

The regular meeting of the Matanuska-Susitna Borough Abbreviated Plat Hearing was held on July 26, 2023, at the Matanuska-Susitna Borough, Assembly Chambers, located at 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 8:30 a.m. by Platting Officer Fred Wagner.

1. INTRODUCTION

A. Introduction of Staff

Staff in Attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Theresa Taranto, Administrative Specialist

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JUL 26 2023

CLERKS OFFICE

2. UNFINISHED BUSINESS:

(None)

3. PUBLIC HEARINGS:

- A. PRECISION FRONTIERS, LLC:** The request is to combine lots 11, 12 and 13, Windsong Subdivision Plat #76-110, Anchorage Recording District, to be known as **Precision Frontiers**, containing 1.41 acres +/- . The property is located north of E. Baker Boulevard, south of the Knik River and north of S. Old Glenn Highway (Tax ID #1169B07L011, L012, and L013); within the SW ¼ Section 8, Township 16 North, Range 02 East, Seward Meridian, Alaska. In the South Knik River Community Council and Assembly District #1. (*Petitioner/Owner: MSB Land Management, Precision Frontiers, LLC, Staff: Chris Curlin, Case # 2023-075*)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Theresa Taranto provided the mailing report.

- Stated that 40 public hearing notices were mailed out on July 3, 2023.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

Lisa Gray, the petitioner's representative agrees with all the conditions.

Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 5 conditions. There are 5 findings of fact.

- B. RYAN'S FINGER LAKE COVE:** The request is to create two lots from Lots 3, 4, 5 & 6, Block 1, Finger Lake Subdivision, Plat No. 60-12, to be known as **Ryan's Finger Lake Cove**, containing 0.46 acres +/- . The property is located south of E. Bogard Road, directly west of N. Keith Street and directly east of Finger Lake (Tax ID # 6017B01L003/ L004/ L005 & L006); within the NE ¼ Section 33, Township 18 North, Range 01 East, Seward Meridian, Alaska. In the North Lakes Community Council and in Assembly District #4. (*Petitioner/Owner: Ryan Burke, Staff: Matthew Goddard, Case # 2023-076*)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Theresa Taranto provided the mailing report.

- Stated that 30 public hearing notices were mailed out on July 3, 2023.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

The petitioner, Ryan Burke had no comment.

Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 5 conditions. There are 5 findings of fact.

- C. **DOUGLAS FIR**: The request is to create two lots from Lot 4, Block 4, Devon Wood I, Plat No. 84-232, to be known as **Douglas Fir**, containing 2.75 acres +/- . Parcels are located southwest of E. Schrock Road, north of E. Seldon Road and northwest of N. Lucille Street (Tax ID# 2855B04L004); lying within the NW ¼ SW ¼ Section 27, Township 18 North, Range 01 West, Seward Meridian, Alaska. In the Tanaina Community Council and in Assembly District #6. (*Petitioner/Owner: Amanda Schou, Staff: Amy Otto-Buchanan, Case # 2023-080*)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Theresa Taranto provided the mailing report.

- Stated that 30 public hearing notices were mailed out on July 3, 2023.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

The petitioner/petitioner's representative was not present.

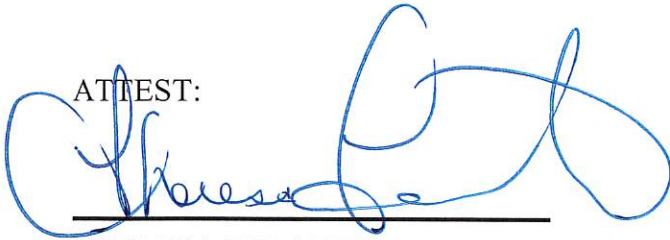
Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 7 conditions. There are 6 findings of fact.

4. **ADJOURNMENT**

With no further business to come before the Platting Officer, Fred Wagner adjourned the meeting at 8:34 a.m.

ATTEST:



THERESA TARANTO,
Platting Administrative Specialist



FRED WAGNER, PLS
Platting Officer

The extension of the regular meeting of the Matanuska-Susitna Borough Abbreviated Plat Hearing was held on July 26, 2023, at the Matanuska-Susitna Borough, Assembly Chambers, located at 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:45 p.m. by Platting Officer Fred Wagner.

Platting Officer Fred Wagner stated that we are here to reconvene our Abbreviated Plat Hearing from this morning, July 26, 2023, 8:30 a.m., due to a clerical error with incorrect meeting time in the public notice for Douglas Fir.

1. INTRODUCTION

A. Introduction of Staff

Staff in Attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Theresa Taranto, Administrative Specialist

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Platting Officer Fred Wagner stated he rescinded decisions from this morning's meeting, regarding Douglas Fir.

2. UNFINISHED BUSINESS:

(None)

3. PUBLIC HEARINGS:

- A. **DOUGLAS FIR:** The request is to create two lots from Lot 4, Block 4, Devon Wood I, Plat No. 84-232, to be known as **Douglas Fir**, containing 2.75 acres +/- . Parcels are located southwest of E. Schrock Road, north of E. Seldon Road and northwest of N. Lucille Street (Tax ID# 2855B04L004); lying within the NW ¼ SW ¼ Section 27, Township 18 North, Range 01 West, Seward Meridian, Alaska. In the Tanaina Community Council and in Assembly District #6. (Petitioner/Owner: Amanda Schou, Staff: Amy Otto-Buchanan, Case # 2023-080)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Theresa Taranto provided the mailing report.

- Stated that 30 public hearing notices were mailed out on July 3, 2023.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

The following person spoke:

- Kelly Hammer- opposed of development
 - Concerns of land preservation
 - Water table
 - Peace and quiet

There being no one else to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

Gary LoRusso, the petitioner's representative agrees with the conditions.

Platting Officer, Fred Wagner closed the petitioner comment period.

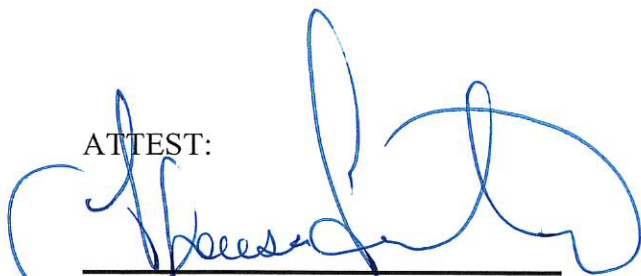
Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 7 conditions. There are 6 findings of fact.

4. ADJOURNMENT

With no further business to come before the Platting Officer, Fred Wagner adjourned the meeting at 1:50 p.m.

ATTEST:



THERESA TARANTO,
Platting Administrative Specialist


FRED WAGNER, PLS
Platting Officer

The regular meeting of the Matanuska-Susitna Borough Abbreviated Plat Hearing was held on August 2, 2023, at the Matanuska-Susitna Borough, Assembly Chambers, located at 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 8:37 a.m. by Platting Officer Fred Wagner.

RECEIVED

AUG 03 2023

CLERKS OFFICE

1. INTRODUCTION

A. Introduction of Staff

Staff in Attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Theresa Taranto, Administrative Specialist

2. UNFINISHED BUSINESS:

(None)

3. PUBLIC HEARINGS:

- A. SOUTH CLAPP INDUSTRIAL PARK:** The request is to create four lots from Tax Parcel A4, to be known as **South Clapp Industrial Park**, containing 63.30 acres +/- . Parcels are located southeast of the Wasilla Airport and Lucille Creek and west of S. Clapp Street (Tax ID# 17N02W13A004); lying within the S ½ NE ½ Section 13, Township 17 North, Range 02 West, Seward Meridian, Alaska. In City of Wasilla city limits and in Assembly District #4. (Petitioner/Owner: K & H Civil Constructors LLC, Staff: Amy Otto-Buchanan, Case # 2023-081)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Theresa Taranto provided the mailing report.

- Stated that 18 public hearing notices were mailed out on July 13, 2023.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

The petitioner/petitioner's representative was not present.

Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 7 conditions. There are 7 findings of fact.

- B. KLAIBER-KNOLL ESTATE:** The request is to create one lot from Lots 2 & 3, High Ridge Landing, Plat No. 2021-13 to be known as **Klaiber-Knoll Estate**, containing 2.52 acres +/- . The property is located north of E. Tex Al Drive, east of N. Cvington Street, and west of N. Highlander loop (Tax ID # 8100B02L002 / L003); within the NW ¼ Section 10, Township 18 North, Range 01 East, Seward Meridian, Alaska. In the Fishhook Community Council and

in Assembly District #1. (*Petitioner/Owner: Blake Knoll & Trachael Klaiber, Staff: Matthew Goddard, Case # 2023-082*)

Platting Officer, Fred Wagner read the case description into the record.

Ms. Theresa Taranto provided the mailing report.

- Stated that 25 public hearing notices were mailed out on July 13, 2023.

Platting Officer, Fred Wagner opened the public hearing for public testimony.

There being no one to be heard, Platting Officer, Fred Wagner closed the public hearing.

- Invited the petitioner or their representative to provide their comments.

Amber Crawford, the petitioner agrees with all the conditions.

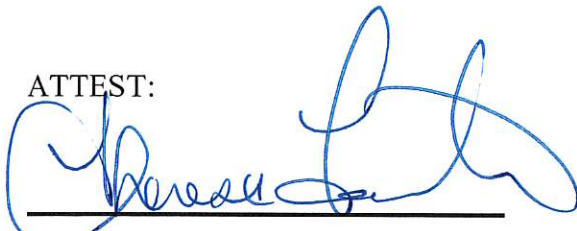
Discussion moved to the motion.

MOTION: Platting Officer Fred Wagner moved to approve with 5 conditions. There are 5 findings of fact.

4. ADJOURNMENT

With no further business to come before the Platting Officer, Fred Wagner adjourned the meeting at 8:40 a.m.

ATTEST:



THERESA TARANTO,
Platting Administrative Specialist



FRED WAGNER, PLS
Platting Officer

☒ President: Bill Gamble
☐ Vice President: Terry Gorlick
☒ Secretary: Lisa Behrens
☒ Treasurer: Dave Malo
☒ Member at Large: Ben Tew
☒ Member at Large: David Haggard
☒ Member at Large: Jodi Riddell

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PO Box 520931
Big Lake, AK 99652-0931

Executive Board Meeting – June 27, 2023 – 7:00 PM
Big Lake Family Restaurant

MINUTES

1.) Call to Order/ Determination of Quorum

By: Bill Gamble Quorum: Yes Time: 7:02

2.) Pledge of Allegiance

3.) Agenda Approval Motion: Ben Tew Second: Jodi Riddell

4.) Previous Meeting Minutes Approval – May 23, 2023

Motion: Ben Tew Second: Dave Haggard Copy signed:

5.) Presentation(s)

5.) Treasurer's Report Checking: \$ 40,702.78 Savings: \$2018.00

6.) Correspondence Planning

7.) Unfinished Business

1. Membership process

- a. Membership contact list maintenance (Idea from Ben T. – Google Drive digital storage?)
Google drive proposal agreed upon by the board. Ben will follow up
- b. BLCC membership database – 2016 to present (update from Lisa B.)
Lisa produced membership database – Jodi checking for names that need to be removed
- c. Renewal notification/inquiry to past members based on BLCC membership database?
Board agreed that Lisa will contact prior members on the database and invite to renew
- d. Written "Thank You" acknowledgement to new and renewing members (update from Lisa B.)
Jodi passed on some that were returned
- e. Membership fees handling process
Board agrees that all membership fees should be forwarded to Treasurer Dave Malo for deposit
- f. Membership application/renewal forms retention? (Lisa has info from Meadow Lakes CC)

2. BLCC 2023 Grants

- a. Committee volunteers – Terry Gorlick, Margaret Billinger, Cathy Kramer and Lynn Harned
- b. Applications received and distributions (update from Terry G.)

3. BLCC Bylaws review

- a. Committee volunteers – Ben Tew, Bill Gamble, Lisa Behrens
- b. Example bylaws received from – Meadow Lakes, Fishhook, WACO
- c. Schedule first meeting?

8.) **New Business**

- 1. Future speakers for General Membership meetings – John Rodda? (Artic Winter Games)

9.) **Persons to be Heard** (3 Minute Maximum time per person)

10.) **Announcements**

11.) **Board Member Closing Comments**

Bill Gamble:

Terry Gorlick:

Dave Malo:

Dave Haggard:

Ben Tew: Emails or messaging going out from individuals that appear to represent the consensus of the community council, but getting ahead of the information and voting process.

Jodi Riddell:

Lisa Behrens:

12.) **Adjournment**

Motion: Jodi Riddell Second: Bill Gamble

Time:

President Signature – Approved minutes

(Signature)

(Date)

CHICKALOON COMMUNITY COUNCIL MEETING MINUTES

DATE : May 10th, 2023

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AUG 01 2023

CLERKS OFFICE

Officers Present: Jim Ramsey (Chairman), John J Vessey (Member at Large), Janie Vessey (Treasurer), and Kalee Bowen (Secretary) Officers Absent: Jeff Myers (Vice President),

General Members Present: 9 community members present (see sign in sheet for reference), Tim Hale, Kelsey and Bill were guests, and 0 on zoom

Meeting called to order at: 7:01 PM

Pledge by: John

Approval of Agenda by: 1st- Angye 2nd- Barb

Minutes from Last Meeting: Read by Kalee Bowen

Approved by: 1st- Ron 2nd- John

Announcements:

- Dean Lust's memorial service will be on May 19th at 4pm at the Wasilla Bible Church. 1651 W Nicola Ave Wasilla AK 99654
- Kelsey from the Mat-Su Borough: Announced that they are starting a project of updating all the community plans. Internal goal: How can the borough improve to be more effective. External Goal: To visit areas in the valley and adjust to match growth. There will be hearings, public meetings and workshops.
- Tim Hale: Spoke about how the budget was passed at 1st meeting, 8.396 reduced mil rate. Property Values went up 14% last year, and 10% this year. Overall it will be a 5-6% increase in taxes over the last two years. The Butte ambulance has been reinstated and is being manned from 10am-6pm to help get out in rural areas quicker. Gravel extraction ordinance permit mat be taken away for 10,000 yd rule. Water body setback of 75ft may be taken away as well because of issues with buying/selling existing properties. They

are looking to propose a variance in exchange for water bank/body improvement (buffer, shoreline, protection etc).

Reports and Correspondence

- Treasurers Report Read by: Janie. We are getting supplemental funding
 - Sidenote: notice of public hearing for subdividing
- RSA: none
- CAP: Jeff was absent
- Fire Department: Wesley said there are 3 people signed up in Glacier View for smoke detectors. The department helped with a controlled burn on Saturday. August 12th is the fundraiser and we have had no calls since October.
- Crime Watch Update: none but said the new bridge will take out the campsite at Kings River which may help with some of the problems we have.

Public Comment: None

Old Business:

- Clean-Up: Feel free to start cleaning the roadside. BBQ will be June 10th (Ribs and prizes) at 2pm
- Community Garage Sale: June 17th

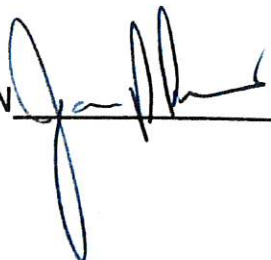
New Business:

- Bill from Red Cross: The goal is to have smoke alarms all the way up the Glenn HWY. Anyone who wants to participate can get involved and they are looking for volunteers to help save lives.

Agenda Items for Next Meeting: none

Meeting Adjourn: 8:10 PM Ron and Angye

CHAIRMAN



SECRETARY

Halee Bowen

DATE

6/14/23

DATE

6/14/23

CHICKALOON COMMUNITY COUNCIL MEETING MINUTES

DATE : June 14th, 2023

RECEIVED

AUG 01 2023

CLERKS OFFICE

Officers Present: Jim Ramsey (Chairman), Jeff Myers (Vice President), John J Vessey (Member at Large), Janie Vessey (Treasurer), and Kalee Bowen (Secretary)
Officers Absent: none

General Members Present: 6 community members present (see sign in sheet for reference), Donna Anthony on zoom

Meeting called to order at: 7:02 PM

Pledge by: Ron

Approval of Agenda by: 1st- John 2nd- Barb

Minutes from Last Meeting: Read by Kalee Bowen

Approved by: 1st- Ron 2nd- Skip

Announcements:

- Matsu borough meeting for Sutton through Glacier View being held June 27th from 6-8pm: about crafting a new historic presentation plan
- Community Wide Sale at Post Office on the 17th

Reports and Correspondence

- Treasurers Report Read by: Janie.
- Donna Anthony: Spoke about increased drug activity from Sutton and through our area. There are people living out of cars and even with kids. More calls regarding sexual assault, stealing and camping in the woods. There was \$500,000 in damage done to the construction equipment in Kings River. The majority of the camping at Kings River moved to Jonesville. They have also been assisting Homeland Security lately.
- RSA: none
- CAP: none

- Fire Department: Skip said there will be a recruiting email going out. We have not had great turn out lately with the department.
- Crime Watch Update: The green car by the Fish Lake turn was flagged again because it kept getting called in. Jim saw Anna, but nothing else to report.

Public Comment: None

Old Business:

- Clean-Up BBQ to be rescheduled until September 16th and will try to do a fall cleanup.

New Business:

- Website is currently down, and Jim will ask Steve if he wants to help create a new site.

Agenda Items for Next Meeting: none

Meeting Adjourn: 7:52 PM Skip and Barb

CHAIRMAN

[Signature]

SECRETARY

Kalle Bower

DATE

7/12/23

DATE

7/12/23

MATANUSKA-SUSITNA BOROUGH
LOCAL EMERGENCY PLANNING COMMITTEE MINUTES

April 19, 2023

The regular meeting of the Local Emergency Planning Committee (LEPC) was called to order by Chairman Cook at 5:30 p.m.

Advisory Board members in attendance establishing a quorum were:

Frank Adams	Mike Chmielewski	Ken Hudson
Bea Adler	Casey Cook	Tracey Loscar
Donna Anthony	Tom Covington	Bill Morrow
Richard Best	Rene' Dillow	Ben Ott
Simon Brown II	Michael Gavarrete	Simon Regg
Kara Cahill	Kevin Gunnip	Norm Straub

Also in attendance were: Jason Bauer, MSB EOC; Brenda McCain, Willow CERT; Aviva Braun, National Weather Service; Kathy Cappa, Palmer/Wasilla CERT; and Bill Rapson, Wasilla PD.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA: The agenda was approved as presented.

APPROVAL OF MINUTES: There were no objections to the approval of the January 18, 2023 minutes as presented.

PERSONS TO BE HEARD

OLD BUSINESS

None

NEW BUSINESS

MSRMC – Hazard and Vulnerability Assessment Tool Review

Ms. Cahill stated: The tool shows how Mat-Su Regional Medical Center grades their highest vulnerabilities. Earthquake is still number one at 72%, hurricane force winds have gone down to 67% since they are now better prepared for those, ice storms and information system failures went up to 67% because they had some unplanned outages and server issues in another state. Any vulnerability over 50% needs to have an individualized preparedness plan that they include in their EOP.

AGENCY REPORTS

Casey Cook - MSB Emergency Management

- 1) Spending a lot of time on the January windstorm public assistance with FEMA.
- 2) Have begun planning for the Preparedness Expo in September.
- 3) They are at the LEPCA/SERC Preparedness Conference this week in Anchorage.
- 4) ICS300 starts next week, and ICS400 the week after that.
- 5) They had both flooding and wildfire tabletop exercises at the EOC in February and March and they both went well.
- 6) Talon Boeve, our borough CERT coordinator, is also a member of the Alaska Emergency Management Association, and has received the Alaska Emergency Manager of the Year Award.
- 7) Kara Cahill of MSRMC won the Alaska Emergency Manager of the Year for 2022.
- 8) Houston Middle/High School construction is complete and the students are now attending.

Kara Cahill – Mat-Su Regional Hospital

- 1) She has put together a request for HPP funds to help with their goal of increasing medical response in the Mat-Su Borough from a hospital standpoint and education.
- 2) They requested funds for Pulsara Incident Management. They currently use Pulsara with Borough EMS for patient transports. The IM expansion of the software would broaden the use to all medical transports in the borough and be a communication platform for the entire borough as well as coordinating medical assets and different levels of patient status.
- 3) Another request for funding was for a high fidelity mannequin and a junior mannequin. They can be used for training purposes for the hospital, EMS, CERT, and various other first responder agencies.
- 4) They are having a full scale hazmat drill on September 12th. She will be asking for some volunteer victims.
- 5) They are offering a hazmat training course on May 16th. She will put the specifics out to the LEPC in the near future in case anyone is interested in attending.
- 6) In regard to COVID, the public health emergency ends May 11th.

Donna Anthony – Chickaloon Tribal Police

- 1) They are currently working on two FEMA tribal grants.
- 2) They have a part-time emergency management position that they will be posting soon. This person will work with 80 staff members on training and be involved in the strategic planning for the Arctic Winter Games.

Aviva Braun – National Weather Service

- 1) In their newest update, they are trying to make changes to their Public Forecast Zones. She asked for input on what types of forecast zones within the Mat-Su Borough that people would like to see. Area 111 that includes Chugiak and Eklutna has been permanently removed. They will be working on further changes this summer.
- 2) Let her know if you have any questions about the update for the Marine Forecast Zones that was pushed out in March.
- 3) They participated in the last two exercises and had people training to be deployment ready within the weather service.

Kathy Cappa – Palmer/Wasilla CERT

- 1) After a hiatus, they are getting back together and doing some planning. They are up to 10 people and have prospects for others who have shown interest in joining.
- 2) They had presence this year at the Polar Plunge.
- 3) One of their members joined Willow CERT CPR/AED training.
- 4) They will be having their own CPR training soon.
- 5) They hope to work with Chickaloon to get their group up and running. Talon will be working on this.

