

SUBJECT: Informing the Assembly of the Manager’s signature on the Fiscal Year 2025 Enhanced 911 Spending Priorities Agreement and approving the Fiscal Year 2025 payments of \$144,000 each to the Cities of Wasilla and Palmer for call taker wages and benefits.

AGENDA OF: October 1, 2024

ASSEMBLY ACTION: Approved under the consent agenda 10/01/24 - BJH

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To:	Signature
Originator	9 / 17 / 2024 X C a s e y L a u g h l i n <small>Signed by: Casey Laughlin</small>
Emergency Services Director	9 / 18 / 2024 X K e n B a r k l e y <small>Signed by: Ken Barkley</small>
Finance Director	9 / 18 / 2024 X C h e y e n n e H e i n d e l <small>Signed by: Cheyenne Heindel</small>
Borough Attorney	9 / 18 / 2024 X N i c h o l a s S p i r o p o u l o s <small>Signed by: Nicholas Spiropoulos</small>
Borough Manager	9 / 18 / 2024 X M i c h a e l B r o w n <small>Signed by: Mike Brown</small>
Borough Clerk	9 / 20 / 2024 X L o n n i e M c K e c h n i e <small>Signed by: Lonnie McKechnie</small>

ATTACHMENT (S): E-911 Spending Priorities Agreement (3 pp)

SUMMARY STATEMENT:

Each year, once the annual fiscal year Enhanced 911 budget is approved by the assembly, the Enhanced 911 Surcharge Spending Priorities Agreement is signed by all parties (Cities of Wasilla, Palmer, and Houston, the Department of Public Safety, and the Matanuska-Susitna Borough). This agreement outlines the allocated funding for that year and identifies the annual payout to the Cities of Wasilla and Palmer for call taker wages and benefits.

In the Fiscal Year 2025 Enhanced 911 Operating Budget, Fund 202,

\$288,000 was budgeted for call taker wages and benefits to be split equally between the Cities of Wasilla and Palmer.

RECOMMENDATION OF ADMINISTRATION:

Recommend approval of the Fiscal Year 2025 payments of \$144,000 each to the Cities of Wasilla and Palmer from the Enhanced 911 Fiscal Year 2025 Operating Budget, Fund 202, for call taker wages and benefits.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: October 1, 2024

SUBJECT: Informing the Assembly of the Manager’s signature on the Fiscal Year 2025 Enhanced 911 Spending Priorities Agreement and approving the Fiscal Year 2025 payments of \$144,000 each to the Cities of Wasilla and Palmer for call taker wages and benefits.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$288,000	FUNDING SOURCE FY25 Enhanced 911 Operating Budget
FROM ACCOUNT # 202.000.000 4xx.xxx	PROJECT
TO ACCOUNT:	PROJECT #
VERIFIED BY: _____ X Liesel Weiland 9 / 1 8 / 2 0 2 4 Signed by: Liesel Weiland	

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous	288.0					
TOTAL OPERATING	288.0					
CAPITAL						
REVENUE						

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	288.0					
TOTAL	288.0					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

APPROVED BY:	_____ X Cheyenne Heindel 9 / 1 8 / 2 0 2 4 Signed by: Cheyenne Heindel
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MATANUSKA-SUSITNA BOROUGH

Department of Emergency Services

680 North Seward Meridian Parkway, Wasilla Alaska 99654

PHONE (907) 861-8000 * FAX (907) 861-8014

ENHANCED 911 SURCHARGE PRIORITIES AGREEMENT BETWEEN THE DEPARTMENT OF PUBLIC SAFETY, THE CITIES OF PALMER, WASILLA, AND HOUSTON, AND THE MATANUSKA-SUSITNA BOROUGH

E-911 Surcharge Revenues Spending Prioritization – Fiscal Year 2025

The Matanuska-Susitna Borough, State Department of Public Safety, and the cities of Palmer, Wasilla, and Houston (the Parties), pursuant to AS 29.35.131(j) enter into an agreement which would prioritize the allocation of E-911 funds for Fiscal Year 2025; and

