

SUBJECT: Approval of Change Order No. One (1) for Contract No. 22-104P(B) with DOWL, LLC. for the MSBSD Pedestrian Projects.

AGENDA OF: May 16, 2023

ASSEMBLY ACTION: *Approved under the consent Agenda.*
5/16/23 *(SP)*

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To Department/Director	Signature	Comments
Originator	<i>X</i> <i>Colin Brankham</i> Date: 2023.05.01 13:32:26 -08'00'	
PM Division Manager	<i>X</i> <i>Alex Senta</i> Digitally signed by Alex Senta DN: cn=Alex Senta@matanuskov.us, cn=Alex Senta, ou=Project Management Users, ou=MSB Users, dc=us, dc=matanuskov, dc=us Date: 2023.05.01 14:11:11 -08'00'	
Public Works Department Director	<i>X</i> <i>Tom Adams</i> Digitally signed by Tom Adams Date: 2023.05.01 16:11:47 -08'00'	
Purchasing Officer	<i>X</i> <i>[Signature]</i>	
Finance Director	<i>X</i> <i>Chaparral</i>	
Borough Attorney	<i>X</i> <i>NS</i>	
Borough Manager	<i>X</i> <i>[Signature]</i>	
Borough Clerk	<i>X</i> <i>Ynm 5/8/23</i>	<i>SP</i>

ATTACHMENT (S) : Fiscal Note: Yes X No

SUMMARY STATEMENT: On March 22, 2022, the Matanuska-Susitna Borough (MSB) Purchasing Department issued a solicitation requesting proposals from qualified firms to design the Matanuska-Susitna Borough School District (MSBSD) Pedestrian Projects. The MSBSD Pedestrian Projects, Project No. 35472-1800-1819, is part of the Transportation Infrastructure Program 2021 (TIP21), approved as Proposition 1 by MSB voters in November 2021. Per Proposition

1, the purpose of the MSBSD Pedestrian Projects is to implement Safe Routes to Schools for Big Lake Elementary, Larson Elementary, Dena'ina Elementary, Redington High School, Colony Middle School, and Talkeetna Elementary School.

In response to the advertisement, two proposals were received. A proposal evaluation made up of MSB Public Works staff evaluated the proposals and selected DOWL, LLC as the most qualified firm for this project.

The Purchasing Department, with the involvement of Public Works, negotiated with DOWL to develop a fee proposal for all professional services anticipated to complete design of the project. On June 21, 2022, Purchasing presented AM 22-076 for Assembly approval recommending the award of proposal No. 22-104P(B) to DOWL for the contract amount of \$206,758 to design school pedestrian pathways. The contract award was approved under the consent agenda.

Change Order One (1) will add \$169,666 to provide construction management services for the construction of the pedestrian pathways. These services include pre-construction activities, construction administration/ management, inspection, material sampling and testing, and construction closeout. This change order will also extend the contract until June 30, 2024, to provide sufficient time for construction, closeout, and preparation of record drawings.

This change order modifies the total sum for all services and expenses to \$376,424.00. The contract completion date is extended to June 30, 2024. All other terms of the contract remain unchanged.

Administration requests approval of Change Order One (1) to Contract No. 22-104P(B) with DOWL, LLC for the MSBSD Pedestrian Projects.

RECOMMENDATION OF ADMINISTRATION: Approve this legislation.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: May 16, 2023

SUBJECT: Approval of Change Order No. One (1) for Contract No. 22-104P(B) with DOWL, LLC. for the MSBSD Pedestrian Projects.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$169,666	FUNDING SOURCE Roads & Bridges Capital Projects
FROM ACCOUNT # 430.00.00 44444	PROJECT 35472-18W-1819
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Kenneth Wiskel</i>	CERTIFIED BY:
DATE: 5-3-23	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	169.7					
---------	-------	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	109.7					
TOTAL	169.7					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY:

PHONE:

DEPARTMENT:

DATE:

APPROVED BY:

DATE:

Cherylene Derrill

5/19/23