Brenda McCain – Willow CERT

- 1) 12 people have joined the team after attending the CERT class in November. Thank you to the EOC staff for all their help with the class.
- 2) In January she was able to get into the FEMA Program Manager 24 hour course.
- 3) They assisted with the road crossings during the Willow 300 in January.
- 4) They helped with the two exercises and the Willow Winter Carnival. They donated an emergency bag as a raffle item for the carnival.
- 5) She thanked the EOC for the CPR training in March and to Bill Macreth and Talon Boeve for the medical refresher training last month.
- 6) During the “Eggstravaganza” at the Willow Elementary School, the administrative secretary for the school who is a Willow firefighter, turned the event into a preparedness event. It was a huge success and they are going to make it an annual event.
- 7) At the end of the month they will be participating in the health fair.
- 8) Brenda is a Stop the Bleed instructor and they will be having training for Trapper Creek, Talkeetna, Willow, community members, and the recycling center. It is a 2 our class. Kathy Cappa expressed interest in this training for Palmer/Wasilla CERT.

Report from Talon (presented by Brenda):

The South Knik River CERT class is coming up April 27th & 29th, May 4th & 6th. They are looking for more attendees, so if anyone is interested, let Talon know or go to the training calendar which is at ready.matsugov.us

Mike Chmielewski – Radio Free Palmer

- 1) He is currently at Redington High School. This is the first school board meeting that has been held outside of their normal meeting space since COVID began.
- 2) He has been working with a national group on a curriculum for Radio Stations. He will be attending a conference in Denver. Once they have that together, he would like to have a spot at one of our LEPC meetings to share what has been developed.
- 3) He is tuned up for backup generator placement at their studio and one at a new site. He is happy to help anyone that is interested in backup generators, particularly for smaller sites.

Bill Morrow – Red Cross

- 1) They participated in the March 2nd exercise and found a lot of things they could do better.
- 2) They will have another live exercise in either May or June.
- 3) The April 8th event in Willow had a great turn-out and they were busy the whole time.
- 4) On May 5th they will be working with West Lakes Fire Department for their Firewise program. They also may be working with Willow/Caswell.
- 5) Their Sound the Alarm program kicks off in May. They will be doing smoke alarm installations in homes throughout the borough.

Rene' Dillow – Public Health

- 1) As of May 12th, insurance companies are no longer required to cover home COVID tests. They still have some tests at the public health center that people can walk in and pickup.
- 2) The community has had 11 overdoses and at least three deaths from opioids since April 1st. They have Narcan kits available at the public health center and there are multiple other agencies in the Valley that will give them out after a brief training.
- 3) They have had an increase in Chicken Pox outbreaks this year.

Michael Gavarrete – Enstar Natural Gas

April is safe digging month. 75% of the line hits they had last year were in the Valley. They are doing outreach and training to contractors and fire departments for response and prevention.

Richard Best – Palmer City Council

Luckily there were no injuries during the collapse of the Palmer library. The repairs will be a multi-year project and they are beginning to set up a temporary library. Books are in off-site storage and they will be having a community discussion on how they want to move forward.

Tom Covington – Alaska Railroad

They are currently planning an exercise with the Mat-Su Borough. It will be a two day event including a hazardous material spill and passenger scenarios. There will be multiple agencies involved and it is being held on April 28th and 29th.

Bill Rapson – Wasilla Police Department

- 1) They are in the process of overhauling their entire EOC operations. The City has provided them the EOC, but they are not done with it yet. They are still working on the backup PSAP as part of that project.
- 2) They just purchased a drone and are training with it. It can be used as a resource if anyone should need it.
- 3) He will be introducing newly promoted Lieutenant Lopez who will be a part of the LEPC meetings going forward.

Frank Adams – Matanuska Electric Association

He is interested to know if the borough fire services have any plans going forward for a replacement for the firefighting foam that is currently being used. MEA has some on sight for their use and with the new regulations, he is looking to see what others are doing. Mr. Cook stated that he would have our Fire Deputy Director, Brian Davis get back with him on it.

Ben Ott – Menard Center

He has been working with Talon on getting the permit for the upcoming Expo.

Bea Adler – Community Participant

- 1) Their next planning session for the Expo is next Wednesday. The Expo will be held the last Saturday of September at the Menard Center.
- 2) She is part of the design team for the Arctic Winter Games and is excited to be involved.
- 3) She is on the board of the Bright Lights Book Project and they have 35 bookcases around the borough with free books. If anyone has any emergency preparedness literature or information that you want to get out to the public, take it to Talon at the EOC and Bea will distribute it out to the bookshelves.

INFORMATIONAL ITEMS

Ms. Laughlin stated: The election for the Chair position comes up in August. We may want to hold the election at the July meeting since we don't meet in August.

NEXT MEETING DATE

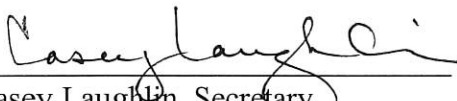
Chairman Cook announced that the next meeting date would be July 19, 2023.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

Meeting Minutes April 12, 2023

JUL 27 2023

Meadow Lakes Community Council Inc.

CLERKS OFFICE

Minutes of April 12, 2023

◆ 3 Officers required for quorum: TOTAL = YES ◆

Pres: Camden Yehle Y; Vice Pres: Steve Edwards
 Y; Treasurer: Trish Jacob Y; Sec: Patricia Fisher
 Y; Council Coordinator: Tim Swezey Y

◆ 13 Members of the Meadow Lakes Community required for quorum: YES ◆

Meeting Quorum = Yes

Meeting conducted at the on Zoom and in Person at Meadow Lake Seniors
 Recorded live and posted on Facebook after the meeting

Call to Order: The meeting was called to order at 7:00 pm by President Camden Yehle.

Quorum: The Membership Committee determined that there was a quorum.

Pledge of Allegiance: Recited.

Consent Agenda: President Camden Yehle asked for a motion to accept the Consent Agenda, which includes the agenda and the minutes dated March 8th, 2023. The Consent Agenda was pass with no objections.

Board Reports:

Gaming: Chair Ariel Cannon reported on the gaming event at the Palmer Depot in March conducted by Combat Entertainment. The next event, the last of the season, will be held on April 28th in Palmer. The donation of 2022 gaming proceeds, as provided by State of Alaska gaming regulations, will be made to Battle Dawgs, a Veteran's support group.

Safety: Safety Chair Chad Scott asked everyone to be safe.

Vice President: Steve Edwards reported that Road Service Area Board met recently and picked out two projects as spring small projects: Skyview and Meadow Lakes Loop.

Steve asked that you advise him of the name of any "Uncertified Road" that might be worthy of upgrade.

Treasurer's Report: Treasurer Trish Jacob gave a report of the highlights of the financial report. A CD was opened and we received our 2023 Community Assistance funds.

President: A new version of the Water Setback ordinance is being prepared by Assembly members Tew and Yundt, after the original ordinance failed to receive the approval of the Planning Commission. A new version of the Gravel ordinance will come before the Planning Commission on April 17. In the Nevitt v. MLCC case the Judge ordered a Judicial Settlement Conference which will be held on May 5th. Camden announced a MLCC Quarterly Board, meeting which is open to the public, will be held on April 19th. A new Metal "Pick and Pull" junk yard has petitioned the Borough for a Conditional Use permit. If approved It would be located on Vine Road, and is outside the MLCC council area.

Water Set Back Ordinance: Patti Fisher gave a brief history of the MSB's current Water Setback Ordinance. The proposed ordinance by Tew and Yundt would change the Setback from 75 feet, which has been the setback since 1987, to 45 feet. The Planning Commission voted 5 to 1 against the original ordinance to make the change to 45 feet. It was pulled by the Assembly and is being rewritten by the Planning Department, with a possible 25-foot setback with a riparian zone required. Matt LaCroix, Meadow Lakes resident, who works for EPA, explained that there are no standard state setbacks. In general, state jurisdictions commonly have a 100-foot setback. Anchorage has a setback of 25 feet. Matt

Meeting Minutes April 12, 2023

reported that starting In 2007, over a period of three years, the Borough studied the water set-back/riparian zone issue. No legislation passed the Borough as a result of the study. Steve Edwards asked if grass could be considered a riparian buffer. Matt said it would depend on what the ordinance said. There are "Best Practices" for protection of wetlands on the MSB website.

Presentation: Update to the Mat-Su Borough-wide Comprehensive Plan. Kelsey Anderson, MSB

Planning: Kelsey is attending Council meetings to make residents aware that the Comprehensive plan is being updated. As part of the update study she believes that there are trade-offs as to how a government is able to function. The trade-offs are: 1) to Provide high quality services, 2) to maintain low density, and 3) to keep taxes low. Camden asked the Question: Where does the tax revenue come from by area in the Borough? Planning is looking for some outside professional company to do a Land-Use Physical Analysis to answer that question. Patti asked if the current update was looking at the issue of the future "Class" of the Borough. Steve commented that ultimately, we are going to change to a First-class borough, and wondered if the update study was considering that issue. Kelsey said that the question of Borough class is political, but should be considered.

The planning group is considering what it means to live in an Urban area versus a Rural Area.

In the past the Planning Department has been good in writing plans, but not implementing them.

Kelsey wants to tie the Comp Plan into the long-range Strategic Plan. She reported the Pillars of Planning as:

- 1) Guiding growth through Compatible Land Use
- 2) Prioritizing Economic Development
- 3) Delivering High Quality Services
- 4) Providing Safe, Equitable, Efficient Transportation Choices
- 5) Protecting Natural Community Assets
- 6) What does it mean to have Healthy Thriving Resident?

Kelsey suggested getting together a small group to discuss suggestions for the plan.

Meeting business:

MLCC Election 2023

Camden explained that this was the opportunity for members to add their name to the slate of officers. Secretary Patti Fisher read the proposed slate for the May election. (Chair of the Nominating Committee Sherri Rusher was attending, but was sick with a cold). Patti asked for anyone interested to add their name to the proposed slate.

The slate, as currently developed, was reported as follows:

President – Camden Yehle

Secretary – Patricia Fisher

Safety Chair – Chad Scott

Gaming Chair – Ariel Cannon

Education Chair – Tish Link

Capital Improvement Program Chair – Kim Kalmbach

Patti asked a second time if anyone was interested in adding their name to the slate.

Patti asked a third time if any member would like to add their name to the slate.

A motion was made by Ariel Cannon to approve the slate as presented, seconded by Linda, Conover. The slate was accepted with no opposition.

Patti reported the slate will be voted upon at the May meeting. Ballots will be sent out to members via email in the next two weeks.

Correspondence:

Camden discussed the platting application for Garrison Ridge on Meadow Lakes Loop. Steve Edwards commented that Meadow Lakes Loop was undergoing review by the Borough, and that a roadway with

Meeting Minutes April 12, 2023

multiple driveways could be a concern. The Road Service Area board is trying to come up with mitigating issues for drainage and snow removal. A motion was made by Patti Fisher, seconded by Tim Swezey, in favor of the sending a letter of no-objection to the Platting Board on the Garrison Ridge application. A roll-call vote was taken and the membership approved sending the letter.

Agency Reports:

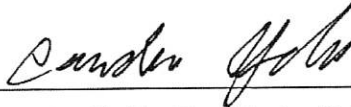
Tawyna Hightower, West Lake Fire Department: Chief Hightower reported the statistics on fire department operations for the past month. She showed a picture of the Sunset Fuel Break. This is the 200-ft wide fire break, 6.2 miles long, constructed by the state Forestry Department between Meadow Lakes and Houston. Tawyna reminded everyone of the "Community Connect" website. This website records personal residential information, input by residents. It helps the fire department plan for their actions when approaching an on-going fire. Wild Fire preparedness day is May 6th. This event is at Station: 7-3, 10073 W. Parks Highway. MLCC will participate in the event.

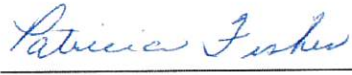
Persons to be Heard:

MLCC Cleanup: Patti announced that Meadow Lakes Cleanup will take place on May 19th and 20th. Danielle Pond, Outreach Services Coordinator, Wasilla Area Seniors, reported on fundraising activities at Wasi. The "Miles for Meals" drive begins with an On-line auction which will take place from May 6 to May 19. There will be a Virtual Run on-line from 6/1/23 to 6/24/23, followed by the actual Fun Run on Saturday 6/24/23.

Next Council Meeting: Wednesday, May 10th at 7 pm.

Adjournment: The meeting was adjourned at 8:53 pm.


Camden Yehle, President Date 7/24/23

 7/24/23
Patricia Fisher, Secretary Date

Meeting Minutes May 10, 2023

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JUL 27 2023

Meadow Lakes Community Council Inc.

CLERKS OFFICE

Minutes of May 10, 2023

◆ 3 Officers required for quorum: TOTAL = YES ◆

Pres: Camden Yehle Y; Vice Pres: Steve Edwards
Y; Treasurer: Trish Jacob Y; Sec: Patricia Fisher
Y; Council Coordinator: Tim Swezey Y

◆ 13 Members of the Meadow Lakes Community required for quorum: YES ◆

Meeting Quorum = Yes

Meeting conducted at the on Zoom and in Person at Meadow Lake Seniors
Recorded live and posted on Facebook after the meeting

Call to Order: The meeting was called to order at 7:01 pm by President Camden Yehle.

Quorum: The Membership Committee determined that there was a quorum.

Pledge of Allegiance: Recited.

Consent Agenda: President Camden Yehle asked for a motion to accept two changes to the Consent Agenda, which includes the agenda and the minutes dated April 12th, 2023. The changes were to add two platting actions and a marijuana notice to the Agenda. The items will be discussed during the business section of the meeting. A motion was made by Linda Conover to approve the Consent Agenda with the changes proposed, seconded by Ariel Cannon. The agenda was pass with no objections.

Board Reports:

Gaming: Chair Ariel Cannon made a brief reported on gaming activities.

Secretary: Patti made a report on the schedule for Cleanup. She also reported that on May 16th the Assembly will be voting on Tew's gravel ordinance. The Planning Commission "Failed" the bill as written and proposed an increase in the Administrative Permit from 7,000 to 10,000 cubic yards. No public comment is provided in the ordinance. She encouraged everyone to send comments to the Assembly saying that public input should be provided in the ordinance. The Assembly is also considering a change in the Water Body Setback from 75 feet to 25 feet. This has the potential for causing pollution to local lakes.

Vice President: Steve Edwards reported that resurfacing of Meadow Lakes Loop, up to ML Drive, will probably not occur this summer. Surface patches will be made as necessary.

President: The Parks Alternative Route Project Group will hold an Open House on May 25th at the Wasilla Library. Camden also reported that there was a Settlement Negotiation hearing on the Nevitt law suit. No settlement was reached. The next step is a Trail setting hearing.

Treasurer's Report: Treasurer Trish Jacob gave a report of the highlights of the financial report. The distribution of our Gaming Proceeds was made to the veterans group Battle Dawgs. A second CD was opened.

Election: Instruction were given for those members on-line who have not previously voted in the Board/Officer election via the on-line voting process. Their vote will be recorded by phoning Sherri Rusher, Membership Committee. Those members who are attending the meeting in person, and have not previously voted, can complete paper ballots. Election results will be presented later in the meeting.

Presentation: Captain Andrew Gorn, Commander B Detachment:

Captain Gorn gave a report of his background. He reported on the numbers of troopers in the Mat-Su Trooper detachment: 38 of the 45 slots are filled. There are 5 to 8 troopers on the road at any one time. A

Meeting Minutes May 10, 2023

serious problem in the Valley now is the spread of the use of Fentanyl. It is the background cause for numerous crimes. He reported that he had been working with DOT on traffic issues at the Parks and Pittman, and made recommendations for a change in the lighting sequencing there. The change has improved the flow of traffic and should help stop the accidents at that location. Secretary Fisher thanked the Troopers for patrolling the Park as necessary.

Meeting business:

MLCC Election 2023 Results: Camden reported that the following members were elected:

President: Camden Yehle

Secretary: Patti Fisher

Safety Chair: Chad Scott

Education Chair: Tish Link

Gaming Chair: Ariel Cannon

CIP: Kim Kalmbach

Correspondence:

Camden showed the Platting application of the Hull Family Homestead off Suzanna Rd/Roca Rd. The applicants are seeking to reconfigure the property from 5 lots to 8 lots. No wetlands are involved, and there seem to be no traffic issues.

She reported on an application entitled Deschamps Haven off of Wyoming Road. She asked for motion to approve sending a letter of No Objection to the Platting Commission for the two applications. A motion was made by Sherri Rusher and seconded by Tim Swezey. A roll-call vote was taken. The motion passed. A notice of a transfer of a marijuana permit was received. The action seemed to be of a personal nature. No action was taken.

Agency Reports: None

Persons to be Heard: Secretary Fisher encouraged everyone to participate in cleaning up their neighborhood, and to come out on Saturday May 13 to help pick up along the Parks Highway.

Next Council Meeting: Wednesday, June 14th at 7 pm. This will be a hybrid meeting (in-person and on-line) with an update from MEA on the new Transmission line. The July meeting will be in person at the Pavilion on the Sports Field.

Adjournment: The meeting was adjourned at 8:12 pm.

Camden Yehle
Camden Yehle, President Date 7/24/23

Patricia Fisher 7/24/23
Patricia Fisher, Secretary Date

Meadow Lakes Community Council June 14, 2023 Meeting

Conducted in-person, at Meadow Lake Seniors, on Zoom, and live on Facebook

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CLERKS OFFICE

OFFICERS

Camden Yehle, President, president@mlccak.org
Steve Edwards, Vice President, vp@mlccak.org
Patricia Fisher, Secretary, secretary@mlccak.org
Trish Jacob, Treasurer, treasurer@mlccak.org
Tim Swezey, Council Coordinator, cc@mlccak.org

BOARD

Linda Conover, Education, education@mlccak.org
Lori Benner-Hanson, Parks, Recreation & Trails, parks-rec-trails@mlccak.org
Chad Scott, Community Safety, public safety@mlccak.org
Ariel Cannon, Gaming, gaming@mlccak.org
Terry Boyle, Bylaws, bylaws@mlccak.org
Holly Grant, Membership, membership@mlccak.org
Kim Kalmbach, Capital Improvement Projects, cip@mlccak.org

ELECTED OFFICIALS

David Wilson, Senator
Mike Showers, Senator
Kevin McCabe, Representative
David Eastman, Representative
Edna DeVries, Borough Mayor
Ron Bernier, Assembly Member
Dmitri Fonov, Assembly Member
Rob Yundt, Assembly Member
Mokie Tew, Assembly Member
Jubilee Underwood, School Board
Jacob Butcher, School Board
Ole Larson, School Board
Ted Swanson, School Board

Quorum Requirements Three Officers, 13 Council Members

Meeting: Meadow Lakes Community Council

Date: June 14, 2023

Time: 7 pm no quorum

Location: Online: <https://bit.ly/3eUtZ92>

Phone: 253-215-8782, Meeting ID: 848 2210 2933, Passcode: 829443 In-person: Meadow Lakes Senior Center, 1210 N Kim Dr, Meadow Lakes, AK, 99623

For further information please email president@mlccak.org or call 907-346-0506. A quorum of RSA 27 road board members may be present.

- **Call to order** – meeting called to order by VP Steve Edwards
- **Determination of a quorum** – quorum not met
- **Pledge of allegiance** - recited
- **Approval of consent agenda** - no quorum to approve
 - o Agenda
 - o Previous Council Minutes: May 10, 2023, <https://bit.ly/3NfKdMr>
- **Board reports**
 - Steve Edwards reported that September 15, 2023 was the date set for the trial. He gave a Parks Hwy Update. Phase 3 (Pittman to BL) starting June 8th.
- **Presentation:** Matanuska Electric Association, Report on New Transmission Line, Jennifer Castro
 - Danger trees should be reported for removal free of charge. Easy form online can be completed.

Easement clearing now in progress. Meadow Lakes easement clearing planned in 2024 with 15 feet from the center of the pole.

Meadow Lakes Community Council June 14, 2023 Meeting

Conducted in-person, at Meadow Lake Seniors, on Zoom, and live on Facebook
Power Improvement Project: 2 sub stations and 20 mile transition line in Meadow Lakes area, working on purchase of right of ways, and this summer surveying the area. The line will be on the opposite side of the road from the Senior Center.

Question was asked about going through the gravel site rather than by the Senior Center. MEA has decided not to go that route. We requested a more detailed map of plans. If MEA reports to the council in 6 months will we still have an input. MEA wants community input and the design phase is time for comments.

Meadow Lakes Sub Station Site will be on a 40 acres parcel at corner of Church Road and Shampine Ave, 5 acres will be for Substation with 2 acres cleared.

Energy and Rate Stabilization: no dramatic rate increase. Not changing base rates for the third quarter. 20 cents per KWH, NW averaging 22 cents for comparison. National average 16.8 cents/KWH.

- **CIP Report by Kim**: we got \$0 money for the Bald Lake TrailHead project. We are #1 for borough funding, but no projects were funded.
- **Orchard Project by Ariel**: June 3 saw a good turnout of volunteers, 80 hours, to work on the orchard.

Business

- Legacy Hills Estates platting comments

The MLCC Board had no objections. Camden reported on subdivision, easements, good road access, wet land map looks okay, lot sizes are similar to area. No quorum for membership comments, so Camden will send in her comments to the platting staff. Council members are encouraged to comment individually.

