

BIG LAKE
RSA 21 Meeting 3/9/2022

RECEIVED
APR 19 2022
CLERKS OFFICE

Quorum: Bill Haller (BH), Jill Parson (JP), Pat Daniels (PD) present

Call to Order: By Bill Haller at 6:30 pm

Pledge of Allegiance

Acknowledge Staff & Guests: Mike Lachelt MSB Superintendent Public Works via telephone call-in

Approval of Agenda: Motion to amend the agenda by Jill Parson to determine and define the new positions of the RSA 21 board, Seconded by Pat Daniels. Discussion regarding having a special meeting ILO adding to current agenda as new business.

Special Meeting: Motion by Jill Parson to have a special meeting on March 16, 2022 at the Big Lake Lions Rec Center to determine and define new positions on the RSA 21 board. Pat Daniels, seconded. Unanimous motion passes.

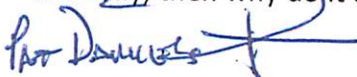
Approval of Minutes from 1/12/2022: Jill Parson moves to approve, Seconded by Pat Daniels. Unanimous.

Staff Report:

Mike Lachelt reported that he's been out on leave but valley had received lots of snow over the course of the last few storms and the MSB just received a new shipment of sand and the chips are holding up well. They've employed the use of a loader to help with snow removal and push backs. Loader has been working out off Twin Papoose and Timberline, but really area wide due to the massive amount of heavy wet snow that is being pushed into the roadways creating ice blocks in the roads, which is covered in contract to do, however this year is a little more than usual due to the conditions. He contacted Leroy the Foreman regarding how many plow outs had been done, although Leroy wasn't sure but said a lot. Matt Jacobson is filling in while Mike is out on leave, but is also covering the other superintendent's area as well due to back surgery. They've also employed one of the full-time road personnel to help out while 2 of the 3 sups are out on leave, but they are spread extremely thin currently.

Persons to be Heard:

Irene Crowley: Requested of the board to give McKenna some kind of accommodation, reward or award for doing such a great job, particularly on Echo Lake Rd. She has done research on calcium chloride, can be toxic if not applied correctly. If applied correctly, can be non-toxic. Chipping needs to be done on the road to allow it to go in 6" deep. Wants to know how RSA plans on applying it, liquid, flake, pellets? If we're not going to do it correctly, then why do it at all.



Ben Tew: Calcium Chloride applications can be applied in many ways, liquid being one of the better. But it has not been done that way because the MSB keeps changing the standards. If liquid is the desired application, then make it part of the standards. In the past it has been done easiest most economical way to address the most people to help them out the best.

Mokie Tew: Reported that the MSB RSA task force was approved. It will be made up with citizens, engineers, project managers, etc. to discuss the contract and the way maintenance is done out here. There will be a total of 5 citizens, with 2 alternates and then approx. 5 borough employees for support for the group. The question was asked how much this task force was going to cost the tax payers to use the MBS staff. His opinion was that shouldn't cost anything, all of citizens are volunteers and MSB staff will be providing support during normal business hours.

Old Business:

BH reported that Beaver Lakes Rd has a lot of damage to edges and sides of the road from 4-wheelers. It was on the RIP list at one point, but now it's not. We need to put some material on the edges of the road, fix the pot holes and crack seal it to protect the asset otherwise it's going to fall apart. There are funds in the additional road maintenance that this can be done. BH would like to recommend to the MSB that they put a scope of work out to get this work done. Crack seal was done to contract last summer on Beaver Lakes Rd, but the extremely deep ones did not get sealed and need to be cut out and paved. Mokie Tew commented that the contractor needs to use a slope board not a grader to bring the excess material up from the sides of the road and said that there currently is \$20K budgeted on the RIP list for the pavement repairs.

JP makes a motion that Beaver Lakes Rd have its contract required maintenance ditches pulled and once that is complete then they go ahead and do additional ditch repairs as needed and fix/repave the large cracks not sealed last summer. PD seconds the motion. Roll call taken, all approved. Motion passes.

New Business:

BH requested to make a list of the roads to have calcium chloride (CC) applied so the MSB can figure out the cost and where it's going to go. Mokie Tew commented that he put out a request on the RSA 21 Big Lake Facebook page a few days prior to the meeting, but would like to pass the list off to the RSA board so he's out of the mix. PD asked the question why are we even asking the public of who wants it or who doesn't want it, since it's a requirement of the MSB and they want the maximum of miles put down. It should be up to the RSA 21 board to determine where it is needed and being applied, based on traffic and dust control issues.

BH asked Mokie Tew if it was going to be applied the same way as it was last year, as it is the only way not recommended by the manufacturer. Mokie commented that the best way the most preferred way for most people would be the liquid method, however that comes with a very high cost. The least expensive way, the way he did it when he was a contractor for the MSB and the way it was done the last 2-3 years, is you wet the roads, you apply it and you then go back over it if needed it to dissolve it into the ground. You wet the road first to cause the CC to solidify into the ground and then you put the water on the top in case it some of it didn't solidify. Another way of doing it is w/ a grader. You grade the road, put the material on it dry, and then

you grade the road again and then water it and then you may/or may not compact it (he wasn't sure). The difference is w/ the grader the cost last year would have been \$57,000 to do the amount that was done, but with the way it was done, it only cost \$10,100. Jenny Daniels asked who's decision was it to determine how it's applied, Assemblyman Tew or the RSA 21 board. BH commented that the MSB has done the liquid application in other areas in the MSB including Big Lake in prior years and of the 6 recommended manufacturer applications, the statement directly from the manufacturer as to the way we applied it last year is 'not recommended'. Every application process that they recommend that you blend it into the surface and water it so it adheres to the material. BH is adamant personally that if we are going to apply CC that we do it by the manufacture recommendation where you grade it into the road. The way it was done last year there was a tremendous amount of wash off because we just salted the surface, watered it and then we had a big rain storm that washed most of it into the ditch.

PD asked why is the application process a debate for the RSA? If this is a MSB requirement and it was put out to bid, then a proper application was established but then the inspector allowed the application to be done as it was and signed off on it and the contractor was paid. BH responded that the specification that the MSB wrote up, was not the spec that was used because it was changed by Assemblyman Tew, and then asked Mr. Tew to explain how that got changed. Assemblyman Tew responded by saying the way it was applied last year, was the same way it was applied the last 2-3 years. The cost to have a contractor do it per spec using a grader and apply it was is \$4700 per mile. What they got it done for doing it the other way was \$900 per mile. According to Assemblyman Tew there are manuals that show how to do it this way, it's currently being done in Palmer and Wasilla as well in the Big Lake area about 12 years ago. PD asked if the inspector signed off on the application and ok'd the process, so does the inspector and the MSB work directly for our Assemblyman or does the MSB provide the procedures and processes for us to do the work and the inspector to follow in order for the contractor to receive full payment. BH responded by saying the specification for application went out to bid using the correct process and they didn't like the price. So, they changed the spec on how to apply the product and then it went out to bid again, and possibly out to bid one additional time? The specification of application was changed by the Assemblyman and the Borough Manager and told the Public Works Dept to apply it the way it was ultimately applied.

BH stated that at the next meeting the board will make up a list of the roads and decide on a way to apply the CC and submit it to the MSB and what ever they decide to do we'll do. BH asked Mike Lachelt his recommendation of what he feels is the best way to apply CC: water the roads, grade them, apply the CC and then blade it in, rewater and then put a light compaction on the road to seal it. Every road that is done, the outcome is going to depend on the makeup of the road. Not all roads are conducive to CC application and/or crust, they can be too much silt or too much rock, so that needs to be taken into consideration on the composition of the roads.

Board Announcements:

PD presented the board and audience attendees with a copy of random photos taken throughout Big Lake of road maintenance issues during an initial inspection process at sporadic test locations throughout town that he performed over the last 4-6 weeks. After going through the scope of work he concentrated on concerns brought to his attention by others on areas that had road width issues. From the very beginning he was and still is a huge support of the current contractor that has the maintenance contract as they have the ability and

are more than capable of doing the work, however the current scope and contract needs to be revised. One of the biggest issues is clearly road width. There are several 1 lane roads throughout Big Lake. In the beginning he called in the deficiencies to the road problem hotline, but due to the constraints of not being able to actually meet with someone to discuss and go over the specific issues it was not getting the attention it needed or getting resolved. A different solution was needed in order to communicate to get the job done with zero communication. The pink marking paint and dig outs has not gotten the attention it needed. The focal point was getting the width of the road. Once a road was identified as being extremely narrow or had extreme ice condition, that was put into his inspection process of the day and that was inspected twice a day. It was called in for an inspection through the road problem reporter, and it was followed up on to make sure the work was done. If the work didn't get done, he re-dug the hole, re-inspected it and took additional photos. The goal of all of this work is to provide a fair service and responsibility to the contractor and community.

New discussion was started about snow storage. BH stated that with as much snow as we've received our snow storage is exhausted and we do not have a provision in our contract for snow removal. The contract was reviewed and in paragraph 6.1.1.12 is the section that addresses snow storage and says: The slope board will be used in conjunction with the snow blower operation in drift areas as directed by the superintendent. No stacking of snow in drift areas will be allowed. Snow blower with slope board will be required in areas where snow storage has been exhausted and where right of way allows at the direction of the superintendent. Our contract does not include the snow blower, so this would be an additional fee. Willow, Caswell, Talkeetna and Trapper Creek areas have the blower included due to deeper snow.

No additional comments.

Meeting adjourned at 7:59pm.

