

**MATANUSKA-SUSITNA BOROUGH  
AGRICULTURE ADVISORY BOARD**

<b>Chairman - Norman Harris (05)</b>	Dick Zobel (02)	Vacant (06)	Jon Olsen (10)
<b>Vice Chair - James Skinner (09)</b>	Vacant (03)	Derylee "Lee" Hecimovich (07)	Erik "Moe" Johnson (11)
Bruce Bush (01)	Jenny VanderWeele (04)	Donald Brainard (08)	Braden VanderWeele (12)

**MINUTES**

**REGULAR MEETING  
DSJ BUILDING LOWER LEVEL CONFERENCE ROOM**

**May 16, 2018  
4:30 P.M.**

**I. CALL TO ORDER AT; ROLL CALL**

Mr. Harris called the meeting to order at 4:30 p.m.

**A. Members present and establishing a quorum were:**

Dr. Norman Harris, James Skinner, Bruce Bush, Dick Zobel, Jon Olsen, Erik Johnson, and Donald Brainard.

**B. Members Absent and Excused: Derylee Hecimovich, Jenny VanderWeele, and Brandon VanderWeele.**

**C. Staff present: Tracy McDaniel, Asset Manager, and Deborah Selman, CD Dept. Admin. Specialist.**

**II. APPROVAL OF AGENDA; PLEDGE OF ALLEGIANCE – Ms. McDaniel requested and amendment to the Agenda to add handouts under Agenda Item B. 2, Mr. Zobel requested an amendment to the Agenda to add under Agenda Item V. Items of Business D. NRMU Plan Discussion. Mr. Skinner, motioned to approve the Agenda with the amendments, Mr. Zobel 2<sup>nd</sup> the Agenda was approved with Amendments by general consent and without objection.**

**III. AUDIENCE PARTICIPATION (Limit to 3 minutes)**

**A. Rob Wells discussed past agricultural sales and subdividing agriculture lands with covenants to smaller parcels is in the best interest of the borough.**

**IV. APPROVAL OF MINUTES**

**A. April 18, 2018**

Mr. Zobel motioned to approve the minutes, Mr. Skinner 2<sup>nd</sup>, the minutes were approved by general consent and without objection.

**V. ITEMS OF BUSINESS**

**A. Correspondence**

1. Open Meetings & Parliamentary Procedures Training Handouts from the Clerk's & Law Offices
- B. Staff Report
  1. Tracy McDaniel, Asset Manager, Staff Report 5/8/18
  2. Tracy McDaniel, Asset Manager, Staff Report for Subdivision Approval MSB007376, 5/7/18
    - (a) Handouts – additional comments received from public notice
  3. Agricultural Advisory Board Resolution 18-2

Mr. Olson motioned to approve Ag Board Resolution 18-2, Mr. Skinner 2<sup>nd</sup>, approved by general consent.
- C. PPM Ag Land Sales Subparts Draft Review
  1. PPM Draft review was postponed for further discussion at 8.1B
  2. PPM Draft review subparts 8.1B through 10.1

Mr. Johnson motioned to approve a substitute a draft of changes to Section 8.1 Sale. The draft was reviewed and discussed. Mr. Zoble 2<sup>nd</sup>, approved by general consent.

Mr. Johnson motioned to table the PPM Draft review Sections 9.1 through 10.1 until September meeting. Mr. Skinner 2<sup>nd</sup>, approved by general consent.
- D. NRMU Plan
  1. Discussion

Mr. Zobel discussed the NRMU and soils as ag soils classifications. He suggested that there be an ag review of the property and borough staff submit a report compiled by 2020 for the ag board to review.

The board also requested that borough staff provide a copy of any future NRMU Plans, including Fish Creek, to the board for review.
- VI. MEMBER COMMENTS (Note: Limit to 3 minutes)

Mr. Bush – no comments  
Mr. Zobel – no comments  
Mr. Johnson – Remember to use certified seed potatoes  
Mr. Skinner – good, interesting meeting  
Mr. Olsen – no comments  
Mr. Harris – will work on letter to the Assembly the board requested he write
- VII. NEXT MEETING
  - A. September 19, 2018, 4:30 pm – DSJ Building Lower Level Conference Room
- VIII. ADJOURNMENT

Mr. Harris adjourned the meeting at 6:03 p.m.

AGRICULTURE ADVISORY BOARD

  
\_\_\_\_\_  
Norman Rex Harris, Chairman

ATTEST:

  
\_\_\_\_\_  
Jill Irsik,  
Department Administrative Specialist

**I. CALL TO ORDER; ROLL CALL**

A meeting of the Matanuska-Susitna Borough Board of Adjustment and Appeals was called to order at 10 a.m. by Vice Chair Sterling for the purpose of conducting a motion hearing for BOAA Case No. 17-03.

Board members present and establishing a quorum were:

Mr. Scott Sterling, Vice Chair  
Mr. Terry Nicodemus  
Mr. Glen Price

Staff in attendance were:

Ms. Brenda J. Henry, Assistant Borough Clerk  
Ms. Shannon Bodolay, Assistant Borough Attorney

**II. APPROVAL OF AGENDA**

Vice Chair Sterling queried if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

**III. APPROVAL OF MINUTES**

A. June 8, 2017

Vice Chair Sterling queried if there were any changes to the minutes of June 8, 2017.

GENERAL CONSENT: The minutes were approved as presented without objection.

**IV. HEARING**

A. MOTION HEARING – BOAA 17-03, Board Discussion and Approval of Joint Stipulation for Dismissal of Appeal, BOAA 17-03 – Appeal of Enforcement Order No. E017-005, Unauthorized Encroachment - Danny R. Drum, Appellant

Vice Chair Sterling:

- Stated that the Mr. Jason Ruedy, attorney for the appellant was attending telephonically;
- noted that the parties have stipulated to dismiss the appeal; and
- queried if the parties felt the need to provide testimony.

Ms. Bodolay stated that she did not.

Mr. Rueday stated that he did not.

Ms. Henry stated that she had prepared a draft order regarding dismissal as requested by the parties.

MOTION: Mr. Price moved to approve the order prepared by the Clerk based on the dismissal request of the parties.

VOTE: The motion passed without objection.

V. **RECESS BETWEEN MEETINGS** (*Length of Recess to be Determined and Announced by the BOAA*)

There was no recess held.

VI. ITEMS OF BUSINESS

A. Board Discussion of an Ordinance Amending MSB 15.39, Board of Adjustment and Appeals, By Adopting MSB 15.39.205, Withdrawal of Appeal by Appellant; Joint Stipulation for Dismissal of Appeal

Vice Chair Sterling requested that the Clerk read the title into the record and advise what the legislation was regarding.

Ms. Henry:

- read the legislation into the record;
- noted that the BOAA had previously requested legislation come forward that would allow the chairperson to address requests by appellants to withdraw their appeal or to address a joint stipulation for dismissal, without calling a meeting of the BOAA.

Vice Chair Sterling queried if there were any comments or changes to the proposed legislation.

There were no comments or changes noted.

MOTION: Mr. Nicodemus moved to forward the legislation to the Assembly for consideration.

VOTE: The motion passed without objection.

B. Board Discussion Regarding Any Suggested Changes to the BOAA Seat Composition

Ms. Henry:

- noted that the Assembly had requested staff to review seat compositions of Borough boards in order to see if there were ways to streamline processes;
- stated that in the past, the BOAA had requested that the Assembly eliminate term limits for the BOAA due to its specialized nature; and
- queried if this is something the BOAA would still like to suggest to the Assembly.

Vice Chair Sterling queried if there was any objection.

There was no objection noted.

**VII. BOARD COMMENTS**

There were no comments provided.

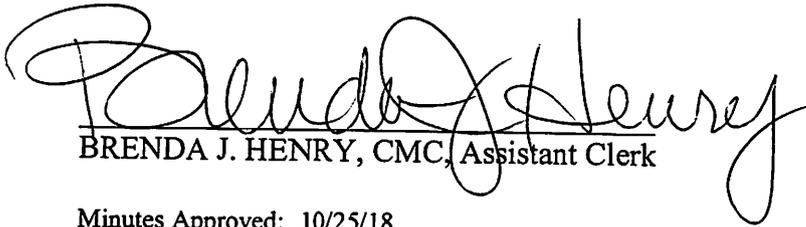
**VIII. ADJOURNMENT**

The meeting adjourned at 10:12 a.m.

MATANUSKA-SUSITNA BOROUGH  
BOARD OF ADJUSTMENT AND APPEALS

  
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TERRY WILLIAMS Board Chair

ATTEST:

  
\_\_\_\_\_  
BRENDA J. HENRY, CMC, Assistant Clerk

Minutes Approved: 10/25/18

MATANUSKA-SUSITNA BOROUGH  
BOARD OF ADJUSTMENT AND APPEALS

IN RE:

Appeal the approval of the Preliminary  
Plat Identified as Klinefelt & PUE

Matanuska-Susitna Borough,  
Appellant

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)  
) BOAA Case No. 18-02  
)  
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NOTICE OF RIGHT TO APPEAL AND FINAL DECISION

NOTICE IS HEREBY GIVEN, that the Matanuska-Susitna Board of Adjustment and appeals, on October 25, 2018, rendered the following final order regarding the appeal in the above captioned matter. This final decision may be appealed to the Superior Court within 30 days of the date of distribution, pursuant to MSB 15.39.360 and the Alaska Rules of Appellate procedure, Part IV, Rules 601-612.

1. This appeal was filed in a timely manner.
2. The Board of Adjustment and Appeals has jurisdiction over this administrative appeal pursuant to MSB 15.39.030(A)(3).
3. This administrative appeal involves review of the Borough Platting Board decision dated June 27, 2018, approving the preliminary plat and public use easement for the Klinefelt Subdivision.
4. The Borough appeals the Platting Board's Decision in this matter pursuant to MSB 43.10.060(C)&(D), MSB 43.35.005,

MSB 43.35.015, MSB 15.39.030(A)(3), MSB 43.20.060, MSB 43.20.020, and MSB 15.39.210.

5. On June 25, 2013, Sean Frazier, on behalf of the Klinefelt Trust, applied for a Preapplication Conference to begin the process of subdividing property.

6. The Applicant's intent, at that point, was to subdivide property to give to family members and also to sell some parcels.

7. Initially, the applicant submitted multiple drawings and plans to subdivide two parcels but ultimately decided only to subdivide Government Lot 1 or Tax Parcel A12.

8. The applicant proposed to subdivide Government Lot 1 into 3 tracts to be known as the Klinefelt Subdivision.

9. The applicant also requested the creation of a public use easement within Tax Parcel D1 to provide access from West Floyd's Place to Government Lot 1.

10. Additionally, the applicant proposed to create a public use easement that would travel down the border of Tracts 3 and 1 and provide access to Tract 2. This public use easement would end in a cul-de-sac.

11. The applicant proposed to provide only one manner of ingress and egress to the subdivision which would go through North Coronado Street.

12. Northeast of the Klinefelt Subdivision, along North Coronado Street, there exists 19 separate lots in the Floyd's Place Subdivision.

13. Southeast of the Klinefelt Subdivision, along North Coronado Street, there exists 33 separate lots.

14. The applicant currently plans to increase the road-usage with an additional 3 tracts.

15. The applicant has submitted multiple plans in the preapplication process showing an intent to further subdivide Government Lot 2 as well as Government Lot 1 in the future, creating even more of a burden on North Coronado Street.

16. MSB 43.20.060(D) requires the applicant dedicate a connecting right-of-way between adjoining stub roads in order to improve interconnectivity and/or public safety unless the applicant shows the connection to be unnecessary for future development and/or public safety.

17. Better connectivity, with more than one point of ingress and egress, improves public safety by allowing better access by the fire department and other emergency services.

18. Dedication of the right-of-way connecting West Floyd's Place and West Powder road is necessary to improve interconnectivity of Borough roads as well as to promote public safety.

19. The 2007 Borough Official Streets and Highways Plan ("OSHP") indicates future development with a road to run between North Pittman to the Parks Highway. Portions of this new road would include the dedicated right-of-way at issue in this matter.

20. The applicant has not shown the connection to be unnecessary for future development and/or public safety.

21. The Borough Platting Board decision dated June 27, 2018, was not supported by substantial evidence contained in the record as to whether the applicant met the requirements of MSB 43.20.060(D).

22. Furthermore, the Platting Board erred by not requiring a connection between West Floyd's Place and West Powder Road as required by MSB 43.10.060(D).

23. On April 19, 2018, the Platting Board voted to approve the Klinefelt Subdivision and imposed Condition No. 4, which required the dedication of a right-of-way connecting West Powder Road and West Floyd's Place.

24. On May 7, 2018, the applicant requested the Platting Board to reconsider its decision dated April 19, 2018 due to "substantial procedural error in the original proceedings."

25. During the April 19, 2018, hearing, the Platting Board provided the applicant ample time to speak and present information to the Board. The Platting Board allowed the applicant's representative, Sean Frazier, to provide unsolicited information

even after Mr. Frazier had concluded his presentation. The Board also asked the applicant's representative whether he would like to continue the hearing, thus obtaining more time and more opportunity to present information to the Board. Mr. Frazier declined the opportunity to continue the hearing.

26. The Platting Board erred in reconsidering its April 19, 2018, decision because no "substantial procedural error" occurred.

27. The Platting Board failed to make any findings as to the basis for reconsideration.

28. The Platting Board did not correctly apply MSB 43.35.005(B).

29. Approval of the Klinefelt Preliminary Plat on April 19, 2018, with the nine (9) conditions of approval, is consistent with AS 29.40.070 Platting Regulations, MSB 43.15.016, and MSB 43.20.060.

30. The BOAA further incorporates the findings of the Platting Board decision, approved on April 19, 2018, numbers 1-20, as part of this Decision.

31. The BOAA finds that the stub road to the north needs to be constructed perpendicular to the connector road between West Powder Road and West Floyd's place for traffic safety considerations.

### CONCLUSIONS

Based on the above findings, the Board of Adjustment and Appeals makes the following conclusions:

1. Pursuant to MSB 15.39.210(A), the BOAA has exercised its independent judgment on matters that relate to the interpretation or construction of ordinances and hereby concludes that MSB 43.20.060(D) requires the dedication of a right-of-way connecting West Floyd's Place and West Powder Road.
2. Although the BOAA normally defers to the Platting Board's findings of fact as found in MSB 15.39.210(B), here the findings of fact are unsupported by substantial evidence contained in the record and do not support the decision to delete Condition No. 4.
3. The BOAA REVERSES the Platting Board's decision to grant reconsideration of its April 19, 2018, decision because reconsideration was not supported by MSB 43.35.005.
4. The BOAA REVERSES the Platting Board's June 27, 2018, decision regarding the Klinefelt & PUE approval of preliminary plat.

### DECISION

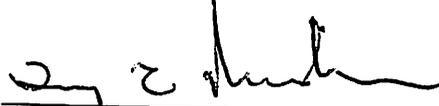
Based on the above Findings and Conclusions, the Board of Adjustment and Appeals hereby reverses the Platting Board decisions of May 17, 2018, and June 27, 2018, and hereby affirms

the decision dated April 19, 2018, approving the Klinefelt Preliminary Plat and PUE with Condition No. 4 requiring connectivity.

Further, the Board of Adjustment and Appeals adds a condition of approval for plat and PUE, to be consecutively numbered following the other conditions of approval, that the stub road to the north needs to be constructed as close to perpendicular as possible, to the connector road between West Powder Road and West Floyd's place.

DATED at Palmer, Alaska, this 25 day of October, 2018.

MATANUSKA-SUSITNA BOROUGH  
BOARD OF ADJUSTMENT AND APPEALS

  
TERRY NICODEMUS, Chair

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MINUTES

I. CALL TO ORDER

The regular meeting of the Caswell Road Service Area Board of Supervisors was called to order at 6:42 pm at the Caswell Fire Station, Willow, Alaska. Board Member, Phil Johnson Chaired the meeting in the absence of Chairperson, Dave Korpi.

II. ROLL CALL-DETERMINATION OF QUORUM

Board of Supervisors in attendance: Phil Johnson and D.J. McBride. Dave Korpi was not present. Roll was called, a quorum was present, due notice had been published.

Also present: Mike Lachelt, MSB Road Superintendent; Shawn McBride, Willow resident; Linda Cline, Secretary.

III. APPROVAL OF AGENDA

MOTION: D.J. McBride moved to accept the Agenda, Phil Johnson seconded the motion.

IV. APPROVAL OF MINUTES

Minutes of the January 3, 2018 meeting were reviewed, no changes were noted.

MOTION: Phil Johnson moved to accept the Minutes, D.J. McBride seconded the motion.