From Mat-Su Borough Platting

Legacy Hills Estates - Case# 2023-064

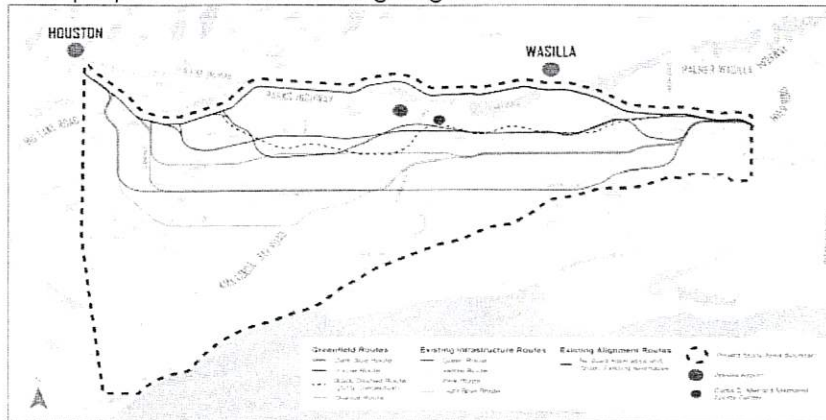
- The request is to create 12 lots from Tax Parcel D5, (Parcel #1, MSB Corrected Waiver Resolution Serial No. 75-52PWm, recorded as 79-215W) and construct an interior road for access to all lots, to be known as LEGACY HILLS ESTATES, containing 20.09 acres +/- . Parcels are located north of S. Knik Goose Bay Road. Access is from S. Foothills Boulevard.
- Comments due June 9, 2023 & Public hearing July 20, 2023
- Facebook May 30th: <https://bit.ly/FB-2023-064-RFC-Legacy-Hills-Estates> & Documents: <https://bit.ly/2023-064-RFC-Legacy-Hills-Estates>

- Parks Highway Alternative Corridor comments

Due June 30, 2023. Survey link is <https://www.surveymonkey.com/r/8X7MWGT>.

Meadow Lakes Community Council June 14, 2023 Meeting

Conducted in-person, at Meadow Lake Seniors, on Zoom, and live on Facebook Borough is looking for official comments. Camden overlaid the map below on wetlands map and saw the suggested corridors crossed lots of wetlands, impacted neighborhoods, and crossed creeks. One corridor goes by the Airport. Safety concerns were not considered by the borough. Rumors are that none of the proposed corridors are going to be built.



- **Agency reports**

David Wilson: Shared end of session projects impacting Meadow Lakes. Funding for Arctic Winter Games impacts the Valley. Budget went to the governor today.

Tanya Hightower with West Lakes Fire Dept:

Tanya shared a map of fire service area. 16,565 residents live in the fire service area. 73 emergency response calls last month. Graduated Class 2 Firefighters - 9 students. May and June are wildfire education months with Wildfire Preparedness Day, and June 3 was chipping day. The elementary school had a station 81 station tour. 2 CO Alarms were installed. Free smoke alarms and CO are offered. Remember to mark your residence with your address for emergency response. Station will have testing in July.

- **Persons to be heard:** none

- **Adjournment** - 8:21pm

Next meeting: Wednesday, July 12th, 7 pm

In person only meeting at the sports field. Summer Capital projects in the park are on the agenda.

Minutes submitted by Linda Conover

Camden Yehle 7/24/23

Camden Yehle, President

Patricia Fisher 7/24/23

Patricia Fisher, Secretary

Sutton Community Council Regular Meeting
February 22, 2023, 7:00 pm @ Sutton Public Library Meeting Room
Minutes

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CLERKS OFFICE

1. Call to Order: Chris Spitzer at 7:03 PM

Pledge to the Flag: Jeremiah Hix

Motion to approve agenda Mark Bertels; - Seconded by Brian Largent

2. Establish Quorum

- *Board Members Present: Chris Spitzer, Brian Largent, Jeremiah Hix, Juli Buzby, Mark Bertels*
- *Board Members Absent: Frank Buzby, Garret Nelson; Nancy Bertels, Kelly Andersen-Riggs,*

3. Additions or Changes to Agenda:

4. Announcements: None

5. Guests Presentations

a. Item One:

-

b. Item Two:

-

c. Item Three:

-

6. Borough and State Reports

a. Sutton Library:

- Juli Buzby
 - Spring break is coming. During the week of spring break (March 13-17). They are collecting baskets for people to pick up for Easter.
 - They will be having the annual book fare on March 16-18
 - Tomorrow is kid day-Thursday at 11:00.

b. Tim Hale:

- He was hoping to get people from District 1 to speak about local ambulance service
- There's no ambulance in Sutton or Butte currently
- He encouraged as much participation from the local population to help explain the importance
- The top of Bailey Hill will be receiving an ambulance barn this summer
- Mark Bertels asked: How does the Palmer ambulance service have ownership within Sutton?
 - Tim said that Palmer provides ambulances which respond quicker than on-call respond crews around the area
 - If all Palmer ambulances were busy, it would more than likely be quicker than on-call crews in the area.
 - After the Bailey Hill ambulance barn goes in, they want to expand the Butte ambulance service to house a full time ambulance service
- Mark Bertels asked: Do we see many contesting property contests?
 - The average homeowner with a \$300,000 home saw around a 27% increase in taxes
 - Around 60% of the people who fill out the form, will see relief. Of the people who go to the appeal board, only around 5% successfully are able to win an appeal.
 - The people with fixed income are struggling trying to pay their taxes at this point.

Sutton Community Council Regular Meeting

February 22, 2023, 7:00 pm @ Sutton Public Library Meeting Room

Minutes

- State law requires the borough assessor to get as close to the value of a home as possible.
- The rising property values in Anchorage somewhat skews the pricing index for the valley.
- The assessor is required to lower assessments when market values come down
- c. Sutton Elementary
 - Emily Jordan
 - The school just went to the planetarium and had a good time
 - About to resume archery
 - Annual taco bar fundraiser will be taking place for the kids to go on a field trip to Homer, take a ferry across Peterson Bay to learn about history, biology and geology.
 - The AK reads act is doing well. The district is doing a good job of staying ahead of needs.
 - The month of March, they will try to read (as a school) as many pages as feet tall that Denali is.
 - Pre-K will be happening next year. They are starting the planning process now.
 - Emily will have a display in the case in the library promoting it.

7. Officer Reports

- a. Chair:
 -
- b. Secretary: Jeremiah Hix
 - Correspondence
 - January minutes approved: Juli Buzby made a motion to approve January's minutes Mark Bertels seconded the motion.
 - Old minutes drafted by Juli Buzby approved: Jeremiah Hix made a motion to approve, Brian Largent seconded the motion
- c. Treasurer:
 - Treasurer Overview of January's Treasurer's Report
 - Treasure's report approved: Jeremiah Hix made a motion to approve, Brian Largent seconded the motion

8. Committee Reports

- a. Jonesville Public Use Area Planning Committee
 - The committee is planning a clean up weekend for locals to help.
 - We hope for clean-up taking place the weekend before Memorial Day weekend
 - The SCC agreed to rent portable toilets for Jonesville Public Use
 - Dumpsters will be provided as well and no permit is required
 - Looking for volunteers to man the tables to hand out trash bags and give advice and safety tips
 - Jeremiah Hix will update and produce the waiver

9. Old Business

- a. Item One: Movement of the library pavilion
 - A licensed contractor would need to oversee volunteers, and there would be a risk involved
- b. Item Two: Streetlights
 - Jeremiah Hix stated that all lights in town are functioning

10. New Business

- a. Item One: New water point location discussion

Sutton Community Council Regular Meeting

February 22, 2023, 7:00 pm @ Sutton Public Library Meeting Room

Minutes

- We could petition the borough to gift property for the water point
 - The Sutton fire department should be included, the borough doesn't want the responsibility.
 - If the community went after it, there should be money available.
 - George Roucher asked for \$400,000 toward a water point last month
- b. Item Two:
- Alpine Baptist Church will be cleaning the library parking lot again this year.
- c. Item Three: Rank choice
- George Roucher has been promoting
- d. Item Four: Post Office
- Homeless people have been sleeping in the PO Box area
 - Trash has been left behind

11. Call for the Good of the Order: None

12. Restate motions and voting results

- January minutes approved: Juli Buzby made a motion to approve January's minutes Mark Bertels seconded the motion.
- Old minutes drafted by Juli Buzby approved: Jeremiah Hix made a motion to approve, Brian Largent seconded the motion
- Treasure's report approved: Jeremiah Hix made a motion to approve, Brian Largent seconded the motion

13. Adjourn Meeting on February 22, 2023 at 8:35 PM



President's Signature

6-28-23

Date



Secretary's Signature

6-23-23

Date

**Sutton Community Council
Treasurer's Report February 2023**

FISCAL YEAR: 2023

	Checking	Saving	Money Market
Beginning 1-Feb	11008.17	25.10	61618.37
Deposits:			
Expenses:			
Vet Day Dinner Draft 649	-320.86		
Tockify	-8.00		
Recycle Feb Draft 676	-150.00		
Zoom Draft 677	-149.90		
Recycle Feb Draft 650	-50.00		
Interest:	0.43		30.73
Transfer Money			
Ending 28-Feb	10329.84	25.10	61649.10

Community Assistance Program Project Update

Project Name	Available Funds			Current Month Totals	
	Thru FY22	Donations	Total	Dispersed	Remaining
SCC	2841.86		2841.86	157.90	2683.96
Recycle Sutton	1245.48	434.52	1680.00	200.00	1480.00
Jonesville/Slipper Lake	6250.00	68.00	6318.00		6318.00
Sutton Elementary	3000.00		3000.00		3000.00
Alpine Historical	5189.00		5189.00		5189.00
Alpine Civic Club	27536.00		27536.00		27536.00
Vet Day Dinner	500.00		500.00	320.86	179.14
Neighborhood Watch	1739.50		1739.50		1739.50
Library Programs	3000.00		3000.00		3000.00
Library Pavilion Project	3678.00		3678.00		3678.00
Totals	54979.84	502.52	55482.36	678.76	54803.60

Appr April
Mtg.

Sutton Community Council

From: Amy Otto-Buchanan <Amy.Otto-Buchanan@matsugov.us>
Sent: Wednesday, February 15, 2023 2:40 PM
To: Eisenman, Mark E (DOT); kristina.huling@alaska.gov; david.post@alaska.gov; sarah.myers@alaska.gov; Percy, Colton T (DFG); regpagemaster@usace.army.mil; pamelaj.melchert@usps.gov; John Aschenbrenner; timhaledistrict1@gmail.com; suttoncommunitycouncil@gmail.com; jaylevan1@mtaonline.net; Fire Code; Margie Cobb; Eric Phillips; Brad Sworts; Jamie Taylor; Elaine Flagg; Daniel Dahms; Tom Adams; Charlyn Spannagel; Katrina Kline; MSB Farmers; Planning; Alex Strawn; Fred Wagner; Permit Center; Andy Dean; msb.hpc@gmail.com; mearow@mea.coop; row@mtasolutions.com; andrew.fraiser@enstarnaturalgas.com; James Christopher; row@enstarnaturalgas.com; OSP Design Group
Subject: RFC Alaska Vis MSP #23-014

The following contains a link to subdivide Lot 3 of Granite Creek Meadows (57529000L003) into six lots via a two-phased Master Plan, Alaska Vistas MSP, MSB Case #2023-014. Comments are due by March 16, 2023. Please let me know if you have any questions. Thanks, A.

[Alaska Vistas MSP](#)

Amy Otto-Buchanan
Platting Specialist
amy.otto-buchanan@matsugov.us
907-861-7872



Pioneer Engineering LLC
Professional, Reliable, Local

February 9, 2023

RE: Usable Area Report
T19N R3E Section 24, S.M.
Subdivision of Granite Creek Meadows, Lot 3
Alaska Vistas Subdivision

RECEIVED
FEB 13 2023
PLATTING

Fred Wagner, PLS
Platting Officer, Mat-Su Borough
350 E. Dahlia Ave.
Palmer, AK 99645

Dear Mr. Wagner,

Usable Area: Working on behalf of the owners and in coordination with Keystone Surveying, I performed a soils investigation for the above-referenced proposed subdivision. The project plans to split the 24-acre parent parcel into six lots as follows: Lot 1 (11.5 acres) Lot 2 (1.4 acres), Lot 3 (2.0 acres), Lot 4 (3.0 acres), Lot 5 (3.0 acres) and Lot 6 (3.1 acres).

Test Holes: Five new test holes were dug as shown on the attached test hole map. They all showed a layer of topsoil (OL) from 1 to 1 ½ feet thick for test holes 1-4 and 3 ½ feet thick for test hole #5. This topsoil overlaid a mixture of sand (SP) and gravel (GP) to the bottom of each test hole at 12 feet deep. Three test holes (2, 3 & 4) showed groundwater at 9', 9.5' and 8.5' respectively.

Useable Area: Proposed Lots 2-6 have very few limitations on areas defined by MSB code as *useable septic area* or *useable building area*. Useable septic areas may be slightly limited by lot lines, topography, and groundwater, but that is not anticipated. Proposed Lot 1's usable area is affected by topography and a waterbody (creek). The usable septic area begins 100' from the creek and the buildable area begins 75' from the creek. Both are delineated on the attached map.

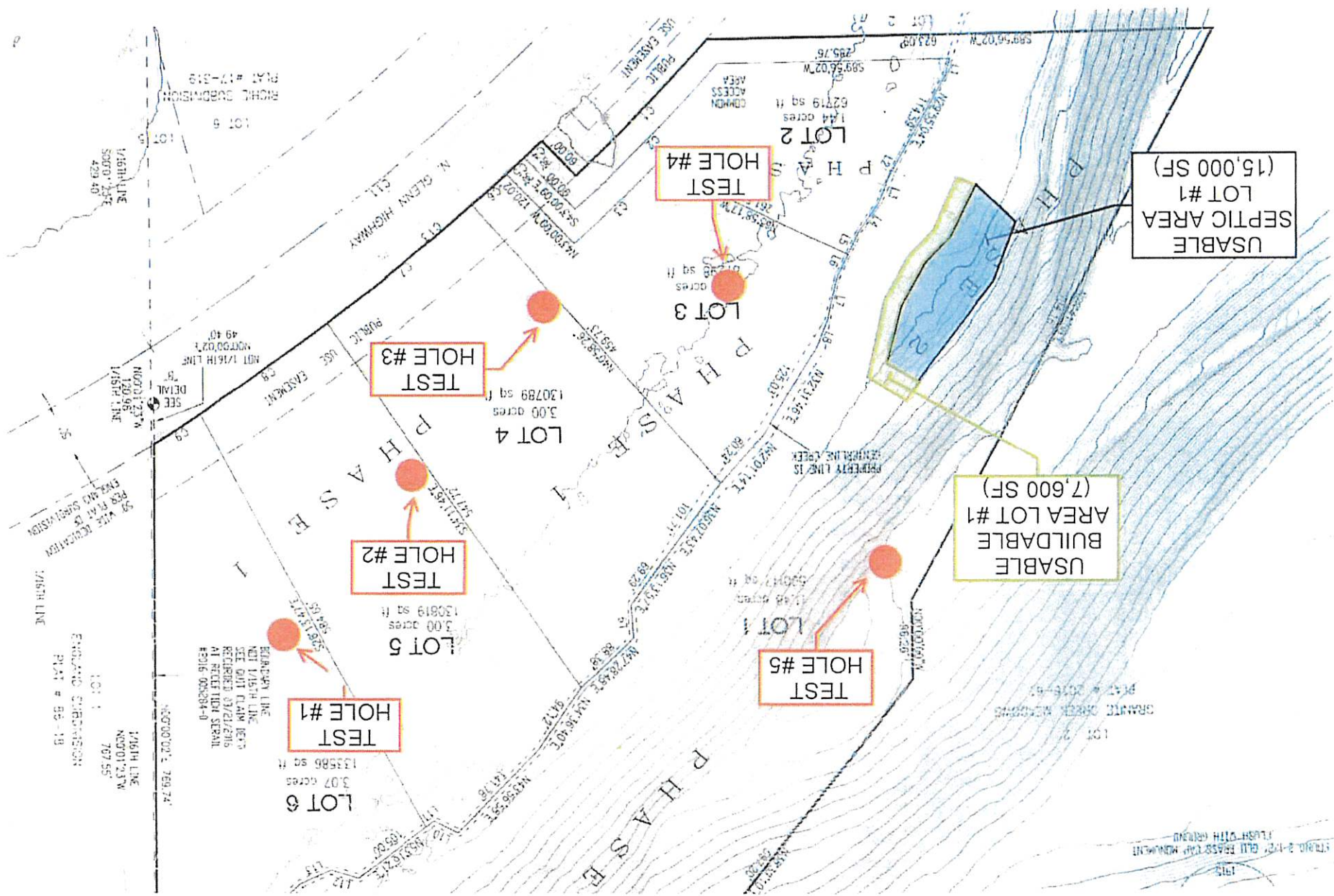
Based on the available soils & water table information, topography, MSB Title 43 Code definitions, and my observations at the site, *each lot will have at least 10,000 square feet of usable building area and at least 10,000 square feet of contiguous usable septic area as required by MSB 43.20.281 AREA.*

If you have any questions, please do not hesitate to contact me. Thank you for your time.

Sincerely,

Bill Klebesadel, P.E.
Owner/Principal Engineer,
Pioneer Engineering LLC
16547 E Smith Road
Palmer, AK 99645
907-863-2455





SOIL LOG

Job Number: 2023-SW-005

Project Location: Alaska Vistas

Logged By: Steve Wilson

Date: 8-7-22

TEST HOLE NO. 1

Depth (feet)	Description
0	
1	Topsoil (OL)
2	Sand (SP/SW)
3	
4	
5	
6	
7	
8	
9	Groundwater @ 9'
10	Bottom of test hole
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	



TEST HOLE LOCATION:

61.727921 N
-148.823822 W

COMMENTS:

Soils can support a conventional onsite wastewater system.

This soil log was prepared for the sole purpose of determining the feasibility of constructing an onsite wastewater disposal system at the location of the test hole. Soil type ratings are based on visual observation and have not been verified with laboratory analyses. These soils have not been analyzed for structural stability or for any purpose other than wastewater absorption field construction. Anyone relying on this information for any use other than wastewater absorption field development shall do so at their own risk.

SOIL LOG

Job Number: 2023-SW-005

Project Location: Alaska Vistas

Logged By: Steve Wilson

Date: 8-7-22

TEST HOLE NO. 2

Depth (feet)	Description
0	
1	Topsoil (OL)
2	Poorly graded sand (SP)
3	
4	
5	
6	
7	
8	
9	
10	----- Groundwater @ 9.5'
11	
12	
13	Bottom of test hole
14	
15	
16	
17	
18	
19	
20	
21	



TEST HOLE LOCATION:

61.727475 N

-148.824708 W

COMMENTS:

Soils can support a conventional onsite wastewater system.

This soil log was prepared for the sole purpose of determining the feasibility of constructing an onsite wastewater disposal system at the location of the test hole. Soil type ratings are based on visual observation and have not been verified with laboratory analyses. These soils have not been analyzed for structural stability or for any purpose other than wastewater absorption field construction. Anyone relying on this information for any use other than wastewater absorption field development shall do so at their own risk.

SOIL LOG

Job Number: 2023-SW-005

Project Location: Alaska Vistas

Logged By: Steve Wilson

Date: 8-7-22

TEST HOLE NO. 3

Depth (feet)	Description
0	
1	Topsoil (OL)
2	
3	
4	Sand (SP/SW)
5	
6	
7	
8	
9	----- Groundwater @ 8.5' -----
10	
11	
12	
13	Bottom of test hole
14	
15	
16	
17	
18	
19	
20	
21	



TEST HOLE LOCATION:

61.726975 N

-148.826056 W

COMMENTS:

Soils can support a conventional onsite wastewater system.

This soil log was prepared for the sole purpose of determining the feasibility of constructing an onsite wastewater disposal system at the location of the test hole. Soil type ratings are based on visual observation and have not been verified with laboratory analyses. These soils have not been analyzed for structural stability or for any purpose other than wastewater absorption field construction. Anyone relying on this information for any use other than wastewater absorption field development shall do so at their own risk.

SOIL LOG

Job Number: 2023-SW-005

Project Location: Alaska Vistas

Logged By: Steve Wilson

Date: 8-7-22

TEST HOLE NO. 4

Depth (feet)	Description
0	
1	Topsoil (OL)
2	Sand (SP/SW)
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	Bottom of test hole No groundwater
14	
15	
16	
17	
18	
19	
20	
21	



TEST HOLE LOCATION:

61.726963 N

-148.826190 W

COMMENTS:

Soils can support a conventional onsite wastewater system.

This soil log was prepared for the sole purpose of determining the feasibility of constructing an onsite wastewater disposal system at the location of the test hole. Soil type ratings are based on visual observation and have not been verified with laboratory analyses. These soils have not been analyzed for structural stability or for any purpose other than wastewater absorption field construction. Anyone relying on this information for any use other than wastewater absorption field development shall do so at their own risk.

SOIL LOG

Job Number: 2023-SW-005

Project Location: Alaska Vistas

Logged By: Steve Wilson

Date: 8-7-22

TEST HOLE NO. 5

Depth (feet)	Description
0	
1	Topsoil (OL)
2	
3	
4	
5	Poorly-graded sand & gravel with trace of silt (SP/GP)
6	
7	
8	Poorly-graded sand & gravel (SP/GP)
9	
10	
11	
12	
13	Bottom of test hole No groundwater
14	
15	
16	
17	
18	
19	
20	
21	



TEST HOLE LOCATION:

61.727726 N
-148.828346 W

COMMENTS:

Soils can support a conventional onsite wastewater system.

This soil log was prepared for the sole purpose of determining the feasibility of constructing an onsite wastewater disposal system at the location of the test hole. Soil type ratings are based on visual observation and have not been verified with laboratory analyses. These soils have not been analyzed for structural stability or for any purpose other than wastewater absorption field construction. Anyone relying on this information for any use other than wastewater absorption field development shall do so at their own risk.