8 signed attendees, no head count taken.

BIG LAKE
RSA 21 Special Meeting 3/16/2022

RECEIVED
APR 19 2022
CLERKS OFFICE

Roll Call / Quorum: Bill Haller (BH), Jill Parson (JP), Pat Daniels (PD) all present

Call to Order: By Bill Haller at 6:31 pm

Pledge of Allegiance

Acknowledge Staff & Guests: None

Approval of Agenda: Motion to approve agenda as presented by Jill Parson, Seconded by Pat Daniels. All in favor, unanimous.

Approval of Minutes from 3/9/2022: Motion to approve minutes as presented by Jill Parson, Seconded by Pat Daniels. All in favor, unanimous.

Staff Report: No one present, no staff report.

Persons to be Heard:

Mokie Tew: Reported at the 3/15 assembly meeting, the 5 board members for RSA was presented. It was approved, but on 3/16 Assemblyman Hale put it up for reconsideration. CC list almost complete.

Election of Officers: Motion made by Jill Parson to elect Pat Daniels as the Primary and Bill Haller as Alternate & Secretary. Bill Haller rejected position of Secretary. Pat Daniels Seconded. The motion to elect Pat Daniels as Primary passed with 2 votes in favor, 1 vote against.

Old Business:

Calcium Chloride: Motion made by Jill Parson to have the RSA 21 Board submit the following to the RSA 21 roads Superintendent the following, Seconded by Pat Daniels:

1. List of roads proposed for CC application for Summer 2022
2. Have the road Superintendent prioritize these roads to be graded first as per the road maintenance contract as prep for the CC application
3. To ensure that the CC contractor is notified as soon as road grading is complete to immediately apply CC
4. To ensure that the contract specs for the CC contractor will state this timeframe

Seconded by Pat Daniels. Discussion: Bill Haller thinks this might be a challenge to do it as above, *depending* on who the contractor is. Call for vote, all in favor unanimous.

N

New Business:

Pat Daniels presented the board with a list of suggested motions and resolutions for discussion and it was suggested that he set a meeting with Terry Dolan at MSB to go over these suggested changes and conversation regarding these items before they are presented as official motions for the RSA 21 Board.

Board Announcements:

Jill Parson requested to ask someone from Capital Improvements and talk about projects that they have and the steps that they go through to get to the approval process, what work do they do in-house vs. contract out. Secondly would like to have someone talk to the board about subdivision rules from planning and about how private roads vs. public roads are constructed, specifically regarding the legal widths of each type of road.

No additional comments.

Motion by Bill Haller to adjourn, Seconded by Pat Daniels. Meeting adjourned at 7:56pm.

3 attendees, no head count taken.


Board Signatures:



Pat Daniels

4-13-2022

Date



Bill Haller

4-13-2022

Date



Jill Parson

04-13-2022

Date

I. CALL TO ORDER; ROLL CALL

An appeal hearing was held for BOAA Case No. 22-01 at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The hearing was called to order at 10 a.m. by Chair Terry Nicodemus.

Board members present and establishing a quorum were:

Terry Nicodemus, Chair
Claudia Roberts, Vice Chair
Tina Crawford
Jay Van Diest
Larry Schmidt

Board members recused were:

Jesse Rongitsch

Staff in attendance were:

Brenda J. Henry, CMC, Assistant Borough Clerk
Nicholas Spiropoulos, Borough Attorney
Mark Whisenhunt, Planner II

II. APPROVAL OF AGENDA

Chair Nicodemus queried if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

III. APPROVAL OF MINUTES

- A. December 22, 2021
- B. January 10, 2022

Chair Nicodemus queried if there were any changes to the minutes as presented.

GENERAL CONSENT: The minutes were approved as presented without objection.

IV. ITEMS OF BUSINESS

- A. Elect Chairperson

NOMINATION: Larry Schmidt nominated Terry Nicodemus for Chairperson.

VOTE: The nomination passed without objection.

B. Elect Vice Chairperson

NOMINATION: Tina Crawford nominated Claudia Roberts for Vice Chairperson.

VOTE: The nomination passed without objection.

C. Hearing, BOAA Case No. 22-01, Appeal the Denial of a Variance for Government Lot 5, within Township 18 north, Range 1 east, Section 34, Seward Meridian, Tax ID No. 18N01E34B002, Shaun Krautkremer, appellant

1. Borough Staff *(10 minutes to present the decision below and to set for evidence and rationale of the decision maker)*
 - a. Mark Whisenhunt

Mark Whisenhunt presented the decision below.

Tina Crawford asked questions of Mark Whisenhunt.

Terry Nicodemus asked questions of Mark Whisenhunt.

2. Appellant *(15 minutes)*
 - a. Shaun Krautkremer

Shaun Krautkremer provided his opening statement.

3. Borough Attorney *(15 minutes)*
 - a. ~~Shannon Bodolay, Assistant Borough Attorney~~

Nicholas Spiropoulos, Borough Attorney provided his opening statement.

Tina Crawford asked questions of Nicholas Spiropoulos.

Terry Nicodemus asked questions of Nicholas Spiropoulos.

4. Interested Parties *(5 minutes each)*
 - a. Terrance Cosgrove

Terrance Cosgrove testified in opposition to granting the variance.

- b. Ronald Reisner

Ronald Reisner testified in opposition to granting the variance.

- c. Elizabeth Holt

Elizabeth Holt testified in opposition to granting the variance.

5. Appellant for Rebuttal (*5 minutes*)
 - a. Shaun Krautkremer

Shaun Krautkremer provided his rebuttal.

IV. ADJUDICATORY SESSION

MOTION: Larry Schmidt moved to enter into adjudicatory session.

VOTE: The motion passed without objection and the BOAA entered into adjudicatory session at 10:56 a.m.

MOTION: Claudia Roberts moved to ~~Enter~~ adjudicatory session.

VOTE: The motion passed without objection and the BOAA exited adjudicatory session at 1:45 p.m.

Chairperson Nicodemus requested that Brenda Henry read the draft final decision into the record.

Brenda Henry read the draft final decision into the record.

MOTION: Claudia Roberts moved to approve the final decision as read into the record by the Clerk.

VOTE: The motion passed with Tina Crawford and Larry Schmidt opposed.

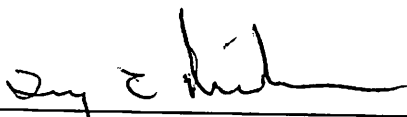
V. BOARD COMMENTS

There were no comments provided.

VI. ADJOURNMENT

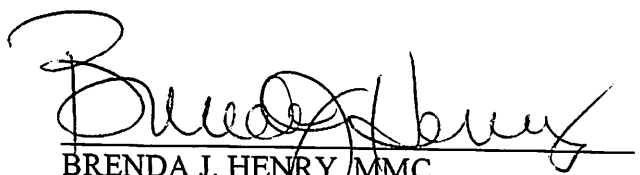
The meeting adjourned at 1:47 p.m.

MATANUSKA-SUSITNA BOROUGH
BOARD OF ADJUSTMENT AND APPEALS



TERRY NICODEMUS, Chairperson

ATTEST:



BRENDA J. HENRY, MMC
Assistant Borough Clerk
Minutes Approved:

MATANUSKA-SUSITNA BOROUGH

BOARD OF ADJUSTMENT AND APPEALS

IN RE:)
Appeal the denial of a Variance for)
Government Lot 5, Within Township 18)
North, Range 1 East, Section 34,)
Seward Meridian,)
Tax ID No. 18N01E34B002) BOAA Case No. 22-01
Shaun Krautkremer, Appellant)
_____)

ORDER REGARDING PETITION FOR RECONSIDERATION

Terry Cosgrove filed as an interested party in the captioned case. MSB 15.39.240(A), states in part that the BOAA may reconsider its decision upon petition and remittance of \$100 by any person who filed a written argument, pursuant to MSB 15.39.180. Terry Cosgrove did remit the required \$100 fee, but did not file a written argument.

Terry Cosgrove references MSB 8.05, Solid Waste and asserts that the BOAA erred in not considering that portion of code.

MSB 15.39.030, BOAA Jurisdiction states:

"(A) The BOAA shall hear and decide the following:

(1) appeals from final determinations or final orders of Borough officials regarding alleged errors in enforcement or application of platting, special land use, or zoning ordinances unless a different appellate procedure is provided for by this code;

(2) appeals from decisions of the Planning Commission on requests for conditional uses, variances, and other quasi-judicial zoning and land use determinations made by the planning commission pursuant to MSB Title 17;

(3) appeals from decisions of the Platting Board regarding preliminary plats, variances, waivers, dedications, vacations, and other quasi-judicial determinations made pursuant to MSB Title 43;

(4) *[Repealed by 03-055, § 2, 2003]*

(5) appeals from decisions of the Manager made pursuant to MSB 8.50;

(B) *[Repealed by 03-038, § 3, 2013]*

(C) The BOAA may not hear appeals under Palmer, Wasilla, or Houston land use ordinances.

(D) The BOAA may not hear an appeal unless the appellant has proven that the appellant is an "interested party" as defined in MSB 15.39.010(A).

MSB 8.05 is not applicable to this appeal because the Planning Commission did not cite that portion of code in their denial of the variance request, therefore, BOAA does not have jurisdiction. Due to lack of jurisdiction, it is not a procedural error that the BOAA did not consider it when making their final decision.