V. PERSONS TO BE HEARD

None

VI. STAFF REPORTS

A) Spain & Sons, Inc. road Maintenance update-  
Report not available

B) Tree removal and road work at the intersection of Deep Woods Way/S. Caswell Loop- Mike Lachelt reported:

A survey will be performed in the Spring to stake the right-of-way boundaries. Once the survey is completed, road work will be scheduled to improve the sight distance from both directions. Scope of work will be submitted to obtain a cost estimate. If the estimate is below a certain amount a local contractor can do the work. If the estimate is higher than the allowance, the job will be subject to competitive bid. Mike stated he believes there is adequate money in the reconditioned roads fund account to pay for the project.

Matanuska-Susitna Borough  
Caswell Lakes Road Service Area #15  
Board of Supervisors  
April 4, 2018

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CIP Update: – Mike Lachelt Reported:

The funded CIP project starting at the junction of Hidden Hills and Caswell Lakes Road to pave a 1-mile section of Caswell Lakes Road is scheduled for completion this summer.

VII. REPORTS OF OFFICERS

A) Budget Report – Mike Lachelt reported:

Current Fund Balance as of April 4, 2018 is \$75,181.

FY18/19 Budget begins July, 2018. With the infusion of money from the new budget plus new CIP allocations, hopefully there will be adequate matching funds to pave an additional mile of Caswell Lakes Road in 2019. Mike stated another option to fund the paving of additional miles of Caswell Lakes Road might be that the RSA consider obtaining a 1% loan to cover it's matching CIP share.

Additional Maintenance Budget Balance as of April 4, 2018 is \$18,484.

Note: Additional Maintenance Balance may increase if funds from the \$10,000 purchase order, encumbered to handle immediate winter costs such as glaciation, tree removal, and the like, are not spent. Any unused funds from this purchase order will be added back into the balance.

VIII. OLD BUSINESS

A) Status of Upper Caswell Lake Fish Passage Project Engineering. Mike Lachelt stated Alex Senta reported the engineering process on the project is ongoing. Most likely construction will not begin this summer.

IX. NEW BUSINESS

A) Ride-along request to view RSA #15 roads with Superintendent Lachelt. Mike stated he will be available May 3<sup>rd</sup> or sometime thereafter. Board members may call him to arrange a ride-along.

X. BOARD COMMENTS

None

XI. NEXT MEETING

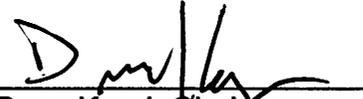
Next scheduled meeting, August 1, 2018, 6:30pm at Caswell Fire Station, 19631 E. Deep Woods Way, Willow, Alaska.

Matanuska-Susitna Borough  
Caswell Lakes Road Service Area #15  
Board of Supervisors  
April 4, 2018

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XII ADJOURNMENT

Phil Johnson adjourned the meeting at 7:30 pm.

  
Dave Korpi, Chairperson

  
Linda Cline, Secretary

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OCT 29 2018

MATANUSKA-SUSITNA BOROUGH  
HISTORICAL PRESERVATION COMMISSION

CLERKS OFFICE

REGULAR MEETING MINUTES  
Thursday, May 17, 2018

**I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.**

The regular meeting of the Matanuska-Susitna Borough Historical Preservation Commission was called to order at 6:33 PM on Thursday, May 17, 2018, in the Knik Museum, Mile 13.9 Knik Road, Wasilla, Alaska.

Historical Preservation Commission members present and establishing a quorum were:

Eileen Haines	Andrew Schweisthal
Deborah Burlinski	Fran Seager-Boss
Jake Anders	

Staff and Agency Representatives in attendance were:  
Ted Eischeid, Planner II

**II. APPROVAL OF AGENDA**

**MOTION: Ms. Burlinski made a motion to approve the agenda; Ms. Haines seconded. Motion passed unanimously.**

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF MINUTES**

**MOTION: Ms. Burlinski made a motion to approve the 4/19/18 Minutes; Ms. Haines seconded. Motion passed unanimously.**

**V. AUDIENCE PARTICIPATION (*three minutes per person*)**

- a. John Brautigan spoke in support of Settler's Bay Coastal Park.

**VI. GUEST SPEAKERS/STAFF REPORT/CORRESPONDENCE**

- a. Mr. Eischeid made a staff report.

**VII. OTHER REPORTS/HISTORICAL SOCIETY & MUSEUM UPDATES**

- a. Jim Huston, Vice-President of the Willow Historical and Wildlife Foundation, gave an update on his organization.

**MOTION: Ms. Seager-Boss made a motion to amend the agenda by adding a discussion of laws and protocols pertaining to the discovery of human remains in Alaska, supported by a handout on the same from the**

**Alaska DNR Office of History and Archaeology; Ms. Haines seconded.  
Motion passed unanimously.**

**VIII. ITEMS OF BUSINESS**

**A. OLD BUSINESS**

**1. Proposed changes to MSB Code 4.46 Historical Preservation Commission**

**MOTION: Ms. Burlinski made a motion to make changes to the draft MSB Code 4.46 Historical Preservation Commission revision affecting sections 4a, 5, 6, and 4.46.035; Ms. Haines seconded. Discussion ensued.**

**a. Amendment 1: Mr. Anders made an amendment to the main motion to further change 4a by addition; Ms. Burlinski seconded. Amendment passed unanimously.**

**b. Amendment 2: Ms. Burlinski made an amendment to the main motion to change 4.46.010 by addition; Mr. Anders seconded. Amendment passed unanimously.**

**c. Amendment 3: Mr. Anders made an amendment to the main motion to delete section 3.a.i; Ms. Burlinski seconded. Amendment passed unanimously.**

**The main motion as amended passed unanimously.**

**MOTION: Ms. Seager-Boss moved to table Resolution 18-02 amending HPC code 4.46 until the August 16, 2018 HPC meeting; Ms. Burlinski seconded. Motion passed unanimously.**

**2. Discuss place name changes: Bulchitna Lake & Trail Creek**

**MOTION: Ms. Burlinski made a motion to have Ms. Seager-Boss work with Mr. Eischeid to explore appropriate place name changes for Bulchitna Lake and Trail Creek; Ms. Haines seconded. Motion passed unanimously.**

**3. Discuss HPC goal setting**

**MOTION: Ms. Burlinski made a motion to update the Mat-Su Borough Historic Preservation Plan as a goal; Ms. Haines seconded. Motion passed unanimously.**

**MOTION: Ms. Burlinski made a motion to have the HPC members review the Mat-Su Borough "Historic Preservation Plan" that was shared at the**

previous meeting and be prepared to discuss updates/edits to it at the August 16, 2018 meeting; Ms. Seager-Boss seconded. Motion passed, 4-1, with Ms. Haines opposed.

## B. NEW BUSINESS

### 1. Discuss new Settler's Bay Coastal Park: Cultural Resources

**MOTION:** Ms. Burlinski made a motion to have Mr. Anders, on behalf of the HPC, draft a letter to the Mat-Su Borough, copied to Emerson Krueger – MSB Land Management staff, Alaska Office of History and Archaeology, Great Land Trust, and to the HPC, regarding the new Settler's Bay Coastal Park with two requests – to survey and inventory cultural resources at Settler's Bay Coastal Park; and to consult with the Knik Tribal Council, Chickaloon Village Traditional Council, and the Native Village of Eklutna on design and placement of interpretative signage in the Park; Ms. Eileen Haines seconded. Motion passed unanimously.

**MOTION:** Ms. Haines made a motion to extend the meeting end time from 8:30 PM to no later than 9:05 PM; Ms. Seager-Boss seconded. Motion passed unanimously.

### 2. Discuss Chijuk Creek Timber Sale: Cultural Resources

**MOTION:** Ms. Burlinski made a motion to have Ms. Seager-Boss write a letter to the Mat-Su Borough Assembly recommending a cultural resources survey, inventory, and evaluation of areas within the Chijuk timber sale area likely to encompass cultural resources; Ms. Haines seconded. Motion passed unanimously.

3. Resolution 18-03 recommending Assembly support for the Kantishna Historic Mining District Resource of Denali National Park Multiple Property Documentation Form and the Kantishna Roadhouse National Register nomination.

**MOTION:** Ms. Burlinski made a motion to approve Resolution 18-03 and send it to the Mat-Su Assembly; Ms. Haines seconded. Motion passed unanimously.

4. Discuss laws and protocols pertaining to the discovery of human remains in Alaska, with a handout shared on this topic from the Alaska Office of History and Archaeology.

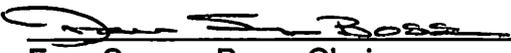
## IX. COMMENTS FROM THE BOARD

X. NEXT MEETING  
Thursday, August 16, 2018, 6:30 – 8:30 PM. Alpine Historical Society  
Museum, Sutton.

XI. ADJOURNMENT

**MOTION: Ms. Burlinski made a motion to adjourn; Ms. Haines seconded.  
Motion passed unanimously.**

Meeting stands adjourned at 9:05 PM.

  
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Fran Seager-Boss, Chair

Dated: 10/26/18

ATTEST:

  
\_\_\_\_\_  
Ted Eischeid, MSB Planner II

Matanuska-Susitna Borough  
FISH AND WILDLIFE COMMISSION

Thursday, September 20<sup>th</sup>, 2018 3:00pm

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OCT 22 2018  
CLERKS OFFICE

MINUTES

**I. CALL TO ORDER/ROLL CALL**

Meeting was called to order at 3:02pm by Howard Delo; Commissioners present: Larry Engel, Andy Couch, Howard Delo, Jim Sykes, Mike Wood, John Wood, Bruce Knowles.

**II. APPROVAL OF AGENDA**

**MOTION:** Larry Engel made a motion to approve the agenda; Andy Couch seconded the motion. Motion approved as amended by unanimous vote.

**III. APPROVAL OF MINUTES**

a. May 17, 2018

**MOTION:** Larry Engel made a motion to approve the minutes; Andy Couch seconded the motion. Motion approved as amended by unanimous vote.

**Discussion:** John Wood recommended for future minutes that a description or more detail be added to minutes when referencing a resolution so it is clear what is being discussed.

**IV. AUDIENCE INTRODUCTION/PARTICIPATION**

None

**V. STAFF/AGENCY REPORTS & PRESENTATIONS**

a. Calendar & Vacancy Update

**Discussion:** Logistics and timing for meetings for the rest of the calendar year are scheduled for the third Thursday at 3pm. There is a conflict in November with the Salmon Symposium and suggest considering either moving the meeting until later in the evening or another day. Several options were discussed including potential to involve people that would have participated in the Salmon Symposium if the meeting is held at 6pm on the 15<sup>th</sup>. No decision made-staff will present options at next meeting. Other calendar items presented: Board of Fish and North Pacific Fishery Management Council in October, as well as tentative dates for the ADF&G season wrap up meeting.

Staff gave an update on the Cyber Attack situation at the Borough and impacts to files and data.

Vacancy: Randall Kowalke's assembly member seat has been vacated with his resignation. Until that seat is filled, the Commission is short a voting member which makes it tight for a Quorum, so please communicate with staff in advance if you're unable to attend a meeting. It is unlikely that the seat be filled by October. Matthew Beck was identified as having expressed interest in the past.

***[Israel Payton arrived and was given an opportunity to speak without objection from Commission Members]***

Israel Payton: has been discussing research project ideas with ADF&G and what they have on the agenda for this area. They are exploring getting rid of the fish wheel mark and recapture for sockeye in the Susitna and they are defunded down to gillnetting. He presented the idea of getting some real time management for Susitna sockeye and they didn't believe it to be possible. He pivoted to getting some juvenile sockeye production abundance numbers from Chelatna/Judd/Larson Lakes and Director Kelley emailed data from 1994 and that was the latest they had. This might be interesting to pursue getting production smolt counting on these 3 index lakes. John Wood asked what data do you need as a board member to help make decisions? We know escapements and roughly harvest rates but we have old data on production, so that is a data gap. Mr. Payton also discussed missing link for Chinook on in-river production or ocean survivability. Mr. Payton encouraged this Commission to keep pressure on ADF&G in regards to research priorities. Larry Engel suggested asking the ADF&G at our fall meeting what are their priority research programs for northern or all of Cook Inlet with expected funding and if there was unlimited funding. FWC members asked if Mr. Payton had any updates on the North Pacific Fisheries Management Council (Council) and their efforts with the Salmon Committee and he offered that the Council moves slowly. As he understood, they appointed the members they did with an understanding that more could be added.

**Discussion:** Susitna River is the 3<sup>rd</sup> largest watershed in Alaska – there is not great production data for sockeye and we are in a stock of yield concern and we're harvesting at a 41% rate. There has been a lot of money invested in sockeye on Kenai and Kasilof and very little up here. Sockeye up here cause problems to manage-complicates the management on Kenai/Kasilof. We've got to, as user groups, change that philosophy.

**MOTION:** John Wood made a motion: Move item e-August Commercial Drift Fishery Opener in Central District-next on the agenda to allow Mr. Payton an opportunity hear; Jim Sykes seconded.

**Motion approved by unanimous vote**

**VI. ITEMS OF BUSINESS**

**a. August Commercial Drift Fishery Opener in Central District**

**Discussion:** Howard Delo brought up that the August Commercial Drift Fishery Opener may have been a violation of allocation criteria-by regulation in central district drift management plan, after August 15th the drift fleet is restricted to west side areas 3 and 4. On August 23rd the ADF&G granted the drifters an area wide opener with 29 boats participating. Over 70% of what was delivered was Coho salmon, while the argument in having the opener was to cleanup sockeye. Department (ADF&G) assumed allocative authority by doing so, and the board allocates by time and area. Every management plan has a clause that says the Commissioner can go outside plan to meet escapement goal and there were no escapement goals that needed to be met, no conservation issues. Coho indices were 2nd highest ever so they used that to justify the opener for the Drifters, assuming they did it because of the lousy year for commercial fisheries. John Wood asked what recourse for the Department for this, since there is a clause?

Larry Engel added that clause is worded around escapement; but not many participated and only caught 1,000 coho and didn't go over escapement goal. Almost treated as a test fishery. Howard added that, while the real world effect is miniscule, the Department assumed an allocative position without consulting the board. John Wood suggested that looking into tightening up the management plan would be a more productive approach to holding the Department accountable.

**MOTION:** Howard Delo made a motion to have a subcommittee draft written comment for the Board Work Session with the points discussed about the August Commercial Drift Fishery Opener to include Howard, Larry, and John; seconded by Andy Couch.

**Motion approved by unanimous vote**

b. FWC contributions to the management of Coho returns to northern Cook Inlet

**Discussion:** In the interest of highlighting the successes and measured impact the FWC has had for sport fishing, Larry Engel led a discussion of the following areas that the FWC has been instrumental in moving forward:

- **Deshka River:** coho have been counted since 1995 but it wasn't too long ago that Department was going to eliminate coho program; we wrote letters and met with commissioner to discuss this one subject and we salvaged the Deshka which remains in place today.
- **Deshka:** 15-20 years of data and NO escapement goal ever developed. 3 years ago they finally did. Benefit this year-early on run was strong and because they had data they increased bag limit not only on Deshka but as an indicator for the whole Susitna drainage.
- **Little Su:** Little Su has a lot of years of escapement data when the weir was moved up stream due to a politics and money. But it barely offered more benefit than an aerial count- it wasn't useful for in-season value. Advocated for downstream and it allowed in-season changes liberalization this year.
- **Knik Arm:** Stopped Knik arm dedicated set-net commercial fishery (sockeye). FWC was able to prove impact to upstream fisheries.
- **Fish Creek Weir:** Longest escapement history in Cook Inlet. A few years ago, money was short and they eliminated the weir after sockeye season (missing coho). Successfully advocated for continuation which led to extended bag limit and season for coho and Wasilla and Cottonwood Creek this season.
- **BOF:** Corridor message has been beneficial, not perfect, but the language included in the Management Plan came from the Commission. This has offered greater fishing inshore and less fishing in offshore waters. These provisions have had a major impact on the numbers of fish that can come through.

John Wood commented that the missing aspect is that the public and legislators don't know about all of this. Commission members agreed that it was worth exploring doing a historical overview of some of the changes that have occurred in the Northern District as a result of Commission efforts. Request staff report at next meeting.

c. Wetlands Mitigation Legislation Update

**Discussion:** Jim Sykes updated Commission on the development of an ordinance related to wetland mitigation. Had hoped to have a draft ready for the Commission to review, but what was put together by Su Knik Mitigation bank representatives essentially asked the

Borough to replicate the regulatory framework of the Army Corps and we don't have the resources to do that.

**MOTION:** Mike Wood made a motion to request a meeting with the Assembly and the Army Corps to discuss wetland mitigation; seconded by Larry Engel.

