

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Edna DeVries

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Michael Brown

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Michael Bowles, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Maxwell Sumner, District 4
Bill Gamble, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, JANUARY 6, 2026

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

[26-004](#) A. Assembly Regular Meeting Minutes: 12/02/25

Attachments: [01/06/26 - Minutes for Packet](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committees**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**
- 3. Port MacKenzie Update**
- 4. Libraries Update**
- 5. Transportation Infrastructure Projects Update**

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[26-007](#)

1. Agriculture Advisory Board: 11/19/25
2. Animal Care And Regulation Board: 07/18/25, AC&R 25-08, 25-09
3. Big Lake Community Council: 08/26/25
4. Big Lake RSA Board of Supervisors: 12/08/25, Resolution No. 25-02
5. Butte FSA Board of Supervisors: 10/09/25
6. Enhanced 911 Advisory Board: 10/14/25
7. Glacier View Community Council: 10/23/25
8. Gold Trail RSA Board of Supervisors: Resolution No. 25-01
9. Greater Talkeetna RSA Board of Supervisors: 10/01/25
10. Greater Willow RSA Board of Supervisors: 09/08/25, Resolution No. 25-01
11. Knik RSA Board of Supervisors: 12/02/25
12. Library Board: 11/18/25
13. Library Citizen's Advisory Committee: 08/11/25
14. MSB Fish and Wildlife Commission: 06/17/25, 07/16/25, 09/25/25
15. Planning Commission: 12/01/25
16. South Lakes Community Council: 12/01/25
17. Water & Wastewater Advisory Board: 06/18/25
18. West Lakes FSA Board of Supervisors: 12/10/25
19. Willow Area Community Organization: 09/03/25, 10/01/25, 11/05/25

Attachments: [01/06/26 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 26-007](#)

Reporting Conclusion Of Contract No. 24-112B With Northern Asphalt Construction Inc., For A Total Contract Amount Of \$911,764.10, For The North Erica Drive Road Improvements Project.

Attachments: [IM 26-007](#)

[IM 26-008](#)

Informing The Assembly Of The Manager's Approval Of, And Submittal Of, The 2026 Online Volunteer Fire Assistance Grant Applications For The Department Of Emergency Services, Fire Service Areas Of Sutton, Talkeetna, And Willow-Caswell.

Attachments: [IM 26-008](#)

[IM 26-009](#) Informing The Assembly Of The Manager's Signature On And The Submittal Of A Mat-Su Valley Streambank Habitat Rehabilitation And Protection Cost-Share Program Application Requesting \$2,100 From The Alaska State Department Of Fish And Game For The Caswell Creek Streambank Restoration.

Attachments: [IM 26-009](#)

VII. SPECIAL ORDERS

A. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

B. PUBLIC HEARINGS (There are no public hearings for 01/06/26. Three Minutes Per Person.)

C. AUDIENCE PARTICIPATION (You can speak under one of the audience participations on the agenda, but not both; Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

2. ACTION MEMORANDUMS

[AM 26-001](#) Award Of Bid No. 26-084B To Samson Electric, Inc. In The Amount \$217,182 To Construct The Palmer Junior Middle School Elevator Upgrades.

Attachments: [AM 26-001](#)

[AM 26-002](#) Award Of Bid No. 26-085B To Goertz Construction Inc. In The Amount Of \$208,844 To Construct The Palmer High School Elevator Upgrades.

Attachments: [AM 26-002](#)

[AM 26-003](#) Approval Of Contract Amendment No. 2 To Contract No. 25-095P With Nvision Architecture To Add \$147,453.60 For Additional Design-Related Services For Birchtree Charter School; And To Authorize An Additional \$150,000 In Change Order Authority For Unforeseen Design Contingencies.

Attachments: [AM 26-003](#)

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 01/20/26, Assembly Chambers)

[RS 26-001](#) A Resolution Approving An Application To Relocate A Beverage Dispensary License From An Area Outside The City Limits In The Borough To A Location Within The City of Wasilla.

Attachments: [RS 26-001](#)
[IM 26-001](#)

[OR 26-002](#) An Ordinance Confirming The Assessment Roll For The Yarrow Road Natural Gas Local Improvement District No. 664 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.

OR 26-003: An Ordinance Providing For The Financing Not To Exceed \$113,105 Principal Amount Of Special Assessment Internal Service Funds For The Yarrow Road Natural Gas Local Improvement District No. 664, And Fixing Details Of Said Financing.

Attachments: [OR 26-002](#)
[OR 26-003](#)
[IM 26-003](#)

[OR 26-004](#) An Ordinance Confirming The Assessment Roll For The West Raven Circle Natural Gas Local Improvement District No. 669 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.

OR 26-005: An Ordinance Providing For The Financing Not To Exceed \$11,663 Principal Amount Of Special Assessment Internal Service Funds For The West Raven Circle Natural Gas Local Improvement District No. 669, And Fixing Details Of Said Financing.

Attachments: [OR 26-004](#)
[OR 26-005](#)
[IM 26-004](#)

[OR 26-007](#) An Ordinance To Enter Into A Lease With Cellco Partnership D/B/A Verizon Wireless For A Communication Site Located At 5182 North Pittman Road, Wasilla; And To Classify A Portion Of The Subject Parcel As General Purpose Lands.

Attachments: [OR 26-007](#)
[IM 26-010](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[26-008](#) Mayoral Requests for Confirmation

Attachments: [01/06/2026 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

A. Motion For Reconsideration Filed by Assemblymember Bowles (OR 25-102 is reconsidering the referral to the Platting Board. OR 25-133 is reconsidering the main motion.)

[OR 25-102](#) An Ordinance Amending MSB 43.20, Subdivision Development Standards To Allow Lots To Be Reduced To 30,000 Square Feet Within Single-Family Residential Land Use Districts.

Sponsors: Sumner

Attachments: [OR 25-102](#)
[IM 25-194](#)
[12/16/25 - Sumner Proposed Amendment](#)
[01/06/26 - Bowles - Possible Motion to Reconsider](#)

[OR 25-133](#) An Ordinance Allowing Renters Of The Big Lake Lions Recreation Center To Consume And Serve Alcoholic Beverages Per The Terms Of The Rental Agreement At The Big Lake Lions Recreation Center.

Attachments: [OR 25-133](#)
[IM 25-254](#)
[01/06/26 - Bowles - Possible Motion to Reconsider](#)

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The
Borough ADA Coordinator At (907) 861-8432 At Least One Week In Advance Of The Meeting.**