

SUBJECT: EXTENDING THE TIME OF COMPLETION ON EXPIRING PROJECT FUNDS THROUGH JUNE 30, 2024.

AGENDA OF: April 4, 2023

ASSEMBLY ACTION:

Adopted without objection
SP

AGENDA ACTION REQUESTED: Introduce and set for public hearing.

Route To Department/Director	Signature	Comments
Originator-Assistant Comptroller	x <u>Miranda</u>	
Community Development Director	x <u>E. Holt</u>	
Emergency Services Director	x <u>Kim B.</u>	
IT Director	x <u>Leah Jan</u>	
Planning Director	x <u>Amos</u>	
Public Works Director	x <u>Jim</u> 3/16/23	
Purchasing Officer	x <u>Or</u>	
Finance Director	x <u>Chapman</u>	
Borough Attorney	x <u>BS</u>	
Borough Manager	x <u>WB</u>	
Borough Clerk	x <u>ym 3/28/23</u>	

ATTACHMENT (S) : Fiscal Note: YES ____ NO X
 Active Project list for time extension (6 pp)
 Ordinance Serial No. 23-024 (2 pp)

SUMMARY STATEMENT: With the adoption of the Matanuska-Susitna Borough annual budget each year, the Borough Assembly approves a list of capital projects. The funding within Borough capital projects lapse 36 months after appropriation if the project has not been completed.

This legislation will extend the time of completion on the projects listed in the attached list through June 30, 2024.

BACKGROUND

Historically this legislation has been completed by staff in the Public Works Department. Beginning in Fiscal Year 2023, this process is managed by the Finance Department.

Finance staff have worked with the department directors and their staff to close all project and sub-project accounts that are not active or were complete with a \$0 balance.

This process left an active project list of 57 projects, from FY2013 to FY2021. Below is a summary of the list for extension:

Fiscal Year	# of Projects	Original Ordinance
2013	2	OR 12-012
2014	1	OR 13-013
2015	1	OR 14-014
2017	2	OR 16-016
2018	4	OR 17-017
2019	12	OR 18-018
2020	9	OR 19-019
2021	26	OR 20-020

A total of 50 projects will expire on June 30, 2023 and will not be extended. These projects total approximately \$2,500,000 in unutilized funding that will lapse to fund balance upon expiration.

RECOMMENDATION OF ADMINISTRATION: Approve the legislation as presented.

Active Project List for Time Extension

Fiscal Year 2013

15015-1800-1803: Trail Development-Trails Const., Repair & Maintenance

Community Development-Hugh Leslie
Work planned to be completed in FY24.

15015-1800-1804: Trail Development-Trail Survey (83 Miles)

Community Development-Eric Phillips/Joe Metzger
Working on coordination with State of Alaska and private entities.

Fiscal Year 2014

35412-1000-1001: Old Glenn Highway Paved Pathway in Butte

Public Works-Cole Branham
ROW acquisition in progress. Utility relocations to take place summer 2024.

Fiscal Year 2015

45279-6600-6601: Wasilla-Lakes Fill Site Construction

Emergency Services-Michael Keenan
Encumbered fully-current fill site Shaw.

Fiscal Year 2017

47506-4200-4201: Financial, Tax, Assessment, and Collection Software

Finance-Leah Jones/Cheyenne Heindel
Tyler tax billing project that is still ongoing. Waiting on outcome of self reporting taxes and utility billing to be moved from Govern to Tyler.

47523-4200-4201: Assessment Mobile Application-Mobile Application Project

Finance-Buddy Eveland
Delays due to cyber attack, then followed by COVID complications. Back on track and scheduled to finish 6/30/24.

Fiscal Year 2018

10185-6600-6601: Alternate Fill Site Construction Development

Emergency Services-Michael Keenan
Active project per Alex Senta. Fully encumbered.

15015-4200-4205: Trail Development-Kiosks at Jim Creek, West Butte & Govern Peak Trailheads

Community Development-Hugh Leslie
Will be going out to bid spring 2023, completed FY24.

20317-1800-1805: Alcantra Recreational Facility-Alcantra Field Repair #3
Community Development-Hugh Leslie
Bid documents will be going out spring 2023.

35466-1800-1801: Katherine Drive Complete Design & Construction
Public Works-Cole Branham
Construction planned next year. Anticipated final completion 6/30/24.

