

**SUBJECT:** APPROVAL OF ADDITIONAL UTILITY RELOCATION COSTS IN THE AMOUNT OF \$27,150 TO MATANUSKA ELECTRIC ASSOCIATION, INC. FOR THE JOLLY CREEK DRAINAGE IMPROVEMENTS PHASE I AND PHASE II PROJECT IN BIG LAKE ROAD SERVICE AREA 21, AND APPROVAL TO EXTEND THE COMPLETION DATE TO DECEMBER 31, 2026.

**AGENDA OF: June 2, 2026**

**ASSEMBLY ACTION:**

**AGENDA ACTION REQUESTED:** Present to the Assembly for consideration.

Route To:	Signature
Originator	X Austin Larson Signed by: Austin Larson 5/14/2026
Project Management Division Manager	X Tom Adams, PE for Cole Bran... Signed by: Tom Adams 5/15/2026
Public Works Director	X Tom Adams, PE Signed by: Tom Adams 5/15/2026
Purchasing Director	X Russ Krafft Signed by: Russ Krafft 5/18/2026
Finance Director	X Cheyenne Heindel Signed by: Cheyenne Heindel 5/18/2026
Borough Attorney	X Nicholas Spiropoulos Signed by: Nicholas Spiropoulos 5/18/2026
Borough Manager	X Michael Brown Signed by: Mike Brown 5/18/2026
Borough Clerk	X Brenda J. Henry for Signed by: Brenda Henry 5/19/2026

**ATTACHMENT (S):** Estimate (2 pp)  
Construction Plans (15 pp)

**SUMMARY STATEMENT:** The Jolly Creek Drainage Improvements Phases I and II, Project Number 30043-2100-2133 in RSA 21 Big Lake, will improve drainage along Hollywood Drive to include grading and drainage structures.

As part of the design process, utilities reviewed the project plans

to identify potential conflicts. Each utility in the project area was issued a \$5,000 reimbursable purchase order (PO) for preliminary engineering. If conflicts cannot be avoided, relocation must occur before construction, which is planned for late summer 2026 through 2027.

Matanuska Electric Association (MEA) initially provided a reimbursable time and materials cost estimate of \$68,600 for Phase I of the project.

An updated relocation cost estimate including Phase I and Phase II, was submitted by MEA for \$95,750.00 bringing the PO to a total const of \$100,750. MSB 3.08.161 requires Assembly approval for contract awards over \$100,000.

The Administration requests approval of additional utility relocation cost of \$27,150 for MEA, for a total contract amount of \$100,750.00, which includes the initial estimate of \$68,600 for only Phase I relocations and \$5,000 for preliminary engineering.

Additionally, the Administration requests an extension of the completion date to December 31, 2026, and the authority to extend the contract by up to 90 days if unforeseen circumstances arise.

**RECOMMENDATION OF ADMINISTRATION:** Approve additional utility relocation cost of \$27,150 to MEA for the Jolly Creek Drainage Improvements, Phases 1 and 2, Project Number 30043-2100-2133 in RSA 21, extend the completion date to December 31, 2026, and approve authority to extend the time of performance up to 90 days.

**MATANUSKA-SUSITNA BOROUGH**

**FISCAL NOTE**

Agenda Date: June 2, 2026

SUBJECT: Approval Of Additional Utility Relocation Cost Of \$27,150 To Matanuska Electric Association, Inc. For The Jolly Creek Drainage Project In Big Lake Road Service Area No. 21 And Extend The Completion Date To December 31, 2026.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <b>YES</b> NO
AMOUNT REQUESTED \$27,150	FUNDING SOURCE RSA Capital Projects
FROM ACCOUNT # 410.000.000 4xx.xxx	PROJECT# 30043-2100-2133
TO ACCOUNT:	PROJECT #
VERIFIED BY:  X <u>Liesel Zanto</u> 5 / 1 8 / 2 0 2 6 Signed by: Liesel Zanto	

**EXPENDITURES/REVENUES: (Thousands of Dollars)**

OPERATING	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
<b>TOTAL OPERATING</b>						

CAPITAL	21.2					
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REVENUE						
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**FUNDING: (Thousands of Dollars)**

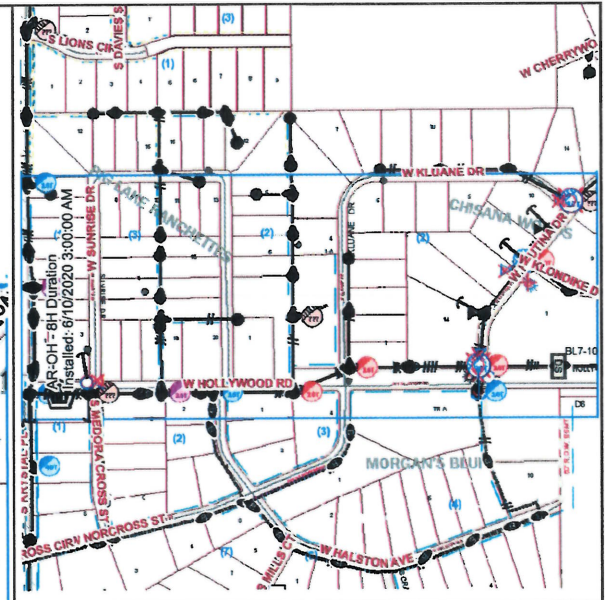
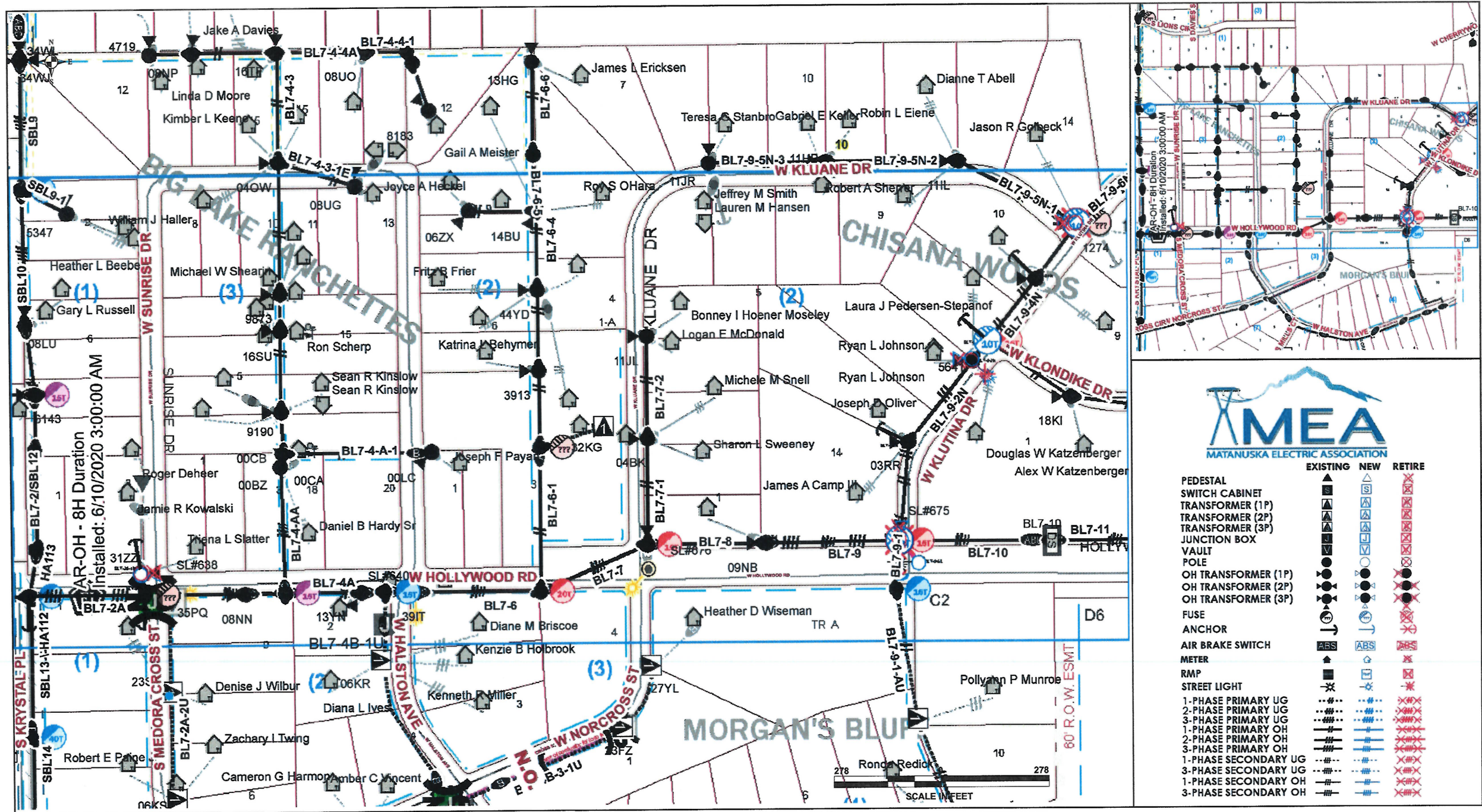
General Fund						
State/Federal Funds						
Other	21.2					
<b>TOTAL</b>	<b>21.2</b>					

