

**SUBJECT: INFORMING THE ASSEMBLY OF THE MANAGERS SIGNATURE ON AND SUBMITTAL OF AN APPLICATION FOR REALLOCATION OF HOMELAND SECURITY GRANT PROGRAM FUNDING FOR TRAINING.**

**AGENDA OF: May 7, 2024**

<b>ASSEMBLY ACTION:</b>
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**AGENDA ACTION REQUESTED:** For information only.

Route To	Signatures
Originator	4 / 2 5 / 2 0 2 4 X P a m e l a G r a h a m Signed by: Pamela Graham
Department/Finance Director	4 / 2 5 / 2 0 2 4 X C h e y e n n e H e i n d e l Signed by: Cheyenne Heindel
Borough Attorney	4 / 2 5 / 2 0 2 4 X N i c h o l a s S p i r o p o u l o s Signed by: Nicholas Spiropoulos
Borough Manager	4 / 2 5 / 2 0 2 4 X M i c h a e l B r o w n Signed by: Mike Brown
Borough Clerk	4 / 2 6 / 2 0 2 4 X L o n n i e M c K e c h n i e Signed by: Lonnie McKechnie

**ATTACHMENT (S):** Grant Application - (2 pp)

**SUMMARY STATEMENT:** The Department of Emergency Services, Emergency Operations Center has completed and submitted an application for the Reallocation of HSGP Grant Funds for Training. If awarded this funding will be used to send two Emergency Operations Center Specialists to the National CERT Association Conference, being held the end of July 2024 in Washington DC.

If awarded additional legislation accepting the funding will be send forward.

Alaska Division of Homeland Security and Emergency Management

Application for Reallocation of HSGP Grant Funds for Training

Note to Applicants:

To be eligible to receive Homeland Security grant funds eligible jurisdictions must have an active DUNS number and meet National Incident Management System (NIMS) compliance requirements. Completion of the Alaska Assessment is the means in which the State monitors NIMS compliancy.

Jurisdiction:	<b>Matanuska Susitna Borough</b>
Amount Requested	<b>\$5,780.00</b>
Date of Request	<b>4/15/2024</b>

This form is to request funds for training, whether it is local delivery or travel to a course. Please fill out the applicable sections as needed.

Training Course	Course Number	Expected Delivery Date	Location	No. of Attendees
National CERT Association Conference		7/23-7/27/2024	<b>Washington DC</b>	

Please describe below the need for this training.

The National Community Emergency Response Team (CERT) Association Conference includes numerous advanced training courses for CERT Program Managers and Trainers that are available nowhere else. Continued training and education are vital to ensuring a safe, sustainable CERT program in the Mat-Su Borough by building skills and competency in CERT members and maintaining active, engaged teams. The individuals sent to the conference will be able to implement new training classes in the Mat-Su upon completion of the conference courses.

Training Cost (Fill out only the applicable fields to capture the cost of the training event)

Travel:

Anticipated No. of Travelers	Cost Airfare/Mileage (Per Person)	Cost Lodging (Per Person)	Cost Per Diem (Per Person)	Other Costs (Per Person)	Travel Cost Total
2	\$1000.00	\$1,100.00	\$390.00 (at \$65 a day for 6 days)	\$0	\$4,980.00 For both travelers

Overtime and Backfill Costs:

Please list below each requested individual's position and role in the jurisdiction (individual names are not required at time of application)

	OT/Backfill Cost Total
Emergency Operations Center Specialists	\$0

Other Allowable Training Costs:			
Space Rental (If Local Delivery)	Course Fee	Supplies for Course	Other Allowable Costs Total
\$0	\$400 per person	\$0	\$800.00

**Jurisdiction Point of Contact for Project Applications**

**Name:** Casey Cook **Telephone Number:** 907-861-8004  
**Address:** 1800 E Parks Highway Wasilla, Ak 99654 **Fax Number:**  
**Email Address:** casey.cook@matsugov.us

**Certification and Authorization to Submit Application**

**By signature below the undersigned certify and acknowledge:**

the jurisdiction has a financial management system in accordance with the 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, §200.300-.309 *Standards for Financial and Program Management* and;

the jurisdiction complies with all local procurement policies and procedures, and conforms to applicable state and federal law, and the standards identified in 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, §200.317-.326 *Procurement Standards* to include having a written code of standards when using federal funds and;

the undersigned have been duly authorized by the jurisdiction to submit this application and will comply with the assurances, agreements, and/or special conditions set forth upon receipt of grant award.

**Jurisdiction Financial Officer**  
**Printed Name:** Cheyenne Heindel

  
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Signature

**Jurisdiction Signatory Official**  
**Printed Name:** Michael Brown

  
\_\_\_\_\_  
Signature

Project Applications may be submitted electronically (in PDF format with complete signatures), or by mail, or fax, to:

**Division of Homeland Security and Emergency Management**  
**Attn: Homeland Security Grants Administrator**  
**PO Box 5750**  
**JBER, Alaska 99505-5750**

**Email:** [mva.grants@alaska.gov](mailto:mva.grants@alaska.gov)  
**Fax:** (907) 428-7009 / **Phone:** (907) 428-7000 or 1-800-478-2337