Pursuant to MSB 15.39.240(B), the BOAA shall review the petition at its next meeting and decide whether to reconsider the matter. The decision shall be based on the petition and any response thereto. The BOAA may also hear oral argument of the primary parties and the interested party who filed the reconsideration motion, if not one of the primary parties. In determining whether to reconsider the matter, no additional evidence shall be taken. A decision shall be reconsidered only if:

- (1) There was a clerical error in the decision;
- (2) The decision resulted from fraud or mistake; or
- (3) There is newly discovered evidence or a change in circumstances which, by due diligence, could not have been discovered before the original BOAA hearing.

The BOAA reviewed the petition for reconsideration, the applicable code, the responses to the petition for reconsideration, and heard oral arguments from the interested party who petitioned for reconsideration, the Appellant, and the Borough Attorney's Office.

The BOAA determined that there was no clerical error in the final decision. The BOAA determined that the decision was not a result of fraud or mistake, and there is no newly discovered evidence or a change in circumstances which, by due diligence,

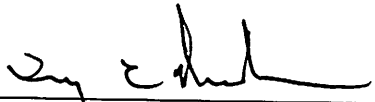
could not have been discovered before the BOAA hearing on March 14, 2022.

The Board of Adjustment and Appeals hereby **DENIES** the petition for reconsideration.

Pursuant to MSB 15.39.240(D)(1), the BOAA's decision on the petition for reconsideration is the final decision and may be appealed to the Superior Court within 30 days of the date of this decision, pursuant to MSB 15.39.250 and the Alaska Rules of Appellate Procedure, Part 600.

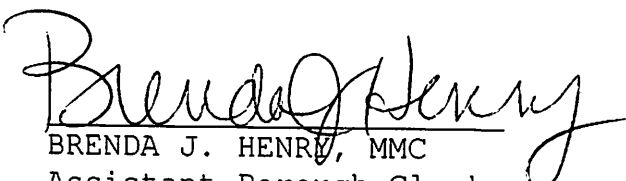
DATED at Palmer, Alaska, this 20 day of April, 2022.

MATANUSKA-SUSITNA BOROUGH
BOARD OF ADJUSTMENT AND APPEALS



TERRY NICODEMUS, Chairperson

Attest:



BRENDA J. HENRY, MMC
Assistant Borough Clerk

RECEIVED

APR 18 2022

CLERKS OFFICE

Matanuska Susitna Borough

Butte Fire Service Area Board of Directors

Minutes

Regular meeting 17 January 2022

Meeting time; 10:00 a.m.

Location: Butte Station 21

I. Call to order: As meeting was properly noticed and a quorum was present, meeting was called to order at 10:00 by Gregory Nilsson, Butte FSA chair.

II. Roll call: Robert Hicks, Mitzi Van Asdlan and Gregory Nilsson present

Fire department staff, Chief Michael Shipton, Director Ken Barkley

III. Stood for Pledge of Allegiance

IV. Approval of 21 October 2021 minutes

V. Reports/Correspondence

A. Chief's report: Chief Shipton advised us new extractor is installed at Station 21. New air compressor should be here by the end of this month. Howard and crew from power fleet maintenance does these equipment installations. Ten sets of bunker gear have arrived and been assigned to responders - second shipment will arrive in August and we will then have two sets for each responder. Chief described the processes for routine gear maintenance, advised that new rescue pumper has been on twelve calls since coming into service. We have seen a big increase in call volume since December, as outlined in annual report presented today. We now have six personnel at Station 22. We just installed new wall lockers at Sta 22 and have stationed a rescue engine there to dispatch from there.

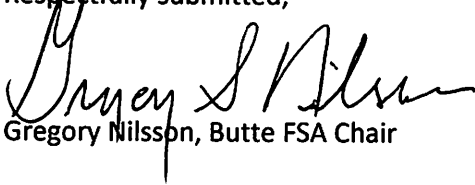
B. Chief's Annual Report: Total calls for the year; 354. Structure fires: Nine in Butte Service Area, ten Mutual and Automatic Aid calls; Eight car fires, 21 wildland/brush fires, 42 motor vehicle accidents, 14 off road rescues, and 184 Medical assists. We presently have 33 personnel at Station 21, of which 30 are active. We have provided 4,393 hours of training, averaging 146 hours per individual.

VI. Financial: In reviewing budget Mitzi asked about IT expenses. Chief Shipton and Director

Barkley advised that computer based training for CPR certification saves time, money, increases on equipment maintenance, building maintenance expenses. Mr. Barkley said we are trying to account for inflation in holding down costs. Robert asked if fuel numbers are realistic; Michael - we are doing fine - our new, more efficient heaters have saved a lot of fuel. Item 433 - Mitzi asked why Personnel Supplies consumables was lower than previous expenses. We have filled in needed supplies and equipment. Tools Expense mitigated by staff refurbishing and reusing - unused funds are returned to the Butte FSA Reserve Account. Robert moved to request full time chief position from Borough Assembly, Mitzi seconded and the motion was adopted. Motion from Robert to transfer funds (446) for brush truck replacement. Motion passed to place funds into 2023 CIP. We are refurbishing our old truck by transferring equipment off old truck onto a new chassis. Mister Barkley advised that ordering truck chassis now will surely save money.

Adjourned 12:05 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Gregory Nilsson', written over the printed name.

Gregory Nilsson, Butte FSA Chair

**Minutes of the Chase Community Council
Board of Directors Meeting**

Date/Time: 02/02/2022 4:00PM

Location: Gravel Pit, AK RR 232

RECEIVED
APR 14 2022
CLERKS OFFICE

The meeting was called to order at ____4____PM

A quorum was established with the following Board members present
(minimum 3):

Jerry Boutte, James Tunnell, Ray James, Patricia Cox

Chase Community Members present: Cheryl Tunnell, Mike Wood
Molly Wood

AGENDA

Ray James made a motion to approve the agenda, James Tunnell
seconded the motion.

All approved: Y

MINUTES

The minutes of the October, 2021 meeting were read by Patricia Cox
James Tunnell made a motion to approve the Minutes, Molly Wood
seconded the motion.

All approved: Y

Correspondence :

A request for an Alaskan State Trooper Post to be re-established for the
upper Susitna Valley was addressed.

Treasurer's Report

Community Assistance Grant program funds approved by the borough in
the amount of \$15,789. Requested fund distribution was voted on and
will be distributed as follows:

Susitna Coalition	\$6000
Talkeetna PTA Healthy snacks	\$2000
Tractor maintenance/usage cost	\$2000
Continued Trail Maintenance	\$5000
Talkeetna Library	\$ 750

By-Law Committee

The new official by-laws are posted to our web site.

Susitna River Dam Committee

No new Dam information at this time.

Old Business

Trail maintenance for upcoming summer to get completed.

New Business

Annual election conducted for opening board member seats. The board officers for the new year are as follows: Mike Wood as chairman, Johnny Murdock as vice-chairman, James Tunnell is treasurer, Patricia Cox as secretary, and Donnie Billington as member at large.

Persons to be Heard

None to report

Adjourn

James Tunnell moved to adjourn the meeting and Ray James seconded. The motion passed unanimously. The meeting adjourned at 4:20 p.m.

Minutes respectfully submitted by ____ Patricia Cox (acting secretary)

Minutes Approved

Signature: Mike Wood, Chairperson Date: 4/13/2022

Attested: Patricia Cox, Secretary Date: 4-13-22

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

February 8, 2022

RECEIVED
APR 18 2022
CLERKS OFFICE

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m. by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Jacob Butcher, Mat-Com;	Rebecca Turney, Palmer Dispatch;
Casey Cook, MSB DES;	Dwayne Shelton, Palmer Police;
Zack McRae, MSB Telecom; and	Joel Butcher, Mat-Com.

Also in attendance were: Eric Wyatt, Ken Kleewein, Ben Cohen, and Nick Srebernak, MSB IT/GIS; Aleeha Travis, MTA; Christine O'Connor, Alaska Telecom Association; and Christian Hartley, Houston Fire.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA: The agenda was approved as presented.

APPROVAL OF MINUTES: There was no objection to the approval of the December 7, 2021 minutes as presented.

PERSONS TO BE HEARD

None

REPORTS

GIS

GEO-COMM – Addressing Inaccuracies

Mr. Srebernak stated: He is still working through the issues. Chairman Cook advised that generally this report is to discuss any reports of inaccuracies that were identified by the dispatch center as problem areas and reported to GIS.

Addressing Campaign

Chairman Cook stated: They have partnered up with the local fire departments and have bought a bunch of addressing signs which are in the process of being made to hand out. The fire departments will start carrying them around and handing them out to homeowners.

Smart 911 / Community Connect

No updates.

OLD BUSINESS

Legislative Action Workgroup

1. VoIP Multiline Systems (HB215) – no updates
2. E-911 Surcharge Legislation Amendments (HB160A) – no updates

Mr. Jacob Butcher stated: There are a couple of other bills that he wants to keep an eye on:

- Trying to introduce a bill to criminalizing the abuse and misuse of 911 system or emergency communications. This hasn't been introduced and is still looking for some co-sponsors and the House majority.
- HB55 – Looking at restructuring retirement for first responders. Dispatch and 911 is not incorporated in that bill. The local APCO chapter is putting a big push on it.

Chairman Cook also mentioned HB3 that deals with Cybersecurity and being able to declare a Cyber event as a disaster. It's working its way through the Alaska system, and if folks have time to take a look at it, please do. They are supporting it on the Emergency Management side.

