

The regular meeting of the Matanuska-Susitna Borough Abbreviated Plat Hearing was held on December 6, 2023, at the Matanuska-Susitna Borough, in the Assembly Chambers, located at 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 8:30 a.m. by Platting Officer Fred Wagner.

1. INTRODUCTION

A. Introduction of Staff

Staff in Attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Kayla Kinneen, Platting Assistant

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2. UNFINISHED BUSINESS:

(None)

3. PUBLIC HEARINGS:

- A. **SMAYDA ACRES**: The request is to create two lots from Tax Parcel D24 (MSB Waiver #93-31-PWm), to be known as **Smayda Acres**, containing 9.76 acres +/- . The property is located directly west of N. Witherspoon Road, directly east of N. Tranquility Lane, and north of E. Maud Road; within the SE ¼ Section 1, Township 17 North, Range 02 East, Seward Meridian, Alaska, (Tax ID# 17N02E01D024). In the Butte Community Council and in Assembly District #1. (*Petitioner/Owner: HLS/Tom & Lisa Smayda, Staff: Chris Curlin, Case #2023-137*)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Kayla Kinneen provided the mailing report.

- Stated that 18 public hearing notices were mailed out on November 14, 2023.

Platting Officer Fred Wagner gave an overview of the case and opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

The petitioner and /or the petitioner's representative was not present at the hearing.

Platting Officer Fred Wagner closed the petitioner's comments, and the discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 7 conditions of approval. There are 5 findings of fact.

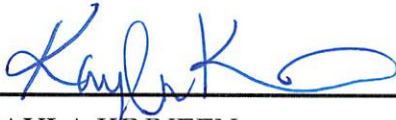
4. ADJOURNMENT

With no further business to come before the Platting Officer, Fred Wagner adjourned the meeting at 8:31 a.m.



FRED WAGNER, PLS
Platting Officer

ATTEST:



KAYLA KINNEEN
Platting Assistant

The regular meeting of the Matanuska-Susitna Borough Abbreviated Plat Hearing was held on December 13, 2023, at the Matanuska-Susitna Borough, Conference Room 110, located at 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 8:31 a.m. by Platting Officer Fred Wagner.

1. INTRODUCTION

A. Introduction of Staff

Staff in Attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Theresa Taranto, Administrative Specialist

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DEC 13 2023
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2. UNFINISHED BUSINESS:

(None)

3. PUBLIC HEARINGS:

- A. **BRUCE LAKE LOT 4A BLOCK 4:** The request is to create one lot from Lots 4 and 5, Block 4, Bruce Lake ASLS No. 79-155, Plat # 80-103, to be known as Bruce Lake Subdivision Lot 4A Block 4, containing 2.88 acres +/- . The plat is located directly north of W. Woody Nook Circle and directly east of N. Windy Bottom Road, (Tax ID # 1998B04L004 & 1998B04L005) located within the NW ¼ Section 36, Township 18 North, Range 02 West, Seward Meridian, Alaska. In the Meadow Lakes Community Council and in Assembly District #7. (*Petitioner/Owner: Brian Kimberly Swanson, Staff: Chris Curlin, Case # 2023-139*)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Theresa Taranto provided the mailing report.

- Stated that 29 public hearing notices were mailed out on November 20, 2023.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

The petitioner/petitioner's representative was not present.

Discussion moved to the motion.


MOTION: Platting Officer Fred Wagner moved to approve with 5 conditions. There are 6 findings of fact.

4. ADJOURNMENT

With no further business to come before the Platting Officer, Fred Wagner adjourned the meeting at 8:32 a.m.

ATTEST:


THERESA TARANTO,
Platting Administrative Specialist



FRED WAGNER, PLS
Platting Officer

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DEC 14 2023
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Matanuska Susitna Borough
Butte Fire Service Area Board of Directors
Minutes

Regular Meeting 26 October 2023

Meeting Time: 10:04 a.m.

Location: Butte Station 21

- I. Call to order: As meeting was properly noticed and a quorum was present, the meeting was called to order at 10:04 a.m. by Gregory Nilsson, Butte FSA Chair.
- II. Roll Call: Gregory Nilsson, Mitzi Van Asdlan – Present
Fire Department Staff: Chief Michael Shipton, Director Brian Davis – Present
- III. Stood for the Pledge of Allegiance
- IV. Minutes of the 13 July 2023 meeting were presented and accepted.
- V. Reports/Correspondence: Chief Shipton reported the Butte Fire Department responded to 70 calls in the third quarter of 2023. Fifty-five from Station 21 and fifteen from Station 22. Most of the calls were for medical assistance. There were two building fires and one vehicle fire along with attendance at several vehicle accidents. Chief Shipton is constantly beating the drum of recruitment but we have no new hires at this time. Training takes up a big part of our firefighters' time with a wide range of drills on use of equipment and how to assess and handle hazards. We are receiving Garmin 750 GPS units for our ATVs and new iPads for the engines. A new plow which will cost approximately \$11,000.00 will come out of Ops funding and the purchase of new heaters for the equipment bays have been scheduled into the FY 24 and FY25 budgets with three being acquired each FY. We are happy to see that 5 acres of land has been secured on Maud Road for future firefighting expansion.
- VI. Financial: The FY25 budget CIPs are due from the Chiefs and January will see the new budget distributed. A review of the Butte budget performance report produced no surprises or discussion.
- VII. Director's Report: Director Davis had little to report coming down to the end of the year. He did state that Mr. Tom Adams will be the Director of Operations and Maintenance.

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

RECEIVED

DEC 15 2023

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October 10, 2023

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m. by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Jacob Butcher, MatCom
Casey Cook, MSB DES
Andrew Gorn, AST

Joel Butcher, MatCom
Whitney Daw, Palmer Dispatch
Zack McRae, MSB Telecom

Also in attendance were: Nick Srebernak, MSB GIS; Lori Criqui, DPS; Aleeha Travis, MTA; and Dan Robinson, Mat-Com

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA: The agenda was approved as presented.

APPROVAL OF MINUTES: There was no objection to the approval of the August 8, 2023 minutes as presented.

PERSONS TO BE HEARD

Ms. Travis stated: They (Matanuska Telephone Association - MTA) are in the midst of implementing a 911 solution that would allow nomadic subscribers to change their point of address for emergency services. This will be a limited basis service that will be provided to MTA customers using bandwidth who have requested connection. Its going to be on a query basis so MTA and the customer will decide on a non-dialable number that can be put in as an identifier, so when they send calls to Matcom, this identifier will be the trigger to query the database on the number being sent to it in the original ANI stream. MTA wanted to make sure everyone was aware and they are going to start negotiations with Matcom to be able to provide this service.

Mr. Joel Butcher stated: They discovered yesterday that there are some addressing issues in the ALI database that MTA provides data into. Mat-Su Borough GIS sends out address changes to the telephone companies who are responsible for looking at those address changes and updating their ALI record. He doesn't know how many records in their ALI database are incorrect because of address changes. He sent an e-mail out to MTA but hasn't received a response back, and he wants the board to know there could be a significant ALI database issue. Ms. Travis offered to follow up with whomever at MTA that Mr. Butcher attempted to communicate with.

Mr. Srebernak stated: He has all the monthly update spreadsheets so if someone wants to do an address audit, reach out to him.

Mr. Jacob Butcher stated: He is resigning his E-911 Advisory Board position effective this month. He is pursuing an employment opportunity out of state. Joel Butcher will be filling in as the main Wasilla representative on the board until they can get another person established as the primary.

REPORTS

GIS

Mr. Srebernak stated: Nothing substantial to report this month.

OLD BUSINESS

Legislative Action Workgroup

1. HB55 Restructuring Retirement for First Responders to include Dispatch and 911
No report.

NEW BUSINESS

None.

INFORMATIONAL ITEMS

- A. Surcharge Priorities Agreement / Call Taker Payments
 - Ms. Laughlin stated: This agreement is being put before the assembly to approve the \$144,000 payments to the Cities of Wasilla and Palmer. Once they approve it, she will have the manager sign it and begin the routing for all the other signatures. She hopes to have the payments to the cities by the end of the calendar year.
- B. FY25 Budget Prep in December
 - Ms. Laughlin stated: She will send out the FY24 budget template to be reviewed and possibly approved at the December meeting.
- C. FY23 - FINAL Surcharge Revenue Chart
 - Ms. Laughlin stated: Final revenue for fiscal year 2023 was \$1,582,820 based on \$1.25 per line surcharge.
- D. FY24 Surcharge Revenue Chart
- E. FY24 E-911 Budget Performance Report
- F. 911 Quarterly Dispatch Call Reports (Mat-Com and Palmer)

COMMENTS

Ms. Laughlin stated:

1. Joel Butcher's board seat is expiring at the end of December, so she reminded him to look for the packet from the Clerk's office and return his documents as soon as possible if he wishes to renew his seat.
2. The Chair election will be held in December, and since Jacob Butcher is resigning, we will need to vote for an interim Vice Chair to fill the remainder of his term (through June 2024).

NEXT MEETING DATE

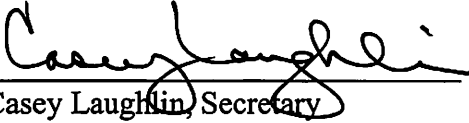
Chairman Cook announced the next regularly scheduled board meeting would be December 12, 2023 at 9:00 a.m.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

Fishhook Community Council



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Board Meeting – Minutes November 6, 2023

In-Person: St. Herman Orthodox Church - Welch Rd / 6988 N. En Dove Rd, Wasilla, AK 99654

Remote: Zoom & dial-in info to posted on FHCC Facebook prior to Meeting if available: N/A

Participation questions? Email FHCC.AK@gmail.com

Agenda

- 1) **Call to Order (Time):** 6:05pm [Board Follow Up Actions Noted in RED]
- 2) **Board Roll Call (X):** ☒ Kristi Short (Former - President) / ☐ Earl Almdale (Former – VP) ☒ Sherry Denny (Former - Secretary) / ☒ Bryan Cherry (Former - Treasurer) / ☒ Joe Irvine / ☒ Cole Clippard / ☒ Amber McDonough / ☒ Ryan Judd / ☒ Misty Murphy / ☒ Ian Murphy
- 3) **Quorum Established - 4 member min. (Y/N):** Yes
- 4) **Meeting Attendees (Name, Organization, Community Member or Guest):**
 - Sandra Kreger / Tomodachi, LLC
- 5) **Review & Approval of Agenda (Y/N):** N/A - Informally used Joe I. Email with transition tasks for non-returning 2023 Board members:
 - Returning keys - PO Box, St. Herman's Hall, ..etc
 - Returning materials - Policy Manuals, Clean Up Day supplies including trash bags, thumb drives with FHCC files, ...etc
 - Explaining & granting access to shared Google Drive FHCC files
 - Procedure for setting up Zoom meetings
 - * Exit feedback for the good of the order. (There's always room for improvement)New 2024 Board members:
 - * Receive & get a quick overview of FHCC Policy Manual
 - * Select 2024 FHCC Board Officers
 - Get your questions answered

6) Approval of Board Meeting Minutes (Y/N): N/A**7) Board Reports:**

a) **Treasurer's Report:** N/A

b) **Other Officer Reports:**

Joe special thank you to 2023 Board members Kristi, Earl & Sherry, "I want to thank you for the time & effort you have given to your community as a Board member for the Fishhook Community Council. There's a lot more to being a Board member than meets the eye. THANKS! "

c) **Committees :** N/A

8) Correspondence:

a) Emails to FHCC Gmail: N/A

b) Other Emails to Board Members: N/A

c) PO Box Mail received: **IRS Correspondence for Bryan C. – will follow up on this 990 form reminder**

9) Formal Presentations: N/A**10) Persons to be Heard - 5min limit (Name/Organization/Recap):**

- **Sandra Kreger / Tomodachi** ("friend") owner, purchased 3-ac property to build up a retail center, not from Fishhook area, but from Wasilla; met neighbor Scott Wiggley (sp?) to north wanting to do more short-term rentals; modifying FHCC comprehensive plan is one option and she encourages FHCC to take up land use zoning in the future. Her next step to put semi-permanent structures so folks sell their goods locally; she will do month to month leases to arts & craft fairs people; no septic or hook-ups cause she's trying to stay away from utilities just wants to use port-a-johns; been talking to MSB Mayor and Kelsey Andersen; Moved up in 1980s – going to write all surrounding neighbors to see if they are interested in retail partnering; going to write for some grants for solar and wind power. Spoke to Jesse Sumner about vision for her lot triangle to create a roundabout for the town of Fishhook; needs zoning dedicated for commercial space. Wants to build a park and need to help advertising. Sandra is requesting a letter of support from the FHCC to create a retail center and "will take letter to the bank."; *Joe I. suggested she write up business plan and proposal so that Board knows what she wants to do. Then we can communicate it to the public to get the support of the people of Fishhook in order to approve formal support. She would like to present at Nov 16th Special Meeting and if so she needs to send us info in advance to be added to the agenda; Kristi S. reminded that there is a 5-minute limit for her presentation.*

11) Old Business:

- a) Items to add to December 4th Board Agenda:
 - i) **New Board Member Orientation;**
 - (1) confirm all have copies of FHCC Policy Handbook explaining expectations & responsibilities to the Board.
 - (2) all Board Members read Conflict of Interest Guidelines and sign and return Annual Conflict of Interest Disclosure Form
 - ii) **Set FHCC Meeting Schedule for 2024 & participation options**
 - iii) **Revisit audio/video equipment that FHCC still needs to purchase to enable an online meetings**
 - (1) did Starlink work well on Nov 16 for any Zoom participants?
 - (2) did Joe I. find out any more details from A/V contractor who gave him quote?
 - iv) **FHCC-Board Expenditures for Approval:**
 - (1) Reflective community meeting signs to announce FHCC meetings (Kristi S.); Kristi shared design with Board today, but didn't order them – would hang below wooden FHCC gateway signs; Approve purchase
 - (2) Accessibility Cameras and A/V for Zoom Meetings (Joe I.)
 - (3) Mail out Idea: post card/fridge magnet with FHCC 2024 meeting dates; last time we did our own mailer – use of trifold machine; MSB allowance for this if we can coordinate their support (Ian)
 - v) **Discuss Creation of Bylaws Committee:** Cole C. – Lead
 - vi) **MSB Comprehensive Plan Update Status:** Joe I. - Lead
 - vii) **Community Revenue Sharing Grants (CAP) Request for Proposals:**
Discuss ways to encourage more RFPs from FHCC; previous ideas:
 - (1) Community Watch - Had approval of funds from the FHCC, but funding expired in a year so will need to go back through the RFP approval process per Joe I. (Misty M. was the sponsor).
 - (2) Junk car/dump site clean-up – set aside funds for neighborhood credits or gift cards for distribution as needed (Amber M.)

