

SUBJECT: AUTHORIZING THE BEGINNING LEAVE ACCRUAL RATE OF 9.6919 HOURS PER PAY PERIOD FOR THE NEW BOROUGH ASSESSOR.

AGENDA OF: November 21, 2023

ASSEMBLY ACTION: Adopted without objection 11/21/23 - BJH

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Originator	<div>10/27/2023</div> <div>X A n g e l i n a B l a n c h a r d</div> <div>Signed by: Angelina Blanchard</div>
Finance Director	<div>10/27/2023</div> <div>X C h e y e n n e H e i n d e l</div> <div>Signed by: Cheyenne Heindel</div>
Borough Attorney	<div>11/1/2023</div> <div>X N i c h o l a s S p i r o p o u l o s</div> <div>Signed by: Nicholas Spiropoulos</div>
Borough Manager	<div>11/1/2023</div> <div>X M i c h a e l B r o w n</div> <div>Signed by: Michael Brown</div>
Borough Clerk	<div>11/1/2023</div> <div>X B r e n d a J . H e n r y f o r</div> <div>Signed by: Brenda Henry</div>

ATTACHMENT (S) :

SUMMARY STATEMENT: Authorization for a modification of the beginning personal leave accrual rate for the new Borough Assessor, to 9.6919 hours of personal leave per pay period. Mr. Oliver Querin has been hired as the Borough Assessor with an effective date December 4, 2023. Mr. Querin previously served as a Borough appraiser from 1996- 2012 in the Assessment Division, and returns to the Borough with 25 years of relevant experience as an Appraiser, 16 years at the Borough and the other 9 at counties in Washington.

The requested leave accrual rate of 9.6919 hours per pay period is the accurate rate for all employees with five years of employment. This rate is reasonable and recognizes Mr. Querin's previous borough service and his many years of experience and expertise. This request would be effective as of Mr. Querin's hire date of December 4, 2023 as the Borough Assessor.

RECOMMENDATION OF ADMINISTRATION: Respectfully requests approval.