**Motional approved by a vote of 5; Jim Sykes abstained**

d. NPFMC Cook Inlet Salmon Committee

**Discussion:** Commission member did not have substance to add beyond the discussion in Mr. Payton's earlier comments

e. Hatchery Salmon Production in Prince William Sound

**Discussion:** Larry Engel sent around lengthy documents forwarded to the Board of Fish to show the intensity of the opposition to any significant adjustments to hatchery products. It's come to the BOF many times in the past and there is a request again at upcoming meeting. In the past, the Commission's position has been that we support expanded research into the impacts, if any, on escalating salmon production. It'll be discussed at the BOF session on October 16<sup>th</sup> at 1:30. Several members plan on attending to listen and report back: Larry, Mike (tentatively), Howard (tentatively).

f. Fishery research project updates

**Discussion:** Detail in the packet on individual projects updated through September. All but three projects closed out by June of 2018. The three remaining projects expect to be closed out by December of 2018. Commissioners inquired about availability of reports, which can be requested through staff but are not available on a website yet. That was planned for the end of the project. Remaining funding will need to be spent or it will go back to the State by June 2019. The commission discussed additional sources of funding to continue these efforts. Larry Engel suggested this information would be good to bring before the Assembly and legislators-maybe consider hosting a briefing for the new legislators.

g. Questions for ADF&G season wrap up meeting

**Discussion:** Andy submitted questions for consideration and has a couple additional questions he's drafted during this discussion. Board to submit any additional questions by October 4<sup>th</sup> so staff can compile and have prepared for October meeting. Mike Wood suggested we open the meeting with ADF&G with some of Larry's list of FWC accomplishments and consider keeping questions to a relative minimum.

## **VII. AUDIENCE PARTICIPATION**

Israel Payton: Thanks to the Commission for all your hard work and funding, it definitely matters.

## **VIII. MEMBER COMMENTS**

**John Wood:** Thank Israel for treats

**Mike Wood:** Be less available until Nov 6<sup>th</sup> leading up to the ballot initiative; traveled to Kotzebue and Nome last week and saw a lot of support, which was great-especially for a mining town. They have some great examples of what can go wrong when there are no habitat regulations. Initiative effort is outspent easily 10 to 1 by mining, oil, and gas industry. He's never had an easier time

explaining why this initiative is important. Advertising is all money and when you don't have a lot of money you have to use it wisely. And the important part is making sure that if/when this passes, you're there for implementation because in 2 years, industry will be back to tear it down. And you want a governor that will defend what the people want, so you just have to hope that it all comes together.

**Larry Engel:** Do we want to stick to 3pm meetings? It works for all of our schedules but it doesn't allow the public to attend our meetings. I suspect as the winter progresses we're really not going to see many people. I personally like the 3pm but we're missing something.

**Andy Couch:** I had a pretty good coho season after a dismal king season. I don't know if I made more money, but there were a lot more people out fishing. Looked at all weir escapement and the only place that had a larger escapement this year was Little Su because it went under water Aug 7. Deshka and Jim Creek had more silvers last year than this year, but last year the timing was so late there wasn't much opportunity to capitalize. Had a lot of high water. One of the main reasons the Little Su was so successful at high water is because there were intact wetlands for the fish to go and places to fish them when the river was high and muddy.

**Jim Sykes:** Thank you all and welcome back after the summer. I always enjoy basking in the knowledge here.

**Howard Delo:** I'm getting old, my right knee blew out and is seeing an orthopedic surgeon on October 4<sup>th</sup> to see if there will be a replacement. Surgery could happen as early as end of October so there may be some serious downtime. Can't get out to look for moose.

**MOTION:** Larry Engel made motion to adjourn; Mike Wood seconded the motion.  
Motion approved by unanimous vote.

**IX. ADJOURNED at 6:03pm**

  
\_\_\_\_\_  
Terry Nininger, Chair

**ATTEST:**   
\_\_\_\_\_  
Brianne Blackburn, Staff

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on March 19, 2018, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:03 p.m. by Chair Colleen Vague.

**I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM**

Planning Commission members present and establishing a quorum:

- Ms. Mary Anderson, Assembly District #1
- Ms. Eileen Patterson, Assembly District #2, *arrived at 6:16 p.m.*
- Ms. Colleen Vague, Assembly District #4, Chair
- Mr. Chris Elder, Assembly District #5
- Mr. Sassan Mossanen, Assembly District #7

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Planning Commission members absent and excused were:

- Ms. Patricia Chesbro, Assembly District #3
- Mr. Stafford Glashan, Assembly District #6

Staff in attendance:

- Ms. Jessica Smith, Planning Services Manager
- Ms. Trina Sears, Assistant Borough Attorney
- Mr. Benjamin Coleman, Transportation Planner II
- Mr. Christopher Cole, Planner II
- Ms. Mary Brodigan, Planning Commission Clerk

**II. APPROVAL OF AGENDA**

Chair Vague inquired if there were any changes to the agenda.

MOTION: Commissioner Anderson moved to pull Resolution 18-27 from the agenda. The motion was seconded.

VOTE: The motion passed without objection.

GENERAL CONSENT: The agenda was approved as amended without objection.

**III. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Mr. Ben Coleman, a member of Planning Staff.

**IV. CONSENT AGENDA**

**A. Minutes**

1. August 6, 2018, regular meeting minutes
2. September 17, 2018, regular meeting minutes

**B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS**

*(There were no introductions for quasi-judicial matters.)*

**C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS**

1. **Resolution 18-28**, a resolution recommending the Assembly adopt the FY 2020-2025 Capital Improvement Program. Public Hearing: October 22, 2018. *(Staff: Christopher Cole)*

Chair Vague read the consent agenda into the record.

Chair Vague inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved without objection.

**V. COMMITTEE REPORTS**

*(There were no committee reports.)*

**VI. AGENCY/STAFF REPORTS**

*(There were no agency/staff reports.)*

**VII. LAND USE CLASSIFICATIONS**

- A. **Resolution 18-27**, a resolution recommending Assembly approval for the Land Classification of one acre of Borough property; located within Township 19 North, Range 7 West, Section 22, Seward Meridian. *(Staff: Lisa Gray, MSB Land Disposal and Foreclosure Specialist)*

*(Resolution 18-27 was pulled during approval of the agenda.)*

**VIII. AUDIENCE PARTICIPATION (Three minutes per person.)**

*(There were no persons to be heard.)*

*(The meeting recessed at 6:07 p.m., and reconvened at 6:15 p.m.)*

**IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS** *(Public Hearings not to begin before 6:15 P.M.)*

*Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.*

*(There were no quasi-judicial public hearings.)*

**X. PUBLIC HEARING LEGISLATIVE MATTERS**

- A. **Resolution 18-25**, recommending Assembly adoption of the Human Services Coordinated Transportation Plan. (*Staff: Ben Coleman*)

Chair Vague read the resolution title into the record.

Mr. Ben Coleman:

- staff recommended approval of the resolution.

Chair Vague opened the public hearing.

The following person spoke in favor of Resolution 18-25: Mr. Jim Beck, Senior Program Officer, Mat-Su Heath Foundation.

Commissioners questioned Mr. Beck regarding:

- the purpose of the plan;
- unreimbursed transportation from the hospital;
- nonemergency use of ambulances; and
- clarification of coordination between services and funding.

Commissioners questioned Mr. Coleman:

- clarification of why the last transportation plan lapsed; and
- the financial impact of the plan on borough tax payers.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

**MOTION:** Commissioner Anderson moved to approve Resolution 18-25. The motion was seconded.

Commissioners Anderson and Mossanen spoke in favor of Resolution 18-25.

**VOTE:** The main motion passed without objection.

**XI. CORRESPONDENCE AND INFORMATION**

*(There was no correspondence and information.)*

**XII. UNFINISHED BUSINESS**

*(There was no unfinished business.)*

**XIII. NEW BUSINESS**

*(There was no new business.)*

**XIV. COMMISSION BUSINESS**

A. Upcoming Planning Commission Agenda Items

Ms. Smith provided a brief update on projects that will be coming before the Planning Commission.

**XV. DIRECTOR AND COMMISSIONER COMMENTS**

Commissioner Anderson:

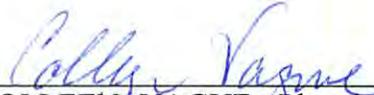
- stated that this was a good meeting; and
- will miss the October 22 regular meeting and the October 23<sup>rd</sup> Joint Assembly/Planning Commission meeting.

Chair Vague:

- stated that Mr. Coleman did a good job on the plan; and
- thanked staff for all of their hard work.

**XVI. ADJOURNMENT**

The regular meeting adjourned at 6:39 p.m.

  
\_\_\_\_\_  
COLLEEN VAGUE, Planning Commission  
Chair

ATTEST:

  
\_\_\_\_\_  
MARY BRODIGAN, Planning Commission  
Clerk

*Minutes approved: October 22, 2018*

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on October 22, 2018, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair Colleen Vague.

**I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM**

Planning Commission members present and establishing a quorum:

- Ms. Eileen Patterson, Assembly District #2
- Ms. Colleen Vague, Assembly District #4, Chair
- Mr. Chris Elder, Assembly District #5
- Mr. Stafford Glashan, Assembly District #6
- Mr. Sassan Mossanen, Assembly District #7

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Planning Commission members absent and excused were:

- Ms. Mary Anderson, Assembly District #1
- Ms. Patricia Chesbro, Assembly District #3

Staff in attendance:

- Mr. Alex Strawn, Development Services Manager
- Ms. Trina Sears, Assistant Borough Attorney
- Ms. Susie Lemons, Assistant Borough Attorney
- Mr. Christopher Cole, Planner II
- Ms. Mary Brodigan, Planning Commission Clerk

**II. APPROVAL OF AGENDA**

Chair Vague inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

**III. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Ms. Susie Lemons, Assistant Borough Attorney.

**IV. CONSENT AGENDA**

**A. Minutes**

1. October 8, 2018, regular meeting minutes.

**B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS**

*(There were no introductions for quasi-judicial matters.)*

**C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS**

1. **Resolution 18-26**, supporting amendments to Assembly Ordinance 18-021 to modify rules as they apply to small-scale race tracks within MSB 17.63 Race Track Regulations. Public Hearing: November 5, 2018. (*Staff: Alex Strawn*)

Chair Vague read the consent agenda into the record.

Chair Vague inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved without objection.

## **V. COMMITTEE REPORTS**

*(There were no committee reports.)*

## **VI. AGENCY/STAFF REPORTS**

*(There were no agency/staff reports.)*

## **VII. LAND USE CLASSIFICATIONS**

*(There were no land use classifications.)*

## **VIII. AUDIENCE PARTICIPATION (Three minutes per person.)**

The following person spoke regarding concerns with public process and the timber sales permit:  
Mr. Eugene Carl Haberman.

*(The meeting recessed at 6:09 p.m., and reconvened at 6:15 p.m.)*

## **IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS** (*Public Hearings not to begin before 6:15 P.M.*)

*Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.*

*(There were no quasi-judicial public hearings.)*

## **X. PUBLIC HEARING LEGISLATIVE MATTERS**

- A. **Resolution 18-28**, recommending Assembly adoption FY 2020-2025 Capital Improvement Program. (*Staff: Christopher Cole*)

Chair Vague read the resolution title into the record.

Mr. Christopher Cole provided a staff report:

- staff recommended approval of the resolution.

Commissioners questioned staff regarding:

- the purpose of the CIP;
- clarification of why an already completed crosswalk in the Big Lake area was listed as a project;
- clarification of TBD funding;
- sources of funding for the CIP;
- the interaction of the CIP with the Long Range Transportation Plan (LRTP); and
- clarification of the timeline of when this needs to go before the Assembly.

Chair Vague opened the public hearing.

The following person spoke in favor of Resolution 18-28: Mr. Roy Wahl.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

There being no one else to be heard, Chair Vague closed the public hearing and discussion moved to the Planning Commission.

**MOTION:** Commissioner Mossanen moved to approve Resolution 18-28. The motion was seconded.

Commissioner Mossanen:

- opined that project scoring results should be made available to the applicants;
- requests that more information be provided regarding projects including maps and plans;
- requested an explanation of how CIP funds are prioritized and allocated;
- noted that there are a number of projects that don't fall under any of the current borough advisory boards and suggested that a new advisory board be created for these projects; and
- questioned why some projects get funding and others do not.

Commissioner Glashan:

- opined that the document is not up to date and should be updated before the PC approves it; and
- suggested that the Capital Improvement Department should sign off that they have reviewed and approved the document.

Commissioner Patterson stated her concern that the commission is expected to rubber stamp the document.

Commissioner Elder questioned if this is the commissions only chance to weigh in on the CIP.

Ms. Trina Sears, Assistant Borough Attorney:

- stated that the commission has a couple of options;
- they can make a motion to continue, ask staff to update the document, and then bring it back;
- approve the resolution as proposed;
- amend the resolution; or

- create their own resolution.

Mr. Cole responded to questions and comments from the commission.

VOTE: The main motion failed with Chair Vague in favor

#### **XI. CORRESPONDENCE AND INFORMATION**

*(There was no correspondence and information.)*

#### **XII. UNFINISHED BUSINESS**

*(There was no unfinished business.)*

#### **XIII. NEW BUSINESS**

*(There was no new business.)*

#### **XIV. COMMISSION BUSINESS**

A. Approval of the 2019 Planning Commission Meeting Schedule (*Staff: Mary Brodigan*)

MOTION: Commissioner Patterson moved to approve the 2019 Planning Commission Meeting Schedule. The motion was seconded.

VOTE: The motion passed without objection.

B. Upcoming Planning Commission Agenda Items

Mr. Strawn provided a brief update on projects that will be coming before the Planning Commission.

#### **XV. DIRECTOR AND COMMISSIONER COMMENTS**

Ms. Sears:

- introduced Ms. Susie Lemons as a new member of the MSB Legal Department;
- stated that this will be her last meeting for a few months; and
- Ms. Bodolay will be attending the meetings.

Ms. Lemons stated that she is looking forward to working with the Planning Commission.

Ms. Brodigan:

- reminded the commission that there is a joint Assembly/Planning Commission meeting tomorrow night in the Assembly Chambers; and
- the next regular PC meeting will be held at the MSB School District Administration Building due to the election on November 6<sup>th</sup>.

Commissioner Patterson:

- thanked commissioners and staff; and
- stated that she hopes that the commission's request for more transparency with CIP project scoring was heard.

Chair Vague:

- thanked Mr. Cole for his hard work;
- stated that she has been through the CIP process a couple of times before when she was a community council board member;
- opined that commissioners do themselves a disservice when they don't make recommendations to the Assembly and then get mad when the Assembly makes decisions without them; and
- acknowledge that getting more instruction or training on the CIP process would be good, but opined that the commission needs to take the lead and ask for training if there is something that they don't understand.

**XVI. ADJOURNMENT**

The regular meeting adjourned at 6:55 p.m.

  
\_\_\_\_\_  
COLLEEN VAGUE, Planning Commission  
Chair

ATTEST:

  
\_\_\_\_\_  
MARY BRODIGAN, Planning Commission  
Clerk

*Minutes approved: November 5, 2018*

By: Alex Strawn  
Introduced: September 17, 2018  
Public Hearing: October 8, 2018  
Action: Approved

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**MATANUSKA-SUSITNA BOROUGH  
PLANNING COMMISSION RESOLUTION 18-26**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION SUPPORTING AMENDMENTS TO ASSEMBLY ORDINANCE 18-021 TO MODIFY RULES AS THEY APPLY TO SMALL-SCALE RACE TRACKS WITHIN MSB 17.63 RACE TRACK REGULATIONS.

WHEREAS, on April 16, 2018 the Planning Commission passed Resolution 18-09, a resolution recommending adoption of Assembly Ordinance 18-021 in order to make race track regulations more consistent with other permits within borough code; and

WHEREAS, Resolution 18-09 also recommended that Assembly Ordinance 18-021 be modified to allow "small-scale" race tracks to operate without a permit as long as they register with the borough and follow standards for noise, hours of operation, sanitary facilities, and parking; and

WHEREAS, Ordinance 18-021 was modified to allow an exemption for "small-scale race tracks and was adopted by the Assembly on June 5, 2018; and

WHEREAS, on August 7, 2018 Assemblymember Sykes made a motion to amend Ordinance 18-021; and

WHEREAS, the amendments proposed by Assemblymember Sykes would require "small-scale" race tracks to renew registration every three years; and

WHEREAS, the amendments to Ordinance 18-021 proposed by Assemblymember Sykes would make "small-scale" race tracks subject to revocation of "small-scale" status upon three convictions under requirements within MSB 17.63; and

WHEREAS, all race tracks have the potential to cause a nuisance to surrounding properties; and

WHEREAS, "small-scale" race tracks which cannot follow requirements within MSB 17.63 should either discontinue or go before the Planning Commission for further consideration.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends amending adopting the amendments to Assembly Ordinance 18-021 by amending MSB 17.63.010(D) and (E) as follows:

(D) Commercial race tracks which host ten or fewer events per year are considered "small-scale" and do not require a permit under this section.