**POSITIONS:**

Full-Time						
Part-Time						
Temporary						

**ANALYSIS: (Attach a separate page if necessary)**

APPROVED BY:	5 / 1 8 / 2 0 2 6
X <u>Cheyenne Heindel</u>	
Signed by: Cheyenne Heindel	



	EXISTING	NEW	RETIRE
PEDESTAL	▲	▲	▲
SWITCH CABINET	▲	▲	▲
TRANSFORMER (1P)	▲	▲	▲
TRANSFORMER (2P)	▲	▲	▲
TRANSFORMER (3P)	▲	▲	▲
JUNCTION BOX	▲	▲	▲
VAULT	▲	▲	▲
POLE	●	●	●
OH TRANSFORMER (1P)	●	●	●
OH TRANSFORMER (2P)	●	●	●
OH TRANSFORMER (3P)	●	●	●
FUSE	●	●	●
ANCHOR	⤴	⤴	⤴
AIR BRAKE SWITCH	ABS	ABS	ABS
METER	▲	▲	▲
RMP	▲	▲	▲
STREET LIGHT	▲	▲	▲
1-PHASE PRIMARY UG	---	---	---
2-PHASE PRIMARY UG	---	---	---
3-PHASE PRIMARY UG	---	---	---
1-PHASE PRIMARY OH	---	---	---
2-PHASE PRIMARY OH	---	---	---
3-PHASE PRIMARY OH	---	---	---
1-PHASE SECONDARY UG	---	---	---
3-PHASE SECONDARY UG	---	---	---
1-PHASE SECONDARY OH	---	---	---
3-PHASE SECONDARY OH	---	---	---









Type: System Improvement Map Location: BL7  
 WO Desc: MSB RELOCATION, JOLLY CREEK DRAINAGE  
 Member Name: JOLLY CREEK DRAINAGE, MSB# 22-21-1543  
 Service Address: 14468 W HOLLYWOOD RD  
 Meter #: Travel Adder:



W.O. Number: 130937  
 S/O Number: 1137273  
 Staked By: GREG ERRICO  
 Approved By: TAYLOR ROTH

Rate Group Adder: TWP: 17N Range: 3W Section(s): 21  
 Substation: 10 - ANDERSON Feeder/Phase: 43 - MA435/ Voltage (kV): 7.2 Efficiency Multiplier:

Directions: INTERSECTION OF W HOLLWOOD RD, S BIG LAKE RD, AND W BIG LAKE LODGE RD  
 Comment:

UNITS	REQ.
<b>EXISTING</b>	
#1/0ACSR	1934
#397.5AAC	2452
#6DPX	68
35-5	4
55-3	1
A1A	1
A3	1
A5-2	1
C1-2	1
C7-2	1
C9-2	1
E1-3	3
E5-3	1
E9-4	1
F1-3P	5
F1-4P	2
G105-25	2
G105C-25	1
J10	2
M2-11	2
M2-11B	1
M5-9	1
SL3	1
UM2	2
UM5/2	2
UM5A/2	1
Unknown	1
gs_street_light	
Unknown	1
gs_support_structure	

<b>RETIRE</b>		
A1A	1	
A2	1	
A5	1	
A5-1	1	
A6	1	
A7	1	
A8	1	
C1-2	1	
E1-2	1	
E1-3	2	
E2-2	1	
F1-3P	1	
G105-25	1	
G105C-15	1	
G105C-1½	1	
G105C-25	1	
J10	4	
J6	1	
M2-11	4	
M2-11B	1	
M5-9	2	
SL2	1	
UM5/2	2	
UM5/4	1	
UM5A/2	1	

<b>ADD</b>		
E1-4	3	
E2-3	1	
F7-3	1	
G105C-15	1	
G105C-1½	1	
G105C-25	2	
J10	4	
J6	1	
M2-11	2	
M2-11B	2	
M5-9(10)	2	
M5-9(20)	1	
SL2	1	
UM45-3	4	
UM5/2	2	
UM5/4	1	
UM5A/2	1	

<b>ADD</b>		
#1/0ACSR	116	
#1/0URD	40	
#2/0URD	80	
#350URD	40	
40-4	4	
45-4	1	
A1A	1	
A2	1	
A5	1	
A5-1	1	
A6	1	
A7F	1	
A8	1	
C1-2	1	

