

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Edna DeVries

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Michael Brown

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Dmitri Fonov, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, JUNE 6, 2023

WAYS TO PARTICIPATE IN THE ASSEMBLY MEETING IF YOU CANNOT ATTEND IN PERSON:

IN WRITING:

- * You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- * Dial 1-855-225-2326
- * You will hear "Joining conference" when you are admitted to the meeting.
- * You will be automatically muted and able to listen to the meeting.
- * When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- * When it is your turn to testify you will hear "Your line has been unmuted."
- * State your name for the record, spell your last name, and provide your testimony.

OBSERVE: observe the meeting via the live stream video at:

- * <https://matanuska.legistar.com/Calendar.aspx>
- * <https://www.facebook.com/MatSuBorough>
- * Matanuska-Susitna Borough - YouTube

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. SPECIAL ORDERS OF THE DAY

A. Mayoral Proclamation in Recognition of Juneteenth

[23-075](#) Mayoral Proclamation

Attachments: [06/06/23 - Proclamation](#)

VI. MINUTES OF PRECEDING MEETINGS

[23-067](#) A. Regular Assembly Meeting: 04/18/23
B. Special Assembly Meeting: 04/25/23
C. Special Assembly Meeting: 04/27/23

Attachments: [041823 - SIGNED - Assembly Regular Meeting Minutes](#)
[042523 - SIGNED - Assembly Budget Public Hearing Minutes](#)
[042723 - SIGNED - Assembly Budget Public Hearing Minutes](#)

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

- 1. Reports From Cities**
- 2. Matanuska-Susitna Borough School District**
- 3. State of Alaska**

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues**
- 2. Assembly Public Relations**

C. MANAGER COMMENTS

- 1. State/Federal Legislation**
- 2. Strategic Planning Issues**
- 3. Alaska State Division of Forestry and Timber Management Discussion**

[23-079](#) Power Point Presentations

Attachments: [06/06/23 - State of Alaska Timber Sale Presentation](#)
[06/06/23 - Borough Timber Harvest Presentation](#)

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

- [23-070](#)
1. Abbreviated Plat: 05/17/23
 2. Butte Community Council: 04/12/23
 3. Caswell Lakes RSA Board of Supervisors: Resolution Nos. 01-23, 02-23
 4. Central Mat-Su FSA Board of Supervisors: 03/13/23
 5. Chickaloon Community Council: 02/08/23
 6. Gateway Community Council: Resolution No. 230315-1
 7. MSB Fish and Wildlife Commission: Resolution No. 23-03
 8. Planning Commission: 05/01/23, Resolution No. 23-13
 9. Platting Board: 04/20/23, 05/04/23
 10. Susitna Community Council: 04/06/23
 11. West Lakes FSA Board of Supervisors: 04/10/23

Attachments: [06/06/23 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 23-113](#) Reporting Conclusion of Contract No. 22-125B with Dirtworks Inc. For a Total Contract Amount of \$252,377.65 For the Lombardo Drive Project.

Attachments: [2023-IM-113](#)

[IM 23-114](#) Reporting Conclusion Of Contract No. 23-047B with Carlos Tree Services Inc. For a Total Contract Amount Of \$353,247.50 For The Central Landfill Clearing Project.

Attachments: [2023-IM-114](#)

[IM 23-125](#) Reporting Conclusion Of Contract No. 22-007P With K&H Civil Constructors, LLC. For A Total Contract Amount Of \$747,500 For The Historic Iditarod Trail Underpass At Burma Road Project.

Attachments: [2023-IM-125](#)

[IM 23-126](#) Reporting Conclusion Of Contract No. 20-107P With Michael Baker International, Inc. For A Total Contract Amount Of \$311,053.14 For The Point Mackenzie Rail Extension Bridge Repairs Project.

Attachments: [2023-IM-126](#)

VIII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 23-008](#) An Ordinance Amending MSB 15.24.031, Initiating And Amending Lake Management Plans.