MATANUSKA-SUSITNA BOROUGH

Platting Division

350 East Dahlia Avenue – Palmer AK 99645

Phone (907) 861-7874 – Fax (907) 861-8407

Comments Due: March 16, 2023

Date: February 15, 2023

Preliminary Plat Request for Comments

AK Dept. of Transportation – Anchorage	MSB – Emergency Services
AK Dept. of Transportation – Aviation	MSB – Community Development
AK DNR, Division of Mining/Land/Water	MSB – Public Works, Engineering
AK DNR, Public Access Defense	MSB – Public Works, Pre-Design Division
AK DNR, Division of Agriculture	MSB – Assessments
ADF&G, Habitat Mgmt. & Permitting	MSB – Planning Division
ADF&G, Division of Sport Fish	MSB – Development Services Division
AK Railroad, Engineering Department	MSB – Borough Attorney
U.S. Army Corp of Engineers	MEA
U.S. Postmaster	MTA
City of:	Enstar
Community Council: Sutton/Alpine	GCI
Fire Service Area: #4 Sutton	Assembly District #1 Tim Hale
Road Service Area: #31 Alpine	bc: Platting Board

Title:	ALASKA VISTAS MASTER PLAN
Location:	SEC 24, T19N, R03E, S.M, AK
Petitioner:	NICHOLAS J. BEGICH PO BOX 201393 ANCHORAGE AK 99520
Surveyor:	KEYSTONE SURVEYING PO BOX 2216 PALMER AK 99645
Engineer:	PIONEER ENGINEERING LLC 16547 E. SMITH ROAD PALMER AK 99645

The request is to create six lots, by a two-phase Master Plan, from Lot 3, Granite Creek Meadows, Plat No. 2016-61, to be known as **ALASKA VISTAS MASTER PLAN**, containing 24 acres +/- . Parcel is located northwest of N. Glenn Highway at Milepost #64 and northwest of the Matanuska River; lying within Section 24, Township 19 North, Range 03 East, Seward Meridian, Alaska.

Please submit your comments in writing, specifying any easements or other requirements your Department or agency may need or any data, which you feel should be incorporated on the preliminary plat to help us more effectively enforce our subdivision regulations. All comments, existing files and correspondence that you may have relating to this case must be submitted to the Platting Division by **March 13, 2023** so that we may incorporate this information into our recommendations to the Platting Board, for the public hearing to be held on **April 6, 2023**.

Sincerely,



Amy Otto-Buchanan

Platting Technician

Direct line: 861-7872

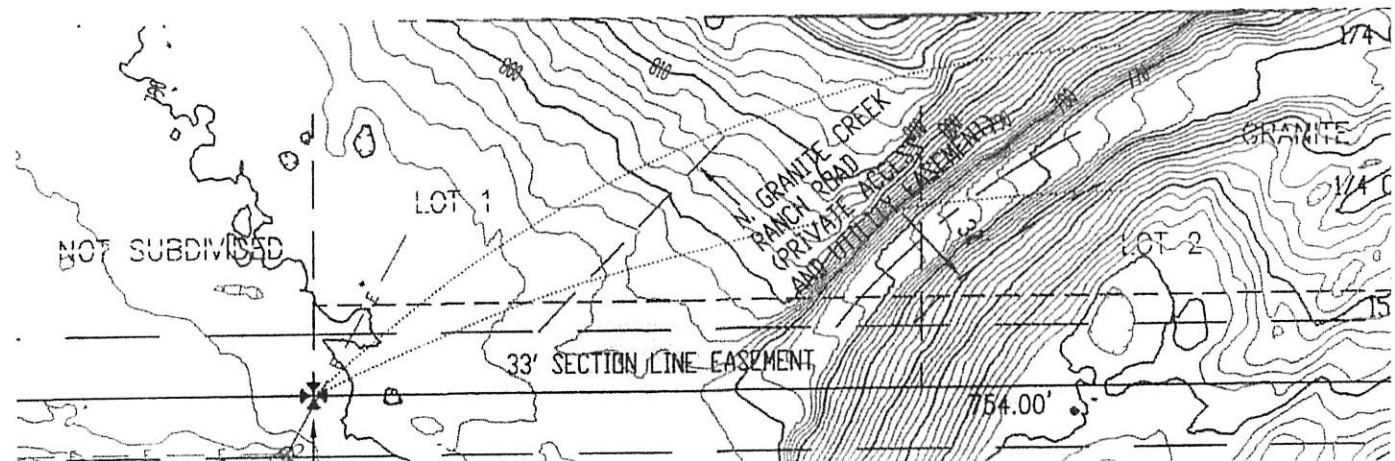
amy.otto-buchanan@matsugov.us

LINE TABLE

LINE	LENGTH	BEARING
L1	22.02'	N16°51'07"E
L2	28.63'	N30°17'29"E
L3	31.50'	N21°34'34"E
L4	45.64'	N35°32'35"E
L4	118.43'	S89°58'57"E
L5	30.70'	N25°46'26"E
L5	61.32'	N31°11'58"E
L6	33.00'	N25°46'27"E
L6	167.42'	N31°11'58"E
L7	51.37'	N13°12'48"E
L7	195.69'	S00°01'02"W
L8	35.89'	N21°56'52"E
L8	101.32'	S58°48'02"E
L9	39.91'	N03°55'38"W
L10	33.12'	S62°15'25"E
L11	12.40'	N53°16'21"E
L12	35.00'	S72°44'43"E
L13	41.44'	N66°15'41"E

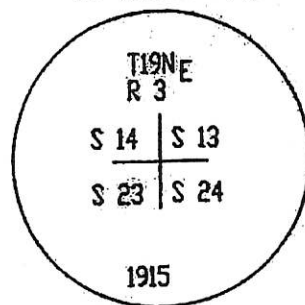
CURVE TABLE

CURVE	LENGTH	RADIUS	TANGENT	DELTA	CHORD
C1	233.09'	3024.31'	116.60'	04°24'57"	233.03'
C2	252.22'	3054.31'	126.18'	04°43'53"	252.15'
C3	139.84'	3084.31'	69.93'	02°35'52"	139.82'
C4	29.98'	3092.84'	14.99'	00°33'19"	29.98'
C5	30.00'	3093.28'	15.00'	00°33'21"	30.00'
C6	57.29'	3093.72'	28.65'	01°03'40"	57.29'
C7	230.61'	3094.54'	115.36'	04°16'11"	230.55'
C8	193.75'	3094.54'	96.91'	03°35'14"	193.72'
C9	68.78'	2964.32'	34.39'	01°19'46"	68.77'
C10	701.04'	2955.79'	352.17'	13°35'21"	699.40'
C11	692.31'	2955.79'	347.74'	13°25'11"	690.72'
C12	902.32'	2955.74'	454.70'	17°29'28"	898.83'
C13	865.08'	2964.31'	435.64'	16°43'15"	862.01'

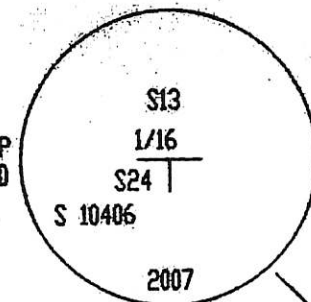


SURVEY TIE ONLY

FOUND 2-1/2" GLD BRASS CAP MONUMENT
1.6' ABOVE GROUND



FOUND 2" ALUMINUM CAP
FLUSH WITH GROUND



NOT SUBDIVIDED

S89°59'02"E
1320.68'

33' SECTION LINE EASEMENT

NOTES

1. THERE MAY BE FEDERAL, STATE AND LOCAL REQUIREMENTS GOVERNING LAND USE. IT IS THE RESPONSIBILITY OF THE INDIVIDUAL PARCEL OWNER TO OBTAIN A DETERMINATION WHETHER SUCH REQUIREMENTS APPLY TO THE DEVELOPMENT OF

Sutton Community Council
Monthly Meeting
Wednesday Apr 26th, 2023
7pm @ Sutton Library

1. **Call to Order/Pledge:**
2. **Establish Quorum:** President Frank Buzby, Vice Chair Chris Spitzer, Secretary Kelly Andersen-Riggs/Jeremiah Hix, Treasurer Juli Buzby, Board Members: Mark Bertels, Brian Largent, Garret Nelson
3. **Changes to/Approve the Agenda:**
4. **Announcements:**
5. **Guest Presentations:**
6. **Borough and State Reports:**
 - a. Tim Hale - MSB Assembly District 1
 - b. Emily Austin - Sutton Elementary School
 - c. Representative George Rauscher - State House District 9
 - d. Juli Buzby - Sutton Librarian
7. **Officer Reports:**
 - a. Chair -Frank Buzby
 - b. Secretary – Kelly Andersen-Riggs/Jeremiah Hix
 - Approval of March Minutes
 - Unregulated gravel extraction email
 - MSB 2023 coordinated human services transportation plan update email
 - May 1 Planning Commission Meeting
 - c. Treasurer Report - Juli Buzby
 - Approval of Treasurer's Reports
8. **Committee Reports:**
 - a. Jonesville Public Use Area -cleanup, discuss date, roles, planning, etc.) – Chris Spitzer/Brian Largent
9. **Old Business:**
 - a. Any new input regarding movement of the Library pavilion?
 - b. National Rifle Association – Jeremiah Hix spoke with NRA employee
 - c. Library Parking Lot Clean-up – Alpine Baptist Church
10. **New Business:**
 - a.
11. **Call for the Good of the Order:**
12. **Restate motions and voting results**
13. **Meeting Adjourned**

Sutton Community Council Regular Meeting

Wed, April 26, 2023, 7:00 pm @ Sutton Public Library Meeting Room

1. Call to Order/Pledge: Meeting called to order at 7:00 p.m.

2. Establish Quorum: President Frank Buzby, Vice Chair Chris Spitzer, Treasurer Juli Buzby, Board Members: Mark Bertels, Brian Largent, Garret Nelson Board Alternates: Nancy Bertels, Shane LaCroix

3. Changes /Approve the Agenda: No changes to the agenda

4. Announcements: None

5. Guest Presentations - Nathan Patterson, owner of a 10 acre piece of property next to Hamilton Construction (near 58 Mile Road) is developing a campground with cabins and RV spaces - Granite Ridge Camping Cabins. Has applied for appropriate licensing and was just informing council of his plans. Access to his property will be off the Glenn Highway and should not affect the community that lives on Jessica Ann off of Buffalo Mine Road.

6. Borough and State Reports:

a. Tim Hale - MSB Assembly District 1 - no report

b. Emily Jordan - Sutton Elementary School Principal - Spring testing has been completed. All after school activities are coming to an end. 5th Grade Class is on a three day field trip to Peterson Bay Field Station on the south shore of Kachemak Bay. Star showcase and spring concert will occur next week. An all-school field trip has been scheduled to the Palmer Pool. 5th Graders will be doing PJMS orientation. Staff is planning for implementation the AK Reads Program for next year. 4/5th Grade class will be assisting the Boy Scouts in repairing the fence at the Alpine Historical Park Playground. Any families with preschoolers who will by 4 by September 4 are invited to attend an informational session at the school on May 2 at 4:00 p.m.

c. Representative George Rauscher - State House District 9 - none

d. Juli Buzby - Sutton Librarian - School year programming is coming to an end. Summer Reading Program begins on June 1 with the Teen Summer Program beginning on June 6 and 7. Public Hearing on the Borough Budget will be May 4 in the Assembly Chambers in Palmer.

7. Officer Reports:

a. Frank Buzby - none

b. Secretary Kelly Andersen-Riggs/Jeremiah Hix

- Approval of March Minutes - none to approve
- Unregulated gravel extraction - public comment to the Planning Commission until April 28 - planning commission meeting on May 1 - 6 p.m.
- MSB 2023 coordinate human services transportation urban update email.

c. Treasurer Report - Juli Buzby

Garret Nelson moves to approve the February and March 2023 Treasurer's Reports. Chris Spitzer seconds the motion. Motion passes by consensus.

Sutton Community Council Regular Meeting

Wed, April 26, 2023, 7:00 pm @ Sutton Public Library Meeting Room

8. Committee Reports:

a. **Jonesville Public Use Area - Chris Spitzer/Brian Largent** - Annual Clean-up on May 20 from 10-5. Three 40 yard dumpsters have been secured. Outhouses rented. Volunteers needed at the sign-up table.

9. Old Business

- a. **Input on Library Pavilion**
- b. **National Rifle Association - Jeremiah Hix** - spoke with NRA employee
- c. **Library Parking Lot Clean-up - Alpine Baptist Church** - scheduled for May 21st

10. New Business

- a. **Lions Head Name Change** - public comments due to the Planning Commission by May 12 - planning commission meeting on June 5 at 6 p.m.
- b. **Date for Sutton Community Clean Up** - May 13

11. **Call for the Good of the Order:** none

12. **Restate motions and voting results:** see Treasurer's Report.

13. **Meeting Adjourned at 8:13 p.m.**



President's Signature

6-23-23
Date



Secretary's Signature

6-23-23
Date

**Sutton Community Council
Treasurer's Report April 2023**

FISCAL YEAR: 2023

		Checking	Saving	Money Market
Beginning	1-Apr	10122.29	25.11	61683.14
Deposits:				
Expenses:				
Weebly/Square	Debit	-159.00		
Tockify	Debit	-8.00		
Library Programs FY22	680	-3000.00		
April Recycle	679	-200.00		
Interest:		0.42		32.96
Transfer Money				
Ending	30-Apr	6755.71	25.11	61716.10

Community Assistance Program Project Update

Project Name	Available Funds			Current Month Totals	
	Thru FY22	Donations	Total	Dispersed	Remaining
SCC	2675.96		2675.96	167.00	2508.96
Recycle Sutton	845.48	434.52	1280.00	200.00	1080.00
Jonesville/Slipper Lake	6250.00	68.00	6318.00		6318.00
Sutton Elementary	3000.00		3000.00		3000.00
Alpine Historical	5189.00		5189.00		5189.00
Alpine Civic Club	27536.00		27536.00		27536.00
Vet Day Dinner	179.14		179.14		179.14
Neighborhood Watch	1739.50		1739.50		1739.50
Library Programs	3000.00		3000.00	3000.00	0.00
Library Pavilion Project	3678.00		3678.00		3678.00
Totals	54093.08	502.52	54595.60	3367.00	51228.60

**Glenn Highway Corridor Section 106 Programmatic Agreement
Fourth Consulting Parties Meeting
---Meeting Summary---**

Meeting Date: April 21, 2023

Host Agency: Federal Highway Administration (FHWA)

Attending Agencies, Federally Recognized Tribes and Alaska Native Corporations: Advisory Council on Historic Preservation (ACHP); Athna, Inc.: Alaska Department of Transportation and Public Facilities (AK DOT&PF); Alaska Department of Natural Resources – Office of History and Archaeology (AK SHPO); Chickaloon Native Village/Chickaloon Village Traditional Council (CVTC); FHWA Alaska Division Office; FHWA Office of Project Development and Environmental Review; FHWA Resource Center; Western Federal Lands Highway (WFL)

Background: Reconstruction of the Glenn Highway Corridor (MP 35-MP 109) was initially analyzed in an Environmental Assessment (EA) and Finding of No Significant Impact (FONSI) approved by FHWA on January 5, 1993. Multiple project segments analyzed in the 1993 EA have been completed. Since the 74-mile length of the corridor makes it impractical to reconstruct the entire facility at one time, the design and construction for other proposed project segments along the corridor has been, and will continue to be, prioritized and programmed for future development and construction. The development of the Glenn Highway Corridor (MP 35-MP 109) PA is part of an ongoing consultation process for projects along the corridor and does not represent a separate or new consultation effort.

At the request of the ACHP, the FHWA began developing the Section 106 PA for the Glenn Highway Corridor (MP 35-MP-109) in 2021. The initial consulting parties meeting was held on June 3, 2021. Two subsequent consulting parties' meetings were held on July 23, 2021, and August 30, 2021. In addition to consulting parties' meetings, FHWA has provided several opportunities throughout the PA development process to review and comment on revised versions of the agreement documents. An updated summary of the PA Development Timeline & Milestones is included with this meeting summary (see Attachment 3).

The goals of the fourth consulting parties meeting were to: (1) continue to foster a productive dialogue between the consulting parties and FHWA; (2) identify, discuss and potentially address the key unresolved concerns related to the draft Final Section 106 PA transmitted for review on December 19, 2023; and (3) identify necessary steps to incorporate any revisions, execute and implement the agreement.

Summary:

David Clarke, FHWA Federal Preservation Officer (FPO) welcomed attendees and provided the land acknowledgement. The land acknowledgement was followed by introductions. Meeting attendees included:

FHWA AK Division: Gerald Varney, Melissa Parker

FHWA WFLHD: Michael Schurke, Raylene Speakman

FHWA HEPE: David Clarke, David Cohen, Colleen Vaughn

FHWA Resource Center: Stephanie Stoermer

ACHP: Jaime Loichinger, Mandy Ranslow

AK DOT & PF: Doug Kolwaite, Clint Adler, Kathy Price, Chris Benz, Molly Proue, Erik Hilsinger

AK SHPO: Judith Bittner, Sarah Meitl

Chickaloon Native Village/Chickaloon Village Traditional Council (CVTC): Chief Gary Harrison; Angie Wade; Jessica Winnestaffer

Note: The Meeting Agenda served as the framework for the meeting and guided the consulting parties' discussions. It included an overview of the PA development process, followed by two focused discussion sections related to (1) consulting parties' observations and unresolved concerns related to the PA and (2) identifying steps needed to finalize and execute the PA. The last portion of the meeting provided an opportunity to capture additional issues or concerns that had not been addressed during the two focused discussions. Copies of the Meeting Agenda and Slide Presentation are included as Attachments 1 and 2.

Following the introductions, David Clarke and Stephanie Stoermer provided the overview of the Glenn Highway Corridor (MP 35-MP 109) and the development process for the Section 106 agreement document. From the onset of the overview, various consulting parties posed questions related to the PA development process. FHWA responded to questions and observations throughout the meeting.

Sarah Meitl, AK SHPO inquired about the purpose and intent of tying the PA to the 1993 EA and suggested that there were likely better approaches that could have been considered. David Clarke acknowledged that there were challenges to using FHWA's approach but noted that developing a typical project-level PA would not be a viable solution due to certain constraints posed by other agreements including the 327 NEPA Assignment MOU between FHWA and AK DOT & PF; the Statewide Section 106 PA between FHWA, AK DOT & PF, ACHP; and the 308 Agreement between FHWA WFLHD and AK DOT & PF for the delivery of four of the five projects covered by the Glenn Highway Corridor (MP 35-MP 109) Section 106 PA. David Clarke noted that the PA is also a reaffirmation--on behalf of the US government--that Tribal interests must be acknowledged and considered,

Regarding government-to-government consultation, CVTC requested that FHWA confirm that, per the PA, the consulting Tribes can go directly to the FHWA FPO if there are concerns. David Clarke confirmed that per the PA, the consulting Tribes can go directly to the FHWA FPO.

The CVTC representatives also raised concerns about (1) project segmentation and (2) potential mitigation measures for cumulative effects¹ that could be attributable to previously completed projects along the Glenn Highway Corridor (MP 35-MP 109). David Clarke responded that the appropriate time to address potential mitigation measures for cumulative effects will be during the next phase i.e. after the PA is executed and that FHWA can commit to future discussions with CVTC about this important topic.

Sarah Meitl, AK SHPO observed that there appears to be no value in adding an additional agreement document and expressed concerns about the implications the PA might have for the Section 106 process for the Long Lake project.

Referring to the set of comments AK DOT & PF recently provided to FHWA, AK DOT & PF indicated that there are unresolved concerns regarding the scope of the PA and believe that the PA goes beyond that of a typical project-level PA. AK DOT & PF expressed concerns about the structure of the PA and stated that from AK DOT&PF's perspective, some of the current PA stipulations seem to be too "loose" and open to interpretation.

Although AK DOT & PF acknowledged the need to have Tribal consultation protocols in place for the remaining Glenn Highway Corridor (MP 35-MP 109) projects, they also noted that there are other approaches that could be used—including executing Tribal Consultation MOUs with individual Tribes—that could be just as effective as the Tribal Consultation Protocols for the PA.²

Under 327 NEPA Assignment, although AK DOT & PF can coordinate with the Tribes at the project level (provided that the respective Tribe or Tribes agree), by law FHWA retains the responsibility for government-to-government Tribal consultation. David Clarke reminded the consulting parties that the PA development process for the Glenn Highway Corridor (MP 35-MP 109) projects was initiated at the request of both the ACHP and a federally recognized Tribe, so the PA effort should not be considered as a FHWA initiative, per se, but rather FHWA's response to those requests.

Jaime Loichinger, Assistant Director, Office of Federal Agency Programs for ACHP stated that ACHP, had offered several potential paths forward at the time of the initial request and that FHWA had chosen the path involving the development of a PA.

AK DOT & PF then asked why FHWA did not confer with the State about the development of the PA and associated Tribal Consultation Protocols before the current PA effort was launched and asked if this was due to FHWA's federal government-to government Tribal consultation responsibilities. David Clarke responded that the rationale for not conferring with AK DOT & PF

¹ See December 2022 Draft Final Revised PA, assessment of cumulative effects is addressed in Stipulation V. (E); mitigation is addressed in Stipulation V. (G).

² See December 2022 Draft Final Revised PA, Appendix A. Tribal Consultation Protocols

prior to the initiation of the PA development process is broader and more complicated than FHWA's government-to government responsibilities and it is tied to the terms of the 327 NEPA Assignment MOU.

AK DOT & PF stated that the PA seems to be conflict with both the Statewide Section 106 PA and the 327 NEPA Assignment MOU. David Clarke responded that the PA is not in conflict with either the Statewide Section 106 PA or the 327 NEPA Assignment MOU.

CVTC reiterated the Tribe's previously shared concerns regarding the PA development process and the agreement document itself. CVTC has shared the draft PA with the Native American Rights Fund (NARF). From CVTC's perspective, the PA is too convoluted and does not incorporate enough of a Tribal perspective.

According to CVTC, the Tribe has been, and continues to be, overlooked and left out of the process. CVTC observed that the current Tribal consultation process for the Glenn Highway Corridor is "abysmal." Gerald Varney, Deputy Division Administrator, FHWA AK Division thanked CVTC for the Tribe's observations and will take the concerns back to the Sandra Garcia-Alline, the AK Division Administrator for further consideration.