12) New Business:

- a) **Board Handover Tasks:**
 - i) Kristi returned Roberts Rules Shortcuts to Ian
 - ii) FHCC Mailbox; Joe I. and Ryan J. to have USPS keys (PO Box # 2022)
 - iii) Joe I. & Ian M. each have keys to St. Herman's Hall
 - iv) Turnover of FHCC Policy Handbooks – Joe I. to distribute hardcopies to all new Board members
 - v) **Current Passwords - need to be reset by next Board meeting:**
 - (1) Zoom Account paid for annual ~\$149.95 per Bryan
 - (2) FHCC Gmail account & Google Drive
 - (3) Facebook posting is handled by Bryan Cherry as webmaster

- (4) Misty & Amber to decide on new passwords and divvy up responsibilities off-line; also Google Drive documents that have shared access by individuals need sharing rights to be updated
- vi) Government Peak Chalet: Sierra Hunsaker – is the event manager; **pick our general meeting dates at the next meeting and let her know: 907-354-5016** ; she will write up a contract for Pres to sign. Up to 4 three-hour meetings per year typically 6-9PM.
- vii) Thumbdrive was given to Sherry, but they are duplicates from Joe's I. info. All of Sherry's agendas and minutes were on her own Drive, but they were shared with Board members via individual emails. **Misty to coordinate any needed data transfer for archiving, etc.**
- viii) **Need to transfer bank account signatory from current Board officers – Ian, Joe & Bryan to coordinate this.**
- b) **Reviewed Officer Responsibilities;**
 - i) Example of some redundancy was Mail checking responsibility: Correspondence need to be followed up with weekly per Joe I.; Ex: grant applications come through USPS only
 - ii) **Review and revisit Officer List if we need to redistribute responsibilities between officers at the next Board Meeting as agenda item**
- c) **Board Officer Nominations & Voting Results:**
 - i) President: Ian Murphy
 - ii) Vice President: Joe Irvine
 - iii) Treasurer: Bryan Cherry
 - iv) Secretary: Amber McDonough & Deputy Secretary: Misty Murphy
 - v) [New position created to share Secretary duties into two parts: Minutes & Agenda (Amber) and Archive, Organization & Record Keeping – Internal & External (Misty); **shared roles to be more refined in detail at next board meeting as needed**
- d) **Create Updated Board Members and Officer Roster and submit to MSB Clerk – Misty taking lead on Roster**
- e) **Finish November 16 Next Special Meeting Plans @ 6PM** – Hybrid meeting & want to have Zoom option since we're worried about no quorum. Anonymity in voting only required for electing board members; discussed last meeting's IT issues:
 - i) Sherry's Logitech combo camera – picks up within 20' in the Room but perhaps with some interference by speakers
 - ii) MTA is the problem and GPRA probably has a low tier plan (Kristi pays \$160/mo for personal plan);
 - iii) **Starlink is an option we will try** - \$90 to turn it on for one month; modem / router satellite gear \$600 on-time fee; let's try it for this upcoming Nov 16th; **Kristi will bring Starlink and PA system to the special meeting for us to try – FHCC will reimburse \$90;**

- iv) Perhaps Ian to write a letter to MSB about improving bandwidth or getting a booster if Starlink doesn't work?
- v) Joe will be gone for Nov 16 meeting, but will share sign-up sheets from Oct 2023 general meeting for the Board to use.
- vi) Board created the November 16th Zoom Meeting live so that Joe can include it via email to FHCC members tonight = DONE.
- vii) Joe I & Amber will remote calling via Zoom to Nov 16 Meeting.
- viii) Bryan will also give notice on Facebook that we will have a Zoom option for Nov 16; However, Kristi says only put meeting ID info for joining in the comments and posted no sooner than the day of the meeting so we don't get Zoom Bombed!

13) Public Announcements / Closing Comments:

- a) **Arctic Winter Games Update:** N/A
- b) **Moose Range Management Plan Update:** Public Comments Due by 11/9/23
- c) **MEA Fishhook to Pittman Power Improvement Project Update** (Amber):
Assembly Vote on Amendment to MSB Code 17.05 - Essential Service Utilities delayed until January 2024; final changes still in works.
- d) **MSB Comprehensive Plan Update Workshop for Fishhook Area:** In-person on Monday 11/13/23 @ 6-8PM at Teeland Middle School
- e) **MSB Special Clean-up Meeting – Special Assembly Meeting with Community Councils:** In-person Tuesday 11/14/23 @ 6PM at Assembly Chambers (350 East Dahlia Ave) – Amber highly recommends we have at least one FHCC Board Member attend (Agenda not posted yet as of 11/7/23)

14) Next Month's Meetings:

- a) November 16, 2023 Special General Meeting @ 7PM AKST – In-person at GPRA Chalet & via Zoom
- b) December 4, 2023 @ 6PM AKST In-person at St. Herman Church & Zoom (TBD)

15) Attachments: N/A**16) Adjournment (Time):** 8:50pm AKST Motion to adjourn Joe.**Minutes Approved by:**

Ian Murphy

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Murphy
Date: 2023.12.06
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FHCC President

Approval Date: 12/6/2023

Amber

McDonough

Digitally signed by Amber
McDonough
Date: 2023.12.07
13:06:43 -07'00'

Attested by FHCC Secretary

Approval Date: 12/7/23

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CLERKS OFFICE

GREATER PALMER CONSOLIDATED
FIRE SERVICE AREA
BOARD OF SUPERVISORS
TUESDAY, NOVEMBER 21, 2023
9:04 A.M.- PALMER FIRE TRNG CENTER

MINUTES

- A. CALL TO ORDER The meeting of the Greater Palmer Consolidated Fire Service Area Board of Supervisors was called to order at 9:04 A.M.
- B. ROLL CALL In attendance were GPCFSA Board of Supervisors members, Barry Mothershead, Marty Van Diest, and Ted Stuff; GPCFSA Chief Chad Cameron; Palmer Fire and Rescue Administrative Assistant, Dawn Van Epps, and Matanuska Borough Deputy Director of Emergency Services - Fire and Rescue, Brian Davis.
- C. MINUTES FOR APPROVAL The minutes of the last GPCFSA Board of Supervisors meeting on July 17, 2023, were approved.
- D. NEW BUSINESS

1. CITY OF PALMER FIRE DEPARTMENT BUDGET

Chief Cameron reported that the City of Palmer Fire Department Budget will be presented to the City Council for vote next week. Notable increases in the contract are for three new paid positions, training, and a one dollar per hour pay increase for on-call personnel. The budget request is for approximately 1.9 million dollars total.

The Rescue contract has also been agreed upon and will be put to vote by the City Council on November 28th. The Borough Fire contract is in the works and those figures will be presented to the GPCFSA Board at the next meeting.

2. STATION STATUS REPORT

Chief Cameron presented a status report for fire stations as follows: Station 32 is in generally good shape with ongoing light maintenance and small repairs. Station 35 will have power lines buried next year. The adjoining property directly behind the station has been purchased by a private party. A request has been made to the new owner for a survey to determine property boundaries. Station 33 has a broken water that will require excavation and repair. There are previously approved CIP funds that should cover the cost of that work, as well as additional repair of drainage issues at the station.

3. APPARATUS

Chief Cameron reported that the new GPCFSA engine that will replace Brush 35 had the final inspection completed previously this month. He expects arrival of the apparatus in January or February. The pumper tender for Lazy Mountain is in queue, waiting for a chassis, before it can be built. The pumper tender, when completed, will replace the old Peterbilt. Current Tender 33 will be placed in reserve. The City of Palmer engine has not been started, as of this date.

4. PERSONNEL

Chief Cameron shared that Palmer Fire and Rescue Deputy Chief, David Lundin, has retired. Training Coordinator, John Prevost is currently acting as Deputy Chief. Chief Cameron is currently reviewing and revising the job description for Deputy Chief, as well as discussing the need for this position with department personnel. As it stands, Chief Cameron feels that at least one Deputy Chief is necessary for successful departmental operations. Current personnel numbers for Fire and Rescue remain stable at about sixty-three currently active. Training and training requirements have been ramped up in the department to maintain and improve response efficiency, safety, and a healthy work environment.

OLD BUSINESS.

1. STATION 39 UPDATE

Deputy Director Davis reported that the Grant for funds for the project is still under review, so progress has been slow on the project. He expects to have more information for the Board at our meeting in late January or early February, next year.

2. SECURITY CAMERA UPDATE

Deputy Director Davis stated that the equipment has been delivered. The Borough is currently waiting for phase two funds for installation at all sites.

3. GENERATORS

Deputy Director Davis reported that the approved FEMA grant for generators in 6 or 7 stations within the Borough FSA's will be applied in two phases. Station 35 will be the first GPCFSA facility to get a generator installed, followed by others in the service area. There are two generator heat trailers currently available for use by the FSA's.

4. MAT-SU BOROUGH/CITY OF PALMER FIRE SERVICE CONTRACT

Deputy Director Davis shared that the current intragovernmental agreement for fire services is due to be negotiated beginning later this year, with a new contract to be implemented by the end of fiscal year 2024. Deputy Director Davis has sent out an email asking for input from the GPCFSA Board members. The Department of Emergency Services will be negotiating with the City of Palmer on behalf of the Mat-Su Borough and the GPCFSA. The contracted cost of services to the GPCFSA this year is approximately \$636,000. The amount for the new contract is estimated to be approximately \$900,000.

6. SAFER GRANT

Chief Cameron shared that the AFER Grant previously requested to cover three new paid positions, has been denied.

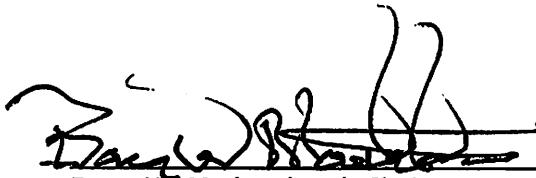
7. ALASKA FIRE CONFERENCE

The Alaska Fire Conference, attended by several GPCFSA personnel was a successful experience. The conference will be hosted in the Mat-Su in 2024.

8. SUBDIVISIONS

New subdivision notices received since the last meeting were shared and given to Dawn Van Epps for filing. There continue to be many new subdivision notices. Several developers are asking the Borough/City for exceptions or variants regarding road width and water supply hydrants.

- E. ADJOURNMENT. Being no further business, a motion was made by Board Chairperson Barry Mothershead, to adjourn the meeting. There was a second to the motion and the meeting was adjourned at 9:50 A.M.



Barry W. Mothershead, Chairperson
Greater Palmer Consolidated FSA
Board of Supervisors

xc: Mat-Su Borough
Mat-Su Borough Public Safety

Joint Central Mat-Su & West Lakes Board of Supervisors Meeting

Benny Cottle Public Safety Building – Station 61/Teams
101 West Swanson Ave
Wasilla, AK 99654

Chairman: D. Eller
Vice Chairman: J. Steele

Board Members: B. Davis
L. Szipszky
D. Tyler

October 9, 2023– 6 P.M.

MEETING MINUTES

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I. CALL TO ORDER

The meeting of the Central Mat-Su Fire Service and West Lakes Fire Service Area Board of Supervisors was called to order at 6 p.m. at the Benny Cottle Public Safety Building at 101 W. Swanson Ave., Wasilla, Alaska by Chairman Dave Eller on October 9, 2023.

II. ROLL CALL & DETERMINATION OF QUORUM

Board Members present and establishing a quorum for the Central Mat-Su FSA:

Chairman Dave Eller, Brian Davis, James Steele, Dave Tyler and Luke Szipszky

Board Members present and establishing a quorum for the West Lakes FSA:

Chairman Cathi Kramer, Randy Newcomb, Cindy Michaelson and Jedediah Cox

Also present were: Michael Keenan, Chief, Central Mat-Su Fire Department (CMSFD); Shari Lamz, Admin. Assistant, CMSFD; Tawnya Hightower, Chief, West Lakes Fire Department; Ken Barkley, Director, Department of Emergency Services (DES); and Brian Davis, Deputy Director - Fire, DES.

III. PLEDGE OF ALLEGIANCE

Mr. Szipszky led the "Pledge of Allegiance."

IV. APPROVAL OF AGENDA

MOTION: Mr. Davis moved, and Mr. Szipszky seconded, to approve the meeting agenda as presented.

VOTE: The motion passed unanimously.

V. APPROVAL OF PRECEDING MEETING MINUTES

WEST LAKES

MOTION: Mr. Newcomb moved, and Mr. Cox seconded, to approve the September 11, 2023, regular meeting minutes as presented

VOTE: The motion passed unanimously.

CENTRAL

MOTION: Mr. Szipszky moved, and Mr. Davis seconded, to approve the May 8, 2023, regular minutes as presented.

VOTE: The motion passed unanimously.

VI. BOARD REPORTS/CORRESPONDENCE

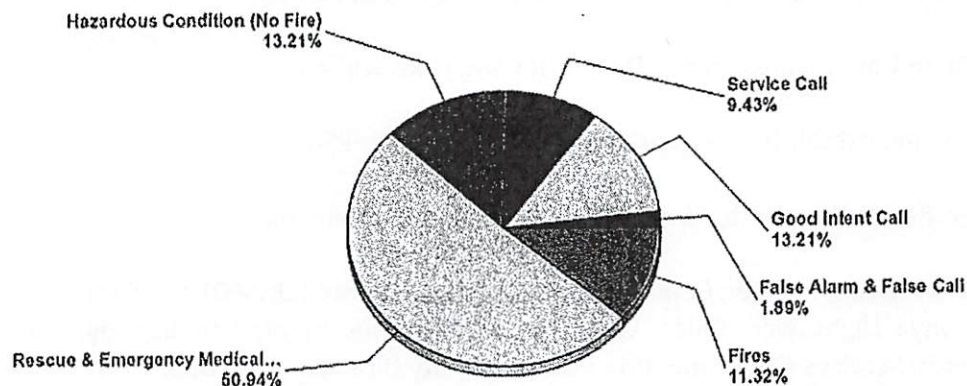
VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

Chiefs Report West Lakes – Chief Hightower

Emergency Response

- 563 YTD Total Emergency Response - 45 structure fires
- September – 2 structure fires



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	11.32%
Rescue & Emergency Medical Service	27	50.94%
Hazardous Condition (No Fire)	7	13.21%
Service Call	5	9.43%
Good Intent Call	7	13.21%
False Alarm & False Call	1	1.89%
TOTAL	53	100%

Community Risk Reduction – September

- Installed: 7 Smoke Alarms
- Installed: 3 CO Alarms
- State Fair participation at the Fire Chief's Booth 8/24/23 & 9/2/23
- Houston High School senior night
- 15th Annual Emergency Preparedness Expo
- Fire Prevention Week Preparation – 3 Schools/2 preschools/3 Station open houses

Training

- Truck 73 Elevated Streams
- Building Construction
- Sent 3 responders to the Alaska Firefighter Conference in Valdez
- Firefighter I Class – 12 students from WLFS, Willow-Caswell and Talkeetna

Apparatus & Equipment Updates

- Engine 81: PTO engagement issue
- Engine 73 (Laverne) at Station 81 Out of service
- Pumper Tender 71 : Out of Service Engine Issues. Oct 10th - fuel pressure check
- Truck 81 (formerly TRK 73): Out of Service - Waiting on cylinder to arrive
- Tender 73: At Station 7-1, water only from turret due to air leak

Projects

- Station 8-2 Paving - Budget \$125,000 (\$11,937 available)
- 21417 W. Susitna Pkwy \$300,000.00 excavation and development of water supply

Director Barkley added that he is concerned about getting parts for fire vehicles in the future.

