

**SUBJECT:** ACCEPT, APPROPRIATE ADDITIONAL FUNDS, AND APPROVE THE SCOPE OF WORK AND AMENDED BUDGET FOR THE MAT-SU BOROUGH FISH PASSAGE 2025 PROJECT TO DESIGN AND CONSTRUCT FISH PASSAGE CULVERT REPLACEMENTS.

**AGENDA OF:** February 1, 2022

**ASSEMBLY ACTION:**  
*Adopted without objection 2.15.22*

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY MICHAEL BROWN, BOROUGH MANAGER:** *MB*

Route To:	Department/Individual	Initials	Remarks
	Originator	<small>Digitally signed by Cole Branham Date: 2022.01.14 15:34:08-0900</small>	
	Project Management Division Manager	<small>Digitally signed by Alex Senta Date: 2022.01.14 15:34:08-0900</small>	
	Public Works Director	<small>Digitally signed by Terry Dolan Date: 2022.01.18 18:27:36-0900</small>	
	Purchasing Officer	<small>Digitally signed by Rustin M. Krafft Date: 2022.01.19 15:29:32-0900</small>	
	Finance Director	<i>CK</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>SAM 1/24/22</i>	<i>(Signature)</i>

**ATTACHMENT (S) :** Fiscal Note: YES X NO \_\_\_\_\_  
 Ordinance Serial No. 22-016 (2 pp)  
 Resolution Serial No. 22-011 (2 pp)  
 Amendment F20AC11777-02 (4 pp)

**SUMMARY STATEMENT:** In 2020, the Matanuska-Susitna Borough accepted and appropriated a grant from the United States Fish and Wildlife Services (USFWS) in the amount of \$189,076 to design and construct 28 identified fish barrier and fish-friendly culverts. This grant had a match requirement of \$189,076.

The grant is set to increase annually for five years, ending in 2025. The USFWS has issued a revision awarding an additional \$240,000 for this year. The award requires the Borough to provide

\$240,000 in matching funds. Matching funds are available from areawide capital appropriations that were set aside to match fish passage grants, project Nos. 30114-1811 and 30114-1812.

The Matanuska-Susitna Borough is a member of the Mat-Su Basin Salmon Conservation Partnership, which is one of four nationally recognized fish partnerships by the National Fish Habitat Action Plan Board, through the USFWS. The partnership has created a strategic plan, which lists obstructions to fish passage as one of the major threats to salmon health in the Mat-Su Basin, and the projects identified in this legislation are but a few of these projects. Through this partnership, the United States Fish and Wildlife Service works collaboratively to remove barriers to fish passages, thus keeping our salmon population healthy and viable.

**RECOMMENDATION OF ADMINISTRATION:** Accept, appropriate additional funds, and approve the scope of work and amended budget for the Mat-Su Borough Fish Passage 2025 project.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: **February 1, 2022**

**SUBJECT:** ACCEPT, APPROPRIATE ADDITIONAL FUNDS, AND APPROVE THE SCOPE OF WORK AND AMENDED BUDGET FOR THE MAT-SU BOROUGH FISH PASSAGE 2025 PROJECT TO DESIGN AND CONSTRUCT FISH PASSAGE CULVERT REPLACEMENTS.

ORIGINATOR: Dept. of Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <b>YES</b> NO
AMOUNT REQUESTED <b>\$480.00</b>	FUNDING SOURCE <b>Grant / RSA Cap. Projects for match</b>
FROM ACCOUNT # <b>410.00-00 xxx.xxx (match)</b>	PROJECT # <b>30114</b>
TO ACCOUNT: <b>410.00-00 xxx.xxx (grant)</b>	PROJECT # <b>30114</b>
VERIFIED BY: <b>[Signature]</b>	CERTIFIED BY:
DATE: <b>1-20-22</b>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Grant Funds						
State/Federal Funds		<b>240.0</b>				
Other		<b>240.0</b>				
TOTAL		<b>480.0</b>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: **[Signature]** DATE: **1/21/2022**

**OR 22-016  
RS 22-011**

1. DATE ISSUED MM/DD/YYYY 10/28/2021  
 1a. SUPERSEDES AWARD NOTICE dated 08/23/2021  
 except that any additions or restrictions previously imposed  
 remain in effect unless specifically rescinded