David Clarke discussed the status of the PA and went over the PA Development timeline. He stated that the PA is not a consensus document—if FHWA has already considered and addressed a comment during previous review cycles, then FHWA does not intend to revisit that comment.

FHWA's goal at this stage of the PA development process is to reach the point where the required signatories can sign. FHWA will accept if the invited signatories do not sign. For the benefit of all the consulting parties, David Clarke identified the required signatories, the invited signatories and the concurring parties:

Required Signatories: FHWA, AK SHPO, ACHP

Invited Signatories: AK DOT & PF, CVTC'

Concurring party: Athna, Inc.

David Clarke then asked each of the required and invited signatories to share their views.

Mike Schurke, WFLHD, said that the latest version of the PA has undergone internal review. A few questions and comments are forthcoming but otherwise it appears that WFLHD is good to go, David Clarke asked if WFLHD has requested a legal sufficiency review, Mike Schurke replied that document is currently under review and that comments are likely to be provided soon.

Note: It was not clear from ACHP's response whether ACHP's legal counsel has already reviewed the PA.

AK DOT & PF indicated that they were not in the position to state their position at this time because they believe that some of AK DOT & PF's more substantive comments have not yet been addressed.

CVTC would like to discuss their most recent set of comments as well as the comments NARF provided. CVTC requested a separate meeting with FHWA to go over the comments.

Jaime Loichinger, ACHP, commented that while ACHP understands the need for separate meetings, ACHP still encourages the consulting parties to continue to meet as a group to discuss and resolve issues with the PA. David Clarke responded that 327 NEPA Assignment often adds to the challenges of meeting as a larger group.

CVTC emphasized that they want to be treated as equal partners in the consultation process and do not want to be excluded from meetings among the other consulting parties that might be anticipated or planned in the future

Sarah Meitl, AK SHPO said that the approach AK SHPO typically employs is to convene a Technical Working Group to go over the issues and unresolved concerns. AK SHPO does not want "siloed" conversations.

A request was made for an in-person meeting—perhaps a ½ day workshop. David Clarke indicated although the PA development effort has already required a significant commitment of time and resources, FHWA will consider the request for a future in-person meeting. He also stated that FHWA's goal is to have the PA executed before the start of the FY24 fiscal year.

Gerald Varney, FHWA AK Division thanked the consulting parties for their input and stated that he would take everything he had heard to the AK Division Administrator for further consideration.

Clint Adler, AK DOT & PF, asked why AK DOT & PF is an *invited* signatory to the PA rather than a *required* signatory. David Clarke replied that in this instance, signatory vs. invited signatory status is complicated by 327 NEPA Assignment. He has previously asked FHWA legal counsel about this but will ask again.

David Clarke and Stephanie Stoermer thanked all the consulting parties for actively participating in the meeting discussion and for sharing their perspectives. FHWA will need to discuss the outcomes of the meeting internally before moving forward. The meeting summary will be distributed within the next two weeks.

Updates related to the PA development process and schedule will continue to be provided to the consulting parties as information becomes available.

**Alaska Glenn Highway Corridor Programmatic Agreement
Section 106 Consulting Parties Meeting**

--Friday, April 21, 2023--

8:30 am-11:00am Alaska /9:30 am-12:00pm Pacific/
10:30 am-1:00pm Mountain /11:30 am 2:00pm Central /12:30pm-3:00pm Eastern

-- Agenda--

- **Welcome & Land Acknowledgement**
- **Meeting Purpose & Protocols**
- **Introductions:**
 - Federal Highway Administration (FHWA)
 - Advisory Council on Historic Preservation (ACHP)
 - Federally Recognized Tribes, Alaska Native Villages, and Alaska Native Corporations
 - Alaska Department of Transportation and Public Facilities (DOT&PF)
 - Alaska State Preservation Office (SHPO)
 - Other Section 106 Consulting Parties
- **Overview & Background: Glenn Highway Corridor (MP 35-MP 109)**
- **Focused Discussion #1: Consulting Parties Observations & Key Unresolved Concerns Related to the Section 106 PA**
 - Signatories& Invited Signatories
 - FHWA Western Federal Lands Highway Division
 - ACHP
 - AK SHPO
 - AK DOT & PF
 - Chickaloon Village Traditional Council (CVTC)-Invited Signatory
 - FHWA AK Division
 - Concurring Parties
 - Ahtna, Inc.
 - Other Consulting Parties
- **Focused Discussion # 2: Steps Needed to Execute & Implement the PA**
- **General Discussion**
- **Next Steps**
- **Adjourn**

Juli Buzby

From: Sutton Community Council <suttoncommunitycouncil@outlook.com>
Sent: Tuesday, April 25, 2023 8:46 PM
To: 'Frank Buzby'; Juli Buzby; 'Kelly Riggs'; 'Garret Nelson'; 'Brian Largent'; 'Mark Bertels'; 'Nancy Bertels'; 'Shayne Lacroix'; 'Chris Spitzer'
Subject: FW: Mat-Su Borough Capital Improvement Program (CIP)

[EXTERNAL EMAIL - CAUTION: Do not open unexpected attachments or links.]

Please see below in reference for tomorrow's meeting.

From: Rick Antonio <Richard.Antonio@matsugov.us>
Sent: Friday, April 7, 2023 2:49 PM
To: suttoncommunitycouncil@gmail.com; buzby.frank@gmail.com; ggn4043@gmail.com
Subject: Mat-Su Borough Capital Improvement Program (CIP)

Hello Sutton Community!

My name is Rick Antonio, and I'm a Planner with the Matanuska-Susitna Borough. I am reaching out to let you know that we recently revamped our Capital Improvement Program (CIP) and are now accepting nominations for CIP projects on an ongoing basis. While nominations are accepted year-round, projects must be submitted by August 1st annually for scoring and consideration.

Visit our website to learn more about the Capital Improvement Program: [Capital Improvement Program \(matsugov.us\)](https://matsugov.us/capital-improvement-program)

Do you have ideas for projects in your community? We are here to help!
I would be happy to meet with you and present more information about the program and potential projects.
Please contact me if you have questions or want to schedule a presentation at an upcoming meeting.

Thanks,

Rick Antonio
Planner II
Planning & Land Use Division
Matanuska-Susitna Borough
rick.antonio@matsugov.us
planning@matsugov.us
907.861.7815

**Alaska Glenn Highway Corridor Programmatic Agreement
Section 106 Consulting Parties Meeting**

--Friday, April 21, 2023--

8:30 am-11:00am Alaska /9:30 am-12:00pm Pacific/
10:30 am-1:00pm Mountain /11:30 am 2:00pm Central /12:30pm-3:00pm Eastern

-- Agenda--

- **Welcome & Land Acknowledgement**
- **Meeting Purpose & Protocols**
- **Introductions:**
 - Federal Highway Administration (FHWA)
 - Advisory Council on Historic Preservation (ACHP)
 - Federally Recognized Tribes, Alaska Native Villages, and Alaska Native Corporations
 - Alaska Department of Transportation and Public Facilities (DOT&PF)
 - Alaska State Preservation Office (SHPO)
 - Other Section 106 Consulting Parties
- **Overview & Background: Glenn Highway Corridor (MP 35-MP 109)**
- **Focused Discussion #1: Consulting Parties Observations & Key Unresolved Concerns Related to the Section 106 PA**

Signatories & Invited Signatories

- FHWA Western Federal Lands Highway Division
- ACHP
- AK SHPO
- AK DOT & PF
- Chickaloon Village Traditional Council (CVTC)-Invited Signatory
- FHWA AK Division
- Concurring Parties
 - Ahtna, Inc.

Other Consulting Parties

- **Focused Discussion # 2: Steps Needed to Execute & Implement the PA**
- **General Discussion**
- **Next Steps**
- **Adjourn**

Glenn Highway Corridor Section 106 Programmatic Agreement Fourth Consulting Parties Meeting

APRIL 21, 2023



U.S. Department of Transportation
Federal Highway Administration

WELCOME

Meeting Protocols



BE

Be respectful of all perspectives and experiences.



USE

Use the chat or "raise hand" function for questions and comments during the presentation.



PROVIDE

Provide context for comments and questions for participants who have dialed in (e.g., reference slide number and/or topic).



ENSURE

Ensure your microphone is muted unless you are asking a question or providing a comment.

Meeting Purpose



**IDENTIFY & DISCUSS
KEY UNRESOLVED
CONCERNS WITH THE
SECTION 106 PA.**



**FOSTER PRODUCTIVE
DIALOGUE BETWEEN
CONSULTING PARTIES
AND FHWA.**



**IDENTIFY POTENTIAL
PATHWAYS TO
RESOLUTION OF KEY
CONCERNS.**



**IDENTIFY NEXT STEPS
IN THE SECTION 106
PA DEVELOPMENT
PROCESS.**

Meeting Agenda

- Welcome & Land Acknowledgement
- Meeting Purpose & Protocols
- Introductions
- Overview: Glenn Highway Corridor (MP 35-MP 109) and Section 106 PA Milestones
- Focused Discussion #1: Consulting Party Observations & Key Unresolved Concerns
- Focused Discussion # 2: Identify Steps Required to Execute & Implement PA
- General Discussion /Q & A/ Next Steps
- Adjourn

Introductions

- Federal Highway Administration (FHWA)
- Advisory Council on Historic Preservation (ACHP)
- Federally Recognized Tribes, Alaska Native Villages, and Alaska Native Corporations
- Alaska Department of Transportation and Public Facilities (DOT&PF)
- Alaska State Preservation Office (SHPO)
- Other Section 106 Consulting Parties

Background & Overview

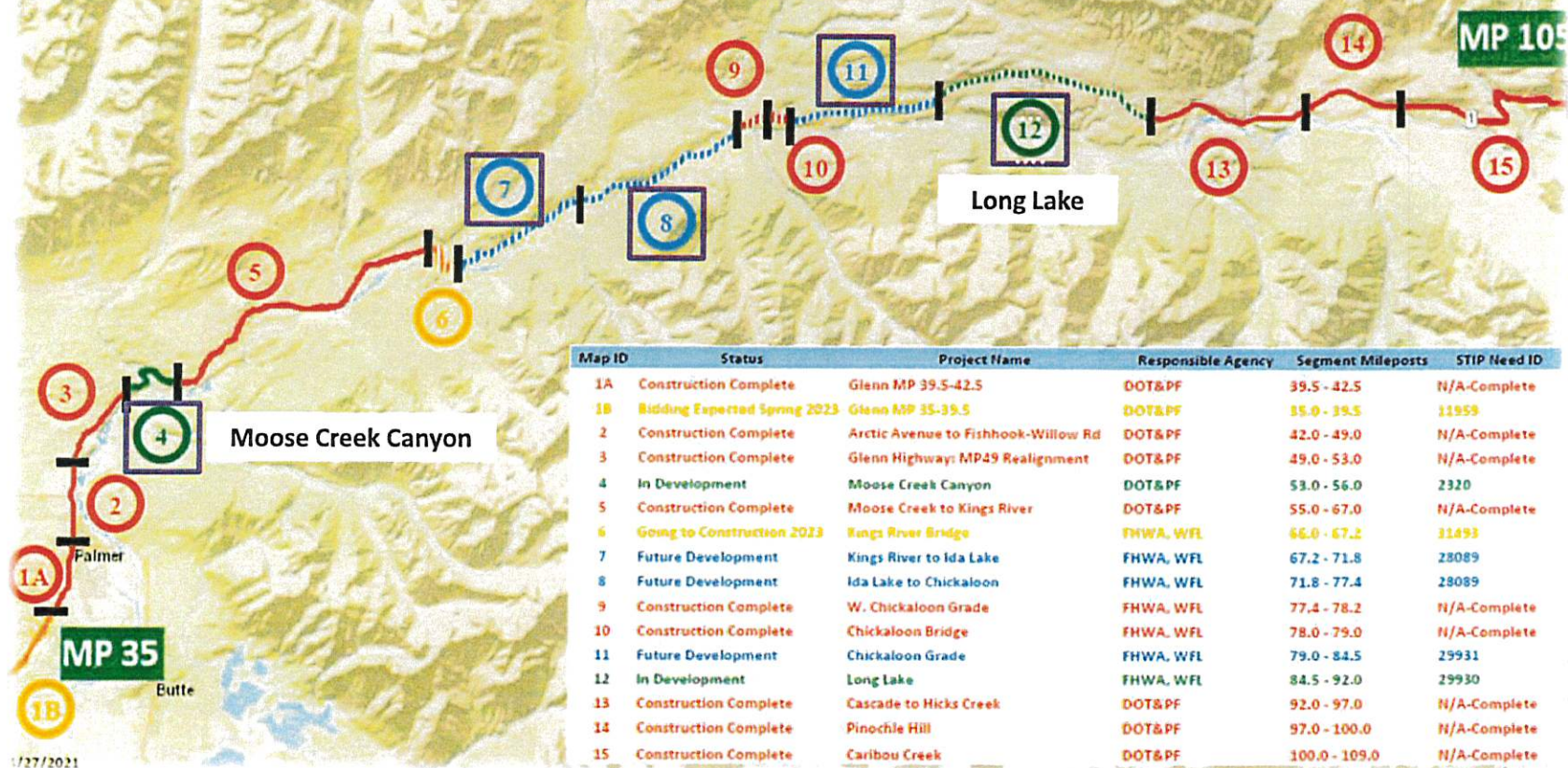
- Glenn Highway Corridor (MP 35-MP 109)
Background
- Other agreements that must be considered during the development and implementation of the Glenn Highway Corridor PA
- How will the PA actually work?

88

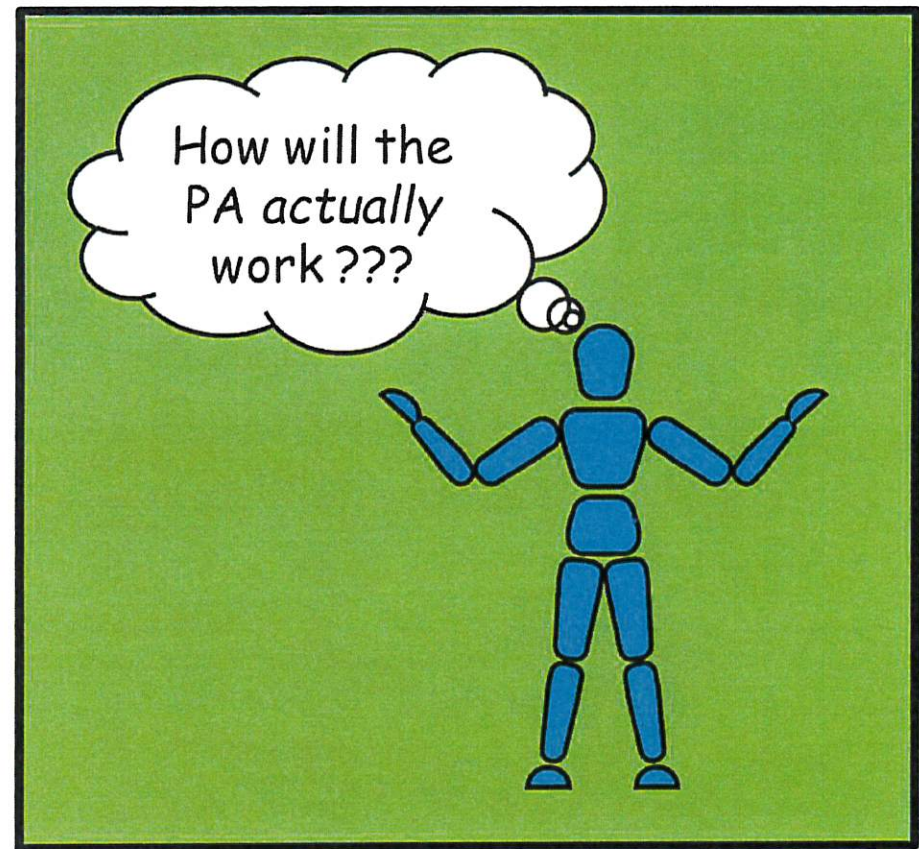
Agreements That Must Be Considered During the Development of the Glenn Highway Corridor PA

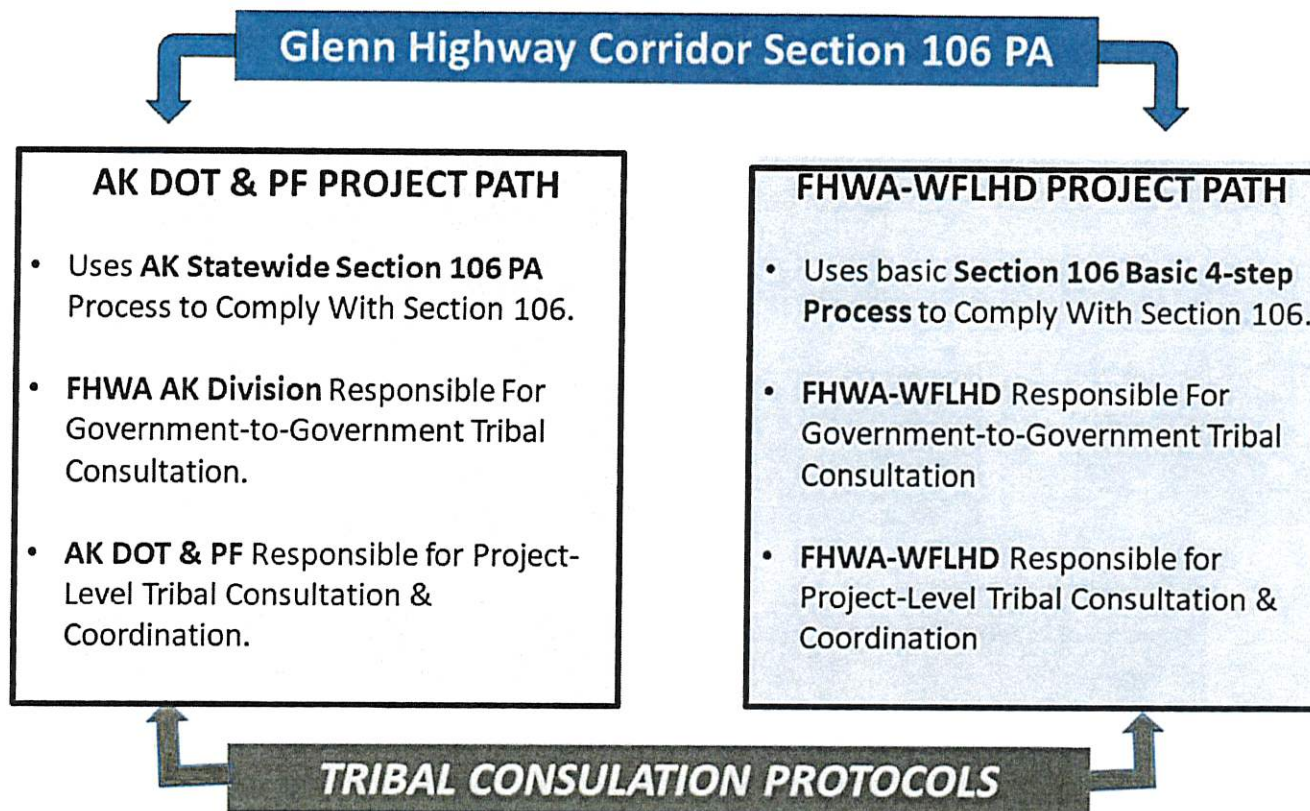
- 327 NEPA Assignment MOU (FHWA & AK DOT & PF)
- Statewide Section 106 PA for FAHP Projects (FHWA, AK DOT & PF, AK DOT & PF & ACHP)
- 308 Agreement (FHWA-WFLHD & AK DOT & PF)

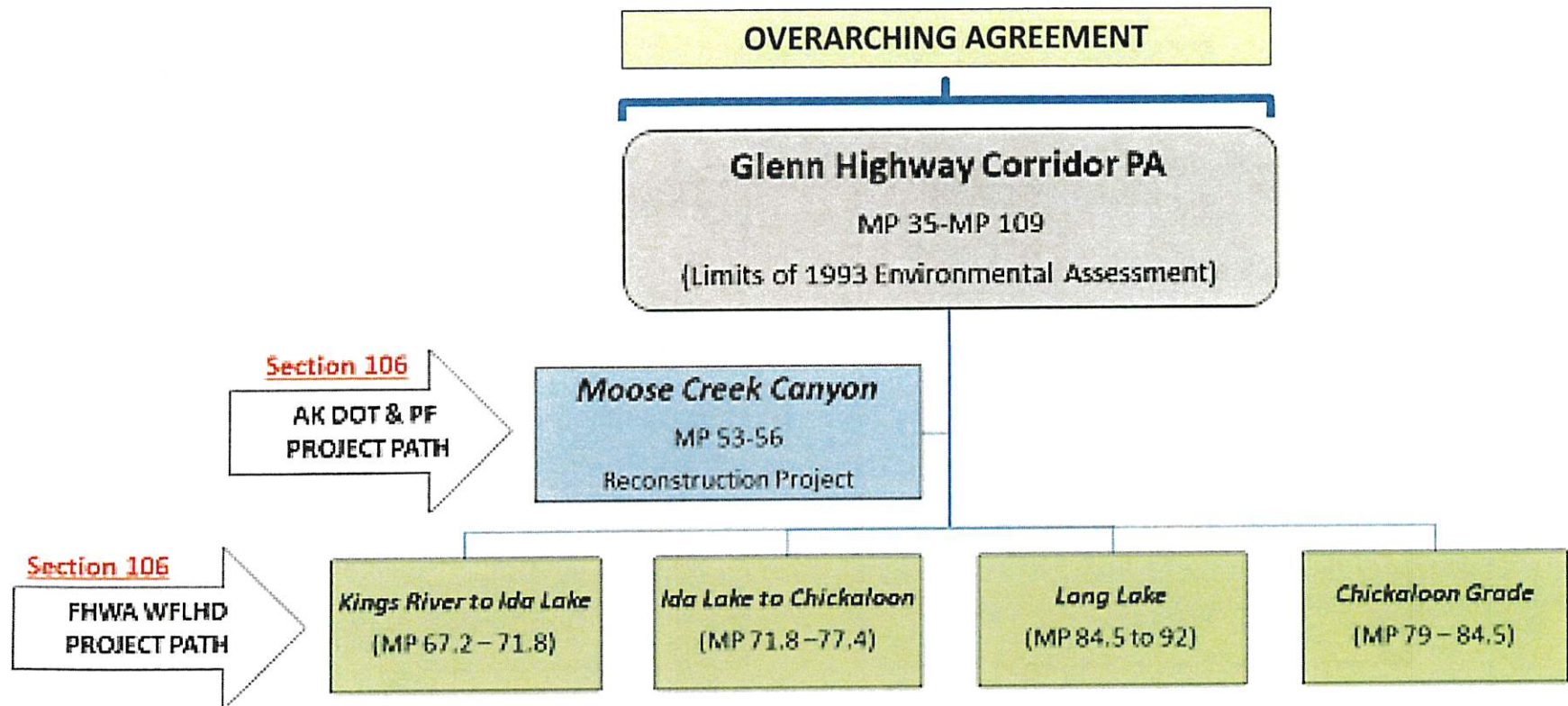
Glenn Highway MP 35 -109: Project Status



1/27/2021







TRIBAL CONSULTATION FOR ALL PROJECT PHASES WILL FOLLOW PA APPENDIX A, TRIBAL CONSULTATION PROTOCOLS

Focused Discussion #1: Consulting Party Observations & Key Unresolved Concerns

Signatories & Invited Signatories

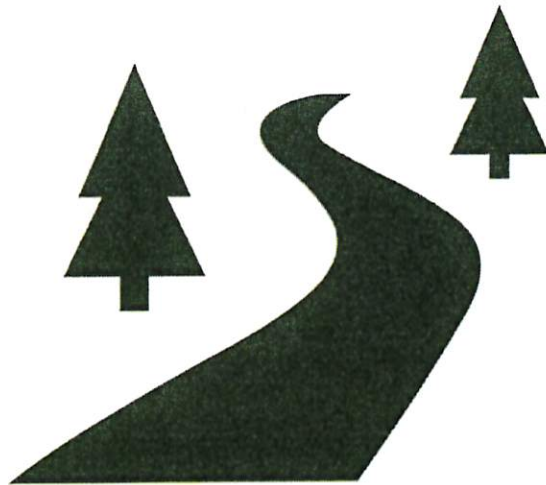
- FHWA Western Federal Lands Highway Division
- ACHP
- AK SHPO
- AK DOT & PF
- Chickaloon Village Traditional Council (CVTC)—Invited Signatory
- FHWA AK Division

Concurring Parties

- Ahtna, Inc.

