

SUBJECT: Award of bid number 26-006B to Crowley Fuels, LLC to Furnish and Deliver Heating Oil and Fuels, for an estimated annual contract amount of \$300,000.00.

AGENDA OF: August 5, 2025

ASSEMBLY ACTION:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Purchasing Officer	<div>7 / 23 / 2025</div> <div>X D u s t i n S i l v a</div> <div>Signed by: Dustin Silva</div>
Finance Director	<div>Accountable Signature</div> <div>X L i e s e l Z a n t o f o r C H</div> <div>Signed by: Liesel Welland</div>
Borough Attorney	<div>7 / 23 / 2025</div> <div>X J o h n A s c h e n b r e n n e r</div> <div>Signed by: John Aschenbrenner</div>
Borough Manager	<div>7 / 23 / 2025</div> <div>X M i c h a e l B r o w n</div> <div>Signed by: Mike Brown</div>
Borough Clerk	<div>7 / 24 / 2025</div> <div>X L o n n i e M c K e c h n i e</div> <div>Signed by: Lonnie McKechnie</div>

ATTACHMENT (S) : Analysis Sheet (1p)

SUMMARY STATEMENT: On July 1, 2025, the Matanuska-Susitna Borough Purchasing Division issued a solicitation requesting bids from qualified contractors to provide labor, equipment and materials to furnish and deliver heating oil and fuels to 46 Borough facilities. Fuels include unleaded and diesel vehicle fuel as well as diesel fuel for emergency backup generators.

The contract price for heating oil and fuel is based on the Oil Price Information Service (OPIS) daily report for Anchorage, Alaska, on the date of delivery. Bidders were asked to submit a fixed dollar amount to be added to or subtracted from the OPIS price ("plus" or "minus" pricing). This method allows fuel pricing to remain responsive to market conditions and avoids the challenges of requiring a fixed per-gallon price in a volatile market. The attached bid analysis sheet shows the selected vendor's markup over OPIS rates and the estimated annual fuel markup cost to supply 46 Borough facilities.

Services provided will support all assembly districts.

In response to the advertisement, two bids were received. Award recommendation is being made to Crowley Fuels, LLC as the lowest responsive and responsible bidder based on Total Bid Amount.

The final completion date for this project is June 30, 2026. In addition, up to five one-year renewal options are available, contingent upon annual funding appropriated by the Borough Assembly.

In accordance with MSB 3.08.170(B), Administration requests authority to modify the resulting contract completion date by 90 days for unforeseen circumstances.

The Administration Department, Purchasing Division, will be administering the contract.

RECOMMENDATION OF ADMINISTRATION: Approve the subject action memorandum.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: August 5, 2025

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FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$300,000 Annually	FUNDING SOURCE Multiple Funds
FROM ACCOUNT # Multiple	PROJECT
TO ACCOUNT :	PROJECT #
VERIFIED BY: X M e r i s s a C a r r e l l Signed by: M e r i s s a C a r r e l l	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Personnel Services						
Travel						
Contractual	300.0	300.0*	300.0*	300.0*	300.0*	300.0*
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING	300.0	300.0*	300.0*	300.0*	300.0*	300.0*

CAPITAL						
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REVENUE						
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FUNDING:

(Thousands of Dollars)

General Fund	300.0	300.0*	300.0*	300.0*	300.0*	300.0*
State/Federal Funds						
Other						
TOTAL	300.0	300.0*	300.0*	300.0*	300.0*	300.0*

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) *Subject to annual acceptance and appropriation of the FY Operating Budgets

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____



Recoverable Signature

X

L i e s e l Z a n t o

APPROVED BY: _____ DATE: _____

Signed by: L i e s e l W e i l a n d



MATANUSKA-SUSITNA BOROUGH PURCHASING DIVISION

BID OPENING PRELIMINARY RESULTS

26-006B FURNISH & DELIVER HEATING OIL & FUELS

BIDDER		Crowley Fuels, LLC	Shoreside Petroleum, Inc.	NA
Signed Bid Form		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Receipt of Addendum – 1		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
BID ITEM	DESCRIPTION	BID AMOUNT	BID AMOUNT	BID AMOUNT
1.	Total Bid Amount	\$25,420.85	\$87,520.00	\$
BIDDER		NA	NA	NA
Signed Bid Form		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Receipt of Addendum – 1		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
BID ITEM	DESCRIPTION	BID AMOUNT	BID AMOUNT	BID AMOUNT
1.	Total Base Bid	\$	\$	\$

RECOMMENDATION: ALL BIDS ARE TAKEN UNDER ADVISEMENT

Monday, July 21, 2025
DATE

PURCHASING OFFICER

PURCHASING REPRESENTATIVE

PROJECT MANAGER/WITNESS