Budget Update & CIP List - Projects in motion

- 3 Command Vehicles (FY22): 1 purchased off the lot. Getting prepped now. Two are on the way. \$210,000
- PPE (FY22): Turnouts on order
- Station 82 (FY23): paving and pad improvements. \$125,000 - Bid Awarded to: JTA, 2024 completion date
- Purinton Pkwy Fill-site prep (FY23)
- Security Cameras (FY23)
- Fire Training Props (FY24): \$18,000 on two connexes
- Extractors and Dryers (FY24) requesting quotes
- PPE (FY24) \$100,000
- Pagers and Radios (FY24) \$100,000

Chiefs Report Central Mat-Su Fire Department – Chief Keenan
Station 6-1 has been named the Benny Cottle Public Safety Building
Chief Gibbs took the position of Assistant Chief with West Lakes Fire Department
Training – New Hire Academy - Scheduled to be completed November 11

- 6 fulltime and 4 POC recruits
- Testing out for Firefighter 1 and 2 this week
- HazMat next week
- Rescue
- ETT

Run Stats – YTD 1794

- June – 205 total calls
 - 10 Structure fires
 - 93 rescue calls – 60 being medic assists
- July – 193 total calls
 - 12 Structure fires
 - 74 rescue calls – 47 being medic assists
- August – 213 total calls
 - 8 Structure fires
 - 89 rescue call – 64 being medic assists
- September – 209 total calls
 - 2 Structure fires
 - 80 Rescue calls – 62 being medic assists

Vaunda Structure Fire with Rescue - Confirmed entrapment, very large and complex building, 8500 square feet, multiple open stairwells and maze-like conditions. A-Shift Crew rescued trapped victim from Charley side window.

Project Updates

- Station 5-1 fill site design complete, going out to bid for repairs
- Tactical Tender and Brush Truck Chassis in progress now - March/April tentative completion
- Two Tahoe command vehicles awaiting installation of components
- Training Pad – On schedule
- Station 5-3 – waiting on paving
- Heavy Rescue – February tentative completion date
- Station 6-4 - repairs continue, discovered additional structural issues
- Stock Tender - Vacuum Tender from Fire-vac
 - This will be a stop gap to help hold us over till we can order and receive the next two Pumper-Tender in the que
 - We were going to try to order those this fiscal year and they were cut so we could get the positions
 - Once ordered the new trucks will take 2-3 years to arrive.
 - This one will be here around April/May if all goes well
 - Total amount requested to be moved from the reserve fund: \$680,000.00 to fund purchase of the truck, deliver and some equipment

MOTION: Mr. Tyler moved, and Mr. Szipszky seconded, supporting the purchase of the Vacuum Tender from the reserve fund.

VOTE: The motion passed unanimously.

- Station 6-5/5-2
- Meeting set to discuss a possible shared facility with community development.
- Possibly combining Station 6-5 and 5-2.
- Possible site on an open lot located on Seldon Road north of Teeland Middle School west of Seward Meridian.

Fire Prevention Month

- Multiple School Assemblies and Station Tours all of October and into November.
- Halloween open houses at our staffed stations Halloween night

IX. OTHER BUSINESS (other items of discussion not listed on agenda)

Director Barkley is concerned about keeping and retaining the oncall responders.

Chairman Kramer asked if there is any talk about bringing the firefighter program to Houston High School. Deputy Director Davis stated that they need to prove we can sustain the one at Wasilla High with plans of hopefully expanding it.

Chairman Kramer presented the 2024 Board of Supervisors calendar with joint meeting months in May and October. She is looking for someone from either board to represent the LEPC.

Mr. Newcomb would like to know what type of metals is given to responders who do heroic events like the Vaunda structure fire rescue. Responders deserve recognition and he would like to see something in place to recognize these responders. Chief Keenan agrees. DES has a SOP for award recognition. One of Central's shifts was recognized at one of the assembly meetings.

X. AUDIENCE PARTICIPATION & BOARD COMMENTS

XI. ADJOURNMENT

Mr. Eller adjourned the meeting at approximately 7:04 p.m.

ATTEST:



Shari Lamz, Admin. Assistant, Central Mat-Su FSA B.O.S.



DAVE ELLER, Chairman, Central Mat-Su FSA B.O.S.

Minutes approved on: 12/16/23

Next Meeting:

MSB FISH AND WILDLIFE COMMISSION

Regular Meeting: April 20, 2023

Minutes

DSJ Building, Lower Level Conference Room //TEAMS Remote Participation

Minutes prepared by Ted Eischeid, Planner

I. CALL TO ORDER

Meeting called to order at 4:03 PM by chair Mike Wood.

II. ROLL CALL – DETERMINATION OF QUORUM/LAND ACKNOWLEDGEMENT

Present:

Mike Wood MW

Andy Couch AC

Larry Engel LE

Howard Delo HD

Kendra Zamzow KZ

Jim Sykes JS

Absent:

Rob Yundt

Tim Hale

Pete Probasco

Quorum established.

MW read the Land Acknowledgement:

We acknowledge that we are meeting on traditional lands of the Ahtna and Dena'ina people, and we are grateful for their stewardship of the land, fish, and wildlife throughout time immemorial.

III. APPROVAL OF AGENDA

Moved by LE; seconded by HD .

Motion passed without objection.

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES

a. March 16, 2023 Regular Meeting Minutes.

Moved by LE; second by HD

Corrections: NONE

Motion passed without objection.

VI. AUDIENCE PARTICIPATION (*three minutes per person, for items not scheduled for public hearing*):

1. Jean Holt: interested on the 75' setback issue; read a statement on this as a public comment; opposes changing the water setback change proposed in draft OR 23-002.

2. Bill Stoltze: pleased that ADFG Commissioner Doug Vincent-Lang is present.

3. Stefan Hinman, MSB Public Affairs.

4. Maija DiSalvo, MSB Planner.
5. Neil Dewitt.
6. Marc Lamoreaux, NVE. Thanks AC for his assistance with BOF proposals.
7. Stephen Braund, NDSNA.
8. Gabe Kitter, MSB resident, interested in fish and wildlife.
9. Doug Vincent-Lang, Commissioner, ADF&G.

VII. STAFF/AGENCY REPORTS

A. Staff Report – Ted Eischeid

1. Waterbody Setback update
2. NPFMC Update
3. BOF Update
4. SOA Legislative update: State primacy for wetland development permitting.
5. Mileage expense reports due by June 1 for the July 2022-June 2023 fiscal year.

B. Doug Vincent-Lang, ADF&G Commissioner, Dialogue Presentation with FWC:

- Commissioner for 5 years now; SOA ADF&G budget has grown from 195 to 245 million dollars during his tenure;
- This year's budget keeps ADF&G whole; also adding some marine work \$ to the budget;
- Southern Bering Sea, Gulf of Alaska; initial ocean conditions when juveniles first migrate into the ocean seems to be a key issue with declining fisheries;
- Want to expand work into nongame issues, especially looking at studying species that could be listed on the ESA.
- Getting more Pittman-Robertson funds from gun/license sales, after the C-19 decline;
- ADF&G has grown the budget, but not the staff, and it is causing some overwork stress; Tier 4 employees are less likely to stay for the long term, adding to staffing stress.
- King Salmon are depressed across the state; Copper River king declines highlighted; kings are coming back earlier, smaller, younger, and fewer, indicating something bad is happening in the ocean; hence ADF&G's interest in doing more marine research; Sockeye seem to be doing well despite climate change; Coho, we aren't sure what's happening with them;
- Nelchina caribou and sheep: winter has taken a toll on them – winter icing issues impacting food availability; June survey will dictate whether we can even open a hunt for Nelchina caribou this year;
- UCIDA lawsuit against NPFMC management of Cook Inlet salmon in EEZ: NPFMC chose initially to close the EEZ fishery; court ordered a change; NPFMC was given two alternatives, and neither was a workable solution, so the NPFMC will go back and try to develop a Secretary of the Interior decision on the salmon FMP; May 4 = progress hearing with the court; UCIDA would like the judge to step in and manage the fishery;
- Cook Inlet Fisherman's Fund lawsuit regarding closing East Side Set Net Fishery; judge threw this suit out;
- Several federal land lawsuits presently in play; Lower Kuskowim River management, etc.
- Intercept and bycatch are huge issues; if a fishery is restricted, is any harvest along their migration appropriate? – much of the intercept is not of Alaskan origin fish; most of the bycatch is not of Alaskan origin;
- ADF&G is doing well in general; budget has been restored; morale seems good, except most staff are overworked.

LE: DVL once worked in the Susitna drainage and is comfortable with it; hatchery issue is something we would like to learn more about – what is happening to answer some of the questions about hatchery fish impacts?

DVL: when I came on I froze pink/chum hatchery production; we have a study on pink/chum genetics to see if hatchery strays are impacting wild stock production; bigger question, what is happening in the ocean? We aren't looking at it from SOA level. Its perplexing why kings and chums aren't doing so well in the ocean; in general, hatchery fish releases, in totality, hasn't changed in numbers, just mix composition;

LE: we need research to identify the factors affecting these stocks, whether it is climate change, bycatch, etc. Why haven't we looked at this closer?

DVL: In the Gulf of Alaska we could rationalize those fisheries to improve bycatch issues;

HD: would like to compliment DVL's work on NPFMC; if the Secretary of the Interior doesn't come up with a solution for the EEZ, how will the EEZ be managed?

DVL: this summer the SOA will manage EEZ in compliance with the CI Salmon Management Plan; our decisions from the SOA will in part be informed by our priority towards the Conservation Corridor (CC); the CC would probably go away if federal management took over.

JS: I appreciate your work; at the NPFMC meeting, there seems to be a need for us to help writing regulations; what do we do about the CC?

DVL: we will probably see a fishery that operates two days per week, and closes in early July (3 week duration); the NPFMC will probably make the EEZ an exclusive fishery, where drifters have to choose either EEZ or SOA fishing areas; Wait until May 4 hearing before developing any approach;

AC: You mentioned the Copper River Kings... do we have any feel on what's happening to kings?

DVL: all kings are low, everywhere, all stocks. We think something is happening in the salt water habitat; normally they are out there 4-5 years, but they are coming back earlier;

AC: Weir funding update?

DVL: this made it through the House budget, not Senate budget; could be fixed in conference committee.

MW: What nongame species were studied that prevented Fed. Listing under ESA:

DVL: A Bat, N. Ground Lemmings, Yellow Cedar, a Bumble bee.

JS: hatchery pink impact on wild pinks?

DVL: we are doing that research now.

DVL: Final thought: GOA bycatch are NOT CI fish; many are going to Canada.

VIII. UNFINISHED BUSINESS

1. NPFMC – North Pacific Fisheries Management Council

Sounds like SOA UCI Drift Management Plan will be used for the EEZ;

JS: people seemed interested in FWC input to the NPFMC; we will probably have to fight for the CC;

AC: appreciates JS attending.

HD: appreciates JS attending.

MW: interesting to hear that it's a choice between drift fishing either EEZ or SOA waters; an exclusive fishery model;

LE: How do we want to stay engaged with the NPFMC?; We should contact NPFMC to find out what this "protocol committee" is all about?

Bill Stoltze: form a work group that monitors the NPFMC might be a good idea

LE: Moved to form a NPFMC monitoring work group on an ad hoc basis; HD second; Motion passes without objection.

AC Moved to name PP, JS, KZ (or chair's designee) to the NPFMC monitoring work group; LE second; Motion passes without objection.

2. Draft RS FWC 23-02 and Letter: Funding fish weirs and genetic studies.

LE: Moved FWC 23-02; AC second;

Discussion:

JS: add section 15 Alaska Constitution in fourth whereas?

JS Amendment: in fourth whereas, add after "4" text , and 15. AC seconded. Amendment passes.

As Amended, FWC 23-02 passes without objection.

LE: moved the letter to matsu state delegation; HD seconded. Motion passed unanimously.

HD: moved Ted copy FWC 23-02 and letter to MSB Manager and Assembly; AC second. Motion passes unanimously.

IX. NEW BUSINESS

1. ADF&G Game Season Summary Meeting Questions

HD moved all draft question presented; LE seconded.

Amendment moved by AC, seconded by LE: Add "13E" to questions A1, A3, A5; amendment passes without objection.

AC: Bear Baiting question – what kind of safety issues have arisen around bear bait stations,

especially in the Mat-Su?

Question F-2: Possibility of creating a special moose salvage hunt along certain railroad sections (like Chase). Possibly modifying nuisance moose hunt to apply to certain sections of railroads.

HD: this area's GMUs are all in Region 4.

Motion passes as discussed.

X. MEMBER COMMENTS

1. HD: compliments to JS on NPFMC meeting; to Steve Braund for his letter to legislators; to MW on being nominated to BOF.
2. AC: echoed what HD said; today's meeting was a good one.
3. LE:
4. JS: thanks FWC, Steve Braund; appreciates that all groups are welcome to give input to FWC.
5. KZ: thanks JS, and everyone else on the DVL ADF&G discussion.
6. MW: big week for me for various reasons; excited about the possible BOF service as a board member; what an honor all of this is. Thank you.

XI. NEXT MEETING DATE: Thursday, May 18, 4 PM, LLCR.

XII. ADJOURNMENT

Moved by LE, second HD.

Motion passes unanimously.

Meeting stands adjourned at 6:16 PM



Peter Probasco, FWC Vice Chair

12/07/23

Dated

ATTEST:



Maija DiSalvo, Planning Division Staff

12/7/23

Dated

MATANUSKA-SUSITNA BOROUGH
Fish and Wildlife Commission
Regular Meeting: October 19, 2023
DSJ Building, Lower Level Conference Room/TEAMS

Meeting Minutes

I. CALL TO ORDER

Chair Andy Couch called the meeting to order at 4:12 PM.

II. ROLL CALL – DETERMINATION OF QUORUM & LAND ACKNOWLEDGEMENT

Present:

Andy Couch (AC)
Howard Delo (HD)
Larry Engel (LE)
Peter Probasco (PP)
Gabe Kitter * telephonically

Absent:

Kendra Zamzow (KZ)
Jim Sykes (JS)
Mokie Tew (MT)
Tim Hale (TH)

Quorum Established.

AC read the land acknowledgement:

We acknowledge that we are meeting on traditional lands of the Ahtna and Dena'ina people, and we are grateful for their stewardship of the land, fish, and wildlife throughout time immemorial.

III. APPROVAL OF AGENDA

Moved by LE; seconded by HD
Motion passed unanimously.

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES

a. December 15, 2022 Regular Meeting Minutes

Moved by LE; seconded by HD
Correction: spelling of "Minutes"
Motion passed unanimously as amended.

VI. AUDIENCE PARTICIPATION

Jason Ortiz, staff
Kim Sollien, staff
Karol Riese, staff
Stefan Hinman, staff
Eric Booton, TU; wants to support Eklutna
Norm Lawler, Rocky Lake
Terry Hess, DNR
Neil Dewitt
Maija DiSalvo, staff
Marc Lamoreaux, Eklutna
Stephen Braund, NDSNA

VII. STAFF/AGENCY REPORTS & PRESENTATIONS

- a. Staff Report – Ted Eischeid
- b. Chair’s Report – AC

Attended BOF work session in Anchorage in mid-October; John Wood elected chair; Kenai late run king salmon recommended as a Stock Of Concern status. Also attended Hatchery Committee of BOF; evidence seems to be building that hatchery pinks/chums may be having impacts on wild populations.

