

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Edna DeVries

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Maxwell Sumner, District 4
Bill Gamble, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, DECEMBER 3, 2024

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

* You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**
- 3. Solid Waste Division Update**

[24-155](#) Solid Waste Division Presentation

Attachments: [12/03/24 - Solid Waste Division PPT](#)

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[24-156](#)

1. Abbreviated Plat: 10/30/24, 11/06/24, 11/13/24, 11/20/24
2. Agriculture Advisory Board: 10/16/24
3. Big Lake RSA Board of Supervisors: 01/08/24, 09/09/24, 10/14/24, Resolution Nos. 24-03, 24-04, 24-05
4. Butte FSA Board of Supervisors: 07/11/24, 10/10/24
5. Chase Community Council: 07/17/24
6. Greater Palmer Consolidated FSA Board of Supervisors: 07/30/24
7. Greater Talkeetna RSA Board of Supervisors: 10/10/24
8. Greater Willow RSA Board of Supervisors: 12/28/23
9. Library Board: 10/08/24
10. Local Emergency Planning Committee: 07/17/24
11. MSB Fish & Wildlife Commission: 08/29/24, 09/26/24, 10/24/24
12. Planning Commission: 10/21/24
13. South Knik River Community Council: 09/19/24
14. Susitna Community Council: 10/05/23
15. Talkeetna Sewer and Water Board: Resolution No. TWSB-03
16. Willow Area Community Organization: 10/02/24
17. Waterbody Setback Advisory Board: 10/14/24

Attachments: [12/03/24 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 24-222](#) Informing The Assembly Of Time Extension Only Grant Amendments For Two Alaska State Homeland Security Grants, To Be Presented To The Manager For Signature.

Attachments: [IM 24-222](#)

VII. SPECIAL ORDERS

A. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 24-108](#) An Ordinance Amending MSB 4.28.020 (A), Enhanced 911 Advisory Board Composition.

Attachments: [OR 24-108](#)
[IM 24-204](#)

[OR 24-110](#) An Ordinance Appropriating \$248,823 From The Areawide Fund Balance For Bridge And Railroad Crossing Major Maintenance And Repair; And The Dust Control Program.

Attachments: [OR 24-110](#)
[IM 24-207](#)

[OR 24-111](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$137,000 From The Alaska State Department Of Natural Resources, Division Of Forestry And Fire Protection, To Operate Collection Sites And Dispose Of Spruce Beetle Killed Or Infested Wood And Other Woody Biomass Considered Hazardous Fuels.
RS 24-115: A Resolution Approving The Scope Of Work And Budget For An Alaska State Department Of Natural Resources, Division Of Forestry And Fire Protection Grant, To Operate Collection Sites And Dispose Of Spruce Beetle Killed Or Infested Wood And Other Woody Biomass Considered Hazardous Fuels.

Attachments: [OR 24-111](#)
[RS 24-115](#)
[IM 24-211](#)

[OR 24-112](#) An Ordinance Accepting And Appropriating A Grant From The Alaska State Department Of Commerce, Community, And Economic Development In The Amount Of \$2,000,000 For The City Water Interconnect Project.
RS 24-118: A Resolution Approving The Scope Of Work And Budget And Authorizing The Manager To Execute The Agreement For The City Water Interconnect Project.

Attachments: [OR 24-112](#)
[RS 24-118](#)
[IM 24-214](#)

[OR 24-113](#) An Ordinance Accepting And Appropriating A Coronavirus Capital Projects Fund Grant From The Alaska State Department Of Commerce, Community, And Economic Development In The Amount Of \$8,000,000 For The Mat-Su First Responder Training Facility Project.

RS 24-119: A Resolution Approving The Scope Of Work And Budget And Authorizing The Manager To Execute The Agreement For The Mat-Su First Responder Training Facility Project.