2. CFDA NO.  
 15.608 - Fish and Wildlife Management Assistance

3. ASSISTANCE TYPE Cooperative Agreement

4. GRANT NO. F20AC11777-02

5. TYPE OF AWARD

Originating MCA #

Other

4a. FAIN F20AC11777

5a. ACTION TYPE Post Award Amendment

6. PROJECT PERIOD MM/DD/YYYY

MM/DD/YYYY

From 10/01/2020

Through 09/30/2025

7. BUDGET PERIOD MM/DD/YYYY

MM/DD/YYYY

From 10/01/2020

Through 09/30/2025

8. TITLE OF PROJECT (OR PROGRAM)

Mat-Su Borough Fish Passage 2025

NOTICE OF AWARD



AUTHORIZATION (Legislation/Regulations)

Fish and Wildlife Coordination Act—Cooperation of agencies (16 U.S.C. §661)

9a. GRANTEE NAME AND ADDRESS

MATANUSKA-SUSITNA BOROUGH  
 350 E Dahlia Ave  
 Palmer, AK 99645-6411

9b. GRANTEE PROJECT DIRECTOR

Jim Jensen  
 350 E DAHLIA AVE  
 PALMER, AK 99645-6411  
 Phone: 111-111-1111

10a. GRANTEE AUTHORIZING OFFICIAL

Tonya Loyer  
 350 East Dahlia Avenue  
 Palmer, AK 99645  
 Phone: 907-861-8621

10b. FEDERAL PROJECT OFFICER

HEATHER HANSON  
 1849 C ST NW  
 WASHINGTON, DC 20240  
 Phone: 9072711630

ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Excludes Direct Assistance)

I Financial Assistance from the Federal Awarding Agency Only		II	
II Total project costs including grant funds and all other financial participation			
a. Salaries and Wages	\$	378,152.00	
b. Fringe Benefits	\$	0.00	
c. Total Personnel Costs	\$	378,152.00	
d. Equipment	\$	0.00	
e. Supplies	\$	0.00	
f. Travel	\$	0.00	
g. Construction	\$	320,000.00	
h. Other	\$	0.00	
i. Contractual	\$	160,000.00	
j. TOTAL DIRECT COSTS	\$	858,152.00	
k. INDIRECT COSTS	\$	0.00	
l. TOTAL APPROVED BUDGET	\$	858,152.00	
m. Federal Share	\$	429,076.00	
n. Non-Federal Share	\$	429,076.00	

12. AWARD COMPUTATION

a. Amount of Federal Financial Assistance (from item 11m)	\$	429,076.00
b. Less Unobligated Balance From Prior Budget Periods	\$	0.00
c. Less Cumulative Prior Award(s) This Budget Period	\$	429,076.00
d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	\$	0.00
13. Total Federal Funds Awarded to Date for Project Period	\$	429,076.00

14. RECOMMENDED FUTURE SUPPORT

(Subject to the availability of funds and satisfactory progress of the project):

YEAR	TOTAL DIRECT COSTS	YEAR	TOTAL DIRECT COSTS
a. 2	\$	d. 5	\$
b. 3	\$	e. 6	\$
c. 4	\$	f. 7	\$

15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:

- a. DEDUCTION
- b. ADDITIONAL COSTS
- c. MATCHING
- d. OTHER RESEARCH (Add / Deduct Option)
- e. OTHER (See REMARKS)

e

16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:

- a. The grant program legislation
- b. The grant program regulations.
- c. This award notice including terms and conditions, if any, noted below under REMARKS.
- d. Federal administrative requirements, cost principles and audit requirements applicable to this grant.

In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.

REMARKS (Other Terms and Conditions Attached -

Yes

No

15. e. No Program income.

This amendment adds in recipient match.

GRANTS MANAGEMENT OFFICIAL:

Daniel Lovdahl, Supervisor, Grants Management Specialist  
 5275 Leesburg Pike  
 Falls Church, VA 22041  
 Phone: 571-424-3130

17. VENDOR CODE 0070215415			18. DUNS 081482960			19. CONG. DIST. 00	
LINE#	FINANCIAL ACCT	AMT OF FIN ASST	START DATE	END DATE	TAS ACCT	PO LINE DESCRIPTION	

1M 22-028 OR 22-016 RS 22-011

NOTICE OF AWARD (Continuation Sheet)

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LINE#	FINANCIAL ACCT	AMT OF FIN ASST	START DATE	END DATE	TAS ACCT	PR LINE DESCRIPTION
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**Terms and Conditions**

