
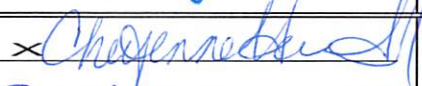
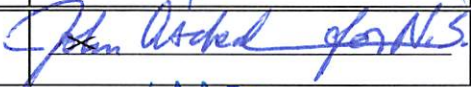





**SUBJECT:** A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY CHANGING THE COMPOSITION OF THE JOINT ASSEMBLY/SCHOOL BOARD COMMITTEE ON SCHOOL ISSUES.

**AGENDA OF:** June 6, 2023

**Assembly Action:**

**AGENDA ACTION REQUESTED:** Present to the Assembly for consideration.

Route To Department/Director	Signature	Comments
Originator: M. Brown	<input checked="" type="checkbox"/> 	
Finance Director	<input checked="" type="checkbox"/> 	
Borough Attorney	<input checked="" type="checkbox"/> 	
Borough Manager	<input checked="" type="checkbox"/> 	
Borough Clerk	<input checked="" type="checkbox"/> 	

**ATTACHMENT (S) :** Fiscal Note: YES \_\_\_\_\_ NO X  
Legislative History of the Joint Assembly/School  
Board Committee (16 pp)  
Resolution Serial No. 23-067(2 pp)

**SUMMARY STATEMENT:** This legislation is being requested by the Borough Manager.

The Joint Assembly/School Board Committee was established in 1998; the composition of members was established as two Assembly Members, one alternate Assembly Member, two School Board Members, the Borough Manager, and the School District Superintendent.

Action Memorandum 00-144, adopted on December 5, 2000, amended the composition to two Assembly Members, two School Board Members, and one staff member from each organization.

Resolution Serial No. 05-106, adopted on August 8, 2005 established the permanent continuance of the Joint Assembly/School Board Committee.

The committee's purpose is to consider school issues that the committee may deem appropriate in an effort to foster greater communications between the Assembly, the School Board, and the School District, and to make recommendations to the School Board and Assembly.

The Borough Manager is requesting the composition be amended from two Assembly Members to three Assembly Members to allow for a more robust committee.

Proposed committee members will be brought to the Assembly through the Mayor's vacancy report and be appointed by the Mayor and confirmed by the Assembly as provided in MSB 4.05.030.

The attached resolution is presented to amend the Joint Assembly/School Board Committee members' composition from two Assembly Members to three.

**RECOMMENDATION OF ADMINISTRATION:** Respectfully recommends the Assembly adopt Resolution 23-067 to amend the composition of the committee.

# HISTORY OF JOINT ASSEMBLY/SCHOOL BOARD COMMITTEE ON SCHOOL ISSUES

Date	Document	Type of Activity	Result--Effective Date
11/03/98	N/A. Assembly motion.	Establish Joint Committee for School Funding (short duration)	Committee established with 2 assembly members, 1 alternate assembly member, 2 school board members, borough manager and school district superintendent.
11/02/99	N/A. Assembly request.	Continue joint committee.	Committee continued without objection under name of Joint Assembly/School Board Committee for School Funding.
12/05/00	AM No. 00-144	Reestablish joint temporary committee with a broadened scope to include any school issues, not limited to funding.	Committee continued under new name of Joint Assembly/School Board committee on School Issues. Expiration 10/31/01.
12/04/01	AM No. 01-177	Continuation of Joint ASB/SB Committee on School Issues	Approved under consent agenda 12/4/01. Expiration 10/31/02.
11/07/02	AM No. 02-193	Continuation of Joint ASB/SB Committee on School Issues	Approved under consent agenda 11/07/02. Expiration 10/31/03.
11/18/03	Resolution 03-113 with IM No. 03-230	Continuation of Joint ASB/SB Committee on School Issues	Approved under consent agenda 12/02/03. Expiration 10/31/06
08/02/05	Resolution 05-106 with IM No 05-214	Permanent continuation of boards and commissions to include JASboard on School issues	08/02/05
<div style="background-color: #cccccc; padding: 5px;"> 3/1/10 - DOES NEED dates to print membership list for year. </div>		11/1/12 - Per Lonnie - use members term end date from ASB or SB.	