(1) Small-scale race tracks shall comply with the requirements of MSB 17.63.020(I)(3), (8), and (10).

(2) Small-scale race tracks shall register with the borough prior to operating **and shall renew such registration every two years.** Upon registration **or renewal,** the following shall be submitted to the borough:

- (a) location of the event;
- (b) anticipated number of events which will be held per year; and
- (c) signed acknowledgement that the responsible party is aware of, and will maintain compliance with the requirements of this subsection.

**(3) If the race track organization, specifically the owner, operator, agent, or land upon which a small-scale operation exists is convicted of three or more citations within the registration renewal period involving a violation of MSB 17.63, the small-scale designation is revoked and a conditional use permit under this chapter is required.**

(E) Commercial race tracks which host more than ten events per year, or lose their small-scale designation, are considered "large-scale" and require a conditional use permit in accordance with this chapter.

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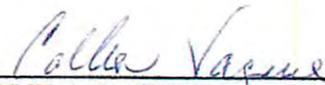
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Adopted by the Matanuska-Susitna Borough Planning Commission this 5<sup>th</sup> day of November, 2018.

  
\_\_\_\_\_  
COLLEEN VAGUE, Chair

Attest

  
\_\_\_\_\_  
MARY BRODIGAN, Planning Clerk



PASSED UNANIMOUSLY: Vague, Anderson, Patterson, Chesbro, Elder,  
and Mossanen



The regular meeting of the Matanuska-Susitna Borough Platting Board was held on August 2, 2018, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:00 p.m. by the Chair Jay Van Diest.

## 1. CALL TO ORDER

### A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Jay Van Diest, District #1 (Chair)
- Mr. LaMarr Anderson, District #2
- Mr. Gregory Pugh, District #3
- Mr. Jordan Rausa, District #4 (Vice Chair)
- Mr. Dennis Vau Dell, District #5
- Mr. George Thompson, District #7

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Platting Board members excused or absent:

- Mr. Patrick Johnson, District #6
- Mr. John Shadrach, Alternate #2

Staff in attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Sloan Von Gunten, Administrative Specialist
- Ms. Cheryl Scott, Platting Technician
- Ms. Amy Otto-Buchanan, Platting Technician

### B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Dennis Vau Dell.

### C. APPROVAL OF THE AGENDA

Chair Jay Van Diest inquired if there were any changes to the agenda.

- There will not be a presentation by Alex Strawn on the new computers today.

GENERAL CONSENT: The agenda was approved with changes, without objections.

## 2. APPROVAL OF MINUTES

Chair Jay Van Diest inquired if there were any changes to the minutes for June 21, 2018.

GENERAL CONSENT: The minutes for June 21, 2018 were approved without objection.

### 3. UNFINISHED BUSINESS

- None

### 4. PUBLIC HEARINGS

#### A. ARCHANGEL RIDGE MASTER PLAN & 50' ROW

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 43 public hearing notices were mailed out on July 11, 2018.

Amy Otto-Buchanan, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-071/072.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the, public wishing to speak to come forward.

Zac Hupp (block 2, Lot 3, Tabernash Subdivision)

- Concerned about E. Falk Road being developed down to his property.

Dave Steadman

- Concerned regarding the wetlands on the property site that needs to be preserved.

Chair Jay Van Diest

- Closed the public hearing.

Gary LoRusso (Petitioner's Representative)

- Would like to change recommendation #1 and #8d.
- All T-Turnaround's will be labeled on the plat.
- There is no development on the wetlands.
- Is working closely with DPW on the roadways.
- Answered the platting board's questions.

Robert Kennerson (New property Owner)

- Answered questions regarding wetlands.

#### MAIN MOTION:

- Rausa moved to approve the preliminary plat for Archangel Ridge Master Plan and the vacation of the 50' wide Public Use Easement, with 10 recommendations. Modify recommendation #1 and #8d and Add finding #12. The motion was seconded by Pugh.

FINDINGS:

- Add #12: Any future development in the wetlands complex may require a permit from the US Army Corps of Engineers.

RECOMMENDATIONS:

- Modify #1: The Vacation of the Public Use Easement will be recorded with the Phase 1 plat.
- Modify #8d: Provide plat note to state common access for Lots 6-7, Block 4, will be from the Common Access Easement.

AMENDED MOTION:

- Vau Dell moved to amend the motion to add a finding stating: The Cul-de-sac's and the T-turn a-rounds in this subdivision meet the requirements of the international fire code. The motion was seconded by Anderson.

DISCUSSION:

- Discussion on the road construction and fire code.

VOTE OF AMENDMENT:

- The motion failed with 4 against (Pugh, Anderson, Thompson, and Van Diest), 1 in favor (Vau Dell) and 1 abstained (Rausa).

DISCUSSION:

- Discussion on if a finding for a temporary T-turnaround should be made.

VOTE ON MAIN MOTION:

- The motion passed with 5 in favor (Pugh, Anderson, Rausa, Thompson, Van Diest) and 1 abstained (Vau Dell). There are 12 findings.

**B. JEWEL ESATES RSB L/14-17**

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 69 public hearing notices were mailed out on July 11, 2018.

Cheryl Scott, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-073/074.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the, public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Amber Crawford (Petitioner)

- Agrees with all the recommendations.

MAIN MOTION:

- Rausa moved to approve the preliminary plat for Jewel Estates RSB L/14-17 and the vacation of the cul-de-sac on N. Bloodstone Circle, with 8 recommendations. The motion was seconded by Vau Dell.

VOTE:

- The motion passed with all in favor. There are 14 findings.

TIME: 2:08 P.M.

CD: 01:08:00

AUDIENCE PARTICIPATION (Three minutes per person, for items not scheduled for public hearing)

5. ITEMS OF BUSINESS AND MISCELLANEOUS

6. RECONSIDERATIONS/APPEALS

7. PLATTING STAFF & OFFICER COMMENTS

- There are 2 cases to be heard at the August 16, 2018 platting board meeting.
- Mr. Wagner gave the board an update on the borough's situation in the office.
- The Clerk updated the board on the Chrome Computers

8. BOARD COMMENTS

- Rausa asked staff about future reference on the fire code appendix D.
- No other Comments

9. ADJOURNMENT

- With no further business to come before the Platting Board, Chair Jay Van Diest adjourned the meeting at 2:16 p.m. (CD: 01:16:00)

  
\_\_\_\_\_  
Jay Van Diest, Chair

Attest:

  
\_\_\_\_\_  
Sloan Von Gunten,  
Administrative Specialist

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on August 16, 2018, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by the Chair Jay Van Diest.

## 1. CALL TO ORDER

### A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Jay Van Diest, District #1 (Chair)
- Mr. LaMarr Anderson, District #2
- Mr. Gregory Pugh, District #3
- Mr. Jordan Rausa, District #4 (Vice Chair)
- Mr. Dennis Vau Dell, District #5
- Mr. Patrick Johnson, District #6
- Mr. George Thompson, District #7

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Platting Board member excused or absent:

- Mr. John Shadrach, Alternate #2

Staff in attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Sloan Von Gunten, Administrative Specialist
- Ms. Cheryl Scott, Platting Technician

### B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Mr. Fred Wagner.

### C. APPROVAL OF THE AGENDA

Chair Jay Van Diest inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

## 2. APPROVAL OF MINUTES

Chair Jay Van Diest inquired if there were any changes to the minutes for July 19, 2018.

- Add on page 4 that Mr. Rausa Returned to the meeting.

GENERAL CONSENT: The minutes for July 19, 2018 were approved with changes.

## 3. UNFINISHED BUSINESS

- None

## 4. PUBLIC HEARINGS

**A. SEVEN PEAKS ADD #1 PLAT NOTE**

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 65 public hearing notices were mailed out on July 26, 2018.

Cheryl Scott, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-086.
- Would like to remove recommendation #3.
- Answered questions from the platting board.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

The Petitioner and/or the Petitioner's Representative was not present at the hearing.

**MOTION:**

- Pugh moved to approve the plat note amendment removing the "Park Area" designation on Tract D, Seven Peaks Addition 1 (plat #2014-124). With 4 recommendations, removing recommendation #3 and modify finding #2. The motion was seconded by Thompson.

**DISCUSSION:**

- Discussion on the plat note and the
- covenants regarding the property.

**RECOMMENDATIONS:**

- Remove #3.

**FINDINGS:**

- Modify #2: There were no objections to the plat from any outside agencies or borough departments. There were 3 objections, 1 concern, and 1 non-objection from the public.

**VOTE:**

- The motion failed with 4 against (Anderson, Vau Dell, Rausa, Van Diest) and 3 in favor (Johnson, Thompson, Pugh).

**TIME: 2:03 P.M.**

**CD: 01:03:00**

**BREAK**

**TIME: 2:20 P.M.**

**CD: 01:20:00**

The Platting Board wrote finding for the failed motion, none were stated as Mr. Wagner updated the board regarding new information that was received during the break.

The Platting Board to decide on reconsidering the question to hear the new information.

**MOTION:**

- Vau Dell moved to reconsider the question for the plat note amendment removing the "Park Area" designation on Tract D, Seven Peaks Addition 1 (plat #2014-124), regarding new information that has been brought forth to the board. The motion was seconded by Anderson.

**VOTE:**

- The motion passed with 5 in favor (Johnson, Anders, Vau Dell, Thompson, Pugh) and 2 against (Rausa, and Van Diest).

Fred Wagner reported to the board that there is no Homeowner association and that there are no covenants for Seven Peaks Addition #1.

Discussion regarding the new information.

Mr. Pugh stated the main motion for the record.

- Pugh moved to approve the plat note amendment removing the "Park Area" designation on Tract D, Seven Peaks Addition 1 (plat #2014-124). With 4 recommendations, removing recommendation #3 and modify finding #2. The motion was seconded by Thompson.

**VOTE:**

- The motion passed with 6 in favor (Johnson, Anderson, Vau Dell, Thompson, Pugh, and Van Diest) and 1 against (Rausa). There are 5 findings.

**TIME: 2:29 P.M.**

**CD: 01:29:00**

**B. BOCHKOVSKY ESTATES**

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 71 public hearing notices were mailed out on July 26, 2018.

Cheryl Scott, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-089.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Paul Welch

- Let the board know that there are no wells around this property.
- Concerned about the wind & clearing issues.
- Concerned about covenants.

Cheryl Hilton

- Concerned about construction and housing development congestion.
- Concerned about traffic safety.

Chair Jay Van Diest

- Closed the public hearing.

Craig Hanson (Petitioner's Representative)

- Agrees with all the recommendations.
- Answered questions from the platting board.

**MOTION:**

- Johnson moved to approve the preliminary plat for Bochkovsky Estates. With 11 Recommendations and modify finding #2. The motion was seconded by Pugh.

**DISCUSSION:**

- Anderson asked questions regarding access to the lots.

**FINDINGS:**

- **Modify #2:** There were no objections to the plat from any outside agencies or borough departments. There were 2 spoken concerns and 1 written objection from the public.

**VOTE:**

- The motion passed with all in favor. There are 9 findings.

**TIME: 2:50 P.M.**

**CD: 01:50:00**

**AUDIENCE PARTICIPATION** (*Three minutes per person, for items not scheduled for public hearing*)

## **5. ITEMS OF BUSINESS & MISCELLANEOUS**

## **6. RECONSIDERATIONS/APPEALS**

## **7. PLATTING STAFF & OFFICER COMMENTS**

- The Platting Officer gave an update on the progress of the borough getting up and running again.
- There is no meeting on September 6, 2018.
- There are 4 cases to be hearing at the September 20<sup>th</sup> Platting Board Meeting.

**8. BOARD COMMENTS**

- Anderson commented on getting more information on making motions.
- Rausa did not agree with the discussion on items brought up today and commented about the board process.

**9. ADJOURNMENT**

- With no further business to come before the Platting Board, Chair Jay Van Diest adjourned the meeting at 2:54 p.m. (CD: 01:54:00)

  
\_\_\_\_\_  
Jay Van Diest, Chair

Attest:

  
\_\_\_\_\_  
Sloan Von Gunten, Administrative Specialist

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on September 20, 2018, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by the Chair Jay Van Diest.

## 1. CALL TO ORDER

### A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Jay Van Diest, District #1 (Chair)
- Mr. LaMarr Anderson, District #2
- Mr. Gregory Pugh, District #3
- Mr. Jordan Rausa, District #4 (Vice Chair)
- Mr. Dennis Vau Dell, District #5
- Mr. Patrick Johnson, District #6
- Mr. George Thompson, District #7

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Platting Board member excused or absent:

- Mr. John Shadrach, Alternate #2

Staff in attendance:

- Mr. Alex Strawn, Acting Platting Officer
- Ms. Sloan Von Gunten, Administrative Specialist
- Ms. Peggy Horton, Platting Technician
- Ms. Amy Otto-Buchanan, Platting Technician

### B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Mr. Alex Strawn.

### C. APPROVAL OF THE AGENDA

Chair Jay Van Diest inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

## 2. APPROVAL OF MINUTES

Chair Jay Van Diest inquired if there were any changes to the minutes for August 2, 2018.

GENERAL CONSENT: The minutes for August 2, 2018 was approved without changes.

Chair Jay Van Diest inquired if there were any changes to the minutes for August 16, 2018.

GENERAL CONSENT: The minutes for August 16, 2018 was approved without changes.

## 3. UNFINISHED BUSINESS

- None

**4. PUBLIC HEARINGS**

**A. FOX ESTATES**

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 148 public hearing notices were mailed out on August 29, 2018.

Amy Otto-Buchanan, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-094.
- Finding #4 needs to be modified.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

David Dahms

- Asked for clarification on the action being taken and asked for explanations on doing a subdivision platting action.

Chair Jay Van Diest

- Closed the public hearing.

Roger & Arlene Fox (Petitioner)

- Agrees with all the recommendations.

**MOTION:**

- Rausa moved to approve the preliminary plat for Fox Estates. With 6 recommendations, and modify finding #4. The motion was seconded by Thompson.

**FINDINGS:**

- Modify #4: There was an objection from the public in response to the Notice of Public Hearing and was addressed by staff.

**DISCUSSION:**

- Mr. Rausa asked about access to the lots regarding the flag lot.

**VOTE:**

- The motion passed with all in favor. There are 10 findings.

**TIME: 1:19 P.M.**

**CD: 0:19:00**

**B. NORTHERN COMFORT ESTATES**

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 98 public hearing notices were mailed out on August 29, 2018.

Amy Otto-Buchanan, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-T01.
- Finding #4 needs to be modified.
- Answered questions from the Platting Board.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Charles Dotson

- Would like to see a water study done on the property, as he is concerned on the well water in the area.

Joy Bruns

- Asked if access will go through Bruns Drive.
- Concerned about Bruns Lake and the wetlands being affected by the additional subdivision being added.

Chair Jay Van Diest

- Closed the public hearing.

Gary LoRusso (Petitioner's Representative)

- Went over wetland information.
- Agrees with all the recommendations.

Patricia Sleight

- Will not be doing any fill
- Will be writing CCR's for the property.

Curt Holler (Engineer)

- Transportation & Access will be through W. Shady Grove Lane.

Jamie Taylor (MSB Civil Engineer for Public Works)

- Gave a brief overview of the access road & traffic count.

MOTION:

- Thompson moved to approve the preliminary plat for Northern Comfort Estates. With 7 Recommendations and modify finding #4. The motion was seconded by Johnson.

**DISCUSSION:**

- Discussion on ADT count.
- Clarification on access & topographic wetland area.

**FINDINGS:**

- Modify #4: There were objections from the public in response to the Notice of Public Hearing.

**VOTE:**

- The motion passed with all in favor. There are 8 findings.

**TIME: 1:58 P.M.**

**CD: 0:58:00**

**C. WELD COUNTY ROAD 29**

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 69 public hearing notices were mailed out on August 29, 2018.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-T03.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Gary LoRusso (Petitioner's Representative)

- No objections
- Agrees with all the recommendations.

**MOTION:**

- Pugh moved to approve the preliminary plat for Weld County Road 29, with 6 recommendations. The motion was seconded by Rausa.

**VOTE:**

- The motion passed with all in favor. There are 10 findings.