Attachments: [2023-OR-008](#)
[2023-IM-019](#)

[OR 23-036](#) An Ordinance Extending The Date Of Completion To June 30, 2024, For The Outside Lighting Upgrade Project.
RS 23-045: A Resolution Amending The Scope Of Work For The Remaining Outside Lighting Upgrade Funds, To Be Used For The Dorothy Swanda Jones Borough Building Flooring Repair And Replacement Project.

Attachments: [2023-OR-036](#)
[2023-RS-045](#)
[2023-IM-086](#)

[OR 23-039](#) An Ordinance Accepting And Appropriating \$150,000 From The United States Bureau Of Land Management For The Fuels Reduction Program 2022 Saw Crew Project.
RS 23-049: A Resolution Approving The Scope Of Work And Budget And Authorizing The Manager To Enter Into A Grant Agreement For The Fuels Reduction Program 2022 Saw Crew Project.

Attachments: [2023-OR-039](#)
[2023-RS-049](#)
[2023-IM-092](#)

[OR 23-040](#) An Ordinance Accepting And Appropriating \$17,999.74 From The Alaska State Division Of Forestry Volunteer Fire Assistance Grant Program And Appropriating \$1,799.97 In Matching Funds For Firefighter And Firefighting Equipment, Communications Equipment, And Clothing.

RS 23-050: A Resolution Approving The Scopes Of Work And Budgets For The Alaska State Division Of Forestry Volunteer Fire Assistance Grants And Matching Funds For The Fire Service Areas Of Butte, Sutton, And Talkeetna.

Attachments: [2023-OR-040](#)

[2023-RS-050](#)

[2023-IM-093](#)

[OR 23-045](#) An Ordinance Approving A Reappropriation Of \$36,000 From The Fiscal Year 2023 Areawide Fleet Maintenance Operating Budget, To Purchase A Chassis And Cab.

RS 23-059: A Resolution Approving The Scope Of Work And Budget For The Purchase Of A Chassis And Cab For The Fleet Maintenance Division.

Attachments: [2023-OR-045](#)

[2023-RS-059](#)

[2023-IM-107](#)

[OR 23-046](#) An Ordinance Amending MSB 5.25.145, Annexing Parcels On Susitna Parkway Into The West Lakes Fire Service Area No. 136.

RS 23-060: A Resolution Finding The Annexation Of A Property Located On Susitna Parkway Into The West Lakes Fire Service Area. No. 136 Serves The Public Interest.

Sponsors: Tew

Attachments: [2023-OR-046](#)

[2023-RS-060](#)

[2023-IM-108](#)

[OR 23-047](#) An Ordinance Accepting And Appropriating \$20,000 From The American Library Association For Accessibility Improvements To The Big Lake Library.
RS 23-061: A Resolution Approving The Scope Of Work And Budget And Authorizing The Manager To Enter Into An Agreement For Accessibility Improvements To The Big Lake Library.

Attachments: [2023-OR-047](#)
[2023-RS-061](#)
[2023-IM-109](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 23-055](#) A Resolution Waiving The Fee For A Conditional Use Permit Within Denali State Park Special Land Use District.

Sponsors: Bernier

Attachments: [2023-RS-055](#)
[2023-IM-101](#)

[RS 23-063](#) A Resolution Urging The State Of Alaska To Stop The Practice Of Using Taxpayer Funds For Transgender Surgeries, Cross Sex Hormones, And Puberty Blockers.

Sponsors: Bernier

Attachments: [2023-RS-063](#)
[2023-IM-115](#)

[RS 23-067](#) A Resolution Amending The Composition Of The Joint Assembly/School Board Committee.

Attachments: [2023-RS-067](#)
[2023-IM-131](#)

[RS 23-068](#) A Resolution Authorizing The Borough Manager To Enter Into An Agreement With Mass Excavation, Inc. For The Alsop Interim Materials District, Material Sale.