- c. Waterbody Setback Advisory Committee – no report

VIII. Special ADF&G Fishing Season Meeting – Dec. 7th at 5 PM, Assembly Chambers.

**PP moved to approve the meeting time and location; seconded by HD
Motion passed unanimously.**

**LE moved to approve questions on packet red page 9 and the supplemental handout; seconded by HD.
Motion passed unanimously.**

IX. Eklutna River Flow Restoration

Eric Booton and Marc Lamoreaux were available to discuss the project history and options in more detail.

The FWC discussed the options and support they have seen for restoring the river from lake to mouth, allowing full anadromous fish access to Eklutna Lake. LE shared his history dealing with the Eklutna tailrace project; first the big dam was built about 100 years ago, then the later Eklutna Lake dam was built, then they gave this power

project to three agencies with the requirement in 1991 that they have to mitigate their impact, and here we are still dealing with this without resolution; in both cases, two dams were built without consideration for fisheries. There was also discussion about public access and potential funders.

**LE moved to send a letter to the utility owners that would restore access of anadromous fish to and from Eklutna Lake; seconded by HD
Motion passed unanimously.**

**HD moved to form a work group (PP, LE, GK) to write a letter on behalf of the FWC to support the Eklutna River restoration prior to the deadline, and copying the MSB Manager/Mayor/Assembly; seconded by LE
Motion passed unanimously.**

X. Beaver Meadows Subdivision

Terry Hess, DNR: Formal comment period ended, but no decision will be issued until the cultural resource survey is completed; from there, there will be multiple options: do nothing, move forward with a modified project, or move forward with project as proposed; one of the options would include a second comment period on the proposed decision.

Norm Lawlor, Rocky Lake resident: read a statement: Fish Creek is highly productive sockeye fishery, and a rare one for MSB residents; this DNR proposal as written would impact this area with subdivision homes of 105 homes covering 300 acres; we don't want the fishery here to collapse like the Cottonwood Creek fishery has; the surrounding wetlands are important buffers for this fishery of the Meadow/Fish Creek system; any project should require adequate buffers; Norm asked a resolution go to the Assembly, and it reference the Big Lake Comprehensive Plan information on this issue; I would also ask resolution be shared with DNR;

Staff clarified that the resolution should go to the Platting Board, who would have the authority to modify the development with conditions for plat approval. It could also be beneficial to send the resolution to the Mayor and Manager.

**PP moved to keep this topic on FWC agenda, and that the FWC address should this issue when DNR releases their decision; seconded by LE
Motion passes unanimously.**

XI. Board of Fisheries Meeting/Planning

There was discussion about the importance of an attractive printed booklet, with a focus on maintaining and enhancing the Conservation Corridor and with reference

to reflect uncertainties related to Federal management of the EEZ. A meeting was scheduled with the work group for November 1 at 9:00 am.

XII. NPFMC

Hard copies of Federal Register Rule were handed out to the four members physically present; copies will be mailed to: JS, GK, MT, TH, KZ.

XIII. Moose Range & Jonesville Public Use Area Management Plan:

HD moved that PP serve as a FWC representative at the Oct. 24 JPUAMP public meeting; seconded by LE
Motion passes without objection.

XIV. NOAA Alaska Salmon Research Task Force

HD moves we provide this task force with a link to the 2014 gap analysis document as an introductory comment; motion dies due to lack of a second

XV. Member Comments

GK: I'm in Ohio, and I'm pleased to attend meetings.

LE: No Comment

PP: Requests GK email Eric Booton's contact information to him.

HD: no second for my good ideas?

MD: No Comment

TE: Appreciate everyone, and wanted to note the contribution that former chair Mike Wood made to the FWC; I forgot to do this at the last meeting and I regret that oversight.

AC: appreciates all the work everyone has done.

XVI. Next meeting date: November 16, 4 PM; Location TBD.

XVII. Adjournment:

LE moved to adjourn the meeting; seconded by HD
Motion passed unanimously.

Meeting stands adjourned at 6:29 PM

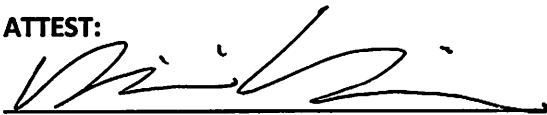


Peter Probasco, FWC Vice Chair

12/07/2023

Dated

ATTEST:



Maija DiSalvo, Planning Division Staff

12/1/23

Dated

**North Lakes Community Council Minutes
Boys and Girls Club Wasilla
General Membership Meeting November 16, 2023**

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I. Call to Order/Determination of Quorum: Called to order at 7:00 pm

- A. Determination of Quorum: 4 Board Members, and 4 General Members present.
- B. Pledge of Allegiance led by T. Bair, President

II. Agenda Discussion/Approval:

- A. Brief discussion of proposed agenda:
 - 1. Changes to Presentations or speakers: none
 - 2. Changes to New Business: Rod asked for two additions: 1. Discuss membership strategy proposal from John Klapperich. 2. Discuss Public Meeting notice requirements.
 - 3. Changes to Old Business: none
 - 4. Requests for Audience Participation: none
- B. Approval of Agenda: L. Calandri moved to amend the agenda adding Membership Strategy and Outreach to New Business, seconded by R. Hanson, agenda approved as amended.

III. Minutes Approval- October 26, 2023: Minutes discussed & grammatical correction fixed under section VI. New Business C. Motion by L. Calandri to approve minutes as amended, second by J. Coleman, approved unanimously.

IV. Correspondence:

- A. Incoming & outgoing correspondence: R. Sayen-Lambert mentioned an email notifying of Christmas Friendship Dinner at Menard center. R. Hanson will email to membership.
- B. Any other Correspondence: Information or requests regarding position of Radar signs should be sent to Traffic and Road Safety Committee.

V. Officers/Committee Reports:

- A. President's Report: Nothing new to report.
- B. Treasurer's Report: R. Sayen-Lambert reported normal monthly expenses. Checking Balance is now 49,114.87, Savings Balance is 5,686.44. Bank Account needs to be checked to see who are signers & will be updated after elections. Treasurer report copy distributed to members.
- C. Committees and Special Working Groups
 - 1. AMCO Liaison Committee: P. Purcell reported nothing new.
 - 2. Communications Committee: R. Hanson reported he sent information on Transportation Expo cancellation & new date is to be determined. He is looking for info to encourage NLCC meeting attendance. Discussion followed regarding email lists & being able to improve communication.
 - 3. Intergovernmental Liaison Committee: R. Hanson recommended instead of a committee, we ask volunteers to attend meetings. He attended the first meeting of the Water Body Setback Board. Their Mission is to review and make recommendations to the Borough. Next meeting scheduled in December and He will attend.
P. Purcell attended the Platting Division Public Hearing Nov. 2nd. Residents were present from neighboring area opposed to Shadow Ridge Development. Main opposition is the development is in designated wetlands. NLCC members live on Cottonwood Lake & Finger Lake near the Development. She will attend next scheduled Public Hearing Jan. 4, 2024.
R. Sayen-Lambert reported on Borough cleanup meeting. Willawaw received letter from the Borough regarding creation of cleanup program & Community Councils may receive notification.
 - 4. Traffic & Road Safety Committee: R. Hanson reported radar sign batteries got charged & it is time to place signs in new areas. 2 signs may be placed at the round-about on Bogard/Seldon. Serendipity Loop & other areas expressed interest.
 - 5. Finance Committee: R. Sayen-Lambert reported members needed, J. Coleman volunteered.

VI. Presentations/Speakers None

**L. Calandri moved to extend meeting to 8:30pm, R. Hanson seconded, motion approved.

VII. New Business

- A. NLCC Officer Elections update: Discussion followed & R. Hanson noted By-Laws allow nominations to be made at December meeting prior to elections. F. Conoway and J. Coleman accepted nominations & were asked to provide biographies to send to inform membership.
- B. Other Topics identified under Correspondence: Already discussed
- C. Discussion of Communications: Already discussed
- D. Membership Strategy: R. Hanson has talked with John Klapperich about using technology to drive advertising & communications to grow membership. J. Klapperich put together a strategy & is proposing a cost of \$1500 for the first month to drive citizens to our website & about \$1000 a month for 6 months. R. Hanson asked P. Purcell & T. Bair to meet as the Communications

- Committee & then meet with himself & J. Klapperich to ask questions & learn more.
- E. Proper Public Meeting Notification: Notification is on Borough Website. Meetings are set at beginning of the year, agendas are sent & can be amended at the meeting. Everything is public so NLCC is in compliance.
- F. Waterbody Setback: T. Bair asked for the motivating factor for the code change. R. Hanson explained changes need to happen in order to enforce current code. Discussion followed.

VIII. Old Business

- A. Welcome to North Lakes Signs – Status update (L. Calandri/T. Bair): L. Calandri asked for help. R. Hanson offered to take over the process & research sign companies identified by L. Calandri.
- B. Membership Strategy: Covered under New Business
- C. By/Law Revisions: T. Bair, P. Purcell and R. Hanson will meet to work on revisions.
- D. Black Sheep Ministry/Williwaw/homelessness issues: Black Sheep Ministry & Williwaw tabled.
T. Bair, President suggested creating a committee on homelessness in the future & asked to dissolve Intergovernmental Liaison Committee. L. Calandri moved to dissolve Intergovernmental Liaison Committee, P. Purcell seconded & motion approved unanimously.
- E. NLCC meeting place and engagement: N. LaFleur handed out list of potential locations to rent.

IX. Audience Participation

- A. F. Conway spoke on Borough Planning Committee comprehensive plan.

X. Adjournment at 8:30 pm

Signed by:

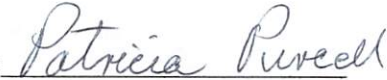


Theron Bair, President

14 DEC 2023

Date Signed

Attested by:



Patricia Purcell, Secretary

Dec 14, 2023

Date Signed

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION MINUTES**

**REGULAR MEETING
October 16, 2023**

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on October 16, 2023, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Koan.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

Mr. Doug Glenn, Assembly District #1*
Mr. Richard Allen, Assembly District #2*
Ms. C. J. Koan, Assembly District #3
Mr. Andrew Shane, Assembly District #4
Ms. Linn McCabe, Assembly District #5
Mr. Wilfred Fernandez, Assembly District #6*

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Planning Commission members absent and excused were:

Mr. Curt Scoggin, Assembly District #7

Staff in attendance:

Ms. Peggy Horton, Planner II
Mr. Jason Ortiz, Development Services Manager
Ms. Shannon Bodolay, Assistant Attorney
Ms. Karol Riese, Planning Depart. Administrative Specialist/Planning Commission Clerk

*Indicates that the individual attended telephonically.

II. APPROVAL OF AGENDA

Chair Koan inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Commissioner Shane.

IV. CONSENT AGENDA

- A. Minutes Regular Meeting Minutes: October 2, 2023
- B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS
- C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

Resolution 23-37 A Resolution of the Matanuska-Susitna Planning Commission recommending the Matanuska-Susitna Assembly adopt the Fiscal Year (FY) 2025 Capital Improvement Program (CIP); Public Hearing: November 20, 2023 (Staff: Kim Sollien, Planning Services Manager)

GENERAL CONSENT: The consent agenda was approved without objection.

V. COMMITTEE REPORTS - *(There were no committee reports.)*

VI. AGENCY/STAFF REPORTS - *(There were no Agency/Staff Reports.)*

VII. LAND USE CLASSIFICATIONS - *(There were no land use classifications.)*

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)
(There were no persons to be heard.)

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS

Resolution 23-36 A Conditional Use Permit for the construction of four meteorological towers, located within Township 16 North, Range 9 West, Sections 8 and 19; Township 16 North, Range 10 West, Section 25; and Township 17 North, Range 9 West, Section 23, Seward Meridian (Applicant: Andrew McDonnell of Little Mount Susitna Wind LLC; Staff: Peggy Horton, Planner II)

Chair Koan read the resolution title into the record.

Chair Koan read the ex-parte memo asking questions of the Planning Commissioners.

Staff presented their staff report.

Commissioners questioned staff regarding: There were no questions.

Mr. Matthew Perkins and Faith Highland provided a presentation to the Commission.

Commissioners questioned staff regarding:

Lighting requirements; sonic anemometers; how long for testing; intentions; Beluga Line

Chair Koan opened the public hearing.

There being no one to be heard, Chair Koan closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner McCabe moved to approve Planning Commission Resolution 23-36. The motion was seconded by Commissioner Glenn.

Discussion ensued.

VOTE: The main motion passed without objection.

X. PUBLIC HEARING LEGISLATIVE MATTERS

XI. CORRESPONDENCE AND INFORMATION

(There was no correspondence and information.)

XII. UNFINISHED BUSINESS - *(There was no unfinished business.)*

XIII. NEW BUSINESS

XIV. COMMISSION BUSINESS

- A. Upcoming Planning Commission Agenda Items *(Staff: Jason Ortiz)*
(Commission Business was presented, and no comments were noted.)

XV. DIRECTOR AND COMMISSIONER COMMENTS

Jason Ortiz: Welcome to Commissioner Shane.

Commissioner Shane: Thank you to Alaska Renewables and staff.

Commissioner Koan: Thank you staff, I appreciate it. Looking forward to training.

XVI. ADJOURNMENT

The regular meeting adjourned at 6:33 p.m.



C J KOAN
Planning Commission Chair

ATTEST:



KAROL RIESE, Planning Commission Clerk

Minutes approved:

11-20-23

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By: K. Sollien
Introduced: October 16, 2023
Public Hearing: November 20, 2023
Action: ADOPTED

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 23-37**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION
RECOMMENDING ADOPTION OF THE FISCAL YEAR (FY) 2025 CAPITAL
IMPROVEMENT PROGRAM (CIP)

WHEREAS, the Capital Improvement Program (CIP) is a program managed by the Planning Division designed to solicit, prioritize, and recommend community and borough department nominations for public infrastructure projects on an annual basis; and

WHEREAS, the CIP provides the Assembly with a prioritized list of community-supported infrastructure projects for consideration during annual MSB budget deliberations; and

WHEREAS, the CIP is a budget planning tool used by governments to plan for annual investments necessary to build important public infrastructure over a six-year budget period; and

WHEREAS, the CIP provides the Assembly with a vetted list of community infrastructure and public facility projects to be included in the annual state and federal legislative priorities list; and

WHEREAS, the most recent Assembly Strategic Plan (2023) identified three Focus Areas: Economic Growth and Diversification, Delivering High Quality Services, and Managing Growth. Under the Managing Growth focus area, identifying and documenting needed public infrastructure and to support its development was called out as a strategy under Economic Growth and Diversification focus area, the CIP is the tool that assists with the implementation of the MSB 2023-2028 Strategic Plan focus area goals; and

WHEREAS, investment in community infrastructure is a function of the MSB government and supports residents' quality of life, recreational opportunities, tourism, and the economy; and

WHEREAS, the FY25 CIP valid nominations included seventeen (17) projects; and

WHEREAS, The top nine (9) projects being and presented for FY25 CIP include:

- 1) Pioneer Peak (Austin Helmer's) Trailhead Improvements
- 2) Government Peak Traverse Trail Construction
- 3) Whigmi Road Trailhead Restroom
- 4) Jim Creek Campground Electrical and Water Upgrades
- 5) Jim Creek Campground Expansion (Phase II)

- 6) Brett Memorial Ice Arena Maintenance Area Expansion
- 7) Settler's Bay New Acquisition Paving, Trails & Restroom
- 8) Alcantra Baseball/Softball Field Renovation
- 9) Lion Head Trailhead Development; and

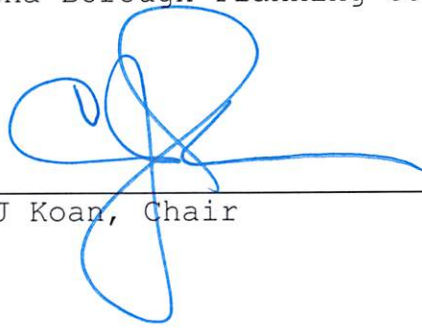
These ranked priority projects, if approved, will make up the FY25 CIP project list; and

WHEREAS, MSB code 3.04.060 requires that the Matanuska-Susitna Borough (MSB) Manager submit a Capital Improvement Program (CIP) to the Planning Commission for review and comment annually.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends Matanuska-Susitna Borough Assembly adoption of the FY25 Capital Improvement Program project list.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the MSB Planning Commission hereby recommends that the MSB Assembly allocate or seek funding to support the construction or advancement of CIP projects identified in the FY25 Capital Improvement Program.

ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 20 day of November, 2023.

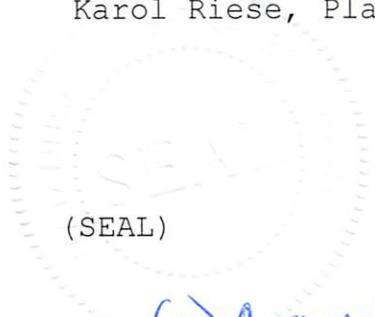


CJ Koan, Chair

ATTEST



Karol Riese, Planning Clerk



(SEAL)

YES: (6) Commissioner McCabe, Glenn, Fernandez,
Koan, Shane & Allen

NO: (0)

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By: L. Gray
Public Hearing: November 20, 2023
Action: ADOPTED

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 23-38**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING APPROVAL OF AN ORDINANCE CLASSIFYING A PORTION OF 26N04W31D002 AS RESERVED USE LAND FOR THE PURPOSE OF AN EMERGENCY SERVICES FACILITY (MSB008005)

WHEREAS, a portion of tax parcel 26N04W31D002, lying north of S. Comsat Road is proposed for land classification for purpose of reserving land for a future emergency facility site; and

WHEREAS, the attached Best Interest Finding provides information specific to the parcel to include proposed purpose, land classification, map, inter-department and public comments; and

WHEREAS, a Borough inter-departmental review was conducted, along with 30-day public notice in accordance with Title 23 and Land and Resource Management Policy and Procedures adopted by the Matanuska-Susitna Borough; and

WHEREAS, through land classification, the parcel identified for specific future purpose which cannot be changed without Assembly approval.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends Assembly approval of

land classification for a portion of tax parcel 26N04W31D002, lying north of S. Comsat Road as "Reserved Use Lands (ESF)" for purpose of future emergency services facility.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 20th day of November, 2023.

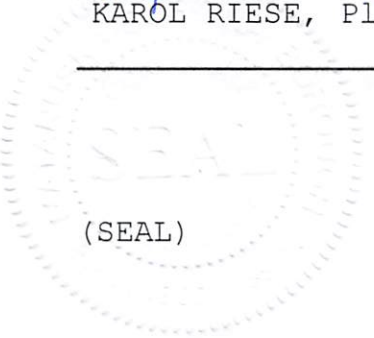


CJ KOAN, Chair

ATTEST



KAROL RIESE, Planning Clerk



(SEAL)

YES:

(6) Commissioner Koan, Allen, Fernandez, Shane,
Glenn & McCabe

NO:

(0)

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on NOVEMBER 16, 2023, at the Matanuska-Susitna Borough 350 E Dahlia Ave, Palmer, Alaska. Alaska. Chair Leonard called the Meeting to order at 1:00 p.m.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

Mr. Ron Johnson, District Seat #1
Mr. Dan Bush, District Seat #4
Mr. Sandra Kreger, District Seat #6 - arrived at 1:01 p.m.
Mr. Alan Leonard, District Seat #7, Chair
Ms. Amanda Salmon, Alternate A
Mr. Robert Hallford, Alternate B

Platting Board members absent and excused were:

Mr. Eric Koan, District Seat #3
Ms. Michelle Traxler, District Seat#5

Staff in attendance:

Mr. Fred Wagner, Platting Officer
Ms. Amy Otto-Buchanan, Platting Specialist
Ms. Theresa Taranto, Platting Clerk
Mr. Matthew Goddard, Platting Technician
Mr. Chris Curlin, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

Platting member Johnson led the pledge of allegiance.

C. APPROVAL OF THE AGENDA

Chair Leonard inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved unanimously.

2. APPROVAL OF MINUTES

- November 2, 2023, Minutes were approved unanimously.

3. AUDIENCE PARTICIPATION & PRESENTATIONS

(None)

4. UNFINISHED BUSINESS

(None)

5. RECONSIDERATIONS/APPEALS

(No Reconsiderations/Appeals)

6. PUBLIC HEARINGS

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CLERKS OFFICE

- A. MCKINLEY VIEW RSB LOTS 12- 15 & ROW VACATION:** The request is to vacate a 15' wide right-of-way that runs from W. Field Avenue south to Kashwitna Lake, and attach the vacated right-of-way to Lots 12-15, McKinley View Subdivision, Plat No. 68-12, to be known as **LOTS 12A, 13A, 14A AND 15A**, containing 1.96 acres +/- . Petitioner is applying for a variance from MSB 43.20.060(C), as a portion of W. Field Avenue is only 30' wide and N. Williams Place is only 40' wide. The plat is located north of Kashwitna Lake, west of S. Parks Highway and south of W. Field Avenue (Tax ID#s 56212000L012-L015); within Section 07, Township 20 North, Range 04 West, Seward Meridian, Alaska. In the Willow Area Community Council and in Assembly District #7. (*Petitioner/Owner: Jess Adams; Donald & Irene Glaser; Dean & Kimberly Cagle, Staff: Amy Otto-Buchanan, Case #2021-056*)

Chair Leonard read the statement regarding Ex-Parte & Interest on quasi-judicial action into the record; there was no objection noted by the platting board.

Theresa Taranto provided the mailing report:

- Stating that 33 public hearing notices were mailed out on October 24, 2023.

Staff gave an overview of the case:

- Petitioner applied for a Variance due to Right-of-Way not being wide enough.
- Requesting vacation of 15' Right-of-Way.
- Staff recommends approval with conditions and finding of facts.

Platting Member Kreger had questions for staff.

Chair Leonard had questions for staff.

Platting Member Salmon had questions for staff.

Platting Member Hallford had questions for staff.

Platting Member Bush had questions for staff.

Chair Leonard had additional questions for staff.

Chair Leonard invited the petitioner/petitioner's representative to give an overview.

The petitioner/petitioner's representative chose not to give an overview of the case at this time.

Chair Leonard opened the public hearing for public testimony.

There being no one to be heard Chair Leonard closed the public hearing and invited the petitioner and/or the petitioner's representative to give a brief overview.

Craig Hanson, the petitioner's representative gave a brief overview of the case.

- Stated that the petitioners were present.

Platting Member Hallford had questions for Mr. Hanson.

Chair Leonard had questions for petitioner.

Platting Member Hallford had questions for Mr. Hanson and one of the petitioners.

Platting Member Johnson had questions for Mr. Hanson.

MOTION: Platting Member Salmon made a motion to approve the preliminary plat, vacation of 15' wide Right of Way and Variance with 11 Findings of fact and 7 Conditions of Approval. Platting Member Bush seconded the motion.

Discussion ensued.

VOTE: Motion did not pass with Platting Members Johnson, Kreger and Leonard opposed.

7. PLATTING STAFF & OFFICER COMMENTS

A. Adjudicatory (*if needed*)

B. Upcoming Platting Board Agenda Items

Platting Officer, Fred Wagener informed the board of upcoming items:

- Next meeting December 7, 2023. We have one case on the agenda.
 - Old Timber

BOARD COMMENTS.

- Platting member Salmon – Nice to see everyone.
- Platting member Bush – None
- Platting member Hallford - None
- Platting member Johnson – Thanks to Ms. Buchanan for the options she laid out to approve or disapprove. Appreciated the clarity.
- Platting member Kreger - None
- Chair Leonard – Thank you for showing up today. I was worried we would not have a quorum. Happy to see as full of a board as possible. Gives people the rightful consideration for their cases and the members of the public.

8. ADJOURNMENT

With no further business to come before the Platting Board, Chair Leonard adjourned the meeting at 1:56 PM.



ALAN LEONARD
Platting Board Chair

ATTEST:



THERESA TARANTO
Platting Board Clerk

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DEC 18 2023

CLERKS OFFICE

Point Mackenzie Community Council

Minutes of: August 10, 2023

The regular PMCC meeting was called to order at 7:00pm by President Gary Foster who determined a quorum was present. The meeting was held at Point Mackenzie Community Building where the Pledge of Allegiance was recited. Foster reviewed the agenda with the audience; no changes were needed. A motion was made by Ray Latchem to approve the Minutes of June 8th 2023; seconded by Billy Gonzales.

Reports:

Secretary- Debby Foster stated The billing for the deck was received and paid in full.

Treasurer- Denise Gober reported the balance in the Grants account is \$73,543.00 and the General account is \$3,918.00.

MSB Report was given by Mokie Tews who stated there is road bond package proposal of 74 million dollars to be voted on in November. Part of the bond package is 11 million for Burma Road reconstruction. The reconstruction would be from Susitna to Ayshire. The package is to be voted on in November.

MSB is attempting to clean up unsightly properties. Solid Waste Management is offering free dump days September 16-30. Transfer sites have limitations. Tews will check on refrigerator decanter regulation requirements at the main landfill, in Palmer.

Rail to Road conversion- 30 million dollars is needed to revamp bridges. This may still happen. A suggestion was made to have the Department of Natural Resources (DNR) do a presentation for the next council meeting.

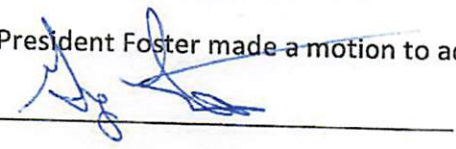
State Representative McCab's office- Lynn McCab reported that a bill passed allowing gun sale shops cannot be mandated to close in emergency situations. Also, the State House has unanimously voted to remove the state's requirement of holding a regular driver's license for a minimum of one year before applying for a commercial driver's license.

PMCC Park Report- President Foster reported the Council building now has running water thanks to Mokie Tews and son who installed the water lines. The Deck is being installed by Seldom Rest Construction and should be completed by the first week of September.

Unfinished Business- None

New Business- the PMCC bylaws have not been changed in a number of years. President Foster suggested getting a bylaw committee together to consider any changes needed. A motion was made by President Foster to form a committee, and second by Joe Cizik. Volunteer participation was requested and are as follows: Ray Latchem, Jim Mills, Joe Cizik and Denny Gobber.

President Foster made a motion to adjourn and was seconded by Joe Cizik. The meeting adjourned at 8:28pm.


President- Gary Foster

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DEC 18 2023

CLERKS OFFICE

Point Mackenzie Community Council

Minutes of: October 12, 2023

The regular PMCC meeting was called to order at 7:00pm by President Gary Foster who determined a quorum was present. The meeting was held at Point Mackenzie Community Building where the Pledge of Allegiance was recited. Foster reviewed the agenda with the audience; no changes were needed. A motion was made by Billy Gonzales to approve the Minutes of August 10, 2023; seconded by Jim Mills.

Reports:

President Gary Foster- We have a new handicapped accessible deck purchased with a grant from Mat-Su Health Foundation. It cost \$50,000 and is complete at this time. A final report with pictures has been completed and accepted by MSHF. They emailed back to let us know that we did a great job; and if we needed anything further, for the community, to let them know.

Correspondence:

Treasurer's Report- Denise Gober, Reported a balance in the Grants account of \$36,331.93 and in the General account of \$3,919.26. We do have a \$30.00 bill from MEA that will come out of the Grants account.

MSB Report- given by Mokie Tews (MSB Assembly), who stated that Point Mackenzie Rd is done. On our new projects list you have an out-house (sewer facility) coming to the park.

State of Alaska report- given by Keven McCab (State Representative from district 30), We have a lot going on, I have been to a legislative transactional gold and silver summit in Dallas, Texas. It deals with using gold and silver as legal tender in the state of Alaska; It was run by Kevin Freeman, the economic war room he calls it. I have a bill in the senate that may pass in the next session. I was in Fairbanks last week at a wood biomass energy summit with the division of forestry. We talked about using wood as fuel. There were lots of loggers, saw mill owners, land owners who need clearing and other industries. We explored ways to use the entire log including beetle kill trees. Today we had a meeting with the federal railroad administration talking about the railroad extension. The state and the borough have already put \$184 million into that rail extension and it has been dormant for six years. The Port will not survive without the railroad. We can build barge ramps (which the borough is working on) but it's a deep water port. Every salt water port in the country has rail going to it. We are trying to leverage money out of the Biden administration (who loves rail) as a green project. I invited Commissioner Anderson to come and talk to you about the West Susitna Access.

Audience- Joe Cizek, the last time you were here there was talk of a gravel haul road, is the push now for the railroad?

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S.R. Kevin McCabe-The state has put in for a haul road. It is a 70 million dollar project. There is little support for it, but there is a 70 million dollar application in for a federal grant for it. The State will have to prioritize projects with the rail being number one and the haul road being number two. The environmental impact study and all the public comments for the railroad have already been completed and can be transferred to the federal. It shouldn't take too long to finish this. As a community council you can write a letter of support for the rail rather than the roadway.

PMCC Vice President Mills- Asked as a community what do we want? The audience agreed that a letter of support should be tabled for next meeting.

DOT Commissioner, Ryan Anderson- spoke about the West Susitna Access Project and stated that the project for DOT was just getting started. The AEDA has been working on this for four or five years. Their proposal was an industrial road that was over a hundred miles long. The road was going through the West Susitna area and accessed a lot of mines/mining out there. AEDA said it was a restricted access road. That is how their financing would work and that is how it works with industry. The Governor said no; I want a public road, and a bridge that will access the area west of the Susitna River. That is how DOT got involved. It has not been decided where the road will start yet. When DOT comes in we will do another round of public hearings, so we know where everyone stands. We will use that to make decisions on where the road should start. It will be in that general corridor that AEDA has picked. We have about 80 million dollars set aside for the West Susitna Project to do the design, environments, permitting, and start building the road to go across. We will have public comment periods.

Burma Road Project report-Mokie Tews, stated Burma Road upgrades will be on the entire Road. The goal of the project is to make Burma a safe and passable road. The intentions are to make the road wider, have ditches (on both sides), and have two lanes. It will still be gravel, but will be a safer road. We will have to put out a bond package with wait for approvals; so there is no timeline as yet.

PMCC Patrol- Has had no activity. PMCC would like to find any interested person/people who may be interested in volunteering.