Fiscal Year 2019

10149-1900-1902: Sutton Library-New Fire Supression System
Public Works-Don Jourdian
Waiting on Community Development to review options. Deciding between two vendors.

15040-1800-1809: Government Peak Recreation Area Overflow Parking Lot & Access
Community Development-Cole Branham
Construction planned for 2023 with final completion in 6/30/24.

20317-1800-1806: Alcantra Recreational Facility-Alcantra Field Repair #4
Community Development-Hugh Leslie
Bid documents will be going out spring 2023.

35040-0700-0701: Seward Meridian Parkway Phase II
Public Works-Brad Sworts
Project will transition to construction in late 2023.

45287-6600-6601: Willow FSA Facility Upg/Imp-Station 12-5 Water Storage Tank & Paving
Emergency Services-Richard Boothby
Project completion in spring.

45287-6600-6603: Willow FSA Facility Upg/Imp-Station 12-2 Well Development
Emergency Services-Richard Boothby
Project completion in spring.

47031-2000-2001: Land & Resource Management-Lake Access Improvements
Community Development-Hugh Leslie
Plans for signage in FY24.

47109-2000-2001: Wildfire Mitigation-Borough Saw Crew
Community Development-Emerson Krueger
Still ongoing.

47519-1800-1804: Aerial Imagery Acquisition Program
Information Technology-Leah Jones
Project is being built up until 1 million is saved for the LIDAR.

47525-1800-1802: Radio/Repeater Management-Lake Louise Repeater
Emergency Services-Casey Cook
Reallocated for build out of new Montana Mountain.

70012-2400-2401: Port Mackenzie Dock Improvements/Repairs-Barge Dock Repair Phase II
Administration-David Griffin
Dock improvements and repairs are continuous and ongoing.

70012-2400-2402: Port Mackenzie Dock Improvements/Repairs-Deferred Maintenance
Administration-David Griffin
Dock improvements and repairs are continuous and ongoing.

Fiscal Year 2020

10157-4200-4201: Brett Memorial Ice Arena Improvements-Video Surveillance Equipment
Community Development-Hugh Leslie
Community Development working with IT to get this going.

10188-1900-1901: ADA Compliant Handicapped Door Openers
Community Development-Donald Gibbs
1/18/23 out to bid. Re-scope project to include AC&R.

15035-1800-1862: Tourism Infrastructure-Security Upgrades Jim Creek Recreation Area
Community Development-Hugh Leslie
Working with vendors, contractors, completions FY24.

15040-4200-4203: Parks & Recreation Projects-Settlers Bay Coastal Park
Community Development-Joseph Metzger
Funds will be used for match for future grants being applied to continue buildout.

20323-5000-5001: Library Telecommunications (ERATES)
Community Development-Hugh Leslie
Working with State of Alaska on FY24 library strategic plan.

30092-6600-6622: RSA Equipment Purchase/Upgrade-Vhcl/Equip Plug In Design & Const
Public Works-Don Thomas
Revised Scope of Work pending approval for FY24.

45089-6600-6621: Willow FSA #35 Equipment/Vehicles-Station 12-5 Water Tank & Paving
Emergency Services-Richard Boothby
Spring completion.

47031-2300-2301: Land & Resource Management-Jonesville Public Use Area Grant Match
Community Development-Joseph Metzger
Waiting on State to complete their planning process.

47525-1800-1808: Radio/Repeater Mgmt-Alternate Communications Towers & Radio Phase II
Emergency Services-Casey Cook
Still in process used to upgrade fundamental equip such as Power, Environmental, and repairs.

Fiscal Year 2021

10063-1800-1812: DSJ Admin Building Annex-Main Entry & Gym Flooring Replacement
Public Works-Donald Gibbs
1/18/23 out to bid. Final completion estimate 9/1/23.

15004-1800-1832: Parks & Outdoor Recreation Equipment-Generator For Warm Storage Building
Community Development-Donald Gibbs/Amanda Fleming
1/18/23 PO requested for design; design 6 weeks out, generator 1 year lead time once ordered.

15004-6600-6601: Parks & Outdoor Recreation Equipment-Generator For Warm Storage Building
Community Development-Donald Gibbs/Amanda Fleming
1/18/23 PO requested for design; design 6 weeks out, generator 1 year lead time once ordered.