10/21/09 - Per Lonnie - expiration dates not necessary

Amended: 08/02/05

Adopted: 08/02/05

MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 05-106

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY PROVIDING FOR THE CONTINUANCE OF CERTAIN BOROUGH BOARDS AND COMMISSIONS ACCORDING TO ORDINANCE SERIAL NO. 04-080, WHICH IN PART ESTABLISHED THE PERMANENT CONTINUANCE OF BOARDS AND COMMISSIONS UNTIL FINAL DISPOSITION BY THE ASSEMBLY, AND CONTINUANCE OF COMMITTEES UNTIL SUCH TIME AS A FINAL REPORT HAS BEEN COMPLETED.

WHEREAS, Ordinance Serial No. 04-080 was adopted on May 4, 2004; and

WHEREAS, in part, Ordinance Serial No. 04-080 deleted the provision for establishment of boards for a three-year period and provided for ongoing existence of these boards until the final Assembly termination of boards and commissions through a majority vote; and

WHEREAS, Ordinance Serial No. 04-080 also clarified that temporary committees formed for a specific purpose are limited to completion of their tasks and presentation of their final report to the Assembly; and

WHEREAS, there exists boards and commissions that were last continued prior to the adoption of Ordinance Serial No. 04-080, and these boards and commissions require one last extension under the non-lapsing provisions established by Ordinance Serial No. 04-080.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly adopts the permanent continuation of the following boards and commissions until final disposition by the Assembly:

Board of Ethics

Emergency Medical Services Board

Enhanced 911 Advisory Board

Historical Preservation Commission

Intergovernmental Liaison Committee MSE/MOA

Joint Assembly/School Board Committee on School Issues

Labor Relations Board

Library Board

Parks, Recreation, and Trails Advisory Board

Senior Citizens Advisory Board

Borough Area Schools Site Selection Committee

Transportation Advisory Board


BE IT FURTHER RESOLVED, that the Matanuska-Susitna Borough Assembly acknowledges the permanent closure of the following committees that were established for a limited term and have submitted their final report to the Assembly:

Citizens Advisory Committee for Title 16 Rewrite

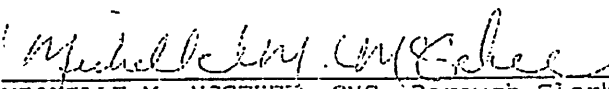
Mayor's Blue Ribbon Task Force on Police Powers

Sutton Library and Community Center Site Selection

ADOPTED by the Matanuska-Susitna Borough Assembly this 2 day  
of August, 2005.

  
TIMOTHY L. ANDERSON, Borough Mayor

ATTEST:

  
MICHELLE M. MCGEEHEE, CMC, Borough Clerk

(SEAL)

PASSED UNANIMOUSLY: Woods, Allen, Colberg, Kvalheim, Simpson,  
Colver, and Vehn

SUBJECT: PROVIDING FOR THE CONTINUANCE OF CERTAIN BOROUGH BOARDS AND COMMISSIONS ACCORDING TO ORDINANCE SERIAL NO. 04-080, WHICH, IN PART ESTABLISHED THE PERMANENT CONTINUANCE OF BOARDS AND COMMISSIONS UNTIL FINAL DISPOSITION BY THE ASSEMBLY, AND CONTINUANCE OF COMMITTEES UNTIL SUCH TIME AS A FINAL REPORT HAS BEEN RENDERED.

AGENDA OF: August 2, 2005

ASSEMBLY ACTION: RS 05-106 was adopted as amended without objection. 8/2/05  
JRM

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN DUFFY, BOROUGH MANAGER: *[Signature]*

Route To:	Department/Individual	Initials	Remarks
	Originator	M.	
1	Public Works Director	<i>[Signature]</i> 7/25/05	
2	Planning and Land Use Director	S.J. For M.D. 7/25/05	
3	Community Development Director	<i>[Signature]</i> 7/25	See Attached
4	Emergency Services Director		
	Finance Director		
5	Borough Attorney	FSW	7/26/05
6	Borough Clerk	M.	7/25/05

ATTACHMENT(S): Fiscal Note: Yes ☐; No ☒ X  
Resolution Serial No. 05-106 (3 pp)

SUMMARY STATEMENT: The attached resolution is being presented in order to renew boards that are due to expire under the new non-lapsing board provisions adopted by Ordinance Serial No. 04-080.