**TIME: 2:09 P.M.**

**CD: 01:09:00**

**BREAK**

**TIME: 2:19 P.M.**

**CD: 01:19:00**

**D. SUN MOUNTAIN & UE**

Chair Jay Van Diest read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 67 public hearing notices were mailed out on August 29, 2018.

Peggy Horton, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-T07.

Chair Jay Van Diest

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Tony Hoffman (Petitioner's Representative)

- Agrees with all the recommendations.

Tim Alley (Developer's Representative)

- Answered questions regarding traffic impact and access.
- Working with the City of Wasilla on the drainage plan for the site.

MOTION:

- Pugh moved to approve the preliminary plat for Sun Mountain and Elimination of utility easements, with 14 recommendations. The motion was seconded by Thompson.

VOTE:

- The motion passed with all in favor. There are 12 findings.

**AUDIENCE PARTICIPATION** (*Three minutes per person, for items not scheduled for public hearing*)

Gary LoRusso

- Commented on traffic counts.
- Would like to see the board working on some changes that need to be made to Title 43, in which they can be worked on one at a time.
- Gave an update as best as possible on the construction manual.

**5. ITEMS OF BUSINESS & MISCELLANEOUS**

**6. RECONSIDERATIONS/APPEALS**

**7. PLATTING STAFF & OFFICER COMMENTS**

- There are 2 cases to be hearing at the October 4th Platting Board Meeting.
- Alex Strawn asked what the board would like to look at to go over changes to Title 43.
  - Traffic Counts
  - Status on planning / impact fees

- Water usage
- Fire Code
- White Board List made by staff
- The Clerk updated the board on the laptops.

**8. BOARD COMMENTS**

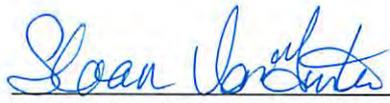
- Van Diest would like to seeing the White Board List for Title 43, and going through them one at a time.
- Anderson would like to hear an update on the development on roads.
- Rausa & Pugh appreciated the public's comments.
- Pugh would like to see the Platting Board and Planning Commission to have another joint meeting soon.

**9. ADJOURNMENT**

- With no further business to come before the Platting Board, Chair Jay Van Diest adjourned the meeting at 3:02 p.m. (CD: 02:02:00)

  
Jay Van Diest, Chair

Attest:

  
Sloan Von Gunten, Administrative Specialist

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on October 4, 2018, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The Meeting was called to order at 1:00 p.m. by the Vice Chair Jordan Rausa.

**1. CALL TO ORDER**

**A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)**

Platting Board members present and establishing a quorum:

- Mr. LaMarr Anderson, District #2
- Mr. Gregory Pugh, District #3
- Mr. Jordan Rausa, District #4 (Vice Chair)
- Mr. Dennis Vau Dell, District #5
- Mr. Patrick Johnson, District #6
- Mr. George Thompson, District #7

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Platting Board member excused or absent:

- Mr. Jay Van Diest, District #1 (Chair)
- Mr. John Shadrach, Alternate #2

Staff in attendance:

- Mr. Fred Wagner, Platting Officer
- Ms. Sloan Von Gunten, Administrative Specialist
- Ms. Cheryl Scott, Platting Technician

**B. THE PLEDGE OF ALLEGIANCE**

- The pledge of allegiance was led by Mr. Dennis Vau Dell.

**C. APPROVAL OF THE AGENDA**

Vice Chair Jordan Rausa inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

**2. APPROVAL OF MINUTES**

- None

**3. UNFINISHED BUSINESS**

- None

**4. PUBLIC HEARINGS**

**A. LEWIS ROW VACATION & PUE**

Vice Chair Jordan Rausa read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 40 public hearing notices were mailed out on September 13, 2018.

Fred Wagner, Platting Officer, provided a staff report:

- Gave an overview of the case, #2018-T13.
- Need to add finding #12.

Vice Chair Jordan Rausa

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Janet Hamann

- Concerned about removing the Hamann Road and historical history.

Jessica Clayton

- Read her letter of concerns into the record.
- Does not want to see the roadway removed.

Dennis Hamann

- Is in favor of the action being taken.

Anthony Vargo

- Voiced his concerns regarding the road access.

Vice Chair Jordan Rausa

- Closed the public hearing.

Gary LoRusso (Petitioner's Representative) and Brad Lewis (Petitioner)

- Gave a brief summary of the property history and information.
- Answered the concerns voiced from the public
- Answered questions from the Platting Board.
- Showed the platting board a plat on what the lots will look like with the placement of a house on the land.
- Agrees with all the recommendations.

MOTION:

- Pugh moved to approve the vacation of N. Hamann Road and E. Collier Road right-of-ways within Tax Parcel D6 and to approve the replacement 50' wide public use easement along the southern boundary. With 8 recommendations, and Adding finding #12 & #13. The motion was seconded by Vau Dell.

DISCUSSION:

- Mr. Pugh asked if there is any historical information on the roadway and the property.

Eileen Probasco (MSB Planning Director)

- Would defer the historical information to platting staff, law, and the surveyors.

Gary LoRusso (Petitioner's Representative)

- Gave a solution to the historical information on the case.
- Recommends a finding, so the historical information is not forgotten.

**FINDINGS:**

- Add #12: There were two objections and one concern received from the public.
- Add #13: The petitioner will place a note on the final document of historical significance of Hamann Road.

**VOTE:**

- The motion passed with all in favor. There are 13 findings.

**TIME: 1:53 P.M.**

**CD: 0:53:16**

**B. BUSBEY ESTATES RSB TRACT 1**

Vice Chair Jordan Rausa read the case description into the record.

Sloan Von Gunten, Administrative Specialist, provided the mailing report.

- Stated that 69 public hearing notices were mailed out on September 13, 2018.

Cheryl Scott, Platting Technician, provided a staff report:

- Gave an overview of the case, #2018-T16.

Vice Chair Jordan Rausa

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Craig Hanson (Petitioner's Representative)

- Agrees with all the recommendations.

**MOTION:**

- Johnson moved to approve the preliminary plat for Busbey Estates Tract 1, with 11 recommendations. The motion was seconded by Thompson.

**VOTE:**

- The motion passed with all in favor. There are 9 findings.

**AUDIENCE PARTICIPATION** (*Three minutes per person, for items not scheduled for public hearing*)

**5. ITEMS OF BUSINESS & MISCELLANEOUS**

- None

6. RECONSIDERATIONS/APPEALS

- None

7. PLATTING STAFF & OFFICER COMMENTS

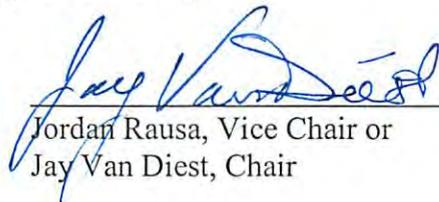
- There is 1 case to be heard at the October 18th Platting Board Meeting.
- The group working on the construction manual is starting up the review sessions again.
- Ms. Eileen Probasco updated the platting board on the joint assembly/planning commission meeting that is coming up, the progress on the computer virus, the white board list, transportation projects, and commented on the future, as there is always change.

8. BOARD COMMENTS

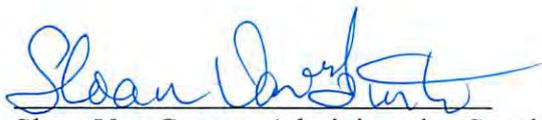
- Vau Dell & Anderson would like to see the White Board List for Title 43 on the upcoming agenda.

9. ADJOURNMENT

- With no further business to come before the Platting Board, Vice Chair Jordan Rausa adjourned the meeting at 2:20 p.m. (CD: 01:16:28)

  
\_\_\_\_\_  
Jordan Rausa, Vice Chair or  
Jay Van Diest, Chair

Attest:

  
\_\_\_\_\_  
Sloan Von Gunten, Administrative Specialist



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Big Lake Lions Rec Center

## General Membership Meeting Minutes: May 8, 2018

### 1. Call to Order/Determination of Quorum

This meeting was called to order at 7:00 pm with a quorum established and board members present as follows: Sandy Baker, President— Cindy Bettine, Vice President-- Diane Lada, Secretary-- Lois Parker, Member—Steven Hawk, Member.

### 2. Pledge of Allegiance-- group

3. Approval of Agenda—Prior to approval of agenda—adjustments made as follows: 1) Under correspondence to include a letter from Lois Parker and in addition an item from Representative Neuman. 2) Under land use and platting, include Alaska Private Equity LLC, 3) Under new business, include a new member letter.

Cindy Bettine moved to approve the agenda with amendments and Diane seconded.

4. Approval of Minutes – Included two months of minutes for approval: March 13, 2018 reviewed and a motion made by Lois to approve seconded by Steven. Then, the April 10, 2018 minutes were approved with a motion made by Lois and seconded by Steven.

5. Treasurer's Report—Yvonne is away and Sandy shared the current budget:

- a. Checking \$ 13, 241.98
- b. Note: \$ 7,509.23 is committed to Grants
- c. Savings: \$ 281.49

6. Membership Report-- The current membership report at 55 paid members.

7. Reports—State Legislators—Donna Martin, representing Senator Wilson's office, spoke on the capitol budget passed on the Senate today and included was \$150K for Community Watch and Community Patrol programs. The Knik Arm crossing amendment was passed as well. Also, the Department of Corrections is taking input for their new regulations on pre-risk assessments tools (part of SB91). There is an initiative to look at State Trooper recruitment and retention. Dan Mayfield noted that Senator Wilson sponsored Bree's Law –yet he voted with the Republican caucus to not move the law/re-naming to the floor—this was somewhat of a tragedy, considering gamesmanship may be of concern here—asking him to address this at our next meeting.

**Assembly**—Dan Mayfield, reported from the budget deliberation meeting –with 22 amendments forward, decisions were made swiftly. Those items approved are as follows:

- Allocation of guard rails on Beaver Lake Rd at the fish passage project (start this summer)

- Needed repairs to West Lakes access (from 2008 with allocation of funds)
- \$50K to support Neighborhood Watch Programs allocated to 25 Community Councils in the Borough
- \$150K to contract with a law enforcement agency to hire an officer to partner with code enforcement officers in the writing of violations. As well, they would be empowered to observe other unlawful actions that may require law enforcement while on property
- \$150K for a full time assistant attorney to handle increased litigation from code violation enforcement
- \$1 million for the Willow Library with a supplement of 900K (this matched a grant (totaling to \$3.8 million in funding, with a total building cost at \$5.7 million)
- Reduced expenses/reimbursements in the Assembly by \$7,000 (tax reduction)
- Mayor gave up \$14, 550.00 of his wages to the Willow Library
- Amendment to support the return of unallocated reserves to the schools (\$250K—to Tier 1)
- They current tax rate is at 10.381
- RSA and FSA did not go up this year

**Big Lake Grade School—none tonight**

**Fire Service—**Chief reported recruitment for West Susitna area, Station 82 area and new annex. Forestry full strength into fire season. Burn barrels are the culprit and need permits/call-in with location. Clear area around those barrels. Can escalate quickly. House numbers needed out on the road to designate homes for location.

**Mid Valley Recycling: Steven Hawk—** Big Lake Landfill is open on Saturdays and Sundays from noon to 3pm. They are looking for volunteers to train. The poster art was displayed at our meeting from the schools with unique themes for recycling.

**Road Service: No report**

8. **Correspondence—**Sandy read a letter from Lois Parker—summarized the need for volunteers for our community to thrive and enrichment for our growth.

She also read a correspondence from Rep. Mark Neuman summarized April 26<sup>th</sup> reminder that there was a Senate Finance Committee public testimony on SB142—as well as an expansion on the Neighborhood Watch Grants.

Also, she included the Park's highway upgrade—on track 2019 for phase 3 (Pittman to Big Lake Rd) which will depend on ROW acquisitions and utility relocation.

9. **Land Use and Platting:** Sandy spoke of the petitioner Alaska Private Equity to combine lots 1 & 2—where the greenhouse was located.

Next was the conditional use permit for a restaurant and full service bar dba Aardvark Catering /Pizza Thyme MSB 17.70—still time for comments.

Next was the Mayfield-Strong Estates adjustment of the common lot line between the two proposed lots (Lots 8, 9,10,11 Wells subdivision)

With no comments made by the general public at this meeting, Cindy Bettine made a motion re: Aardvark Catering hearing no objections of this CUP.

Voted to submitting this unopposed—unanimous.

10. Guest Speaker: Robert Lada, MD-Medical Director at Providence Hospital summarized stroke education and current treatments available to Alaskans who may be diagnosed with this. Stroke should be treated emergently and he discussed the options for our community. Stroke is preventable. Know your risk factors (like high blood pressure, taking your medications). There are educational pamphlets available today in the back of the room to take home for more information. We are now using Telestroke and can reach patients virtually all across the state.

11. Persons to Be Heard: Floyd Shlansky—roundabout in need of boulders to avoid truck overrides—we should call Rep Neuman to push the initiative and he is willing to fund the project

Robin spoke about long-term care ombudsmen recruitment—August training—volunteers trained to go into assisted living facilities and offer support for resident's protection

Jo Walsh spoke about spruce beetles—trees are in a precarious situation and may need chemicals injected to protect them—however we are in need of more funding (spruce tree donations being taken and there are saplings available tonight)

Patty Fisher discussed the traveling art show fair for recycling project awareness

Ken Walsh speaking about upgrading road standards. We are not following recommended practice required by the Borough, especially for gravel roads; asking the BLCC to become more proactive about our poor road conditions.

Mokie Tew spoke about dust control (calcium chloride not being used)

12. Unfinished Business:

Sandy discussed the Meadow Lakes Community Council Safety Meeting—Repeal of SB 91 & Trooper reform—then turned the microphone over to Cindy Bettine who read a matching resolution from BLCC requesting same criminal reform in hopes to deter crime.

Cindy moved to accept this resolution and Lois seconded in support of Resolution 18-02—with the addition of the word “increased” of catch and release provisions.

Vote taken—passed unanimously

Regarding Troopers—a resolution of the BLCC to the Alaska State Legislature and the Alaska Department of Public Safety supporting additional Trooper presence in the Big Lake Community and enacting a stronger Benefits Package.

Steven motioned to support this resolution and Cindy seconded

A motion was made to amend the final whereas to have written as an “inadequate benefits package and inadequate staffing” striking the word defined. Motion seconded by Diane.

Vote taken in favoring the amended resolution—passed unanimously

Big Lakes Kid's Kupboard Kitchen—requesting \$2000.00 for funding free meals to our community's children (18yo and younger) from Eagle River to Fairbanks—developing a new connex for meals and serving our community in Big Lake at its new location (Lodge Road).

Lois made motion to approve the funds—seconded by Cindy  
Vote taken in favor – passed unanimously

The utilization of the Big Lake Lion's Club is at no cost/monthly for our meetings, set up/clean-up and electricity. It was asked if we could vote on a payment of \$50.00/month for building use.

Lois made a motion to approve \$50/month for rent and Diane seconded

Voted in favor for BLCC to fund the monthly \$50 fee—passed in favor by count.

**Spring Clean Up**—asking for \$500 dollars towards prizes and incentives for our children who help with the cleanup event.

Diane motioned to support \$500 for prize money for spring cleanup and Lois seconded

Vote taken in favor of motion to approve this incentive—passed unanimously

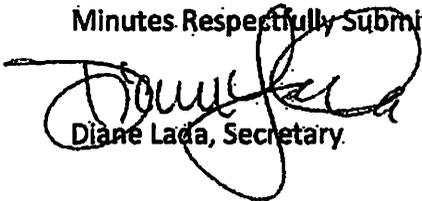
13. **New Business:** Mat-Su Borough Safety Council meeting in discussion of crime and safety in each area of the borough. To meet every third Weds. of the month in follow-up to this planning. True public safety is a collaboration between communities and our troopers. We are looking to set up neighborhood watches, making safer landscapes, information sharing for businesses, as well as private residents. Will begin a kick-off initiative working on this in the Mat-Su Borough and adopt this as a collaborative forward movement, among all the councils and consider going to the state level with this.

Floyd addressed his concerns with our council by a letter written to take action to combat our crime problems in Big Lake. Also, how are we prepared for a natural disaster in our isolated community – planning and resources need to be considered. He is asking the BLCC to address this with officials, ie: fuel, food, medical, Enstar and MEA, etc.

14. **Board Member's Comments:** Cindy Bettine—time for a Board mtg. to talk about community planning for safety and neighborhood watches. Thanked all that come each month to support our community. Steven thanked Floyd for his letter of support for disaster planning. Lois encouraged us to think about beautification by planting flowers.