NEW BUSINESS

Surcharge Revenue Reduction

Chairman Cook stated that: The Borough Manager has requested that the E-911 Surcharge be reduced from \$1.50 to \$1.15 per month. Discussion took place which resulted in the request for more financial data to review and to discuss reduction at a future special meeting. Chairman Cook agreed to reach out to the borough manager to get his thoughts on the House bills, as well contacting the Attorney General's office regarding a more defined list what is appropriate spending of the 911 surcharge.

GIS Request for Funding - \$500k – Aerial Imagery

Mr. Srebernak stated: They have submitted a proposal to the board requesting an additional \$500,000 to proceed with the next three year project of aerial imagery data collection. A copy of the proposal was sent out with the board packet via e-mail.

MOTION: Jacob Butcher moved, and Mr. McRae seconded, to approve \$500,000 be allocated from the E-911 fund balance for the requested three year Aerial Imagery data collection project. All were in favor, none were opposed.

INFORMATIONAL ITEMS

- FY22 Surcharge Revenue Chart - No questions were heard.
 - 1) Carrier Response to Reimbursements – No report.
- FY22 E-911 Budget Performance Report
 - o No questions heard.

- 911 Quarterly Dispatch Call Report

Casey Cook requested that Palmer Dispatch submit a quarterly report as well as Mat-Com. Mr. Shelton and Ms. Turney agreed to submit a report.

COMMENTS

None

NEXT MEETING DATE

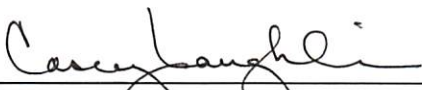
Chairman Cook announced that the next regularly scheduled board meeting would be April 12, 2022 at 9:00 a.m.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

February 22, 2022

RECEIVED
APR 18 2022
CLERKS OFFICE

The special meeting of the Enhanced 911 Advisory Board was called to order at 1:00 p.m. by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Jacob Butcher, Mat-Com;
Casey Cook, MSB DES;
Joel Butcher, Mat-Com.

Rebecca Turney, Palmer Dispatch;
Dwayne Shelton, Palmer Police; and

Also in attendance were: Eric Wyatt and Nick Srebernak, MSB IT/GIS; Aleeha Travis, MTA; and Dan Robinson, Mat-Com.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA: The agenda was approved as presented.

SPECIAL BUSINESS ITEM

Surcharge Revenue Reduction

Chairman Cook stated that: This was initially an agenda item for the February 8th meeting. The agenda item was postponed on that date and a special meeting was organized to discuss it in more detail today. The financial information that was requested was sent out via e-mail and will be discussed now to determine if the board supports reducing the E-911 Surcharge rate from \$1.50 to \$1.15 as requested by the Borough Manager.

After review and discussion of the past years revenue versus expenses, and the status of the fund balance, the board agreed to a reduction in surcharge to \$1.15 per line per month.

MOTION: Mr. Shelton moved, and Mr. Jacob Butcher seconded, to recommend reduction of the E-911 Surcharge from \$1.50 to \$1.15 for Fiscal Year 23. All were in favor, none were opposed.

NEXT MEETING DATE

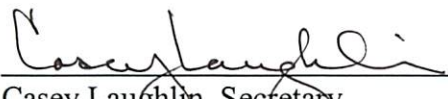
Chairman Cook announced that the next regularly scheduled board meeting would be April 12, 2022 at 9:00 a.m.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

RECEIVED

APR 15 2022

Greater Butte **CLERKS OFFICE**
Road Service Area Board
RSA #26
Regular Meeting Minutes

Approved Mike Shields

Attested Carl Kopperud

Date 4/14/22

January 13, 2022, at Butte Community Center

Meeting Called to Order at 6:06 pm

In Attendance:

Mike Shields, Supervisor
Lucy Klebesadel, Supervisor

Karl Kopperud, Supervisor
Cole Branham, MSB Projects Manager

Visitors

none

Roll Call: A quorum of 3 RSA 26 Supervisors present.

Approval of Agenda: Approved as presented

Approval of Minutes: from October 14, 2021, meeting approved as written.

Borough Staff Reports

Road Superintendent's Report: Cole Branham and Mike Shields (Will Barickman out for surgery).

Maintenance contract performance: Steppers response to the recent weather was inadequate (slow, started skipping roads, etc.) and earned them at least one Deficiency Notice. They had enough equipment but not operators, a common problem for very-low-bid firms. They are still trying to meet contract terms, but this recent failure could lead to termination and re-bid.

Monthly Budget and Fund Balance Reports: Handed out; current Fund Balance \$50,850.

Additional Maintenance: Report handed out; total expenditures \$27,693.

Road Improvement Projects (RIPs) status: Cole reported all design work on track; 2022 reconstruction will only be Lombardo and Doc McKinley per available funds.

Unfinished Business:

Status of Time & Materials versus Service contracts "test case": Mike gave a synopsis of the recent attempts by Mr. Tew to pass legislation via the Consent Agenda requiring that Big Lake RSA use a T&M contract for 2022; discussion followed, particularly around the lack of O&M staff to adequately monitor T&M contractor performance, the financial impact on the current contractor, and the role of this "test case" in determining the future contract type for all RSAs. Mike will email Mr. Tew's proposed legislation, and the MSB "Analysis" allowing for it, to Lucy and Karl.

Status of Resolutions 21-02 and 21-03: No response to date; now doubt there will be any.

New Business:

Re the lowered cap on sole-source Quotes: The RSAs "Big Board" will address this issue at its January 20 meeting, particularly the "what if?" nature of the justification; since it's a MSB Policy issue it may be a done deal.

Re the RSAs, LRSAAB and TAB being ignored by the Assembly and Manager: Discussion of what appears to be a pattern of not soliciting Boards' input and/or timing the introduction and passage of legislation to preclude it. The "Big Board" will also address this on January 20th.

Re Assemblyman Tew's continuing involvement in RSA Board functions, priorities, and membership: Discussion of Tew's recent attempt to have the RSA 21 Board substitute his version of their RIP List for the Board's own (rejected by the Board in public meeting), and his attempt to get the Borough Mayor to withdraw Bill Haller from the RSA 21 Board. We will watch to see if any other Assembly members support or begin to use such tactics before considering a formal Board response.

Persons to be Heard: None

Adjourned: Meeting adjourned at 7:03 pm. Next regular scheduled meeting is April 14, 2022, at 6:00 pm in the Butte Community Center building.

**Greater Talkeetna Road Service Board of Supervisors
Minutes of Regular Meeting
March 10, 2022**

A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held via Zoom at 6:30 pm on March 10, 2022. Board members John Strassenburgh, Robert Gerlach, and Billy FitzGerald (called in at 7:34) were present via Zoom as were Borough Road Superintendent Mike Lachelt and Dawn Harris of D&S Road Services.

- I. There was a quorum, and the meeting was called to order at 6:32 pm.
- II. Minutes of the January 13, 2022 meeting were approved as written. Note that our February 10, 2022 meeting was cancelled.
- III. Mike reported that state funding was available to reimburse the Road Maintenance Contractor for removing downed trees from the roadway during the New Year's high wind event, and for clearing the ditches after the storm. The Contractor will submit a bill to the Borough and reimbursement will flow from the State to the Borough to the Contractor.
- IV. John then reported that the Assembly had rejected the Assembly Resolution that would have established a pilot program to test a T&M Road Maintenance contract structure in the Big Lake RSA 21. In its place, the Assembly established a task force to evaluate T&M and perhaps other Road Maintenance contract structures in Big Lake and potentially in other RSAs. In addition, the task force would look at substandard roads and devise a strategy for upgrading them.
- V. Dawn provided a summary of the D&S response to the big snow event that occurred from the 16th through the 28th of February. By at least one measure, 43" of snow fell during that time. The response was very challenging, with more work needed to get the roads back to full width with adequate provision for snow storage. This catch-up work is being coordinated with clearing yesterday's 7-8" snowfall.
- VI. The big snow stressed the system and brought out several issues that need to be addressed.
 - The challenges of plowing downtown included limited places to pile the plowed snow. There are few options, and one of those might be at risk of being curtailed. First Street, just west of B is one place used for snow storage, but there are some easement questions, and, in addition, an

adjacent landowner has inquired about how to certify that stretch of First Street for maintenance. More research needed.

- Need a way to keep the public informed during a big snow event, which became evident when folks could not get through to either the Borough or the Contractor. Various options were discussed, the most promising of which is the Borough's Road Problem Reporter system available on the Borough's website. To be useful, the public needs to know about it, it has to be easy to use, and the borough and contractor need to monitor it. John will call Anne Dollard at the Borough to learn more about it.
- We discussed ways to address congestion downtown during and immediately following the event, which impedes snow removal. This is a challenging problem. Signage might be helpful.
- The last item was Chase Parking, where snow removal is difficult because there are vehicles parked there most of the time. Community Development (Land Management) runs the parking fees and collects the revenue. The RSA pays for clearing the snow. Seems like the two should match. Billy volunteered to look into the problem.