The resolution also seeks Assembly acknowledgement of those committees that have already expired under time certain dates and provision of their final reports to the Assembly have been made.

RECOMMENDATION OF ADMINISTRATION: Present to the Assembly for their consideration of board renewals.





## **MATANUSKA-SUSITNA BOROUGH**

### **Community Development Department**

350 East Dahlia Avenue • Palmer, AK 99645

Phone (907) 745-9869 • Fax (907) 745-9635

E-mail: [imb@matsugov.us](mailto:imb@matsugov.us)

## **MEMORANDUM**

**DATE:** July 26, 2005

**TO:** Mayor Anderson  
Assembly Members

**THRU:** John Duffy, Borough Manager *[Signature]*

**FROM:** Ron Swanson, Director  
Community Development *[Signature]*

**SUBJECT:** Agricultural and Forestry Board

IM 214, and its accompanying resolution, extends various Borough Boards and Commissions. One of these is the Agricultural and Forestry Advisory Board (MSB 4.44). This board was originally created in 1985 and altered slightly as to functions in 1994 and 1999. Unlike the Parks, Recreation and Trails Advisory Board (a similar advisory board that works with the Community Development Department), the Agricultural and Forestry Board exists in name only and is dysfunctional.

At a work session this spring on forestry issues, I recommended that the Assembly let this advisory board sunset, and create a new board, "Asset Management Advisory Board" as described below. I believe this recommendation was generally agreed to by the Assembly.

In the last four years the Agricultural and Forestry Advisory Board has only met one time where it had a quorum. The reasons for this are many including, lack of sufficient members, narrow focus and membership comprised of specific organizations, some of which are inactive.

As presently constituted this board is composed of 9 members with designated seats:

Upper Susitna Soil Conservation District  
Wasilla Soil Conservation District  
Palmer Soil Conservation District  
Matanuska-Susitna Loggers' Association

A person with experience in Alaska agricultural or forestry management services

A person with experience in legislative affairs involving agriculture or forestry

A person with experience in agricultural or forest economics



A person who is interested in the borough's agricultural and forest development  
A representative from an agricultural organization

The current functions of the Board are as follows:

1. Advise the assembly on all matters affecting agriculture and forestry in the borough;
2. Advise the assembly and the planning commission on all elements of the borough comprehensive plan and any amendments affecting agriculture and forestry in the borough;
3. Assist in the identification of all agricultural lands which may be preserved in an existing agricultural use or brought into agricultural use;
4. Assist in establishing policies for the use of forest lands and in the identification of forest lands which may be either maintained as sustained yield forest lands or wood lots, or cleared for agricultural use after salvaging the timber;
5. Where agricultural and forest lands are located among lands with a high recreation, tourism, homesites or other potential, recommend to the assembly and the planning commission on specific means for balancing the uses to meet all borough development goals, particularly with respect to offering home and recreation sites for sale to meet state goals for transfer of state and borough lands to private ownership;
6. Develop proposals for roads, bridges and other capital improvements that are needed to fully realize the potential of borough agricultural and forest lands with recommendations as to funding and priorities;
7. Assist in the development of land management, land sale and land lease policies that shall better achieve borough goals for agricultural and forest lands by reviewing proposed classifications of parcels approximately 40 acres and greater in size and the proposed reclassification of all parcels classified agriculture or forest management and may review parcels of less than 40 acres for Class II or better soils or in the environs of the existing agriculture parcels; and
8. Develop procedures for obtaining a consensus within the agricultural community so that local agriculture and forestry can be effectively represented in their dealing with the local, state and federal governments.

