as President, Stewart Smith as Vice President, Jimmy Matlock as Secretary, Pat Purcell as Treasurer, and Sam Huston as Member at Large. Motion was made and seconded to accept the new board as constituted.

MOTION CARRIED unanimously

Approval of agenda:

Motion was made and seconded to approve the agenda of the Regular meeting.

MOTION CARRIED unanimously.

Approval of minutes:

Due to a discussion of the minutes as written from the November 29, 2018 meeting - whether they be called accurate minutes or a summary of what happened at the meeting, the acting chairman deferred the debate until such time as the chairman and composer of said minutes could be present. Motion was made by Louie Calandri and was seconded to Postpone the approval of the minutes of the November 29, 2018 Regular meeting to Feb 28, 2019.

MOTION CARRIED unanimously.

Audience Participation

Time was afforded for audience participation and several people took the opportunity to express their ideas and opinions.

Correspondence

- a) A letter was promulgated and presented from MSB Platting on the new Bogard-Seldon Subdivision.
- b) An additional letter from Valley Rebuild was read regarding the establishment of a new business in the valley similar in concept to the Habitat for Humanity ReStore in Anchorage.
- c) MSB Central Landfill- new limitations on dumping (cardboard, brush, grass/leaves, scrap metal, large appliances, bikes)

Officers/Government Entities Reports

The following were present and gave reports:

- a) Assemblyman Jesse Sumner reported on the Assembly's recommendation for a resolution Re: Engstrom Bogard intersection
- b) Treasurer Pat Purcell presented the NLCC's Treasurer's report
- c) The President for the MatSu Community Councils for Public Safety gave a brief synopsis of the breakdown of the most types of calls troopers respond to in the MatSu core area which statistics supported the AST relocating their Bureau of Highway Patrol to the MatSu Valley

Due to Bylaws time constraints, Edwin Anderson made a motion to extend the meeting 30 minutes. Motion was seconded.

MOTION CARRIED unanimously

Committee reports

- a) The Finance Committee chairman resigned to become the President of the NLCC creating a need for a new chair for that committee. Board member Pat Purcell volunteered.
- b) Need new NLCC website administrator. NLCC is actively looking
- c) Need new NLCC Facebook administrator. Board member Pat Purcell volunteered.

Unfinished business:

- a) Special MSB Grant Award dedicated to Neighborhood Watch and community watch patrols totaling \$2941.17 was to be awarded to the two groups that applied for the money. Ron Farnsworth made a motion to evenly split the funds between the two applicants. Motion was seconded.

MOTION CARRIED unanimously

The Money will be split evenly between The CottonWatch and the Wolf Lake Crime Prevention Group

- b) **Reminder:** Community Funding Applications Due 28 February

New business:

- a) Platting Commission timing for feedback to Bogard-Seldon issue does not allow for CC feedback from a meeting. Motion was made for the NLCC to write a Letter to the commission. Unanimously approved. Board member Sam Hanson volunteered to write this up
- b) Egress from Engstrom to Bogard whether making a right or left turn is dangerous. Adequate turn lanes are needed, as is a reduction of speed limit. A suggestion was made by our Assembly representative for the NLCC to send a letter to the state and the borough concerning the problems at Engstrom and Bogard. The idea was to raise the priority of any solutions to be applied there. There was also discussion about suggesting the speed limit be reduced to 35 mph due to the danger level at that intersection.

Due to Bylaws time constraints, Ron Farnsworth made a motion to extend the meeting 30 minutes. Motion was seconded.

MOTION CARRIED unanimously

- c) Jesse Sumner volunteered the use of his portable toilet for the NLCC to use at the Spruce Access to Cottonwood Lake so as to reduce the cost of the toilet
- d) A request was made for Butch Shapiro to forward landfill letters to members.

Announcements:

The next Regular meeting of the NLCC will be Feb 28, 2019 at the Boys and Girls club, Wasilla, AK

Adjournment:

The meeting was adjourned at 8:40 PM

Attested by: _____



President

North Lakes Community Council

2.28.2019

Date of approval

NORTH LAKES COMMUNITY COUNCIL MINUTES

February 28, 2019

Boys and Girls Club
3700 E. Bogard Road, Wasilla

- I. CALL TO ORDER/DETERMINATION OF QUORUM
 - a. Determination of a Quorum
 - b. Pledge of Allegiance
 - c. Announcement of new officers and positions- New board is: Butch Shapiro-President, Stewart Smith-VP, Jimmy Matlock-Secretary, Pat Purcell-Treasurer, and Sam Hansen-Member At Large
- II. AGENDA APPROVAL- **Moved and seconded** to approve the agenda of the Regular Meeting. Unanimous consent.
- III. MINUTES APPROVAL (11/29/19 and 1/31/2019) **Moved and seconded.** Unanimous consent.
- IV. AUDIENCE PARTICIPATION
 - a. MSB Platting Board meeting of Feb. 21st- Sam Hanson reported she and Lee Peterson attended and both testified as to the congestion of both Bogard and Seldon roads and to this development's impact- asking that both egresses reflect the 8 lots (which are assessed) as commercial lots. The Platting Board would not consider it. The MSB Subdivision Manual is currently in review. Platting Director Fred Wagner offered to attend one of our meetings if we wish him to expand on his department.
 - b. Discussed possibility of Jesse Summers' offer to provide a port-a-potty at Finger Lake, decision to be made closer to summer and with him present.
- V. CORRESPONDENCE
 - a. Safety Council Minutes from Ron Farnsworth.
Three Trooper cars are teamed up and currently based in the Valley working together with local law enforcement. They assist with traffic ticketing and respond to accidents. They will be on the roads dealing with Highway Safety, Enforcement and Serious Fatalities. New program where Pre-Hired Troopers are currently working with local officers.
 - b. FEMA Individual Assistance Application Deadline Correspondence from MSB
 - c. VCRS Community Assistance Grant Application- RECEIVED
 - d. Child Car Seat and Booster Seat Checkups at the AFD Training Center – Thursday, February 7th (2 P.M. – 4 P.M.)
 - e. MSB Planning Commission- *Cessation of creating new and amending Lake Management Plans*- NOTE: Deadline Friday, March 29th 5PM. Question of asking Jessie Sumner to speak at our next meeting since he is sponsoring this ordinance.
- VI. REPORTS FROM OFFICERS/GOVERNMENT ENTITIES

