

**SUBJECT:** APPROVAL OF CHANGE ORDER NO. 6 FOR CONTRACT NO. 23-002P(C) WITH DOWL, LLC, FOR THE EDGERTON PARKS ROAD-MOUNTAIN TRAILS DRIVE UPGRADE AND PATHWAY PROJECT TO RETROACTIVELY EXTEND THE COMPLETION DATE TO JULY 31, 2026.

**AGENDA OF: February 3, 2026**

**ASSEMBLY ACTION:**

**AGENDA ACTION REQUESTED:** Present to the Assembly for consideration.

Route To:	Signature	
Originator	X Andrew Strahler Signed by: Andrew Strahler	1 / 2 0 / 2 0 2 6
Project Management Division Manager	X Cole Brannaham Signed by: Cole Brannaham	1 / 2 1 / 2 0 2 6
Public Works Director	X Tom Adams, P.E. Recoverable Signature Signed by: Tom Adams	1 / 2 1 / 2 0 2 6
Purchasing Director	X Russ Krafft Recoverable Signature Signed by: Russ Krafft	1 / 2 1 / 2 0 2 6
Finance Director	X Cheyenne Heindel Recoverable Signature Signed by: Cheyenne Heindel	1 / 2 2 / 2 0 2 6
Borough Attorney	X Nicholas Spiropoulos Signed by: Nicholas Spiropoulos	1 / 2 2 / 2 0 2 6
Borough Manager	X Michael Brown Signed by: Michael Brown	1 / 2 3 / 2 0 2 6
Borough Clerk	X Lonnie McKeechnie Signed by: Lonnie McKeechnie	1 / 2 3 / 2 0 2 6

**ATTACHMENT(S):**

**SUMMARY STATEMENT:** The Edgerton Parks Road - Mountain Trails Drive Upgrade and Pathway project, Project No. 35472-1812, is part of the Transportation Infrastructure Program 2021 (TIP21), approved as Proposition 1 by MSB voters in November 2021. The purpose of the Edgerton Parks Road - Mountain Trails Drive Upgrade and Pathway project is to upgrade Edgerton Parks Road to collector standards and provide pedestrian facilities from Palmer Fishhook Road to Government Peak Recreational Area.

On September 8, 2022, the Purchasing Department awarded contract No. 23-002P(C) to DOWL, LLC, in the original contract amount of \$653,204 for the project design. The award was authorized through AM 22-115 September 6, 2022. The original contract completion date was set for December 31, 2024.

Change Order 1 added \$19,213 for additional design services and to prepare easement exhibits for the project.

Change Order 2 added \$7,835 for the preparation of a Temporary Water Use Authorization (TWUA) permit application for submittal to the Department of Natural Resources.

Change Order 3 added \$14,772 to prepare a DOT&PF Approach Road Permit application, update the bid documents to incorporate DOT&PF comments, prepare a special provision to the standard specifications for a Critical Path Method (CPM) schedule, and prepare an easement document for acquiring right of way necessary for the project. The final plans will be updated to reflect the acquired right of way.

Change Order 4 added \$424,875 for construction management services and extended the completion date to December 31, 2025. The amendment was authorized through AM 24-028.

Change Order 5 added \$10,615 to the contract for permitting.

Change Order 6 will add \$15,815 for additional construction management services, and retroactively extend the final completion date to July 31, 2026, to provide support for site stabilization and project closeout resulting from construction delays to address poor subgrade soils underlying the existing roadway structural section (AM 25-122).

Administration requests to retroactively extend the final completion date for contract No. 23-002P(C) with DOWL, LLC, to July 31, 2026, per the MSB Expired Contracts Memo, requiring Assembly authorization for post-expiration actions.

Additionally, in accordance with MSB 3.08.170(B), Administration requests authority to extend the resulting contract completion date by 120 days for unforeseen circumstances.

**RECOMMENDATION OF ADMINISTRATION:** Approve change order No. 6 for contract No. 23-002P(C) with DOWL LLC, to extend the final completion date to July 31, 2026, and authority to extend the resulting contract completion date by 120 days for unforeseen circumstances.