

CODE ORDINANCE

Sponsored by: Borough Manager
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Public Hearing: 07/15/25
Amended: 07/15/25
Postponed to 08/05/25: 07/15/25
Amended: 08/05/25
Postponed to 12/02/25: 08/05/25
Defeated Unanimously: 12/02/25

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 25-076**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ENACTING
MSB 3.80 AREAWIDE FUEL EXCISE TAX IN THE AMOUNT OF SEVEN CENTS PER
GALLON.

WHEREAS, the intent and rationale are contained in
Information Memorandum No. 25-136, which accompanies this
ordinance.

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and
permanent nature and shall become a part of the Borough Code.

Section 2. Adoption of Chapter. MSB 3.80 Areawide Fuel Excise
Tax adopted to read as follows:

3.80.010 Definitions.

Any words, terms, and phrases not defined in this section
shall, if defined therein, have the meaning given in
A.S. 43.40.100 or regulations adopted by the State to
implement its motor fuel tax pursuant to
A.S. 43.40, or otherwise shall have their ordinary and
common meaning. The following words, terms, and phrases,
when used in this chapter, shall have the meanings

ascribed to them in this section, except where the context clearly indicates a different meaning:

- "Areawide" means throughout the Borough, both inside and outside all cities in the Borough.
- "Borough" means the Matanuska-Susitna Borough.
- "Certificate of registration" or "Certificate" means a license issued by the Finance Department authorizing a specified dealer to assess, collect, and timely remit to the department the excise tax on motor fuel levied by this chapter.
- "Certificate of use" means the certificate provided to the Alaska State Department of Revenue, Tax Division, that is obtained by the dealer from a motor fuel purchaser at the time of the first sale or transfer of the motor fuel to that purchaser stating the motor fuel that has been or will be purchased or received is not intended for use as taxable motor fuel.
- "Common storage tank" means a storage tank serving taxable and exempt uses, or multiple taxable uses to which various tax rates apply.
- "Consideration" means something of value given by both

parties to a contract that induces them to enter into the agreement to exchange mutual performances. Consideration must have a value that can be objectively determined.

- "Dealer" means a person who sells or otherwise transfers in the Matanuska-Susitna Borough motor fuel upon which the taxes imposed by this chapter have not been paid. The term includes qualified dealers.
- "Department" means the Finance Department of the Matanuska-Susitna Borough.
- "Export" means the transport of motor fuel as cargo out of the areawide limits of the Matanuska-Susitna Borough by or for the seller or purchaser and intended for use or resale outside of the Matanuska-Susitna Borough. Transport into the cities of Palmer, Wasilla, or Houston is not an export.
- "Finance Director" means the Director of the Matanuska-Susitna Borough Finance Department or designee.
- "Funds" means money, assets or intangible assets that can be converted to United States currency and/or coin.
- "Issue date" means the date the Finance Department

has completed the review of the application and has generated and is prepared to release the certificate of registration to the applicant.

- "Motor Fuel" means all liquid substances refined, compounded or produced primarily for the purpose of use in an engine for the propulsion of a motor vehicle that is required to be licensed or registered to be driven on a public road or highway. This does not include aviation fuel.
- "Official use means" use by a federal, state, or local government agency, but does not include the following:
 - (A) consumption by a contractor who purchases motor fuel either for their own account or as the agent of a government agency for use in the performance of a contract with that agency;
 - (B) use in a private vehicle; or
 - (C) sales of motor fuel.
- "Person" means an individual, company, partnership, limited liability partnership, joint venture, joint agreement, limited liability company, association (mutual or otherwise), corporation, estate, trust,

business trust, receiver, trustee, syndicate, or any combination acting as a unit.

- "Qualified dealer" has the meaning established in state statute and regulation, A.S. 43.40.100(3) and 15 A.A.C. 40.600, and a person with a qualified dealer license from the state.
- "Reseller" means a person who sells or otherwise transfers in the Matanuska-Susitna Borough motor fuel upon which the taxes imposed by this chapter have been paid.
- "Responsible party" means a person who has a level of control over, or entitlement to, the funds or assets of a dealer that, as a practical matter, enables the individual, directly or indirectly, to control, manage, or direct the dealer or the dealer's operations.
- "User" means a person consuming, using, or purchasing motor fuel that is the subject of this chapter.
- "Tax return" means the monthly report to be submitted to the department as required by section 3.80.140.

3.80.020 Applicability of chapter.

(A) Unless provided otherwise, this chapter shall apply areawide to the taxation of all motor fuel sales or transfers, or consumption of previously untaxed motor fuel by users within the Borough.

(B) The tax imposed under this chapter does not apply if the United States Constitution, Alaska State Constitution, or other federal or state laws prohibit the Borough from levying this tax on motor fuel.