Treasurer Pat Purcell presented the NLCC's treasurer's report.
- VII. COMMITTEE REPORTS

- a. Finance Committee Report- Committee has 4 members.
- VIII. UNFINISHED BUSINESS
 - a. Application deadline is at the end of today for the Community Assistance Grant program.
- IX. NEW BUSINESS
 - a. Sam Hanson shared the possibility of contacting local schools to assist with promoting NLCC meetings. After the MSB Council Boundaries are approved by Assembly in April there will be an opportunity to mail out and contact new residents through the MSB. Also- another MSB Community Council is promoting their Crime Prevention Fund program on an NLCC residual Facebook page. We should be using our Facebook avenues to share information on meetings and our grant programs.
- X. ANNOUNCEMENTS
 - a. March 28, 2019 is our next regular meeting.
- XI. ADJOURNED 7:56pm

Attested by: _____

President, Butch Shapiro
North Lakes Community Council

3.28.19

Date of approval

NORTH LAKES COMMUNITY COUNCIL MINUTES

March 28, 2019
Boys & Girls Club
3700 E. Bogard Road

RECEIVED
SEP 06 2019
CLERKS OFFICE

- 1) CALL TO ORDER/DETERMINATION OF QUORUM | 7:00pm
 - a) Determination of a Quorum
 - b) Pledge of Allegiance
 - c) Announcement of new officers and positions- New Board: Sam Hanson- At-Large, Pat Purcell- Treasurer, Jimmy Matlock- Secretary, Stewart Smith- VP, Butch Shapiro- President.
- 2) AGENDA APPROVAL- **Moved (Pat Purcell) & Seconded** approval of agenda of the regular Meeting with the additions: Pat Purcell added: Treasure's Report & Grant Funding Approval (to appear under Section VI above Finance Committee Report). **Motion passed unanimously.**
- 3) MINUTES APPROVAL February 28, 2019 Minutes- **Moved (Ron Farnsworth) & Seconded** with correction: Ron Farnsworth corrected: "BHP unit was moved to the Valley" under Correspondence a. Safety Council Minutes report. **Motion passed unanimously.**
- 4) CORRESPONDENCE
 - a) Core Area Boundaries- Sam Hanson: Map of proposed NLCC boundaries shared. New Boundaries ensure all residents are in a Community Council area. Population represented increase of 11% from 6,706 to 9,255. Introduced at Planning Commission- April 1 and at Assembly April 16th.
 - b) Lakes Management Plan (LMP)
 - i) Assemblyman (Seat 6) Jesse Sumner gave an update on this subject indicating that intent of the borough is to do away with the code that requires an LMP as there are many variables on why the borough cannot enforce existing plans. Therefore, they would like to remove the code that requires MSB to create the plan. Individual lake communities can still apply for an LMP but they would be more difficult to apply for. Code compliance is backlogged and cannot enforce the existing plans. Planning has only added 2 LMPs in the last 10 years. There are pros and cons for having a plan so individual research would be needed to understand the complexity of this issue before it goes before the Assembly.
- 5) OFFICERS/COMMITTEE REPORTS
 - a) Treasurer's Report- Pat Purcell. Registered with State- changed registered agent & officers. Checking \$4,493.19. Currently in Community Assistance Funding \$17,881.95.
 - b) Finance Committee Report- Pat Purcell. Shared formula for grant Funding

MOTION (Louie Calandri): Once the awardee receives their check, from that date they have 60 days to provide receipts of their purchases for the award. **Seconded. Motion passed unanimously.**

MOTION (Pat Purcell): extend meeting another 30 minutes **Seconded. Motion passed unanimously.**

MOTION (Ron Farnsworth): Checks should be issued to either the individual or organization as applied for. **Seconded. Motion passed unanimously.**

- i) Pat Purcell. 2018 Community Assistance Fund. Available funding \$32,949.03 | Recipients: HAX (\$8,166), Shorewood Neighborhood Watch (\$3,131), Finger Lake Elem. (\$4,937), Valley Recycling (\$8,166), Teeland Middle School (\$329), Ron Farnsworth/Radar Speed Signs (\$8,220)
- ii) Ron Farnsworth. Radar Signs. Speed signs- discussed permitting process.

