

## MATANUSKA-SUSITNA BOROUGH ACTION MEMORANDUM

AM 18-084

**SUBJECT:** Award of Bid No. 19-017B, Annual Maintenance and Operation of Central Landfill to Alaska Construction & Paving, Inc., for the contract amount of \$1,475,263.00.

**AGENDA OF:** September 4, 2018

## ASSEMBLY ACTION

*Approved Under the Consent Agenda 9-4-18 (AM)*

**MANAGER RECOMMENDATION:** Present to the Assembly for consideration.

APPROVED <sup>for</sup> BY JOHN MOOSEY, BOROUGH MANAGER:

*George Hays*

Route to:	Department/Individual	Initials	Remarks
	Purchasing	<i>AM</i>	
	Public Works Director	<i>TDL</i>	<i>22 Aug 18</i>
	<sup>Acting</sup> Finance Director	<i>BB</i>	<i>8/22/18</i>
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>JM</i>	<i>8/21/18</i> <i>(BSC)</i>

**ATTACHMENTS:** Fiscal Note (1p)  
Advertisement (1p)  
Analysis Sheet (1p)

**SUMMARY STATEMENT:** On July 16, 2018 the Matanuska-Susitna Borough issued a solicitation requesting bids from qualified contractors to provide services necessary for the successful operation of the Solid Waste Landfill, the Construction & Demolition cells, the asbestos cell and other routine maintenance as required by Solid Waste Division (SWD) management.

In response to the advertisement, two (2) responsive bids were received. Award recommendation is being made to Alaska Construction & Paving, Inc. as the lowest responsive and responsible bidder. The agreement shall be in effect upon execution of the contract and shall expire on June 30, 2020. The Borough may renew this agreement for three (3) additional one (1) year terms subject to agreement by both parties.

RECOMMENDATION OF ADMINISTRATOR: Award of BID NO. 19-017B, ANNUAL MAINTENANCE AND OPERATION OF CENTRAL LANDFILL to ALASKA CONSTRUCTION & PAVING, INC., for the contract amount of ONE MILLION FOUR HUNDRED SEVENTY-FIVE THOUSAND TWO HUNDRED SIXTY-THREE AND 00/100 DOLLARS (\$1,475,263.00).

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: September 4, 2018

SUBJECT: Award of Bid No. 19-017B, Annual Maintenance and Operation of Central Landfill to Alaska Construction & Paving, Inc., for the contract amount of \$1,475,263.00.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">YES</span> NO
AMOUNT REQUESTED <u>\$1,475,263</u>	FUNDING SOURCE <u>Solid Waste Operating Fund 510</u>
FROM ACCOUNT # <u>510.150.401.4xx.xxx</u>	PROJECT #
TO ACCOUNT:	PROJECT #
VERIFIED BY: <u>Barbara Baenupfer</u>	CERTIFIED BY:
DATE: <u>8/22/18</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Personnel Services						
Travel						
Contractual	1,475					
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING	1,475					

CAPITAL						
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Grant Funds						
State/Federal Funds						
Other	1,475					
TOTAL	1,475					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY: Barbara Baenupfer DATE: 8/22/18  
Acting Finance Director

**MATANUSKA-SUSITNA BOROUGH**  
**350 East Dahlia**  
**Palmer, Alaska 99645**

**A D V E R T I S E M E N T**

<b>VENDOR</b>	<b>ACCOUNT #</b>	<b>DATE FOR ADVERTISEMENT</b>
Anchorage Daily News	MATA 0070	7/17/18
Frontiersman	CONTRACT	7/20/18
<b>TYPE OF AD:</b>	<input type="checkbox"/> Display <input checked="" type="checkbox"/> Classified	<input type="checkbox"/> Public Information

The material herein must be printed in its entirety on the dates shown above. Affidavit of publication is required prior to payment.

**MATANUSKA-SUSITNA BOROUGH**  
**BID #19-017B**  
***Annual Maintenance and Operation of Central Landfill***

The Matanuska-Susitna Borough (MSB) is requesting bids from interested contractors to providing services necessary for the successful operation of the Solid Waste Landfill, the C&D cells, the asbestos cell and other routine maintenance as required by Solid Waste Division (SWD) management.

Bid documents are available to download for free beginning **July 16, 2018** from the MSB Purchasing Division's website, at <https://www.matsugov.us/contractopportunities>. For more information call (907) 861-8601, Fax (907) 861-8617, or e-mail [purchasing@matsugov.us](mailto:purchasing@matsugov.us).

Pre-bid:           **July 25, 2018 at 11:00 AM**           **at the MSB Solid Waste Division located at the Central Landfill**

Bids open:       **August 6, 2018 at 3:00 PM**           **in the Purchasing Division**

Bids must be received in the Purchasing Division prior to the time fixed for opening of the bids to be considered. Time of receipt will be determined by the time stamp in the Purchasing Division.

Persons needing accommodation in order to participate should contact the borough ADA coordinator at (907) 861-8404.

The Matanuska-Susitna Borough reserves the right to accept or reject any or all bids, waive any and all technicalities or informalities it deems appropriate. Award of this project is subject to the availability of funding.

Page 1 of 1	Approved by:
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DEPARTMENT ACCOUNT NO.: **100.100.128.422.000**

*AM 18-084*

**MATANUSKA-SUSITNA BOROUGH**  
**BID #19-017B**  
**Annual Maintenance and Operation of Central Landfill**

**ANALYSIS SHEET**

BIDDER		ALASKA Const & Trailing	CENTRAL Recycling	
Signed Bid Form		✓	✓	
Receipt of Addendum (1)		✓	✓	
Bid Guarantee		✓	✓	
Work Plan, Quality Assurance Statement. Any other items required in ITB.		✓	✓	
LINE ITEM	DESCRIPTION	BID PRICE	BID PRICE	BID PRICE
1.	Total Bid Amount (Sum of Items 1, 2, 3)	\$1,475,263.00	\$2,995,584.00	

**RECOMMENDATION: All bids taken under advisement.**

PURCHASING OFFICER

8-10-2018

DATE

ASST PURCHASING OFFICER

WITNESS

BUYER

WITNESS

CONST PROCUREMENT SPECIALIST  
OFFICE ASSISTANT

WITNESS

AM 18-084