<b>RETIRE</b>	
#1/0ACSR	108
35-5	2
35-6	2
40-4	1

BIG LK RANCHETTES BLOCK 1 LOT 3  
**BL7-2A-1N**

BIG LK RANCHETTES BLOCK 3 LOT 1

AR-OH - 8H Duration  
Installed: 6/10/2020 3:00:00 AM

31ZZ

BL7-2A-1N

W HOLLYWOOD RD

W SUNRISE DR

S MEDORA CROSS ST

**BL7-2A**

SL#638

35PQ

BL7-2A

BL7-3

BL7-3A

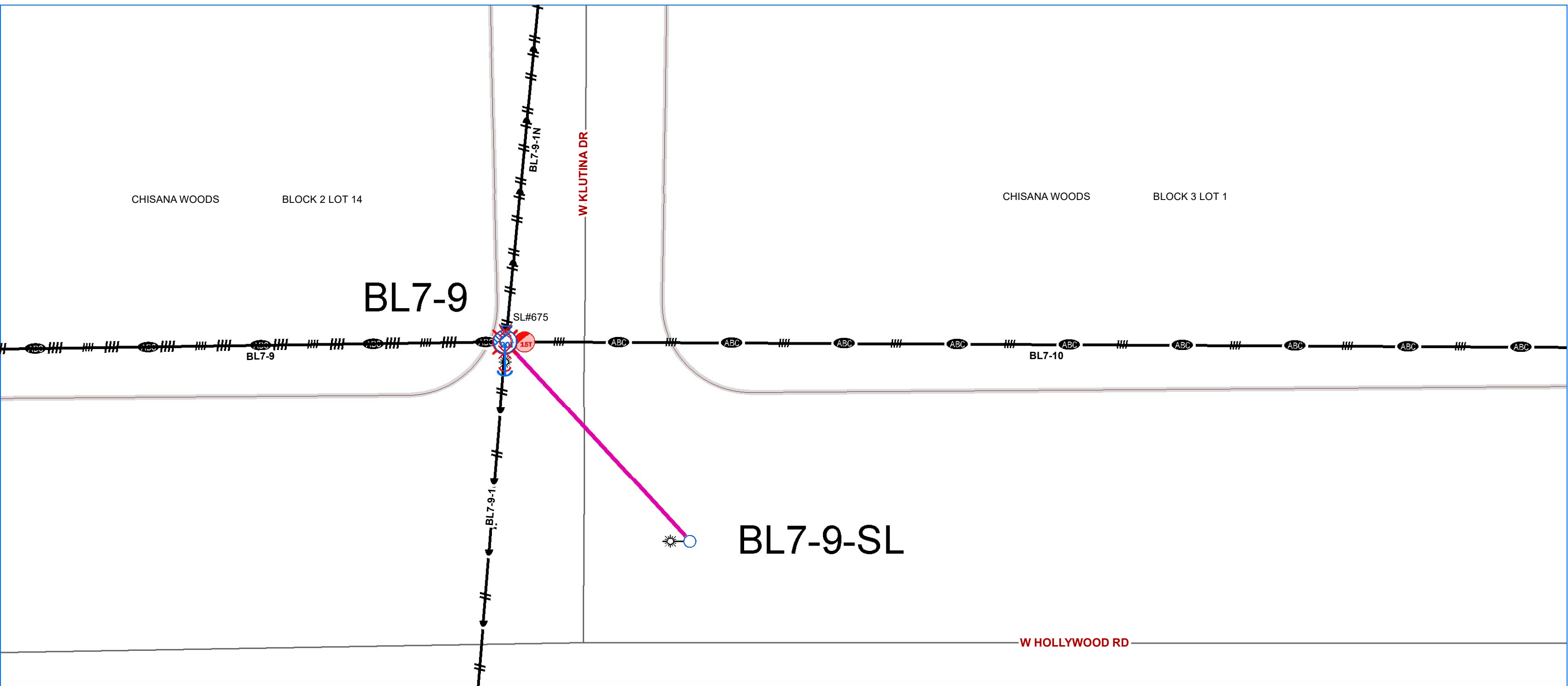
MORGAN'S BLF BLOCK 1 LOT 1

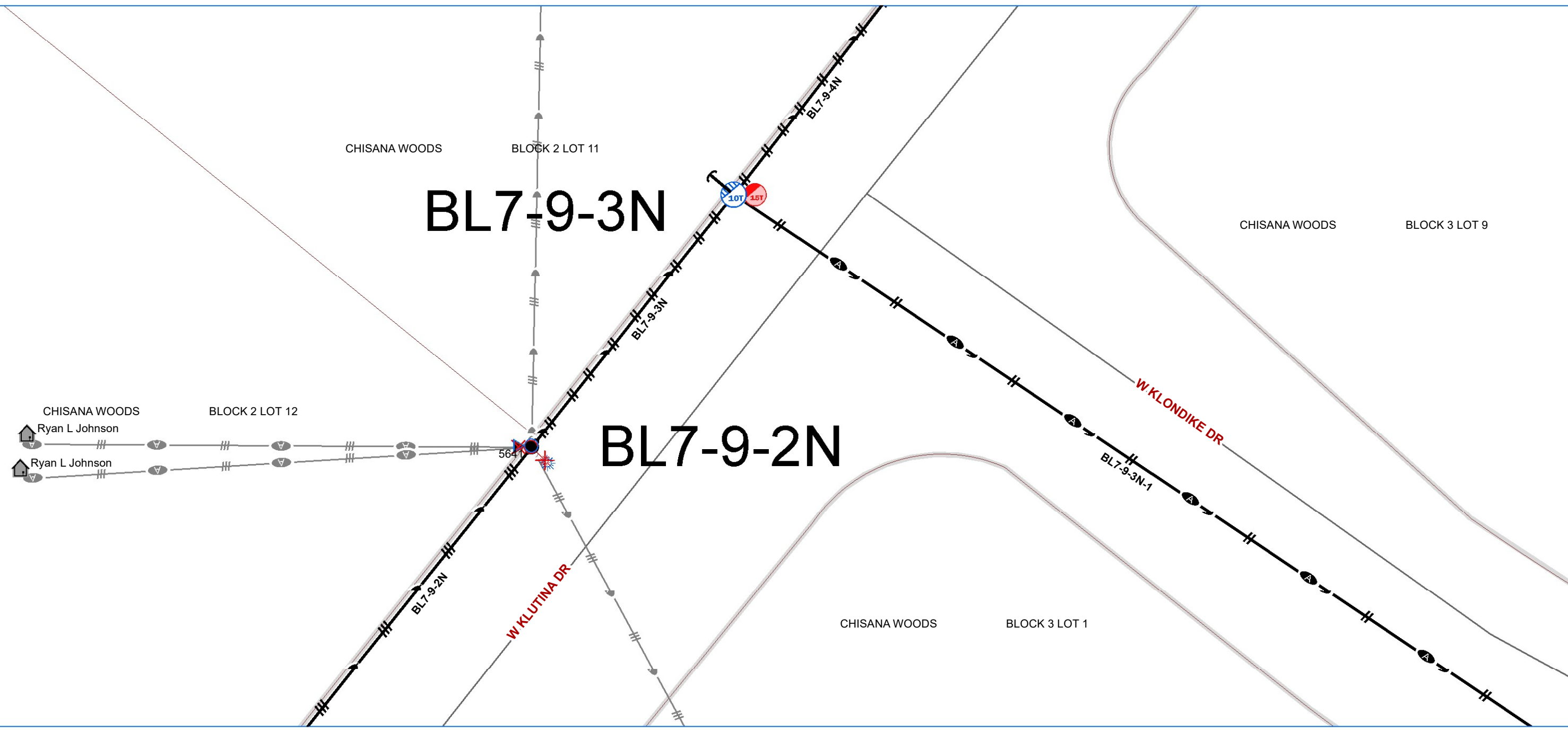
BL7-2A-1AU-VAULT MORGAN'S BLF

BLOCK 2 LOT 1

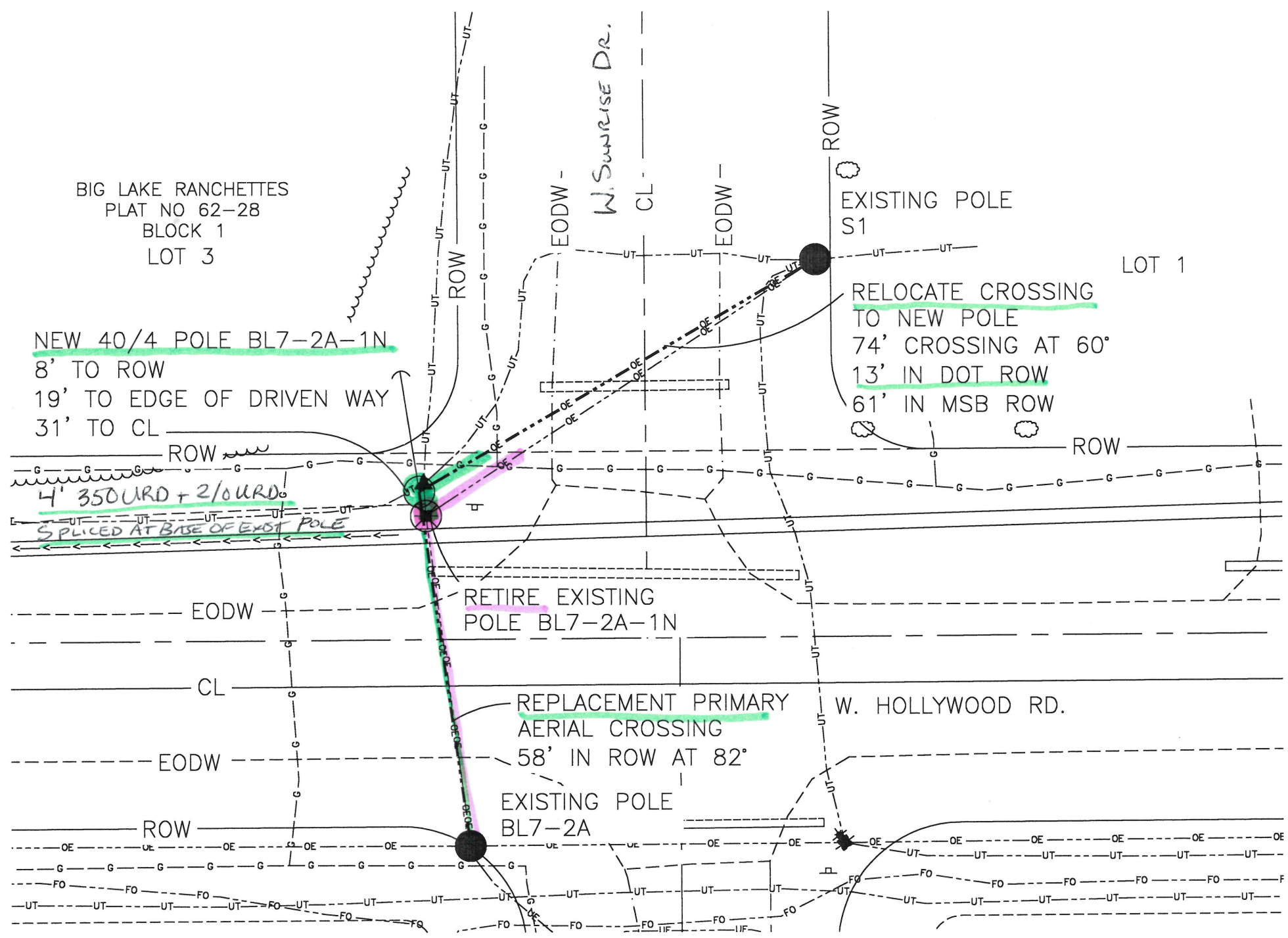
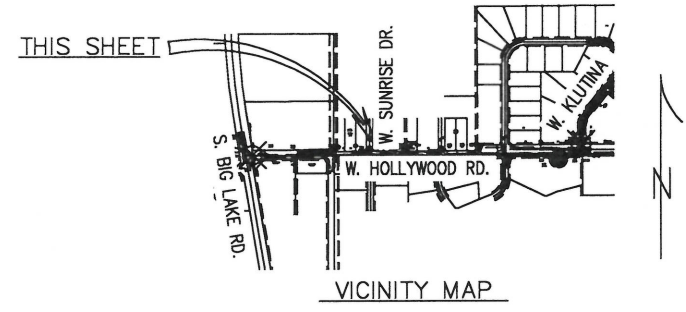
BL7-2A-1U

BL7-2A-1AU









BIG LAKE RANCHETTES  
 PLAT NO 62-28  
 BLOCK 1  
 LOT 3

NEW 40/4 POLE BL7-2A-1N  
 8' TO ROW  
 19' TO EDGE OF DRIVEN WAY  
 31' TO CL

4' 350URD + 2/0URD  
 SPLICED AT BASE OF EXIST POLE

EXISTING POLE S1  
RELOCATE CROSSING TO NEW POLE  
 74' CROSSING AT 60°  
 13' IN DOT ROW  
 61' IN MSB ROW

RETIRE EXISTING POLE BL7-2A-1N

REPLACEMENT PRIMARY AERIAL CROSSING  
 58' IN ROW AT 82°

EXISTING POLE BL7-2A

█ New  
█ RETIRE

Stn 111+00: REPLACEMENT 40/4 POLE



PROJECT: <b>MSB RELOCATION - JOLLY CREEK DRAINAGE IMPROVEMENTS</b>				
DESIGNER/PROJECT ENGINEER: <b>EEE</b>			W.O. # <b>130937</b>	
NO.	DESIGN/CONSTRUCTION/ASBUILT REVISION	DWN BY/DATE	CHECKED/DATE	APPROVED/DATE
A	ISSUED FOR PERMIT	GE/7-21-24		

OWNER

CONSULTANT  
**EEE, LLC**  
 PO Box 220471  
 Anchorage, AK 99522  
 (907) 345-8188  
 Cell: (907) 242-7889  
 Email: [errico@gci.net](mailto:errico@gci.net)