MOTION (Louie Calandri): Pay the Finance approved Community Assistance funding. **Seconded- Motion passed unanimously.**

MOTION (Pat Purcell): Extend meeting another 30 minutes **Seconded. Motion passed unanimously.**

- c) Web Site Administrator: No update. Facebook Administrator: Pat Purcell. Question of old account | Will get with Ron Farnsworth to resolve.
- d) Policies and Procedures Committee: Call for members. Positions open. Will post openings to members

6) REPORTS FROM GOVERNMENT ENTITIES

- a) Borough Representative: Sumner. Speaking with Senator Shower to get money to expedite roundabout at Engstrom. A "peanut" roundabout is proposed.
- b) Community Councils for Public Safety Report – Ron Farnsworth reported meeting postponed.

7) OLD BUSINESS

- a) Lakes Plan discussion: See above.
- b) NLCC Promotion: Sam Hanson. Mail out from MSB for NLCC. Wait for new Boundaries. Butch- Don't forget about the election, we only get one mailer.
- c) NLCC Signage: Sam Hanson. Shared suggested layout for sign design to appear on our roads. Waiting for MSB for new Boundaries
- d) School Outreach: Sam Hanson. Another avenue to reach NLCC residents thru the many school mail outs to parents | Wait for approval of new boundaries- will include 5 new schools. MSB Community Council map: Addressed earlier Engstrom Road- up date from Butch, Media Coverage on accident, what can we do from here: Sumner brought us up to speed under Borough Representative.

8) NEW BUSINESS

- a) Boys and Girls Club sign: Butch Shapiro. Contacting Boys & Girls Club. Propose putting up permanent NLCC sign at this location.

ADJOURN: 8:39pm

NEXT MTG: April 25, 2019 AT 7:00 P.M. AT THE BOYS AND GIRLS CLUB, WASILLA, AK

Attested to:

President Butch Shapiro

Dated 5/16/2019

Treasurer Pat Purcell

Dated 5/16/2019

NORTH LAKES COMMUNITY COUNCIL MINUTES

April 25, 2019
Boys & Girls Club
3700 E. Bogard Road

RECEIVED
SEP 06 2019
CLERKS OFFICE

- I. CALL TO ORDER/DETERMINATION OF QUORUM | 7:05pm
 - a. Determination of a Quorum
 - b. Pledge of Allegiance
 - c. Announcement of new officers Mr. John Klapperich to Finance Committee and Bryan Geary and Pat Purcell as web page administrators.
- II. AGENDA APPROVAL- **Moved (Ron Farnsworth) & Seconded** approval of agenda with additions: Move AUDIENCE PARTICIPATION to follow MINUTES APPROVAL. Add Minutes to NEW BUSINESS.
Motion passed unanimously.
- III. MINUTES APPROVAL March 28, 2019 Minutes- **Moved (Ron Farnsworth) & Seconded** to make changes to the minutes: " From AGENDA APPROVAL MOTION- remove word "Discussion and", under MINUTES APPROVAL MOTION- Change word "addition" to "correction", remove all AUDIENCE PARTICIPATION, remove paragraph "I" under 5) CORRESPONDENCE- b) Lakes Management Plan, remove all 10) ALIBIS". **Motion passed unanimously.**
Moved (Stewart Smith) & Seconded to accept minutes with changes. **Motion passed unanimously.**
- IV. AUDIENCE PARTICIPATION
 - a. Sabrina Combs, MEA: Line clearing in Wolf Lake/North Engstrom area next few weeks, Budget Billing- sign up April-May, 15 positions open, call 811 before you dig, shared annual report.
- V. CORRESPONDENCE
 - a. Mat-Su Community Councils for Public Safety (MCCPS) Meeting Notes
 - b. Colleen Leonards' Capitol report
 - c. Planning Department Meeting: Competitive bid sale for land coming up soon
 - d. Borough Debra Wetherhorn Agenda and Minutes Standards of Submission
- VI. OFFICERS/COMMITTEE REPORTS
 - a. Finance Committee Report: Pat Purcell- Balance \$22,508.91 (Gen. Act. \$4,825.46 & Savings \$17,683.45). Contract/letter going out to recipients.
 - b. Web Site Administrator: Bryan Geary- working up new template and will share when ready for review.
 - c. Facebook Administrator: Pat Purcell- keeping it updated with correspondence for members
 - d. Community Councils for Public Safety Report: Ron Farnsworth- Councils shared what they are doing with their Neighborhood Watch Funds- once published will share. As a group, this council can work together and make a difference with an issue/concern (11 Community Councils were present).
- VII. REPORTS FROM GOVERNMENT ENTITIES
 - a. State Representative None
 - b. Borough None
 - c. Road Service Area Report None
 - d. Fire Service Area Report None

VIII. OLD BUSINESS

- a. Boys and Girls Club sign: Sam Hanson- Working on long term sign. Need to discuss longevity with them.
- b. MSB Community Council Map: They have been approved. New area is over 9,000 residents. Wolf Lake area is located in two CC areas.

IX. NEW BUSINESS

- a. Minutes: Discussion for clarification on bylaws. Bylaws state that unless otherwise overruled with specific bylaws of our organization, Robert's Rules of Order will be followed..

