

SUBJECT: Approval of contract extension to The Boutet Company's contract no. 13-093P to December 31, 2018, and add additional change order authority.

AGENDA OF: December 19, 2017

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator: Brad Sworts	BJS	
	Capital Projects Director: Jude Bilafer	JFB	
	Purchasing Division: Russ Krafft	RK	
	Finance Director: Cheyenne Heindel	CH	
	Borough Attorney	AB	
	Borough Clerk	JML	12/11/17

ATTACHMENT (S) : Fiscal Note: Yes _____ No x

SUMMARY STATEMENT:

On March 19, 2013, the Borough Assembly awarded Proposal No. 13-093P, to The Boutet Company for Construction Management Services for an initial 1-year term in the amount of \$1,750,000 with assembly approval required for additional periods.

On October 7, 2013, the contract amount was increased by \$273,721 to cover additional projects anticipated for future years but initiated under the first year of contract. The new contract amount was \$2,023,721.00.

Between October 2013 and February 2015, because of change order authority, some projects were added and some projects were reduced resulting in a decrease to the contract in the amount of (\$850,340.59). The new contract amount was \$1,173,380.41.

On June 30, 2014, the contract was amended to extend the contract completion time to April 17, 2015, in order to facilitate the completion of projects underway in 2014.

On March 17, 2015, through AM 15-021 the Assembly approved a contract amendment to extend the contract until December 31, 2016, to add \$336,434.48 to the contract to provide new or additional construction management services for five additional projects. Because of clerical oversight, only \$330,792.23 was added to the contract. The new contract amount was \$1,504,172.64.

Between April 2015 and January 2016, because of change order authority, some projects were added and some projects were reduced resulting in the addition of \$106,563.77. The new contract amount was \$1,610,736.41.

On May 17, 2016, through AM 16-035, the Assembly approved an extension of the contract through June 30, 2017, an increase to the contract in the amount of \$626,508.75 to complete projects currently in progress, and two percent change order authority. The new contract amount was \$2,237,245.16.

Between June 2016 and April 2017, some projects were completed and the remaining funds in the amount of \$70,000 were removed from the contract. The new contract amount was \$2,167,245.16.

On June 6, 2017, the Assembly approved an increase to the contract in the amount of \$289,895.00 for work to be done on the Trunk Road Extension South, Phase II Construction project and for an extension of the contract through December 31, 2017. Approval of this amendment brought the contract total to \$2,457,140.16

Administration is seeking an extension of the contract through December 31, 2018, in order to complete the remaining projects in the contract.

In accordance with MSB 3.08.170.C.4, Administration seeks Contract Amendment authority of two percent (2%) for unknown conditions which may arise.

RECOMMENDATION OF ADMINISTRATION: Recommend approval of contract extension to The Boutet Company's contract no. 13-093P to **December 31, 2018, and add additional change order authority.**