ENG. STAMP

DRAWING NAME:  
**MSB RELO. - JOLLY CREEK DRAINAGE IMP.**  
 SEC 21, T17N, R3W, S.M., AK  
**DOT PERMIT DRAWINGS**

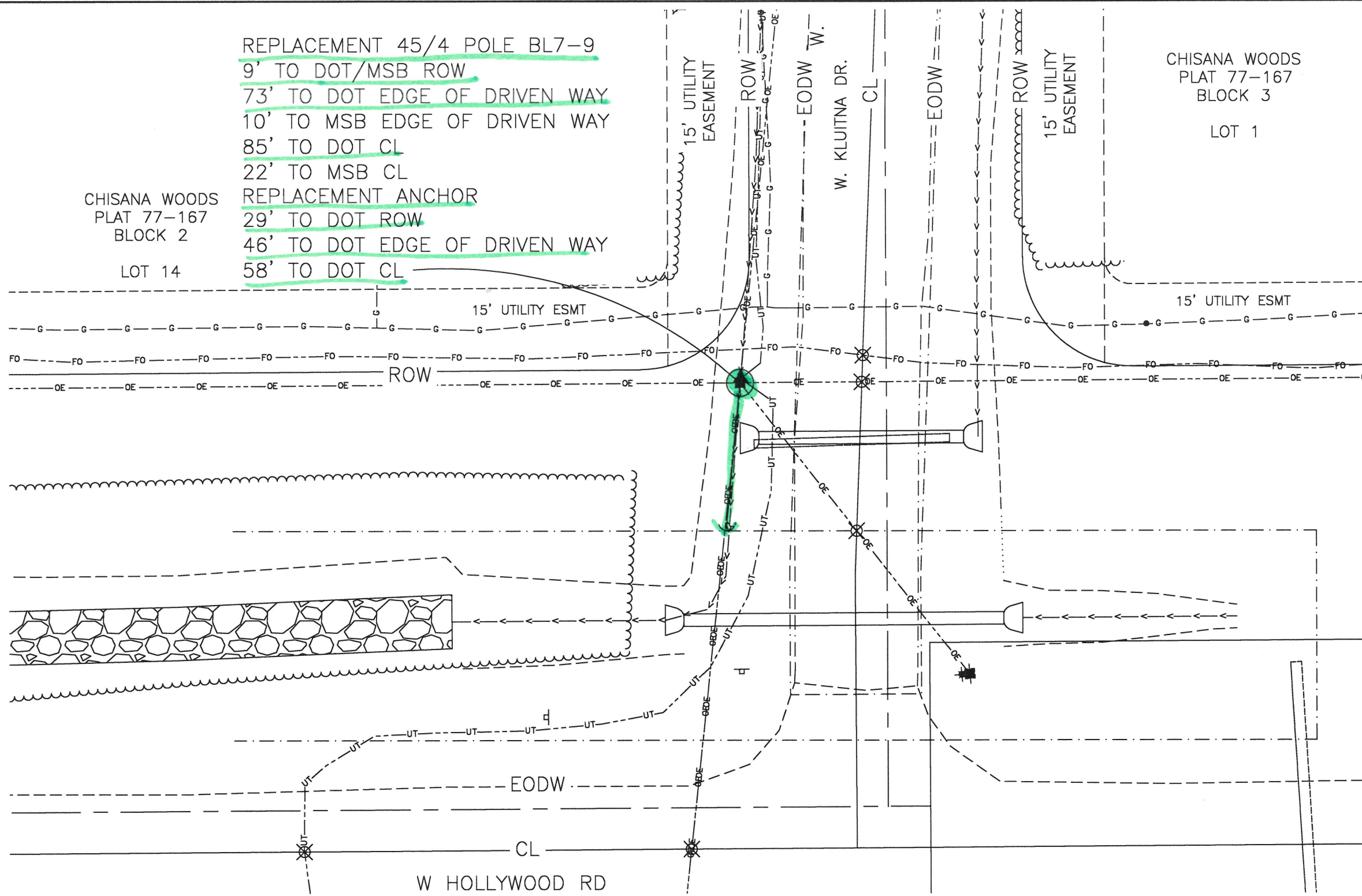
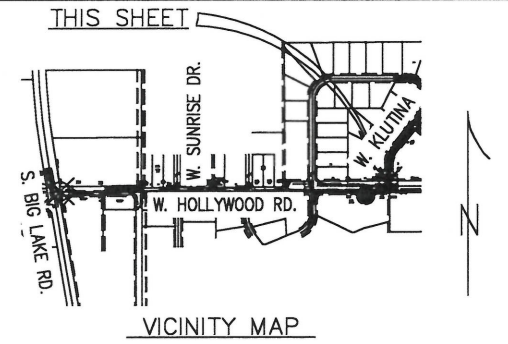
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**130937**

SHEET NO.: **130937**

REPLACEMENT 45/4 POLE BL7-9  
 9' TO DOT/MSB ROW  
 73' TO DOT EDGE OF DRIVEN WAY  
 10' TO MSB EDGE OF DRIVEN WAY  
 85' TO DOT CL  
 22' TO MSB CL  
 REPLACEMENT ANCHOR  
 29' TO DOT ROW  
 46' TO DOT EDGE OF DRIVEN WAY  
 58' TO DOT CL

CHISANA WOODS  
 PLAT 77-167  
 BLOCK 2  
 LOT 14

CHISANA WOODS  
 PLAT 77-167  
 BLOCK 3  
 LOT 1



     New

Stn 185+00: REPLACEMENT 45/4 POLE



PROJECT: <b>MSB RELOCATION - JOLLY CREEK DRAINAGE IMPROVEMENTS</b>			
DESIGNER/PROJECT ENGINEER: <b>EEE</b>		W.O. # <b>130937</b>	
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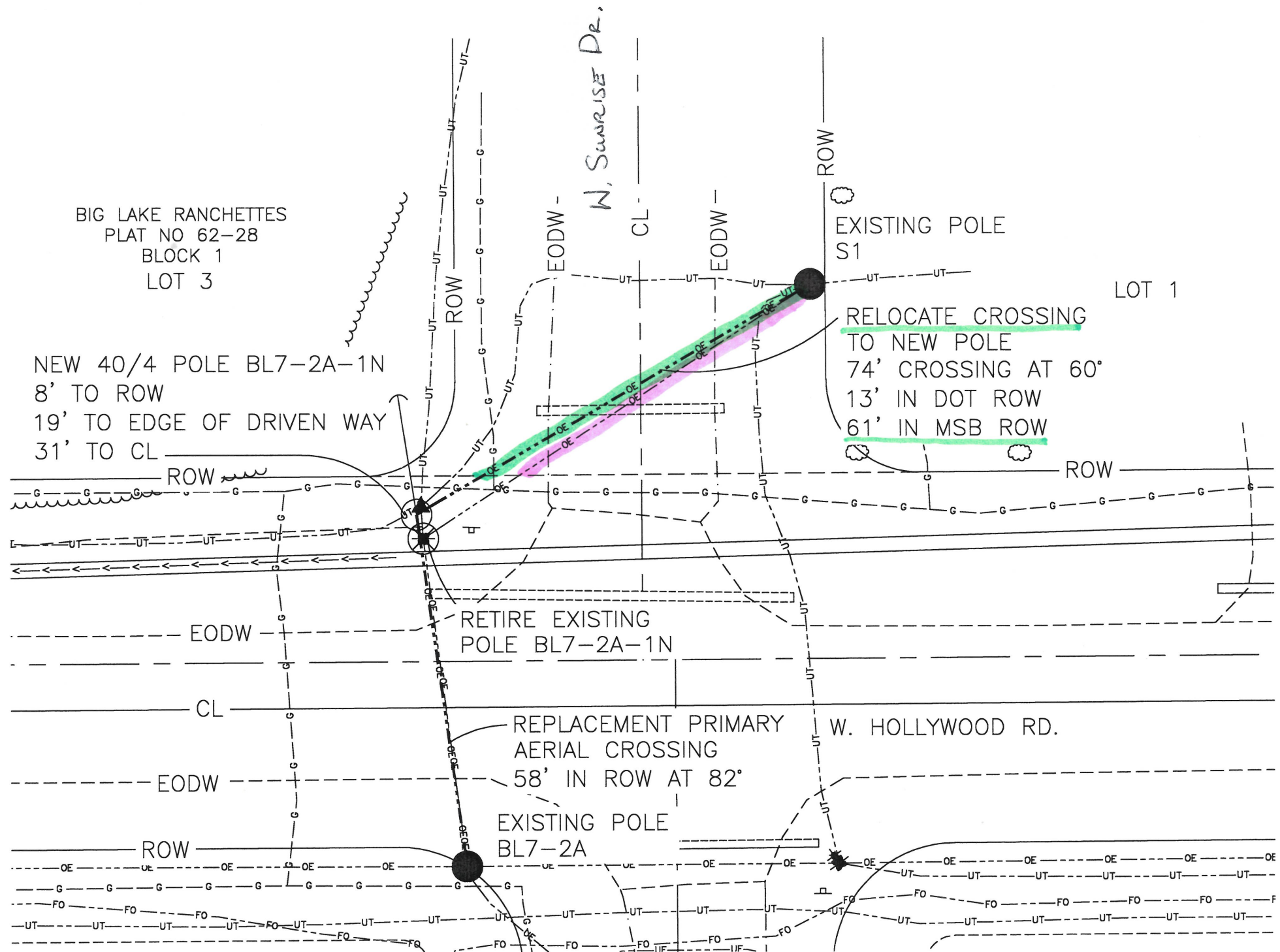
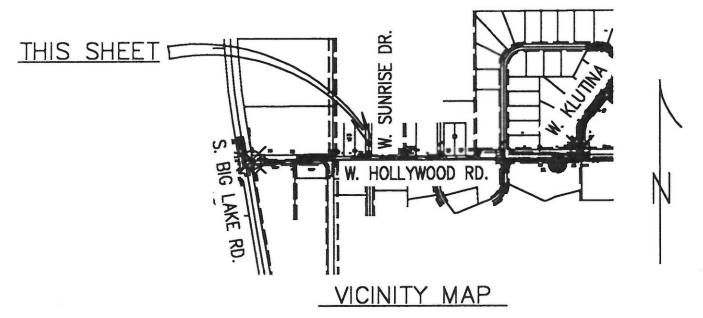
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 SEC 21, T17N, R3W, S.M., AK  
 DOT PERMIT DRAWINGS**