XI.ADJOURN: 8:02pm

NEXT MTG: May 30, 2019 AT 7:00 P.M. AT THE BOYS indicate AND GIRLS CLUB, WASILLA, AK

President: _____

5.9.19

—

NORTH LAKES COMMUNITY COUNCIL MINUTES

Boys & Girls Club
3700 E. Bogard Road
Regular Meeting 7:00 P.M. (May 30, 2019)

RECEIVED
SEP 06 2019
CLERKS OFFICE

I. CALL TO ORDER/DETERMINATION OF QUORUM | Stewart Smith _____ | 7:03 P.M.

- a. Determination of a Quorum
- b. Pledge of Allegiance

II. AGENDA APPROVAL- **Sam Hanson moved Accept Agenda as provided:** **Pat Purcell Seconded. Motion passed unanimously.**

III. MINUTES APPROVAL (April 25, 2019 Meeting): **Jimmy Matlock Moved to approve Minutes** **Hanson Seconded. Motion passed unanimously.**

IV. CORRESPONDENCE

- a. Mat-Su Borough- CAP Amendments #4- Pat Purcell. Amendment #4 expended all 2013 funds. Grant money for remaining years can be requested from the MSB when we have a purpose earmarked for it (there is a little over \$122,000 thru 2019 available). There is \$5,000 in account for operational expenses. Treasurer asked for 2014 MSB Funds (NLCC has \$5,636.34 remaining). Random Comment: This year's cleanup had low turnout. Possible summer BBQ.

VI. OFFICERS/COMMITTEE REPORTS

- a. Finance Committee Report- Pat Purcell: Finance committee met April 11. Treasures report: 2013 MSB Community Assistance funding spent, 2014 Assistance funding- \$5,636.45 left, Checking balance 5/30/19- \$4,663.67, Savings- \$10,328.82. Activity: paid P.O. Box, listed Bi-annual report with State of Alaska Listing all officers. **Smith moved to accept Finance report. Seconded. Motion passed unanimously**
- b. Website: Pat Purcell: Brian is working on web design (adding links).
- c. Facebook Administrator: Pat Purcell. Bark beetle kill/Landfill information uploaded.

VII. REPORTS FROM GOVERNMENT ENTITIES

- a. State- Rep. Eastman: Discussed- State budget passed, PFD's, Crime Bill (provides Troopers & Prosecutors more tools, higher penalties, regulations are in the process). Special Session may take place at Wasilla Middle School.
- b. Sen. Wilson: Discussed Crime Bill, theft issues in NLCC- Valley Country Store "House", Sex Offender Registration, PDF, Troupers increasing, Highway Patrol, Wasilla Police Department helping outside city limits, trying to get more investigators.
- c. Jake Almeida/Sen. Showers Office - Bogard/Engstrom on line for construction in 2021.

VIII. OLD BUSINESS

IX. NEW BUSINESS

- a. Spruce Beetle Fund: Stu Graham- Suggested NLCC consider creating a funding program to assist residents with removal of beetle kill trees with our revenue funds. Home owners pay part and NLCC pays part. Program received positive comments from members.

X.AUDIENCE PARTICIPATION

- a. Concern for commercial business Marijuana licenses being provided to lots with covenants.
- b. MTA Annual Meeting is Wednesday at Raven Hall.

XI.ADJOURN: 8:01pm

Attested by: _____

President, Butch Shapiro
North Lakes Community Council

____5.30.2019_____
Date of approval

NEXT MTG: June 27, 2019 AT 7:00 P.M. AT THE BOYS AND GIRLS CLUB, WASILLA, AK

NORTH LAKES COMMUNITY COUNCIL MINUTES

Boys & Girls Club
3700 E. Bogard Road
Regular Meeting 7:00 P.M. (June 27, 2019)

RECEIVED
SEP 06 2019
CLERKS OFFICE

I. CALL TO ORDER/DETERMINATION OF QUORUM | Stewart Smith _____ | 7:00 P.M.

- a. Determination of a Quorum
- b. Pledge of Allegiance

I. AGENDA APPROVAL- Stewart Smith moved Accept Agenda as provided: with adding NLCC Boundaries under Old Business. Seconded. Motion passed unanimously.

III. MINUTES APPROVAL (May 30, 2019 Meeting): Motion by Sam Hanson to approve Minutes Seconded. Motion passed unanimously.

IV. CORRESPONDENCE

- a. Finalization of Community Council Boundaries- MSB. Finalized. Concern for Wolf Lake area split in half. Will discuss at next meeting. Note: NLCC is looking into signs for our area.
- b. Survey Card- disaster survey card sent to all residents for their comments.

VI. OFFICERS/COMMITTEE REPORTS

- a. Finance Committee Report- Checking: \$4,657.99, Savings \$5,636.45, Total \$10,294.44, Funds remaining thru this year \$120,000.
- b. Website: Not online yet. Bryan and Butch working it.
- c. Facebook Administrator: NLCC Postings increasing.
- d. Community Council for Public Safety Report: Butch: Next one is 21 August 6pm. Trooper sub-station at 3 Bears in Meadow lakes..