3.80.030 Excise tax on motor fuel.

(A) An areawide excise tax in the amount of seven cents per gallon is hereby levied on all motor fuel sold, transferred, brought into, or consumed in the Borough. The tax is imposed only once, upon the first taxable event. Motor fuel upon which the tax was imposed is not again subject to the tax in a subsequent sale, transfer or use. The tax is to be paid by the dealer or user to the Borough on the volume of motor fuel sold, transferred, or used.

3.80.040 Tax exemptions; no deferral for mixed purchases.

(A) The following transactions are exempt from the tax levied by section MSB 3.80.030:

(1) motor fuel that is sold or transferred between qualified dealers;

(2) motor fuel that is sold or transferred to a person obtaining motor fuel with a valid certificate of use;

(3) motor fuel that is sold or transferred to a qualified dealer or persons to whom motor fuel

may be transferred without collecting tax under
A.S. 43.40;

(4) motor fuel that is exported outside of the
areawide limits of the Borough;

(5) motor fuel that is purchased for use by federal,
state, or local government agencies, unless the motor
fuel is purchased for the purpose of resale;

(6) loss of volume of motor fuel that occurs during
handling, transportation, and storage, including loss of
volume due to temperature changes of motor fuel; and

(7) diesel fuel that is sold or transferred to a
businesses with a dedicated storage tank for use
exclusively on nonroadway uses such as heavy equipment.

(B) The election to defer payment of motor fuel
tax provided by the state to certain persons pursuant to
15 A.A.C. 40.320 for sales or transfers for mixed uses
is not provided by the Borough. A sale or transfer of
motor fuel for mixed-use purposes to a common storage
tank shall be fully taxed, and after resale or use for
an exempt purpose, the purchaser may apply for a refund
with appropriate documentation in accordance with
MSB 3.80.180.

3.80.050 Intent and purpose of chapter; taxpayer.

(A) It is the intent and purpose of this chapter

to collect the tax from:

(1) the person who sells or transfers motor fuel to a reseller or user within the Borough, and

(2) a user who purchases or acquires motor fuel outside of the Borough and ships it into the Borough for personal use or purchases or receives motor fuel in the Borough that was not taxed at the time of purchase or receipt and is used or consumed for a purpose that is not exempt. Motor fuel purchased or acquired outside of the Borough and brought into the Borough in the following circumstances are not subject to the tax:

(a) in a fuel tank built in a motor vehicle and that supplies fuel directly to that motor vehicle's combustion engine so long as that motor fuel is not offloaded to a large storage tank, transport tank or container, or to another motor vehicle; or

(b) in a small, personal use size container 119 gallons or less in volume, so long as that motor fuel is not off-loaded to a storage tank, transport tank, or container larger than 119 gallons in volume.

(B) Notwithstanding anything to the contrary contained in this chapter, the taxpayer shall be those persons described in this section and no others.

3.80.060 Certificate of registration: eligibility.

(A) To be eligible for a certificate of registration, a person applying to conduct business as a dealer shall:

(1) possess a current business license as required by A.S. 43.70. A copy of the license must be provided to the Borough before a certificate of registration is issued; and

(2) provide verification and affirmation that all responsible parties for the dealer:

(a) have not at any time in the most recent five-year period been convicted of a crime related to theft of tax dollars, attempted theft of tax dollars, failure to remit taxes due, embezzlement, theft, or similar financial crimes;

(b) have not at any time during the most recent five-year period had a certificate of registration under this chapter revoked;

(3) not have delinquent tax obligations to the Borough or have substantially unpaid delinquent

financial obligations to the Borough; and

(4) not have any unresolved issues regarding a prior certificate of registration issued under this chapter.

3.80.070 Certificate of registration: required.

(A) Except as otherwise provided in this chapter, every dealer shall obtain a certificate of registration, prior to selling or transferring motor fuel to a reseller, user, or other dealer.

(B) Dealers shall display their certificate of registration in a conspicuous place where it can be readily viewed at the registered place of business.

(C) A certificate of registration issued under this chapter shall state the following:

(1) business name and business address of the dealer;

(2) name of the person(s) owning the dealer business;

(3) dealer's form of business organization;
and

(4) issue date of the certificate.

(D) A certificate issued under this chapter is valid from the issue date through the following July 31.

(E) A person whose certificate is lost, stolen, or defaced shall immediately file an application with the department for reissuance of the certificate for the balance of the unexpired term.

(F) A certificate issued by this chapter is in addition to any other license required by law.

(G) A certificate issued under this section provides no right, entitlement, or property interest created by the issuance of a certificate to a dealer.