15. **Adjournment**— Meeting adjourned at 9:14pm

Minutes Respectfully Submitted,



Diane Lada, Secretary

7  
**Butte Community Council**  
**P.O. Box 3713**  
**Palmer AK**

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Council Minutes Jan 10<sup>th</sup>, 2018

Quorum present of Darryl Dreher, Jeanine Erickson, Deb Schuetter, Danny Schuetter, Karl Baker, Brendan Knox

Meeting called to order approx. 7PM

Secretaries Report October 11<sup>th</sup>, 2017 minutes were read into the record Mike Shields made the motion to accept the minutes and Joanne Knox gave the 2<sup>nd</sup> Motion voted on and passed.

Treasures Report Deb reported \$7311.85 in the building fund and \$568.00 in the checking Brad made a motion to accept the treasures report and Mike gave the 2<sup>nd</sup> motion was voted on and passed.

RSA Report Mike Shields gave the RSA report. He updated us on the road bond issues. He also mentioned the upgrade for Smith Extension failed.

We held a brief discussion concerning the building upgrades.

Motion to adjourn Approx. 7:55pm



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Council Minutes March 14, 2018

Quorum present of Darryl Dreher, Jeanine Erickson, Deb Schuetter, Karl Baker, Brendan Knox  
Meeting called to order approx. 7PM

Secretaries Report, Jan. 2018 minutes were read into the record Ron made the motion to accept the minutes and Randy H. gave the 2<sup>nd</sup> Motion voted on and passed.

Treasures Report Deb reported \$7145.00 in the building fund and \$568.00 in the checking.

MSB Report- Jim Sykes reported there will be no ribbon cutting until May 19<sup>th</sup> the same day as the Jim creek clean-up. HGMT Program for the buy out along the river received notice of award. Jim explained after properties are acquired, all buildings will be dismantled. Jim reported that 5 acres adjacent to the Butte Community Center was designed to be used as a park and could be used as a memorial for the Quackenbush fire victims. Jim mentioned Dan Kitchen was retiring as Principal for Butte Elementary and Josh Rocky would be taking his place. He mentioned fishing for Kings had been restricted due to low runs however he stated the fish hatchery at Eklutna was still in operation. He said he spoke with Josh Ivey area biologist and they are expecting a good run of Silvers and Reds. He mentioned a public hearing on the Mat-Su Regional Aviation Plan and that the FSA board meets on Thurs.

Judd Walker was present with his son Mark Walker and Marc Cottini from Quest Engineering they brought out maps of the area and updated the community on what Judd's plans were for his property. Along with an approximate 295 lot subdivision he is intending on a temporary gravel extraction and outlet business. He is figuring approximately 1,000,000 yards of high quality gravel will be extracted never needing to go more than 14- 15 ft. deep. He plans a permanent conservatory 40 foot deep 250 foot long under a matrix of spruce. By law he has to have a 100 ft buffer from wet lands, creeks or waterways. He claims the main entrance will not be Back Acres and pointed out on his maps his intended access with store front and loading areas for customers with a separate entrance for large commercial vehicles. He also clarified his already proposed subdivision plans.

Phil Izon was present and gave a synopsis of his current plans. He did not participate in the FEMA buyouts and has finalized the purchase of the property. Going through with his plans and has spoke with the planing commission regarding a retail outlet as well.

Gregory made a motion the BCC support the idea of a memorial park for the victims of the Quackenbush fire so Capt. Sally Beach can proceed forward with her plans Rose gave the 2<sup>nd</sup> discussion was held and the motion passed unanimously.

Jason motioned to adjourn approx. 8:25



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Council Minutes April 11<sup>th</sup>, 2018

Quorum present of Darryl Dreher, Jeanine Erickson, Deb Schuetter, Danny Schuetter, Karl Baker, Brendan Knox

Meeting called to order approx. 7PM

Secretaries Report Mar. 2018 minutes were read into the record Ron made the motion to accept the minutes and Mitsy gave the 2<sup>nd</sup> Motion voted on and passed.

Treasures Report Deb gave the treasures report Jeanine motioned to accept the report and Joann Knox gave the second Motion voted on and passed.

MSB Report Jim Sykes was not present and sent no report this month.

Belinda Bohanan The Neighborhood watch coordinator was present and she suggested The Butte should reach out to each other, the troopers are short handed and neighbors keeping neighbors informed goes along way. Belinda advised the community to make an inventory list including serial numbers and photos of all valuables. She explained they have a data base of stolen items with the pawn shops and with out serial numbers they can't identify ownership. Her presentation included hand outs on how to keep your property safe and secure while on vacation. She impressed on the importance of knowing how to use weapons and if found in a hostile situation describe yourself so that the troopers know who to apprehend. Belinda also mentioned if your worried about mail theft, the post office now has an app to let you know what mail to expect.

Jen brought the Quackenbush/Flores memorial support letter Gregory made a motion to send the letter and Shawn 2<sup>nd</sup> it, the motion passed unanimously.

The community discussed Bodenbug creek and the problems associated such as illegal fishing, and crossing of Bodenbug creek and the need for more substantial sign-age. It was suggested a Resolution be drafted.

The community discussed concerns about liability insurance Del motioned to research the cost of liability for the building and property Joanne Knox made the 2<sup>nd</sup> motion voted on and passed.

Mike and Jason motioned to adjourn.



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Council Minutes May 9<sup>th</sup>, 2018

Quorum present of Darryl Dreher, Jeanine Erickson, Deb Schuetter, Danny Schuetter, Karl Baker, Brendan Knox

Meeting called to order approx. 7PM

Secretaries Report April 2018 minutes were read into the record Ron made the motion to accept the minutes and Randy H. gave the 2<sup>nd</sup> Motion voted on and passed.

Treasures Report Deb reported Checking 737.81 and the Building fund 6719.82 Randy motioned to accept the report and Ron gave the second Motion voted on and passed.

MSB Report Jim Sykes was present and informed the council the Grand opening of the Campground and new borough maintenance building would be held May 19<sup>th</sup> the same day as the Jim Creek clean-up. He has started the discussion concerning police powers with the assembly. He presented some preliminary information on cost and informed the group it would be a much higher mill rate, explaining part of the voter process and costs involved. Jim mentioned the compound and some of the problems associated. He reported that some had migrated towards the end of McKechnie Loop and that Ms. Von Gunton had contacted The property owner who in turn asked the folks to leave. Jim reported ½ had already left and Grizzly towing removed some of the junk vehicles.

Chad Ragsdale from the Matanuska Cannabis Company introduced himself and informed the community of his plans for a cannabis cultivation and retail store his plans go before the the planning commission June 6. He clarified he did send correspondence to the council but to the incorrect address.

Darryl read the correspondence from NGACLLC 5937 Old Glenn Hwy and their intention for a standard grow.

Darryl brought forth the information from the Public Safety Meeting held between Council heads and the Dept of public safety.

Suzanne Forrester reported she had been out and received donations to BBQ hotdogs and have water available for clean up volunteers.

Richard Hellar from Cathy Tilton's office gave a report concerning SB 26 on her behalf.

Darryl read an email correspondence concerning the Emergency Medical Training program we held a discussion some questions were asked expressing the same concerns mentioned a motion

BCC May 2018 cont'd.

was made by Jeanine for the community to support a letter for reinstatement of the Emergency Medical Training program Ron second the motion it was voted on and passed.

Sally Beach reported they chose the 5 acre property next to the Butte Community Center as the parcel they have chosen for the Quackenbush/Flores Memorial. They are going to build a playground for the children with the children from Butte elementary providing input. Future home of the Lil' Angels Playground will hold a community celebration and ground breaking next spring.

Motion to adjourn by Gregory and the 2<sup>nd</sup> was given by Jeanine



**Butte Community Council**  
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Council Minutes June 13<sup>th</sup>, 2018

Quorum present of Darryl Dreher, Jeanine Erickson, Deb Schuetter, Danny Schuetter, Karl Baker, Brendan Knox

Meeting called to order approx. 7PM

Secretaries Report May 2018 minutes were read into the record Ron made the motion to accept the minutes and Joanne gave the 2<sup>nd</sup> Motion voted on and passed.

Treasures Report Deb reported Checking 732.81 and the Building fund 6720.11 Sally motioned to accept the report and Jeanine gave the second Motion voted on and passed.

RSA Report Mike was not present however sent an email to update the council. See attached.

MSB Report Jim Sykes was not present however he sent a email for Darryl to read. See attached

Darryl brought forth the information from the Public Safety Meeting held between Council heads and the Dept of public safety. He informed everyone present committee was named and became official.

Otto Feather director of the Emergency Medical Services for the MSB along with Ken and Eric from the Butte Fire Station came to explain the nuances and intricacies of what occurred with the E.M.T. courses the Fire dept. had offered but unfortunately was forced to cancel.

Kathy Tilton District 12 was present and reintroduced Richard Hellar her assistant. She reported in mid May they passed budget funding for the schools in advance. She spoke of public safety funding available through grants. \$75,000 statewide for communities for the Neighborhood watch program. She reported there are no guidelines as to who sanctions community patrols. She has been working hard to reduce the budget.

Cassi Campbell PR Supervisor at MEA was present and provided the community with information concerning the smart meter installations that have been occurring since 2012. She informed the group the bills would look different and what to expect. She also explained how your smart phone will be able to be a smart hub to your electric usage.

Building Committee Report Rose was present and provided an update as to what was needed to proceed on upgrading the building. She informed we need a project manager to take the plans

BCC Minutes page 2 of 2

for approval to proceed. She explained the costs and what she needed (securing the additional grants) to continue on. Gregory made the Motion we authorize Rose to hire a project manager ( J. Hale) to proceed with plans providing Debbie Schuetter Treasure to secure future grants and permission to write any checks needed to continue on with the project plans. Sally gave the 2<sup>nd</sup> Discussion was held and Motion was voted on and passed with none opposed.

Motion to adjourn approx. 8:30 pm



**Butte Community Council**  
**P.O. Box 3713**  
**Palmer AK**

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Council Minutes July 11<sup>th</sup>, 2018

Quorum present of Darryl Dreher, Jeanine Erickson, Deb Schuetter, Danny Schuetter, Karl Baker, Brendan Knox with Dane unexcused.

Meeting called to order approx. 7PM

Secretaries Report June 2018 minutes were read into the record Ron made the motion to accept the minutes and Mike gave the 2<sup>nd</sup> Motion voted on and passed.

Treasures Report Deb reported Checking 732.32 and the Building fund \$6681.34 Mike motioned to accept the report and Ron gave the second Motion voted on and passed.

RSA Report Mike reported things were going normal they did their ride around May 22, break up was about the same as last year. Smith Ext. has been upgraded to collector status, shifted between primary and secondary and is still being pursued by Jim. We will be seeing activity on Bergman for utility upgrades this summer and road upgrades are scheduled for next summer.

MSB Report Jim Sykes was not present however he sent a email for Darryl to read. See attached

Building Committee Report Rose expressed concern over our well and its placement. Apparently the well is not located on the BCC property but the property that was donated for the memorial park. Which means it would be a shared well hooked to the building and the BCC would be charged for the electricity used for the well by the park. She is going to research cost for drilling and replacing the existing well.

Ron was present on behalf of Brian Endle explaining the boroughs proposed changes of title 17 zoning to title 30. He warned to watch ord. 18-028. Ron also informed the community of his petition for a ballot initiative to move the borough Oct. Election to Nov. so borough voting would occur during an improved voter turnout.

Eugene Haberman was present he corrected Jim's dates for the assembly meetings and stressed the importance for the community to attend those meetings.

The community discussed a need for an ombudsman to field complaints for the Mat-Su area..

Brendan Knox informed the community and asked for a watchful eye because 5 of the Abate motorcycles were stolen. He reported 2 had been recovered.

Ron made a motion to adjourn approx. 8:00 pm



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**Butte Community Council**  
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**Palmer AK**

Council Minutes Sept 12, 2018

Quorum present of Darryl Dreher, Jeanine Erickson, Deb Schuetter, Danny Schuetter. Karl Baker, Brendan Knox excused with Dane unexcused.

Meeting called to order approx. 7PM

Secretaries Report July 2018 minutes were read into the record Ron made the motion to accept the minutes and Greg gave the 2<sup>nd</sup> Motion voted on and passed. No August meeting was held

Treasurers Report Deb reported Checking 732.81 and the Building fund \$99,819.53 Jeanine motioned to accept the report and Patti gave the second Motion voted on and passed.

RSA Report

MSB Report

Building Committee Report Waiting on the signed permit from the fire marshal. Original IBC stamp unexpectedly expired and needs to be updated, consequently causing an unforeseen delay with the architect and additional funds.

Ron was present to remind the community borough elections were going to be held in 20 days he took a minute to reiterate the importance of understanding the effects the borough has on our lives and the need to vote. He also reinforced the need to move borough elections to be held at the same time as national elections.

Tom Bergey was present and is running for school board. He let us know what he stood for and where his concerns stand. He explained our high school math and reading scores are below average and need to be addressed he also felt expenses and the budget were out of control.

Concerned neighbors on Bodenbug Loop came to report and seek advice on how to deal with their neighbors who were engaging in drug use and behaving irrational towards them, along with safety concerns at their childrens bus stop. We discussed possible remedies for the situation.

Report from the fire department updated the community about the fire at Michelle Olsen's house. The community expressed gratitude every one was safe.

Ron made a motion to adjourn approx. 8:00 pm





**Glacier View Community Council Meeting**  
September 27th, 2018 • 7:00 PM Glacier View School

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OCT 29 2018  
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**Minutes**

Meeting called to order at 7:10 PM with a quorum present.

1. Call to Order and Invitation to the Pledge
2. Elect new Secretary, till term ends:
  - Nominations opened: Michelle Coale, no other nominations.Michelle Coale was elected with a unanimous vote. She will remain in office until the end of the term.
3. Review Minutes: Approved
4. Review Treasurer's Report: Lorraine Cordova reported:
  - Spent 2015 grant
  - Money left on '16, '17, '18 grants
  - Lorraine added a new line item section in the council report under expenditure report titled Funds Encumbered
  - Dumpsters/porta-potties removed for the year
  - The budge allocated \$3,500 for each and came in under budget. We will have a collection box next year
  - Concrete slab for porta-potties? (suggested by Helga)

**CALL FOR THE GLACIER VIEW COMMUNITY ARCHIVES**

*\*This is an informal accounting of people and events in our community, to be recorded in the archives. Vice President Fred Hirschmann is the chair.*

Comments by Fred Hirschmann:

- Call for births, deaths, news
- Chelsea Meeuwsen painted the vans (4)
- Added Chelsea and Aaron to the archives
- Add Rachel Cote, she is now a full-time EMT
- Dan Marshall and kids will do inventory on all vans for emergency fire and food. Joseph will also check into the Red Cross and see what they can offer.

- Suzie Althens has narrated books in the studio at the school bus barn (book on tape narrations)
- 50 community members here tonight for the potluck and grand opening of the pavilion!
- Big grocery bags, community council bought from tractor supply company. "Great bags!" says Gaila
- Thank you note to tractor company will be sent.
- 2 bags per couple / 4 per family (flexible if people need more)
- Fred Hirshaman to the archives because he has done a marvelous job with this reusable bag situation
- Oral living history, Rebecca Steadman - Thank You.

### **Events - People - Nature - Honorable Mentions:**

#### *\*Recommendations from the floor?*

- Ashlynn Kirk: volleyball every Tuesday 6-8pm / sessions for students offered after school
- Wrestling (Daisy Wordfork) High and Jr High teams expected this year.
- Community service: This week = potatoes from Arnie's (40 bags this week). Every student got a bag and then delivered remaining to some families
- They also bagged cabbages for anyone who wants them.
- Arnie Hrcir for potatoes, School students for distribution.

### **GUEST SPEAKERS**

*\*None at this time.*

Discussion on people running for office, protocol to have public events at the school. Students welcomed us at the pavilion before the council meeting including information about the school.

### **FINANCIAL EXPENDITURES**

Possible 911 Phone List printing:

- 100 copies printed? Laminated?

Discussion under Emergency Call List below:

### **OLD BUSINESS**

#### **MEALS ON WHEELS:**

*Stay independent. Stay healthy. Sign up for Meals on Wheels. Call Joseph Davis or MatSu Senior Service for more information.*

- delivers 2x/week
- provides at least one healthy balanced meal/day
- healthy independent living

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## **COMMUNITY, BUSINESS, AND EMERGENCY CALL LIST**

There is a combined list that started with our 911-Call List.