VII. REPORTS FROM GOVERNMENT ENTITIES

- a. State- Jazmin from Senator Wilson's Office: Legislator UPDATE: deciding on meeting location. MSB is holding a special meeting. State Fair bill passed. Title 4 Rewrite: Working on recreational Licenses for Alcohol. Jake Almeida Senator Showers Office: Regarding: Meeting Wasilla location for meeting. Working with Sam Hanson on Mr. Happy Farms violation of 500 ft. setback from school. Next Meeting in July. Neighborhood covenants that don't allow commercial license. **Motion by Matlock and Seconded by Smith. For NLCC to send letter to AMCO in non-support for Mr. Happy Farms license: based on covenants, location, and notification.**
- b. Borough- Assemblyman Sumner: Borough Assembly Passed the budget, meeting in August, Special Meeting on Legislators, Alaska Railroad and A2A- signed agreement to build a rail connecting Canada to Alaska rail systems and to jointly operate. JAL might develop timber. Update on LMP: in front of the Assembly in August. Proposed 2% area wide sales tax- cap with property tax.

VIII. OLD BUSINESS

- a. NLCC Boundaries- Discussed above. Concern for Wolf Lake area split in half. Will discuss at next meeting.
- b. Spruce Bark Beetle Funding and Update: MSB is accepting 8 foot sections of beetle kill trees as certain locations.

Smith Moved to Extend meeting 30 Minutes. Seconded by Hanson.

c. Smith moved and Matlock seconded to table the discussion on creating a program together for assistance in funding removal of trees till August meeting.

IX.NEW BUSINESS

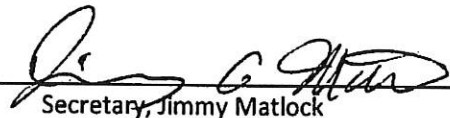
- a. Septage/Waste to Energy and Landfill Open House July 9th: Regarding a possible waste to energy project and/or a septage treatment plant at the central Landfill.

X.AUDIENCE PARTICIPATION

- a. Spokane Washington has a volunteer "policing" program- MSB has a task force for policing.

XI.ADJOURN: 8:07pm

Attested by:



Secretary, Jimmy Matlock
North Lakes Community Council

29 Aug 2018
Date of approval

NEXT MTG: August 29, 2019 AT 7:00 P.M. AT THE BOYS AND GIRLS CLUB, WASILLA, AK

North Lakes Community Council Financial Report July 31, 2019

Mat Valley FCU

Checking	Balance forward from 6/30/19	\$	4,657.99
	6/30/2019 June Interest	\$	0.40
	7/13/2019 Rent A Can	\$	(105.00)
	7/12/2019 scan reports & email to Borough	\$	(19.00)
	7/31/2019 July Interest	\$	0.20
	Checking balance 7/30/2019	\$	4,534.59
	<u>Savings</u>		
	Savings Balance forward from 6/30/19	\$	5,665.15
	\$25 plus interest to keep account open	\$	(28.70)
	Savings Balance 7/31/2019	\$	5,636.45
	Total Balance All Accounts as of July 31, 2019	\$	10,171.04

Treasurer Patricia Percell
 President [Signature]

Date: 8/29/19
 Date: 8-29-19

*Checks have not cleared the bank as of this date.

North Lakes Community Council CAP detail as of 7/31/2019

<u>2013 MSB Community Assistance funding detail</u>	\$	-
<u>2014 MSB Community Assistance funding detail</u>		
5/16/2014 2014 CAP funds Mat-Su Borough	\$	20,200.00
ck #571 5/20/19 Hatcher Alpine Experience	\$	(8,166.00)
ck #572 5/20/19 VCRS partial grant	\$	(6,397.55)
Total 2014 Community Assistance Funds Remaining Available	\$	5,636.45

North Lakes Community Council Financial Report August 29, 2019

Mat Valley FCU

Checking	Balance forward from 7/31/2019	\$ 4,534.59
	8/5/2019 Rent A Can 6/22 to 7/19	\$ (70.00)
	Checking balance 8/29/2019	<u>\$ 4,464.59</u>
Savings	Savings Balance forward from 7/31/19	\$ 5,665.15
	\$25 plus interest to keep account open	\$ (28.70)
	Savings Balance 8/29/2019	<u>\$ 5,636.45</u>

Total Balance All Accounts as of August 29, 2019 \$ 10,101.04

Treasurer Patricia Purcell
President [Signature]

Date: 8/29/19
Date: 8-29-19

*Checks have not cleared the bank as of this date.

North Lakes Community Council CAP detail as of 8/29/2019

2014 MSB Community Assistance funding detail

5/16/2014	2014 CAP funds Mat-Su Borough	\$ 20,200.00
ck #571 5/20/19	Hatcher Alpine Experience	\$ (8,166.00)
ck #572 5/20/19	VCRS partial grant	<u>\$ (6,397.60)</u> 55 pp
Total 2014 Community Assistance Funds Remaining Available		<u>\$ 5,636.40</u> 45 pp