3.80.080 Certificate of registration: application.

(A) Application for registration to operate as a dealer within the Borough shall be made to the Finance Director on a form provided by the department, containing such information as the department requires, including:

(1) the applicant dealer's name and mailing address;

(2) names and addresses of all owners of the applicant dealer and all responsible parties for the applicant dealer;

(3) a copy of the applicant dealer's current Alaska State business license;

(4) a copy of the applicant dealer's current State of Alaska dealer license and, if applicable,

qualified dealer license;

(5) the name under which the applicant dealer will conduct business operations;

(6) the location of each of the applicant dealer's business operations within the Borough; and

(7) the signature of the applicant, firmly binding the applicant dealer, its owners, and all responsible parties to the following:

(a) an agreement that any contemporaneous or future complaints filed by the department in the Alaska State Court System related to responsibilities, duties, consequences, or disputes associated with this chapter shall at all times be within the venue of the Palmer District or Superior courts located in Palmer, Third Judicial District;

(b) an obligation, in the event that an owner, partner, managing member, responsible party, or employee of the applicant dealer subsequently commits civil fraud, as defined by this chapter and demonstrated by a preponderance of the evidence to have occurred, to remit to the Borough an amount

that equals the taxes that would have been paid to the Borough if all the motor fuel excise taxes due had been remitted, pursuant to this chapter; and

(c) an agreement that the applicant dealer and any person involved in a civil fraud, as defined by this chapter and demonstrated by a preponderance of evidence to have occurred, will become ineligible to register under this section for a period of five years, beginning with the date of conviction of fraud or the date of revocation of the applicant dealer's registration in accordance with section 3.80.120.

(8) In addition to other requirements in this section, a corporation that applies for a certificate of registration shall provide the following information:

(a) corporation: names and addresses of the principal officers including president, vice-president, secretary, managing officer, and all stockholders who own 10 percent or more of the stock in the corporation;

(b) partnership, including a limited partnership: names and addresses of all general partners and all partners with an interest of ten percent or more; or

(c) limited liability organization: names and addresses of all members with an ownership interest of ten percent or more and the names and addresses of all managers; and

(9) such other information as the department may require.

(B) An applicant dealer having more than one location within the Borough shall apply with the department to register each separate location, including:

(1) the applicant's signature confirming that the applicant fully understands the relevant compliance requirements of this chapter; and

(2) each signature shall be by a person or agent having such authority to sign and bind the applicant and shall be under penalty of prosecution for unsworn falsification.

(C) All persons registered under this chapter shall maintain compliance with all relevant Borough and Alaska State laws and administrative requirements related to

the registered business, including but not necessarily limited to: business license, and any related required periodic reporting.

(D) All persons applying for registration under this chapter shall affirm that the applicant dealer is current with all financial obligations due to the Borough.

(E) A person's application for and acceptance of the certificate issued under this chapter constitutes confirmation of the person's acknowledgement on behalf of the applicant and dealer of the duties pursuant to this chapter.

3.80.090 Certificate of registration: denial.

(A) The department may deny an application for registration if:

(1) there is reasonable cause to believe that the applicant has intentionally, or recklessly withheld information requested to determine the applicant dealer's eligibility to receive a certificate of registration;

(2) there is reasonable cause to believe that information submitted in the application is false or misleading and is not made in good faith;

(3) there is reasonable cause to believe that the applicant dealer's business organization has been structured to avoid payment of taxes, penalties, interest, or costs due under this chapter;

(4) the applicant dealer has an unpaid financial obligation due to the Borough;

(5) the applicant dealer, or any owner, partner, member, responsible party, or employee had a certificate under this chapter revoked by the department within the previous five years;

(6) the applicant dealer, or any owner, partner, member, responsible party, or employee has been convicted of a felony or misdemeanor theft of money within the previous five years; or

(7) the application is not complete.

(B) The department shall provide the reasons for a denial in writing to the applicant.

(C) The department shall deny an application if the applicant dealer does not currently possess all other licenses required by law.

3.80.100 Certificate of registration: fee, renewal.

(A) There shall be no charge or fee for issuing a certificate of registration for an original or renewal

application, or for a new location for a dealer who relocates the business.

(B) A fee of \$25 shall be charged for reissuing a certificate that has been lost, stolen, or defaced.

(C) A dealer may apply for renewal of its certificate up to two months prior to expiration of the current certificate.

3.80.110 Certificate of registration: expiration.

(A) A certificate of registration issued under this chapter shall automatically expire as follows:

(1) immediately after the following July 31;

(2) if the dealer moves the business to another location within the Borough the dealer shall immediately file an application with the department for issuance of a replacement certificate for the new location for the remaining balance of the term; or

(3) if a dealer ceases to engage in business as a dealer, ceases to engage in business at its registered place(s) of business, changes its name, or changes the name by which the registered dealer's business operation is advertised or marketed by the dealer.

(B) A dealer must submit an updated application, as prescribed by the Finance Director, upon any change in form of ownership or business name, or if the dealer is owned by a business entity, upon any change in the owners of the entity who owns the dealer. The Finance Director will review the updated application, pursuant to this chapter. A new certificate of registration will not be issued until the department has received the expired certificate.