15040-1800-1815: Parks & Rec Projects-Improvements Plumley-Maud Trailhead & Parking Lots
Community Development-Cole Branham/Brad Sworts/Hugh Leslie
If Matanuska Peak trailhead (Smith RD Ext.) is added. Anticipated construction 2024.

30092-1800-1801: RSA Equipment Purchase/Upgrade-Vhcl/Equip Plug In Design & Const
Public Works-Don Thomas
Revised Scope of Work pending approval for FY24.

30114-1800-1812: Fish Passage Improvements-Grant Match For Fish Passage Projects
Public Works-Cole Branham
28 projects identified in MSB Fish Passage 2025. Will continue to work through these projects.

35470-1900-1901: MSB Facility Access Improvements
Public Works-Alex Senta
Project will be during construction in 2023.

45051-6600-6605: Sutton FSA Equipment/Vehicles-Oil Heater In FSA & Annex
Emergency Services-Brian Carver
Out to bid.

45066-6600-6664: Central Mat-Su FSA Equipment/Vehicles-Tactical Tender & Related Equipment
Emergency Services-Michael Keenan
Awarded and encumbered to lock in discount. Supply chain issues have created significant delays, chassis can't be delivered until 2/24. Determining if re-bidding is necessary or wait for delays.

45066-6600-6665: Central Mat-Su FSA Equipment/Vehicles-Replace Brush 6-6 Chassis & Purchase Command Vhcl
Emergency Services-Michael Keenan
Rolled in and part of project 45066-6664. Vendor prepaid and supply chain issues exist.

45076-2100-2101: Central Mat-Su FSA Facility Upg/Imp-Training Complex Buildout
Emergency Services-Michael Keenan
Still ongoing.

45076-6600-6606: Central Mat-Su FSA Facility Upg/Imp-General Station Maintenance & Upkeep To Include Painting
Emergency Services-Michael Keenan
Spring work 6-4 wall.

45177-1800-1808: Road Right Of Way Acquisitions
Public Works-Brad Sworts
Museum Drive extension ROW acquisition underway and continuing through 2023.

45177-1800-1809: Road Right Of Way Acquisitions-Permit Funding For Working In ADOT&PF ROW
Public Works-Brad Sworts
Funding will be used for 2021 transportation system projects now in design for construction in 2024.

45215-6600-6613: Greater Palmer FSA Equipment/Vehicles-Apparatus & Related Equipment Replacement
Emergency Services-Chad Cameron
Pending delivery.

45225-1800-1832: Central Ambulance-Support Vehicle Purchase/Replacement (2) & Related Equipment
Emergency Services-Tracey Loscar
Still ongoing.

45287-6600-6604: Willow FSA Facility Upg/Imp-Station 12-5 Water Storage Tank & Paving
Emergency Services-Richard Boothby
Project completion in spring.

45287-6600-6605: Willow FSA Facility Upg/Imp-Station 12-2 Winterizing Fuel Tank, Gen, Overhead Doors
Emergency Services-Richard Boothby
Been partially completed, awaiting delivery of new generator. Bid award recently extended by legislation to allow project to continue.

45287-6600-6606: Willow Fsa Facility Upg/Imp-Station 12-2 Well Development
Emergency Services-Richard Boothby
Spring completion.

47519-1800-1805: Aerial Imagery Acquisition Program - Lidar
Information Technology-Leah Jones
Project is being built up until 1 million is saved for the LIDAR.

47530-1800-1801: GIS Online Mapping - Location Value Assessment

Information Technology-Leah Jones

RDI - LVA PM service invoices.

70007-2400-2401: Port Business Dev & Marketing Plan

Administration-David Griffin

The funds will be used in the coming years.

70012-2100-2102: Port Mackenzie Dock Improvements / Repairs

Administration-David Griffin

Dock improvements and repairs are continuous and ongoing.

70012-2400-2403: Port Mackenzie Dock Improvements/Repairs-Barge Dock Sheet Pile Interlock Repair

Administration-David Griffin

Dock improvements and repairs are continuous and ongoing.

70012-2400-2404: Port Mackenzie Dock Improvements/Repairs-Deep Draft Dock Pipe Pile Weld Splice Repair

Administration-David Griffin

Dock improvements and repairs are continuous and ongoing.

75001-1800-1802: South Central Rail Corridor-Port Mackenzie Rail Extension Survey Tasks

Public Works-Brad Sworts

Still ongoing.