Community Park Report- By President Foster, The Skirting around the building has been completed. The building needs furnace repair and maintenance work done on them. There is lots of smaller maintenance and repair work that needs to be done. If you would like to volunteer please let me know.

Prior to freeze up we had an issue with the Well. The pit-less adapter broke and we had to have the well dug-up, pipe pulled, adapter changed out and recovered.

Internet service-President Foster, I have been researching different ways to provide a communication link to this building. MTA services verses Star Link. The most cost effective way would be the Star link System. Jim Mills brought his remote link over to the building and it worked great. The costs would be 650 dollars for the unit and 90 dollars a month. We have several organizations using the facility for

different events. We have requested they make donations. The Road Service Area (RSA 17) board for this area is included in that group.

Unfinished business- Vice President Jim Mills- I have been looking into different ways PMCC could possible make some money. One of the ways is pull tabs. We would have to go through the state gaming application process first. The way it works is PMCC would purchase a box of pull tabs, and find vendors who would be willing to sell them for us. This would be a lot of bookkeeping however. Other options would be to rent out the building year round. We need a way to pay the utility bills.

S.R. Kevin McCabe- Big Lake Community Council rents theirs out. You may want to consider the Alaska Lotto. Lotto Alaska is a charitable organization that sells lottery tickets. Once a week a portion of the proceeds are given to a non-profit organization within the state. Last week's went to a non-profit for an ice hockey rink. This is what you have to do: apply for a charitable gaming license through the state, once it is approved sign up with Lotto Alaska. They will put your requested project on a list to get the proceeds received from a particular week of Lotto sales.


Audience- Linn McCabe, A gaming license for pull tabs is a huge responsibility. Reports are both quarterly and yearly. They are very confusing and unforgiving. With Lotto Alaska you could possibly request assistance for playground upgrades and/or an ice hockey rink, but no administration costs.

Bylaws Committee Report- given by V.P. Jim Mills, Last session we formed a Bylaw committee which includes: Denny Gober, Joe Cizek, Ray Latchem and Jim Mills. We have reviewed the past bylaws and reached out to other local community councils. We have compiled a rough draft and included current voting issues that were not original addressed. This includes issues of voting participation and/or lack of. We would like to update quorum requirements with a back-up for board voting if no one shows up. According to our current bylaws they can only be changed at the annual meeting in April next year.

New business- None

Comments- None

President G. Foster recommended adjournment, seconded by Debby Foster. Meeting adjourned.



Date: 12-15-03

**Meeting Minutes**

November 2, 2023 7:00pm
Upper Susitna Senior & Community Center

Establish Quorum – Ned Sparks, Bryan Kirby, Clark Smith, Richard Sayers & Sheena Fort.

I. Call Meeting to Order – 7:00pm

II. Pledge of Allegiance

III. Approval of Meeting Agenda

a. Motion by: Clark Smith

b. 2nd by: Richard Sayers

IV. Approval of Meeting Minutes

a. Motion by: Richard Sayers

b. 2nd by: Sheena Fort

V. Treasurer's Report

a. Checking Account – \$6,113.22

b. Savings Account – \$4,201.74

VI. Persons to be Heard (suggested 3 minutes each)

a. Chris Campbell updated the council on Friends of Banka Lake moving forward with mitigation and requests the board write a letter in support for public access at Banka Lake to be restored.

b. Bryan Kirby asks the Council writes a letter of support of Banka Lake access and will define the limits of the letter with the Borough.

c. Motioned by Clark Smith

d. 2nd by Richard Sayers

VII. Correspondence-

a.

b.

VIII. Committee and Governmental Reports

a. Road Service Area (15 & 29) DJ McBride gives a RSA15 road board update to the Community Council, there will be a road contract meeting November 13th



at Sheep Creek Lodge at 630pm. The flooding on Dogsled has become a large issue to houses on the road and the integrity of the road. It's estimated to cost around \$350,000 to fix the road and at the moment the road service has no eligible funds. There is hope that the Caswell Lakes Improvement Project will start next summer along with the fish passage on Hidden Hills.

- i. Bryan Kirby made a motion that the Council write a letter to the Borough in regards to a status update on the TIP21 road projects.
- ii. 2nd by Clark Smith
- b. Borough, Assembly N/A
- c. Fire District - N/A

IX. Old Business-

- a. AK State Trooper update- N/A
- b.

X. New Business-

- a. Election results: Richard Sayers -7, Clark Smith -7, Bryan Kirby -7.

Board Comment: Bryan Kirby is looking forward to working with the board for another term. Ned Sparks thanks DJ McBride for the road service information and Chris Campbell for attending the meeting for Friends of Banka Lake.

XII. Adjournment- 8:01pm

12-07-
R. Sparks
Richard Sayers

Sutton Community Council Regular Meeting**Wed, June 28, 2023, 7:00 pm @ Sutton Public Library Meeting Room**

1. **Call to Order and Pledge to the Flag:** Chris Spitzer - called to order/Garrett Nelson - Pledge
2. **Establish Quorum**
 - a. *Board Members Present: President: Frank Buzby, Vice Chair: Chris Spitzer, Secretary: Jeremiah Hix, Treasurer: Board Members: Brian Largent, Garret Nelson, Nancy Bertels*
 - b. *Board Members Absent: Mark Bertels, Kelly Andersen-Riggs, Juli Buzby*
3. **Additions or Changes to Agenda**
None
4. **Announcements**
5. **Guests Presentations**
 - a. **Presenter #1: Tim Zallinger – Matsu Rebuild**
 - Point #1: They run their store in Wasilla behind the Matsu school, located at 567 South Denali Street. They stock building materials that don't have a home, and other people are wanting to get rid of. They take donations and sell them for 50% of retail or less. They want to add a tool library and a deconstruction crew, a community garden, workshops, fix-it clinics for local population.
 - Point #2: They are working on buying a new building, their current one isn't a great option. They want to purchase between Palmer and Wasilla. They are starting a fundraiser, trying to raise \$235,000. The land on the Palmer-Wasilla HWY, the old Red Barn Thrift Store
 - Point #3: It will be an in-store/website fundraiser
 - Point #4: Their website is www.matsuvalleyrebuild.com
6. **Borough and State Reports**
 - a. **Tim Hale, MSB Assembly District 1**
 - Point #1: He met with Juli last week about the proposed pathway. He told her that they can get it on the CIP list, it closes in early August. They will move forward from there and get the money in the budget for the Spring.
 - Point #2: The waterbody setback ordinance is up for adoption on July 18th.
 - b. **Elizabeth Samuel on behalf of Alpine Historical Park**
 - Point #1: There's a good amount of work happening to the public houses in the park area.
 - The antique car show will be July 22nd in Sutton.
7. **Officer Reports**

Officer reports and correspondence are uploaded to suttoncommunitycouncil.com/business.html

 - a. **Chair:**
 - b. **Secretary: Jeremiah Hix /**
 - Point #1: Approval of March, April and May minutes. Garrett made a motion to approve, Chris Spitzer seconded the motion.
 - Chickaloon Police email from Donna (dated June 12, 2023).
 - c. **Treasurer:**
 - None.

*** Approval of Consent Agenda: ***

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Sutton Community Council Regular Meeting

Wed, June 28, 2023, 7:00 pm @ Sutton Public Library Meeting Room

8. Committee Reports

- a. Jonesville Public Use Area Planning Committee: August, there will be a Moose Range Management meeting. No time has been confirmed yet.

9. Old Business

- a. Upcoming grant applications for the community assistance program will be due no later than 6:00 PM, August 30th.
- b. Capital improvement budget opens in January and closes in March. The borough will be setting up community council meetings to further talk about this.

10. New Business

- a. The King River bridge project was shut down due to a historic artifact. The Chickaloon tribe wants to be on site during the further work on the project.
 - There's nothing on DOT as to why the work was halted.
 - Damage was done to the equipment last month as well.
 - Generally there is major pushback with the project.

11. Call for the Good of the Order

- a. None

12. Restate motions and voting results

- a. Last month's minutes were approved. Chris Spitzer - called to order/Garrett Nelson - Pledge. All were in favor.

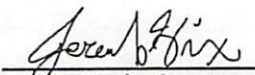
13. Adjourn Meeting at 8:08 PM.



President's Signature

07/27/2023

Date



Secretary's Signature

07/27/2023

Date

**Sutton Community Council Meeting
September 27th, 2023 Minutes**

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DEC 11 2023

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1. Meeting Called to Order at 7:02 p.m.

2. Establish Quorum: President Frank Buzby, Vice Chair Chris Spitzer, Treasurer Juli Buzby, Board Members Garret Nelson, Brian Largent, Mark Bertels, Alternates: Shayne LaCroix, Nancy Bertels.

3. Changes to the Agenda - Addition of Guests

4. Announcements - Kelly Anderson-Riggs Resignation accepted.

5. Guest Presentations -

Public Works Director - Tom Adams, Operations Branch Manager - Matt Garner, Road Maintenance Superintendent for RSA 31- Doug Sugharu were present to respond to concerns about the current state of roads in the subdivision and answer road service area questions.

a. Ficklin is the current contractor for RSA 31 - awarded contract in June of 2022, contract good for 3 years.

b. RSA 31 local board currently has two vacancies. Quarterly meetings. Anyone interested in serving on the board can find an application on the MSB website.

c. Current cost for road service in RSA 31 is \$14,500 per mile.

d. Encouraged use of the Problem Reporter on the Borough website:

<https://problemreporter.matsugov.us>

6. Borough and State Reports:

a. Tim Hale - MSB Assembly District 1 -

1. Transportation Infrastructure Bond (TIP 23) will appear on the November Borough election ballot.

2. 9 Member Commission has been set up to look at the Waterbody Setback Issue. Commission will make recommendation to the assembly.

3. Assemblyman Hale introduced an ordinance that would require MEA to get a Public Use Permit when constructing power lines. Assembly will review again in January 2024.

4. \$300,000 appropriated to Skeetawk for Arctic Winter Games from the money set aside for Jonesville. \$1,000,000 remaining in fund for Jonesville.

b. Emily Austin - Sutton Elementary School Principal

1. 10 Kids are enrolled in the Pre-K program at Sutton Elementary. District wide 500 children are enrolled.

2. October 17 - All School Field Trip

3. Cross Country has ended and Basketball will begin for grades 3,4 and 5.

c. Representative George Rauscher - State House District 9

1. PFD amount this year is \$1312.

2. Moose Range Management and Jonesville Public Use Plan - Public meeting scheduled for October 17. Comments on the plan are due by November 9.

d. Juli Buzby - Sutton Librarian

1. All fall programming is underway

2. Friends of the Library is looking for members to serve on their board. Meetings are held the 3rd Wednesday of each month

RECEIVED

7. Officer Reports:

- a. Chair - Frank Buzby - None
- b. Secretary - Jeremiah Hix/Kelly Andersen-Riggs - None
- c. Treasurer Report - Juli Buzby -

Treasurer's Report attached. Chris Spitzer makes a motion to accept the Treasurer's Report as submitted. Brian Largent seconds the motions. Motion passes.

8. Committee Reports:

- a. Jonesville Public Use Area - for those who can not attend the in-person meeting on October 17 on the Moose Range/ Jonesville Management Plan, there will be a virtual meeting held on October 19.

9. Old Business

- a. CAP Grant Applications - The following grant applications were funded for this year: Friends of the Sutton Library, Sutton Elementary School, Highway Sign for Library, Alpine Historical Park, Recycling Center, MVR, SCC Operating Cost and Community Fund.

10. New Business -

- a. Discussion on a letter of support for a Reconnecting Communities and Neighborhoods Grant being written by Chickaloon Village for a pedestrian pathway along the Glenn Highway from Palmer to Eureka. DOT is currently in support of the grant. Chickaloon submitted a sample letter of support for the council's review. Garret Nelson made a motion to call for the vote on the "letter of support" as written. Juli Buzby seconded the motion. Motion fails with 2 in support and 4 opposed.

11. Call for the Good of the Order

Sutton Community Council Board Election

Seats currently up for election:

- Frank Buzby (is termed out)
- Garret Nelson (has agreed to run again)
- Mark Bertels (will not run again)
- Brian Largent (has agreed to run again)
- Kelly Andersen/Riggs (will not run again)


Nancy Bertels (will run for board)
Mark Bertels (will service as alt.)

12. Restate motions and voting results – Treasurers Report was approved. Motion for Letter of Support for Reconnecting Communities Grant was defeated.

13. Meeting Adjourned at 9:30 pm

 11/29/23

President's Signature Date

 11/29/23

Secretary's Signature Date



Tanaina Community Council
PO Box 870236
Wasilla, AK 99687

tanainacommunity@gmail.com Facebook as "Tanaina Community Council"

RECEIVED
DEC 11 2023
CLERKS OFFICE

MEETING MINUTES/ GENERAL MEMBERSHIP MEETING

TUESDAY November 28, 2023

Location: Sleepy Hollow Golf Course at 2721 E Sleepy Hollow Cir
and/or via Zoom.com meeting ID: 898 6138 3709

Called to order: 7:04 pm AKST

Attendees: Corine Hickey, Rachel Lund, Will Hastings, Senator Wilson, Jason Ortiz, Cindi Martin & Jesse Sumner via Zoom

- **Motion** to approve previous meeting minutes Will Hastings second Rachel Lund
- **Motion** to amend agenda to add Senator Wilson as guest speaker and then approve amended agenda Rachel Lund and second Will Hastings
- **Treasurer's Report** postponed

GUEST SPEAKER AND OLD BUSINESS

- **Guest Speaker** Cindi Martin, YMCA President
Acknowledge Kathleen, YMCA Board member not present at TCC meeting
Brief introduction: YMCA improves community by offering swim lessons at Wasilla High School, Childcare (before and after school) at Tanaina Elementary, STEM programs, Peggy Lake Summer Camp just past Talkeetna on Spur high way
YMCA Request- help repair one cabin off foundation at Peggy Lake Summer Camp
YMCA Request- Portable for Tanaina Elementary so YMCA can add 30 kids for licensed childcare. The childcare is paid for graduated pay scale and state assistance. staffing ration 1:10.

TCC QUESTION- Can a grant be structured to support TCC area?

YMCA answer- Larry, YMCA CEO can answer this question

TCC RESPONSE- At this time policy and procedures are not in place to grant financial aid. If possible, ask YMCA to make request following year.

- **Guest Speaker & Old Business** Jason Ortiz, Development service manager MSB
 1. Junk car removal private property clean-up
 2. Trash for cash working with nonprofit to make small budget go further. Survey of non-profit helping private property clean up results pending.

3. Diversion program Work with Trina Sayre new district attorney and Melissa Howard previous district attorney to develop a work diversion program for first time low offender to suspended sentence in trade for their community service.
4. Calendar Item Dec 4th AML Alaska Municipal League the local officials and conference talk
5. Update Heather Way & Burlwood Wood
 - Jason report that he Talk attorney today and Heather already filed case # 3PA-23-0241C
 - Borough Wood property located off Schrock and working with state for remove cars and file an injunction.
 - TCC Question What is process filing?
 - Jason Answer- Seek Civil injunction relief which is basically a piece of paper from judge that they will have to follow the directions from the judge. If property fail to meet judges direction then property in violation.
 - Slow process because Civil cases do not take priority

TCC RESPONSE to Mr Jason Ortiz - Will Hastings

- We would like to reiterate some important points from our August 8th comments
 - Junk and trash are symptoms.
 - The main issue is criminal activity at derelict property. We see a need for a process at derelict property where owner doesn't reside.
 - Maricopa county just an example to start discussion of process
 - The process could include but not limited Identify property, examples of how a property owner could show good faith
 - TCC request a working group.