FILE NAME:  
**130937**

SHEET NO.: **130937**



NEW  
RETIRE

Stn 111+00: REPLACEMENT 40/4 POLE



PROJECT: <b>MSB RELOCATION - JOLLY CREEK DRAINAGE IMPROVEMENTS</b>				
DESIGNER/PROJECT ENGINEER: <b>EEE</b>			W.O. #: <b>130937</b>	
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SEC 21, T17N, R3W, S.M., AK  
MSB PERMIT DRAWINGS**

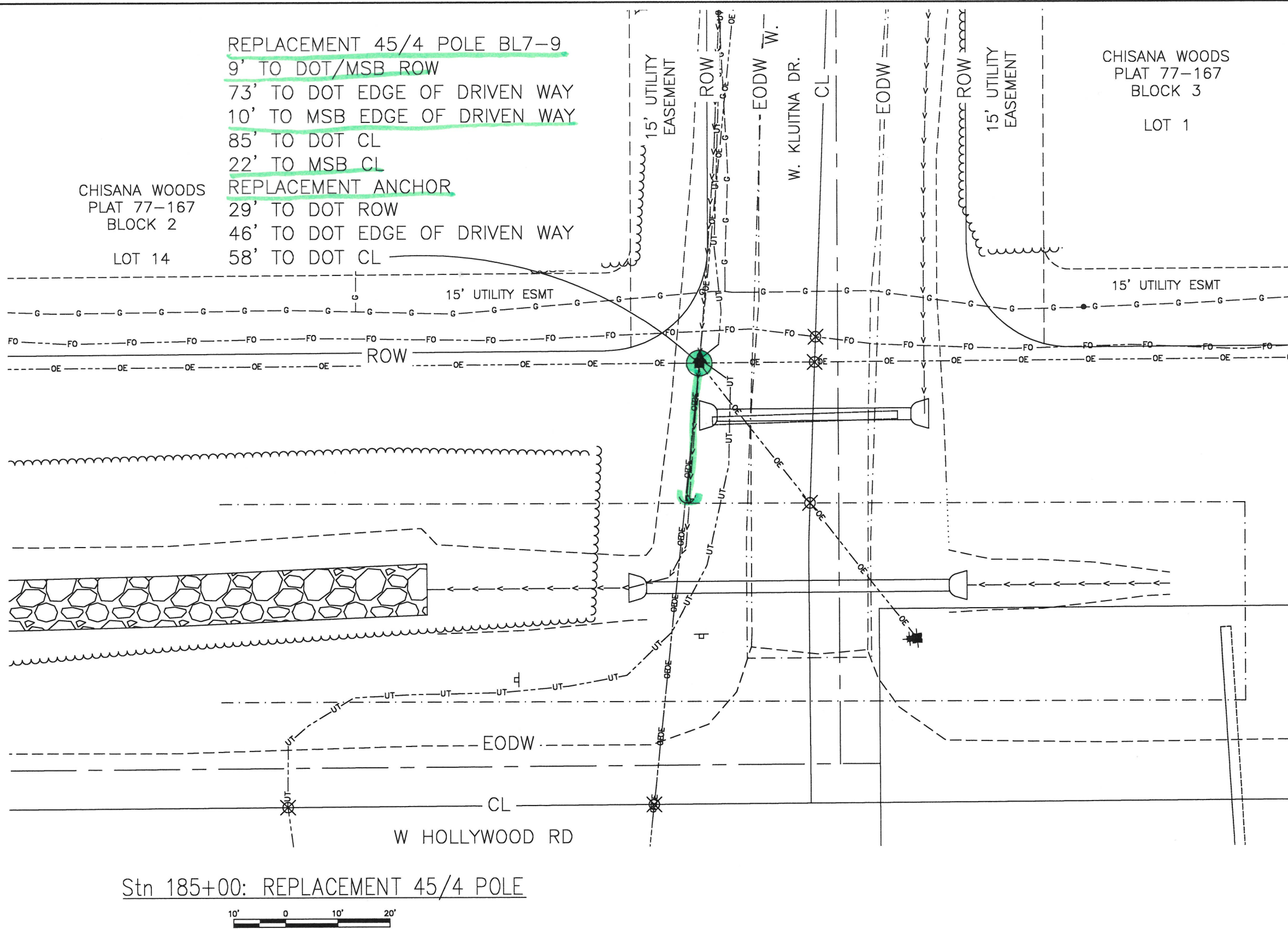
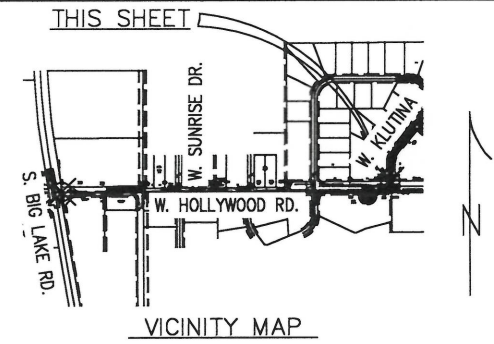
FILE NAME:

SHEET NO.: **130937**

REPLACEMENT 45/4 POLE BL7-9  
 9' TO DOT/MSB ROW  
 73' TO DOT EDGE OF DRIVEN WAY  
 10' TO MSB EDGE OF DRIVEN WAY  
 85' TO DOT CL  
 22' TO MSB CL  
 REPLACEMENT ANCHOR  
 29' TO DOT ROW  
 46' TO DOT EDGE OF DRIVEN WAY  
 58' TO DOT CL

CHISANA WOODS  
 PLAT 77-167  
 BLOCK 2  
 LOT 14

CHISANA WOODS  
 PLAT 77-167  
 BLOCK 3  
 LOT 1



  NEW

Stn 185+00: REPLACEMENT 45/4 POLE



PROJECT: <b>MSB RELOCATION - JOLLY CREEK DRAINAGE IMPROVEMENTS</b>				
DESIGNER/PROJECT ENGINEER: <b>EEE</b>			W.O. #: <b>130937</b>	
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OWNER