I recommend that the existing board be re-constituted to not only reflect the boroughs agricultural and timber interests and needs, but to better reflect the multiple goals and missions of the borough dealing with the use, conservation and management of the boroughs land and resource assets and the functions of the Land and Resource Division (land sales, leases, permits reservations and acquisitions; timber sales and other forestry uses (conks, birch syrup, bowls, dimension lumber); agriculture and grazing; wetlands banking and watershed management; material (sand and gravel) and land classifications.

The composition of this new "Asset Management Advisory Board" would reflect the above with members representing:

A Soil Conservation District  
Agriculture/Grazing  
Timber  
Forest Products (mill, birch syrup)  
Recreation (parks, recreation and trails)  
Tourism (visitor services, hunting, fishing, eco-tourism)  
Institution (Native Corporation, University of Alaska or Mental Health Land Trust)

Real Estate (development, sales, marketing)  
Material (sand and gravel) Use and Development  
Members at Large (general public)

I further recommend that the Functions of this new board be changed to:

1. Advise the Assembly on all matters affecting real estate and natural resource development;
2. Advise the Assembly and Planning Commission on all elements of the borough comprehensive land plan and any amendments affecting land and natural resource development and use;
3. Review and amendments to the Borough's Real Property Inventory (MSB 23.05.050);
4. Assist in the identification of land that should be used for land disposals, public facilities, agriculture, forestry (various types of sales and management regimes), materials (sand, gravel, peat), wetlands banking, watershed protection and management;
5. Advise the Assembly on fees and market values for the use or disposal of land and natural resources;
6. Assist in the development of land and resource management to better achieve borough goals by reviewing and recommending land and natural resource management plans, land disposals, timber sustained yield and harvest goals and levels, large and small scale agricultural development, land and natural resource marketing, and proposed land classifications;
7. Recommend to the Assembly methods and programs for balancing the uses of the borough's land and natural resource assets to meet all borough development, reservation and protection goals.
8. Develop proposals for roads, bridges and other infrastructure related to capital improvements that are needed to fully realize the potential of borough land and natural resources;
9. Make recommendations to the Assembly on the borough's annual operating budget for land and natural resource management.

If this new board is created, I further recommend that the Park, Recreation and Trails Advisory Board and the new Asset Management Advisory Board meet jointly at least twice a year to discuss and make recommendations on topics of mutual interest.

Introduced: 11/18/03  
Public Hearing: 12/02/03  
Adopted: 12/02/03

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 03-113**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY PROVIDING FOR THE CONTINUANCE OF THE JOINT ASSEMBLY/SCHOOL BOARD COMMITTEE ON SCHOOL ISSUES.

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WHEREAS, in November 1998 the Assembly established a Joint Assembly/School Board Committee for School Funding. The committee was composed of two Assembly members and two School Board members. The task of the committee was to provide specific recommendations for action by the Assembly and School Board related to the Borough cap, the fiscal calendar, and the legislative resolutions; i.e., forward funding. The committee ceased after the fiscal year 1999 budget was adopted; and

WHEREAS, in November 1999 the Assembly again established the Joint Assembly/School Board Committee for School Funding for the same purposes. It expired at the adoption of the fiscal year 2000 budget; and

WHEREAS, in December 2000 the Assembly established a joint Assembly/School Board Committee on School Issues by AM No. 00-144; and

WHEREAS, in December 2001 the Assembly again established the Joint Assembly/School Board Committee on School Issues by AM No. 01-177; and

WHEREAS, in November 2002 the Assembly again established the Joint Assembly/School Board Committee on School Issues by

AM No. 02-193. The committee is due to expire on October 31, 2003;  
and

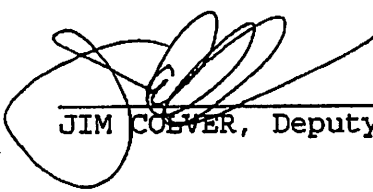
WHEREAS, the work of this committee is beneficial to the  
School Board and Assembly and has proven to service a public need;  
and

WHEREAS, because this committee has continued since 1998 and  
proven beneficial, continuing it for three years will eliminate the  
unnecessary continuation on an annual basis.