JASON ORTIZ RESPONSE

- Attorney analyzed everything and it was concluded that "warrants, searches, and camera" not constitutional. Aug 8th standard operating procedure given to everyone and the manager said we are not doing this. Mr Ortiz stated can implement if treat everyone equal and fair. Borough has no police power
- New Memorandum between trooper and borough MOU allow share information better.
- Regular meeting with troopers ????
- Separate meeting address topic with Manager Brown, senator office, Borough, and Mayor Daily. This meeting will not include assembly and not open to public

TCC RESPONSE

- Crime should be a priority.
- TCC requests a transparent process. Process is sustainable but one person is not.
- Please look at what could be worked with a SOP.

MR ORTIZ RESPONSE

- Request a one-on-one meeting in his office.
- Guest Speaker & Old Business SENATOR WILSON

- Identify Blight of Property Bill by Sumner and Dunbar passed by senate and inhouse rules and will hit the floor early in session. The bill would allow municipalities to increase the property taxes of owners whose properties have become blighted by as much as 50%. Today it is purposed an amendment to current bill to address derelict non-owner-occupied private properties.
- Mat-Su Transportation Fair rescheduled Jan 8th at 5:30 at Wasilla Senior Center. New flyer will be coming- Corine said will post to Facebook

Per past meeting minutes Featured Projects:

- Knik-Goose Bay Road Reconstruction
- Glenn Highway Milepost 34-42 Reconstruction
- Seward Meridian Parkway Road Improvements
- Fern Street Upgrade and Pathway
- Cheri Lake Drive / Karen Avenue / King Arthur Drive
- Tex-Al Drive Extension, Upgrade & Pathway
- Update Senator Wilson talked with Fonov and Church not available as meeting location for TCC meeting.

TCC RESONSE – Corine

To Senator Wilson -could you address snow removal. It seems like last year state had more equipment on hand and this year there seems to be a report DOT shortage equipment

SENATOR RESPONSE

- DOT new equipment shop
- Senator not aware of any report of shortage on equipment at this time.
- **NEW BUSINESS** - Not at this time
- **PERSONS TO BE HEARD-** not at this time
- **Roundtable Discussion-as required**

Will H. We get notification at least a couple times a year of **Lot line encroachment on another property. The most recent was a Lot line adjustment Susitna off Schrock**

- Mr Ortiz- Matsu Ski and Snow Board Club non-profit run ski bus catch at Carr's Wasilla open Dec 9th registration price going down
- Mr Ortiz recommended APP called Simply text pay \$60 a month and send out one test blast with interactive tool. For example, "press one if want more information".
- December meeting – NONE
- Next meeting will be January 23, 2024 at Sleepy Hollow Golf Course

8:28 pm Adjournment

MATANUSKA-SUSITNA BOROUGH WASTEWATER & SEPTAGE ADVISORY BOARD

Mike Campfield, Chair
Dan Tucker

Bob Walden, Vice Chair

Gina Jorgensen

MINUTES

REGULAR MEETING

March 8, 2023

MSB Assembly Chambers
350 E. Dahlia Ave
Palmer, AK 99645

2:30 p.m.

I. CALL TO ORDER

This regular meeting of the Matanuska-Susitna Borough (MSB) Wastewater and Septage Advisory Board was held on Wednesday, March 8, 2023 at the DSJ Building at 350 East Dahlia Avenue in Palmer, Alaska. The meeting was called to order at 2:31 p.m. by Mr. Mike Campfield, P.E.

II. ROLL CALL AND DETERMINATION OF A QUORUM

Wastewater and Septage Advisory Board members present and establishing a quorum were:

Mr. Mike Campfield, P.E.
Ms. Gina Jorgensen
Mr. Dan Tucker
Mr. Bob Walden

Staff and Agency Representatives in attendance were:

Elaine Flagg, Board Administrative Support

III. APPROVAL OF AGENDA

The agenda was reviewed by the Board.

Motion to adopt the agenda, by Mr. Dan Tucker. Ms. Gina Jorgensen seconded.

VOTE: No objections. The agenda was approved as presented.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Mike Campfield, P.E.

V. AUDIENCE INTRODUCTIONS

None

VI. ELECTION OF OFFICERS

A. Chair

Motion to nominate Mr. Mike Campfield, P.E. as Chair, by Ms. Gina Jorgensen and Mr. Dan Tucker. Seconded by Mr. Bob Walden. Mr. Campfield accepted the nomination.

VOTE: No objections; Mr. Campfield was elected as Chair.

B. Vice Chair

Motion to nominate Mr. Bob Walden as Vice Chair, by Ms. Gina Jorgensen. Seconded by Mr. Dan Tucker. Mr. Walden accepted the nomination.

VOTE: No objections; Mr. Walden was elected as Vice Chair.

VII. APPROVAL OF MINUTES OF PRECEDING MEETING

A. May 25, 2022 (regular meeting)

Minutes for the May 25, 2022 regular meeting regular meeting were reviewed by the Board.

Motion to accept the minutes, by Mr. Dan Tucker; Ms. Gina Jorgensen seconded.

VOTE: No objections; the minutes were approved as presented.

VIII. AUDIENCE PARTICIPATION (*Three minutes per person*)

None.

IX. AGENCY AND STAFF REPORTS

A. City of Wasilla – Mr. Bob Walden, P.E., Public Works Deputy Director

Mr. Walden discussed the City's current work related to wastewater treatment and septage expansion, and efforts to obtain additional funding.

B. City of Palmer – Mr. Jude Bilafer, Public Works Director

Not present.

C. City of Houston – Gina Jorgensen, City Council Member

Nothing to report related to wastewater.

D. Anchorage Water & Wastewater Utility – Mr. Will O'Malley, Project Manager

Not present.

E. Matanuska-Susitna Borough – Mr. Mike Campfield, P.E., Environmental Engineer

Mr. Campfield summarized the MSB Assembly's WSAB-related activity that has occurred since the last WSAB Board meeting. The Assembly was asked to utilize federal funding to advance a preliminary engineering study for the septage treatment facility project. The Assembly chose not to do that. At a later Assembly meeting, legislation presented the question of whether to discontinue the Board. That legislation was not passed, so the Board remains in place.

F. State of Alaska, DEC- Mr. Oran Woolley, Wastewater Engineering Associate

Not present.

X. NEW BUSINESS

A. Review and Discussion of WSAB Creation Ordinance

The Board reviewed MSB Ordinance Serial Number 11-087, which established the Wastewater and Septage Advisory Board, to review and clarify the Board's purpose, functions and duties. The Board identified three current goals: 1) further define the Board's recommendations for design, location and funding of a Borough septage treatment facility; 2) review and develop prior site selection efforts; and 3) continue to educate the Assembly regarding septage issues.

UNFINISHED BUSINESS

A. Board Vacancies

The Board has three vacancies. The Board is encouraged to contact prospective members and ask them to complete an application. Once an application is received, a

board candidate requires a nomination by the Mayor, and a vote by the Assembly to be seated as a new member.

One of the empty seats is the City of Palmer Representative.

Motion to direct the Chair to send a letter to the City of Palmer inviting them to seat someone at the Board, by Mr. Dan Tucker. Seconded by Ms. Gina Jorgensen.

VOTE: No objections; motion passes.

XII. INFORMATIONAL HANDOUTS AND COMMUNICATIONS

None.

XIII. COMMENTS FROM THE BOARD

Mr. Mike Campfield, P.E.: Clearer direction, glad we had the meeting.

Mr. Gina Jorgensen: Productive conversation today. Glad the Board is still in place. We need to make the Assembly understand why this Board's work is relevant to everyone in the Borough.

Mr. Dan Tucker: Echoes Ms. Jorgensen's comments.

Mr. Bob Walden: The Board has outlined importance of the septage issue and the pros and cons of various options over the years. We need to continue to find a solution, find property, and identify a plan B.

XIV. NEXT MEETING

A. June 14, 2023, 2:30 p.m., MSB Assembly Chambers

XV. ADJOURNMENT

The meeting was adjourned at 3:17 p.m.


Mr. Mike Campfield, P.E., Chair

ATTESTED:


Elaine M. Flagg, Board Administrative Support

MATANUSKA-SUSITNA BOROUGH WASTEWATER & SEPTAGE ADVISORY BOARD

Mike Campfield, Chair
Danny Noland

Bob Walden, Vice Chair
Dan Tucker

Gina Jorgensen

MINUTES

REGULAR MEETING

MSB Assembly Chambers
350 E. Dahlia Ave
Palmer, AK 99645

September 13, 2023

2:30 p.m.

I. CALL TO ORDER

This regular meeting of the Matanuska-Susitna Borough (MSB) Wastewater and Septage Advisory Board was held on Wednesday, September 13, 2023 at the DSJ Building at 350 East Dahlia Avenue in Palmer, Alaska. The meeting was called to order at 2:30 p.m. by Mr. Mike Campfield, P.E.

II. ROLL CALL AND DETERMINATION OF A QUORUM

Wastewater and Septage Advisory Board members present and establishing a quorum were:

Mr. Mike Campfield, P.E.
Ms. Gina Jorgensen
Mr. Danny Noland
Mr. Dan Tucker
Mr. Bob Walden

III. APPROVAL OF AGENDA

Motion to adopt the agenda, by Mr. Walden. Seconded by Mr. Tucker.

VOTE: No objections. The agenda was approved as presented.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Campfield.

V. AUDIENCE INTRODUCTIONS

Mr. Jeff Smith, MSB Solid Waste Division Manager

VI. APPROVAL OF MINUTES OF PRECEDING MEETING

A. March 8, 2023 (regular meeting)

Minutes for the March 8, 2023 regular meeting were reviewed by the Board.

Motion to approve the minutes as presented, by Ms. Jorgensen.
Seconded by Mr. Walden.

VOTE: The minutes were approved without objection.

VII. AUDIENCE PARTICIPATION (*Three minutes per person*)

Mr. Jeff Smith, Solid Waste Division Manager: Interested in participating and hearing the Board's direction on the septage situation, as it could have an impact on the Landfill.

VIII. AGENCY AND STAFF REPORTS

A. City of Wasilla – Mr. Bob Walden, P.E., Public Works Deputy Director

The City of Wasilla continues to work on their wastewater treatment plan and their aging infrastructure. They have identified a number of projects, including lagoon- and sludge-related projects, a new digester, and microturbines. For some of these projects, there are key components that require a year or more for production. Additionally, the City of Wasilla is seeking twelve different easement acquisitions, including one large acquisition intended for use in expanding their treatment facility, which is at 90-95% of capacity. They would like to have more conversation with the City of Palmer to learn more about their plans and activities.

B. City of Palmer – Mr. Jude Bilafer, Public Works Director

Not present.

C. City of Houston – Gina Jorgensen

Nothing to report.

D. Anchorage Water & Wastewater Utility – Mr. Will O'Malley, Project Manager

Not present.

E. Matanuska-Susitna Borough – Mr. Mike Campfield, P.E., Environmental Engineer

No activity on septage. There are a lot of federal funding opportunities available for water and wastewater; some programs with 50 percent match requirements, and a few that would provide an even greater percentage of funding, up to 100%.

F. State of Alaska, DEC- Mr. Oran Woolley, Wastewater Engineering Associate

Not present.

IX. UNFINISHED BUSINESS

A. WSAB Resolution 23-01

Motion to adopt Resolution 23-01, by Mr. Tucker.

Seconded by Ms. Jorgensen.

Motion, by Mr. Tucker, to amend the Resolution's "be it resolved" section to:

"Now, therefore, be it resolved that the Matanuska-Susitna Borough Wastewater and Septage Advisory Board adopts the following goals and objectives: 1) On a continuing basis, assess the current wastewater and septage handling situation and conditions and identify and propose potential alternatives, should the current options be compromised or terminated; 2) review and maintain past alternative options; 3) investigate new and evolving methods, means and opportunities for wastewater and septage treatment, and; 4) continue to inform and educate the Assembly regarding wastewater and septage issues that could affect Borough residents."

Seconded by Ms. Jorgensen.

VOTE: The motion to amend Resolution 23-01 as presented was passed without objection.

VOTE: No objections. WSAB Resolution 23-01 was adopted as amended.

X. NEW BUSINESS

A. Bipartisan Infrastructure Law funding opportunities for wastewater projects

The Board discussed funding opportunities made available through the Bipartisan Infrastructure Law. The EPA has been awarded a large amount of funding to address clean water projects and drinking water projects. The clean water funding is available for wastewater treatment projects, such as cleaning up discharges and cleaning water from wastewater treatment plants. This equates to loans provided at very low interest rates, and potentially no interest. It is federal funding, passed through the State, so all the federal requirements apply.

The Board requested additional input from Mr. Smith, who added comments on a SWPPER grant program. One element of this program, which could include wastewater treatment funding, is expected to open again in the months ahead.

XI. INFORMATIONAL HANDOUTS AND COMMUNICATIONS

XII. COMMENTS FROM THE BOARD

Mr. Campfield: Thanks to Mr. Tucker for his work to clarify the Board's goals. Identifying new and evolving methods is a good goal to add; there are things have changed even within the last ten years. Appreciates Mr. Noland's willingness to converse with his competitors within the industry and represent them on the Board. Perhaps a work session could be scheduled between now and the next quarterly meeting.

Ms. Jorgensen: Thank you to Mr. Tucker for his input in amending the Board's goals. Frustrated with the difficulty in securing funding. There is funding out there that we could access, and it is needed, but the Assembly is not allowing it.

Mr. Noland: Mr. Noland is in communication with his competition and is able to represent all the septic portion/functions. The big frustration for septic haulers is that while they are paying thousands of dollars each month to drive to Anchorage repeatedly, they say a solution cannot be funded. There are funds to cover the costs once the system is in place. Excited about being on the board and being a little closer to the conversation; eager to work toward quicker progress. Prefers that the Board present advice to the Assembly sooner rather than later, and more frequently. The relationship between haulers and Anchorage is very fragile.

Mr. Tucker: Thanks to the Board for their support in amending the Board's purpose/goals. Looks forward to inciting more action; just circulating the information is not enough. We had hoped at one time that City of Palmer could be a part of the solution, but that doesn't seem to be happening. Perhaps private entities could be a part of the solution. Inquired whether recent legislation pertaining to the Open Meetings Act and small boards will apply to this Board.

Mr. Walden: Encourages members to take a look at the new ADEC septic packet that has been published. Looking forward to hearing Mr. Noland's input from his perspective within the industry.

XIII. NEXT MEETING

A. December 13, 2023, 2:30 p.m., MSB Assembly Chambers

XIV. ADJOURNMENT

Motion to adjourn the meeting, by Mr. Tucker.
Seconded by Mr. Walden.

VOTE: No objections. The meeting was adjourned at 3:22 p.m.