VII. There being no further business, the meeting was adjourned at 8:12 pm.

Sincerely,



John Strassenburgh
RSA Primary Supervisor

Attested to by Board Members Robert Gerlach
and Billy Fitzgerald

KNIK-FAIRVIEW COMMUNITY COUNCIL
Settlers Bay Lodge

BOARD MEETING

6:30 PM

March 16, 2022

MINUTES

- I. CALL TO ORDER: Meeting was called to order at 6:44 PM
- II. ROLL CALL: Patrick Cook, B. H. Tilton, Teri Johnson, and Bill Johnson
- III. ESTABLISH QUORUM: Quorum established.
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF AGENDA: Agenda approved as presented.
- VI. MINUTES OF PRECEDING BOARD MEETINGS:
Informational Minutes with Board Actions of February 2, 2022 Member Meeting approved by the Board as presented.
Minutes of February 16, 2022 Board Meeting approved as presented.
- VII. REPORTS/CORRESPONDENCE
 - A. OFFICERS
 1. PRESIDENT: None
 2. TREASURER: As of February 28, 2022

Council Funds \$9,672.13	Grant Funds \$0.00
CAP Funds \$5,789.00	Total Funds \$15,461.13
 - COMMITTEE: None
 - B. LEGISLATIVE:
 1. State: Mr. Tilton discussed bonds to help fund energy upgrades on commercial property.
 2. Borough: Mr. Tilton discussed repealing the ordinance that effectively shut down the opening of any new shooting ranges.
 3. City: None
 - C. CORRESPONDENCE:
 1. Platting:
 - a. Case #2022-017 Enlow Estates - Expired 3/2/22
 - b. Case #2022-016 Backworkin
Motion was made, seconded, and passed unanimously to send a letter of non-objection.
 2. License & License Renewal Applications:
 - a. Green Degree Conditional Use Permit for Marijuana Retail Facility at Clapp St.
Resending the letter from last board meeting dated 2/16/22
 - b. AK Legacy Genetics Conditional Use Permit for Marijuana Cultivation Facility
Motion was made, seconded, and failed with a vote of 3 in favor and 1 against to send a letter of non-objection.
 3. Other Correspondence:
 - a. Public Notice MSB #007874 Land Classification - Expired 3/14/22
 - b. Public Notice MSB #007873 Proposed Less Than Fair Market Value Sale
Motion was made, seconded, and passed unanimously to send a letter of non-objection.
 - c. Thank you card from WASI for our recent donation was presented.

KNIK-FAIRVIEW COMMUNITY COUNCIL
Settlers Bay Lodge

BOARD MEETING

6:30 PM

March 16, 2022

- d. Email dated 3/8/22 regarding MSB Application for Road Service Task Force was presented.
- e. Email regarding Notice of Limited Marijuana Cultivation License Transfer #20642 was presented. No action to be taken at this time.
- f. Thank you letter from Matsu Food Bank for our recent donation to their building fund was presented.
- g. WASI March Senior Flyer was presented.

VIII. PERSONS TO BE HEARD: None

IX. UNFINISHED BUSINESS: None

X. NEW BUSINESS:

- A. Teri Johnson presented a letter from the North Lakes Community Council that was sent to all addresses in their council area to inform about the community council. This is an idea we might utilize for our mail out this year. Teri and Berkley will work on this.

XI. PUBLIC COMMENT/ANNOUNCEMENTS:

Next Board Meeting April 20, 2022, 6:30 pm at Settlers Bay Lodge

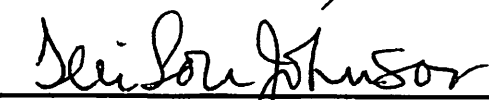
Next General Meeting May 4, 2022, 7:00 pm at Settlers Bay Lodge

XII. ADJOURNMENT: Meeting adjourned at 7:51 pm.



Bill Kendig, President

Attest:



Teri Lou Johnson, Secretary

Date Approved: 4/20/22

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION MINUTES**

**REGULAR MEETING
April 4, 2022**

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on April 4, 2022, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Stafford Glashan.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

Mr. Doug Glenn, Assembly District #1
Mr. Michael Rubeo, Assembly District #4
Mr. Stafford Glashan, Assembly District #6, Chair
Mr. Curt Scoggin, Assembly District #7

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Planning Commission members absent and excused were:

Mr. Richard Allen, Assembly District #2
Ms. Patricia Chesbro, Assembly District #3, Vice-Chair
VACANT, Assembly District #5

Staff in attendance:

Mr. Jason Ortiz, Development Services Manager
Ms. Denise Michalske, Assistant Borough Attorney
Ms. Karol Riese, Planning Depart. Administrative Specialist/Planning Commission Clerk
Mr. Joseph Metzger, Planner II

II. APPROVAL OF AGENDA

Chair Glashan inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Joe Metzger.

IV. CONSENT AGENDA

A. Minutes Regular Meeting Minutes: 03/21/2022

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

Resolution PC 22-05 A conditional use permit in accordance with MSB 17.60 – Conditional Use Permit (CUP) for a marijuana retail facility located at 2888 South Clapp Street, Tax ID# 1011B01T001-2; within Township 17 North, Range 1 West, Section 19, Seward Meridian, Public Hearing: April 18, 2022 (Applicant: Kerby Comen for Green Degree; Staff: Peggy Horton, Planner II).

Resolution PC 22-09 A conditional use permit in accordance with MSB 17.60 – Conditional Uses, allowing for the operation of a marijuana retail

facility located at 2893 S. Big Lake Road, Unit #4, Tax ID #1783B04L001; within Township 17 North, Range 3 West, Section 21, Seward Meridian, Public Hearing: April 18, 2022 (Applicant: Jolyn Jillson, dba The Green Spot, LLC; Staff: Mark Whisenhunt, Planner II).

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

Resolution PC 22-13 A resolution of the Matanuska-Susitna Borough Planning Commission recommending adoption of the Matanuska-Susitna Borough 2022 Official Streets and Highways Plan update, Public Hearing: April 18, 2022 (Staff: Adam Bradway, Planner II).

Resolution PC 22-16 A resolution of the Matanuska-Susitna Borough Planning Commission recommending Assembly adoption of an ordinance amending MSB 17.05 to exclude the Port MacKenzie Special Use District, Public Hearing: April 18, 2022 (Staff: Tracy McDaniel, Real Property Analyst).

GENERAL CONSENT: The consent agenda was approved without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no Agency/Staff Reports.)

VII. LAND USE CLASSIFICATIONS

Resolution PC 22-15 A resolution of the Matanuska-Susitna Borough Planning Commission recommending Assembly approval of the dual land classification of a borough-owned parcel for forest management and general purpose (MSB007874) (Staff: Joe Metzger, Land Management Specialist).

Chair Glashan read the resolution title into the record.

Mr. Metzger provided a staff report.

Commissioners questioned staff regarding:

- Attempt in 2014/2015 of fair market value sale for shooting range.

Chair Glashan opened the public hearing.

There being no one to be heard, Chair Glashan closed the public hearing and discussion moved to the Planning Commission.

MOTION: Commissioner Rubeo moved to approve Planning Commission Resolution 22-15. The motion was seconded.

No Discussion

VOTE: The main motion passed without objection.

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)
(There were no persons to be heard.)

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS
(There was no correspondence and information.)

X. PUBLIC HEARING LEGISLATIVE MATTERS
(There was no correspondence and information.)

XI. CORRESPONDENCE AND INFORMATION
(There was no correspondence and information.)

XII. UNFINISHED BUSINESS
(There was no unfinished business.)

XIII. NEW BUSINESS
A. Susitna Basin Recreation Rivers Advisory Board Seat
Chair Glashan will hold the seat.

XIV. COMMISSION BUSINESS
A. Upcoming Planning Commission Agenda Items (*Staff: Jason Ortiz*)
(Commission Business was presented, and no comments were noted.)

XV. DIRECTOR AND COMMISSIONER COMMENTS

Commissioner Glashan: Thanks for the honor of another position.

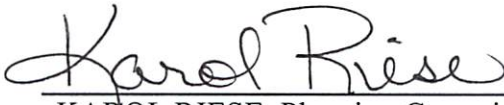
XVI. ADJOURNMENT

The regular meeting adjourned at 6:14 p.m.



STAFFORD GLASHAN, Planning
Commission Chair

ATTEST:



KAROL RIESE, Planning Commission Clerk

Minutes approved: 04-18-2022

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CLERKS OFFICE

By:	Peggy Horton
Introduced:	April 4, 2022
Public Hearing:	April 18, 2022
Action:	Adopted

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 22-05**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A CONDITIONAL USE PERMIT FOR THE OPERATION OF A MARIJUANA RETAIL FACILITY AT 2888 SOUTH CLAPP STREET, TAX ID# 1011B01T001-2, WITHIN TOWNSHIP 17 NORTH, RANGE 1 WEST, SECTION 19, SEWARD MERIDIAN.