CONSULTANT

**EEE, LLC**

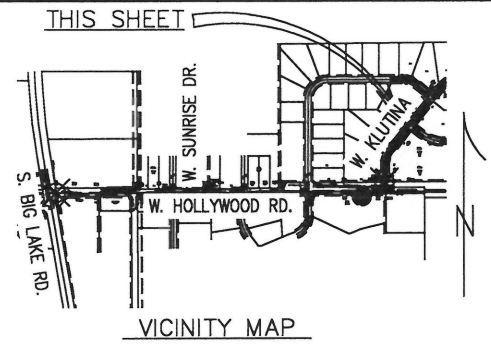
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**MSB PERMIT DRAWINGS**

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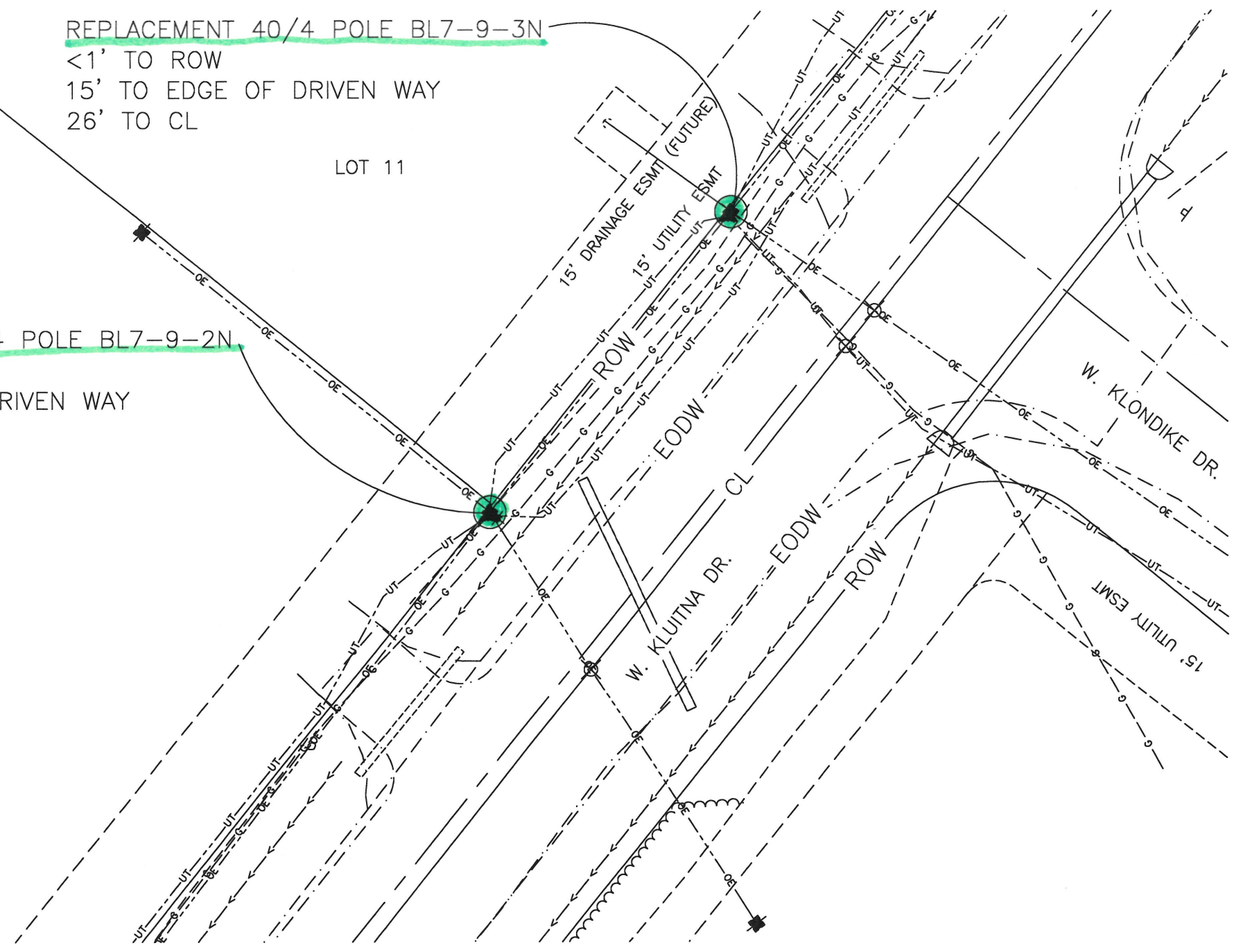
REPLACEMENT 40/4 POLE BL7-9-3N  
 <1' TO ROW  
 15' TO EDGE OF DRIVEN WAY  
 26' TO CL

LOT 11

REPLACEMENT 40/4 POLE BL7-9-2N  
 <1' TO ROW  
 15' TO EDGE OF DRIVEN WAY  
 26' TO CL

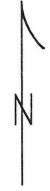
CHISANA WOODS  
 PLAT 77-167  
 BLOCK 2

LOT 12



     NEW

Stns 206+00 & 206+60: REPLACEMENT 40/4 POLE



PROJECT: <b>MSB RELOCATION - JOLLY CREEK DRAINAGE IMPROVEMENTS</b>				
DESIGNER/PROJECT ENGINEER: <b>EEE</b>			W.O. #: <b>130937</b>	
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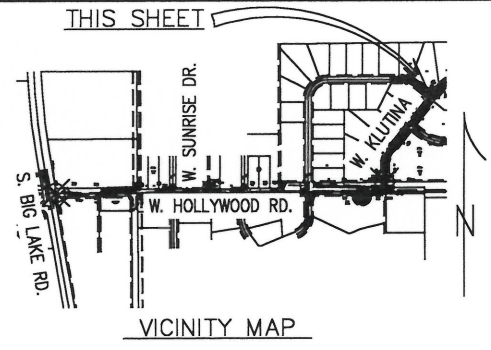
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 PERMIT DRAWINGS**