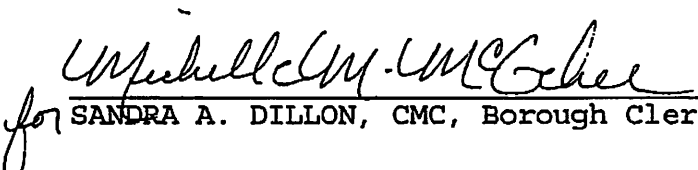
NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna  
Borough Assembly finds that a public need exists to continue the  
Joint Assembly/School Board Committee on School Issues.

BE IT FURTHER RESOLVED, that the aforementioned board shall  
continue in existence for three years, until October 31, 2006,  
unless earlier terminated by law.

ADOPTED by the Matanuska-Susitna Borough Assembly this 2 day  
of December, 2003.

  
JIM COLVER, Deputy Borough Mayor

ATTEST:

  
for SANDRA A. DILLON, CMC, Borough Clerk (SEAL)

PASSED UNANIMOUSLY: Bush, Allen, Colberg, Kvalheim, Simpson,  
Colver, and Vehrs

SUBJECT: Providing for the Continuance of the Joint Assembly/School Board Committee on School Issues.

AGENDA OF: November 18, 2003

ASSEMBLY ACTION: RS 03-113 was adopted without objection. 12/2/03 (WAC)

MANAGER RECOMMENDATION: Introduce and Set for Public Hearing, pursuant to MSB 4.05.060(C).

APPROVED BY JOHN DUFFY, BOROUGH MANAGER: John Duffy

Route To:	Department/Individual	Initials	Remarks
	Originator (Clerk)	<u>JH</u>	
1	Finance Director	<u>JD</u>	12/31/03
2	Borough Attorney	<u>SW</u>	12/31/03
3	Borough Clerk	<u>MM</u>	(WAC)

ATTACHMENT(S): Fiscal Note: Yes \_\_\_\_\_ No X  
Resolution Serial No. 03-113 (2 pp)

SUMMARY STATEMENT: The proposed legislation provides for the continuance of the following board: Joint Assembly/School Board Committee on School Issues.

The Joint Assembly/School Board Committee on School Funding was first established in 1998 and reestablished under the new name of Joint Assembly/School Board Committee on School Issues in 2000 and has been continued by the Assembly every year.

MSB 4.05.060 provides that boards or commissions shall not exceed three years unless continued by the Assembly. The proposed resolution provides for the continuance of this board until October 2006.

RECOMMENDATION OF ADMINISTRATION: Present to the Assembly for consideration.

## MATANUSKA-SUSITNA BOROUGH ACTION MEMORANDUM

AM No. 02-193

SUBJECT: Continuation of a Joint Assembly/School Board  
Committee on School Issues

AGENDA OF: November 7, 2002

ASSEMBLY ACTION:

*Approved under consent agenda  
11/07/02 (H.)*

MANAGER RECOMMENDATION: Present to assembly for consideration.

APPROVED BY JOHN DUFFY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator (Clerk)	<i>[Signature]</i>	
1	Finance Director	<i>[Signature]</i>	10/23/02
2	Borough Attorney	<i>[Signature]</i>	
3	Borough Clerk	<i>[Signature]</i> (H.)	10/28/02

ATTACHMENT(S): Fiscal Note: Yes \_\_\_\_\_ No X

## SUMMARY STATEMENT:

In September 1998 the assembly established a Joint Committee for School Funding. This temporary committee was set up to help improve the school budgeting process and was composed of two assembly members and two school board members. The task of the committee was to provide specific recommendations for action by the assembly and school board related to the borough cap, the fiscal calendar, and legislative resolutions; i.e., forward funding. The committee ceased after the FY 99 budget was adopted.

In November 1999 the assembly again established the school funding committee for the same purposes. It expired at the adoption of the FY 2000 budget.

In December 2000 the assembly again established a joint assembly/school district temporary committee. The scope of the committee was broadened to include not only funding issues, but other school issues that the committee might deem appropriate. The committee was established as the Joint Assembly/School District Committee on School Issues. (The name is hereby corrected to reflect a joint committee of the assembly and school board, rather than the assembly and school district.) The membership of the committee was expanded to include two

assembly members, two school board members, and one staff member from each organization. The committee expired on October 31, 2001.

