

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Edna DeVries

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Michael Brown

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Maxwell Sumner, District 4
Bill Gamble, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, SEPTEMBER 2, 2025

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[25-127](#)

A. Special Assembly Meeting Minutes: 08/02/25

B. Regular Assembly Meeting Minutes: 08/05/25

Attachments: [09/02/25 - Minutes for Packet](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

3. State of Alaska

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committees

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[25-128](#)

1. Agriculture Advisory Board: 05/21/25
2. Enhanced 911 Advisory Board: 06/10/25
3. Gold Trail RSA Board of Supervisors: 06/25/25
4. Greater Talkeetna RSA Board of Supervisors: 07/10/25
5. Library Board: 05/13/25
6. Library Citizens' Advisory Board: 05/12/25
7. Planning Commission: 08/04/25
8. Platting Board: 07/17/25
9. South Lakes Community Council: 08/04/25
10. Susitna Community Council: 05/01/25
11. Trapper Creek RSA Board of Supervisors: 11/06/24, 02/26/25, 07/02/25,
12. West Lakes FSA Board of Supervisors: 05/12/25, 07/14/25

Attachments: [09/02/25 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 25-171](#) Reporting Conclusion Of Contract No. 24-097B with Dirtworks, Inc. For a Total Contract Amount Of \$774,908.62, For The Jupiter Avenue and Diana Avenue Road Improvements Project.

Attachments: [IM 25-171](#)

[IM 25-180](#) Informing The Assembly Of The Managers Signature On Five Grant Applications For The Online With Libraries Grants Through The Alaska State Library.

Attachments: [IM 25-180](#)

[IM 25-193](#) Informing The Assembly That The Community Development Department Has Applied For A Grant From Mat-Su Trails & Parks Foundation For The Government Peak Recreation Area.

Attachments: [IM 25-193](#)

VII. SPECIAL ORDERS

A. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 25-091](#) An Ordinance Naming The Big Lake Facility The Big Lake Lions Recreation Center.

Sponsors: Gamble

Attachments: [OR 25-091](#)
[IM 25-174](#)

[OR 25-094](#) An Ordinance Reappropriating National Opioid Settlement Funding Totaling \$21,000 For The Department Of Emergency Services Peer Support Training Program.
RS 25-080: A Resolution Approving The Scope Of Work And Budget For The Department Of Emergency Services Peer Support Training Program.

Attachments: [OR 25-094](#)
[RS 25-080](#)
[IM 25-182](#)

C. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 25-083](#) A Resolution Approving The Amended Budget For 2024 Transportation System Projects, By Reallocating \$496,256 From The Skeetawk Bus Access Road Project, To The Echo Lake Drive Improvements Project.

Attachments: [RS 25-083](#)
[IM 25-187](#)

2. ACTION MEMORANDUMS

[AM 25-106](#) An Approval Of Change Order No. 5 For Contract No. 24-157(B) With Orion Construction, Inc. To Add \$50,490.36 To Relocate The X-Ray Machine, Install A Wet Table, And Relocate The Water Tanks For The Animal Care Upgrades Project.

Attachments: [AM 25-106](#)

[AM 25-110](#) Approval Of Change Order No. 6 For Contract No. 22-104P(C) With Dowl, LLC. To Add \$790,622 For The Shaw Elementary Turn Lane Project; And To Extend The Contract To December 1, 2028.

Attachments: [AM 25-110](#)

[AM 25-111](#) Award Of Bid No. 26-029B To NC Machinery In The Contract Amount Of \$195,410 To Purchase A Waste Handler Loader.

Attachments: [AM 25-111](#)

[AM 25-112](#) Award Of Bid No. 26-041Q To The Boutet Company, Inc. In The Amount Of \$102,025 For North Doubloon Drive, West Cove Drive, West Jolly Roger Drive, And West Captain Kidd Avenue Improvements.

Attachments: [AM 25-112](#)

[AM 25-113](#) Award Of Proposal No. 25-175P To PND Engineers, Inc. In The Contract Amount Of \$353,979 To Provide Jonesville Shooting Park Professional Services.

Attachments: [AM 25-113](#)

[AM 25-114](#) Approval Of Election Officials For The November 4, 2025, Regular Borough Election.

