

SUBJECT: Informing the Assembly of the Manager’s signature on the Fiscal Year 2024 Enhanced 911 Spending Priorities Agreement and approving the Fiscal Year 2024 payments of \$144,000 each to the Cities of Wasilla and Palmer for call taker wages and benefits.

AGENDA OF: October 17, 2023

ASSEMBLY ACTION: Approved under the consent agenda 10/17/23 - BJH

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Originator	X _____ <small>Signed by: Casey Laughlin</small>
Department Director	X _____ <small>Signed by: Ken Barkley</small>
Finance Director	X _____ <small>Signed by: Cheyenne Heindel</small>
Borough Attorney	X _____ <small>Signed by: Nicholas Spiropoulos</small>
Borough Manager	X _____ <small>Signed by: Michael Brown</small>
Borough Clerk	X _____ <small>Signed by: Lonnie McKechnie</small>

ATTACHMENT (S) : E-911 Spending Priorities Agreement (2 pp)
 E-911 Spending Priorities Budget (1 pp)

SUMMARY STATEMENT:

Each year, once the annual fiscal year Enhanced 911 budget is approved by the assembly, a spending priorities agreement is signed by all parties (Cities of Wasilla, Palmer, and Houston, the Department of Public Safety, and the Matanuska-Susitna Borough). This agreement outlines the allocated funding for that year and determines the annual payout to the Cities of Wasilla and Palmer for call taker wages and benefits.

In previous years the annual payout to the Cities fell below the required assembly approval amount of \$100,000. On December 13, 2022, the Enhanced 911 Advisory Board approved a requested annual

increase from \$90,000 to \$144,000 for call taker wages and benefits to be paid to each the City of Wasilla and the City of Palmer. \$288,000 was budgeted for this purpose in the Fiscal Year 2024 Enhanced 911 Operating Budget, Fund 202.

RECOMMENDATION OF ADMINISTRATION:

Recommend approval of the Fiscal Year 2024 payments of \$144,000 each to the Cities of Wasilla and Palmer from the Enhanced 911 Fiscal Year 2024 Operating Budget, Fund 202, for call taker wages and benefits.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: October 17, 2023

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FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$288,000	FUNDING SOURCE E911 Fund Operating BUdget
FROM ACCOUNT # 202.000.000 4xx.xxx	PROJECT
TO ACCOUNT :	PROJECT #
VERIFIED BY: _____ X Liesel Weiland Signed by: Liesel Weiland 9 / 2 6 / 2 0 2 3	CERTIFIED BY:
DATE: 9/26/2023	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous		288.0				
TOTAL OPERATING		288.0				

CAPITAL						
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		288.0				
TOTAL		288.0				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

_____ PHONE: _____

DEPARTMENT: _____ DATE: _____

X C h e y e n n e H e i n d e l

APPROVED BY:

S i g n e d b y : C h e y e n n e H e i n d e l

DATE: _____



MATANUSKA-SUSITNA BOROUGH

Department of Emergency Services

680 North Seward Meridian Parkway, Wasilla Alaska 99654

PHONE (907) 861-8000 * FAX (907) 861-8014

ENHANCED 911 SURCHARGE PRIORITIES AGREEMENT BETWEEN THE DEPARTMENT OF PUBLIC SAFETY, THE CITIES OF PALMER, WASILLA, AND HOUSTON, AND THE MATANUSKA-SUSITNA BOROUGH

E-911 Surcharge Revenues Spending Prioritization – Fiscal Year 2024

The Matanuska-Susitna Borough, State Department of Public Safety, and the cities of Palmer, Wasilla, and Houston (the Parties), pursuant to AS 29.35.131(j) enter into an agreement which would prioritize the allocation of E-911 funds for Fiscal Year 2024; and