RECEIVED
SEP 10 2019
CLERKS OFFICE

Meeting Minutes
August 1, 2019 7:00pm
Upper Susitna Senior & Community Center

- I. Establish Quorum – Ned Sparks, Herman Thompson, Joe Pride, Dona Malhiot-Laubhan, Buddy Giddens, Sheena Fort & Bill Stearns.
- II. Call Meeting to Order – 7:00pm
- III. Pledge of Allegiance
- III. Approval of Meeting Agenda
 - a. Motion by Herman Thompson
 - b. 2nd by Dona Malhiot-Laubhan
 - c.
- V. Approval of Meeting N/A Meeting Minutes
 - a. Motion by:
 - b. 2nd by:
 - c.
- VI. Treasurer's Report
 - a. Checking Account – \$8,021.28
 - b. Savings Account – \$225.43
- VII. Persons to be Heard (suggested 3 minutes each)
 - a. Donna Dearman- N/A
 - b.
 - c.
- VIII. Correspondence –
 - a. Paul Fowler homestead- creating two parcels from the 24.24 acres
 - b. 2018-2021 STIP- approved on June 21, 2019.
 - c.
- IX. Committee and Governmental Reports
 - a. Road Service Areas (15 & 29) – Bill Stearns reports that they have been doing sweeping and brushing. He also answered Herman Thompson question about current conditions of Birch Creek Road being due to loss of material caused by this extremely dry season.
 - b. Borough Assembly Update – Tam Boeve informed the board that the 16th of August there will be an appeal on the road service bid. There will also be a meeting on August 6th about the 2% tax on the ballot for this November.
 - c. Grant Expenditure Committee – must be established
 - d. Bylaws Committee – N/A
 - e. Ways & Means Committee – N/A
 - f. Election Committee – Committee must still be established.
 - g. Fire District- Chief Snell (Caswell & Willow area) reported they have a small staff of great people but are always looking to recruit. He also wanted to give thanks to Chief Chappel for the outstanding job he has done and his service to the community.
- X. Old Business
 - a.
 - b.
- XI. New Business
 - a.
 - b.
 - c.
- XII. Adjournment – 7:26pm

Ned Sparks
Sheena Fort

Talkeetna Community Council, Inc.

Regular Monthly Meeting of the Talkeetna Community Council
Monday, August 5th, 2019 at 7:00pm at the Talkeetna Community Library
Draft Minutes

1. **Call to Order:** 7:01pm. Quorum established: Six of seven Board Members present: Paul Button, Walter Kloepfer, Sarah Russell, Karl Swanson, Peg Vos, and Joe McAneney. Absent: Ali Lee
2. **Minutes:** Joe McAneney agrees to take the minutes.
3. **Approval of the Agenda:** Paul moves to approve the agenda for the August 5th meeting, Peg seconds. Agenda approved as written unanimously.
4. **Approval of July 1, 2019 minutes:** Peg moves to approve meetings from last meeting, Sarah seconds. Minutes approved as written unanimously.
5. **Treasurer's Report:** Walter gives treasurers report.
6. **Out of town guests:**

Officer Pam Ness with MSB – river erosion update. They have placed a fence to block off the revetment and are monitoring the situation to provide information to the Army Corps and FEMA. Brian Okonek asks question about making public access to A Street seem like it's actually open to the public by removing some of the things blocking it. Officer Ness says there is signage coming and that the property owners are applying for an encroachment permit which is still open for public comment on the permit.

7. **Correspondence:** Karl gave a summary of the July correspondence

Paul moves to amend the agenda to add the item – blocking off of A Street and revetment access as an item of new business. Sarah seconds the motion. Unanimous approval.

8. **Announcements:** no announcements

9. Persons to be heard

Brian Okonek – observed an RV traveling down the bike path along Second Street near K2 Aviation and raises the concern of needing to clear confusion about these pathways with the State of Alaska. Brian also mentions the possible need of better road cleaning after winter around town to mitigate dust issues during summer.

Jake Almeida – Senator Mike Showers office – gave update on current bills in front of Governor including the capital budget and PFD status.

10. Assembly Update – Tam Boeve – 2% area wide sales tax is the big topic on the August 6th Assembly Meeting. Discussed the topic of the property tax rebate. Talkeetna sales tax 2018 money raised - \$829,000. 2019 is currently at \$358,990.

11. Committee Board Reports:

TPAC – Next meeting is August 20th 2019

Recycling – Having conversations with Subaru Zero in Denali Park for funds to complete the cardboard project.

Community Assistance Program – n/a

Skate park- n/a

Playground- n/a

RSA- n/a

TSWAB- removing sludge and preparing for upgrades

Community Watch- n/a

12. Unfinished Business: none

13. New Business

A. Christiansen Lake Road Camping

- Peg moves to write a letter to the MSB requesting the following actions: “to officially prohibit camping along all areas of Christiansen Lake Road corridor and to install large, plainly visible “NO CAMPING” signs in the gravel pit, the pullout across the street from the pit, and also in the cul-de-sac of Hestness Circle, identical to those signs already located at the end of the road, and also recently installed in the large gravel pullout just south of the Talkeetna Alaskan Lodge road (the winter sledding hill area). Walter seconds the motion. Call to question and unanimous vote to write the letter to the MSB. Peg volunteers to write the letter.

B. Nominating Committee

- Paul makes motion to make a nominating committee for the October 2019 TCCI election. Peg seconds. Call to action – unanimous approval to form nominating committee. Volunteers to be on the nominating committee were: Cathy Teish, Kathleen Flemming, and Karl Swanson.

C. CERT requests to be a new committee

- Paul moves to establish a Talkeetna CERT committee. Peg seconds. Sarah explains about the needs to raise funds as an all-volunteer program. They need a way to be able to receive funds which means falling under a 501-C3 non-profit. Paul moves to table the former motion until we know how this addition under the TCCI would impact the DNO insurance. Peg seconds. Call to action – unanimous approval.