WHEREAS, Kerby Coman, for Green Degree, submitted a conditional use permit application for the operation of a marijuana retail facility at 2888 South Clapp Street, Tax ID# 1011B01T001-2, located within Township 17 North, Range 1 West, Section 19, Seward Meridian; and

WHEREAS, MSB 17.60.030(A)(4) requires a conditional use permit for the operation of a marijuana retail facility; and

WHEREAS, unless this type of use is maintained under and in accordance with a lawfully issued permit, marijuana retail facilities are declared to be a public nuisance; and

WHEREAS, according to the application material, the proposed retail facility will be wholly contained within a 1,200 square foot commercial structure; and

WHEREAS, the proposed use has no industrial equipment or processes that generate noise; and

WHEREAS, the proposed use will access South Clapp Street from an existing, permitted driveway; and

WHEREAS, South Clapp Street is classified as a collector and is capable of accommodating traffic associated with commercial use; and

WHEREAS, South Clapp Street has many different uses fronting on it, including residential, recreational, and commercial; and

WHEREAS, South Knik-Goose Bay Road is classified as a major arterial and has several different uses on its frontage including commercial, industrial, and residential; and

WHEREAS, the proposed hours of operation are 8:00 a.m. until 5:00 a.m., daily; and

WHEREAS, according to the application material, the proposed use will be located approximately 130 feet from the South Clapp Street right-of-way, approximately 38 feet to the South Knik-Goose Bay Road right-of-way and approximately 26 feet from the section line easement along the west side; and

WHEREAS, the proposed use is located southeast of, and approximately 300 feet from, the closest residential structure; and

WHEREAS, there are a variety of land uses within 1,100 feet, including single and multifamily residential, convenience store and gas station, mini-storage facility, package store, and church property; and

WHEREAS, consumption of marijuana is prohibited at the site; and

WHEREAS, persons under the age of 21 are prohibited from entering the facility; and

WHEREAS, according to the application material, loitering will not be allowed; and

WHEREAS, the closest school (Snowshoe Elementary) is approximately 8,800 feet from the proposed use; and

WHEREAS, according to the application material, security cameras, motion detectors, and lighting are used to monitor all activities at the facility; and

WHEREAS, the Central Mat-Su Fire Department Deputy Fire Marshal issued Plan Review #2021-084 for the commercial structure; and

WHEREAS, the commercial structure is in full compliance with the applicable State of Alaska fire code; and

WHEREAS, the applicant provided a copy of the approved Plan Review #2021-084; and

WHEREAS, after proper notification of the State of Alaska Alcohol & Marijuana Control Office, all marijuana products deemed unusable are ground up with trash and disposed of in the onsite dumpster. The final destination for the waste is the landfill; and

WHEREAS, the applicant has provided all of the required site plans and operational information other than evidence the

commercial structure has been moved to meet the setback requirements of MSB 17.55; and

WHEREAS, according to the application material, all retail operations will be taking place indoors; and

WHEREAS, according to the application material, no outdoor activity is planned that will create additional noise or odor; and

WHEREAS, according to the application material, the proposed use is 973.2 square feet in size; and

WHEREAS, according to the application material, the applicant's landscaping involved leveling the lot and is currently proposing some grass seeding and possibly tree planting; and

WHEREAS, according to the application material, the commercial structure will have lighting on all four sides, which will be downward directional and shielded to minimize light spillage on neighboring properties and into nearby traffic; and

WHEREAS, according to the application material, the structure will meet all applicable setback requirements of MSB 17.55; and

WHEREAS, the State of Alaska Marijuana Control Board (AMCO) voted to approve Green Degree Clapp Street Retail Marijuana Store License# 27096 with delegation at the August 18-19, 2021 meeting; and

WHEREAS, planning staff received a copy of AMCO's delegated approval for the applicant's marijuana retail facility; and

WHEREAS, according to the application material, the net floor area is approximately 1,200 square feet in size; and

WHEREAS, a marijuana retail facility, 1,200 square feet in size, is required to provide three parking spaces with one Americans with Disabilities Act (ADA) compliant space; and

WHEREAS, according to the application material, eleven customer parking spaces are proposed, and

WHEREAS, according to the application material, each parking space is 20 feet in length and ten feet wide, and

WHEREAS, there are no vertical clearance limitations on site; and

WHEREAS, according to the application material, 11 customer parking spaces are proposed; and

WHEREAS, ADA guidelines require one van accessible parking space with an eight-foot wide parking aisle, for every 1 to 25 spaces; and

WHEREAS, according to the application material, one ADA compliant space is provided; and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.60.100, 17.60.150 and 17.60.170; and

WHEREAS, the Planning Commission conducted a public hearing on April 18, 2022 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 22-05:

1. The proposed use, with conditions, will not detract from the value, character and integrity of the surrounding area (MSB 17.60.100(B)(1)).
2. The proposed use will not be harmful to the public health, safety, convenience and welfare (MSB 17.60.100(B)(2)).
3. The proposed use, with conditions, will provide sufficient setbacks, lot area, buffers and other safeguards (MSB 17.60.100(B)(3)).
4. The application material, with conditions, has met all of the requirements of this chapter (MSB 17.60.100(B)(4)).
5. The proposed use will not negatively affect other properties due to factors such as noise and odor (MSB 17.60.150(A)(1)).
6. The proposed use, with conditions, has measures in place to reduce negative affects upon adjacent properties (MSB 17.60.150(A)(2)(a-c)).

7. The proposed use, with conditions, is compatible with the character of the surrounding area (MSB 17.60.150(A)(3)).
8. The proposed use is more than 1,000 feet away from any school grounds (MSB 17.60.150(B)(1)).
9. Documentation demonstrating the applicant obtained all applicable licenses pertaining to 3 AAC 306.005 was provided to planning staff (MSB 17.60.150(D)(1)).
10. The proposed use will be in full compliance with all applicable fire code (MSB 17.60.150(D)(2)).
11. The proposed use is located on a parcel that is appropriate for commercial use (MSB 17.60.170(A)(1-3)).
12. The proposed use meets the minimum number of parking space for retail facilities (MSB 17.60.170(B)).
13. The proposed use, with conditions, complies with current ADA parking space guidelines (MSB 17.60.170(C)).

BE IT FURTHER RESOLVED, that the Planning Commission finds this application does meet the standards of MSB 17.60 and does hereby approve the conditional use permit for the operation of a marijuana retail facility, with the following conditions:

1. Prior to operating, the applicant shall provide to Planning Staff, a surveyor's as-built drawing, performed after moving the building, showing the location and dimensions of the commercial structure to indicate

compliance with MSB 17.55, Setbacks and Screening Easements.

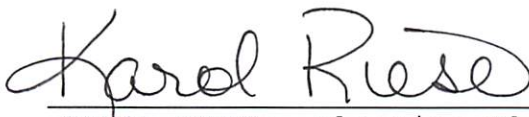
2. The ADA parking access aisle shall be painted, and shall be compliant with the current ADA guidelines, within one year of the date of decision.
3. The operation shall comply with all applicable state and local regulations.
4. All aspects of the operation shall comply with the description detailed in the application material and with the conditions of this permit. An amendment to the Conditional Use Permit shall be required prior to any expansion of the conditional use.
5. Borough staff shall be permitted to enter the premises subject to this permit to monitor compliance with permit requirements. Such access will at minimum, be allowed on demand when activity is occurring, and/or with prior verbal or written notice, and/or at other times as necessary to monitor compliance. Denial of access to Borough staff shall be a violation of this Conditional Use Permit.
6. The hours of operation shall not exceed 8:00 a.m. - 5:00 a.m., daily.
7. On-site consumption of marijuana and marijuana products is prohibited.

ADOPTED by the Matanuska-Susitna Borough Planning Commission
this 18th day of April, 2022.




STAFFORD GLASHAN, Chair

ATTEST



KAROL RIESE, Planning Clerk

(SEAL)



YES: (6) Commissioner Allen, Rubeo, Glashan, Chesbro,
Scoggin, Glenn

NO: (0)

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CLERKS OFFICE

By: Mark Whisenhunt
Introduced: April 4, 2022
Public Hearing: April 18, 2022
Action: Adopted

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 22-09**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A CONDITIONAL USE PERMIT FOR THE OPERATION OF A MARIJUANA RETAIL FACILITY AT 2893 SOUTH BIG LAKE ROAD, UNIT 4, TAX ID# 1783B04L001, WITHIN TOWNSHIP 17 NORTH, RANGE 3 WEST, SECTION 21, SEWARD MERIDIAN.

WHEREAS, an application has been received from Jolyn Jillson, dba The Green Spot, LLC, for a conditional use permit for the operation of a marijuana retail facility at 2893 S. Big Lake Road, Unit 4, Tax ID# 17873B04L001, within Township 17 North, Range 3 West, Section 21;, Seward Meridian; and

WHEREAS, MSB 17.60.030(A)(4) requires a conditional use permit for the operation of a marijuana retail facility; and

WHEREAS, unless this type of use is maintained under and in accordance with a lawfully issued permit, marijuana retail facilities are declared to be a public nuisance; and

WHEREAS, the subject lot was developed for and has been used as commercial since 1983; and

WHEREAS, other than new signage and additional lighting, there are no planned changes to the exterior appearance of the existing structure; and

WHEREAS, the marijuana retail facility is currently operating in Unit 1 of the same building, as approved in Conditional Use Permit # 176020170014; and

WHEREAS, the proposed operation is wholly contained within unit 4 of the existing commercial building; and

WHEREAS, South Big Lake Road is dominated by commercial and industrial uses on its frontage; and

WHEREAS, South Big Lake Road abuts the parcel to the west and West Lions Court abuts the parcel to the north; and

WHEREAS, the subject parcel is surrounded by commercial developments and vacant land; and

WHEREAS, to the south, southwest, and north there are commercial developments such as a construction business, a bar, and various retail businesses respectively. Behind the property to the east is an undeveloped property that is mostly forested. Across Big Lake Road to the west, there is a commercial building and an industrial utility building; and

WHEREAS, the attached map labeled "Land Use" dated April 6, 2022 shows the commercial nature of the uses on South Big Lake Road; and

WHEREAS, the closest school (Big Lake Elementary School) is approximately 3,100 feet away from the proposed use; and

WHEREAS, Consumption of marijuana is prohibited at the site; and

WHEREAS, the subject lot has two legal access points. One onto South Big Lake Road and the other onto West Lions Court; and

WHEREAS, South Big Lake Road is classified as a Major Collector, which is capable of accommodating traffic generated by several commercial land uses; and

WHEREAS, West Lions Court is classified as a Minor Collector, which has the ability to accommodate high access to commercial land uses; and