Attachments: [OR 24-113](#)

[RS 24-119](#)

[IM 24-215](#)

[OR 24-114](#) An Ordinance Accepting And Appropriating School District Funds Totaling \$450,000 To Support The Design Of The New Birchtree Charter School Project.

RS 24-122: A Resolution Approving The Scope Of Work And Budget To Support The Design Of The New Birchtree Charter School Project.

Attachments: [OR 24-114](#)

[RS 24-122](#)

[IM 24-218](#)

C. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 24-123](#) A Resolution Authorizing The Manager To Sell The Moraine Ridge Salvage Timber Harvest.

Attachments: [RS 24-123](#)

[IM 24-220](#)

2. ACTION MEMORANDUMS

[AM 24-118](#) Matanuska-Susitna Borough Assembly Regular and Joint Meeting Schedule for 2025.

Attachments: [AM 24-118](#)

[AM 24-133](#) Approval Of Change Order No. 2 For Contract No. 23-002P(A) With Kinney Engineering, LLC. For The Fern Street Upgrade And Pathway Project To Extend The Completion Date To December 31, 2026.

Attachments: [AM 24-133](#)

[AM 24-134](#) Approval Of Change Order No. 5 For Contract No. 22-078P(B) With The Boutet Company, Inc. For The Lakes Boulevard Upgrade Project To Extend Completion Date To October 31, 2025.

Attachments: [AM 24-134](#)

[AM 24-135](#) Approval Of Change Order No. 5 For Contract No. 22-078P(A) With Lounsbury & Associates, Inc. To Add \$11,311 For The Hidden Hills Road Reconstruction Project And To Extend The Completion Date To December 31, 2025.

Attachments: [AM 24-135](#)

[AM 24-136](#) Award Of Bid No. 25-078B To Andela Products In The Contract Amount Of \$185,022 To Purchase A Glass Pulverizer For The Solid Waste Division, Public Works Department.

Attachments: [AM 24-136](#)

[AM 24-137](#) Approval Of Bid No. 25-091C To General Fire Apparatus/Rosenbauer In The Contract Amount Of \$1,243,546 To Purchase Fire Rescue Engine For The West Lakes Fire Service Area.

Attachments: [AM 24-137](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 12/17/24, Assembly Chambers)

[RS 24-124](#) A Resolution Approving Changes To Update The Fiscal Year 2026 Schedule Of Rates And Fees, Effective July 1, 2025.

Attachments: [RS 24-124](#)

[IM 24-221](#)

[OR 24-096](#) An Ordinance Amending MSB 17.73 To Clarify That Mobile Home Parks Are Not Permitted In The Matanuska-Susitna Borough.

Sponsors: Nowers

Attachments: [OR 24-096](#)
[IM 24-176](#)

[OR 24-115](#) An Ordinance Approving A Request From The Agricultural Rights Owners Paul And Margaret Cook, And Ben Raevsky, To Subdivide A 320-Acre Farm Consisting Of 2 Parcels Into Two 40-Acre Parcels And One 240-Acre Parcel); To Construct One Permanent And One Temporary Residence To Accommodate The Farm Families; And Implement An Updated Farm Plan With An Additional Subunit Farm Plan.

Attachments: [OR 24-115](#)
[IM 24-219](#)

[OR 24-117](#) An Ordinance Amending MSB 5.25.060(C), Service Area No. 36: Talkeetna Sewer And Water Service Area To Amend The Operating Rules, Rates, And Procedures.

Attachments: [OR 24-117](#)
[IM 24-226](#)

[OR 24-118](#) An Ordinance Accepting And Appropriating \$315,790 In Fiscal Year 2025 Community Assistance Program Funding.
RS 24-128: A Resolution Approving The Scope Of Work And Budget For The Community Assistance Program And Authorizing The Manager To Enter Into Agreements With 20 Unincorporated Communities Within The Borough.

Attachments: [OR 24-118](#)
[RS 24-128](#)
[IM 24-227](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[24-158](#) Mayoral Requests for Confirmation

Attachments: [12/03/24 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.