Mr. Mike Campfield, P.E., Chair

ATTESTED:

 12/04/23
Elaine M. Flagg, Board Administrative Support

MATANUSKA-SUSITNA BOROUGH WASTEWATER & SEPTAGE ADVISORY BOARD

Mike Campfield, Chair
Danny Noland

Bob Walden, Vice Chair
Dan Tucker

Gina Jorgensen

MINUTES

REGULAR MEETING

November 30, 2023

MSB Assembly Chambers
350 E. Dahlia Ave
Palmer, AK 99645

2:30 p.m.

I. CALL TO ORDER

This special meeting of the Matanuska-Susitna Borough (MSB) Wastewater and Septage Advisory Board was held on Thursday, November 30, 2023 at the DSJ Building at 350 East Dahlia Avenue in Palmer, Alaska. The meeting was called to order at 2:33 p.m. by Mr. Mike Campfield, P.E.

II. ROLL CALL AND DETERMINATION OF A QUORUM

Wastewater and Septage Advisory Board members present and establishing a quorum were:

Mr. Mike Campfield, P.E.

Ms. Gina Jorgensen (present telephonically)

Mr. Danny Noland

Mr. Dan Tucker

Mr. Bob Walden

III. APPROVAL OF AGENDA

Motion to adopt the agenda, by Mr. Tucker. Seconded by Ms. Jorgensen.

VOTE: No objections. The agenda was approved as presented.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Tucker.

IV. AUDIENCE INTRODUCTIONS

VI. APPROVAL OF MINUTES OF PRECEDING MEETING

A. September 13, 2023 (regular meeting)

Minutes for the September 13, 2023 regular meeting were reviewed by the Board.

Motion to approve the minutes as presented, by Mr. Tucker. Seconded by Mr. Walden.

VOTE: The minutes were approved without objection.

VII. ITEMS OF BUSINESS

A. Briefing to Septage Industry: Most Recent WAB Presentation to the Assembly (presented on August 2, 2022)

Mr. Campfield summarized the WSAB's prior findings and recommendations as presented at the August 2, 2022 Special Meeting of the MSB Assembly. For a complete summary, please refer to the presentation attached to these minutes.

B. Septage Industry Comments and Q&A with the Board

Board members inquired regarding the level of interest from the City of Palmer. Mr. Walden summarized the City of Wasilla's concerns regarding increased septage demands and their current efforts to upgrade their system. Several members of the audience voiced frustration regarding the lack of progress toward septage treatment within the Borough. Concerns included the ability to keep up with increasing septage needs in the years ahead due to the increase of population; the Borough's current dependency on AWWU to meet our needs; long working hours and strain on the Borough's septage haulers and other industry members to keep up with the demand; cost effectiveness; and the desire to take advantage of funding opportunities while they are available. There were no opposing comments.

Mr. Noland confirmed the concerns voiced by the public and additionally suggested he would set-up of an email group to have members of the septage pumping industry updated and provide a platform to voice their concerns. He posed the question: What can the septage haulers do to get action by the Assembly?

C. Mike Brown, Borough Manager: Potential Changes to WSAB Roles and Mission

The Borough Manager informed Board members that the Borough and the Cities have been collaborating on water and wastewater improvements. The Borough received some federal funding that was allocated to the cities to install a booster station in Wasilla and also one in Palmer, and then begin to develop a connection between the two city water systems. The Manager would like the advisory board to be involved in these efforts into the future with regard to the interconnect effort, grants related to constructing the interconnect, as well as wastewater treatment and related expansion in time. Management will be looking at some changes to Borough Code, potentially modifying the composition and direction of the Wastewater and Septage Advisory Board and its roles and responsibilities.

Board members sought clarification regarding Board's future roles and the makeup of the Board, and voiced concerns that progress is needed on the topic of septage, as well as water and wastewater. Mr. Brown emphasized that the current discussion is to address water and wastewater infrastructure. While there could be possibilities for septage discussions in the future, that is not the focus at this time. Water and wastewater infrastructure needs would be first. The Borough is working toward a solution for leachate with the goal to stop hauling leachate to Anchorage. However, currently the Borough is not in the septage business.

D. Board Vacancies

The WSAB Board has two vacancies: one for a representative from the City of Palmer, and one for an individual with environmental engineering background. Applications for these positions should be submitted to the MSB Clerk's Office.

V. AUDIENCE PARTICIPATION (*Three minutes per person*)

Additional comments from the audience were made to clarify the Manager's comments and to emphasize the need for action versus only studies.

VI. COMMENTS FROM THE BOARD

Mr. Mike Campfield, P.E.: Thanks for coming out, difficult conversation. Thinks we made progress today. Excited to hear more about the opportunity on water as well, good for the board and the community.

Ms. Gina Jorgensen: Understands everybody's frustration. Thanks Mr. Campfield for everything he is doing. Hopes that the Borough can get to the next step and no more studies.

Mr. Danny Noland: Thanks everyone for their time. Would like to establish an information-chain to reach out to the haulers. Would like to revisit the possibility of private sector involvement working with Borough owned land.

Mr. Dan Tucker: Believes wastewater is a government level responsibility. The WSAB offers lots of advice, but there are few ears to hear.

Mr. Bob Walden: Thanks Mr. Brown for the update. It is always about staff and proper staff. As the representative of the City of Wasilla he is aware of what it takes to staff a wastewater treatment plant and the certifications that are needed. Building a facility, one has to also think about managing it. The Borough and the Cities must allocate money to address the need. The City is ready to step up or make some change.


X. NEXT REGULAR MEETING

A. December 13, 2023, 2.30 p.m.

XI. ADJOURNMENT

Motion to adjourn the meeting, by Mr. Tucker. Seconded by Mr. Walden

Vote: No objections. The meeting was adjourned at 3:51p.m.


Mr. Mike Campfield, P.E., Chair /Date

ATTESTED:

 12/14/2023
Elaine M. Flagg, Board Administrative Support /Date

Mat-Su Borough Septage Facility



Mike Campfield, P.E.

Public Works Department

Matanuska-Susitna Borough

July 27, 2022

Current and Historical Wastewater Disposal

- Septic systems used in 95% of Borough residences
- Palmer WWTP accepted septage until the 80s
- MSB constructed a facility in Houston in late 80's, later decommissioned by DEC in 1990
- Wasilla WWTP operating at capacity
- All septage in MSB currently hauled to Anchorage – dumped at Turpin Street Receiving Station
- Mixes with city sewage on way to Asplund WWTP
- After enhanced primary treatment, all wastewater discharges to Cook Inlet near Point Woronzof

Purpose

- The proposed Septage Treatment Facility is intended to provide a long-term solution for treatment and disposal of septage in the MSB.
- Septage haulers make multiple trips per day to Anchorage and back, spending hours on the road.
- Recent transportation costs (2016) from Mat-Su (Glenn/Parks interchange) to Anchorage are estimated at more than \$700,000/year.
- A local facility minimizes costs to Borough residents and business for septage disposal by eliminating the cost of transportation from the Mat-Su to Anchorage.
- AWWU is not obligated to take septage from the Borough

Historical Assembly Actions

- Authorized a septage disposal study (2006) to look at options for local septage disposal
- Authorized a Regional Wastewater and Septage Treatment Facility Study in cooperation with the Cities of Palmer and Wasilla (2008)
- Formed Wastewater and Septage Advisory Board (WSAB) in 2011 (MSB Ordinance 11-087)
- Endorsed planning and site selection effort for wastewater treatment facility (Reso 12-083)
- Funded \$100,000 for wastewater treatment facility land acquisition and later engineering and financial studies (FY14 Budget and Reso 15-015)
- Accepted and appropriated \$100,000 from State of Alaska for site suitability and engineering analysis (Reso 14-084)
- Authorized application for \$22 million DEC clean water loan (Reso 14-110)
- Selected preferred site for a new Septage and Leachate Treatment Facility: Central Landfill 2015 (Reso 15-060)
- Prioritized septage & leachate treatment facility in legislative requests, FY 2014 (Reso 13-099), 2015 (Reso 14-073) and 2016 (Reso 15-098)
- Accepted \$5 million loan from DEC clean water program to be spent on development of design and initial construction of septage & leachate facility (Reso 16-072)
- Approved investigation of potential public/private partnership for septage treatment facility (Reso 18-42).
- Authorized application for grant/loan from USDA Rural Development Program (AM 20-125)
- Approved performing City of Palmer Feasibility Study (Reso 21-019)

Summary of Work to Date

- Septage Handling and Disposal Plan, HDR, 2007
- Regional Wastewater Planning Study, HDL, 2010
 - Looked at one large shared facility for all 3 municipalities, and determined it did not provide an advantage over separate facilities.
- Update to Septage Handling and Disposal Plan, HDR, 2013
- Site Suitability and Engineering Analysis, CH2M, 2015
 - Identified Central Landfill as the preferred site on Borough owned land
- Financial Analysis for Septage and Leachate Facility, CH2M, 2015
- Public Private Partnership Solicitation, HDR, 2020
 - No proposals received
- Palmer Septage Disposal & Treatment Feasibility Study, 2022
 - Shows that septage disposal in the City's system is technically feasible.
 - Evaluated finances and tipping fees to ensure competitive with AWWU.

Estimated Tipping Fees & Total Trip Costs

from Septage Disposal & Treatment Feasibility Study, 2022

Based on capital costs of approximately \$20 million and operating costs of \$750,000/year for a new facility.

	Tipping Fee per 1,000 gal	Total Tipping Fee	Total Hauling Expenses	Total Trip Cost
Year 2027 MSB	\$ 78.04	\$ 234.11	\$ 26.10	\$ 260.21
Year 2057 MSB	\$ 38.38	\$ 115.13	\$ 26.10	\$ 141.23
Flat-Rate MSB	\$ 58.21	\$ 174.62	\$ 26.10	\$ 200.72
Year 2027 AWWU	\$ 30.21	\$ 90.63	\$ 182.67	\$ 273.30

Moving Forward

- Complete evaluation of options and decide on a preferred option for future septage treatment facility
- Septage Facility eligible for USDA Rural Development Grant/Loan Program
 - USDA grant/loan is a 30/70 combination and has application requirements to be completed before application
 - Preliminary Engineering Report (PER) – evaluates alternatives and selects preference
 - No-Build – continue haul to Anchorage
 - Borough Landfill Site
 - City of Palmer WWTP Upgrade
 - Environmental Report (ER) – collect information for Env. Assessment/CATEX
- Estimated Cost of PER/ER= \$150,000.
- RFP for PER/ER is ready and will use federal grant funds
- If City of Palmer option is preferred alternative, need agreements formalizing terms of cost and revenue sharing and user access for life of loan if Borough will participate in paying for upgrades.

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**MATANUSKA-SUSITNA BOROUGH
WASTEWATER AND SEPTAGE ADVISORY BOARD
RESOLUTION SERIAL NO. 23-01**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH WASTEWATER AND SEPTAGE ADVISORY BOARD ESTABLISHING THE BOARD'S GOALS AND OBJECTIVES.

WHEREAS, in 2011 the Matanuska-Susitna Borough Assembly adopted resolution 11-087 establishing the Wastewater and Septage Advisory Board (WSAB) for the purpose of advising the Assembly on issues relating to wastewater and septage issues within the Borough; and

WHEREAS, on May 25, 2022 the WSAB passed Resolution 22-01 in support of advancing a preliminary engineering report for the Septage Treatment Facility Project; and

WHEREAS, on August 17, 2022 the MSB Assembly adopted Resolution Serial Number 22-071, directing staff to discontinue efforts toward a septage treatment facility project; and

WHEREAS, the Board has considered ongoing Borough wastewater needs including current economic and financial conditions to establish its goals and objectives;

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Wastewater and Septage Advisory Board adopts the following goals and objectives: 1) On a continuing basis, assess the current wastewater and septage handling situation and conditions and identify and propose potential alternatives, should the current

options be compromised or terminated; 2) review and maintain past alternative options; 3) investigate new and evolving methods, means and opportunities for wastewater and septage treatment, and; 4) continue to inform and educate the Assembly regarding wastewater and septage issues that could affect Borough residents.

ADOPTED by the Matanuska-Susitna Borough Wastewater and Septage Advisory Board this 13th day of September, 2023.


Mr. Mike Campfield, P.E., Chair

ATTEST:


Elaine Flagg, Board Administrative Support

**MATANUSKA-SUSITNA BOROUGH
WATERBODY SETBACK ADVISORY BOARD MINUTES**

**REGULAR MEETING
November 1, 2023**

The regular meeting of the Matanuska-Susitna Borough Waterbody Setback Advisory Board was held on November 1, 2023, at the Matanuska-Susitna Borough Employee Breakroom, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Planning and Land Use Director, Alex Strawn.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Board members present and establish a quorum:

Ms. CJ Koan
Ms. Kendra Zamzow
Mr. Matthew LaCroix
Mr. Tim Alley
Mr. William Klebesadel
Mr. Bill Kendig
Ms. Jeanette Perdue

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Board members absent and excused were:

Mr. Carl Brent

Staff in attendance:

Mr. Alex Strawn, Planning and Land Use Director
Mr. Jason Ortiz, Development Services Manager
Ms. Peggy Horton, Planner II
Ms. Karol Riese, Planning Depart. Administrative Specialist

*Indicates that the individual attended telephonically.

II. APPROVAL OF AGENDA

Mr. Strawn inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. INTRODUCTION OF MEMBERS

Members of the board introduced themselves and gave a brief statement of why they applied for the board and their background.

IV. STAFF/AGENCY REPORTS & PRESENTATIONS

A. History of Waterbody Setbacks (*Alex Strawn, Planning & Land Use Director*)

Mr. Strawn provided an overview of the Waterbody Setbacks website and a presentation of the history of Borough's waterbody setback issues.

V. AUDIENCE PARTICIPATION (Three minutes per person.)

Mr. Rod Hanson of North Lakes Community Council; Mr. Schweigert (on phone); Ms. Jean Holt; Ms. Patty Fisher; and Mr. Jason Ortiz

VI. ELECTIONS

A. Chair

MOTION: Board Member CJ Koan nominated Board Member Bill Kendig for Chair.

VOTE: The main motion passed without objection.

B. Vice-Chair

MOTION: Board Member Bill Kendig nominated Board Member CJ Koan for Vice-Chair.

VOTE: The main motion passed without objection.

VII. APPROVAL OF SCHEDULE

A. Location, day, time, duration, and frequency of meetings

Mr. Strawn started the discussion of location of the meetings; the board elected to have the meetings in the MSB Employee Breakroom by unanimous vote; a discussion of day and frequency of the meeting was had; the board elected to have the meetings on the 2nd Tuesday of the months; on a monthly basis beginning at 6:00 p.m. for two hours; however, the next meeting, due to some member conflicts, will be scheduled for Thursday, December 14th. They also wanted a TEAMS link to the meetings so if members had to attend remotely, they would have the ability to see any presentations. Unanimous vote.

The board agreed that the next meeting, December 14th, would be a presentation of Borough Code Analysis (MSB 1.45, 17.02, 17.55, 17.65, and 17.80.

VIII. BOARD MEMBER COMMENTS


Board members were excited to be part of the board.

IX. ADJOURNMENT

The regular meeting adjourned at 7:40 p.m.


BILL KENDIG, Chair

ATTEST:


KAROL RIESE, Clerk

Minutes approved: December 14, 2023