WHEREAS, persons under the age of 21 are prohibited from entering the proposed facility; and

WHEREAS, according to the application material, the proposed use has a security plan in place which includes education of employees on all security measures; and

WHEREAS, according to the security plan, security cameras, motion detectors, and lighting will be used to monitor all activities at the facility; and

WHEREAS, after proper notification of the State of Alaska Alcohol & Marijuana Control Office; all marijuana products deemed unusable will be mixed with household food waste and dirt, and disposed of at a State of Alaska approved facility and in compliance with ADEC regulations; and

WHEREAS, the existing building is approximately 74 feet from the South Big Lake Road right-of-way, 100 feet front the

south side lot line, 36 feet from the east side lot line, and approximately 50 feet from the West Lions Court right-of-way; and

WHEREAS, the existing structure meets all applicable setback requirements required by MSB 17.55 - Setbacks and Screening Easements; and

WHEREAS, all of the required site plans and operational information have been provided by the applicant; and

WHEREAS, there is no industrial equipment or any processes that generate noise associated with the proposed use; and

WHEREAS, according to the application material, all marijuana will be stored in sealed, odor control packaging; and

WHEREAS, according to the application material, loitering will not be allowed; helping to ensure noise and odor will not be an issue; and

WHEREAS, on May 15, 2017, the State of Alaska Marijuana Control Board voted to approve The Green Spot Retail Marijuana Store License # 10060; and

WHEREAS, The Green Spot Retail Marijuana Store License # 10060 has been provided; and

WHEREAS, the State of Alaska Fire Marshal's office has issued Plan Review #2021Anch1770 allowing The Green Spot, LLC to occupy Unit 4 of 2893 S. Big Lake Road; and

WHEREAS, the proposed use is approximately 1,462.5 square feet in size; and

WHEREAS, the minimum parking spaces required for a facility 1,462.5 square feet in size is five spaces; and

WHEREAS, according to the site plan, 14 customer parking spaces will be provided; and

WHEREAS, according to the site plan, each space will be 20 feet in length and ten feet wide; and

WHEREAS, according to the site plan, each space will be 20 feet in length and ten feet wide; and

WHEREAS, ADA guidelines require one van accessible parking space with an eight-foot-wide parking isle, for every 1 to 25 spaces; and

WHEREAS, according to the site plan, two van accessible parking space with an eight-foot-wide parking isle will be provided; and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.60.100, 17.60.150 and 17.60.170; and

Whereas, the Planning Commission conducted a public hearing on April 18, 2022 on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned

findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 22-09:

1. The proposed use, with conditions, will not detract from the value, character and integrity of the surrounding area (MSB 17.60.100(B)(1)).
2. The proposed use will not be harmful to the public health, safety, convenience and welfare (MSB 17.60.100(B)(2)).
3. Sufficient setbacks, lot area, buffers and other safeguards are being provided (MSB 17.60.100(B)(3)).
4. The applicant has met all of the requirements of this chapter (MSB 17.60.100(B)(4)).
5. The proposed use will not negatively affect other properties due to factors such as noise and odor (MSB 17.60.150(A)(1)).
6. Measures are in place to reduce negative affects upon adjacent properties (MSB 17.60.150(A)(2)(a-c)).
7. The proposed use is compatible with the character of the surrounding area (MSB 17.60.150(A)(3)).
8. The proposed use is more than 1,000 feet away from any school grounds (MSB 17.60.150(B)(1)).
9. Documentation demonstrating all applicable licenses pertaining to 3 AAC 306.005 have been obtained (MSB 17.60150(D)(1)).

10. The proposed use is in full compliance with all applicable fire code (MSB 17.60.150(D)(2)).
11. The proposed use is located on a parcel that is appropriate for commercial use (MSB 17.60.170(A)(1-3)).
12. The proposed use meets the minimum number of parking space for retail facilities (MSB 17.60.170(B)).
13. The proposed use complies with current ADA parking space guidelines (MSB 17.60.170(C)).

BE IT FURTHER RESOLVED, that the Planning Commission finds this application does meet the standards of MSB 17.60 and does hereby approve the conditional use permit for the operation of a marijuana retail facility, with the following conditions:

1. The owner and/or operator shall comply with all applicable state and local regulations.
2. All aspects of the operation shall comply with the description detailed in the application material and with the conditions of this permit. An amendment to the Conditional Use Permit shall be required prior to any expansion of the conditional use.
3. The operation shall comply with the maximum permissible sound level limits allowed, per the requirements of MSB 8.52 - Noise, Amplified Sound and Vibration.

4. The hours of operation shall not exceed 10:00 a.m. - 10:00 p.m., daily.
5. Borough staff shall be permitted to enter premises subject to this permit to monitor compliance with permit requirements. Such access will at minimum, be allowed on demand when activity is occurring, and/or with prior verbal or written notice, and/or at other times as necessary to monitor compliance. Denial of access to Borough staff shall be a violation of this Conditional Use Permit.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 18th day of April, 2022.


STAFFORD GLASHAN, Chair

ATTEST


KAROL RIESE, Planning Clerk

(SEAL)

YES: (7) Commissioner Glenn, Chesbro, Allen, Rubeo,
Scoggin, Glashan, Kendig

NO: 

South Colony RSA 16
Minutes
January 12, 2022

RECEIVED
APR 13 2022
CLERKS OFFICE

Call to Order 3:00 PM

Pledge –

Roll Call – Phil Cobb, Rhonda Stark, Stephanie Nowers, Cole Branham, Kelly Gordon

Agenda – Phil moved to approve

Minutes – Phil moved to approve

Persons to be heard – Kelly Gordon

Staff Reports

Will – get paper report from Jennifer

Jim Jensen – Agreement with state taking over some roads – Bogard is covered by borough and contractor is trying to get caught up from the extra work due to the storm, there will be some funds available for the disaster declaration. Extra work that came up can be reimbursed – according to state parameters. Amounts still to be determined – there is an account code that is then eligible for reimbursement – we do the work and then bill the state.

Cole Branham – Projects – account balance \$708,000 left in our account
BelAir estates project is going out to bid, a few other projects in design – Kilkenny, Kildair, Lady Slipper, LaWalter – still in process of design. Bond projects. RFP's for design to finish, being worked on. Funding approved – 10 million applies to specific projects – Dot grant with parameters. 8 million approved. Planning for construction by 2023. Trunk Connector – Stringfield to Trunk. Another school is also in the works in same area and the first connection will give school access. Then Katherine to Trunk. Traffic intersection analysis will help to determine traffic light vs round about.

Unfinished Business

Boyd Road update –

Discussion of situation with traffic management. Discussion. Transmission line proposed to run along Boyd and could give opportunity for a bike trail.

Hot showers - connector from Soapstone to Boyd – RSA 23 does not have enough money yet. for their end. Our (RSA 16) portion is funded. Along with residents not wanting it. It is not moving forward.

Discussion of inter-connectedness of subdivisions, bike trails, traffic management.

Superintendent after hours –

Discussion of reasons why, trying to do some restriction but don't want to cause issues with safety – working through this. Superintendents were able to be available during the last storm. Discussion of Problem Solvers and also the new reporting for wind storm damage to businesses. Discussion of 4th superintendent on board.

Time & Materials –

Mokie Tew is wanting to do a pilot program for RSA 21. Discussion of parameters. Big board needs to weigh in.

New Business –

Calcium chloride –

Using for dust mitigation – are the RSA members in support? Want to do a study for effect on waterways. Not completely on board. Unknowns still.

Led into discussion of public notice and allowing for input from RSA regarding issues that affect them.

Epic Storm –

Blunk Rd – snow fencing? Some way to alter wind current and how snow settles. Natural disaster – not easy for all agencies to respond in timely manner. Some element of disaster preparedness.

Grandview Rd –

Frank Wall property – MEA removed the trees not the borough. Possibly getting a few trees in there, paving the stretch in front. We are going to see how much we could do. Paving doable. Could add to rip list for next year? Trees - not sure. Discussion.

Further comments -

Stephanie recommended we make sure that when things get nixed to remove it from our list.