In December 2001 the assembly again established the Joint Assembly/School Board Committee on School Issues, retroactive from November 1, 2001, through October 31, 2002.

The committee serves as a very important tool in communicating with the school board. Therefore, AM No. 02-193 is now brought to the assembly for consideration to continue this committee, retroactively from November 1, 2002, through October 31, 2003.



SUBJECT: Continuation of a Joint Assembly/School Board Committee  
on School Issues

AGENDA OF: December 4, 2001

ASSEMBLY ACTION:

*Approved under consent agenda  
12/04/01 (M.)*

MANAGER RECOMMENDATION: Present to assembly for consideration.

APPROVED BY BOROUGH MANAGER:

*J. Garner*  
*Ar J.D. Hly*

Route To:	Department/Individual	Initials	Remarks
	Originator (Clerk)		
1	Finance Director		
2	Borough Attorney		
3	Borough Clerk	<i>[Signature]</i>	

ATTACHMENT(S): Fiscal Note: Yes \_\_\_\_\_ No \_\_\_\_\_

SUMMARY STATEMENT:

In September 1998 the assembly established a Joint Committee for School Funding. This temporary committee was set up to help improve the school budgeting process and was composed of two assembly members and two school board members. The task of the committee was to provide specific recommendations for action by the assembly and school board related to the borough cap, the fiscal calendar, and legislative resolutions; i.e., forward funding. The committee ceased after the FY 99 budget was adopted.

In November 1999 the assembly again established the school funding committee for the same purposes. It expired at the adoption of the FY 2000 budget.

In December 2000 the assembly again established a joint assembly/school district temporary committee. The scope of the committee was broadened to include not only funding issues, but other school issues that the committee might deem appropriate. The committee was established as the Joint Assembly/School District Committee on School Issues. (The name is hereby corrected to reflect a joint committee of the assembly and school board, rather than the assembly and school district.) The membership of the committee was expanded to include two assembly members, two school board members, and one staff member from each organization. The committee expired on October 31, 2001.

The committee serves as a very important tool in communicating with the school board. Therefore, AM No. 01-177 is now brought to the assembly for consideration to continue this committee, retroactively from November 1, 2001, through October 31, 2002.

SUBJECT: Establishing a Joint Assembly/School District Committee  
on School Issues

AGENDA OF: December 5, 2000

ASSEMBLY ACTION:

*Adopted without objection*

*12/5/00*

*PKM*

MANAGER RECOMMENDATION: Present to assembly for consideration.

APPROVED BY BOROUGH MANAGER:\_\_\_ (Requested by assembly)\_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator (Clerk)	<i>PKM</i>	
1	Finance Director	<i>DEL 12/12/00</i>	
2	Borough Attorney	<i>[Signature]</i>	
3	Borough Clerk	<i>[Signature]</i>	

ATTACHMENT(S): Fiscal Note: Yes \_\_\_ No X

SUMMARY STATEMENT:

In September 1998 the assembly established a Joint Committee for School Funding. This temporary committee was set up to help improve the school budgeting process and was composed of two assembly members and two school board members. The task of the committee was to provide specific recommendations for action by the assembly and school board related to the borough cap, the fiscal calendar, and legislative resolutions; i.e., forward funding. The committee ceased after the FY 99 budget was adopted.

In November 1999 the assembly again established the school funding committee for the same purposes. It expired at the adoption of the FY 2000 budget.

AM 00-144 is now brought to the assembly for consideration to again establish a joint assembly/school board temporary committee. The scope of this committee is broadened to include not only funding issues, but other school issues that the committee may deem appropriate. The committee shall be established as follows:

COMPOSITION: The committee is composed of two assembly members, two school board members, and one staff member from each organization. If determined necessary, a chairperson will be selected by the committee. The proposed committee members will be brought to the assembly through the Mayor's Vacancy Report.

PURPOSE:

to consider school issues that the committee may deem appropriate in an effort to foster greater communications between the assembly, the school board, and the school district, and to make recommendations to the school board and assembly.

TERM:

The committee will expire on October 31, 2001, unless otherwise continued.