Other Consulting Parties

Focused Discussion #2: Steps Required to Execute & Implement the Section 106 PA



PA Development Timeline 2021-2023

ACTIVITY	DATE
Kick-off meeting with Consulting Parties; FHWA distributes draft PA outline	June 3, 2021
Second meeting with Consulting Parties to present and discuss draft PA outline	July 23, 2021
FHWA distributes draft PA for comments	August 16, 2021
Third meeting with Consulting Parties to discuss draft PA	August 30, 2021
FHWA distributes revised PA development schedule based on Consulting Parties feedback regarding schedule and seasonal constraints.	September 21, 2021
FHWA distribute Revised Draft PA	January 6, 2022
Comments due on Revised Draft PA	March 8, 2022



PA Development Timeline 2021-2023

ACTIVITY	DATE
FHWA considers and addresses comments received on Revised Draft PA; incorporates consulting party input into Final Revised Draft PA and prepares comment matrices	March 2022—December 2022
FHWA transmits Final Revised Draft PA and comment matrices for consulting party review	December 19, 2022
Review Period closes for Final Revised Draft PA	March 10, 2023
Fourth Consulting Parties Meeting to discuss any unresolved concerns and next steps.	April 21, 2023
FHWA considers input from the Consulting Parties' Meeting. and incorporates necessary revisions into Final Section 106 PA.	April 2023-June 2023



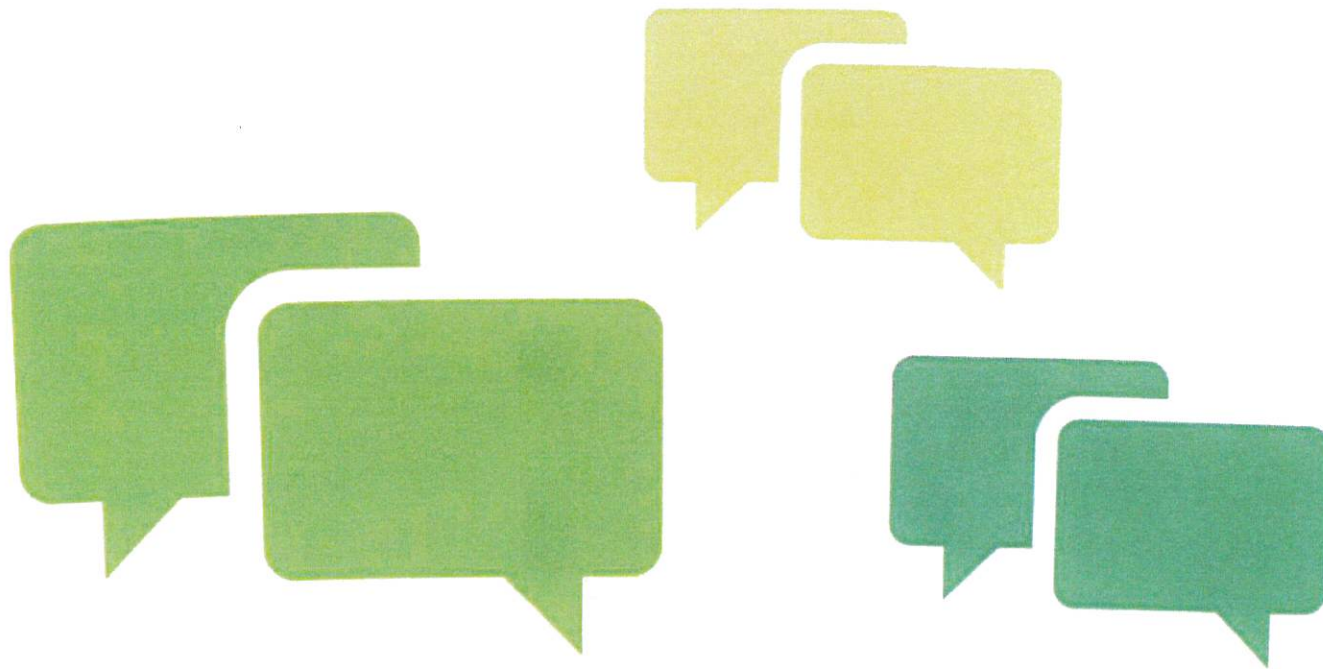
****Please note upcoming milestones are estimated and subject to change. All parties will be made aware of exact dates as they are available.**

PA Development Timeline 2021-2023

ACTIVITY	DATE
 FHWA circulates <u>Final Section 106 PA</u> to signatory parties, invited signatory and concurring parties for their signatures. <i>Consulting parties who are not signatory or concurring parties will receive a copy of the executed PA for their records.</i>	June 2023
 Final Section 106 PA is dated and signed by the required signatories. After the PA is signed by all required signatory parties, the agreement will be considered executed and will be in effect.	July 2023

****Please note upcoming milestones are estimated and subject to change. All parties will be made aware of exact dates as they are available.**

General Discussion/ Q&A



Next Steps

1. FHWA will consider input from the Consulting Parties' Meeting. and incorporate necessary revisions into Final Section 106 PA.
2. FHWA anticipates circulating the Final Section 106 PA in June 2023.
3. The goal is to have the executed PA in place by August 2023
4. Additional meetings will be held as necessary
5. Meeting summary will be provided within two weeks.

Thank you

David Clarke

FHWA Federal Preservation Officer

David.Clarke@dot.gov

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Mandy Ranslow

Advisory Council on Historic
Preservation

mranslow@achp.gov

P: 202-517-0218

Section 106 PA Development Timeline & Milestones (Updated 4/19/2023)

ACTIVITY	DATE(S)
First (kick-off) meeting with Consulting Parties; FHWA distributes draft PA outline.	June 3, 2021
Second meeting with Consulting Parties to present and discuss draft PA outline.	July 23, 2021
FHWA distributes draft PA for comments	August 16, 2021
Third meeting with Consulting Parties to discuss draft PA	August 30, 2021
FHWA distributes revised PA development schedule based on Consulting Parties feedback regarding schedule and seasonal constraints.	September 21, 2021
FHWA distributes Revised Draft PA	January 6, 2022
Comments due on Revised Draft PA	March 8, 2022
FHWA considers and addresses comments received on Revised Draft PA; incorporates consulting party input into Final Revised Draft PA and prepares comment matrices.	March-December 2022
FHWA transmits Final <u>Revised Draft PA</u> and comment matrices for consulting party review.	January 6, 2022
Review Period closes for Final <u>Revised Draft PA</u>	March 10, 2023
Fourth Consulting Parties Meeting to discuss any unresolved concerns and next steps.	April 21, 2023
FHWA considers input from the Consulting Parties' Meeting. and incorporates necessary revisions into Final Section 106 PA.	April -June 2023*
FHWA circulates Final Section 106 PA to signatory parties, invited signatory and concurring parties for their signatures.	June 2023*
Final Section 106 PA is signed and dated by the required signatories.	July 2023*
After the PA is signed by all required signatory parties, the agreement will be considered executed and will be in effect.	August 2023*

**Please note upcoming milestones are estimated and subject to change. All parties will be made aware of exact dates as they are available.*

**SUSITNA BASIN
RECREATION RIVERS MANAGEMENT PLAN
ADVISORY BOARD MEETING
Wednesday, April 19, 2023
10:00am-12:00pm**

MINUTES

The recording for this meeting is available [online](#).

I. Call to Order

- A. The regular meeting of the Susitna Basin Recreation Rivers Advisory Board was called to order at approximately 10:03 AM on April 19, 2023, via Microsoft Teams.
- B. Roll Call – Board Members Present: Israel Mahay (Chair), Mike DeMaria, Nancy Conklin, Greg Bell, Mel Grove, Mike Overcast, Curt Scoggin & Stephanie Nowers
- C. Board Members Absent: Emma Pokon & Joseph Wright (Vice Chair)
- D. Stephanie Nowers MOVED to approve the meeting Agenda. Mike Overcast SECONDED. PASSED without objection.
- E. Stephanie Nowers MOVED to approve the Regular Meeting Minutes from 11/23/2022. Mike Overcast SECONDED. PASSED without objection.

II. Old Business

- A. Board Member Vacancies and Term Expirations
 - a. New Board member introductions:
 - i. Greg Bell (Forest Products)
 - ii. Mel Grove (Recreationally Oriented Commercial Users)
 - iii. Curt Scoggin (Matanuska-Susitna Borough Planning Commission Representative)
- B. Plan Process Update
 - a. Review of work to date for new board members
 - i. **Monica Alvarez** described the series of four work sessions (February and March 2023) in which the board reviewed Chapters 2 and 3 of the plan. DNR has compiled notes from the work sessions and provided them to the Board for review. Once DNR gets the Board recommendations, the next step will be for DNR to prepare a *Public Review Draft* (PRD) of the plan.

III. New Business

A. Work Session Notes Discussion

a. Board plan revision recommendations

- i. Most Board members thought the *Recreation Rivers Work Session Notes* were thorough and well put together and had no further additions to the Chapter 2 and 3 recommendations.
- ii. **Mike Overcast** sent some additional Chapter 2 comments via email (these were added to the *Work Session Notes* document.)

B. Discussion of Chapter 4 – Implementation

- a. **Chair Mahay** read aloud a letter submitted to the Board on 4/13/23 by a member of the public, Becky Long, for board discussion:

The public is concerned about the revision of the SBRRMP Chapter 4 Implementation. What we have before us is a well-intentioned plan with no teeth in it which means protections can get eroded. And there was no real implementation that the public really ever saw.

MY TAKE: CHAPTER 4 IMPLEMENTATION ACTIONS (P.4-1)

Areas Recommended for Designation as Recreation Rivers 5. Upper Talkeetna River p.4-2 I support this extension in the Talkeetna Canyon, subunit 3d, to River Mile 51.5 just above the mouth of Prairie Creek. This would include a public use site. Air taxis who fly rafters in, and other members of the public support this to protect the still current uses.

Procedures for Plan Review, Modification, and Amendment p.4-3 to 4-6 Are these still relevant? What about the *Recommended Statute Change for Public Notice Requirements*?

Trails Action Plan p.4-6. Is this still necessary? The Mat Su Borough has its own Recreational Trails Plan. Does the state have its own plan?

Other Recommendations p.4-7. *Recreation Rivers Advisory Board*. It would seem that the existence of the advisory board is necessary for plan implementation in consultation with the ADNR Commissioner. The Board would provide flexibility with the issues that come up. Without a board, how can reviews, management regulations and updates happen? The public and user groups won't be represented.

Susitna Area Plan (SAP) Update. SAP was updated by the 2008 Southeast Susitna Area Plan and the 2011 Susitna Matanuska Area Plan (SMAP). The

SBRRMP recommended that the SAP update would recommend that Yellow Jacket Creek on the Upper Talkeetna River be reserved for public access. "The landing area located there is one of the few public access points for float trips down the Talkeetna River."

This area is unit L03 designated and classified as habitat in SMAP. It is in the legislatively designated Nelchina Public Use Area under AS 41.23.010, AS41.23.020. There has been no management plan.

SMAP has no mention of a public access reservation. I think the Board should still recommend a public use access designation so that option exists especially with changing climate conditions.

Enforcement. Should peace officers be designated to enforce? Should DNR seek citation authority?

Monitoring. P. 4-7 states that successful management programs require systematic monitoring. This is another crux of the management issues. Without monitoring, a lot of the Plan is in vain. But does ADNR have the staff and/or can they co-monitor with other state agencies?

<<End 4.13.23 Becky Long Letter>>

- b. **Greg Bell** asked why the State Troopers Fish and Wildlife personnel can't enforce the regulations. **Monica Alvarez** replied that they can enforce fish and wildlife regulations, but not the land use regulations that are in place specifically for the Recreation Rivers. **Greg Bell** said too much power should not be given to too many state employees – it can be a problem down the road and even with good intentions some things can be misinterpreted. He added that the state does in fact have Troopers and they do enforce regulations.
- c. **Curt Scoggin** asked what the infractions are that we want to enforce. **Chair Mahay** gave the example of temporal limits on camping but noted there are many other restrictions in the Recreation River regulations.
- d. **Mel Grove** suggested that before discussing enforcement, the Board should come to agreement on what is being enforced. He mentioned objecting to the non-motorized areas within the plan at the last meeting and noted that an overzealous enforcement officer could give someone a ticket if these areas are left as non-motorized. He further noted that the 1991 plan says that if new technologies offer access to these hard-to-reach areas these areas should still be accessible only by non-motorized means. Mr. Grove expounded on his belief that everyone should have the freedom to explore those areas as long as there is

no biological reason not to. He noted these areas have been non-motorized since 1991 and the salmon have not returned and suggested that maybe it's the floaters and the commercialization of the area that is causing the problem.

Chair Mahay reminded the Board that *Chapter 4 – Implementation* is under discussion and that this is not the time to discuss motorized vs. non-motorized.

Mike Overcast suggested tabling the discussion on Chapter 2 until the Board receives language back from DNR at which time the Board could discuss motorized areas before the plan is finalized. He further noted that he will have some additions to the motorized areas he'd like to propose as well at that future time.

- e. **Nancy Conklin** asked if the *Areas Recommended for Designation as Recreation Rivers* had ever been implemented? **Monica Alvarez** replied that none of the suggested additions or deletions recommended in the *Implementation* Chapter have been completed. **Chair Mahay** voiced his full support for adding the upper Talkeetna area to the Recreation Rivers.
- f. **Mel Grove** noted that enforcement is already listed on P. 4-7 and that apparently DNR just never followed through on implementation. **Chair Mahay** emphatically agreed.
- g. **Chair Mahay** suggested that education would help and further suggested putting some signs up at boat launches, for example.
- h. **Mel Grove** asked why the state doesn't come up with a head tax for everyone that uses the Recreation Rivers area to pay for improved management.
- i. **Mike DeMaria** stated, regarding Page 4-5 *Discretion within Guidelines*, that some ambiguity in the plan is good if common sense prevails and noted that DNR is going to have to interpret if a citation is valid or not sometimes. He further stated that the ultimate interpretation of these enforcement actions should be political so there is some accountability and bureaucrats shouldn't be deciding such things. He also noted the area is too large for just one officer and suggested that perhaps Fish and Game could help. He stated that using volunteers could be dangerous if there is a bad encounter. Lastly, he agreed on the importance of education.
- j. **Stephanie Nowers** noted the importance of Chapter 4 and asked how the Board and DNR can make this plan something that is actually implemented. She said that a way must be found to pay for implementation or nothing will happen. Regarding *Enforcement* (P. 4-7), she offered the Jim Creek area as an example: education helped encourage people to follow the rules. She suggested that an enforcement policy with consequences may be needed, but mostly what is needed is a person going out to educate people. She

stated that somehow the Board should embed the intent into the plan that education is a main goal. Regarding *Monitoring* (P. 4-7), she suggested discussing how to best monitor with limited resources. She noted some pressure is off on some areas due to less fish, but that it would be prudent to include flexibility in the plan so that if those fish runs return, enhanced monitoring would come into effect to help address the issues related to user congestion. Regarding *Trail Mapping* (P. 4-6), she suggested DNR work with MSB trail people to see if borough data can help inform the creation of state trail maps.

- k. **Mike Overcast** proposed using something similar to the following language to change the *Periodic Review* section (P. 4-3): “This plan should be reviewed and updated as new information becomes available and conditions change. As there’s no specific timeline for future reviews it’s important that land managers have the flexibility to make decisions over a 20-year or more period that consider changing conditions and updated information. When making plan implementation decisions of land use applications the comments of other agencies and the public must be given equal or greater weight than broad area wide guidelines. Future land managers are to make use of the minor change and special exceptions provisions of plan implementation when reviewing specific land use applications. This is especially important when dealing with issues related to private property access.” He stressed the importance of the plan being exercised and enforced, but also reviewed to make sure the right decisions are being made, especially right after DNR has revised the plan. He also stressed the need to have the flexibility to change things that don’t make sense, especially for private landowners that are affected by the plan.

He voiced support for the idea of user fees but noted the difficulty in monitoring who is using the rivers. He suggested a sign up or permitting process. He noted the ease of collecting fees from commercial users but said that private users should also pay fees and further noted this would require a DNR plan on how to collect those fees.

Regarding the ambiguity in the plan that provides flexibility, he stressed the importance of keeping this in the plan to give DNR the ability to use those terms (such as “feasible,” “prudent,” and “should”) as a way to make considerations without running into more concrete statutes that would keep DNR from making changes.

- l. **Curt Scoggin** noted that most people don’t know about the plan and suggested more of an effort to help the community understand the plan could help improve the enforcement issues.
- m. **Mel Grove** suggested that perhaps DNR could require anyone on the rivers to have a

stamp on their boat showing that they've paid a user fee. **Chair Mahay** suggested this idea may have some merit.

IV. Comments from Members of the Public (Maximum 3 minutes/person)

- a. **Becky Long** (Susitna River Coalition), **Ben Allen** (Miller's Riverboat Service), **Melissa Heuer** (Susitna River Coalition), **Ted Eischeid** (Mat-Su Borough) and **Eric Booton** (Trout Unlimited) called in to provide public comment.

V. Comments from Board Members

- a. **Greg Bell** voiced his support for the idea of educating the public since many don't realize the difference between plans. He also supports the distribution of some educational literature on the Recreation Rivers plan.
- b. **Mike DeMaria** stated that education is the key, although some hard enforcement will be required as well.
- c. **Stephanie Nowers** asked what the next steps were. **Monica Alvarez** responded that DNR will assemble the notes on today's Chapter 4 discussion and send those to the Board and suggested that perhaps at the next meeting the Board would feel comfortable approving a resolution recommending changes from the Board to DNR about the plan.
- d. Several Board members agreed that the next meeting should be an in-person meeting if possible.
- e. **Mike Overcast** hoped that the Board would include in its recommendations the addition of Prairie Creek to the Recreation Rivers area to support the king salmon. He may put some language together regarding that for the next meeting.
- f. **Mike Overcast** suggested that **Mel Grove** send his suggestions in writing to DNR so that they could be disseminated and reviewed by the Board before the next meeting. **Mel Grove** agreed and restated that his recommendation is that he opposes non-motorized areas unless there is specific biological concern, with DFG data to back it up. He further stated that he doesn't like restricting anyone's access and reiterated his conviction that if there is a biological concern, then every user group should be restricted, not just one. **Mike Overcast** said that he thinks the intent of this plan was to mimic what was being done nationally with Wild and Scenic Rivers and that there are just some areas where motorized activity is inappropriate if you are trying to create a Wild and Scenic River environment. He further stated that to address **Mel Groves'** recommendations, he thought the Board would need to dive into specifics and decide if those recommendations are

prudent and align with the intent of the plan.

- g. **Chair Mahay** announced that he will be retiring from the Board at the end of his term (July 1) and a new chair and co-chair should be chosen at the next meeting.
- h. **Mike Overcast** expressed the importance and need to fill the three remaining vacant board seats quickly.

VI. Adjournment

- a. Mel Grove MOVED to adjourn the meeting. Greg Bell SECONDED. PASSED without objection. The Board adjourned at 11:39 AM.