Next meeting April 13 Wednesday 3:00 pm

Adjourn 4:35

January 12, 2222 Minutes approved by RSA 16 Board Members:

Phil Cobb	<u>Phil Cobb</u>	<u>4/13/2022</u>
Rhonda Stark	<u>Rhonda Stark</u>	<u>4/13/2022</u>
Kelly Gordon	<u>Kelly Gordon</u>	<u>13 APR 2022</u>



Susitna

Community Council

RECEIVED
APR 11 2022
CLERKS OFFICE

Meeting Minutes

March 3, 2022 7:00pm

Upper Susitna Senior & Community Center

- I. Establish Quorum – Ned Sparks, Joe Pride, Clark Smith, Tanya Schnell, Charlie Belotti & Sheena Fort.
- II. Call Meeting to Order – 7:00pm
- III. Pledge of Allegiance
- IV. Approval of Meeting Agenda
 - a. Motion by: Charlie Belotti
 - b. 2nd by: Joe Pride
 - c.
- V. Approval of Meeting Minutes
 - a. Motion by: Joe Pride
 - b. 2nd by: Sheena Fort
 - c.
- VI. Treasurer's Report
 - a. Checking Account – \$25,527.42
 - b. Savings Account – \$225.91
- VII. Persons to be Heard (suggested 3 minutes each)
 - a.
 - b.
- VIII. Correspondence –
 - a.
- IX. Committee and Governmental Reports
 - a. **Road Service Areas (15 & 29)** – They are trying to catch up after the snow fall. They will be caught up by Tuesday with widening, winging, and scraping of all roads.
 - b. **Borough Assembly Update** – N/A
 - c. **Neighborhood Watch / Community Safety Update**— They are working on policies and release liability forms. No patrols last month due to snow load.
 - d. **Fire District Update** – N/A
- X. Old Business
 - a. **Fundraising Committee**- Tabled until Spring.
 - b. **Park Properties**- Formed a committee with the possibility of creating the park at the Senior Center.
 - c. **Trooper Station**- Letter from the community council has been sent out.
 - d. **Change of check signers**: The board has agreed to the following changes to the SCC checking account at Matanuska Valley Credit Union XXXX2074-77
 - I. Remove Trevor Walter.
 - II. Add: Tanya Schnell.
 - III. Leave: Randle Sparks.
 - e. **Grant Application**- amounts granted:
 - i. USSI-\$7,500
 - ii. MOW-\$500.00
 - iii. KTNA-\$500.00
 - iv. TKA CERT- \$500.00
 - v. FOOD PANTRY-\$3,110.00
 - vi. TKA HISTORICAL SOCIETY-\$600.00
 - vii. SU COMM. WATCH-\$1,500.00
- XI. New Business
- XII. Adjournment – 7:46pm

4-07-27
R. Sparks
Sheena Fort

Sutton Community Council Regular Monthly Meeting
Wednesday, January 26th, 2022, 7:00 pm @ Sutton Public Library

Minutes

1. Call to Order: 7pm Frank Buzby

Pledge- Frank Buzby

RECEIVED
APR 15 2022
CLERKS OFFICE

2. Establish Quorum: President Frank Buzby, Vice Chair Chris Spitzer, Secretary Kelly Riggs, Mark Bertels, Brian Largent, Shayne Lacroix, Absent- Treasurer Juli Buzby, Garrett Nelson

3. Changes to/Approve the Agenda: To approve and sign Dec/Jan minutes and agenda at Feb. Meeting. Motion by Frank Buzby , Seconded by Kelly A.-Riggs

4. Announcements:

5. Guest Presentations:

-Kendra Zamzow, CVTC

Kendra went over diagrams she provided about Unit 14, as well as informing of why there is a committee that was put together to figure out if Unit 14 has a Moose Herd issue that needs to be addressed sooner than later. She was interested in locals from that Unit to provide their opinion of what they have seen over the last 2-5 yrs with cows and calves, as well as herd numbers.

6. Borough and State Reports:

- a. Tim Hale - MSB Assembly District 1 - Absent
- b. Emily Austin - Sutton Elementary School- Attended Zoom/Sutton school update, Rink update, info regarding Valentine's Day Feb. 14th Fire work shows at the school field 7pm
- c. Representative George Rauscher - State House District 9 - Absent
- d. Juli Buzby - Sutton Library/Absent

7. Officer Reports:

- a. Chair - Frank Buzby
 - Same
- b. Secretary - Kelly Andersen-Riggs

Sutton Community Council Regular Monthly Meeting
Wednesday, January 26th, 2022, 7:00 pm @ Sutton Public Library

- ☐ Provided Information From DNR/DO&G about Susitna Valley Gas Exploration Lic. Findings, website, link to public comments
- ☐ Shared 'Work ready program' posters and info.
- ☐ Shared Disaster Relief Funds information for public

c. Treasurer Report - Juli Buzby - Absent/January to be addressed and approved at February meeting

Approval of Consent Agenda

8. Committee Reports:

a. Jonesville Public Use Area Management Plan Committee - Brian Largent- No new business

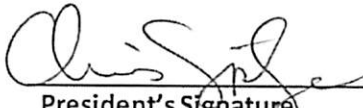
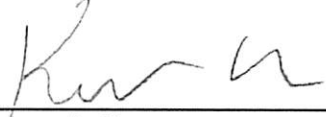
9. Old Business:

10. New Business:

11. Call for the Good of the Order: Frank Buzby

12. Restate motions and voting results: Frank motioned to approve December minutes/Treasury Report at February Meeting, Kelly A.-Riggs seconded it.

13. Meeting Adjourned: 830pm

 2/23/2022  3-30-2022
President's Signature Date Secretary's Signature Date

**Sutton Community Council
Treasurer's Report January 2022**

FISCAL YEAR: 2022

	Checking		Saving	Money Market
Beginning 1-Jan	532.47		25.10	50519.93
Deposits:				
recycle donations 2021	98.00			
Expenses:				
recycle January draft #720	-100.00			
Tockify Calendar Debit	-8.00			
Interest:				8.59
Transfer Money				
Ending 31-Oct	522.47		25.10	50528.52

Community Assistance Program Project Update

Project Name	Project FY		Current Month Totals		
	Thru FY21	Donations	Total	Dispersed	Remaining
SCC	3897.74		3989.74	8.00	3981.74
Recycle Sutton	1245.52	348.52	1594.04	150.00	1444.04
Jonesville/Slipper Lake	6250.00	68.00	6318.00		6318.00
Alpine Civic Club	27536.00		27536.00		27536.00
Vet Day Dinner	500.00		500.00		500.00
Sutton PTA	2207.00		2207.00		2207.00
Neighborhood Watch	1739.50		1739.50		1739.50
Library Pavilion Project	3678.00		3678.00		3678.00
Summer Youth Program	2500.00		2500.00		2500.00
Totals	49553.76	416.52	50062.28	158.00	49904.28

Sutton Community Council Regular Monthly Meeting
Sutton Public Library

Minutes

Wednesday, Feb. 23rd 2022

RECEIVED
APR 15 2022
CLERKS OFFICE

1. Call to Order: 7:05pm Chris Spitzer

Pledge- Brian Largent

2. Establish Quorum: Vice Chair Chris Spitzer, Secretary Kelly Riggs, Mark Bertels, Brian Largent, Treasurer Juli Buzby, Garrett Nelson, Absent- Frank Buzby, Shayne LaCroix

3. Changes to/Approve the Agenda: Mark Bertels Motion to Approve Feb minutes and treasury report, Brian Seconded

4. Announcements:

5. Guest Presentations:

Jason Ortiz, MSB- C.C. Outreach with MSB Planning Department and Resources.

Discussed Code enforcement, compliance, resources.

Peggy Warden, MSB- Discussed the 3 Divisions/Details on Permits, codes, planning department.

Joe Metzker, MSB- JVPU Update- Adopted by M. Borough Dec. 2021/Borough is hiring program coordinator & consultant for plan. Process Packet- Draft. May open Moose Range Plan in order to finish JVPU. Keep Community involved.

Kendra Johnson- Sutton Code Enforcement Officer- Cars/Trash in Neighborhoods

6. Borough and State Reports:

a. Tim Hale - MSB Assembly District 1 - Absent

b. Emily Austin - Sutton Elementary School- Attended Zoom/Sutton school update, Yeti on Thurs, ordered skis for afterschool program, Frisbee golf for April, After school program at library

c. Representative George Rauscher - State House District 9 - Absent

d. Juli Buzby - Sutton Library- Easter Baskett Auction (Donations) March, Grant from Rasmunson for teen Wall.

7. Officer Reports:

a. Chair - Frank Buzby

Sutton Community Council Regular Monthly Meeting
Sutton Public Library

- Same

b. Secretary - Kelly Andersen-Riggs

- ☐ Provided Information From DNR/DO&G about Susitna Valley Gas Exploration Lic. Findings, website, link to public comments
- ☐ Shared 'Work ready program' posters and info.
- ☐ Shared Disaster Relief Funds information for public

c. Treasurer Report - Juli Buzby - January to be addressed and approved at February meeting

Approval of Consent Agenda

8. Committee Reports:

- a. Jonesville Public Use Area Management Plan Committee - Brian Largent- No new business

9. Old Business:

10. New Business:

11. Call for the Good of the Order: Chris Spitzer

12. Restate motions and voting results: Mark Bertels/Brian Largent Motion passed to approve minutes/treasury from Feb.

13. Meeting Adjourned: 847pm




President's Signature

Date



Secretary's Signature

 3-30-2022

Date

**Sutton Community Council
Treasurer's Report February 2022**

FISCAL YEAR: 2022

		Checking		Saving	Money Market
Beginning	1-Jan	522.47		25.10	50528.52
Deposits:					
Expenses:					
recycle January	draft #723	-200.00			
Sutton Elem - ski	draft#725	-2207.00			
Tockify Calendar	Debit	-8.00			
Online subscription	draft #724	-149.90			
Interest:		0.04			7.31
Transfer Money		5000.00			-5000.00
Ending	31-Oct	2957.61		25.10	45535.83

Community Assistance Program Project Update

Project Name	Project FY		Current Month Totals		
	Thru FY21	Donations	Total	Dispersed	Remaining
SCC	3897.74		3981.74	157.90	3823.84
Recycle Sutton	1095.52	348.52	1444.04	200.00	1244.04
Jonesville/Slipper Lake	6250.00	68.00	6318.00		6318.00
Alpine Civic Club	27536.00		27536.00		27536.00
Vet Day Dinner	500.00		500.00		500.00
Sutton PTA	2207.00		2207.00	2207.00	0.00
Neighborhood Watch	1739.50		1739.50		1739.50
Library Pavilion Project	3678.00		3678.00		3678.00
Summer Youth Program	2500.00		2500.00		2500.00
Totals	49403.76	416.52	49904.28	2564.90	47339.38