- Are you on it?
- Is your neighbor? Tell them about it.
- Do you have an FM radio for 91.5 FM, Radio Free Palmer? It is part of the Emergency Broadcast System.
- We are adding local businesses to the end of the list to assist us in finding and reserving local B&Bs, lodges, meals, services, etc.
- Send Joseph Davis a text if you want to be on this list, including what mile you are at, your contact info, what the nature of the business is, etc. No PDFs please.

### **Community Contact List**

- phone number, business name, contact name
- people at the top manage the phone tree
- update every 3-4 months
- printing once/year (8.5x11 / stapled)
- leave at school, church,
- Gary Wolske: change format so its not 12 pages long? It's hard to hang from fridge
- Talk about what to do in a big fire – Rick says 10 trailers would be better than the amount we have
- Helga: we need to figure out how we can get the fire dept up here again. Insurance through the roof, we need to research
- Gaila: we need young, fit people to fight a fire for a fire department. Population of GV is older and we don't have the younger population
- Joseph Davis: chair or co-chair getting together a fire solution... anyone? Ask again next month after research has been done.
- Phone list to print - motion to allot \$300 for 911/community directory -- APPROVED
- Glacier Radio for news on emergency and general info
- FEMA test on phone, radio, and TV: NEXT Wednesday, October 3rd

### **RENEWABLE BAGS TO COMMUNITY MEMBERS:**

*The bags are in! And they are the big farm bags! Good work Fred!*

### **GLACIER VIEW GARDENS:**

*Fall ideas? Winter workshops? Prep for next season?*

- Winter activities or workshops -
- Quinoa (packets) to thresh and cook this spring
- Helga will research quinoa recipes ;)

### **MOOSE ROADKILL MAP LINES:**

- The letter was sent to the troopers for the change. No replies . . . and no replies yet! Joseph keeps asking.
- Cap'n Leaf - we have not heard from him
- Chickaloon Bridge = the line divides here
- Problems recently with GV community members calling in and nothing being done about road kill
- Fred: if you want to set yourself up as a moose team then please do. We have 3 people in the community right now. Application and signature needed.

### **EMERGENCY PLANS AND EMT LIST:**

- Rachel is now a paramedic. Congratulations! (add to archives)
- We have no active EMTs in residence now and no ETT drivers.
- Susan Saltmarsh is organizing a committee for emergency medical planning. Volunteers needed.
- Besides Rachel, we have no active EMTs or ETTs
- How do we address medical needs outside of EMT/ETT?
- Planning and prep needs to be done. How? Kits throughout the community?
- Susan Saltmarsh: gives details about emergency bags and what's in them? We need to be careful with liability. Where do we put them?
- Suggestions on locations: Sheep Mountain, GV School
- Things in the kits: epipen? tourniquets? harnesses, ropes, lights?
- Currently in the vans: food, blankets
- Basic first aid kits are \$20... maybe channel these kits? We need to keep things basic.
- Helga: we need to figure out how many families there are and then what we need
- If you want to be on the committee contact Susan Saltmarsh

### **NEW BUSINESS**

#### **Community Enterprise Suggestions:**

- Taijiquan martial arts workshop night reminder: Oct. 11th, 6:00 -8:30pm at the school. Todd is hired for the workshop. Cool guy. Wear loose clothing, no shoes.
- Daisy Woodfork: her kids do judo in town and kid's instructor has said he'd be willing to come out here and do a workshop/class
- Joseph: lets see how well it goes before we address further martial arts

#### **Other Ideas:**

### **TRAILS COMMITTEE**

- New trail locations - Pinnacle trail? Lions Head trail?
- Lorraine Cordova: Trail grant. MatSu Borough cannot provide maps at the moment

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## ANNUAL HEALTH FAIR

- No discussion

## SPORTS AND ACTIVITIES COMMITTEE

### *News and comments?*

- Tuesday night volleyball 6-8pm
- Wrestling for high school and middle school starts Monday, October 1st. Kids need permission slips. 5 nights/week to start

### *Plans for the winter?*

- Wendy Taylor: Cross country ski team and other winter activities in the works. Things are in discussion.
- Events for candidates for elections - talk to Wendy about holding a meet and greet event
- Tom Bergey: from the Butte, says it's a pleasure being at this meeting. Platform: test scores are not great in MatSu and wants to do something.

## CALL FOR GOOD OF THE ORDER

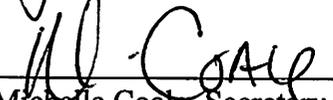
- Homeless lady living in the woods. How do we help her?
- Sarah Barton: Suggests Sarah K from Matanuska Glacier give a talk about the glacier and Sarah K agreed.
- Gaila: coordinate thank you letter to Arnie for the potatoes and cabbages
- Gary: reminder Tuesday is voting.

**Next Council meetings: Oct 25th, 2018**

**Move to Adjourn**

**TIME = 8:17pm**

  
\_\_\_\_\_  
Joseph Davis, President

  
\_\_\_\_\_  
Michelle Coale, Secretary

KNIK-FAIRVIEW COMMUNITY COUNCIL  
Fire Safety Building #62 KGB Road

**BOARD MEETING**

**6:30 PM**

**August 15, 2018**

**MINUTES**

- I. **CALL TO ORDER:** Meeting was called to order at 6:30 PM
- II. **ROLL CALL:** Bill Kendig, Patrick Cook, B. H. Tilton, Teri Johnson, Bill Johnson, Jon Brautigam
- III. **ESTABLISH QUORUM:** Quorum established.
- IV. **PLEDGE OF ALLEGIANCE**
- V. **APPROVAL OF AGENDA:** Agenda approved as corrected.
- VI. **MINUTES OF PRECEDING BOARD MEETINGS:**  
Minutes of June 20, 2018 Board Meeting approved as presented.  
Minutes of August 1, 2018 Member Meeting Board Actions approved as presented.
- VII. **REPORTS/CORRESPONDENCE**
  - A. **TREASURER:** Council Funds \$33,223.74 Revenue Funds \$10,098.00  
Total Funds \$43,324.74
  - B. **LEGISLATIVE:** None
- VIII. **CORRESPONDENCE:**
  - A. **Platting:**
    - 1. Case #? Sun Mountain Subdivision-received incorrect information. Was supposed to be Case #2018-T03 Weld County Road 29
  - B. **Other Correspondence:**
    - 1. Request for an Administrative Permit for Earth Materials Extraction  
Motion was made, seconded and passed unanimously for non-objection to this request.
    - 2. Email from Stuart Leidner regarding MSTPF Grant-Letter of disagreement and request to attend our next meeting to be sent.
    - 3. Email from Brian Mead regarding website/email/facebook-He will try to start attending meetings.
    - 4. Blueberry Hill, LLC renewal Limited Marijuana Cultivation Facility  
Motion was made, seconded and passed 5 for and 1 against non-objection to this renewal.
    - 5. Email from Jess Kilborn regarding election poll workers for upcoming elections.
    - 6. MyHouse Annual Report for 2017.
- IX. **OLD BUSINESS:** None
- X. **NEW BUSINESS:**
  - A. Jon Brautigam brought up a case of a property owner blocking a portion of the Iditarod Trail or Wet Gulch Trail in 2 places. Kyle Kidder with DNR Southcentral Region Land Office was going to send a letter to the owner. He is also sending the file to Jim Walker with the Public Access Assertion and Defense Unit.

KNIK-FAIRVIEW COMMUNITY COUNCIL  
Fire Safety Building #62 KGB Road

**BOARD MEETING**

**6:30 PM**

**August 15, 2018**

- B. Motion was made, seconded and passed unanimously to apply to opt in for a portion of the grant funds for fiscal year 2019 to provide funding for Neighborhood Watch Programs.

XI. PERSONS TO BE HEARD:

- A. Joey Ray Redington regarding Pioneer Peak Asphalt and Paving. This company has created a staging area on 10 acres of land purchased on Middle Ridge Road near KGB & Mack Rd. They are driving heavy trucks on subdivision roads and creating high levels of noise at the staging area. Joey has a petition with the signatures of 30 of the neighbors complaining about the traffic and noise.

It was suggested Joey draft a letter to Alex Strawn regarding possible violation of decible levels.

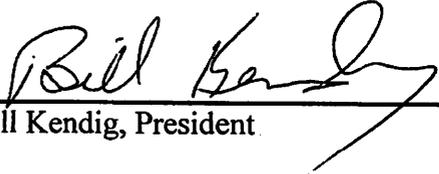
- B. Carol Rice from the Wasilla Area Seniors gave an update of what is happening at the center.

XII. PUBLIC COMMENT/ANNOUNCEMENTS:

Next Board Meeting September 19, 2018, 6:30pm at Public Safety Bldg #62

Next General Meeting November 7, 2018, 7:00pm at Public Safety Bldg #62

XIII. ADJOURNMENT: Meeting adjourned at 8:17 pm.

  
\_\_\_\_\_  
Bill Kendig, President

Attest:

  
\_\_\_\_\_  
Teri Lou Johnson, Secretary

Date Approved: 9/19/18

KNIK-FAIRVIEW COMMUNITY COUNCIL  
Fire Safety Building #62 KGB Road

**BOARD MEETING**

**6:30 PM**

**September 19, 2018**

**MINUTES**

- I. **CALL TO ORDER:** Meeting was called to order at 6:49 PM
- II. **ROLL CALL:** Bill Kendig, Patrick Cook, B. H. Tilton, Teri Johnson, Bill Johnson
- III. **ESTABLISH QUORUM:** Quorum established.
- IV. **PLEDGE OF ALLEGIANCE**
- V. **APPROVAL OF AGENDA:** Agenda approved as corrected.
- VI. **MINUTES OF PRECEDING BOARD MEETINGS:**  
Minutes of August 15, 2018 Board Meeting approved as presented.
- VII. **REPORTS/CORRESPONDENCE**
  - A. **TREASURER:** Council Funds \$33,223.76 Revenue Funds \$10,098.00  
Total Funds \$43,324.76
  - B. **LEGISLATIVE:** None
- VIII. **CORRESPONDENCE:**
  - A. **Platting:**
    1. Case #18-T03 Weld County Road 29 - Expired
    2. Case #18-T05 Knikahtnu Subdivision - Expired
    3. Case #18-T20 Sundance Chateau 2018 - Motion was made, seconded and passed unanimously for non-objection to this request.
    4. Case #18-T21 Rosencrans Meadow - Motion was made, seconded and passed unanimously for non-objection to this request.
  - B. **Other Correspondence:**
    1. Email from Stuart Leidner regarding MSTPF Grant - He appreciated the update from us and will be keeping this open. He gave recommendations for moving forward with this project.  
A motion was made, seconded and passed unanimously to pay for a contractor who specializes in trails with an expense cap of \$7,500.00.
    2. 2018-2019 Redington Athletics Sponsorship Request - A motion was made, seconded and passed unanimously to donate \$4,500.00 to the wrestling program uniforms.
- IX. **OLD BUSINESS:**
  - A. Discussion regarding the KGB Upgrade with members of the community council who came to voice their concerns after attending the recent Transportation Expo.
- X. **NEW BUSINESS:**
  - A. Nomination Committee for Board Elections in November - All current acting board members positions are up for election due to lack of member quorum since November 2015 and all board members are actively working to get member attendance this November to facilitate an election.

KNIK-FAIRVIEW COMMUNITY COUNCIL  
Fire Safety Building #62 KGB Road

**BOARD MEETING**

**6:30 PM**

**September 19, 2018**

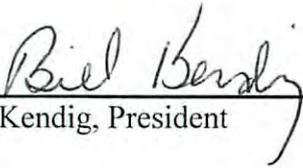
XI. PERSONS TO BE HEARD:

- A. Kelley Griffin - Presentation of a proposal for a S. This Way Extension in two phases.  
A motion was made, seconded and passed unanimously to draft a resolution in support of adding this proposal to the Road Bond list.

XII. PUBLIC COMMENT/ANNOUNCEMENTS:

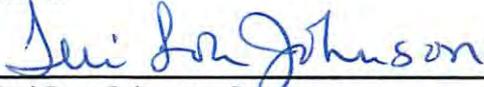
Next Board Meeting October 17, 2018, 6:30pm at Public Safety Bldg #62  
Next General Meeting November 7, 2018, 7:00pm at Public Safety Bldg #62

XIII. ADJOURNMENT: Meeting adjourned at 8:05 pm.



\_\_\_\_\_  
Bill Kendig, President

Attest:



\_\_\_\_\_  
Teri Lou Johnson, Secretary

Date Approved: 10/17/18

# Meeting Minutes September 12, 2018

## Meadow Lakes Community Council Inc.

♂ Pres: Patricia Fisher ♀ Vice Pres: Linda Conover  
 ○ Treasurer: Cindy Michaelson ♀ ♂ Sec: Janet Henkel  
 ♂ Council Coordinator: Camden Yehle

♂ Education: Cally Leader ♀ ♂ CIP: Tim Swezey  
 ○ Bylaw: Terry Boyle ♀ ♂ Mem: Lacy Harris  
 ♂ Trail: Lori Benner-Hanson ♀ ○ Safety: Larry Michaelson  
 ♂ Gaming: Ariel Cannon

Meeting Quorum 4 Officers + 5 Chairs + 12 Community Members = YES

1. **Call to Order:** The meeting was called to order at 7:00 pm by President Patti Fisher. It was determined that a quorum was present.

1a. **Pledge of Allegiance:** Recited.

2. **Approval of:**

- a. **Agenda** – Jan Henkel motioned to approve the agenda and was seconded by Ariel Cannon. There was no discussion and the vote was unanimous in favor.
- b. **Minutes** – Lacey Harris motioned to approve the minutes and was seconded by Kim Kalmbach. There was no discussion and the vote was unanimous in favor.
- c. **Treasurers Report** – Patti Fisher presented the treasurers report.

3. **Reports:**

**President** – Nothing to report.

**Gaming** – Ariel Cannon thanked Sherri Rusher for hosting Bingo. Ariel also mentioned that he had put in some wheel stops at the sports field and thanked everyone for using the field.

**Parks & Rec** – Nothing to report.

**CIP** – Nothing to report.

**Education** – Nothing to report.

**Membership** – Nothing to report.

**Bylaws** – Nothing to report.

**Council Coordinator** – Camden Yehle invited everyone to attend the transportation fair as there would be approximately 110 projects represented.

4. **Presentation:** Neil Fried gave a presentation on the economy of our state as a whole. Neil has been the economist for the State of Alaska since 1978, and has served under every governor but one since Alaska became a state.

The Mat-Su Borough has shown very rapid growth since statehood, with a temporary dip in the early 80's. Other than a slight decline in 2009, and a flat economy in 2016 and 2017, the Mat-Su Borough has shown some growth every year. Even when jobs in Anchorage were showing a decrease, Mat-Su jobs were either remaining flat or showing a slight increase. The number of jobs lost or gained has basically been the same.

Neil presented a chart which showed that 55% of all MSB residents work within the borough, although this did not

# Meeting Minutes September 12, 2018

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include federal or military employees, and 7% of Valley residents work on the slope. The MSB exports either labor or payroll and is one of the few places that imports money. This model is very different than other locations within Alaska. Although Alaska is a very seasonal employer unemployment rates are no higher than they have been in the past. There are now a larger percentage of people commuting to the slope and a smaller percentage commuting to Anchorage. The forecast for the slope is positive.

Building permits at the end of 2017 equaled 1005, which is close to the 2006 number of 1762. Even though the MSB represents only 14% of the entire states population, over 50% of the housing starts were in the MSB. The first half of 2018 looks very similar to 2017.

Health care has been the fastest growing sector in the economy in the past year, and there are a larger number of retired and multigenerational families. Alaska is currently the second youngest state in the nation.

Military spending has started to show an increase statewide, and cruise ship passengers are returning by the "boatloads". Over half of the households in the MSB are either at or above the median US wage. Rural Alaska is now growing faster than Anchorage due to natural migrations – births versus deaths. The MSB school district is one of the only districts in the state that is actually growing. Manufacturing is declining statewide, however mining is beginning to show growth. The valley has a smaller self-employed population than the country as a whole, with the majority of these being fisherman.

Big beer consumption, i.e.: Coors, Bud Light, etc. has declined, however craft beer consumption has increased. Coffee consumption has also increased, although there is no evidence to prove we are one of the major ice cream consumers in the US. Marijuana incomes are also growing, but expected to flatten out over time.

More than half of the state's growth through 2010 was in the valley and the MSB is becoming a much bigger slice of the pie in the state's economy. Patti Fisher thanked Neil for his presentation, and Neil thanked the audience for their participation.

Ryan McKee spoke in favor of ballot proposition B-3 and John Strassenburg spoke in opposition.

