

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Edna DeVries

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Michael Brown

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, AUGUST 15, 2023

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[23-097](#)

A. Assembly Regular Meeting Minutes: 07/18/23

Attachments: [081523 - SIGNED - Assembly Regular Meeting Minutes](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[23-098](#)

1. Abbreviated Plat: 07/26/23 (x2), 08/02/23
2. Big Lake Community Council: 06/27/23
3. Chickaloon Community Council: 05/10/23, 06/14/23
4. Local Emergency Planning Committee: 04/19/23
5. Meadow Lakes Community Council: 04/12/23, 05/10/23, 06/14/23
6. Sutton Community Council: 02/22/23, 03/29/23, 05/31/23

Attachments: [08/15/23 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 23-179](#)

Informing The Assembly Of The Addition Of Tyler Payments To The Borough's Current Suite Of Tyler Software In Order To Better Serve The Public For Online Payments And Streamline Internal Processes.

Attachments: [IM 23-179](#)

[IM 23-182](#)

Reporting Of Conclusion Of Bid No. 18-104P To BDO USA, LLP. For Certified Public Accountant Auditing Services.

Attachments: [IM 23-182](#)

[IM 23-183](#)

Informing The Assembly Of The Manager Entering Into A Terms Purchase Agreement With A Lessee To Purchase By Application The Alaska Division Of Lands Lease No. 65469 For The Fee Simple Estate Of Borough-Owned Lands.

Attachments: [IM 23-183](#)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 23-065](#) An Ordinance Amending The Beverly Lake, Lake Management Plan To Allow For Electric Motors And 15 Horsepower Or Less Motors On Non-Motorized Days.

Sponsors: Yundt

Attachments: [OR 23-065](#)
[IM 23-137](#)
[Planning Commission RS 23-26](#)

[OR 23-071](#) An Ordinance Accepting And Appropriating \$33,300 In Anticipated Project Income During Fiscal Year 2024 For The Rail Extension Project From Port MacKenzie To The Mainline.
RS 23-078: A Resolution Establishing The Scope Of Work And Budget For Anticipated Project Income During Fiscal Year 2024 For The Rail Extension Project From Port MacKenzie To The Mainline.

Attachments: [OR 23-071](#)
[RS 23-078](#)
[IM 23-154](#)

[OR 23-078](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$44,000 From The Alaska State Department Of Health And Social Services, For The Continued Management Of Points Of Dispensing And Medical Countermeasures.
RS: 23-087: A Resolution Approving The Scope Of Work And Budget For A Grant In The Amount Of \$44,000 From The Alaska State Department Of Health And Social Services, For The Continued Management Of Points Of Dispensing And Medical Countermeasures.

Attachments: [OR 23-078](#)
[RS 23-087](#)
[IM 23-173](#)

[OR 23-079](#) An Ordinance Establishing An Advisory Board To Review And Make Recommendations To The Assembly Regarding Water Body Setbacks.

Sponsors: DeVries and Borough Manager

Attachments: [OR 23-079](#)
[IM 23-175](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 23-088](#) A Resolution Authorizing The Manager To Pursue A Direct Recipient Designation From The State Of Alaska To Receive Federal Transit Administration Funding And Authorizing The Submission Of A Grant Application For Urbanized Area Formula Funding Under 49 U.S.C 5307.

Attachments: [RS 23-088](#)
[IM 23-180](#)

2. ACTION MEMORANDUMS

[AM 23-088](#) Award Of Bid No. 24-026C To Swickard Alaska II, LLC. In The Contract Amount Of \$332,075 To Purchase 7 Light Duty Trucks.

Attachments: [AM 23-088](#)

[AM 23-089](#) Approval Of Contract Extension For Contract No. 22-080p With HDR Engineering, Inc. To Extend The Final Completion Date To June 30, 2024, For The Urbanized Area Corridor Study.

Attachments: [AM 23-089](#)

[AM 23-090](#) Approval Of A Contract Amendment With Tyler Technologies In The Amount Of \$92,746 To Move From The Current Cloud Based Software Novatime, To Tyler Technologies Cloud Based Software, Time And Attendance With Advanced Scheduling For Borough Timekeeping And Scheduling Needs.

Attachments: [AM 23-090](#)

[AM 23-091](#) Authorizing A Grant To Alaska Safe Riders In The Amount Of \$5,000 For Creating Advertising Regarding Safe Riding.

Sponsors: Fonov

Attachments: [AM 23-091](#)

[AM 23-092](#) Approval Of Contract Amendment No. 5 To Contract No. 22-139B With Dirtworks, Inc. To Extend Contract Completion Date For The Butte Elementary School Water System Replacement Project To September 30, 2023.

Attachments: [AM 23-092](#)

[AM 23-093](#) Award Of Bid No. 24-012B To H Construction, LLC. In The Contract Amount Of \$135,000 To Construct Repairs To The Ice Rink Roofs In Willow And Talkeetna.

Attachments: [AM 23-093](#)

[AM 23-094](#) Award Of Bid No. 24-025C To Swickard Alaska II, LLC. In The Contract Amount Of \$141,005 To Purchase 3 Light Duty Trucks.

Attachments: [AM 23-094](#)

[AM 23-095](#) Approval Of Contract Amendment No. 10 To Contract No. 20-001P With Bezek Durst Seiser Architects To Extend The Contract Completion Date For Construction Administration And Commissioning Of Houston Middle School To January 30, 2024.

Attachments: [AM 23-095](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 09/05/23, Assembly Chambers)

[OR 23-081](#) An Ordinance Amending MSB 2.52.280(A), Administrative Leave, To Change Military Leave Time To Working Hours Instead Of Working Days.

Attachments: [OR 23-081](#)
[IM 23-177](#)

[OR 23-082](#) An Ordinance Approving The Sale Of Real Property Acquired Through Tax Foreclosure For Delinquent Real Property Tax Year 2017 And Prior, And Not Needed For Public Purpose.

Attachments: [OR 23-082](#)
[IM 23-178](#)

[OR 23-083](#) An Ordinance Reappropriating \$158,000 From The Brett Memorial Ice Arena Roof Replacement Project, To the Brett Memorial Ice Arena Lighting and Ceiling Barrier Replacement Project.
RS 23-089: A Resolution Approving The Scope Of Work And Budget For The Brett Memorial Ice Arena Lighting And Ceiling Barrier Replacement Project.

Attachments: [OR 23-083](#)
[RS 23-089](#)
[IM 23-181](#)

[OR 23-084](#) An Ordinance Amending MSB 5.25.032, Service Area No. 17: Knik Road Service Area, To Provide For A Five-Member Board Of Supervisors.

Sponsors: Tew

Attachments: [OR 23-084](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. [23-099](#) Mayoral Requests For Confirmation

Attachments: [08/15/23 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.