Attachments: [2023-RS-068](#)
[2023-IM-132](#)

[RS 23-069](#) A Resolution Providing A One-Time Waiver Of Landfill Fees For Up To Twenty-Five Dumpsters For The Matanuska-Susitna Townsite Clean-Up.

Sponsors: Nowers

Attachments: [2023-RS-069](#)
[2023-IM-133](#)

2. ACTION MEMORANDUMS

[AM 23-040](#) Approval Of Change Order No. One For Contract No. 22-045C With Survbase LLC. In The Amount Of \$596,000 For Ongoing Geomatics In Support Of The Port Mackenzie Rail Extension Project.

Attachments: [2023-AM-040](#)

[AM 23-047](#) Authorizing The Borough Manager To Enter Into Contract Addendum No. 4 With The City Of Palmer In The Contract Amount Of \$636,638.50 For The Contract Period Of July 1, 2019, To June 30, 2024, For Fire Protection Services For Fiscal Year 2024.

Attachments: [2023-AM-047](#)

[AM 23-048](#) Authorization To Renew The Basic Banking Services Contract With Keybank National Association In The Contract Amount Not To Exceed \$500,000.

Attachments: [2023-AM-048](#)

[AM 23-049](#) Award Of Bid No. 23-090B To Ficklin Construction, LLC. In The Contract Amount Of \$1,249,789.92 To Install New Pathway Accessibility Improvements At Five Borough School District Locations.

Attachments: [2023-AM-049](#)

[AM 23-050](#) Award Of Bid Number 23-092B To Mass Excavation, Inc. In The Contract Amount Of \$1,064,034.08 To Provide Road Improvements To Valley View Drive, Spinnaker Drive, Admiralty Circle, And Neptune Circle In Wasilla.

Attachments: [2023-AM-050](#)

[AM 23-051](#) Approve The Cost For Utility Relocation Services With Matanuska Telephone Association In The Contract Amount Of \$121,352.31 For The Cheri Lake Drive, Karen Avenue, And King Arthur Drive Project.

Attachments: [AM 23-051](#)

[AM 23-052](#) Approval Of Change Order No. Two, To Contract No. 21-160P With Kinney Engineering, LLC. For The Point Mackenzie Road Reconstruction Mile Post 0-7 Project.

Attachments: [AM 23-052](#)

[AM 23-053](#) Award Of Proposal No. 23-068P To Altman, Rogers, And Co. In The Contract Amount Of \$1,714,350 To Provide Auditing Services For Borough Administration And The School District.

Attachments: [AM 23-053](#)

[AM 23-054](#) Award Of Bid No. 23-104B To Northern Asphalt Construction Inc. In The Contract Amount Of \$429,980 For Lucille Street Rehabilitation.

Attachments: [AM 23-054](#)

[AM 23-055](#) Award Of Bid No. 23-106B To Prostripe, LLC. In the Contract Amount Of \$323,185 For 2023 Road Striping.

Attachments: [AM 23-055](#)

IX. UNFINISHED BUSINESS

[OR 23-033](#) An Ordinance Amending MSB 17.30, Conditional Use Permit For Earth Material Extraction Activities, By Creating A Registration Process For Earth Material Extraction Of 2,001 To 10,000 Cubic Yards Annually.

Sponsors: Tew

Attachments: [2023-OR-033](#)

[2023-IM-081](#)

[Planning Commission Resolution 23-19](#)

[05/16/23 - Tew ADOPTED Amendment](#)

[06/06/23 - Hale ADOPTED Amendment No. 1](#)

[06/06/23 - Hale NOT MOVED Amendment No. 2](#)

[06/06/23 - Fonov ADOPTED Amendment](#)

X. VETO

XI. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 06/20/23, Assembly Chambers)

[OR 23-042](#) An Ordinance Exempting Remote Areas Of The Borough From The Requirements Of MSB. 8.55, Special Events.