Ryan stated that moving the overall election to a general election day seems to be a more cost effective measure, as well as gathering a much larger number of voters, in turn creating a more positive outcome. Including Mat-Su Borough elections in this program would gather larger voter participation without increasing voter cost. While there is a potential to save money with this program, this election process would need to be supervised by the state, and would be fully implemented in 2020. Any costs incurred would most likely be split between the borough and the state. There are still quite a few issues to be decided before this program could be implemented.

John Strassenburg believes that this issue is not as simple as his opponent portrays it to be. The state will currently not allow combined elections, and would require a statutory change. This would lead to two separate ballots and two separate elections. It is anticipated that most locations would be able to accommodate both elections at the same time; however there are a few areas that would not be able to make these accommodations. Right now the borough borrows the states election machines, which would create an issue. The purchase of new machines would incur a great expense, as would the recruitment of election workers, as the majority of these workers are shared between elections. Local issues should be on a separate ballot as these are issues that affect our daily lives, and as such, should demand our total attention.

6. **Correspondence:** Correspondence links were listed on the agenda. There will be more education classes coming up, and these classes are free.

**Platting:** Links are listed in the agenda.

**Marijuana:** Links are listed in the agenda.

7. **Old Business:** None.
8. **New Business:** Volunteers are needed for the Adopt A Highway cleanup scheduled for September 15, 2018. We will be starting at 10:00 am. Please come out to help us clean up our neighborhood!

# Meeting Minutes September 12, 2018

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9. **Reports:** Roy Roistacher of West Lakes Fire Department said he is happy to hear about the education classes being offered and added that the fire department provides education to everyone who asks from daycares on up. Fill the Boot brought in slightly less than \$2000, which was slightly more than last year. These funds are in turn passed on to the Muscular Dystrophy fund.

Jasmine from Senator Wilson's office said that she enjoyed the meeting.

10. **Persons to be heard:** Dan Dees is running for Assembly District 7. He is a retired Navy vet and is hoping to use some of his public safety experience in public office. He would appreciate your vote in the upcoming election.

Tam Boeve is running for Assembly District 7 also. She has been active in the Willow community and attended Assembly meetings for the last two years. Please contact her if you would like further information.

Walt Kloefer is also running for Assembly District 7. Walt is retired from the Coast Guard, has taught school as well as serving on the city council and as city manager in the bush. He is from Talkeetna and loves to drive. He believes that you represent the people in your area and is willing to do that.

Patti Fisher spoke with Jeannie Trost of Midnight Sun Charter School and they are working to address the traffic issue on Pittman turning into the school.

Richard Nevins is concerned about the street lights on Pittman and Parks Highway and will be attending the Transportation Fair.

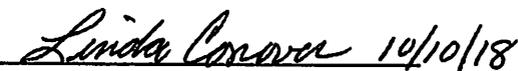
Radio Free Palmer has been taping and recording tonight's meeting, and although familiar with Meadow Lakes, was not familiar with this facility. Radio Free Palmer is headquartered next to Fireside Books and programming is available throughout the world. They stream borough assembly meetings, etc. and are there to encourage you to tell your story. A recording of tonight's meeting will be available on their website – [radiofreepalmer.org](http://radiofreepalmer.org)

11. **Approve Meeting Location:**

Birch Creek Villas Senior Housing  
1210 N. Kim Drive  
Meadow Lakes

Wednesday, October 10, 2018  
Sign In: 6PM to 7PM  
Meeting: 7PM – 9PM

12. **Adjournment:** The meeting was adjourned at 8:42 pm by President Patti Fisher.

  
Patti Fisher, President      Date  
Linda Conover, Vice President

  
Janet Henkel, Secretary      Date

**Meeting Minutes**  
October 4, 2018 7:00pm  
Upper Susitna Senior & Community Center

- I. Establish Quorum – Trevor Walters, Herman Thompson, Buddy Giddens, Ned Sparks, Dona Malhiot-Laubhan, Kelly Thomas, Sheena Fort & Bill Stearns.
- II. Call Meeting to Order – 7:00pm
- III. Pledge of Allegiance
- IV. Approval of Meeting Agenda
  - a. Motion by: Herman Thompson
  - b. 2<sup>nd</sup> by: Ned Sparks
  - c. Unanimous
- V. Approval of September 6, 2018 Meeting Minutes
  - a. Motion by: Herman Thompson
  - b. 2<sup>nd</sup> by: Ned Sparks
  - c. Unanimous
- VI. Treasurer's Report
  - a. Checking Account – \$7,850.28
  - b. Savings Account – \$225.25
- VII. Persons to be Heard (suggested 3 minutes each)
  - a. Jerod McClure- Representative for Dave Eastman
  - b. Tam Boeve- Introduced herself as the new District 7 Assemblywoman.
  - c. Mike Wood-Ballot Sponsor for Proposition 1 who came to answer any questions or concerns about the proposition.
- VIII. Correspondence –
  - a.
  - b.
  - c.

- IX. Committee and Governmental Reports
- a. Road Service Areas (15 & 29) – N/A
  - b. Borough Assembly Update – N/A
  - c. Grant Expenditure Committee –
  - d. Bylaws Committee – N/A
  - e. Ways & Means Committee – tabled until February
  - f. Election Committee –
    - i. Candidates introduce themselves and state why they are running for a regular or alternate board position. (Suggested 5 minutes each)
      - 1. Donna Dearman
      - 2. Herman Thompson
      - 3. Randale (Ned) Sparks
      - 4. Kelly Thomas
  - g. Neighborhood Watch / Community Safety- Next meeting at the USSI, November 1<sup>st</sup> at 5:30pm
- X. Old Business
- a. Waiting on grant money for community safety (approx. \$2900.00)
  - b.
- XI. New Business
- a. Applying for portion of \$75,000 CAP grant for community safety.
  - b.
  - c.
- XII. Adjournment – 7:34pm

*Turn Watch, 11/1/2018*  
*Herman J. Thompson 11/1/2018*

## TRAPPER CREEK COMMUNITY COUNCIL MEETING MINUTES

Regular Meeting 6:30 PM Thursday, August 16, 2018

- I. Meeting called to order 6:36pm
- II. Determination of Quorum
- III. Board Members in Attendance: Glenka, Miller, Grelson, Ritenburgh (via telephone). Members: Lon McCullough, Tammy Morrill, James Morrill, Steven Deckert, Shawn Stankowitz, Stephanie Harris, John White, Kristie Parsons, Deborah Roberts. Guests: Randall Kowalke, Walter Kloepfer, Tam Boeve.
- IV. Reading and approval of July minutes.
- V. Borough Assembly Report: Randall Kowalke  
Stand for Salmon status update. MSB Cyber Attack update- Borough services are limited; "myProperty" access has been restored and "Parcel Viewer" is available. Checks are being handwritten. Now able to send and receive emails. A critical issue for the assembly and administration-is to be set up for the upcoming election. Road bond issue on ballot- approximately \$46 million. Some projects were removed. Police powers recommendation will be on ballot-should Borough investigate getting police powers. The DMV "Z" permanent registration permits will continue. A list of propositions on the October 2, 2018 ballot was given to the TCCC Board.
- VI. TCCSA CIP4 Report: No activity this period. Balance of \$6,338.53 remaining.
- VII. Treasurer's Report: #222, \$22.77, ink for printer. Checking: \$583.59 & Savings: \$25.37 = \$608.96
- VIII. Revenue Sharing Project Updates:
  - A. FY2016:
    - TCCSA Operating Costs - \$13,500.00. Current activity: \$632.61. Total spent: \$11,975.14. \$1524.86 remaining.
    - TCCC Operating Costs - \$1,000. Current activity: \$22.77. \$652.97 spent. \$347.03 remaining.
    - Nordic Ski Club - \$300.00. No activity this period. Total spent: \$80.52. \$219.48 remaining.
- IX. Correspondence/Current Mail: Sunshine Community Health Center is seeking board members; Anchorage Daily News is offering one free State Fair ticket to subscribers; resignation of Brittany Ryan from TCCC Board.
- X. Public Forum: None
- XI. Unfinished Business:
  - A. Village Safe Water Program (VSW): Glenka reported that the Grant 17EQ94 has gone through VSW grants department/accounting, and the next step will be the release of funds to begin the project. Discussion ensued regarding TCCC's March 19, 2018 Letter of Support to TCCSA of the Watering Point



Project should be rescinded at this time until TCCSA has seated a new treasurer and when the project is actually in progress.

Motion made by Glenka to retract the March 19, 2018, to support of the efforts of the TCCSA to develop and manage a community watering point, dated March 19, 2018, until we see the project is in process. Ritenburgh seconded. Motion passed unanimously.

Motion made by Glenka to Table Action on the above motion until the Council's next meeting. Ritenburgh seconded. Motion passed unanimously.

B. 2017 Project Proposals update: Borough is waiting to get "rebooted" from the cyber attack before they can issue checks.

C. Mat-Su Community Councils for Public Safety (MSCCPS) update: Original funds available have been shrunk from \$2 million and will now be released to Police Departments and not community councils. Combined list of Community Needs for Supporting Public Safety was presented by various councils for ideas for the funding. Discussion ensued regarding whether TCCC should be a part of the MSCCPS.

Motion made by Glenka that TCCC support the Mat Su Borough Community Councils for Public Safety. Ritenburgh Seconded. Motion passed unanimously.

XII. New Business:

A. FY2019 Application and Letter for Neighborhood Watch Grant Program: Letter and application read regarding an additional \$50,000 of FY2019 funds now available to provide funding to specifically support Neighborhood Watch Programs. Application must be submitted by August 31, 2018, if Council decides to opt-in to the program. Discussion ensued.

Motion made by Ritenburgh to complete the application and opt-in. Seconded by Glenka. Motion passed unanimously.

B. Tam Boeve and Walter Kloepfer were introduced. Both are candidates for Assemblyman Kowalke's seat.

XIII. Date of next meeting scheduled for **September 20, 2018, 6:30 pm.**

XIV. Meeting adjourned at 7:55pm.

(Minutes taken by Council Secretary, Janet Grelson)

Approved: Paul Ritenburgh 18 OCT 2018 Janet Grelson 18 OCT 2018

Chairperson                      Date                                      Secretary                                      Date

Trapper Creek Community Council  
PO Box 13021, Trapper Creek, AK 99683-0321  
Teleconference: Locally dial 373-2663 / Participant Code 991090 or dial 907-622-2663 if not in local area

Project should be included at this time until TCCOA has seated a new treasurer and when the project is actually in progress.

Motion made by Glankos to amend the motion to support the efforts of the TCCOA to develop and manage a community waterway project dated March 19, 2018. Motion was seconded. Ritenburgh recorded. Motion passed unanimously.

Motion made by Glankos to amend the motion until the Council has a meeting. Ritenburgh recorded. Motion passed unanimously.

2017 Project Progress Update: Borough is waiting to get released from the cyber attack before they can issue checks.

West-Su Community Council for Public Safety (WCSOPS) Update: Original funds available have been spent from \$2 million and will now be released to the Council and for community projects. Ritenburgh recorded. Motion passed unanimously.

for the finding. Discussion ensued regarding whether TCC should be a part of the WCSOPS.

Motion made by Glankos to support the TCC support for West-Su Borough Community Council for Public Safety. Ritenburgh recorded. Motion passed unanimously.

XII. New Business

Application and letter for Neighborhood Watch Grant Program. Letter and application read regarding an additional \$50,000 of FY2019 funds now available to provide funding to neighborhood watch programs. Application must be submitted by August 31, 2018. Council decided to opt-in to the program. Discussion ensued.

Motion made by Ritenburgh to complete the application and return. Seconded by Glankos. Motion passed unanimously.

Tom Gore and Walter Kowalka were introduced. Both are candidates for Assemblyman Kowalka's seat.

Date of next meeting scheduled for September 20, 2018, 8:30 pm.

(Minutes taken by Council Secretary Janet Glankos)

Signature Date Secretary Date

Photocopy of the minutes may be obtained from the Council Secretary, Janet Glankos, 500 Box 1001, Tupper Creek, AK 99574. Telephone: 907-485-2323 or 907-485-2325. Fax: 907-485-2326.



RECEIVED  
NOV 16 2018  
CLERKS OFFICE

Willow Area Community Organization  
P.O. Box 1027 - Willow - AK 99688  
907-495-6633  
www.waco-ak.org

*Meeting Minutes*

*Date: October 3, 2018*  
*Occasion: General Meeting*  
*Called to Order: 7:03 PM*

**Quorum:** Board Quorum present. No Community Quorum.

**Agenda:** Approved as written.

**Minutes:** September 5, 2018 minutes approved as written. September 25, 2018 minutes approved as written.

**Borough Assembly Report:** No report.

**Officer Reports:**

1. **Secretary:** Working with Willow Library Association to create upgrade project web page with donate link using ecommerce (PayPal/Visa/Mastercard, etc.) Completed a flyer to solicit corporate sponsors for the Carnival.
2. **Treasurer:** Trading Post pull tabs are not going well but Pioneer is selling more, and rental income is rising.
3. **Vice Chair:** One floor cleaning machine needs repair. Working on getting lightbulbs replaced. Sending notices to community groups that we are cleaning community center and items they have stored here need to be retrieved.
4. **Chair:** Carnival committee is a great group of community members. Next meeting is October 15th. We have two board seats available. One term ends in April, the other in 1.5 years. Carnival committee is looking for a book keeper.

**At-Large Representative Reports:**

1. None

**Old Business**

1. None

**New Business**

1. Chris Stitt with Willow Dog Musers Association (WDMA) requested the use of WACO gaming permit for the Willow 300 race. Chair requested that WDMA include Carnival into Willow 300 media coverage.  
**MOTION:** WACO authorize WDMA to use WACO gaming permit for the purpose for the 2019 Willow 300 race.  
**VOTE:** Passed unanimous.
2. Holiday Dinner as a potluck versus hiring out food preparation with Sarah Miller for sides were discussed.

**Committee Reports:**

1. **Carnival:** Looking for corporate sponsorships and will post a flyer with details on website carnival page. Vendor hall space, kids' games and stage noise were discussed. There is a need for volunteers to provide more kids' games.
2. **Trails:** Victor Stanculescu presented a letter he would like WACO to sign supporting an application for grant funding.  
**MOTION:** WACO will sign a letter of support for a grant to repair the Rhein Lake Loop ski trail.  
**VOTE:** Passed unanimous.
3. **Youth Forum:** Park grand opening was Sept. 8th with over 300 visitors, 111 entries in Art in the Park, and over 22 dogs attended.
4. **CERT:** Members received CPR training on Sept. 21st. Talon Boeve and Brenda McCain took a course on donation and spontaneous volunteer management during emergencies. CERT participated in the Mat-Su

- Emergency Expo in Wasilla. On Halloween CERT will provide safety services during Trunk or Treat.
5. **Fire Service:** 12 service calls last months. Working on next year's budget and MSB virus appears to be eradicated.
  6. **Recycling:** In past 12 months collected 18 tons of material. Please bring items crushed to fit more in containers. Committee is looking for new lead volunteer. Recycle at the Willow transfer station on the 2nd Saturday and last Tuesday each month.

**Community Groups/Clubs**

1. **Chamber of Commerce:** None
2. **Community Enrichment:** None
3. **Willow Dog Musers Association:** None
4. **Library:** Rasmussen visit happened last month. They were impressed but stated there is too big of a gap between funds raised and total goal for project. WLA needs to close the gap for them to reconsider a donation. Library is conducting a survey to gauge interest in computer classes. Writers Group, Fiber Arts, Read What You Want and Story Group are meeting this fall. Trunk or Treat will happen on Halloween at 5:30 in the WCC parking lot.
5. **Lion's Club:** None
6. **PTA:** None
7. **Willow Health Organization:** None
8. **Willow Historical Wildlife Foundation:** Looking for members and a Treasurer. October 11th at WCC there will be a presentation by MSB Historic Preservation Committee. Public is welcome to attend.
9. **Garden Club:** Always welcoming new members. Visit <http://willowgardenclub.blogspot.com/> for more information.

**Persons to be Heard/Announcements:**

1. Talon Boeve attended Mat Su Community Council for Public Safety meeting. She will attend an Alaska State Trooper citizens academy. There is another seat available to a WACO member to attend. WACO received a \$2900 grant for neighborhood watch programs locally.
2. Harry Banks announced that there are lessons on using their cell phones at Mat-Su College. There is a sign-up link on WACO's Facebook page.

Adjourned 8:40 PM. Next meeting scheduled for November 7th, 2018.

SUBMITTED:

  
 \_\_\_\_\_  
 Teri Petram, Secretary

11/07/2018  
 \_\_\_\_\_  
 Date

APPROVED:

  
 \_\_\_\_\_  
 Linda Oxley, Chair

11/7/18  
 \_\_\_\_\_  
 Date