Attachments: [AM 25-114](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 09/16/25, Assembly Chambers)

[OR 25-066](#) An Ordinance Amending MSB 17.23, Port Mackenzie Special Use District, Repealing The Port Development Permit And Associated Standards.

Sponsors: Gamble

Attachments: [OR 25-066](#)
[IM 25-118](#)

[OR 25-073](#) An Ordinance Amending MSB 17.02 Mandatory Land Use Permit, MSB 17.55 - Setback And Screening Easements, MSB 17.65 Variances, MSB 17.80 Nonconforming Structures, And MSB 17.125 Definitions.

Sponsors: Hale

Attachments: [OR 25-073](#)
[IM 25-126](#)

[OR 25-085](#) An Ordinance Accepting And Appropriating A Grant In The Amount Of \$44,000 From The Alaska State Department Of Health And Social Services, For The Continued Management Of Points Of Dispensing And Medical Countermeasures
RS 25-071: A Resolution Approving The Scope Of Work And Budget For The Continued Management Of Points Of Dispensing And Medical Countermeasures.

Attachments: [OR 25-085](#)
[RS 25-071](#)
[IM 25-159](#)

[OR 25-093](#) An Ordinance Repealing The Public Purpose Dedication Placed On A Borough-Owned Lot Identified As 49715 South Bendapole Road And Approving The Sale Of The Borough Parcel To The Adjacent Property Owner, Carlos Perez.

Attachments: [OR 25-093](#)
[IM 25-181](#)

[OR 25-095](#) An Ordinance Approving An Appropriation Of \$108,578 From The Areawide Fund Balance For Bridge And Railroad Crossing Major Maintenance And Repair And The Dust Control Program.

Attachments: [OR 25-095](#)
[IM 25-185](#)

[OR 25-096](#) An Ordinance Approving The Fair Market Value Sale Of Borough-Owned Land To The Alaska State Department Of Transportation And Public Facilities For The Purpose Of Public Right-Of-Way Needed For The Bogard Road At Engstrom Road Improvements.

Attachments: [OR 25-096](#)
[IM 25-186](#)

[OR 25-097](#) An Ordinance Reappropriating \$300,000 From Solid Waste Project Fund 25048-2400-2428 To Solid Waste Project Fund 25020-2400-2413 For The Enlargement Of Municipal Solid Waste Cell 4.

RS 25-084: A Resolution Approving The Scope Of Work And Budget For The Enlargement Of Municipal Solid Waste Cell 4.

Attachments: [OR 25-097](#)

[RS 25-084](#)

[IM 25-188](#)

[OR 25-098](#) An Ordinance Extending Northeast Tehneta Communications Tower Funding.

Attachments: [OR 25-098](#)

[IM 25-189](#)

[OR 25-099](#) An Ordinance Appropriating \$16,271 From Willow-Caswell Fire Service Area Fund Balance To Willow-Caswell Fire Service Fiscal Year 2026 Operating Budget.

Attachments: [OR 25-099](#)

[IM 25-190](#)

[OR 25-100](#) An Ordinance Appropriating \$4,092,915 From School Debt Service Fund Balance And Reappropriating \$521,681.23 In Remaining Insurance Proceeds From The Mat-Su Central School Construction Project To Fund The Shortfall In State School Construction Bond Debt Service Reimbursement.

Attachments: [OR 25-100](#)

[IM 25-191](#)

[OR 25-101](#) An Ordinance Reappropriating \$229,652.85 From Grant Match – Local And Tribal Consistency Funding To Community Transportation Program Match For The Inner/Outer Springer Loop Pathway Project.

RS 25-085: A Resolution Approving The Scope Of Work And Budget For The Inner/Outer Springer Loop Pathway Project.

Attachments: [OR 25-101](#)

[RS 25-085](#)

[IM 25-192](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[25-130](#) Mayoral Requests For Confirmation

Attachments: [09/02/25 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

[OR 25-102](#) An Ordinance Amending MSB 43.20, Subdivision Development Standards To Allow Lots To Be Reduced To 30,000 Square Feet Within Single-Family Residential Land Use Districts.

Sponsors: Sumner

Attachments: [OR 25-102](#)
[IM 25-194](#)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.