Sutton Community Council Regular Meeting

Wed, March 29, 2023, 7:00 pm @ Sutton Public Library Meeting Room

RECEIVED

JUL 27 2023

CLERKS OFFICE

1. **Call to Order and Pledge to the Flag:** Called to order at 7:02 Frank Buzby called to order/Juli Buzby-Pledge
2. **Establish Quorum**
 - a. *Board Members Present: Vice Chair: Chris Spitzer; Secretary: Jeremiah Hix; Garret Nelson; Nancy Bertels; Shayne Lacroix*
 - b. *Board Members Absent: President Frank Buzby; Secretary Kelly Andersen-Riggs; Treasurer Juli Buzby; Board Members: Mark Bertels; Brian Largent,*
3. **Additions or Changes to Agenda**
4. **Announcements:** None
5. **Guests Presentations**
 - a. Kelsey Anderson
 - Conducting the Burrough wide comp updates
 - Kelsey took time to talk through the vision of the Burrough. The bring to life a beautiful place to live and play. It will be used as an internal document for Burrough employees, to correct inefficiencies, and other guiding document to help the organization. It is a second class government. Local control is the largest focus that the program has.
 - She took a deep dive into the assembly's strategic plan and wanted to use it as a guiding point for this plan. It should align with assemblies to use to help properly manage growth.
 - They want a massive public outreach that will help the Burrough plan the future.
 - Their current focus is to get in front of active councils. She talked over the Comprehensive Plan Work Schedule.
 - They heard issues such as emergency services haven't been able to get on scene on time.
 - Another topic is that we now have a clearly defined urban area vs Burrough area. They will revisit it and conduct physical analysis.
 - Prioritizing local economic development. They want to see what they can do to help grow the Burrough to allow more economy to remain in the Burrough vs. commuting to Anchorage.
 - Protecting Natural Community Assess.
 - We don't currently have an infrastructure that allows for bike and foot traffic from subdivisions to necessary areas.
 - The Burrough comp plan is the one plan that the state requires to produce that will be the oversighting umbrella for all of the communities.
 - The Valley currently has approx. 110,000 people. We can't really plan more than a 20 year plan.
6. **Borough and State Reports**
 - a. Tim Hale – MSB Assembly District 1
 - The Burrough had a strategic planning meeting last month. Starting in April, the ambulance in Butte will be online from 10 AM to 10 PM. It will reduce the strain on the Palmer ambulances. It will allow Palmer EMS to respond to other calls within District 1. He is working on a part time on call staff to be stationed in Sutton or Chickaloon. He will be bringing it up in the May budget meeting.

Sutton Community Council Regular Meeting

Wed, March 29, 2023, 7:00 pm @ Sutton Public Library Meeting Room

- He plans to be back in the area in early May for the remainder of the summer.
 - A new ordinance could get rid of the 75 foot setback law. They are trying to lift it to provide relief to those who are in violation currently.
 - Garret brought up the concern from some local people who have seen some slow responses to EMS.
 - Chris Spitzer mentioned that there is a policy to be in a proper uniform that can cause further delays as EMS members need to get in the proper uniform prior to responding.
- b. Emily Austin, Sutton Elementary Principal
- They were able to have their annual fundraiser to send the 5th graders on an overnight field trip to the Alaska Coastal Study to explore. They will do geology, biology, tidal studies, etc.... All 5th graders will be able to go for free and they have a deposit already for next year.
 - She is looking for 4 year olds currently who will be interested in pre-school. They have 6 currently. If they can have a total of 10, they will be able to hire a part time certified teacher. Pre-k is a big goal that they are trying hard to build.
 - End of school is coming. They are starting to prepare for state school testing.
 - Three classroom teachers will be staying on for next year.
- c. Representative George Rauscher, State House District 9- Absent
- d. Juli Buzby, Sutton Public Library - Absent

7. Officer Reports

Officer reports and correspondence are uploaded to suttoncommunitycouncil.com/business.html

- a. Chair:
- b. Secretary: Jeremiah Hix
- February Minutes were brought up for approval. Nancy made a motion to approve. Garret seconded the motion.
- c. Treasurer: Absent
- No new report

8. Committee Reports

- a. Jonesville Public Use Area Planning Committee
- We have sponsors available.
 - Anyone who wants to sponsor can reach out to Chris Spitzer to get put in place.
 - Nancy volunteered to help man the waiver table.
 - The cleanup will be taking place on May 20th.
 - NRA may be sponsoring as well.

9. Old Business

- a. Item One: Cleanup of the Library
- Jeremiah Hix spoke with Pastor Roach with Alpine Baptist Church about cleaning up the property of the library. They will be looking at an early May cleanup party.

10. New Business

- a. Jeremiah Hix will be talking with Randy, with the NRA
- We are going to visit possibilities of locations for a public shooting range.

Sutton Community Council Regular Meeting

Wed, March 29, 2023, 7:00 pm @ Sutton Public Library Meeting Room

- Additionally we are going to get the NRA representative linked up with the DNR representative
 - b. Nancy Dryden gave an update of the park committee. She mentioned that if anyone has any suggestions, to leave a message at the library.
- 11. Call for the Good of the Order**
- a. None
- 12. Restate motions and voting results**
- a. Last month's minutes were approved. Nancy Bertels made a motion and Garret Nelson seconded it. All were in favor.
- 13. Adjourn Meeting at 8:11 PM.**



President's Signature

6-28-23

Date



Secretary's Signature

6-28-23

Date

Sutton Community Council Regular Meeting Attendance

Date: Mar 26, 2023

Name (Please Print)

Email address (if you want to be on the SCC email list)

1	Frank Borky	
2	Nancy Beate	
3	Nathan Patterson	
4	Emily Meneghin	
5		
6		
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**Sutton Community Council
Treasurer's Report March 2023**

FISCAL YEAR: 2023

	Checking	Saving	Money Market
Beginning 1-Mar	10329.84	25.10	61649.10
Deposits:			
Expenses:			
Tockify	-8.00		
Recycle Mar Draft 678	-200.00		
Interest:	0.45	0.01	34.04
Transfer Money			
Ending 31-Mar	10122.29	25.11	61683.14

Community Assistance Program Project Update

Project Name	Available Funds			Current Month Totals	
	Thru FY22	Donations	Total	Dispersed	Remaining
SCC	2683.96		2683.96	8.00	2675.96
Recycle Sutton	1045.48	434.52	1480.00	200.00	1280.00
Jonesville/Slipper Lake	6250.00	68.00	6318.00		6318.00
Sutton Elementary	3000.00		3000.00		3000.00
Alpine Historical	5189.00		5189.00		5189.00
Alpine Civic Club	27536.00		27536.00		27536.00
Vet Day Dinner	179.14		179.14		179.14
Neighborhood Watch	1739.50		1739.50		1739.50
Library Programs	3000.00		3000.00		3000.00
Library Pavilion Project	3678.00		3678.00		3678.00
Totals	54301.08	502.52	54803.60	208.00	54595.60

Appr. April/Mtg

Comprehensive Plan Work Schedule: Jan - June 2023

ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN
MSB Plan Review	Done: Jan 25					
Community Council 15 minute flash sessions			By Appt.	By Appt.	By Appt.	By Appt.
Internal Technical Committee			Develop Team	Monthly Meeting	Monthly Meeting	Monthly Meeting
External Steering Committee			Emails sent Mar 20		Final Group May 1	First Meeting
Project Website	Jan 25 draft	Drafting	March 14 Final			
Planning Commission Updates					Work Session	
Assembly Updates			Mar 11 Strategy Session		Work Session	
Public Participation Plan				April 1 Begin Drafting PPP	May 15 First Draft Due	June 30 Final Doc Due
Consultant Outreach	Virtual Meetings		Follow-up and proposals			
Early Marketing & Social Media Campaign				Draft Materials	Finalize Materials	Begin Public Awareness Campaign
School Outreach	Schedule Outreach	By Appt.	By Appt.	By Appt.	By Appt.	By Appt.
Demographics and Early Analysis			March 1- Begin Research	April 1- Begin Drafting Materials	May 1- Finalize Materials	
Comprehensive Plan Outreach						Begin Summer Outreach

An aerial photograph of a large dam and reservoir. The dam is a long, straight concrete structure with a series of buttresses. The reservoir is a large body of water, and the surrounding landscape is a mix of forested hills and open land. A dark green rectangular overlay covers the top half of the image, containing the title and project information in white text.

Comprehensive Plan Update

Scope of Work

Project Manager: Kelsey Anderson
Spring 2023

Project Purpose



The purpose of the comprehensive plan update is to develop goals, policies, and implementation actions to bring to life the Matanuska-Susitna Borough's (MSB) vision of being the greatest community to live, work, and play.

Once adopted, the comprehensive plan will be a tool used by Borough staff and the Assembly to make policy decisions that are aligned with the long-term vision and goals of the organization. The vision and goals will be developed by partnerships across MSB departments, partner agencies, organizations, private industry, and communities. The comprehensive plan will also be used by communities and individuals for Capital Improvement Program nominations, transportation project nominations, external grant applications, and any other programs that require a project or initiative to have documented planning priority. The comprehensive plan will provide a shared vision that guides land use actions for the next 25 years.





Why We Plan

Local governments are created by every state to provide services to its residents. Local governments are flexible, adaptable, and responsive to the needs of their communities in a way that the state and federal governments cannot be. In Alaska, boroughs are charged with three distinct and overarching areawide powers: Education, Taxation, and Land Use Regulation (AS 29.35.160-180). *The tool that local governments are given to carry out this responsibility of guiding how land is used is the comprehensive plan.* Planning for, rather than reacting to, land use provides communities and local governments with the time they need to make decisions that protect the quality of life and shared resources of all residents.

The Assembly's Strategic Plan recognized "Preservation of qualities that attract people to live, work and play in the Mat-Su" as a measurable result of their strategic goals. The MSB comprehensive plan update will dive into the community issues that prevent those goals and develop an implementation plan that aims at reducing land use conflicts while promoting economic growth. The comprehensive plan is drafted by staff but designed by communities through extensive and creative public outreach. The Mat-Su continues to be the fastest-growing borough in Alaska, with a projected 38% population increase by 2050 (DOL&WD). Because of this growth, the MSB Assembly has seen an increase in land use conflicts that are historically dealt with on a case-by-case basis. The MSB uses conditional use permits as a reactionary tool, instead of planning for land uses through the platting process, land use mapping, and zoning. The Borough also spends time and resources every year in litigation over appeals on land use decisions.

Through recent planning efforts, MSB planners now know that many residents, business owners, investors, and developers agree: If the MSB wants to foster economic development and be the best place to live, work, and play, then it must provide security and stability to potential investors and current property owners by proactively planning for compatible land uses. The comprehensive plan will showcase resident voices and how they envision their future communities, as well as the aspirations of the MSB as an organization.



Why We Plan:

Strategic and Comprehensive Planning

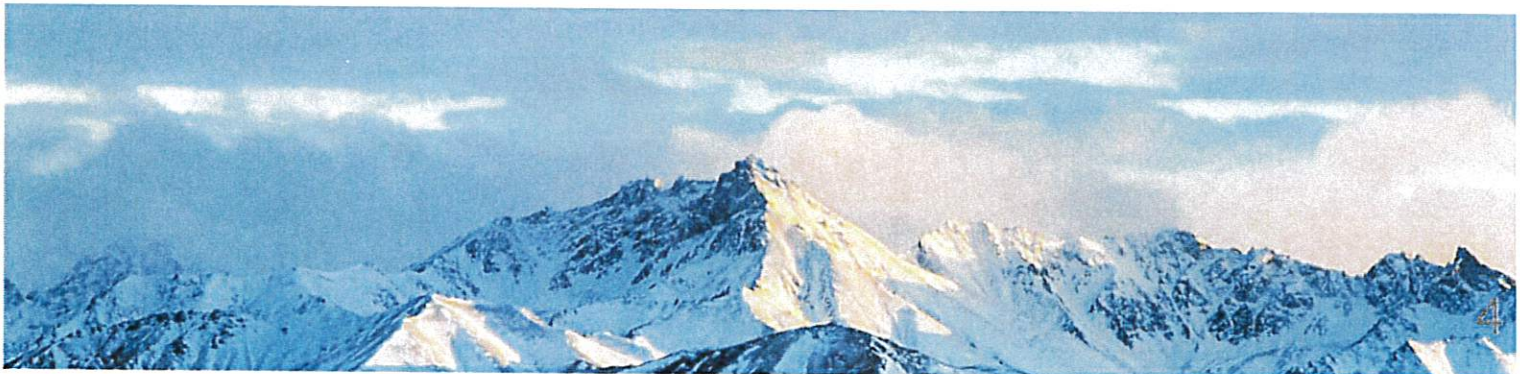


The Assembly adopted the MSB Strategic Plan for FY 2023-2028 in February of 2022. This plan includes a SWOT (Strengths, Weaknesses, Opportunities, and Threats) Analysis of the conditions of the Mat-Su Borough for all residents.

Strengths of the Mat-Su Borough include a growing population, a skilled workforce, a growing healthcare sector, natural beauty, outdoor recreation, engaged communities, natural resources, and choice of community based on your lifestyle preference (rural, urban, mountainous, agricultural, remote, etc.). These strengths are among the many reasons that the Mat-Su has seen such steady growth throughout its history. The strengths of the Mat-Su are seen differently through the eyes of each distinct community, but they should be represented broadly in the comprehensive plan to find common goals of maintaining the qualities of life that residents hold dear.

Weaknesses of the Mat-Su Borough include a reliance on jobs that are outside of the borough (primarily in Anchorage or remote on the North Slope oil fields), lower wages, few major private sector employers, stressed road infrastructure, high healthcare costs, high energy costs, and not being able to capture tourism dollars. These weaknesses provide insight into the challenges the MSB faces in the future, such as how to capture larger private sector employers so the MSB can start providing a robust local economy that celebrates the character and desires of residents, rather than just providing housing for people to work and play in Anchorage.

With every challenge comes an opportunity for a local government to adapt. Opportunities outlined in the SWOT Analysis include the expansion of professional and technical services, improving connectivity, increasing tourism, providing services for the aging population, zoning



Why We Plan:

Strategic and Comprehensive Planning



for commercial and industrial space, and promoting the Mat-Su as a destination for remote workers, young professionals, veterans, and retirees.

These opportunities and more will all be discussed in the comprehensive plan. Acting on the opportunities from a land use and planning perspective will mean that the organization and Assembly are aligning future aspirations with current needs through decisions on infrastructure, programs and policies.

Threats to the Mat-Su Borough that were named in the report include unmanaged growth, declining state and federal funding, decline in fisheries, increased land use conflicts, recurring disasters such as wildfires, and, maybe most importantly, a mistrust in government. Threats should be met with proactive steps to mitigate as much of the threat as possible. In the comprehensive plan, this will look like an implementation plan to meet our goals with action.

These strengths, weaknesses, opportunities, and threats are all directly related to how a local government comprehensively plans for regional growth that protects the quality of life of all residents. Through adopting this strategic plan, the MSB Assembly has made land use management, economic development, and delivering high-quality services the top priorities for the organization. The comprehensive plan is not just required by law – it is the plan that brings the Assembly's 5-year strategic plan into the larger context of the MSB's 20–25-year plan for effectively managing growth, supporting economic development and job creation, protecting affordable housing, creating standards for facilities and services, sustainably developing to protect the fisheries and tourism industries, all while mitigating land use conflicts.



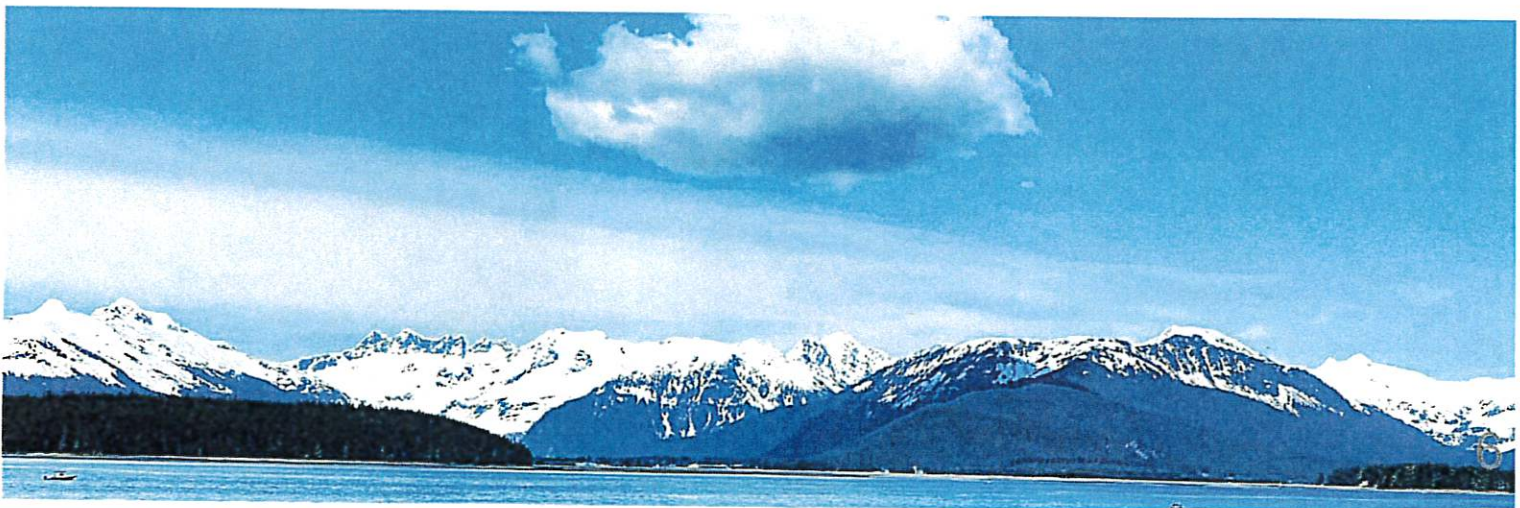
Planning Framework



The comprehensive planning framework is multifaceted. On one side, there are the legal responsibilities that the MSB must use as its baseline standards. Alaska Statute says that boroughs must regulate land use, and it says that boroughs must do so by developing a Planning Commission and a comprehensive plan and implementing that plan through land use regulations. Borough Code lays out topics to be discussed in the comprehensive plan and the powers of a second class borough, and Department/Organization Policy directs the value system planners work within. Staff will look to state statute, borough code, and the organization's vision, mission, and core values to provide the framework for the comprehensive plan update.

Comprehensive planning in Alaska is defined in three sections of Alaska Statute:

- 1. AS 29.40.020 *Planning commission*.** According to this section, the Planning Commission is charged with the duty of preparing and submitting a comprehensive plan "for the systematic and organized development of the borough."
- 2. AS 29.40.030 *Comprehensive plan*.** This section defines comprehensive plan as "a compilation of policy statements, goals, standards, and maps for guiding the physical, social, and economic development, both private and public." Comprehensive plans may include a land use plan, a plan for public facilities, a plan for transportation, and recommendations for implementation.
- 3. AS 29.40.040 *Land use regulation*.** This section describes using land use regulations as the implementation tool for the comprehensive plan. It states that, "in order to implement the plan, the assembly by ordinance shall adopt or amend provisions governing the use and occupancy of land that may include, but are not limited to, zoning and land use permit requirements."



Planning Framework



The vision, mission and values that guide the decisions and work of borough staff are:

MSB Vision: The greatest community in Alaska to live, work, and play.

MSB Mission: To efficiently and effectively deliver responsive services to the public and to cultivate opportunities for commercial enterprises to prosper.

MSB Values: Accountability; Customer Focus; Dedication; Integrity; Responsiveness; Teamwork.

The planning department will also lean on planning documents such as the Long Range Transportation Plan, Community Comprehensive Plans, the Assembly's Strategic Plan, City Comprehensive Plans, and others to develop initial ideas for goals based on the existing public outreach efforts for these plans.

The other side of the framework is the expectation of public involvement and planning ethics. There cannot be a comprehensive plan without comprehensive involvement with the communities it represents. Understanding why the Borough plans, and sharing that message with Borough staff, the Planning Commission and Assembly, and residents alike, will be a critical component to the comprehensive plan update. The process will engage the community and MSB Departments so when policy makers and Assembly members are looking for guidance, they have it at their fingertips.





Comprehensive planning is a government's opportunity to ask the question, "Who benefits and who suffers from our policies?"

Oftentimes, governments make decisions that are well-intentioned, but miss the mark and leave people feeling disheartened and frustrated. The public outreach for the comprehensive plan will meet people where they are to ensure that if people want to be involved, they have that opportunity.

To be a flexible and responsive government, the MSB needs a comprehensive plan to balance the needs of current development with the vision and aspirations of the community. Engaging the public and our agency partners early and often during this process will allow the MSB's comprehensive plan to guide those near-term decisions in the greater context of our common goals for the future.



MSB Comprehensive Plan Update

Work Schedule: Jan - June 2023

ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN
MSB Plan Review	Draft Jan 26					
Community Council 15 minute flash sessions			Sutton	Big Lake Meadow Lakes SKCC	Talkeetna KFCC Chickaloon Lazy Mtn Gateway	Pt. Mac Butte
Internal Technical Committee				Develop Team	Monthly Meeting	Monthly Meeting
External Steering Committee				Emails sent April 14	Final Group May 15	First Meeting
Project Website	Jan 26 draft	Drafting	March 14 Final			
Planning Commission Updates	PC Training					Work Session
Assembly Updates			Mar 11 Strategy Session			
Public Participation Plan				April 1 Begin Drafting ppp	May 15 First Draft Due	June 30 Final Doc Due
Consultant Outreach	Virtual Meetings			Follow-up and proposals	Consultant Onboarding	
Early Marketing & Social Media Campaign				Draft Materials	Finalize Materials	Begin Public Awareness Campaign
Demographics and Early Analysis			March 1- Begin Research	April 1- Begin Drafting Materials	May 1- Finalize Materials	
Comprehensive Plan Outreach						Begin Summer Outreach



COMPREHENSIVE PLAN OUTLINE: SIX PLANNING PILARS

The comprehensive plan will be outlined by six overarching themes, or Planning Pillars, that act as the foundation for future land use decisions. These elements combine statutory requirements, Assembly Strategic Planning, MSB Powers, and MSB Code design criteria for comprehensive plans.