D. A Street / Revetment Access

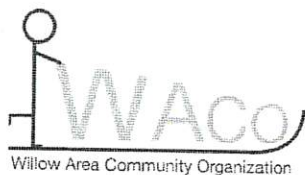
- Paul makes motion – “to write a letter to MSB asking that clear and obvious public access to both A Street immediately south of Main St. and the public access associated with the revetment west of A Street be provided and maintained.” Walter seconds. Call to question – approval unanimous. Paul to write the letter.

14. Adjournment: Peg moves to adjourn at 8:33pm.

Next meeting: Tuesday September 3rd, 2019.

Approved by: 

Attested to: 



Willow Area Community Organization
P.O. Box 1027 - Willow - AK 99688
907-495-6633
www.waco-ak.org

Meeting Minutes

Date: June 5th, 2019

Occasion: General/Board Meeting

RECEIVED
SEP 09 2019
CLERKS OFFICE

- A. **CALLED TO ORDER:** 7:03 PM
- B. **QUORUM:** Board Quorum present. No Community Quorum present.
- C. **PLEDGE OF ALLEGIANCE**
- D. **APPROVAL OF MINUTES:** May 1st and 7th, 2019 minutes both approved.
- E. **APPROVE AGENDA:** Approved as ammended.
- F. **APPROVE CONSENT AGENDA ITEMS:** Approved
 - 1. **Board Officers' Report**
 - 2. **Committee Reports**
- J. **BOROUGH ASSEMBLY REPORT** - MSB passed a lean budget. Community Enrichment was passed. Mill rate is slightly higher. RSA & FSA rates did not change. School Board District 7 will be vacant this fall. Candidates can speak with Tam about running for the position. In Houston a "You 360" pilot program is being implemented to keep kids busy after school with United Way, Mat Su Health Foundation. Group is looking for volunteers who want to share a skill or knowledge with the kids. Community Clean up program moving forward would be easier to coordinate with a point person established long term as Jim Huston did versus last minute. MSB has beetle kill reduction initiative to take trees and brush to encourage homeowners to keep defensible space. They are looking at disposal options. Glen Holt spoke about UAF grant to carry forest information, workshops and plans to interested property owners or groups.
- K. **VICE CHAIR REPORT ADDITIONS** - Bylaws committee will begin meeting regularly. Volunteers can contact the Vice Chair for more information.
- L. **UNFINISHED BUSINESS**
 - 1. 4th of July parade and picnic planning was discussed.
- M. **NEW BUSINESS**
 - 1. AK State Trooper Binge introduced herself. Neighborhood watch meeting will be Saturday, June 8th. Please do call regarding theft or any other issues in the community even if you don't feel troopers can do anything. All calls are investigated based on priority and the data helps them track trends and community needs.
 - 2. Gary Klink, MSB Director of Emergency Medical Services reviewed changes over the last two years, coverage in the Willow area and answered questions. 25 new hires have been added, some are now onboard, some still in training. Sunshine station now has a full time crew 24/7. There are less on call responders now than previously. Not as many people are willing to volunteer for the role. Last fiscal year there were about 280 calls in the Willow area.
 - 3. Existing picnic tables will be used again for this year's 4th of July picnic.
 - 4. Chris Stitt will volunteer for revenue share grant committee. Will continue to recruit 2 more volunteers prior to grant submission deadline of July 15th, 2019.
 - 5. WACO bank account signers. Recycling, CERT and Trail committees have all updated and signed required papers at MVFCU. On WACO board general and gaming accounts, Teri Petram and Linda Oxley are signers.
- N. **COMMUNITY GROUPS**
 - 1. Fire Service: Victor Snell is the new Fire Chief busy getting up to speed. The new fire station in Meadow Lakes is 1/2 fleet maintenance so fire trucks and vehicles are easier to maintain more often.
 - 2. Library: Wednesdays 11:00 am - Summer Stories with Ms. Sylvia. Thursdays (except 7/4) - 12:30- 1:30 pm Free Lunch - 1:00 - 3:30 pm Activities, Fun and Prizes! Friday 6/7 - 1 pm Spreadsheet Intro.

Wednesday 6/19 – 11am -1pm Fiber Arts Group. Friday 6/21 – 1 pm Word Processing Intro (Prerequisite for photo editing on 7/19). Wednesday 6/26-11:30 Read what you want share what you've read book group. Friday 6/28 - 1:30pm Writers Group. Fiber Arts group is 6/19 - misprint. Passports are currently available for the Willow Trails Challenge. Willow Reads is ongoing! Library will be closed 7/4 for Independence Day.

3. Chamber of Commerce: Jim Spain spoke about an open house with the Willow Chamber and Lions Club on June 27th at 5:30 at Willow Equipment Rental.
4. Willow Dog Musers Assn: They are discussing the Willow 300 finishing at the Community Center next year.
5. Lions Club: Neighborhood Watch meeting will be June 8th. Learn about starting one in your own neighborhood. Driveway alarm will be raffled off.
6. WHO: First Farmer's Market will be June 28th. Kids day with pony rides, face painting and scavenger hunt with drawing to win family pass for 6 to AK State Fair.
7. Garden Club: June 15 is the Annual Solstice Tea.