IT IS AGREED BY ALL PARTIES THAT,

1. On December 13, 2022, the E-911 Advisory Board met and the members agreed upon the Fiscal Year 2024 prioritization of expenditures; and
2. The funds would be allocated to the E-911 system infrastructure, and for the recurring direct E-911 costs; and
3. Any remaining revenue would be reverted to the E-911 Fund Balance in hold for future use on approved expenses; and
4. Based on the FY24 assembly approved E-911 budget, the E-911 surcharges would generate an estimated revenue of \$1,215,000 which is based upon an E-911 surcharge of \$1.00 per subscriber unit per month, and anticipated interest revenue of \$1,000; for an estimated total gross revenue of \$1,216,000; and
5. \$1,638,206 has been allocated for E-911 system infrastructure expenses and recurring direct E-911 costs, including \$288,000 for E-

911 call-taking/dispatch expenses incurred by and split equally among the City of Palmer and the City of Wasilla.

All Parties agree there are other operational expenses for which the E-911 surcharge revenues are eligible to pay in the operation of a dispatch/E-911 center which are not necessarily in this budget.

The Matanuska-Susitna Borough, the Department of Public Safety, and the Cities of Palmer, Wasilla, and Houston approve the above stated priority list and distribution of funds for Fiscal Year 2024.

City of Palmer

John Moosey, City Manager

Date: _____, 2023

City of Wasilla

Glenda Ledford, Mayor

Date: _____, 2023

Department of Public Safety

James Cockrell, Commissioner

Date: _____, 2023

Matanuska-Susitna Borough

Michael Brown, Borough Manager

Date: _____, 2023

City of Houston

Carter Cole, Mayor

Date: _____, 2023

FY24 E-911 Surcharge Priorities Budget				
(based on FY24 assembly adopted budget, and estimated revenues)				
		Revenue	FY24 Budget	Item Description
1		Projected E-911 Surcharge	\$ 1,215,000.00	Based on 101,250 subscribers at \$1.00 per month per line.
2		Projected Interest	\$ 1,000.00	Estimated
			\$ 1,216,000.00	Total Projected Revenue
		Infrastructure and Operational Expenses		
3	411.100	Permanent Wages	117,166.00	
4	411.300	Overtime Wages	5,000.00	
			\$122,166.00	
5	412.100	Insurance Contrib	39,750.00	
6	412.190	Life Insurance	215.00	
7	412.200	Unemployment Contrib	793.00	
8	412.300	Medicare	1,916.00	
9	412.400	Retirement Contrib. - DB Plan	34,158.00	
10	412.600	Workers Compensation	1,076.00	
11	412.700	Sbs Contribution	8,102.00	
			\$86,010.00	
12	414.100	Mileage - Outside Boro	1,320.00	
13	414.200	Exp Reimb- Outside Boro	8,000.00	
14	414.400	Travel Tickets	9,000.00	
			\$18,320.00	
15	421.100	Communication Network Services	10,000.00	
			\$10,000.00	
16	426.300	Dues & Fees	2,500.00	
17	426.600	Computer Software/Online Services	89,500.00	
			\$92,000.00	
18	427.500	Liability Insurance *	1,028.00	
			\$1,028.00	
19	429.200	Training Reimb/Conf Fees	16,000.00	
20	429.210	Training/Instructor Fees	10,000.00	
21	429.900	Other Contractual**	1,282,432.00	Dispatch Contract & Payments to Cities of Palmer and Wasilla
			\$1,308,432.00	
22	433.300	Books/Subscriptions	250.00	
			\$250.00	
23			\$1,638,206.00	Total Projected Expenses
24		Returns to Fund Balance for Future Project Expenses	\$ -	Estimated Fund Net Transfer at end of FY24
25		Deduction from fund balance to offset revenue vs. expense	\$ (422,206.00)	Estimated deduction from Fund Balance for FY24 expenses
		*Line 18 - not an allowable expense - this line item will be paid from MSB Areawide funding.		
		**Line 21 - Dispatch contract FY24 - \$1,462,400 - \$994,432 E-911 funding / \$467,968 MSB Areawide funding. \$144,000 each payments to Cities		