3.80.120 Certificate of registration: surrender, suspension, or revocation.

(A) A dealer shall surrender its certificate of registration to the department as follows:

(1) within ten days after its certificate expires; or

(2) immediately, upon suspension or revocation by the department.

(B) The department may suspend or revoke a certificate issued under this chapter for any violation of this chapter.

(C) The department shall revoke a certificate of registration if:

(1) a dealer fails to remit at least 95 percent of the taxes due under this chapter within 45 calendar days of the due date;

(2) subsequent to the issuance of the certificate, the department discovers that the dealer has intentionally or recklessly withheld information requested to determine the applicant's eligibility to receive a certificate, or there is reasonable cause to believe that information submitted in the application was false or misleading and was not made in good faith; or

(3) when the dealer's circumstances change to a point where it no longer meets eligibility requirements set forth in section 3.80.060.

(D) If the department intends to revoke a certificate issued under this chapter, based on any violation of this chapter, the department shall notify the dealer of the date it intends to enforce such revocation. A dealer may apply to the department to request a hearing before the Finance Director on the department's action or determination, as set forth in section 3.80.270.

3.80.130 Certificate of registration: nontransferable.

The certificate of registration issued under this section is not assignable or transferable, except that in the case of death, bankruptcy, receivership, or incompetency of the dealer (or its principals if the dealer is an entity), or if the certificate is transferred to another by operation of law, the department may extend the certificate for a limited time to the executor, administrator, trustee, receiver, or the transferee.

3.80.140 Tax return and remittance.

(A) On or before the last day of each calendar month, every dealer shall submit to the department a tax return upon a form provided by the department and shall remit therewith all taxes required to be paid by this chapter on motor fuel sales or transfers during the immediately preceding calendar month. A tax return shall be filed even if there are no taxes due for the period being reported. Tax returns and taxes to be remitted under this chapter must be actually received by the department within the time required by this section.

(1) the tax return shall be signed under penalty of perjury by an officer of the dealer and shall include the following:

(a) the name and mailing address of the dealer;

(b) the name and title of the person filing the tax return;

(c) the aggregate amount of all motor fuel sold or transferred by the dealer within the Borough during the month, including exempt sales;

(d) the net taxable gallons of all motor fuel sold or transferred by the dealer during the month, as reported to the state of Alaska;

(e) the aggregate amount of any allowable exemptions, as set forth in section 3.80.040, and supporting documentation for the exemptions;

(f) the amount of motor fuel excise tax due; and

(g) motor fuel inventory reconciliation data, such as:

(i) motor fuel receipt data in whole gallons with gallons received for taxable purposes reported separately from gallons received for exempt purposes;

(ii) motor fuel disbursement data in whole gallons, with gallons delivered for taxable purposes reported separately from gallons delivered for exempt purposes;

(iii) breakdown of motor fuel delivered for exempt purposes to qualified dealers, U.S. government agencies for official use, etcetera; or

(iv) losses of volume of motor fuel that occur during handling, transportation, and storage, including losses for volume due to temperature changes of motor fuel.

(h) schedules detailing motor fuel receipt and disbursement data; and

(i) such other relevant information and supporting documentation as the department may require.

(2) If a dealer fails to file a tax return under this section or when the Finance Director finds that a tax return filed by a dealer is not supported by the records required to be maintained under this chapter, the Finance Director may

prepare and file an involuntary tax return on behalf of the dealer. Taxes due on an involuntary tax return may be premised upon any information that is available to the Finance Director, including comparative data for similar businesses. A dealer shall be liable for the taxes stated on an involuntary tax return, together with the penalties and interest provided in this chapter.

(3) The department shall take reasonable action to notify the dealer of an involuntary tax return, the basis of the department's calculations, the dealer's rights under MSB 3.80.270, and provide written notice that payment of taxes, penalties, and interest is due immediately.

(4) Unless otherwise determined by the Finance Director in a decision under MSB 3.80.270, taxes due in cases of an involuntary tax return shall be due on the same date as if a tax return had been filed by the dealer in accordance with this chapter, and interest, penalties, and costs thereon shall accrue from such date.

(5) A tax return prepared by the Finance Director is prima facie evidence of taxes due, and the penalties and interest accruing from said tax

liability. In an application under MSB 3.80.270, it is the dealer's burden to rebut the presumed sufficiency of a tax return prepared by the Finance Director.

(6) A dealer with multiple locations must either file a separate tax return for each location or use a supporting schedule that clearly identifies the balances associated with each separate location.

3.80.150 Amended tax returns.

Any tax return filed under MSB 3.80.140 may only be amended by the dealer within 30 calendar days of its filing.