Sponsors: Bernier

Attachments: [IM 23-100](#)
[OR 23-042](#)

[OR 23-043](#) An Ordinance Approving The Sale Of Certain Borough-Owned Real Property Acquired Through Tax Foreclosure For Delinquent Real Property Tax Years 2017, 2016, And Prior, And Not Needed For Public Purpose.

Attachments: [OR 23-043](#)
[IM 23-102](#)

[OR 23-050](#) An Ordinance Allowing The Manager To Waive Fees, Costs, And Liabilities Between Borough Departments And Functions And Fees Pertaining To Employee Health And Wellness.

Attachments: [OR 23-050](#)
[IM 23-116](#)

[OR 23-051](#) An Ordinance Approving An Appropriation Of \$300,000 From The West Lakes Fire Service Area Fund Balance To The Central Mat-Su Fire Service Area Fund Balance For The Purchase Of A Ladder Truck.

Attachments: [OR 23-051](#)
[IM 23-117](#)

[OR 23-052](#) An Ordinance Accepting And Appropriating \$41,282.45 Of Revenues From Fiscal Year 2023 Public Donations To The Animal Care And Regulation Operating Budget For Animal Care Facility Projects And Shelter Needs.

Attachments: [OR 23-052](#)
[IM 23-118](#)

[OR 23-053](#) An Ordinance Approving The Retention Of The Parcel Located At 6025 South Bodenbug Loop Palmer, Alaska, For A Public Purpose.

Sponsors: Hale

Attachments: [OR 23-053](#)
[IM 23-119](#)

[OR 23-054](#) An Ordinance Extending The Date Of Completion For The Stormwater Management Plan Project Account To June 30, 2024.

Attachments: [OR 23-054](#)
[IM 23-120](#)

[OR 23-055](#) An Ordinance Extending The Time Of Completion On The Areawide Budget Appropriation Transportation Infrastructure Program 2021 Projects.

Attachments: [OR 23-055](#)
[IM 23-121](#)

[OR 23-056](#) An Ordinance Approving A Reappropriation Of Funds From The Fiscal Year 2023 Operating Budget, To The Road Service Area Capital Projects.

Attachments: [OR 23-056](#)
[IM 23-123](#)

[OR 23-057](#) An Ordinance Amending MSB 3.28 To Increase The Property Owner Ballot Threshold For Contiguous Local Improvement Districts From 50 Percent To 67 Percent.

Sponsors: Nowers

Attachments: [OR 23-057](#)
[IM 23-124](#)
[06/20/23 - ADOPTED- Nowers Possible Amendment](#)

[OR 23-059](#) An Ordinance Accepting And Appropriating COVID-19 Disaster Relief Funds Of \$6,535.66 From The Federal Emergency Management Agency.
RS 23-064: A Resolution Approving The Amended Budget For COVID-19 Disaster Relief Funds.

Attachments: [OR 23-059](#)
[RS 23-064](#)
[IM 23-128](#)

[OR 23-060](#)

An Ordinance Accepting And Appropriating A Healthy And Equitable Communities Formula Grant In The Amount Of \$1,364,075 From The Alaska State Department Of Health And Social Services.

RS 23-065: A Resolution Approving The Scopes Of Work And Budgets For The Government Peak Recreation Area Parking Lot Project, The Palmer Family Park Project, And The First Responder Preparedness Project; And Authorizing The Manager To Sign The Memorandums Of Agreement.

Attachments: [OR 23-060](#)

[RS 23-065](#)

[IM 23-129](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[23-072](#)

Mayoral Requests for Confirmation

Attachments: [06/06/23 - Vacancy Report](#)

C. OTHER NEW BUSINESS

1. Motion to Rescind - Assemblymember McKee

[RS 23-041](#)

A Resolution Authorizing The Borough Manager To Solicit Bids For The Long Lake Road Salvage Timber Harvest.

Attachments: [2023-RS-041](#)

[2023-IM-079](#)

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XII. RECONSIDERATION

XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.