Guiding Growth through Compatible Land Use

1

Components of this chapter are meant to provide a foundation that will ground future land use decisions in data, technical analysis, and demographic projections. The overarching goal will be protecting the quality of life that Borough residents expect, while considering necessary policies to adapt to an ever-changing borough. This pillar will include a combination of a fiscal analysis of current land use and developing urban/rural characteristic code adaptations. These tools will provide the MSB with a cohesive direction for policy decisions that promote organized development that will be fiscally sustainable, responsive to the services needed by all residents, and considers the varying density levels of population.

2

Prioritizing Economic Development

Components of this chapter are meant to provide measurable economic goals as well as a vision for communities to look to as they continue to grow. There will be a close tie to the Assembly's Strategic Plan and its corresponding economic growth goals. This chapter will include policy direction for future economic development decisions, policy for protecting affordable housing and property values, thinking through how to attract big employers to keep more workers in the Mat-Su, looking at how to promote tourism through land use management, and options for private industry partnerships with Borough Departments like the Port MacKenzie Department and the Port District.

3

Delivering High-Quality Services

Components of this chapter are meant to connect the comprehensive plan to the day-to-day services that the MSB provides for its residents. This includes developing levels of service guidelines, policy to guide effective management for water, waste disposal, schools, recreation, and other public requirements, as well as developing programs that remote communities can use to be self-sufficient when possible. The comprehensive plan will also touch on public facility planning and its importance as the Borough continues to grow. This chapter will focus on what it means for the MSB to integrate its values of accountability, customer focus, dedication, integrity, responsiveness, and teamwork into policy decisions and program management.

4

Providing Safe, Equitable, & Efficient Transportation Choices

Components of this chapter are meant to provide overarching transportation goals that connect the current planning efforts in transit, bike and pedestrian planning, and the Long-Range Transportation Plan to long-range land use planning. This chapter will work to connect the comprehensive plan to the future of transportation planning with the Metropolitan Planning Organization, Mat-Su Valley non-profit transit providers, and generally laying out goals to promote safety, mobility, and increased choices for drivers, pedestrians, bikers, and everyone in between.

5

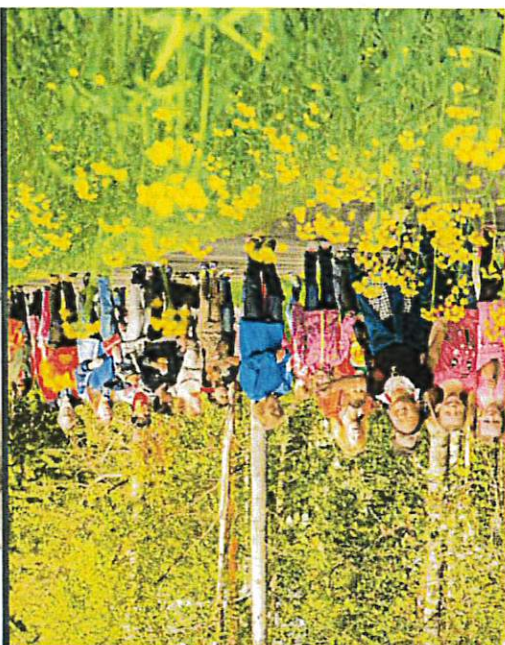
Protecting Natural Community Assets

Components of this chapter are meant to bring consideration to all the ways that our natural systems support quality of life in the MSB. This includes policies for preserving ecosystem services, incorporating public spaces into development standards, recommendations for ways the MSB can support sustainable development of its natural resources, and secure safety from fire, flood, pollution, and other dangers through hazard mitigation planning.

6

Healthy, Thriving Mat-Su Residents

Components of this chapter are meant to look at what quality of life really looks like for residents of the Matanuska-Susitna Borough. It will provide goals that promote the health and general welfare of all borough residents, such as job training and workforce development, food security, place making policy, and 8-80 policy.



KELSEY.ANDERSON@MATSUGOV.US

907-861-8525

KELSEY ANDERSON

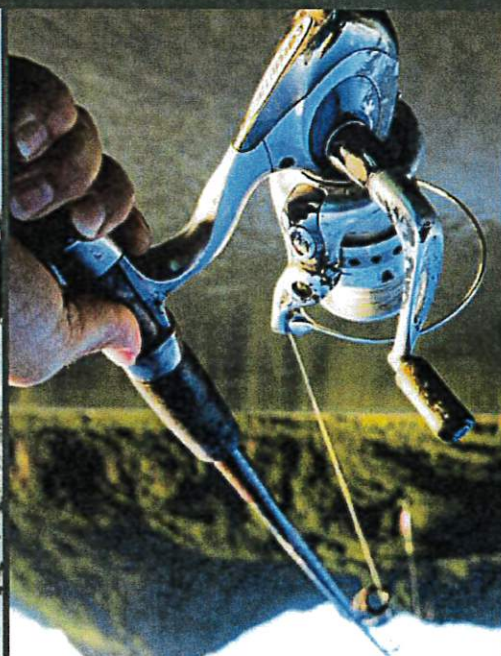
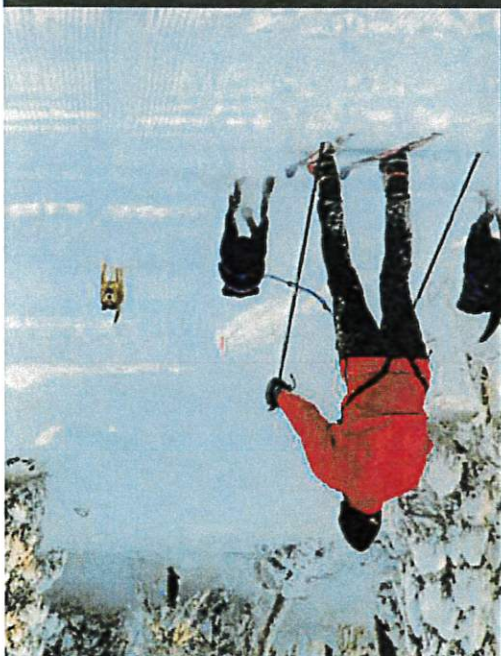
PROJECT MANAGER:

[HTTPS://MY.VISME.CO/V/RXM10MWO-GXPkMW](https://my.visme.co/v/RXM10MWO-GXPkMW)

COMPREHENSIVE PLAN UPDATE HERE:

CHECK OUT THE WORK PLAN FOR THE BOROUGH-WIDE

Work Plan



2023 JONESVILLE PUBLIC USE & SLIPPER LAKE
ANNUAL CLEAN-UP WAIVER OF LIABILITY & ASSUMPTION OF RISK

May 20th
10-5

VOLUNTEERS

- I and any family members under the age of 18, choose to be a volunteer at the Jonesville/Slipper Lake Clean Up hosted by ///INSERT NAME///, Matsu Trails Council, Matsu Borough and the Jonesville PUA Management Planning Committee. There are no known physical or health limitations that prevent me or my family members from safely participating in the event.
- I agree to adhere to the following safety rules and procedures and to assure that any minors under my supervision will adhere to the safety rules and procedures:
 - o Volunteers must wear closed toe shoes. No sandals, flip flops or clogs.
 - o Volunteers must wear long pants.
 - o Volunteers must wear gloves when picking up litter, trash or any other items for removal.
 - o Volunteers shall not handle any hazardous waste or potentially hazardous materials or items including motor oil, gasoline, batteries, syringes, or metal or plastic containers that smell or appear to contain noxious materials, etc. without taking appropriate safety measures. If you do not know if something is potentially hazardous, do not handle it – mark its location and then inform a sponsor representative of its location.
 - o Volunteers shall watch where you step and watch where you grab to avoid nails, broken glass or other potentially sharp surfaces.
 - o Volunteers shall only perform tasks that are within their physical capacity.

SAFETY

- I understand that even if I abide by the above, there are inherent risks and dangers involved in trash pickup and removal and other associated activities involved in the Jonesville/Slipper Lake Clean-Up including but not limited to, the risk of physical injury, infection or loss of life as a result of nearby discharge of firearms, contact with needles, condoms, metal objects, burning embers, or other hazardous materials, wild animals, or from over-exertion, or environmental conditions.
- I understand that there may be other individuals using ATV, 4X4's, off road vehicles, and motorcycles during the event. I understand that the ATV, 4X4, off road vehicle, and motorcycle activity will neither be monitored nor sanctioned by sponsoring organizations. As a result, I assume the risks associated with travel including, but not limited to, that my vehicle may become stuck, broken, or flipped over. I know another driver or participant or observer of the event may cause injury to me, my family, or other persons in or around my vehicle, or to my vehicle itself.

2023 JONESVILLE PUBLIC USE & SLIPPER LAKE
ANNUAL CLEAN-UP WAIVER OF LIABILITY & ASSUMPTION OF RISK

RISKS

- Despite the risks, me and my family members still choose to participate in such an activity because it is a benefit to the community, and I choose to participate in such an effort.
- On behalf of myself and any family members under the age of 18 under my supervision, I AGREE TO ASSUME THE RISKS AND EXEMPT, RELEASE, AND SAVE AND HOLD HARMLESS the Alaska Off-roaders Anonymous club, Matsu Trails Council, Sutton Community Council, Matsu Borough and the Jonesville PUA Management Planning Committee, their officers, members, officials, agents, employees, representatives, management, and the organization/s or individuals assisting, volunteering, or otherwise involved with this event, including Alaska Off-Roaders Anonymous, whether or not any of the foregoing bear any responsibility for any harm, whether foreseeable or not, that could result from any of my participation in the clean up event. I will not hold responsible for any damages or claims arising from the sole negligence or willful misconduct of the sponsoring organizations, their agents, or employees.

COURT USE

- I agree that any court or trier of fact interpreting this release shall give effect to its whole and/or specific parts, so as to enforce this release regardless of any local rules of construction and that any court or trier of fact shall give effect to the intent of the parties, even if reformation of a specific provision of the release is required.
-

CIVIL ACTION

- I agree that this release is to be interpreted in accordance with the laws of the State of Alaska, and that any civil action arising from this agreement shall be brought in Palmer.
- I further agree that the failure of any of the sponsoring agencies to enforce any provision of this Agreement shall in no way constitute a waiver of the provisions, nor in any way effect the validity of this agreement or any part thereof.

SEVERABILITY

- The undersigned further expressly agrees that the foregoing waiver of liability, assumption of risks and indemnity agreement is intended to be as broad and inclusive as permitted by the law of the State of Alaska and that if any portion thereof is held invalid it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.
-

2023 JONESVILLE PUBLIC USE & SLIPPER LAKE
ANNUAL CLEAN-UP WAIVER OF LIABILITY & ASSUMPTION OF RISK

ACKNOWLEDGMENT OF UNDERSTANDING

- By signing this sign-in form I am agreeing that: I HAVE CAREFULLY READ THE AGREEMENT AND RELEASE OF LIABILITY TITLED "2023 JONESVILLE PUBLIC USE & SLIPPER LAKE ANNUAL CLEAN-UP WAIVER OF LIABILITY & ASSUMPTION OF RISK" AND FULLY UNDERSTAND ITS CONTENTS. I AGREE WE ARE ALL VOLUNTARILY PARTICIPATING IN THE EVENT. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN THE SPONSORING ORGANIZATIONS AND MYSELF, AND I SIGN IT OF MY OWN FREE WILL AND ON BEHALF OF ANY PARTICIPATING MINORS UNDER MY SUPERVISION.

INSTRUCTIONS

PLEASE PRINT CLEARLY AND SIGN YOUR NAME WITH THE DATE, ALSO LIST NAMES AND AGES OF MINORS. ONLY ONE ADULT SIGNATURE PER LINE. All adult signatures required.

THANK YOU!

1. _____
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Sutton Community Council Regular Meeting
Wed, May 31, 2023, 7:00 pm @ Sutton Public Library Meeting Room

RECEIVED
JUL 27 2023
CLERKS OFFICE

1. **Call to Order/Pledge:** Meeting called to order at 7:00 p.m.
2. **Establish Quorum:** President Frank Buzby, Vice Chair Chris Spitzer, Treasurer Juli Buzby, Board Members: Mark Bertels, Brian Largent, Garret Nelson Board Alternates: Nancy Bertels,
3. **Changes /Approve the Agenda:** No changes to the agenda
4. **Announcements:** None
5. **Guest Presentations - None**
6. **Borough and State Reports:**
 - a. **Tim Hale - MSB Assembly District 1 -** Borough budget passed on first night of deliberations resulting in a 4% increase to taxpayers. The mil rate was lowered but assessed values remain high. Continued deliberation on the gravel ordinance. Butte ambulance is staffed during the daytime hours (10 am-10 pm) and helps with the Sutton coverage. Planning commission to discuss waterbody setback change to allow development within 75' of lake. Planning Commission is taking public comment on June 5 and making recommendation to the State Historical Commission on a name change to Lion's Head. (Planning Commission vetoed the change, the Alaska State Historical Commission will take up the topic in November.)
 - b. **Emily Jordan - Sutton Elementary School Principal -** Three new staff members have been hired for next school year. Two Sutton residents were hired: Tina Blakeman will fill the custodian position. Jessica Tremaine will teach Music, P.E. Expecting a larger Pre-K enrollment next year with registration beginning on July 1. Fireweed Ministries will be using the school grounds during June and July during the day.
 - c. **Representative George Rauscher - State House District 9 -** Finished with the legislative session. George voted no on the proposed budget. Discussion of the carbon credits and sequestration bills that passed. May see movement on the Jonesville Plan in June.
 - d. **Juli Buzby - Sutton Librarian -** Library budgets passed the Assembly with no changes. Summer Reading Program begins June 1 with lunch being served on that day each week. Teen program begins June 6 with 18 teens currently signed up. Teens will meet Tuesdays and Wednesdays.
7. **Officer Reports:**
 - a. **Frank Buzby - none**
 - b. **Secretary Kelly Andersen-Riggs/Jeremiah Hix**
 - Approval of April Minutes - Mark Bertels makes a motion to accept the April Minutes as submitted. Chris Spitzer seconds the motion. Passes unanimously.
 - c. **Treasurer's Report - Juli Buzby**
 - Approval of Treasurer's Report - Chris Spitzer moves to accept the Treasurer's Report as submitted. Mark Bertels seconds the motion. Passes unanimously.
 - Receipt of CAP Funds - Received \$15, 045 for distribution in the community for FY23. Discussion of when applications should be due. No date agreed on.

Sutton Community Council Regular Meeting

Wed, May 31, 2023, 7:00 pm @ Sutton Public Library Meeting Room

Juli Buzby moves to give the Alpine Historical Society \$2,480 for repair of the playground slide out of FY23 CAP funds. Chris Spitzer seconds the motion. Discussion on the time sensitive nature of the request. Motion passes unanimously.

8. Committee Reports:

a. **Jonesville Public Use Area - Chris Spitzer/Brian Largent** - Annual Clean-up went well. Three 40 yard dumpsters were filled with an additional 5 unburned junk cars being hauled off.

9. Old Business

a. **Input on Library Pavilion**

b. **National Rifle Association - Jeremiah Hix** - spoke with NRA employee

c. **Library Parking Lot Clean-up - Alpine Baptist Church** - scheduled for May 21st

10. New Business

a. **Elizabeth Samuel - Alpine Historical Society** - Sutton Elementary 4/5th graders along with local homeschool students assisted with spring clean up of the park. Sutton Boy Scouts resealed wood on playground structures. Eaglecrest continues to open/close and ground maintenance on AHS grounds. Geist House roof needs replacing. Currently working on path project to make all paths accessible and add a path from the library directly to the playground. Car Show in July.

b. **Watering Point** - Brian Sargent spoke with Jessica Winestaffer from Chickaloon Village. They would be interested in helping construct a facility but do not want to own it. Two potential sites have been brought forward.

11. Call for the Good of the Order: none

12. Restate motions and voting results: Minutes, Treasurer's Report and motion for slide replacement at the AHS playground.


13. Meeting Adjourned at 9 p.m.



President's Signature

6-29-23

Date



Secretary's Signature

6-28-23
12-29-2021

Date

Call for Nominations: Steering Committee, Mat-Su Borough Historic Preservation Plan

Gerrit Verbeek <Gerrit.Verbeek@matsugov.us>

Thu 5/18/2023 2:16 PM

Cc:Kim Sollien <Kim.Sollien@matsugov.us>

 1 attachments (14 KB)

MSB Historical Themes.DOCX;

Dear All,

Please help nominate Mat-Su residents with interest or expertise in historic and cultural preservation to serve on a citizen's steering committee for an update to the Borough's Historic Preservation Plan. We are accepting nominations through May 31st.

Mat-Su Borough staff and a contractor team from DOWL are currently working to update the Historic Preservation Plan. This steering committee is being formed as one of several opportunities for public input throughout the project. Our goal is to create a body of 8-12 members who together cover the Mat-Su's diversity of age, gender, location, and ethnicity. Steering committee members will also be selected to reflect interest or expertise in a many different aspects or eras of local history and culture. A good candidate should be able to constructively work with others regardless of personal or political views.

Service on the steering committee will involve attendance at two roughly 2-hour meetings during 2023 in order to:

- Help shape the goals and objectives which will be included in the Plan
- Review and provide feedback on draft sections

If you would like to nominate yourself or someone else to volunteer on this committee, please contact Gerrit Verbeek at Gerrit.Verbeek@matsugov.us by May 31st with a name, their contact information, and a description of why you think they are a strong candidate. A list is attached of the key themes in Borough history which this plan identifies, to help you think of individuals who could contribute knowledge of different aspects of Borough history.

Thank you for your recommendations, and please keep an eye out in the next week for some more announcements on other opportunities for public involvement,

Gerrit Verbeek
Matanuska-Susitna Borough: Planner II
(907) 861-8439

Recipients are BCC'd to avoid accidental Reply Alls, but are copied below for reference. If there is an organization you believe should be added, please let us know:

Museum
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Museum

Colony House Museum
Palmer Museum of History and Art
Alpine Historical Park
Talkeetna Historical Society and Museum
Knik Museum
Museum of Alaska Transportation and Industry
Wasilla Museum and Visitor Center

Museum	Pinochle Trail Museum
Museum	Alaska Live Steamers Railroad Museum
Government	Knik Tribal Council
Government	Chickaloon Village Traditional Council
Government	Eklutna Tribal Conservation District
Government	State Historic Preservation Office
Government	National Park Service
Government	City of Palmer
Government	City of Wasilla
Government	City of Houston
Historical Society	Alpine Historical Society
Historical Society	Cook Inlet Historical Society
Historical Society	Palmer Historical Society
Historical Society	Talkeetna Historical Society
Historical Society	Willow Historical Society/Willow Library
Historical Society	Wasilla-Knik Historical Society
Historical Society	Pioneers of Alaska
Historical Society	Alaska Association for Historic Preservation
Historical Society	Alaska Historical Society
Historical Society	Alaska Anthropological Association
Library	Big Lake Public Library
Library	Sutton Public Library
Library	Talkeetna Public Library
Library	Trapper Creek Public Library
Library	Willow Public Library
Library	Palmer Public Library
Library	Wasilla Public Library
Community Council	Big Lake
Community Council	Butte
Community Council	Chase
Community Council	Chickaloon
Community Council	Fishhook
Community Council	Gateway
Community Council	Glacier View
Community Council	Greater Farm Loop
Community Council	Knik-Fairview
Community Council	Lazy Mountain
Community Council	Louise, Susitna, Tyone Lakes
Community Council	Meadow Lakes
Community Council	Pt. MacKenzie
Community Council	Susitna
Community Council	North Lakes
Community Council	South Knik River
Community Council	Sutton
Community Council	Talkeetna
Community Council	Tanaina
Community Council	Trapper Creek
Community Council	Willow
Other	Mat-Su Borough Convention and Visitors Bureau
Other	Mat-Su College

**Sutton Community Council
Treasurer's Report May 2023**

FISCAL YEAR: 2023

		Checking	Saving	Money Market
Beginning	1-May	6755.71	25.11	61716.10
Deposits:				
CAP FY23		15345.00		
Expenses:				
Jonesville CleanUp	Draft 682	-300.00		
Tockify Calendar	Debit	-8.00		
Playground Slide	Draft 683	-2480.00		
Recycling May	Draft 681	-300.00		
Interest:				
Transfer Money				
Ending	31-May	19012.71	25.11	61716.10

Community Assistance Program Project Update

Project Name	Available Funds				Current Month Totals	
	Thru FY22	Donations	FY23	Total	Dispersed	Remaining
SCC	2508.96			2508.96	8.00	2500.96
Recycle Sutton	645.48	434.52		1080.00	300.00	780.00
Jonesville/Slipper Lake	6250.00	68.00		6318.00	300.00	6018.00
Sutton Elementary	3000.00			3000.00		3000.00
Alpine Historical	5189.00			5189.00		5189.00
Alpine Civic Club	27536.00			27536.00		27536.00
Vet Day Dinner	179.14			179.14		179.14
Neighborhood Watch	1739.50			1739.50		1739.50
Library Pavilion Project	3678.00			3678.00		3678.00
AHS Playground			2480.00	2480.00	2480.00	0.00
Totals	50726.08	502.52	2480.00	53708.60	3088.00	50620.60

Sutton Community Council Regular Meeting Attendance

Date: 5/31/23

	Name (Please Print)	Email address (if you want to be on the SCC email list)
1	George Rauscher	rep. george.rauscher@AKleg.gov
2	Julian B. Sarezin	
3	Elizabeth H. Samuel	
4	Tim Hale	
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