3.80.160 Application of payments.

Any payment submitted to the department for taxes, interest, penalties or costs due under any tax return, provision of this chapter, or any finding or determination by the department under this chapter shall be credited to the tax period for which remitted, but shall be credited first to the payment of costs and then to the payment of penalties, interest, and taxes due, in that order.

3.80.170 Tax refunds to dealer.

(A) If the department determines after audit that a dealer's tax remittance exceeds the actual amount due, the department shall, upon the written request of the dealer, refund the excess to the dealer without interest.

(B) The dealer shall apply for a refund in writing on a form acceptable to the department no later than two years from the date the excess payment was transmitted to the department. Any claim for a refund filed more than two years after the date of the excess payment is forever barred. For purposes of this section, a "refund" means payment by the Borough to the dealer or book entry by the Borough to offset other current or future amounts due from the dealer.

(C) If a dealer discovers that it has miscalculated the motor fuel excise tax, and a reseller or other purchaser of the motor fuel paid more tax than should have been collected, the dealer shall refund to the reseller or purchaser the excess amount collected. If the dealer has not located the reseller or purchaser and refunded the excess tax collected within 30 days, the excess tax shall be remitted to the Borough pursuant to MSB 3.80.140.

3.80.180 Tax refunds to purchaser.

(A) If a person obtains motor fuel on which the tax levied by this chapter has been paid, such as motor fuel delivered to a common storage tank, and uses the motor fuel in a manner that makes the motor fuel exempt from the tax, the person may apply to the department for a refund of the tax levied.

(B) The application for a refund must be made on a form prescribed by the department within 90 days from the end of the month in which the purchase or transfer was made of the motor fuel, as indicated on the invoice or receipt.

(C) Failure to apply for a refund within the 90-day period is a waiver of the right to the refund. The time a claim is considered to be filed will be determined using the same rules for timeliness of tax payments under MSB 1.15.095.

(D) Except as provided in subsection (E) of this section, the claim must include a copy of the invoice(s) of each purchase of motor fuel for which a refund is being claimed. The invoices must show the type of motor fuel purchased, the number of gallons of motor fuel purchased, and the amount of tax paid under this chapter.

(E) An agency of the federal, state, or local government whose employees make purchases of motor fuel exclusively for official use and use a credit card issued to that agency may submit a claim for refund containing a schedule of invoices of purchases of motor fuel, in lieu of providing original invoices for the motor fuel purchases, as long as:

(1) charges on the credit card are billed directly to the governmental agency;

(2) the schedule of invoices complies with generally accepted internal accounting controls, is capable of verification by audit, and details the following information for each purchase of motor fuel:

(a) the transaction date;

(b) the invoice number;

(c) the type of motor fuel purchased;

(d) the name of the reseller and physical location of the pump;

(e) the name of the governmental agency purchasing the motor fuel;

(f) the price per gallon of motor fuel paid;

(g) the number of gallons of motor fuel purchased;

(h) the tax paid on each gallon of motor fuel purchased; and

(i) any other information required by the department in order to evaluate if the claim for a refund meets the requirements of this chapter.

3.80.190 Confidentiality of records.

(A) All tax returns filed under this chapter, all individually identifiable data obtained from such tax returns, and all individually identifiable financial information obtained from an inspection of records in accordance with this chapter are confidential and may not be released except as provided in this section.

(B) Records may be produced and inspected upon court order, pursuant to an information-sharing agreement with the state of Alaska and/or a municipality, when necessary to enforce the provisions of or to collect the taxes due under this chapter, and for inspection by the Manager, the Finance Director, the Borough attorney, the Auditor, the Borough assessor, or the Assembly in the performance of their official Assembly duties.

(C) Records may be produced and inspected when required in an official investigation, administrative appeal concerning a tax assessment, or court proceeding. These restrictions do not prohibit the publication of statistics presented in a manner that prevents the identification of particular reports and items, do not prohibit the publication of tax lists showing the names of taxpayers who are delinquent and relevant information that may assist in the collection of delinquent taxes, and do not prohibit the publication of records, proceedings, and decisions related to an administrative appeal concerning a tax assessment.

(D) Except when necessary to the performance of their official duties to enforce the provisions of or to collect taxes due under this chapter, no person may divulge, without express written permission by the dealer, to another any information, data or financial information of a dealer, a dealer's records, or a tax return filed under this chapter unless the person receiving such information, data or financial information is a person authorized by this chapter to inspect the tax return, information, data or financial information.

(E) It is the duty of the department to safely keep tax returns, all data taken therefrom, and all financial information obtained from an inspection of the dealer's records secure from public and private inspection, except as provided by this chapter.

3.80.200 Maintenance and inspection of documents and records.

(A) Every person subject to this chapter shall keep records to make a complete accounting for the information required on the motor fuel excise tax return or claim for a refund under this chapter, including motor fuel purchases, sales and transfers. The records must include an accounting for inventories of motor fuel on the first and last days of the month, or in the case of a claim for a refund, inventories on the first and last days of the claim period.