1. [U.S. Fish and Wildlife General Award Terms and Conditions](https://www.fws.gov/grants/atc.html) (see link <https://www.fws.gov/grants/atc.html>)

2. **Mandatory Disclosures**

**Conflicts of interest:** Per [2 CFR §1402.112](#), non-Federal entities and their employees must take appropriate steps to avoid conflicts of interest in their responsibilities under or with respect to Federal financial assistance agreements. In the procurement of supplies, equipment, construction, and services by recipients and by subrecipients, the conflict of interest provisions in [2 CFR §200.318](#) apply. Non-Federal entities, including applicants for financial assistance awards, must disclose in writing any conflict of interest to the DOI awarding agency or pass-through entity in accordance with [2 CFR §200.112](#). Recipients must establish internal controls that include, at a minimum, procedures to identify, disclose, and mitigate or eliminate identified conflicts of interest. The recipient is responsible for notifying the Service Project Officer identified in their notice of award in writing of any conflicts of interest that may arise during the life of the award, including those that reported by subrecipients. The Service will examine each conflict of interest disclosure to determine whether a significant potential conflict exists and, if it does, work with the applicant or recipient to develop an appropriate resolution. Failure to resolve conflicts of interest in a manner that satisfies the government may cause for termination of the award. Failure to make required disclosures may result in any of the remedies for noncompliance described in [2 CFR §200.339](#), including suspension or debarment (see also [2 CFR Part 180](#)).

**Lobbying:** The recipient must not use any federally appropriated funds (annually appropriated or continuing appropriations) or matching funds under a Federal award to pay any person for lobbying in connection with the award. Lobbying is influencing or attempting to influence an officer or employee of any U.S. agency, a Member of the U.S. Congress, an officer or employee of the U.S. Congress, or an employee of a Member of the U.S. Congress connection with the award. The recipient must complete and submit the [SF-LLL, "Disclosure of Lobbying Activities"](#) form to the Service Project Officer identified in their notice of award if the Federal share of their award is more than \$100,000 and the recipient has made or has agreed to make any payment using non-appropriated funds for lobbying in connection with the application or award. See [43 CFR, Subpart 18.100](#) for more information on when additional submission of this form is required.

**Other Mandatory Disclosures:** Recipients and subrecipients must disclose, in a timely manner, in writing to the Service Project Officer identified in their notice of award or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that receive a Federal award including the term and condition outlined in [2 CFR 200, Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters](#) are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies for noncompliance described in [2 CFR §200.339](#), including suspension or debarment.

**REPORT**

1. **Interim Financial Reports**

The recipient is required to submit interim financial reports on an annual basis directly in GrantSolutions. The recipient must follow the financial reporting period end dates and due dates provided in GrantSolutions. The interim reporting due dates are available by signing in to GrantSolutions and selecting the menu for Reports>Federal Financial Report. The GrantSolutions financial report data entry fields are the same as those on the SF-425, ["Federal Financial Report"](#) form. See also our instructional video on ["Completing the Federal Financial Report \(SF-425\)"](#).

2. **Interim Performance Reports**

The recipient is required to submit interim performance reports on an annual basis directly in GrantSolutions. The recipient must follow the performance reporting period end dates and due dates provided in GrantSolutions. The interim reporting due dates are available by signing in to GrantSolutions and selecting the menu for Reports>FPR.

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**3. Final Reports**

The recipient must liquidate all obligations incurred under the award and submit a *final* financial report in GrantSolutions no later than 120 calendar days after the award period of performance end date. The GrantSolutions financial report data entry fields are the same as those on the SF-425, "[Federal Financial Report](#)" form. See also our instructional video on "[Completing the Federal Financial Report \(SF-425\)](#)".

The recipient must submit a *final* performance report no later than 120 calendar days after the award period of performance end date. Performance reports must contain: 1) a comparison of actual accomplishments with the goals and objectives of the award as detailed in the approved scope of work; 2) a description of reasons why established goals were not met, if appropriate; and 3) any other pertinent information relevant to the project results. Please include the Service award number on all reports.

The recipient must follow the final Federal Financial Report and the final Performance Report reporting period end dates and due dates provided in GrantSolutions. The final reporting due dates are available by signing in to GrantSolutions and selecting the menu for Reports>Federal Financial Report or Reports>FPR.

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