O. ANNOUNCEMENTS/PERSONS TO BE HEARD

8. Linda Oxley asked about changing the date for the July WACO Community Meeting due to the 4th of July.
MOTION: WACO will cancel the July 3rd WACO community meeting.
VOTE: Approved

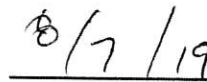
9. John Spitzberg has dog food for needy families and their pets.

P. ADJOURN - 8:51 PM. Next meeting scheduled for August 7th, 2019.

SUBMITTED:



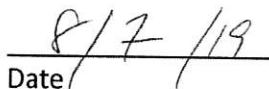
Teri Petram, Secretary



Date



Linda Oxley, Chair



Date



Willow Area Community Organization
P.O. Box 1027 - Willow - AK 99688
907-495-6633
www.waco-ak.org

Meeting Minutes


Date: August 7th, 2019

Occasion: General/Board Meeting

- A. **CALLED TO ORDER:** 7:02 PM
- B. **QUORUM:** Board Quorum present. No Community Quorum present.
- C. **PLEDGE OF ALLEGIANCE**
- D. **APPROVAL OF MINUTES:** June 5th, 2019 minutes approved.
- E. **APPROVE AGENDA:** Approved as ammended.
- F. **APPROVE CONSENT AGENDA ITEMS:** Approved
 - 1. Board Officers' Report
 - 2. Committee Reports
- J. **BOROUGH ASSEMBLY REPORT -**
- K. **SECRETARY REPORT ADDITIONS -** An additional Application for Marijuana License was recieved for Mikey's Place, LLC at mile 23 on Willow Fishhook Rd. Vince provided the WACO trial balance through April 2019.
- L. **UNFINISHED BUSINESS**
 - 1. Revenue share grants are awarded to all eight applicants. See attached summary.
 - 2. Lion's Club calendar dates are due.
 - MOTION:** Suspend the rules.
 - VOTE:** Approved
 - Discussion was had regarding the WACO meeting dates.
 - MOTION:** WACO keep meetings the first Wednesday of every month and publish dates in the Lion's Club calendar.
 - VOTE:** Approved
 - MOTION:** Return to the rules.
 - VOTE:** Approved
- M. **NEW BUSINESS**
 - 1.
- N. **COMMUNITY GROUPS**
 - 1. Fire Service: Ken Barkley, MSB Director of Emergency Services reported. Willow Fire Dept. was present and strong, 24/7 during both recent forrest fire responses. Willow community, emergency responders and CERT pulls together when times are tough and they should be proud. Cicly Boeve was promoted to Lieutenant. Working to get a new engine for Willow Fire Department. Paving for Station 12-4 is out for bid now. Improvements in fire coverage have resulted in lower property insurance rates in Willow.
 - 2. Willow Dog Mushers Assn: Thank CERT for contacting WDMA during fires to help dog owners. Willow 300 will finish at Sheep Creek lodge this year versus at the Community Center.
 - 3. Lions Club: Garage Sale fundraiser will take place in September. Watch for updates.
 - 4. WHO: Farmers Market continues to grow with more traffic and more vendors. Visit the market every Friday from 2-7 PM until mid September.
 - 5. Garden Club: Annual Harvest Dinner is Sept. 19 at 6:PM. Eat what you grew. Open to the community, pot luck style.
- O. **ANNOUNCEMENTS/PERSONS TO BE HEARD**
 - 6. Jared from Representative Eastman's office spoke about recent capital budget bill passed.
 - 7. Jake from Senator Shower's office reported that Community Assistance Program money was included in the next budget. It is now up to the Governor to approve or veto. Willow did not get the left over money from the Talkeetna library construction allocated for their new library project.

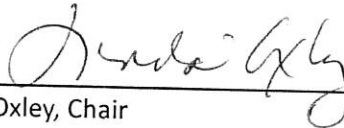
8. Steve Charles, Willow Trail Committee. On the September 7th there will be a trail challenge party with food and prizes. Iron Dog will be in Willow. Timed portion will end on the Susitna river with yellow flag (slower) run through Willow for safety.
 9. John Spitzberg announced MSB has plans to fix Community Center ceiling.
 10. Talon Boeve asked if Iron Dog has contract with WACO and recommended WACO pursue this. Tuesday 13th at 6:PM small garden tour at Boeve property to view growth post Sockey fire. MSB 11th Annual Emergency Preparedness Expo 9/28 Mendard Sports Complex.
 11. Harry Banks announced that Alaska Family Services hired new CEO, Desiree Shepler.
- P. **ADJOURN** - 7:48 PM. Next WACO meeting scheduled for September 4th, 2019.

SUBMITTED:



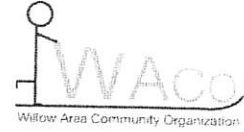
Teri Petram, Secretary

9/4/2019
Date



Linda Oxley, Chair

9/4/2019
Date



Willow Area Community Organization

2019 Alaska Community Assistance Program (Revenue Share) Grant Awards

Willow CERT	\$ 1,000.00
Willow Health Organization (Farmer's Market)	\$ 1,000.00
Willow Food Pantry	\$ 1,500.00
Willow Ice	\$ 1,500.00
Mat-Su Imagination Library	\$ 1,710.00
Sunshine Transit	\$ 4,200.00
Willow Historical & Wildlife Foundation	\$ 2,279.00
Willow Library Association	\$ 2,600.00
Total	\$15,789.00