(B) Specification in this chapter of the records to be kept by a dealer shall not relieve the dealer of its responsibility to keep sufficient records. Unless a longer period is ordered by the Finance Director under MSB 3.80.210 or a court of competent jurisdiction, a dealer shall keep and preserve all required records within the Borough or the Municipality of Anchorage for not less than three calendar years after the end of the

calendar year in which such records are created and shall make available such records for inspections by the department upon request. Sufficient records shall include, but not necessarily be limited to:

(1) each sale or transfer of motor fuel within the Borough shall be recorded by the dealer and the record shall include, at minimum: the date of sale, the type of motor fuel sold or transferred, the quantity of motor fuel sold, the sales price, and the amount of excise taxes due on the sale or transfer;

(2) books of account, journals, ledgers, and other compilations of source documents that reconcile to total sales and transfers, as listed on the tax returns filed with the department under the authority of this chapter;

(3) detailed inventory records;

(4) motor fuel acquisition data; and

(5) sufficient documentation confirming eligibility under MSB 3.80.060.

(C) Persons subject to this chapter shall keep such other documents and records as the department prescribes.

(D) All records and documents required by this chapter to be kept or retained are subject to inspection within the Borough or the Municipality of Anchorage upon demand by the department.

(E) The Finance Director or a designee, upon presentation of proper identification, may inspect the records which a person is required to maintain under this section, whether on-site or at an off-site location, or inspect the records of a person whom the Finance Director has probable cause to believe is a dealer or a person subject to this chapter in order to determine whether that person is a dealer or is subject to this chapter.

(1) Upon notice of the department's intent to inspect records, a person or dealer subject to this chapter shall retain such records and preserve their availability to the department until released by the department in writing, regardless of whether such retention and preservation continues beyond the three-year period specified in this section.

(2) The Finance Director's authority to inspect records shall not be limited to records within the three-calendar year retention period. If a person subject to this chapter has possession or

control of records described in this section that are older than the three-year period specified in this section, the person subject to this chapter shall make such records available for inspection upon request.

(F) The Finance Director may enter the business premises of a dealer, so far as it may be necessary for the purpose of examining business records required by this chapter.

(G) The department may inspect records required by this chapter of all responsible parties who had control of or access to the dealer's records, and such persons shall be subject to the requirements of this section.

(H) Where the Constitutions of the United States or of the state of Alaska so requires, the Finance Director may obtain an administrative search warrant authorizing an inspection and shall exhibit the warrant to the person in charge of the premises before conducting the inspection. The Finance Director shall apply to the trial courts of the state of Alaska to obtain an administrative search warrant, stating in the application the name and address of the premises to be inspected, the authority to conduct the inspection, the nature and extent of the inspection, and the facts and

circumstances justifying the inspection. Warrants issued under this section shall be returned to the court, from which issued within 10 days after the date issued.

3.80.210 Tax avoidance, civil fraud.

(A) If the department has reasonable cause to believe that a dealer has structured a motor fuel sale or transfer to avoid being subject to the motor fuel excise tax levied under this chapter, or has wrongfully deceived resellers, users, or the department, the department may take one or both of the following actions:

(1) declare there is a rebuttable presumption that the substance of a specific motor fuel sale or transfer is a taxable transaction under this chapter and proceed to establish, levy and collect the tax together with costs, penalties and interest as provided for in this chapter; or

(2) prepare and file an involuntary return(s) on behalf of the dealer, as provided in MSB 3.80.140.

(B) Civil fraud. If the department finds a tax deficiency or part of a tax deficiency is due to fraud, then a penalty shall be assessed against the person committing the fraud. A civil fraud penalty may be

assessed against a person in addition to a penalty for failure to file or failure to pay.

(1) Fraud is the intentional misrepresentation of a material fact with the intent to evade payment of tax which the person believed to be owing. The person must have had knowledge of its falsity and intended that it be acted upon or accepted as the truth. The department must prove fraud by a preponderance of the evidence.

(2) An intent to evade tax may be demonstrated by any relevant evidence, including, but not limited to the following:

(a) the person provided false explanations regarding understated or omitted acquisitions of motor fuel;

(b) the person provided falsified or incomplete source documents;

(c) the person has not justified an omission or understatement of a significant amount of acquisitions of motor fuel;

(d) the person substantially overstated a deduction and has failed to justify the overstatement;

(e) the person knowingly provided false statements, falsified documents, or falsified evidence to acquire a significant amount of motor fuel in a manner that results in the evasion of payment for taxes due under this chapter; or

(f) the person, without possessing the proper State licenses or certificates, exchanged or bartered taxable motor fuel, in any manner or by any means whatsoever, for consideration.