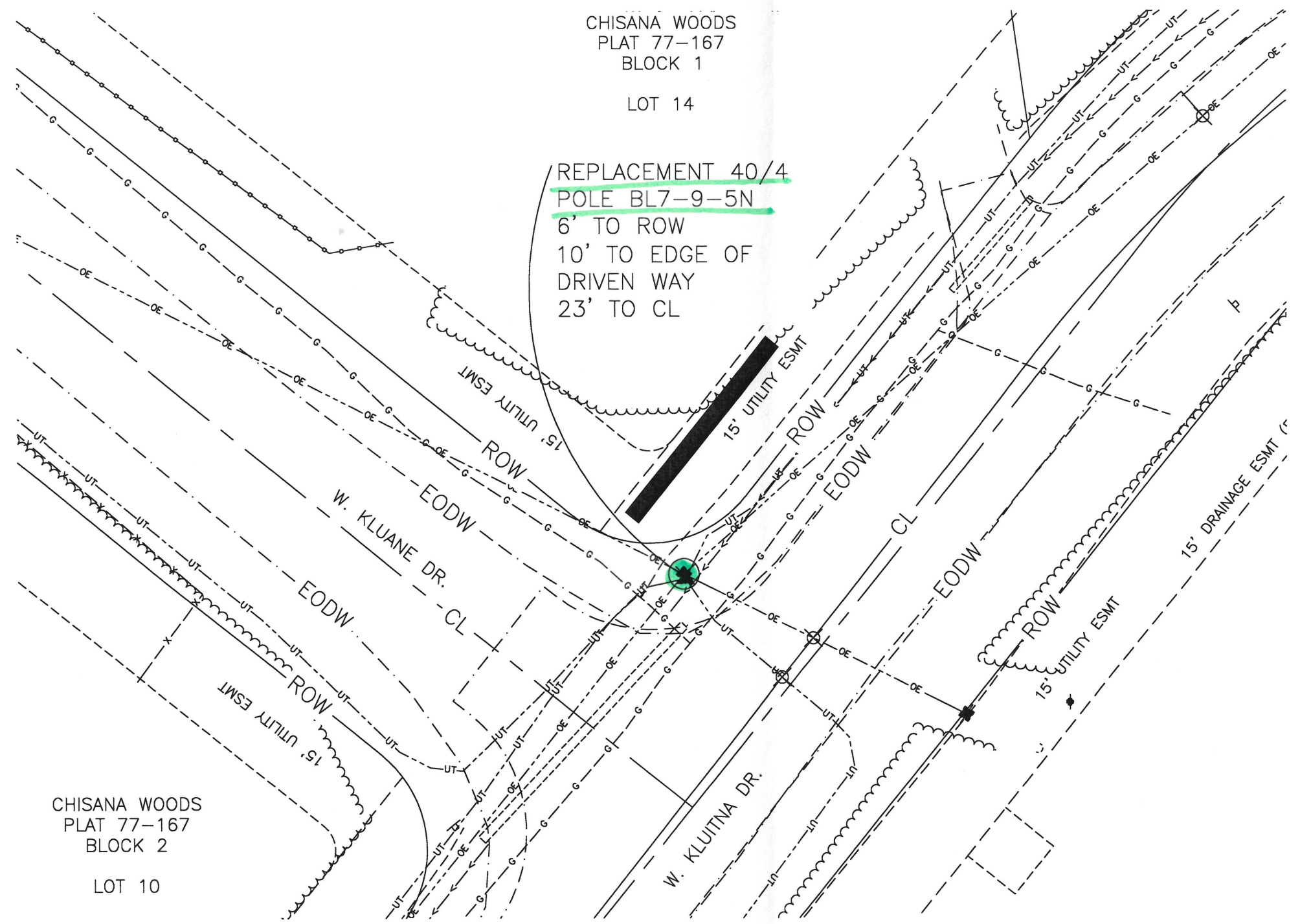
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SHEET NO.:  
**130937**



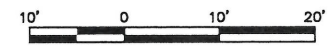
CHISANA WOODS  
 PLAT 77-167  
 BLOCK 1  
 LOT 14

REPLACEMENT 40/4  
 POLE BL7-9-5N  
 6' TO ROW  
 10' TO EDGE OF  
 DRIVEN WAY  
 23' TO CL



CHISANA WOODS  
 PLAT 77-167  
 BLOCK 2  
 LOT 10

Stn 210+35: REPLACEMENT 40/4 POLE



PROJECT: <b>MSB RELOCATION - JOLLY CREEK DRAINAGE IMPROVEMENTS</b>				
DESIGNER/PROJECT ENGINEER: <b>EEE</b>			W.O. #: <b>130937</b>	
NO.	DESIGN/CONSTRUCTION/ASBUILT REVISION	DWN BY/DATE	CHECKED/DATE	APPROVED/DATE
A	ISSUED FOR PERMIT	GE/7-21-24		

OWNER

CONSULTANT

**EEE, LLC**

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 Email: [errico@gci.net](mailto:errico@gci.net)

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 SEC 21, T17N, R3W, S.M., AK  
 MSB PERMIT DRAWINGS

FILE NAME:

SHEET NO.: **130937**



March 5, 2026

RELOCATION – NON-STANDARD (ESTIMATE)

Dustin Spidal  
Mat-Su Borough  
350 E. Dahlia Ave.  
Palmer, AK 99645

VIA Email: [Dustin.Spidal@matsugov.us](mailto:Dustin.Spidal@matsugov.us)

Re: Revised LOA for price increase since 2024 Hold  
Relocation coordination: MEA conflicts for MSB Jolly Creek Drainage Improvements  
MSB Project # 22-21-1543  
MSB Purchase Order # 202400002305  
MSB Permit # TBD  
DOT Permit # 1-170077-24-221: Requires Renewal  
MEA Work Order # 130937

Dear Mr. Spidal:

Matanuska Electric Association, Inc. (MEA) has completed the design and cost estimate to correct conflicts related to the upgrade and relocation work on the referenced roadway. The total estimated cost for construction is \$95,750.00.

Utility conflicts are anticipated at many of the new ditch cuts, MSB's Contractor to:

1. Take care excavating for storm drain/culvert at un-located buried electrical crossing of W. Hollywood Rd., ~Station 113+90 to Pole BL7-3A
2. Take care excavating around and avoidance of pole foundations both, left and right, for new ditch cuts at ~Station ~208+50, Pole BL7-9-4N and -S1.

This estimate covers the cost to provide the following:

- ~Station 111+05, Pole BL7-2A-1N: MEA will provide taller replacement 40/4 pole to 4' NW away from new storm drain/culvert, extend overhead conductor and resplice underground conductors.
- ~Station 200+80, Pole BL7-9: MEA will provide taller replacement 45/4 pole to provide clearance for raised grade in crossing, and set deep, and new anchor set deep, for new ditch cut along pole and anchor alignment.
- ~Station 206+05, Pole BL7-9-2N: MEA will provide taller replacement 40/4 pole to provide clearance for raised grade in crossing, and set pole deep for new ditch cut at pole foundation.
- ~Station 206+60, Pole BL7-9-3N: MEA will provide taller replacement 40/4 pole to provide clearance for raised grade in crossing, and set pole deep for new ditch cut at pole foundation.

AM 26-065

- ~Station 210+35, Pole BL7-9-5N: MEA will provide taller replacement 40/4 pole to provide clearance for raised grade in crossing, and set pole deep for new ditch cut along pole alignment.

This estimate is valid for a period of thirty (30) days, ending April 4, 2026 for non-winter construction. You will need to complete the following within this time frame:

- Provide an amended MSB Purchase Order for \$95,750.00 for this construction (existing preliminary purchase order is for \$5,000).
- Return this letter with your signature and initials, where indicated, acknowledging the terms.

Once you have completed the items listed above, the DOT and MSB right-of-ways are open, and MEA has received the updated DOT and MSB permits, we anticipate that construction of the work will begin within 20 working days.

Payments can be made over the phone by calling member services at 907-761-9300 using your credit card (\$10,000.00 limit) or an E-Check, in person at one of the District Offices listed below or by signing into your SmartHub account at <https://mea.smarthub.coop/>. *\*Note For SmartHub payments notify member services at 907-761-9300 once payment is complete to avoid any project delays.*

Palmer  
163 E. Industrial Way  
Palmer, AK 99645

Wasilla  
1401 S. Seward Meridian Parkway  
Wasilla, AK 99654

Eagle River  
11623 Aurora St  
Eagle River, AK 99577

If the actual cost of construction is less than the estimated cost, MEA will invoice only for the actual amount incurred. ***If the actual cost of construction is greater than the estimated cost, you will be billed for the total cost.*** \_\_\_\_\_ (Applicant Initials)

When you are ready to proceed with this project or if you have any questions, please contact me at (907) 242-7669.

Sincerely,



Gregory M. Errico, P.E.  
Consulting for Matanuska Electric Association, Inc.

**I agree to the terms outlined in this document:**

\_\_\_\_\_  
Applicant's Signature of Acknowledgment

\_\_\_\_\_  
Date