IT IS AGREED BY ALL PARTIES THAT,

1. On December 12, 2023, the E-911 Advisory Board met and the members agreed upon the Fiscal Year 2025 prioritization of expenditures; and
2. The funds would be allocated to the E-911 system infrastructure, and for the recurring direct E-911 costs; and
3. Any remaining revenue would be reverted to the E-911 Fund Balance in hold for future use on approved expenses; and
4. Based on the FY25 assembly approved E-911 budget, the E-911 surcharges would generate an estimated revenue of \$1,331,000 which is based upon an E-911 surcharge of \$1.00 per subscriber unit per month; and
5. \$1,698,212 has been allocated for E-911 system infrastructure expenses and recurring direct E-911 costs, including \$288,000 for E-

911 call-taking/dispatch expenses incurred by and split equally among the City of Palmer and the City of Wasilla.

All Parties agree there are other operational expenses for which the E-911 surcharge revenues are eligible to pay in the operation of a dispatch/E-911 center which are not necessarily in this budget.

The Matanuska-Susitna Borough, the Department of Public Safety, and the Cities of Palmer, Wasilla, and Houston approve the above stated priority list and distribution of funds for Fiscal Year 2025.

City of Palmer

Stephen Jellie, City Manager

Date: _____, 2024

City of Wasilla

Glenda Ledford, Mayor

Date: _____, 2024

Department of Public Safety

James Cockrell, Commissioner

Date: _____, 2024

Matanuska-Susitna Borough

Michael Brown, Borough Manager

Date: _____, 2024

City of Houston

Carter Cole, Mayor

Date: _____, 2024

FY25 E-911 Surcharge Priorities Budget				
(based on FY25 assembly adopted budget, and estimated revenues)				
		Revenue	FY25 Budget	Item Description
1		Projected E-911 Surcharge	\$ 1,331,000.00	Based on 110,916 subscribers at \$1.00 per month per line.
			\$ 1,331,000.00	Total Projected Revenue
		Infrastructure and Operational Expenses		
2	411.100	Permanent Wages	\$ 125,245.00	
3	411.300	Overtime Wages	\$ 5,000.00	
			\$ 130,245.00	
4	412.100	Insurance Contrib	\$ 45,000.00	
5	412.190	Life Insurance	\$ 215.00	
6	412.200	Unemployment Contrib	\$ 781.00	
7	412.300	Medicare	\$ 1,889.00	
8	412.400	Retirement Contrib. - DB Plan	\$ 36,357.00	
9	412.600	Workers Compensation	\$ 1,173.00	
10	412.700	Sbs Contribution	\$ 7,984.00	
			\$ 93,399.00	
11	414.100	Mileage - Outside Boro	\$ 1,320.00	
12	414.200	Exp Reimb- Outside Boro	\$ 10,000.00	
13	414.400	Travel Tickets	\$ 11,000.00	
			\$ 22,320.00	
14	421.100	Communication Network Services	\$ 11,500.00	
	421.200	Postage	\$ 1,300.00	
			\$ 12,800.00	
15	426.300	Dues & Fees	\$ 2,500.00	
16	426.600	Computer Software/Online Services	\$ 89,500.00	
			\$ 92,000.00	
17	427.500	Liability Insurance *	\$ 1,198.00	
			\$ 1,198.00	
18	429.200	Training Reimb/Conf Fees	\$ 16,000.00	
19	429.210	Training/Instructor Fees	\$ 10,000.00	
20	429.900	Other Contractual**	\$ 1,320,000.00	Dispatch Contract & Payments to Cities of Palmer and Wasilla
			\$ 1,346,000.00	
21	433.300	Books/Subscriptions	\$ 250.00	
			\$ 250.00	
22			\$ 1,698,212.00	Total Projected Expenses
23		Returns to Fund Balance for Future Project Expenses	\$ -	Estimated Fund Net Transfer at end of FY25
24		Deduction from fund balance: revenue minus expenses	\$ (367,212.00)	Estimated deduction from Fund Balance for FY25 expenses
25			\$ 6,416,893.00	Estimated Fund Balance as of 6/30/25
		*Line 17 - not an allowable expense - this line item will be paid from MSB Areawide funding.		
		**Line 20 - Dispatch contract FY25 - \$1,513,300 - \$1,029,044 E-911 funding / \$484,256 MSB Areawide funding. \$144,000 each payments to Cities		