3.80.220 Tax lien.

(A) Taxes due and not paid on the date required by this chapter, together with all interest, penalties and costs accruing thereafter, shall immediately become a lien in favor of the Borough upon all of the dealer's real and personal property, including rights to such property. Such lien shall continue until all taxes, penalties, interest, and costs that due to the Borough have been paid, or the lien released in whole or in part.

(1) A separate notice of such lien shall be given to each dealer liable for the taxes by mail, and shall be recorded in the Palmer Recording District, Third Judicial District,

state of Alaska and any other recording district the department may choose.

(2) Notice of the lien shall specify the person(s) liable for payment of the tax, the amount of taxes and the date they were due, a statement of the interest, penalties and costs accrued and which may thereafter accrue, the tax period for which the taxes were due and such other information as the department may determine or as may be required by law.

(B) No failure or defect in the notice of lien, except as to the amount if different than the recording thereof, shall adversely affect the existence or priority of the lien created under this section to the extent of the correct amount which is the same or less than that stated in the recorded lien.

3.80.230 Collection of taxes, interest, penalties, and costs.

Taxes, interest, penalties, and costs due under this chapter and unpaid may be collected by any lawful means, including a civil action for the collection of a debt, by foreclosure of the tax lien in accordance with A.S. 09.45.170 through 09.45.220 or similar statutes in

substitution thereof, or by any combination of the above.

3.80.240 Prohibited acts.

(A) In addition to other acts and omissions prohibited by this chapter:

(1) no person shall engage in business as a dealer or conduct any exchange or barter for consideration, in any manner or by any means whatsoever, of taxable motor fuel in the Borough without a proper and current registration under this chapter; and

(2) no person shall fail or refuse to pay the tax imposed by this chapter.

(C) No dealer or responsible party shall deny the Finance Director, subsequent to proper identification, access to the dealer's motor fuel records required by this chapter, for purposes of inspection under this chapter.

(D) A person shall not prepare and submit to the department a false tax return with the intent of failing to remit taxes due pursuant to this chapter.

(E) No person whose certificate is suspended or revoked shall acquire, sell, or transfer, or offer to

acquire, sell, or transfer, motor fuel during the period of the suspension or revocation on any premises occupied or controlled by that person.

(F) A person shall not knowingly use, allow, or permit the use of real property in the Borough by a dealer for use in conducting its business as a dealer, unless the dealer is properly registered with the department under this chapter. Providing such real property after notice from the department that such provision of real property violates this subsection is prima facie evidence of the violation.

3.80.250 Interest.

In addition to any penalties imposed by this chapter, interest at the rate of 10 percent per annum shall accrue daily and be due from the dealer on the unremitted balance of taxes after the date on which their remittance was due.

3.80.260 Penalties.

(A) A dealer who fails to file a tax return within seven calendar days following its due date shall automatically incur a civil penalty for each tax return not filed equal to 10 percent of the taxes actually due to the Borough. A dealer who fails to remit the full amount of any tax due within seven calendar days

following its due date shall incur and pay a civil penalty of ten percent of the actual amount of taxes due but remaining unpaid after such date. If a person fails to pay the full amount of the tax due or file a tax return or report required under this chapter within 16 calendar days after its due date, each of the aforementioned civil penalties shall be increased from 10 percent to 25 percent.

(1) The penalty shall be computed on the unpaid balance of the tax liability as determined by the department.

(2) Notice of the penalties incurred and to be incurred shall be given to the person responsible for payment of the taxes or filing the tax return or report when such tax payment or tax return or report is delinquent for seven calendar days after its due date.

(3) The penalties provided for in this subsection shall be in addition to all other penalties and interest provided for under this chapter.

(B) The department may revoke a certificate of registration issued under this chapter for any violation of this chapter.

(C) If a dealer fails to remit at least 95 percent of the taxes due under this chapter within 45 calendar days of the due date, the department shall revoke the dealer's certificate of registration issued under this chapter and the dealer shall incur a civil penalty up to and including an amount equal to the unpaid delinquent taxes.

(D) A managing member, officer, director, owner, or responsible party of an enterprise engaged in business as a dealer without a certificate of registration issued under this chapter is personally liable for all taxes which should have been remitted to the municipality, plus a penalty equal to 25 percent of the tax which should have been remitted, in addition to all costs, taxes, interest and other penalties due under this chapter.

(E) The Borough Attorney may petition the court for injunctive relief against a person engaged in business as a dealer without a certificate of registration issued under this chapter.

(F) In addition to any other remedy or penalty provided by this chapter, a dealer, responsible party, or any person who violates or threatens to violate a provision of this chapter or a valid order of the

department or Finance Director authorized under this chapter, shall be subject to a civil penalty as described in this section, or injunctive relief to restrain the person from continuing the violation or threat of violation, or both such civil penalty and injunctive relief. Upon application by the Borough for injunctive relief and a finding that a person is violating or threatening to violate a provision of this chapter or a valid order of the department or Finance Director authorized under this chapter, the Superior Court shall grant injunctive relief to restrain the violation.

(G) Any person who violates any provision of this chapter shall be liable for a civil penalty of up to \$1,000 for each separate violation. Where multiple instances of the same violation occur, each instance shall constitute a separate violation.

(H) Civil penalties shall be cumulative remedies and shall not relieve a dealer, responsible party, or person conducting sales or transfers of motor fuel of the duties imposed under this chapter.

(I) A person who owns or controls the real property where an unregistered dealer is operating and who, after being notified by the department that the continued operation of the unregistered dealer is in violation of

this chapter, allows the unregistered dealer to continue to sell taxable motor fuel on the property and fails to take reasonable action to prevent prohibited sales of taxable motor fuel from the real property is complicit in a prohibited act under MSB 12.55.240 and shall be subject to penalties set forth in this section.

3.80.270 Remedies for a person aggrieved.

(A) Any person aggrieved by any action or determination of the department under this chapter may apply to the department and request a hearing before the Finance Director regarding the department's action or determination within 15 days from the date the department mails notice of the department's action or determination.

(1) An application for a hearing must notify the department of the specific action or determination complained of and the amount of tax, interest, cost or penalty contested and the reason for such contest.

(2) The uncontested portion of any tax due under this chapter shall be paid when due regardless of any application for a hearing. Payment of the total amount due may be made at any time before the hearing. If the department has

reasonable cause to believe that collection of the total amount due might be jeopardized by delay, immediate payment of the total amount may be demanded, and the department may pursue any collection remedies provided by law. Payment in full does not affect a person's right to a hearing.

(B) Upon timely application for a hearing under subsection (A) of this section, the Finance Director shall hold a hearing and render a decision or determination in accordance with MSB 3.60 to determine whether a correction or reversal of the department's action or determination is warranted.

(1) If a person requesting a hearing fails to appear at the hearing, the Finance Director may issue a decision without taking evidence from that person, unless the person shows reasonable cause for failure to appear within seven days after the date scheduled for the hearing.

(C) Within 30 days after receipt of a written decision by the Finance Director, a person aggrieved by the decision may appeal the decision to the Superior Court of the Third Judicial District.

(1) Taxes, costs, penalties, and interest declared to be due in the decision of the Finance

Director must be paid within 30 days after the date of the decision or a supersedeas bond guaranteeing their payment must be filed with the court in accordance with Alaska Court Rules of Appellate Procedures.

(D) If after the appeal to the Superior Court is heard, it appears that the action or determination of the department and/or the decision of the Finance Director was correct, the court shall confirm such action, determination or decision, as the case may be. If the department's action or determination or the decision of the Finance Director's decision was incorrect, the court may determine the proper action, determination or decision. If the person aggrieved is entitled to recover all or part of any tax due or paid, the court shall order the repayment, and the department shall pay such an amount within 14 days and attach a certified copy of the judgment to the payment.

(E) Hearings before the Finance Director under this chapter may, at the option of the Finance Director, be conducted by an administrative hearing officer designated by the Finance Director. If the Finance Director refers such a matter to an administrative hearing officer, the administrative hearing officer

shall conduct the hearing and prepare findings and conclusions. These findings and conclusions shall be forwarded to the Finance Director for adoption, rejection, or modification and issuance of a final order or decision by the Finance Director.

3.80.280 Expiration.

The ordinance codified in this section shall expire on June 30, 2027.

Section 3. Advisory Vote ballot language.

Proposition No. ____

Advisory Vote on Motor Fuel Excise Tax

Currently in Mat-Su, almost all of the money to pay for local road improvements comes from property taxes paid by property owners. To broaden this tax base, the Matanuska-Susitna Borough could adopt a 7-cent-per-gallon motor fuel tax for a 1.5-year trial period as shown in Ordinance Serial No. 25-076. The tax would generate an estimated \$5 million annually which, with direction from the Assembly, could be spent to offset property taxes and fund road construction and maintenance.

Should the Matanuska-Susitna Borough enact a 7-cent-per-gallon motor fuel tax for a period of 1.5 years, automatically ending after that period and direct the Borough Manager to prepare future budgets allocating 50 percent of the revenue raised from the tax to be spent to reduce property taxes

and 50 percent to be spent on voter-approved road projects?

NOTE: This vote is advisory, and any legislation would still need to be adopted by the Assembly.

Yes___ No___

Section 4. Effective date. This ordinance shall take effect on January 1, 2026.

DEFEATED by the Matanuska-Susitna Borough Assembly this 2 day of December, 2025.

DEFEATED UNANIMOUSLY: Bowles, McKee, Sumner, Gamble, Fonov, and
Bernier